



MINUTES

Capital Improvements Advisory Committee Meeting

October 13, 2022 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Call to Order

The meeting was called to order at 6:30 pm and the Pledge of Allegiance was recited.

Commissioners Present:

Chairman Dusty Kuykendall
Vice Chairman Tommy Tolson
Commissioner Peggy Rusterholtz
Commissioner Joe Williams
Alternate Commissioner James Foster
Alternate Commissioner Chris Bierman

Commissioners Absent:

Commissioner Adam Sussman

Staff Present:

City Manager Joni Clarke
Assistant City Manager Kent Souriyasak
City Secretary Erin Day
Development Services Director Joe Hilbourn
Public Works Director Scott Holden
CIP Manager Patrick Hubbard
Management Analyst Kevin Becker
Contract Engineer Joe Grajewski
City Attorney Courtney Morris

City Council Liaison Present:

Mayor Jim Olk

Regular Agenda

1. **Consider the appointment of a Chairperson and Vice-Chairperson for the Capital Improvements Advisory Committee.**

No discussion was had on this item.

MOTION: A motion was made by Vice Chairman Tommy Tolson, seconded by Commissioner Joe Williams, to nominate James Foster as Chairperson and Chris Bierman and Vice-Chairperson of the Capital Improvements Advisory Committee. The motion passed unanimously by a 4 to 0 vote.

2. **Receive a presentation by Birkhoff, Hendricks & Carter, LLP regarding the process for the City's Capital Improvements Plan including impact fees**

Development Services Director Joe Hilbourn gave a presentation detailing the role of the Committee, the order of operations, and gave updates related to the Comprehensive Plan.

Gary Hendricks with Birkhoff, Hendricks & Carter, LLP gave a presentation regarding the process for the Capital Improvement Plan and Impact Fees and explained to the Committee what their role would be. He presented a schedule and explained the timeline for the process.

City Manager Joni Clarke informed the committee that the Comprehensive Plan will be brought forward at the next Planning and Zoning Commission meeting as it pertains to the Capital Improvements Advisory Committee discussions.

3. Adjournment.

MOTION: A motion was made by Chairman Dusty Kuykendall, seconded by Commissioner Joe Williams, to adjourn the meeting at 6:52 pm. The motion passed unanimously by a 4 to 0 vote.


James Foster, Chairman


Kevin Becker, Management Analyst

