



**AGENDA**  
**Parks and Open Space Board**  
**Lucas Farmers Market Committee Workshop**  
March 1, 2022 | 5:30 PM  
Council Chambers  
City Hall | 665 Country Club Road, Lucas, Texas

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*Notice is hereby given that a workshop of the City of Lucas Parks and Open Space Board together with the Lucas Farmers Market Committee will be held on Tuesday, March 1, 2022, at 5:30 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651 at which time the following agenda will be discussed.*

Video conference will not be available for this meeting.

**How to Provide Input at a Meeting:**

**Speak In Person:** Request to Speak forms will be available at the meeting. Please fill out the form and give to the City Secretary prior to the start of the meeting. This form will also allow a place for comments.

**Submit Written Comments:** If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email the City Secretary at [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) by no later than 4:00 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 4:00 pm will not be included at the meeting.

**Call to Order**

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- Roll Call of Parks and Open Space Board
- Determination of Quorum of Parks and Open Space Board
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

**Regular Agenda**

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1. Receive Public Comments (Parks and Opens Space Board)
2. Consider approval of minutes from the February 1, 2022 Parks and Open Space Board and Lucas Farmers Market Committee Workshop. (City Manager Joni Clarke)
3. Consider the Lucas Farmers Market planning process for the 2022 season. (Lucas Farmers Market Chair Bill Esposito, Parks and Open Space Board and Lucas Farmers Market Committee)
  - Tuesday, November 16, 2021 @ 7:00 pm – Kick Off Planning Meeting (Parks Board) **COMPLETE**
  - Tuesday, December 7, 2021 @ 5:30 pm - Planning Meeting (Parks Board & LFMC) **COMPLETE**
  - Monday, December 13, 2021 – Post Vendor Application and Rules on Website(s) **COMPLETE**
  - Tuesday, January 4, 2022 @ 5:30 pm - Planning Meeting (Parks Board & LFMC) **COMPLETE**
  - Tuesday, January 25, 2022 @ 7:00 pm – Regular Parks and Open Space Meeting **COMPLETE**

- Monday, January 31, 2022 - Vendor Application Deadline **COMPLETE**
  - Tuesday, February 1, 2022 @ 5:30 pm – Vendor Selection Meeting (Parks Board & LFMC) **COMPLETE**
  - Tuesday, March 1, 2022 @ 5:30 pm – Market Meeting (Parks Board & LFMC)
  - Tuesday, March 22, 2022 @ 7:00 pm – Regular Parks and Opens Space Meeting
  - Tuesday, April 5 @ 5:30 pm – Market Meeting (Parks Board & LFMC) (if necessary)
  - **Saturday, April 9 @ 8:00 am – First Market of the 2022 Season (Community Park)**
4. Consider any additional vendor applications, update on vendor vetting process and finalize vendor selection for the 2022 Season. (Lucas Farmers Market Chair Bill Esposito, Vendor Coordinator Kathrin Esposito, Parks and Open Space Board and Lucas Farmers Market Committee)
  5. Discuss Vendor Recruitment. (Lucas Farmers Market Chair Bill Esposito, Vendor Coordinator Kathrin Esposito, Parks and Open Space Board and Lucas Farmers Market Committee)
  6. Consider Lucas Farmers Market layout/logistics and vendor space assignments. (Lucas Farmers Market Chair Bill Esposito, Vendor Coordinator Kathrin Esposito, Parks and Open Space Board and Lucas Farmers Market Committee)
  7. Update on Special Events. (Lucas Farmers Market Chair Bill Esposito, Parks and Open Space Board and Lucas Farmers Market Committee)
    - April 9 – Plant Sale & Back Yard Gardening (Laura/Bill/Master Gardeners)
    - April 23 – Back Yard Chickens with Cathey Gleason (Laura)
    - May 14 – Special market associated with Founders Day
    - May 28 – Memorial Day Picnic in the Park (City of Lucas)
      - Dunk Booth, Cornhole, Hot Dogs, Watermelon, and Face Painting
    - June 11 – Ice Cream Crank Off (Bill)
    - June 25 – Children’s Craft Event & Yoga Day at the Market (Val)
    - July 9 – AgriLife (Sean)
    - July 23 – Chef Demonstration (Bill)
    - August 13 – Back to School Event (Bill needs to contact Katie - Permaculture/4-H)
    - August 27 – TPWD Gun Safety/Hunting Regulations/Game Warden (Sean)
    - September 10 – Fire Rescue Event & 9-11 & Friends (Chief Stephens)
    - September 24 – Bee Demo (Kathrin - Collin County Amateur Bee Club)
    - October 8 – World Food Day (Kent)
    - October 22 – Pumpkin Decorating (Sean/Pam)
    - December 2 – Holiday Market
  8. Update on the Lucas Farmers Market Marketing Plan. (Lucas Farmers Market Chair Bill Esposito, Lucas Farmers Market Committee Marketing Subcommittee John Elliott, and Laura Giles)
  9. Update on the GO TEXAN Program. (Lucas Farmers Market Committee Member Tammy Duke)
  10. Discuss volunteer coordination for the Lucas Farmers Market. (Parks Board Member Pam Poteete)

**Certification**

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on February 11, 2022.*

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*Stacy Henderson, City Secretary*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Stacy Henderson at 972-912-1211 or by email at [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) at least 48 hours prior to the meeting.*