



AGENDA

LUCAS FIRE CONTROL, PREVENTION, AND EMS DISTRICT BOARD MEETING AND BUDGET WORKSHOP

July 20, 2023 | 6:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Notice is hereby given that a meeting of the Lucas City Fire Control, Prevention, and Emergency Medical Services (EMS) District Board meeting will be held on Thursday, July 20, 2023, beginning at 6:00 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call.

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

How to Provide Input at a Meeting:

Speak In Person: Request to Speak forms will be available at the meeting. Please fill out the form prior to the start of the meeting.

Submit Written Comments: If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email Management Analyst Joshua Menhennett at jmenhennett@lucastexas.us by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Consent Agenda

All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.

1. Consent Agenda:
 - A. Approval of the minutes of the September 1, 2022 Lucas Fire Control, Prevention, and EMS District Board meeting. **(Management Analyst Joshua Menhennett)**
 - B. Approval of setting the date for the public hearing regarding the Lucas Fire Control, Prevention, and EMS District Fiscal Year 23/24 budget for August 17, 2023. **(Finance Director Liz Exum)**

Regular Agenda

2. Discuss the proposed budget for Fiscal Year 23/24. **(Finance Director Liz Exum)**
3. Consider electing the officer positions of President, Vice President, and Secretary of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2024. **(Lucas Fire Control, Prevention, and EMS District Board Members)**
4. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on June 30, 2023.

Joshua Menhennett, Management Analyst

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Management Analyst Joshua Menhennett at 972.912.1214 or by email at jmenhennett@lucastexas.us at least 48 hours prior to the meeting.



Item No. 01

City of Lucas
Lucas Fire Control, Prevention, and EMS
District Board Request
July 20, 2023

Requester: Management Analyst Joshua Menhennett
Finance Director Liz Exum

Agenda Item Request

Consent Agenda:

- A. Approval of the minutes of the September 01, 2022 Lucas Fire Control, Prevention and EMS District Board meeting.
- B. Approval of setting the date for the public hearing regarding the Lucas Fire Control, Prevention, and EMS District Fiscal Year 23/24 budget for August 17, 2023.

Background Information

Agenda Item B:

In accordance with Section 344.204 of the Local Government Code, the Lucas Fire Control, Prevention, and EMS District Board follows the same procedures for adopting the budget as the City; therefore, the date for the public hearing for adoption of the budget will mirror the date for the City's budget adoption.

Attachments/Supporting Documentation

1. 09-01-2022 Lucas Fire Control, Prevention, and EMS District Board Meeting Minutes

Budget/Financial Impact

NA

Recommendation

City Staff recommends approval of the Consent Agenda.

Motion

I make a motion to approve/deny the Consent Agenda as presented.



MINUTES

Lucas Fire Control, Prevention, and EMS District Board Meeting

September 1, 2022 | 6:00 PM

Council Chambers | Video Conference

City Hall | 665 Country Club Road, Lucas, Texas

Board Members Present:

President Tim Johnson
Vice President Kathleen Peele
Member Jim Olk
Member Tim Baney
Member David Keer
Member Phil Lawrence (*remote*)
Member Debbie Fisher

City Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
Finance Director Liz Exum
Fire Chief Ted Stephens
Management Analyst Kevin Becker
City Attorney Joe Gorfida
Deputy Nicholas Noel

Board Members Absent:

Member Jim Olk

The Lucas Fire Control Prevention and EMS District Board meeting was called to order at 6:00 pm.

Public Hearing Agenda

1. **Public hearing to consider approving Resolution FD R-2022-09-00534 adopting the Lucas Fire Control, Prevention, and EMS District Fiscal Year 2022-2023 budget.**
 - A. Conduct public hearing
 - B. Take action regarding the approval of the budget for Fiscal Year 2022-2023

Vice President Peele explained what the dollars in the budget are used for, indicating that this separate sales tax revenue is used for the fire department and prevents the City from having to raise property taxes to cover the expense.

President Tim Johnson opened the public hearing at 6:33 pm. There were no members of the public wishing to address the Board.

Public hearing was closed at 6:33 pm.

MOTION: A motion was made by Vice President Peele, seconded by Member Fisher to approve Resolution FD R-2022-09-00534 for the Lucas Fire Control Prevention and EMS District, adopting the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023. The motion passed unanimously by a 6 to 0 vote.

Regular Agenda

2. **Consider approving the minutes of the July 21, 2022, Lucas Fire Control, Prevention, and EMS District Board meeting.**

MOTION: A motion was made by Member Fisher, seconded by Member Lawrence to approve the minutes of the July 21, 2022, Lucas Fire Control, Prevention and EMS District Board meeting. The motion passed unanimously by a 6 to 0 vote.

3. **Adjournment.**

MOTION: A motion was made by Vice President Peele, seconded by Member Fisher to adjourn the meeting at 6:36 pm. The motion passed unanimously by a 6 to 0 vote.

Tim Johnson, President

Joshua Menhennett, Management Analyst



City of Lucas
Lucas Fire Control, Prevention, and EMS
District Board Request
July 20, 2023

Item No. 02

Requester: Finance Director Liz Exum

Agenda Item Request

Discuss the proposed budget for Fiscal Year 23/24.

Background Information

Budget sent under separate attachment and included under Schedule 1 of the supplemental section of the Fiscal Year 23/24 budget workshop binder.

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

There is no motion required for this item. This item is for discussion purposes only.



Item No. 03

City of Lucas
Lucas Fire Control, Prevention and EMS
District Board Request
July 20, 2023

Requester: Fire Control, Prevention, and EMS District Board Members

Agenda Item Request

Consider electing the officer positions of President, Vice President, and Secretary of the Lucas Fire Control, Prevention, and Emergency Medical Services (EMS) District to serve for a period of approximately one year with a term ending July 31, 2024.

Background Information

Section 344.103 of the Texas Local Government Code states that the Lucas Fire Control, Prevention, and EMS District Board shall elect its officers (president, vice president and secretary) annually. Officers elected on July 21, 2022 were President Tim Johnson, Vice President Kathleen Peele, and the current or interim City Secretary as Secretary.

The Government Code states the following requirements shall be met:

- a) The board shall elect from among its members a President and Vice President as the Officers of the board.
- b) The board shall appoint a secretary.
- c) Each officer of the board serves for a term of one year.
- d) A vacancy on a board shall be filled by the board for the unexpired term.

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

I make a motion to appoint _____ as President of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2024.



City of Lucas
Lucas Fire Control, Prevention and EMS
District Board Request
July 20, 2023

I make a motion to appoint _____ as Vice President of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2024.

I make a motion to appoint _____ as Secretary of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2024.