



MINUTES

Parks and Open Space Board Meeting

March 28, 2023 | 6:30 pm

Council Chambers

City Hall | 665 Country Club Road, Lucas Texas

Call to Order

The meeting was called to order at 6:30 pm. A quorum was determined to be present, and the Pledge of Allegiance was conducted.

Parks Board Members Present:

Chairman Bill Esposito
Vice-Chairman John Elliott
Member Kenneth Patterson
Member Pam Poteete
Alternate Member Joan Phillips

Staff Present:

City Manager Joni Clarke
Assistant City Manager Kent Souriyasak
CIP Manager Patrick Hubbard

City Council Liaison Present:

Councilmember Tim Baney

Parks Board Members Absent:

Member Christel Parish
Member Laura Giles

Lucas Farmers Market Committee Members

Present:

Kathrin Esposito
Tammy Duke

Regular Agenda

- 1. Consider approving the updated 2023 Lucas Farmers Market Rules and Regulations including requirements for liquid agriculture and provide an update on the 2023 Lucas Farmers Market season.**

The Board discussed various liquid agriculture products to be considered for the Lucas Farmers Market. Chairman Esposito reviewed the rules and regulations and advised he would send out an updated copy to the Board with recommended changes.

MOTION: A motion was made by Vice-Chairman Elliott, seconded by Member Patterson to approve the updated 2023 Lucas Farmers Market Rules and Regulations including requirements for liquid agriculture. The motion passed unanimously by a 5 to 0 vote.

- 2. Discuss budget recommendations in preparation of the Fiscal Year 2023/24 Parks Budget.**

Chairman Esposito gave a presentation regarding the upcoming fiscal year budget with recommendations of future budget requests and marketing needs for the Lucas Farmers Market.

City Manager Joni Clarke indicated that the budget would need to be completed well in advance of the Budget Workshop occurring in July and advised that the City Council is wanting an after action report for each special event moving forward.

There was no action taken on this item.

Upon request, Chairman Esposito returned to Agenda Item 1 to discuss special events for the Lucas Farmers Market.

- 1. Consider approving the updated 2023 Lucas Farmers Market Rules and Regulations including requirements for liquid agriculture and provide an update on the 2023 Lucas Farmers Market season.**

Lucas Farmers Market Vendor Coordinator Kathrin Esposito discussed with the Board several upcoming events including Backyard Chickens, Mushroom Foraging, Memorial Day Picnic, Fall Garden Prep, Ice Cream Crank-Off, Raptor Center, Back to School Event, Lucas Car Show promotion, and other special events for the market.

There was no action taken on this item.

- 3. Discuss recommendations for parks and trails capital projects to be included in the City of Lucas Capital Improvement Plan.**

CIP Manager Patrick Hubbard gave a presentation on the proposed parks and trails projects to be included in the Capital Improvement Plan.

Chairman Esposito advised that he would like to see the Trails Master Plan Map blown up to be displayed at the Lucas Farmers Market. City Manager Joni Clarke advised there is one in the process of being made.

Tammy Duke, 11 Glenbrook Circle, spoke advising she is in favor of improving walking trails because she feels current conditions are dangerous.

- 4. Discuss the Trinity Trail at Lake Lavon.**

Councilmember Tim Baney discussed the demographics of Lucas, specifically properties with horses and riders in relation to the Trinity Trail. Councilmember Baney advised the cost of land has affected local horse owners and the use of the trail. Members of Trinity Trail Preservation Association (TTPA) have aged out and riders have gotten fewer, and there are also challenges to keeping the trail open. Councilmember Baney advised that the trail eastward of Brockdale Park is shut down because of destruction to that portion caused by the residents in the area. Councilmember Baney suggested that the Parks Board could assist in promoting the trail as an asset to the city for walkers and riders.

Chairman Esposito asked if the TTPA is doing fundraisers to do maintenance on the trail. Councilmember Baney indicated that grants were done for maintenance but are subsiding.

There was no action taken on this item.

5. **Discuss the possibility of conducting a future parks survey and provide guidance to staff.**

CIP Manager Patrick Hubbard discussed the details and costs associated with conducting a parks survey with the University of North Texas. The Board indicated that the cost was too high and suggested exploring different ways to conduct a parks survey.

City Manager Joni Clarke suggested that the Board think about topics and recommend the parks survey as a project for the City's graduate intern. The Parks Board supported this graduate intern project and will be placed as an agenda item for the next meeting.

There was no action taken on this item.

6. **Provide updates on upcoming special events including:**

- A. **Keep Lucas Beautiful Spring Cleanup on April 1, 2023**
- B. **Founders Day Country Fair on April 8, 2023**
- C. **Lucas Car Show on May 20, 2023**

Assistant City Manager Kent Souriyasak gave a presentation and provided details for the Keep Lucas Beautiful Spring Cleanup, Founders Day Country Fair, and Lucas Car Show.

There was no action taken on this item.

7. **Provide updates on city-maintained parks and recreational facilities including the Lucas Community Park, Kenneth R. Lewis Park, Forest Creek Park, and East Winningkoff Trailhead.**

CIP Manager Patrick Hubbard gave an update on maintenance and improvements related to city-maintained parks and recreational facilities.

City Manager Joni Clarke indicated the foundation repairs at Kenneth R. Lewis Park have been completed and the Community Center is currently being done.

There was no action taken on this item.

8. **Consider approval of the minutes of the January 24, 2023 Parks and Open Space Board meeting.**

MOTION: A motion was made by Member Poteete, seconded by Member Patterson to approve the minutes of the January 24, 2023 Parks and Open Space Board meeting as presented. The motion passed unanimously by a 5 to 0 vote.

9. Adjournment.

MOTION: A motion was made by Alternate Member Phillips, seconded by Vice-Chairman Elliott to adjourn the meeting at 7:53pm. The motion passed unanimously by a 5 to 0 vote.

Adjournment

APPROVE:



Bill Esposito, Chairman

ATTEST:



Kent Souriyasak, Assistant City Manager