



MINUTES

Parks and Open Space Board Meeting

March 22, 2022 | 7:00 pm

Council Chambers | Video Conference

City Hall | 665 Country Club Road, Lucas Texas

Call to Order

The meeting was called to order at 7:00 pm. A quorum was determined to be present, and the Pledge of Allegiance was conducted. Alternate Member Laura Giles served as a voting member due to the absence of a regular member.

Parks Board Members Present:

Chairman David Rhoads
Vice Chairman Bill Esposito
Member Kenneth Patterson
Member Pam Poteete
Alternate Member Laura Howard
Alternate Member Laura Giles (*voting member*)

Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson
Assistant to the City Manager Kent Souriyasak
Management Analyst Patrick Hubbard

City Council Liaison Present:

Councilmember Tim Baney

Parks Board Member Absent:

Member Christel Parish

Regular Agenda

1. Provide updates regarding upcoming special events including:

- A. Keep Lucas Beautiful Spring Cleanup
- B. Lucas Farmers Market
- C. Car Show
- D. Founders Day

Assistant to the City manager Kent Souriyasak gave a presentation providing updates on upcoming special events for the Keep Lucas Beautiful Spring Cleanup, Car Show, and Founders Day.

Vice Chairman Bill Esposito gave an update on the upcoming Farmers Market season and events for the April market.

There was no action taken on this item, it was for discussion purposes only.

2. Discuss and review the Adopt-a-Park Program including a review of the Adopt-A-Park Activity Log that was prepared by staff at the Request of the Parks Board and the method for disseminating the log.

Management Analyst Patrick Hubbard spoke about the Adopt-a-Park program and presented an updated activity log discussing short-term and long-term items needing attention and possible budget consideration.

The Parks Board would continue to review their assigned parks and report any items needing maintenance or safety concerns.

There was no action on this item, it was for discussion purposes only.

3. Discuss and review the current schedule of fees and the current procedure for the reservation of parks facilities including the Pavilion at the Community Park, Community Center, and ball fields.

The Parks and Open Space Board reviewed the fee schedule and procedures for park facility reservations and made no changes to park rental fees or current policies in place.

There was no motion or action taken on this item.

4. Consider approval of the minutes of the January 25, 2022, Parks and Open Space Board meeting.

MOTION: A motion was made by Vice Chairman Esposito, seconded by Mr. Patterson to approve the minutes as submitted. The motion passed unanimously by a 5 to 0 vote.

5. Consider changing the start time of Parks and Open Space Board meetings from 7:00 pm to 6:30 pm and setting a date to begin the new schedule.

MOTION: A motion was made by Vice Chairman Esposito, seconded by Ms. Poteete to change meeting start times from 7 pm to 6:30 pm effective May 24, 2022. The motion passed unanimously by a 5 to 0 vote.


6. Adjournment.

MOTION: A motion was made by Vice Chairman Esposito, seconded by Mr. Patterson to adjourn the meeting at 7:38 pm. The motion passed unanimously by 5 to 0 vote.

APPROVE:


David Rhoads, Chairman

ATTEST:


Stacy Henderson, City Secretary

