



# MINUTES CITY COUNCIL REGULAR MEETING

July 21, 2022 | 6:00 PM

Council Chambers | Video Conference  
City Hall | 665 Country Club Road, Lucas, Texas

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## City Councilmembers Present:

Mayor Jim Olk  
Mayor Pro Tem Kathleen Peele  
Councilmember Tim Johnson  
Councilmember David Keer  
Councilmember Tim Baney (*arrived 6:09pm*)  
Councilmember Phil Lawrence (*remote*)  
Councilmember Debbie Fisher

## City Staff Present:

City Manager Joni Clarke  
City Secretary Stacy Henderson  
Finance Director Liz Exum  
Development Services Director Joe Hilbourn  
Public Works Director Scott Holden  
Fire Chief Ted Stephens  
Assistant to the City Manager Kent Souriyasak  
Assistant Fire Chief Aaron Alderdice  
Public Works Supervisor Jeremy Bogle  
Human Resources Generalist Alana Cohen  
Management Analyst Kevin Becker

The regular City Council meeting was called to order at 6:07 pm.

## Citizen Input

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### 1. Citizen Input

There was no citizen input at this meeting.

## Community Interest

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### 2. Items of Community Interest

Mayor Olk stated there is a mandatory water conservation in effect. Councilmember Fisher made a recommendation to send HOAs (homeowners associations) the notification to encourage water conservation. Mayor Olk indicated there will be a brochure from Community Waste Disposal in the upcoming water bills, the Public Lands Trail Cleanup will be held on September 17, 2022, and the next Lucas Farmers Market will feature a chef demonstration and a historical display focused on neighbors helping neighbors on July 23, 2022. Councilmember Fisher indicated Representative Candy Noble is preparing a proclamation to celebrate the Lucas Farmers Market at 10:00 am during the market on August 13, 2022. Mayor Olk thanked City Secretary Stacy Henderson for her contribution as she is leaving the City of Lucas for another position at a different city.

City Council went into a break at 6:14 pm.

City Council returned from the break at 6:24 pm.

## Consent Agenda

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### 3. Consent Agenda:

- A. Approval of the minutes of the July 7, 2022, City Council meeting.
- B. Approval of setting the date for the public hearing regarding the City of Lucas Fiscal Year 22/23 budget for September 1, 2022.
- C. Consider approving Resolution R-2022-07-00532 amending the authorized signatory representatives for Local Government Investment Cooperative (LOGIC).
- D. Consider approving Resolution R-2022-07-00533 amending the authorized signatory representatives for TexPool.
- E. Consider approving Resolution R-2022-07-00531 amending the authorized signatory representatives for American National Bank of Texas.

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Johnson to approve the Consent Agenda as presented. The motion passed unanimously by a 7 to 0 vote.

## Regular Agenda

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4. **Consider authorizing the Development Services Director to issue a permit to Rajesh Singh to allow incidental work (without the use of loud power tools) on property he owns located at 1405 Holyoak Lane until 8:00 p.m. (excluding Sundays) expiring on Friday, September 2, 2022, at 8:00 p.m.**

Development Services Director Joe Hilbourn gave a presentation on this agenda item.

City Council stated they would like the homeowner to be present to state his case and would like to know what the neighbor complaints are. City Council would like a status update on the progress of the homeowner's project and pictures at the next City Council meeting on August 4, 2022.

City Council agreed to table this agenda item to the next meeting to allow the homeowner an opportunity to state his case.

**MOTION:** A motion was made by Mayor Olk, seconded by Mayor Pro Tem Peele to table the item until the next City Council meeting. The motion passed by a 6 to 1 vote. Councilmember Lawrence opposed the vote.

5. **Discuss the proposed City of Lucas budget for Fiscal Year 22/23.**

City Manager Joni Clarke, Finance Director Liz Exum, and Assistant to the City Manager Kent Souriyasak presented the proposed budget for Fiscal Year 22/23 which included discussions regarding capital projects, tax rate, reserves, general fund revenue, water fund revenue, compensation, benefits, and department expenditures.

City Council provided the following direction to staff regarding the proposed budget:

- Evaluate different funding options such as pay-as-you-go and reserves for capital equipment and vehicles such as the backhoe, vacutron, Public Works truck, ambulance, and fire engine.
- Request BHC (Birkhoff, Hendricks & Carter) to look at the cost from a 750,000 gallon water tank to a 1 million gallon water tank regarding the new water tower project.
- The amount of \$9,000 in the General Fund budget line item 11-6100-127 (City Council Unemployment) should be moved to the appropriate budget line item 11-6100-468 (City Council Fees) which are City Council stipends.
- Future discussion regarding tree trimming about what the City would like to do.
- Update training plans to reflect the positions and not individual employees.
- Develop organizational charts per department with employee names and provide the organizational charts to City Council only.
- Remove the description from General Fund budget line item 11-6211-417 (Parks Improvements) to allow flexibility for the Parks Board to make recommendations to City Council.
- Request Raftelis to provide an analysis on whether the NTMWD (North Texas Municipal Water District) can deliver all the maximums of the take or pay to member cities and customers cities as part of the anticipated Raftelis scope of service to assist customer cities in the process of the NTMWD cost of service study.

This agenda item was for discussion purposes only, no action was taken.

## **Executive Agenda**

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### **6. Executive Session.**

**As authorized by Section 551.076 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of deliberating the deployment, or specific occasions for implementation, of security personnel or devices. This meeting is closed to the public as provided in the Texas Government Code.**

The City Council went into an Executive Session to deliberate the deployment, or specific occasions for implementation, of security personnel or devices at 8:24 pm.

### **7. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.**

The City Council reconvened from Executive Session at 9:14 pm and took no action as a result of the Executive Session.

8. **Adjournment.**

**MOTION:** A motion was made by Councilmember Johnson, seconded by Councilmember Keer to adjourn the meeting at 9:15 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:

  
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Mayor Jim Olk

ATTEST:

  
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Assistant to the City Manager/  
Interim City Secretary Kent Souriyasak

