



## AGENDA

### LUCAS FIRE CONTROL, PREVENTION, AND EMS DISTRICT BOARD MEETING

August 17, 2023 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

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*Notice is hereby given that a meeting of the Lucas Fire Control, Prevention, and Emergency Medical Services (EMS) District Board meeting will be held on Thursday, August 17, 2023, beginning at 6:30 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call.*

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

#### **How to Provide Input at a Meeting:**

**Speak In Person:** Request to Speak forms will be available at the meeting. Please fill out the form prior to the start of the meeting.

**Submit Written Comments:** If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email Assistant City Manager Kent Souriyasak at [kent@lucastexas.us](mailto:kent@lucastexas.us) by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

#### **Call to Order**

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- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones

#### **Consent Agenda**

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1. Consent Agenda:
  - A. Approval of the minutes of the July 20, 2023 Lucas Fire Control, Prevention, and EMS District Board meeting.

#### **Public Hearing Agenda**

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2. Conduct a Public Hearing and consider the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024:
  - A. Conduct a Public Hearing.

- B. Set the date for adopting a resolution approving the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024 on September 7, 2023.  
(Finance Director Liz Exum)

## **Regular Agenda**

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3. Adjournment.

## **Certification**

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on August 11, 2023.*

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*Kent Souriyasak, Assistant City Manager*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Assistant City Manager Kent Souriyasak at 972.912.1213 or by email at [kent@lucastexas.us](mailto:kent@lucastexas.us) at least 48 hours prior to the meeting.*



**City of Lucas**  
**Lucas Fire Control, Prevention, and EMS**  
**District Board Request**  
**August 17, 2023**

Item No. 01

Requester: Lucas Fire Control, Prevention, and EMS District Board

**Agenda Item Request**

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Consent Agenda:

- A. Approval of the minutes of the July 20, 2023 Lucas Fire Control, Prevention and EMS District Board meeting.

**Background Information**

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NA

**Attachments/Supporting Documentation**

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- 1. Minutes of the July 20, 2023 Lucas Fire Control, Prevention, and EMS District Board Meeting

**Budget/Financial Impact**

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NA

**Recommendation**

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Staff recommends approval of the Consent Agenda.

**Motion**

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I make a motion to approve/deny the Consent Agenda as presented.



## MINUTES

# Lucas Fire Control, Prevention, and EMS District Board Meeting

July 20, 2023 | 6:00 PM

Council Chambers | Video Conference

City Hall | 665 Country Club Road, Lucas, Texas

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### Board Members Present:

President Tim Johnson  
Vice President Kathleen Peele  
Member Jim Olk  
Member Dusty Kuykendall  
Member David Keer  
Member Debbie Fisher

### Board Members Absent:

Member Phil Lawrence

### City Staff Present:

City Manager Joni Clarke  
Assistant City Manager Kent Souriyasak  
Development Services Director Joe Hilbourn  
Finance Director Liz Exum  
Fire Chief Ted Stephens  
Assistant Fire Chief Lance Gant  
Assistant Fire Chief Aaron Alderdice  
Public Works Director Scott Holden  
CIP Manager Patrick Hubbard  
Human Resources Generalist Alana Cohen  
Graduate Intern Jonathan Lawrence  
Management Analyst Joshua Menhennett

The Lucas Fire Control, Prevention, and EMS District Board meeting was called to order at 6:00 pm.

## Consent Agenda

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### 1. Consent Agenda:

- A. Approval of the minutes of the September 1, 2022 Lucas Fire Control, Prevention, and EMS District Board meeting.
- B. Approval of setting the date for the public hearing regarding the Lucas Fire Control, Prevention, and EMS District Fiscal Year 23/24 budget for August 17, 2023.

**MOTION:** A motion was made by Member Olk, seconded by Member Keer to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote. Member Lawrence was not present.

## Regular Agenda

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### 2. Discuss the proposed budget for Fiscal Year 23/24.

Finance Director Liz Exum presented the proposed budget. There was no discussion or action taken.

**3. Consider electing the officer positions of President, Vice President, and Secretary of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2024.**

**MOTION:** A motion was made by Member Fisher, seconded by Vice President Peele, to elect Tim Johnson as President. The motion passed unanimously by a 6 to 0 vote. Member Lawrence was not present.

