



AGENDA

LUCAS FIRE CONTROL, PREVENTION, AND EMS DISTRICT BOARD MEETING

September 1, 2022 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Notice is hereby given that a meeting of the Lucas City Fire Control, Prevention, and Emergency Medical Services District Board meeting will be held on Thursday, September 1, 2022, beginning at 6:30 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call.

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/live-streaming-videos/>.

How to Provide Input at a Meeting:

Speak In Person: Request to Speak forms will be available at the meeting. Please fill out the form and give to the City Secretary prior to the start of the meeting. This form will also allow a place for comments.

Submit Written Comments: If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email Management Analyst Kevin Becker at kbecker@lucastexas.us by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones

Public Hearing

1. Public hearing to consider approving Resolution FD R-2022-09-00534 adopting the Lucas Fire Control, Prevention, and EMS District Fiscal Year 2022-2023 budget. **(Finance Director Liz Exum)**
 - A. Conduct public hearing
 - B. Take action regarding the approval of the budget for Fiscal Year 2022-2023

Regular Agenda

2. Consider approving the minutes of the July 21, 2022, Lucas Fire Control, Prevention, and EMS District Board meeting. **(Management Analyst Kevin Becker)**

3. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on August 26, 2022.



Kent Souriyasak, Assistant to the City Manager/Interim City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to the Management Analyst at 972.912.1214 or by email at kbecker@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas
Lucas Fire Control, Prevention and EMS
District Board Request
September 1, 2022

Item No. 1

Requester: Finance Director Liz Exum

Agenda Item:

Public hearing to consider approving Resolution FD R-2022-09-00534 adopting the Lucas Fire Control, Prevention, and EMS District Fiscal Year 2022-2023 budget.

- A. Conduct public hearing
- B. Take action regarding the approval of the budget for Fiscal Year 2022-2023

Background Information:

In accordance with Section 344.204 of the Local Government Code, the Lucas Fire Control, Prevention, and EMS District Board follows the same procedures for adopting the budget as the City; therefore, the date for adoption of the budget will mirror the date for the City's budget adoption which is immediately following the public hearing.

Attachments/Supporting Documentation:

- 1. Resolution FD R-2022-09-00534 Adopting the Fiscal Year Budget for 2022-2023
- 2. Public Hearing Notice

Budget/Financial Impact:

The financial impact for the proposed budget is outlined in detail in the attached budget.

Recommendation:

Staff recommends approval of the Fiscal Year 2022-2023 budget.

Motion:

I make a motion to approve Resolution FD R-2022-09-00534 for the Lucas Fire Control Prevention and EMS District, adopting the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023.



**RESOLUTION FD R-2022-09-00534
[Adoption of Budget for Fiscal Year 2022-2023]**

A RESOLUTION OF THE FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT OF THE CITY OF LUCAS, TEXAS, ADOPTING THE BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023, has been duly created by the financial office of the City of Lucas, Texas, on behalf of the Fire Control, Prevention and Emergency Medical Services District of the City of Lucas (the “District”) in accordance with Chapter 344.203 of the Local Government Code; and

WHEREAS, the City Council of the City of Lucas also serves in the capacity as the Board of Directors of the District; and

WHEREAS, a public hearing was held by the Board of Directors of the District in accordance with Chapter 344.203 of the Local Government Code, following due publication of notice thereof, at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed budget; and

WHEREAS, after full and final consideration, it is the opinion of the Board of Directors of the District that the 2022-2023 fiscal year budget as hereinafter set forth should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the District for the fiscal year beginning October 1, 2022 and ending September 30, 2023 as submitted to the City Council by the Board of Directors, attached hereto as Exhibit “A”, be and the same is hereby adopted as the budget of the District for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

SECTION 2. That the expenditures during the fiscal year beginning October 1, 2022, and ending September 30, 2023, shall be made in accordance with the budget approved by this resolution unless otherwise authorized by a duly enacted resolution of the District and approved by the City Council of the City of Lucas pursuant to Section 344.205 of the Local Government Code.

SECTION 3. That all budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2021-2022 are hereby ratified, and the budget Resolution for fiscal year 2021-2022, heretofore enacted by the Board of Directors of the District, be, and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 4. Upon approval of the budget the Board shall submit the budget to the City of Lucas Finance Department.

SECTION 5. All resolutions of the District in conflict with the provisions of this resolution be, and the same are hereby, repealed; provided, however, that all other provisions of said resolution not in conflict with the provisions of this resolution shall remain in full force and effect.

SECTION 6. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this resolution, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said resolution which shall remain in full force and effect.

SECTION 7. This resolution shall take effect immediately from and after its passage as the law in such cases provides.

