



MINUTES

Capital Improvement Advisory Committee Meeting

November 10, 2022 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Call to Order

The meeting was called to order at 6:30 pm and the Pledge of Allegiance was recited.

Commissioners Present:

Chairman James Foster
Vice Chairman Chris Bierman
Commissioner Dusty Kuykendall
Commissioner Tommy Tolson
Commissioner Peggy Rusterholtz
Commissioner Adam Sussman

Commissioners Absent:

Commissioner Joe Williams

Staff Present:

City Manager Joni Clarke
Assistant City Manager Kent Souriyasak
Development Services Director Joe Hilbourn
Public Works Director Scott Holden
CIP Manager Patrick Hubbard
Management Analyst Kevin Becker
Contract Engineer Joe Grajewski
City Attorney Courtney Morris

City Council Liaison Present:

Mayor Jim Olk

Regular Agenda

- 1. Receive a presentation on the City of Lucas Capital Improvement Plan (CIP), discuss updates to the Roadway and Water Impact Fees and provide a recommendation letter to the Development Services Director for presentation to the City Council concerning the adoption of said fees.**

Gary Hendricks with Birkoff, Hendricks and Carter gave a presentation on this item on water impact fees including land use assumptions for impact fees, the Water Capital Improvement plan and Roadway Improvement Plan for impact fees, and fee calculations.

Kelly Parma with Lee Engineering also gave a presentation on Roadway Impact Fees presented on the roadway impact fees and answered questions from the Capital Improvements Advisory Committee.

Commissioner Peggy Rusterholtz asked City Staff to review the projects that are scheduled for the future to determine if the money being generated from the impact fees will actually be going towards the projects or if there may be changes down the line. City Manager Joni Clarke and Mayor Jim Olk gave clarification on what impact fees are and what projects could be funded by them.

The Capital Improvements Advisory Committee discussed corrections to the recommendation letter that will be presented to City Council with City staff.

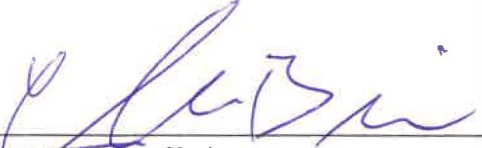
MOTION: A motion was made by Commissioner Sussman, seconded by Commissioner Kuykendall, to recommend that the City Council approve proceeding with the Impact Fee Updates with Land Use Assumptions as presented. The motion passed unanimously by a 6 to 0 vote.

2. Consider Approval of the minutes of the October 13, 2022 Capital Improvements Advisory Committee Meeting.

MOTION: A motion was made by Commissioner Rusterholtz, seconded by Commissioner Tolson, to approve the minutes of the October 13, 2022 Capital Improvements Advisory Committee meeting. The motion passed unanimously by a 6 to 0 vote.

3. Adjournment.

MOTION: A motion was made by Chairman Foster, seconded by Commissioner Kuykendall to adjourn the meeting at 7:26 pm. The motion passed unanimously by a 6 to 0 vote.



James Foster, Chairman

Chris Bierman, Vice Chairman



Erin Day, City Secretary

Kent Souriyasak,
Assistant City Manager