



AGENDA CITY COUNCIL MEETING

February 15, 2024 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Notice is hereby given that a meeting of the Lucas City Council will be held on Thursday, February 15, 2024, beginning at 6:30 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

How to Provide Input at a Meeting:

Speak In Person: Request to Speak forms will be available at the meeting. Please fill out the form and give to City Secretary Toshia Kimball prior to the start of the meeting. This form will also allow a place for comments.

Submit Written Comments: If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email City Secretary Toshia Kimball at tkimball@lucastexas.us by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Citizen Input

The Citizen Input portion of the agenda is an opportunity for the public to address the City Council on any subject. By completing a "Request to Speak" form and submitting to the City Secretary, citizens have an opportunity to speak at the City Council meeting. However, in accordance with the Texas Open Meetings Act, the City council cannot discuss issues raised or make any decisions, but may refer items to City Staff for research and possible inclusion on a future agenda.

1. Citizen Input.

Community Interest

Pursuant to Section 551.0415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.

2. Items of Community Interest:

Consent Agenda

All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.

3. Consent Agenda:
 - A. Approval of minutes of the February 1, 2024, City Council meeting.
 - B. Approval of the City of Lucas Quarterly Investment Report ended December 2023.
 - C. Approval of Ordinance 2024-02-00997 reappointing the Municipal Court Judge Dana Huffman for a term of two (2) years from February 1, 2024, through February 1, 2026, per the Third Amended and Restated Agreement (Exhibit A).
 - D. Approval of Resolution R 2024-02-00550 designating the official newspaper of the City of Lucas for 2024 beginning February 15, 2024, through December 31, 2024.

Regular Agenda

4. Consider the acceptance and approval of the City of Lucas Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2022-2023 presented by Sophie Packard from Vail & Park, P.C. (**Presenter: Finance Director Liz Exum, Sophie Packard, Vail & Park, P.C.**)
5. Receive a presentation of the 2023 Lucas Farmers Market Annual Report and provide an update for the 2024 market season. (**Presenter: Parks and Open Space Board Chairman Bill Esposito**)
6. Consider making a nomination to fill the unexpired term until October 1, 2026 on the TX Health Benefits Pool Board of Trustees for Region 13. (**Presenter: City Manager Joni Clarke**)

Executive Session

7. Executive Session:
 - A. The City Council will convene into executive session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the appointment, employment, duties of a public officer - City Manager.
8. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.
9. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on February 9, 2024.

Toshia Kimball, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Toshia Kimball at 972.912.1211 or by email at tkimball@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas

City Council Agenda Request

February 15, 2024

Item No. 01

Requester: Mayor Jim Olk

Agenda Item Request

Citizen Input.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas

City Council Agenda Request

February 15, 2024

Requester: Mayor Jim Olk

Agenda Item Request

Items of Community Interest.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas

Council Agenda Request

February 15, 2024

Item No. 03

Requester: Mayor Jim Olk
City Attorney Joe Gorfida
Finance Director Liz Exum
City Secretary Toshia Kimball

Agenda Item Request

1. Consent Agenda:
 - A. Approval of the minutes of the February 1, 2024, City Council meeting.
 - B. Approval of the City of Lucas Quarterly Investment Report ended December 2023.
 - C. Approval of Ordinance 2024-02-00997 reappointing the Municipal Court Judge Dana Huffman for a term of two (2) years from February 1, 2024, through February 1, 2026, per the Third Amended and Restated Agreement (Exhibit A).
 - D. Approval of Resolution R 2024-02-00550 designating the official newspaper of the City of Lucas for 2024 beginning February 15, 2024, through December 31, 2024.

Background Information

Agenda Item 3C:

On February 16, 2023, the City Council approved a Second Amended and Restated Agreement for the Municipal Court Judge with a term expiring on February 1, 2023, with the option to renew for an additional two (2) year term. The Third Amended and Restated Agreement will change the monthly court date to allow flexibility in scheduling for both Parties. No other amendments are being made to the compensation rate or consultation services of this contract. The Third Amended and Restated Agreement will extend the existing contract through February 1, 2026, with an option to renew for one additional two-year term. Ordinance #2024-02-00997 will reappoint Judge Dana Huffman for a term expiring on February 1, 2026.