**DULY PASSED BY THE BOARD OF DIRECTORS OF THE DISTRICT ON
THIS THE 1ST DAY OF SEPTEMBER, 2022.**

APPROVED:

Tim Johnson, President

ATTEST:

Kevin Becker, Management Analyst

Exhibit A

**Lucas Fire Control,
Prevention & EMS
District**

**FISCAL YEAR BUDGET
FOR 2022 - 2023**

15 -FIRE DISTRICT FIRE DISTRICT DEPARTMENTAL REVENUES/ EXPENDITURES	2020-2021 FISCAL YEAR ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMENDED BUDGET	2022-2023 FISCAL YEAR BUDGET	DESCRIPTION
REVENUES					
4101-300 SALES TAX - FIRE DISTRICT	498,199	450,000	575,000	590,000	
TOTAL REVENUES	498,199	450,000	575,000	590,000	
TOTAL FIRE DISTRICT REVENUE	498,199	450,000	575,000	590,000	
REIMBURSEMENTS & SERVICES					
6500-998 SERVICE CONTRACT-TRANSFER	498,199	450,000	575,000	590,000	
TOTAL REIMBURSEMENTS & SERVICES	498,199	450,000	575,000	590,000	
TOTAL FIRE DISTRICT EXPENSE	498,199	450,000	575,000	590,000	
NET REVENUE LESS EXPENDITURES	0	0	0	0	



NOTICE OF PUBLIC HEARING
LUCAS FIRE CONTROL, PREVENTION & EMS DISTRICT
PROPOSED OPERATING BUDGET FISCAL YEAR 2022-2023

The Lucas Fire Control, Prevention & EMS District will conduct a public hearing for the proposed operating budget for fiscal year 2022-2023 on Thursday, September 1, 2022 at 6:30 pm at City Hall located at 665 Country Club, Lucas, Texas 75002. The adoption of the resolution approving the budget will occur following the public hearing.

You may attend this public hearing and make your views known. A copy of the proposed budget is on file with the City Secretary's office located at 665 Country Club, Lucas, Texas 75002. It is also available on the City's website at www.lucastexas.us.



Item No. 02

City of Lucas
Lucas Fire Control, Prevention and EMS
District Board Request
September 1, 2022

Requester: Management Analyst Kevin Becker

Agenda Item Request

Consider approving the minutes of the July 21, 2022, Lucas Fire Control, Prevention and EMS District Board meeting.

Background Information

NA

Attachments/Supporting Documentation

1. Minutes of the July 21, 2022, Lucas Fire Control, Prevention and EMS District Board meeting

Budget/Financial Impact

NA

Recommendation

NA

Motion

I make a motion to approve the minutes of the July 21, 2022, Lucas Fire Control, Prevention and EMS District Board meeting.



MINUTES

Lucas Fire Control, Prevention, and EMS District Board Budget Workshop

July 21, 2022 | 6:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Board Members Present:

President Tim Johnson
Vice President Kathleen Peele
Member Jim Olk
Member Tim Baney (*absent*)
Member David Keer
Member Phil Lawrence (*remote*)
Member Debbie Fisher

City Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson
Development Services Director Joe Hilbourn
Public Works Director Scott Holden
Finance Director Liz Exum
Fire Chief Ted Stephens
Assistant to the City Manager Kent Souriyasak
Management Analyst Kevin Becker
Management Analyst Patrick Hubbard
Assistant Fire Chief Aaron Alderdice
Building Inspector Scott DeJong
Human Resources Generalist Alana Cohen

The Lucas Fire Control, Prevention, and EMS District Board meeting was called to order at 6:00 pm.

Consent Agenda

1. Consent Agenda:

- A. Approval of the minutes of the May 5, 2022, Lucas Fire Control, Prevention, and EMS District Board meeting.
- B. Approval of setting the date for the public hearing regarding the Lucas Fire Control, Prevention, and EMS District Fiscal Year 22/23 budget for September 1, 2022.

MOTION: A motion was made by Member Olk, seconded by Vice President Peele to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote.

Regular Agenda

1. Discuss the proposed budget for Fiscal Year 22/23.

Finance Director Liz Exum gave a presentation regarding the Lucas Fire Control, Prevention, and EMS District budget.

There was no motion on this item. It was for discussion purposes only.

2. Consider electing the officer positions of President, Vice President, and Secretary of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2023.

MOTION: A motion was made by Member Fisher, seconded by Member Olk to appoint Tim Johnson as President of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2023. The motion passed unanimously by a 6 to 0 vote.

MOTION: A motion was made by President Tim Johnson, seconded by Member Fisher to appoint Kathleen Peele as Vice President of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2023. The motion passed unanimously by a 6 to 0 vote.

MOTION: A motion was made by Member Fisher, seconded by Vice President Peele to appoint the current and/or Interim City Secretary as the Secretary of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2023. The motion passed unanimously by a 6 to 0 vote.

3. Adjournment.

MOTION: A motion was made by Member Olk, seconded by Member Keer to adjourn the meeting at 6:07 pm. The motion passed unanimously by a 6 to 0 vote.

Tim Johnson, President

Kevin Becker, Management Analyst