

# Request to Speak Form

**Those wishing to address the City Council are asked to complete a Request to Speak Form. All requests to speak should be submitted by 3:30 pm. Those submitted after 3:30 pm will not be included in the meeting.**

The Mayor will ask those wishing to address the City Council to do so at the appropriate time. *If attending in person*, the Mayor will call upon you to approach the speaker stand, state your name and address for the record, and then discuss the topic of interest. *If attending remotely*, the Mayor will call upon you via Zoom during the meeting to discuss the agenda item you have requested to speak about.

Although the City Council cannot take specific action on citizen comments related to items not on the Agenda due to legal requirements, the City Council may:

- Have the item placed on a future agenda for action
- Refer the item to the full City Council or a subcommittee for further action
- Refer the item to staff for study or conclusion

**Please limit comments to 3 minutes**

We appreciate your interest in the community.

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## Please Print

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

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Agenda Item #: \_\_\_\_\_

\_\_\_ I wish to speak IN FAVOR of this item.

\_\_\_ I wish to speak IN OPPOSITION to this item.

\_\_\_ I do not wish to speak, but please record my: SUPPORT \_\_\_\_\_ OPPOSITION \_\_\_\_\_

**General Citizen Comments:** This item is available for citizens to speak on any subject including items on the agenda that are not public hearing items, however, no action, by law, may be taken on the topic.

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