Attachments/Supporting Documentation

1. Minutes of the February 1, 2024, City Council meeting.
2. Quarterly Investment Report for December 31, 2023.
3. Third Amended and Restated Agreement for Municipal Court Judge Exhibit A
4. Ordinance #2024-02-00997 Reappointment of the Municipal Court Judge
5. Resolution R 2024-02-00550 designating official newspaper of the City of Lucas

Budget/Financial Impact

NA



City of Lucas

Council Agenda Request

February 15, 2024

Item No. 03

Recommendation

City Staff recommends approval of the Consent Agenda.

Motion

I make a motion to approve the Consent Agenda as presented.



MINUTES

CITY COUNCIL REGULAR MEETING

February 1, 2024 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Phil Lawrence
Councilmember Tim Johnson
Councilmember David Keer
Councilmember Dusty Kuykendall
Councilmember Debbie Fisher

City Staff Present:

City Manager Joni Clarke
Assistant City Manager Kent Souriyasak
Public Works Supervisor Scott Holden
Development Services Director Joe Hilbourn
City Secretary Toshia Kimball
City Attorney Courtney Morris
Deputy Liam Sartor

The regular City Council meeting was called to order at 6:30 pm.

Citizen Input

1. Citizen Input

Jordan Pettit, 2 Woodmoor Drive, wanted to express his concern about the speed limit on Brockdale Park Road. City Manager Joni Clarke advised that she would speak with Mr. Pettit offline to address his concerns.

Community Interest

2. Items of Community Interest

Mayor Olk gave items of community interest including:

- Moment of Silence for Lovejoy ISD Student
- 2024 General and Special Elections
- City of Lucas New Facebook Page

Mayor Olk presented Legacy 4-H Club with a proclamation in recognition of their successful victory in the National FCS Quiz Bowl Competition. Carmen Rocket, Outreach Specialist for US Representative Keith Self presented team members Olivia Callagher, Elizabeth Esposito, and Audrey and Lucie Rathgeb with letter of recognition.

Development Specialists David Feeser and Dominic Nohe from the Salvation Army of North Texas presented Mayor Olk with a bell and certificate of appreciation and thanked him for all his efforts in raising over \$3000 during the red kettle challenge.

Consent Agenda

3. Consent Agenda:

- A. Approval of the minutes of the January 18, 2024 City Council meeting.
- B. Consider adopting Ordinance #2024-02-00996 ordering a general election to be held on May 4, 2024, for the purpose of electing the Mayor and two City Councilmembers for Seat No. 3 and Seat No. 4; ordering a special election for the City of Lucas, to be held on May 4, 2024, for the purpose of electing two City Councilmembers to fill vacancies for the unexpired terms for Seat No. 2 and Seat No. 6; and ordering a special election for the purpose of submitting Proposition A to the qualified voters of the City for the reauthorization of the one-half of one-percent (.50%) sales and use tax to provide revenue for maintenance and repair of municipal streets; designating location of polling place; ordering notice of election to be given as prescribed by law in connection with such election; authorizing election of joint election agreement; and providing for an effective date.

MOTION: A motion was made by Councilmember Kuykendall, seconded by Mayor Pro Tem Peele, to approve the Consent Agenda as presented. The motion passed unanimously by a 7 to 0 vote.

Regular Agenda

- 4. Consider the request by Sudhir Sakaria for preliminary plat for Sandalwood Estates an addition to the City of Lucas being all of a 25.103-acre tract of land situated in the Lewis P. Turner Survey, Abstract No. 901 and the J. Gray Survey Abstract No. 349 located on the North side of Parker Road, approximately 1/3-mile East of Lewis Lane.

Councilmember Fisher asked if the preliminary plot meets all the legal requirements that we are bound by. Development Services Director Joe Hilbourn confirmed that this meets all the requirements that the City has adopted.

Councilmember Johnson asked if there would be a HOA. Development Services Director Joe Hilbourn confirmed, yes and the HOA will be required to maintain the ponds.

Mayor Olk asked if we meet all the code requirements required for platting. Development Services Director Joe Hilbourn confirmed this met all the code requirements.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Kuykendall, to approve the request by Sudhir Sakaria for preliminary plat for Sandalwood Estates an addition to the City of Lucas being all of a 25.103-acre tract of land situated in the Lewis P. Turner Survey, Abstract No. 901 and the J. Gray Survey Abstract No. 349 located on the North side of Parker Road, approximately 1/3-mile East of Lewis Lane. The motion passed unanimously by a 7 to 0 vote.

- 5. Consider entering into a Development Agreement with Caliber Collision for roadway improvements to McGarity Lane and reimbursing impact fees in an amount not to exceed \$56,801 which represents the fees to be collected.

The below members of the public voiced their concerns in favor or in opposition of the item:

Erika Busey, 425 Pennington Drive, opposed

Joe Champion, 2190 McGarity Lane, opposed

Jake Seedon with the developer, 4317 Marsh Ridge Road, Carrollton, Texas, in favor

Carolyn Horner Consultant with the developer, 2201 Main Street, Suite 1280, Dallas, Texas, in favor

Jack Zanger with Triangle Engineering and the developer, 2949 Parkwood Boulevard, Frisco, Texas, in favor

Marc Keller, 450 Pennington Drive, opposed

Stephen Maurice, 415 Pennington Drive, opposed

Curtis Helton and Tracey Ayre, 2300 McGarity Lane, opposed

Mayor Olk read the below emails:

Kenneth Judd, 445 Pennington Drive, opposed

James Wodecki, 2200 McGarity Lane, opposed

Curtis Helton and Tracey Ayre, 2300 McGarity Lane, opposed

The City Council raised their concerns, and a reoccurring statement was that the business is currently not a good fit for the location.

MOTION: A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to deny the Development Agreement with Caliber Collision for roadway improvements to McGarity Lane and reimbursing impact fees in an amount not to exceed \$56,801 which represents the fees to be collected. The motion passed unanimously by a 7 to 0 vote.

Executive Agenda

Mayor Olk convened into Executive Session at 8:03 pm.

6. Executive Session:

As authorized by Section 551.074 of the Texas Government Code, the City Council may convene into closed Executive Session to discuss upcoming vacancies on the Board of Adjustment. This meeting is closed to the public as provided in the Texas Government Code.

7. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.

Mayor Olk reconvened from Executive Session at 9:03 pm. There was no action required.

8. Adjournment.

MOTION: A motion was made by Councilmember Johnson, seconded by Councilmember Fisher, to adjourn the meeting at 9:03 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:

Mayor Jim Olk

ATTEST:

Toshia Kimball, City Secretary

CITY OF LUCAS QUARTERLY INVESTMENT REPORT

Quarter Ended
December, 2023

Bank Account Name	Rating	September 30, 2023	December 31, 2023	Changes	Total Portfolio
ANB Pooled Cash	AAAm	\$5,125,616.43	\$6,484,333.03	\$1,358,716.60	14.90%
Interest Rate		0.11%	0.11%	0.00%	
ANB - Reserve General Fund	AAAm	\$4,000,000.00	\$4,000,000.00	\$0.00	9.19%
Weighted Average Life/Days (Balances assumed to have a one day maturity)		1	1		
Total Bank Accounts		\$9,125,616.43	\$10,484,333.03	\$1,358,716.60	24.10%
Pools					
Logic - General Fund	AAAm	\$6,577,382.19	\$6,669,783.70	\$92,401.51	15.33%
Logic - Water Fund	AAAm	\$7,825,867.62	\$7,935,808.38	\$109,940.76	18.24%
Logic 2017 CO - Water Fund	AAAm	\$433,667.60	\$439,759.79	\$6,092.19	1.01%
Logic 2019 CO - General Fund	AAAm	\$6,323,614.76	\$6,412,451.25	\$88,836.49	14.74%
Logic 2019 CO - Water Fund	AAAm	\$1,555,522.29	\$1,577,374.82	\$21,852.53	3.63%
Logic West Lucas Road	AAAm	\$2,720,774.58	\$2,758,997.00	\$38,222.42	6.34%
Logic America Rescue Plan (ARPA)	AAAm	\$2,160,450.77	\$2,190,801.57	\$30,350.80	5.04%
Interest Rate		5.5168%	5.5411%	0.0243%	
Weighted Average Life/Days (Balances assumed to have a one day maturity)		1	1	0	
Lone Star Invest - General Fund	AAAm	\$2,169,557.13	\$2,198,903.21	\$29,346.08	5.05%
Lone Star Invest- Water Fund	AAAm	\$812,576.09	\$823,567.23	\$10,991.14	1.89%
Interest Rate		5.3163%	5.3538%	0.0375%	
Weighted Average Life/Days (Balances assumed to have a one day maturity)		1	1	0	
Tex Pool - Debt Service Fund	AAAm	\$1,372,034.00	\$2,019,275.95	\$647,241.95	4.64%
Interest Rate		5.3218%	5.3694%	0.0476%	
Weighted Average Life/Days (Balances assumed to have a one day maturity)		1	1	0	
Total Pools		\$31,951,447.03	\$33,026,722.90	\$1,075,275.87	75.90%
Total Bank Acct. and Pools		\$41,077,063.46	\$43,511,055.93	\$2,433,992.47	100.00%

The invested portfolio of the City of Lucas is in compliance with the Public Funds Investment Act and the City's Investment Policy and Strategies.


Joni Clarke - City Manager


Liz Exum - Finance Director

STATE OF TEXAS §
 § **THIRD AMENDED AND RESTATED AGREEMENT**
COUNTY OF COLLIN § **FOR MUNICIPAL COURT JUDGE**

This Third Amended and Restated Agreement for Municipal Court Judge (“Agreement”) is made by and between the City of Lucas, Texas (“City”) and Dana Huffman (“Huffman” or “Judge”), (individually as the “Party” or collectively as the “Parties”), acting by and through their authorized representatives.

Recitals:

WHEREAS, the City and Judge previously entered into that certain Agreement for Municipal Court Judge on February 2, 2017 (“Original Agreement”), for Huffman to serve as the Municipal Court Judge for the City; and

WHEREAS, the Parties entered into that certain First Amendment to Agreement for Municipal Court on August 24, 2018; and

WHEREAS, the Parties agreed to extend the Term of the Original Agreement for two (2) years by letter agreement dated February 19, 2019, extending the Term of the Original Agreement through February 2, 2021; and

WHEREAS, Huffman was not appointed by the ninety-first (91st) day following February 2, 2021, and the appointing authority took no action related therein. Accordingly, under Texas Government Code, Section 29.005, Huffman continues to serve as Municipal Court Judge for an additional Term of office for two (2) years from February 2, 2021, through February 1, 2023; and

WHEREAS, the Parties entered into a Second Amended and Restated Agreement, commencing February 2, 2022, through February 1, 2023, with an option to renew for an additional Term of two (2) years effective February 2, 2023; and

WHEREAS, the Parties elected to renew the Second Amended and Restated Agreement on or about February 16, 2023; and

WHEREAS, the Parties now desire to enter into a Third Amended and Restated Agreement, to change the monthly court date to allow flexibility in scheduling for both Parties, and commencing February 1, 2024, through February 1, 2026, with an option to renew for an additional Term of two (2) years effective February 2, 2026; and

NOW THEREFORE, in exchange for the mutual covenants set forth herein and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties agree as follows:

Article I Term

The Term of this Agreement shall commence on February 1, 2024 (“Effective Date”) and shall extend through February 1, 2025.

1.2 City shall have the option to extend the term of this Agreement for one (1) additional two (2) year term (“Renewal Term”) by providing written notice thirty (30) days prior to the expiration of the Initial Term.

Article II Scope of Services

2.1 Judge shall preside over municipal court proceedings for and on behalf of the City as its Presiding Judge; and, to conduct services as may be required from time-to-time, including but not limited to, issuance of search arrests and/or capias warrants, and such administrative duties and responsibilities as are necessary and incidental to the office of Presiding Judge of the City’s Municipal Court.

2.2 Judge shall maintain eligibility and the appropriate licenses as may be required under State law to serve in the capacity as the Presiding Judge of the City’s Municipal Court for the Term of this Agreement.

2.3 Judge shall perform all services in accordance with the Code of Judicial Conduct applicable to judges of courts in the State of Texas and agrees to conduct herself in a judicial demeanor at all times in representing the City.

2.4 Judge is not precluded from performing such legal services in maintaining her private practice of law, and nothing construed herein shall preclude her from maintaining her private legal practice.

2.5 Judge hereby agrees not to knowingly undertake any legal matter that would compromise or conflict with her duties and responsibilities as the Municipal Court Judge or otherwise knowingly undertake to represent a client on a legal matter against the City.

Article III Municipal Court Docket

Judge agrees to preside over the City’s Municipal Court docket once per month that has an Active Court Docket. Active Court Docket shall mean one (1) scheduled trial date per month where the Judge holds court for the purpose of pre-trials and/or trials. If additional court dates in excess of the Active Court Docket are necessary, the Judge shall be compensated as provided in Section 4.2.

Article IV Compensation and Method of Payment

4.1 City shall compensate Judge in the amount of Five Hundred Dollars (\$500.00) per month that has an Active Court Docket as defined in Article III.

4.1.1 In addition to the compensation set forth in Section 4.1 herein, City shall compensate Judge in the amount of Three Hundred Dollars (\$300) per month as a retainer fee so that a regular court docket may be scheduled on the third (3rd) Tuesday of each month at 9:30 a.m., or at a date and time mutually agreed to by the Parties. Judge shall be entitled to said retainer fee regardless of whether an Active Court Docket is held.

4.1.2 City will provide Judge with seven day's advanced notice of the cancellation of a court docket."

4.2 City shall compensate Judge at the rate of One Hundred Twenty-Five Dollars (\$125.00) per hour for additional court duties with a 2-hour minimum payment.

4.3 City shall compensate the Judge for services provided pursuant to this Agreement and, as set forth in this Article, within thirty (30) days after receiving the Judge's invoice reflecting her time and billing, provided there are no errors or discrepancies.

4.4 The Parties agree that if the City's Municipal Court case load increases for any reason, the Parties shall review the terms of this Agreement and the Judge's compensation.

Article V Removal of Judge/Termination

5.1 The Parties acknowledge that the Judge can be removed for cause.

5.2 Furthermore, either Party may terminate this Agreement with or without cause by giving thirty (30) days prior written notice to the other party. In the event of such termination, the Judge shall be entitled to compensation for any services completed to the reasonable satisfaction of City in accordance with this Agreement prior to such termination.

Article VI Miscellaneous

6.1 Entire Agreement. This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings written or oral agreements between the parties with respect to this subject matter.

6.2 Assignment. Judge may not assign this Agreement in whole or in part without the prior written consent of City. In the event of an assignment by the Judge to which City has

consented, the assignee shall agree in writing with City to personally assume, perform, and be bound by all the covenants, and obligations contained in this Agreement.

6.3 Successors and Assigns. Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors, and assigns.

6.4 Governing Law. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Collin County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court.

6.5 Amendments. This Agreement may be amended by the mutual written agreement of the parties.

6.6 Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

6.7 Independent Contractor. It is understood and agreed by and between the Parties that the Judge, in satisfying the conditions of this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with these actions. All services to be performed by the Judge pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City.

6.8 Notice. Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for City:

Attn: Joni Clarke
City Manager
City of Lucas
665 Country Club Road
Lucas, Texas 75002
Phone: (972) 727-8999

With Copy to:

Joseph J. Gorfida, Jr.
Nichols, Jackson, Dillard, Hager & Smith, L.L.P.
1800 Ross Tower
500 North Akard
Dallas, Texas 75201
Phone: (214) 965-9900

If intended for Judge:

Dana Huffman
1143 Rockingham, Suite 107
Richardson, Texas 75080

6.9 Counterparts. This Agreement may be executed by the Parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

6.10 Audits and Records. Judge agrees that during the term hereof, City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of the Judge's records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by City or date of termination if sooner.

6.11 Conflicts of Interests. Judge represents that no official or employee of City has any direct or indirect pecuniary interest in this Agreement.

EXECUTED this _____ day of _____, 2024.

City of Lucas, Texas

By: _____
Jim Olk, Mayor

Approved as to form:

By: _____
Joseph J. Gorfida, Jr.

EXECUTED this _____ day of _____, 2024.

Dana Huffman

By: _____
Dana Huffman, Judge

Cgm 1/29/24
4884-1314-9857, v. 1



ORDINANCE NO. #2024-02-0997

[Appointment of the Municipal Court Judge for the City of Lucas]

AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, RELATING TO THE RE-APPOINTMENT OF THE MUNICIPAL COURT JUDGE FOR THE CITY OF LUCAS, TEXAS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Lucas City Charter provides that the City Council shall appoint such Municipal Judges of the Municipal Court as may be necessary, and that all such judges shall serve for a term of two years and may be appointed to additional consecutive terms; and

WHEREAS, the Texas Government Code, Chapter 29, provides state law requirements for hiring municipal judges for a municipal court; and

WHEREAS, the City Council previously appointed Dana Huffman to serve as the Municipal Court Judge; and

WHEREAS, the City Council of the City of Lucas, Texas, finds it to be in the public interest to reappoint Judge Huffman to said office.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, THAT:

SECTION 1. Dana Huffman is hereby reappointed to serve as the Municipal Judge for the Municipal Court in the City of Lucas, Texas, for a term of two years commencing February 1, 2024, per the Third Amended and Restated Agreement for Municipal Court Judge attached hereto and incorporated herein for all intents and purposes as Exhibit A.

SECTION 2. This Ordinance shall take effect immediately from and after its passage.

DULY PASSED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, ON THIS THE ____ DAY OF _____, 2024.

ATTEST:

APPROVED:

Toshia Kimball, City Secretary

Jim Olk, Mayor

APPROVED AS TO FORM:

Joseph J. Gorfida Jr., City Attorney
(cgm:1/23/23: 133283)



RESOLUTION R 2024-02-00550

[Designating Official Newspaper]

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, DESIGNATING THE *ALLEN AMERICAN* AS THE OFFICIAL NEWSPAPER OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, FOR 2024 BEGINNING FEBRUARY 15, 2024 THROUGH DECEMBER 31, 2024; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 3.17 of the City Charter states that the City Council pursuant to state law shall designate by resolution a newspaper of general circulation in the City as the official newspaper of the City as provided by State law; and

WHEREAS, the City Council of the City of Lucas, Texas, therefore, designates the Allen American as the official newspaper of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:

SECTION 1. That the City Council of Lucas, Texas, hereby designates the *Allen American*, a public newspaper in and for the City of Lucas, Collin County, Texas, as the official newspaper of the City, the same to continue as such until another is selected, and shall cause to be published therein all ordinances, notices and other matters required by law or by ordinance to be published.

SECTION 2. This Resolution shall become effective from and after its passage.

DULY PASSED by the City Council of the City of Lucas, Texas, on this the 15th day of February, 2024.

CITY OF LUCAS, TEXAS:

ATTEST:

Jim Olk, Mayor

Toshia Kimball, City Secretary



City of Lucas Council Agenda Request February 15, 2024

Item No. 4

Requester: Finance Director Liz Exum
Sophie Packard, Vail & Park, P.C.

Agenda Item Request

Consider the acceptance and approval of the City of Lucas Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2022-2023 presented by Sophie Packard from Vail & Park, P.C.

Background Information

The audit firm, Vail & Park, P.C. will be presenting the Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2022-2023.

Attachments/Supporting Documentation

1. An electronic copy of the Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2022-2023 will be sent under separate cover.

Budget/Financial Impact

NA

Recommendation

Approve as presented.

Motion

I move to approve/deny the City of Lucas Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2022-2023.



City of Lucas

City Council Agenda Request

February 15, 2024

Requester: Parks and Open Space Board Chairman Bill Esposito

Agenda Item Request

Receive a presentation of the 2023 Lucas Farmers Market Annual Report and provide an update on the 2024 Lucas Farmers Market season.

Background Information

The Lucas Farmers Market is a city-sponsored special event recommended by the Lucas Parks and Open Space Board and approved by the Lucas City Council. With the support of the City of Lucas, the Lucas Farmers Market Committee (LFMC), a steering committee of citizen volunteers, was established in 2019 to create the Lucas Farmers Market. There were two trial markets and a special holiday market held in 2019 that were well received by the Lucas community. In 2020, there were many challenges associated with the pandemic that impacted market operations during that season. The Lucas Farmers Market finally held its first full season in 2021 and has annually featured special events, youth vendors, Lucas Historical Exhibit, and Market Share donations to local charitable organizations.