**MOTION:** A motion was made by President Johnson, seconded by Member Kuykendall, to elect Kathleen Peele as Vice President. The motion passed unanimously by a 6 to 0 vote. Member Lawrence was not present.

**MOTION:** A motion was made by President Johnson, seconded by Member Fisher, to elect the current or interim city secretary as Secretary of the Lucas Fire Control, Prevention, and EMS District Board. The motion passed unanimously by a 6 to 0 vote. Member Lawrence was not present.

**4. Adjournment.**

**MOTION:** A motion was made by Member Olk, seconded by Member Keer to adjourn the meeting at 6:04 pm. The motion passed unanimously by a 6 to 0 vote. Member Lawrence was not present.

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Tim Johnson, President

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Kent Souriyasak, Assistant City Manager



**City of Lucas**  
**Lucas Fire Control, Prevention, and EMS**  
**District Board Request**  
**August 17, 2023**

Requester: Finance Director Liz Exum

**Agenda Item:**

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Conduct a Public Hearing and consider the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024:

- A. Conduct a Public Hearing.
- B. Set the date for adopting a resolution approving the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024 on September 7, 2023.

**Background Information:**

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In accordance with Section 344.204 of the Local Government Code, the Lucas Fire Control, Prevention, and EMS District Board follows the same procedures for adopting the budget as the City. Therefore, the date for adoption of the budget will mirror the date for the City's budget adoption, which is scheduled on Thursday, September 7, 2023.

**Attachments/Supporting Documentation:**

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- 1. Lucas Fire Control, Prevention, and EMS District Proposed Budget for Fiscal Year 2023-2024
- 2. Public Notice

**Budget/Financial Impact:**

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The financial impact for the proposed budget is outlined in detail in the attached budget.

**Recommendation:**

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Staff recommends setting the date to adopt a resolution approving the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024 on September 7, 2023.

**Motion:**

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I make a motion to set the date to adopt a resolution approving the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024 on September 7, 2023.

**Lucas Fire Control,  
Prevention & EMS  
District**

**PROPOSED BUDGET FOR  
Fiscal Year 2023 - 2024**

15 -FIRE DISTRICT <i>FIRE DISTRICT</i>		2021-2022 FISCAL YEAR ACTUAL	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 FISCAL YEAR BUDGET	DESCRIPTION
<b>DEPARTMENTAL REVENUES/ EXPENDITURES</b>						
<b>REVENUES</b>						
4101-300	SALES TAX - FIRE DISTRICT	599,524	590,000	622,000	622,000	
TOTAL REVENUES		599,524	590,000	622,000	622,000	
<b>TOTAL FIRE DISTRICT REVENUE</b>		<b>599,524</b>	<b>590,000</b>	<b>622,000</b>	<b>622,000</b>	
<b>REIMBURSEMENTS &amp; SERVICES</b>						
6500-998	SERVICE CONTRACT-TRANSFER	599,524	590,000	622,000	622,000	
TOTAL REIMBURSEMENTS & SERVICES		599,524	590,000	622,000	622,000	
<b>TOTAL FIRE DISTRICT EXPENSE</b>		<b>599,524</b>	<b>590,000</b>	<b>622,000</b>	<b>622,000</b>	
<b>NET REVENUE LESS EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	





CITY OF LUCAS  
NOTICE OF PUBLIC HEARING  
LUCAS FIRE CONTROL, PREVENTION & EMS DISTRICT  
PROPOSED OPERATING BUDGET FISCAL YEAR 2023-2024

The Lucas Fire Control, Prevention & EMS District will conduct a public hearing for the proposed operating budget for fiscal year 2023-2024 on Thursday, August 17, 2023, at 6:30 pm at Lucas City Hall located at 665 Country Club Road, Lucas, Texas 75002. The adoption of the resolution approving the budget is scheduled for Thursday, September 7, 2023 at 6:30 pm at Lucas City Hall.

You may attend this public hearing and make your views known. A copy of the proposed budget is on file with the City Secretary's office located at 665 Country Club, Lucas, Texas 75002. It is also available on the City's website at [www.lucastexas.us](http://www.lucastexas.us).