



MINUTES

Parks and Open Space Board Meeting

January 24, 2023 | 6:30 pm

Council Chambers

City Hall | 665 Country Club Road, Lucas Texas

Call to Order

The meeting was called to order at 6:31 pm. A quorum was determined to be present, and the Pledge of Allegiance was conducted.

Parks Board Members Present:

Vice-Chairman Bill Esposito
Member Kenneth Patterson
Member Christel Parish (*arrived 6:31 pm*)
Member Pam Poteete (*arrived 6:33 pm*)
Member Laura Giles
Alternate Member Joan Phillips

Staff Present:

City Manager Joni Clarke
Assistant City Manager Kent Souriyasak
CIP Manager Patrick Hubbard

City Council Liaison Absent:

Councilmember Tim Baney

Parks Board Members Absent:

Alternate Member John Elliott

Lucas Farmers Market Committee Members**Present:**

Tammy Duke

Regular Agenda

1. Consider the appointment of a Chairman and Vice-Chairman of the Parks and Open Space Board to serve for a period of approximately one (1) year with terms ending December 31, 2023.

MOTION: A motion was made by Member Giles, seconded by Member Poteete to appoint Bill Esposito as Chairman of the Parks and Open Space Board for a period of approximately one (1) year with a term ending December 31, 2023. The motion passed unanimously by a 5 to 0 vote.

MOTION: A motion was made by Member Giles, seconded by Member Patterson to appoint John Elliott as Vice-Chairman of the Parks and Open Space Board for a period of approximately one (1) year with a term ending December 31, 2023. The motion passed unanimously by a 5 to 0 vote.

2. Provide an update on the 2023 Lucas Farmers Market season.

Chairman Esposito discussed moving forward with becoming a certified farmers market through the Go Texan program and Department of Agriculture. Chairman Esposito indicated he provided a presentation to City Council recapping the 2022 season and asked the City Council to consider exploring liquid agriculture for the sale and tasting of alcohol at the farmers market.

Ms. Clarke indicated the amended ordinance will move forward to the City Council for consideration at their meeting on February 2, 2023.

Chairman Esposito reviewed the special events scheduled for the 2023 season.

Michelle Miller, 1200 Scarlett Drive, Lucas, expressed an interest in volunteering for the farmers market.

Cathy Lippe, 1014 Rockefeller Lane, Allen, expressed an interest in volunteering for the farmers market.

3. Consider selecting and approving vendor applications for the 2023 Lucas Farmers Market season.

The Parks and Open Space Board and Lucas Farmers Market Committee reviewed vendor applications to be approved for the 2023 season. The Parks and Open Space Board and Lucas Farmers Market Committee agreed to continue making the vendor application available on the City's website to consider new applications throughout the season based on product needs for the market.

4. Provide updates on upcoming special events including:

A. Keep Lucas Beautiful Spring Cleanup on April 1, 2023

B. Founders Day Country Fair on April 8, 2023

Mr. Souriyasak indicated the KLB Spring Cleanup will be held on Saturday, April 1, 2023, from 9 am to 1 pm and volunteers can register on the City's website. Mr. Souriyasak indicated the Founders Day Country Fair will be held on Saturday, April 8, 2023, from 9 am to 2 pm in the Community Park. Mr. Souriyasak explained the event will feature the parade, carnival games, mini golf, carousel rides, stick horse rodeo, food trucks, and more. Mr. Souriyasak indicated that all public parking and shuttle services will be located at Hart Elementary School and Willow Springs Middle School.

5. Review the City of Lucas Code of Ordinances, Section 1.09 Parks and Recreation and Appendix C Fee Schedule, Article 21 Parks and Recreation, and determine if any amendments are needed to the park rules and fees for City facilities.

Ms. Clarke indicated that City Attorney Courtney Morris is working on changes to the ordinance related to the liquid agriculture exemption. The Parks and Open Space Board did not have any immediate recommended revisions to the parks and recreation ordinance and fee schedule.

6. Discuss the possibility of conducting a parks survey through the University of North Texas Master of Public Administration program.

Mr. Souriyasak gave a presentation on how the University of North Texas Master of Public Administration program would administer and analyze a community parks survey. Mr. Souriyasak indicated the estimated cost for conducting a parks survey is approximately between \$35,000 and \$40,000 through the university program. The Parks and Open Space Board did not provide any recommendations on conducting a parks survey at this time.

7. Discuss and review the Adopt-a-Park Program including the checklist and rotation schedule for 2023.

The Parks and Open Space Board discussed whether to continue with a monthly rotation schedule for going out to the parks and identifying needs for improvements. The Parks and Open Space Board agreed to replace the rotation schedule with a standing agenda item at each meeting to provide staff with updates on what they see at each park.

8. Consider approval of the minutes of the:

- A. November 15, 2022 Parks and Open Space Board Meeting**
- B. December 12, 2022 Parks and Open Space Board Workshop**

MOTION: A motion was made by Member Poteete, seconded by Member Patterson to approve the minutes of the:

- A. November 15, 2022 Parks and Open Space Board Meeting
- B. December 12, 2022 Parks and Open Space Board Workshop

The motion passed unanimously by a 5 to 0 vote.

9. Adjournment.

MOTION: A motion was made by Member Giles, seconded by Member Patterson to adjourn the meeting at 9:25 pm. The motion passed unanimously by a 5 to 0 vote.

Adjournment

APPROVE:



Bill Esposito, Chairman

ATTEST:



Kent Souriyasak, Assistant City Manager