



**City of Lucas
City Council Meeting
January 21, 2021
Council Chambers and by
Video Conference
6:30 P.M.**

City Hall, 665 Country Club Road, Lucas, Texas

MINUTES

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Tim Johnson
Councilmember Debbie Fisher
Councilmember Tim Baney
Councilmember Phil Lawrence
Councilmember Steve Duke

City Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson
City Attorney Joe Gorfida
Development Services Director Joe Hilbourn
City Engineer Stanton Foerster

Call to Order for Executive Session Agenda – 6:30 pm

Mayor Olk called the meeting to order at 6:30 pm. A quorum of the City Council was present, and the Pledge of Allegiance was recited.

- 1. Executive Session: The City Council will convene into Executive Session as permitted under the Texas Government Code, Section 551.074, Personnel Matters, to discuss appointments to the Board of Adjustments.**

The City Council convened into Executive Session at 6:30 pm.

- 2. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.**

The City Council reconvened from Executive Session at 7:00 pm. No action was taken as a result of the Executive Session.

Citizen Input

- 3. Citizen Input**

There was no Citizen Input at this meeting.

Community Interest

4. Items of Community Interest

- A. Discuss pending legislation that is being considered by the 87th Legislature and provide guidance to City Staff and City Attorney.

There was no discussion regarding pending legislation at this time. City Attorney Joe Gorfida noted that he would have a legislative report for the Council at their February meeting.

Mayor Olk discussed items of community interest.

Public Hearing Agenda

5. Continuation of a public hearing to consider adopting Ordinance 2021-01-00928 approving the request by Lucas Christian Academy to amend an existing specific use permit to allow a sports pavilion on a 15.875-acre tract of land in the Lucas Christian Church Addition, Blk A, Lot 1, situated in the City of Lucas, Collin County, Texas located at 505 West Lucas Road.

Development Services Director Joe Hilbourn gave a presentation regarding the specific use permit request and reviewed possible conditions associated with the specific use permit.

The public hearing was continued from the January 7, 2021 City Council meeting and the following individuals requested to speak.

- Jasmine Bayliss, Head of School, Lucas Christian Academy spoke in favor of the request and discussed specifics associated with the pavilion request.
- Sean Watts, 1115 Snider, Lucas spoke in favor of the request.
- Judy Heiss, 9 Prado Verde, Lucas spoke in opposition to the request.
- Steve Gunn, 5 Prado Verde, Lucas spoke in favor of the request with the conditions recommended by the Planning and Zoning Commission.
- Frank Heiss, 9 Prado Verde, Lucas spoke in opposition to the request related to field lighting and noise.
- Sam Satterwhite, Engineering Concepts, representing Lucas Christian Academy, spoke in favor of the request and noted they would abide by the City's existing noise ordinance.
- Suzanne Woodburn, 350 Shiloh, Lucas spoke in favor of the request.
- Dan Rembold, 1345 Snider, Lucas spoke in favor of the request.
- Jeff Sparkman, Pastor at Resonate Life Church, 415 West Lucas Road, spoke in favor of the request.
- Cherice Stoltzfus, 920 Clove Glen Court, spoke in favor of the request.
- Tamara Gunn, 5 Prado Verde Drive, spoke against the noise and lighting associated with other uses, but was not opposed to the pavilion.

Mayor Olk closed the public hearing at 7:59 pm.

Mayor Olk suggested to Lucas Christian Academy that a community meeting be held with the neighbors to discuss where a tree line may need to be located on the property to address noise and lighting concerns as well as any other concerns that may need to be addressed.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Duke to deny the request without prejudice, waive the specific use permit application fee, and send the request back to the Planning and Zoning Commission to further review the specific use permit and the items outlined below:

- The sports pavilion be used only by Lucas Christian Academy
- Outdoor areas of Lucas Christian Academy cannot be leased
- Review timeframes of events and frequency of events
- Address exterior lighting and landscaping needs including buffering with trees, berms, and shrubs
- Amplified noise and sound system need to be addressed according to City ordinance with a maximum sound of 35 DB at the property line.
- Review master plan and site plan

The motion passed unanimously by a 7 to 0 vote.

