



Parks and Open Space Board Meeting

May 25, 2021

7:00 p.m.

City Hall Council Chambers and by Video Conference
City Hall – 665 Country Club Road, Lucas Texas

MINUTES

Call to Order

Chairman Rhoads called the meeting to order at 7:02 p.m.

Parks Board Members Present:

Chairman David Rhoads
Vice Chairman Bill Esposito
Member Kenneth Patterson
Member Christel Parish
Alternate Member Laura Giles
Alternate Member Pam Poteete

Staff Present:

Development Services Director Joe Hilbourn
City Secretary Stacy Henderson
Assistant to the City Manager Kent Souriyasak

City Council Liaison Present:

Councilmember Tim Baney

Parks Board Members Absent:

Member Tommy Dewitt

Chairman Rhoads determined that a quorum was present, and the Pledge of Allegiance was conducted.

Regular Agenda

1. Provide an update on the City's special events:

- A. Keep Lucas Beautiful Spring Cleanup was held on Saturday, April 3, 2021
- B. Founders Day was held on Saturday, May 8, 2021
- C. Movie in the Park is scheduled on Friday, June 4, 2021

Assistant to the City Manager Kent Souriyasak updated the Board on recent events including Keep Lucas Beautiful and Founders Day activities and discussed details of the upcoming Movie in the Park event.

There was no action taken on this item, it was for informational purposes only.

2. Review budget recommendations and park fees on behalf of the City of Lucas Parks and Open Space Board for fiscal year 21/22 budget.

There were no changes to the park fees or proposed budget items added. There was no action taken on this item.

3. Provide an update on the Lucas Farmers Market.

Vice Chairman Bill Esposito gave an update regarding Lucas Farmers Market activities and recent events. Parks Member Laura Giles gave an update discussing the various vendors that attended recent markets. Parks Board members also discussed the donation table and items received during the recent farmers market.

Chairman Rhoads noted that an email was received from Stephanie Schertz regarding the farmers market and those items would be addressed with the Farmers Market Committee.

There was no action taken on this item, it was for discussion purposes only.

4. Consider enhancing the Community Park by converting the existing Public Works building into a pavilion and relocating the City's Public Works operations to the North Pump Station.

There was no discussion on this item, it was removed from the agenda.

5. Provide update regarding the facilitation of a Master Volunteer List.

Parks Board Member Ken Patterson provided an update regarding the creation of the master volunteer list. He noted the application is available on the City's website and 12 volunteers have signed up to date.

There was no action taken on this item, it was for discussion purposes only.

6. Receive reports from Parks Board members regarding the Adopt-A-Park Program, review the park facility checklist for each park, and alternate park assignments amongst the members.

The Parks Board will be sending out information to Parks Board members with their park assignments, rotation schedule, and email staff with any updates.

There was no action taken on this item, it was for discussion purposes only.

7. Consider review of Parks Board projects, goals and objectives established by the project matrix.

The Parks Board reviewed the matrix projects outlined for the year.

Councilmember Baney suggested having the chicken coop/how to grow a garden as part of as part of the farmers market events. Ms. Giles stated that she was working with Lucas resident Cathey Gleason on bringing her chicken coop trailer to the farmers market.

The Parks Board discussed starting a seed library that would be maintained at City Hall. The Parks Board has been working with City Manager Joni Clarke on this item.

The Parks Board asked that the seed library be added to the matrix project list.

8. Consider future agenda items for action or discussion to be added to the Parks and Open Space Board Agenda.

The following items were requested to be added to the July 27, 2021 Parks and Open Space Board Meeting:

- Establishing wildflower area within the City (possibly old City Hall area, Winningkoff Trailhead)
- Neighborhood beautification – encourages neighborhoods to maintain their entrances

9. Consider approval of the minutes of the March 23, 2021 Parks and Open Space Board meeting.

MOTION: A motion was made by Vice Chairman Esposito seconded by Mr. Patterson to approve the minutes of the March 23, 2021 Parks and Open Space Board meeting. The motion passed unanimously by a 4 to 0 vote.

10. Adjournment.

MOTION: A motion was made by Vice Chairman Esposito, seconded by Mr. Patterson to adjourn the meeting at 7:59 p.m. The motion passed unanimously by a 4 to 0 vote.

APPROVE:



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary

