



**MINUTES**  
**CITY COUNCIL REGULAR MEETING**

November 18, 2021 | 7:00 PM  
Council Chambers | Video Conference  
City Hall | 665 Country Club Road, Lucas, Texas

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**City Councilmembers Present:**

Mayor Jim Olk  
Mayor Pro Tem Kathleen Peele  
Councilmember Tim Johnson (*attending remotely*)  
Councilmember Tim Baney  
Councilmember David Keer  
Councilmember Debbie Fisher

**City Staff Present:**

City Manager Joni Clarke  
City Secretary Stacy Henderson  
Development Services Director Joe Hilbourn  
Public Works Director Scott Holden

**City Councilmember Absent:**

Councilmember Phil Lawrence

The regular City Council meeting was called to order at 7:00 pm.

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**Citizen Input**

**1. Citizen Input**

There was no citizen input at this meeting.

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**Community Interest**

**2. Items of Community Interest**

Mayor Olk discussed upcoming community events related to Country Christmas, service tree award nominations, and upcoming farmers market meetings to discuss the 2022 season. Condolences were expressed on the passing of CCAD board member Wayne Mayo.

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**Consent Agenda**

**3. Consent Agenda:**

- A. Approval of the minutes of the November 4, 2021, City Council meeting.

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Fisher to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote.

## Regular Agenda

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4. **Receive a presentation from Chris Meszler, BCC Engineering, on the status of the medians and drainage easements for West Lucas Road Reconstruction Project from South Angel Parkway (F.M. 2551) to Country Club Road, and provide direction to the City Manager, if desired.**

Chris Meszler, BCC Engineering discussed the location of proposed median openings on West Lucas Road and possible median designs that included:

1. Grass median with 5-inch raised curb
2. Standard two-way left turn consisting of concrete pavement with yellow pavement markings.
3. Standard median break used with or without left turn lanes, no delineation with markings
4. Colored textured concrete flush with the concrete that was visually distinct
5. Colored textured concrete with mountable 2-inch curb
6. Concrete traffic separator with 5-inch raised curb, plain concrete that matches the roadway

Mr. Meszler shared with the Council discussions that were taking place with Lovejoy ISD regarding moving the schools driveway further to the west for better internal stacking on school property rather than West Lucas Road.

Councilmember Johnson suggested reflectors be added at the end of turn lane and/or median to create better visibility at night.

The City Council was in agreement to use Option No. 4, colored textured concrete flush with the concrete that was visually distinct. The City Council also wanted to use xeriscape landscaping in the medians that required less irrigation. The addition of sleeves would also be installed allowing for irrigation and a meter box.

There was no formal action on this item, direction to the engineering firm was given.

5. **Provide direction to staff on submitting a grant application to be considered for the Texas Recreational Trails Program by the Texas Parks and Wildlife Department.**

Development Services Director Joe Hilbourn asked for direction regarding the submittal of a grant application for the construction of new trails as part of the Trails Master Plan. Project sponsors would be reimbursed up to 80 percent of allowable costs, 20 percent of the project cost would come from matching funds.

The City Council discussed loop sections of the trail, starting on Estates and working towards Ingram Lane from the high school. The Council discussed materials to be used for the trail and creating walkable trails for neighborhoods.

**MOTION:** A motion was made by Councilmember Baney, seconded by Councilmember Keer to direct staff to proceed with filing grant application. The motion passed unanimously by a 6 to 0 vote.

**6. Consider adopting Ordinance 2021-11-00940 approving amendments to the City's Code of Ordinances, Chapter 13, Utilities, Article 13.02 Water System.**

Public Works Director Scott Holden discussed with the City Council amendments made to Chapter 13.

**MOTION:** A motion was made by Councilmember Fisher seconded by Councilmember Johnson to approve adopting Ordinance 2021-11-00940 approving amendments to the City's Code of Ordinances, Chapter 13, Utilities, Article 13.02 Water System. The motion passed unanimously by a 6 to 0 vote.

**7. Consider the process to acquire the services of a qualified solid waste and recycling service provider, identify the services to be provided to the citizens of Lucas, and provide guidance to the City Manager.**

The City Council gave the following direction regarding acquiring a solid waste and recycling service provider:

- Prepare RFP to obtain proposals from multiple vendors
- Focus on residential services only
- Specify size of vehicle and include an alternate option for various size trucks to be used. Include language that smaller trucks are preferred, but not required
- Concierge service allowing access to homeowners driveway to pick up trash closer to the home and the associated fee
- Include trash and recycling as part of proposal, recycling would not go into effect until 2023.
- Include residential brush pickup, larger than 6 cubic yards, offered more than once a month
- Extra residential brush pickup service and associated fee
- Storm cleanup services and associated fees

The City Council asked that administrative and franchise fees from other cities be reviewed to determine how much is being charged along with how billing for services was handled.

City Manager Joni Clarke stated she would update the RFP and bring back for Council consideration.

**8. Consider dismissal of Parks and Open Space Board member Tommy DeWitt and consider filling vacancy.**

Parks and Open Space Board member Tommy DeWitt informed City staff that he had moved out of the city limits of Lucas and therefore resigned his position.

**MOTION:** A motion was made by Mayor Olk, seconded by Councilmember Baney to accept the resignation of Parks and Open Space Board member Tommy DeWitt. The motion passed unanimously by a 6 to 0 vote.

Councilmember Tim Baney recommended appointing Laura Howard to the Parks and Open Space Board. After some discussion with Councilmembers, the following motion was made.

**MOTION:** A motion was made by Councilmember Baney, seconded by Mayor Olk to promote Pam Poteete from Alternate Member 1 to a Regular Member position and appoint Laura Howard as Alternate Member 1. The motion passed unanimously by a 6 to 0 vote.

**9. Consider approving Resolution R 2021-11-00523 and cast votes for the Collin Central Appraisal District Board of Directors.**

After some discussion, the City Council would like to show their support and cast all seven votes for Ed Standridge.

**MOTION:** A motion was made by Councilmember Fisher, seconded by Mayor Pro Tem Peele approving Resolution R 2021-11-00523 casting all seven votes for Ed Standridge for the Collin Central Appraisal District Board of Directors. The motion passed unanimously by a 6 to 0 vote.

**10. Discuss update from City Attorney regarding the Global Opioid Settlement and consider approving Resolution R 2021-11-00522 adopting the Texas Term Sheet and its intrastate allocation schedule regarding the global opioid settlement and authorizing the City Manager to execute any other necessary documents for such settlement.**

City Attorney Joe Gorfida discussed with the Council the City of Lucas' portion of the settlement and how the funds could be used related to EMS type services.

The City Council discussed with the City Attorney the methodology used to disburse funds and asked that further information be gathered regarding that formula.

**MOTION:** A motion was made by Councilmember Fisher, seconded by Councilmember Baney to approve Resolution R 2021-11-00522 adopting the Texas Term Sheet and its intrastate allocation schedule regarding the global opioid settlement and authorizing the City Manager to execute any other necessary documents for such settlement. The motion passed unanimously by a 6 to 0 vote.

## **Executive Agenda**

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**11. Executive Session.**

An Executive Session was not held at this meeting.

**12. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.**

An Executive Session was not held at this meeting.

**13. Adjournment.**

**MOTION:** A motion was made by Councilmember Johnson seconded by Mayor Olk to adjourn the meeting at 8:43 pm. The motion passed unanimously by a 6 to 0 vote.

APPROVED:

  
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Mayor Jim Olk

ATTEST:

  
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City Secretary Stacy Henderson