Consent Agenda

6. Consent Agenda:

- A. Approval of the minutes of the December 17, 2020 City Council meeting.
- B. Approval of the minutes of the December 21, 2020 special City Council meeting.
- C. Approval of the minutes of the January 7, 2021 City Council meeting.
- D. Approval of Resolution R 2021-01-00511 disbanding the Lucas Volunteer Firefighter Pension Board.
- E. Approval of Ordinance 2021-01-00929 ordering a General Election to be held on May 1, 2021, for the purpose of electing two (2) City Councilmembers for Seat No. 3 and Seat No. 4, and the position of Mayor; designating location of polling place; ordering notice of election to be given as prescribed by law in connection with such election; authorizing execution of joint election agreement; and providing for an effective date.
- F. Approval of Ordinance 2021-01-00930 ordering a Special Election to be held on May 1, 2021, for the purpose of submitting propositions to the qualified voters of the City for the purpose of submitting proposed amendments to the City Home Rule Charter; providing for the publication and posting of notice; designating location of polling place; ordering notice of election to be given as prescribed by law in connection with such election; authorizing execution of joint election agreement; and providing for an effective date.

MOTION: A motion was made by Mayor Pro Tem Peele seconded by Councilmember Johnson to approve the Consent Agenda as presented. The motion passed unanimously by a 7 to 0 vote.

Regular Agenda

7. **Discuss and provide information on ranking and scoring of the Statement of Qualifications received from the Request for Qualifications (#023-20) for engineering consulting services for West Lucas Road from Angel Parkway to Country Club Road.**

City Engineer Stanton Foerster gave a presentation discussing the Statement of Qualifications received for consulting services for West Lucas Road recommending Lakes Engineering for the project.

There was no formal action taken on this item, it was for discussion purposes only.

8. **Consider appointments to the Parks and Open Space Board and Board of Adjustments for two-year terms beginning January 2021 through December 31, 2022.**

MOTION: A motion was made by Mayor Pro Tem Peele seconded by Councilmember Johnson to reappoint regular member Ron Poteete and Alternate 1 member Brenda Rizos and appoint new members Brian Stubblefield and Brian Dale to the Board of Adjustment for two-year terms to expire December 31, 2022. The motion passed unanimously by a 7 to 0 vote.

MOTION: A motion was made by Councilmember Baney seconded by Councilmember Fisher to appoint Pam Poteete as Alternate 1 and Laura Giles as Alternate 2 to the Parks and Open Space Board for two-year terms to expire December 31, 2022. The motion passed unanimously by a 7 to 0 vote.

9. **Consider nominations for the 2021 Service Tree Award Program.**

The Service Tree Committee, consisting of Councilmember Fisher, Councilmember Johnson and Councilmember Duke outlined their nominations to the Council. The Committee also discussed placement of future trees at other locations in the City and adding a monument plaque at the Community Park that outlines all service tree recipients and service tree locations.

The Service Tree Committee nominated Larry Abston, volunteer firefighter and would like his tree planted at the fire station, and Andre and Debra Guillemaud, Planning and Zoning member, Parks Board member and farmers market volunteer. The Committee recommended their tree be planted at Forest Creek park, that the Guillemaud's helped to maintain.

MOTION: A motion was made by Councilmember Fisher seconded by Councilmember Baney to nominate Andre and Debra Guillemaud and Larry Abston as the 2021 Service Tree Award recipients. The motion passed unanimously by a 7 to 0 vote.

10. **Consider the formation of an Event Auxiliary Committee under the Parks and Open Space Board.**

Councilmember Fisher discussed the need for volunteers from the large pool of applicants that had applied for board/commission appointments to assist at events, including the areas of event photography and assisting with the history display at Founders Day. A master list was suggested that could be managed by the Parks and Open Space Board.

The City Council was in agreement to bring this item for the Parks and Open Space board for further discussion and consideration.

11. Review and consider amending Resolution R-2013-05-00397 by amending Section II regarding Agenda Preparation.

Mayor Pro Tem Peele discussed with the Council that consideration be given for approval by two City Councilmembers to place an item on the agenda, as well as having a formal review process for the agenda prior to being published.

Mayor Olk noted that he would work with staff regarding packet suggestions and ways in which to minimize large documents within the packet and possible posting alternatives.

12. Adjournment.

MOTION: A motion was made by Councilmember Johnson seconded by Councilmember Baney to adjourn the meeting at 9:48 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:

Kathleen Peele
Jim Olk, Mayor
Kathleen Peele, Mayor Pro Tem

ATTEST:

Stacy Henderson
Stacy Henderson, City Secretary