In 2023, the Lucas Farmers Market held 13 regular markets and a holiday market at Country Christmas. Each regular market featured special events including Spring Plant Sale, Memorial Day Picnic, Ice Cream Crank Off, Tomato Tasting, Build a Birdhouse, Back to School, Lucas Fire-Rescue 9/11 Ceremony, Robotics Competition, and Pumpkin Decorating. The markets also had educational features such as the Lucas Historical Exhibit by Councilmember Debbie Fisher, Fall Garden Prep, Mushroom Foraging and Growing, and Backyard Chickens.

The Lucas Farmers Market will be entering its fourth full season and has 13 regular markets and a holiday market scheduled in 2024. On February 2, 2024, the Parks and Open Space Board, also serving as the Lucas Farmers Market Committee, held a workshop to finalize vendors and special events for the 2024 season. Chairman Bill Esposito will be presenting the 2023 Lucas Farmers Market Annual Report and provide an update on the 2024 season at the City Council meeting on February 15, 2024.

Attachments/Supporting Documentation

1. 2023 Lucas Farmers Market Annual Report

Budget/Financial Impact

For fiscal year 2022/23, the Lucas Farmers Market was budgeted at \$5,000 in account 11-6211-448 (Special Events). This does not include staff labor costs.



City of Lucas

City Council Agenda Request

February 15, 2024

The 2023 Lucas Farmers Market Annual Report includes a review of expenses during the 2023 season. In fiscal year 2022/23, the market's operating expenses totaled \$5,069.05 and the labor costs for non-exempt staff totaled \$13,064.03. Exempt staff are not included in the labor costs.

During the 2023 season, the Lucas Farmers Market continued collecting vendor fees. Vendors were charged a participation fee of \$20 per market. Vendors that reside in the City of Lucas are exempt from the participation fee. The vendor fees collected during the 2023 season totaled \$7,381. Please see the 2023 Lucas Farmers Market Annual Report for more details regarding vendor fees.

For fiscal 2023/24, the Lucas Farmers Market has an approved budget of \$8,500 in a new separate account 11-6211-449 (Lucas Farmers Market).

Recommendation

N/A

Motion

There is no motion required.

2023

LUCAS FARMERS MARKET

Annual Report





LUCAS FARMERS MARKET

2023 Annual Report



EXECUTIVE SUMMARY

The Lucas Farmers Market is a city-sponsored special event recommended by the Parks and Open Space Board and approved by the City Council. With support from the City of Lucas, the Lucas Farmers Market Committee (LFMC) was established in 2019 to create the Lucas Farmers Market. The LFMC currently consists of members from the Parks and Open Space Board and community volunteers. The LFMC established market rules and regulations and created the mission statement:



“The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.”

In 2019, the City held two trial markets and a special holiday market at Country Christmas. The LFMC evaluated feedback from the trial markets related to setup, logistics, operations, staffing, vendor selection, marketing, and communications. Necessary adjustments were made to ensure the success of future markets. The City Council approved the Lucas Farmers Market for the 2020 season; however, the most difficult of times occurred when the pandemic began to impact our way of life. The LFMC created strategies to address public health concerns by creating multiple market scenarios to meet changing safety requirements during the pandemic.

The Lucas Farmers Market finally held its first full season in 2021 and held markets at an expanded capacity as public health restrictions began to loosen in Texas during the pandemic. The Lucas Farmers Market introduced Market Share, special events, youth vendors, and recurring historical exhibits. The 2022 and 2023 seasons were enhanced with scheduled special events at each market, continuing Market Share to support local food pantries and charities, youth booths to encourage young entrepreneurs, and historical exhibits highlighting different community topics related to Lucas.

The Lucas Farmers Market has become a Go Texan certified farmers market and received notable recognition. In 2022, the International City/County Management Association (ICMA) awarded the City of Lucas with the Community Partnership Award in recognition of the Lucas Farmers Market demonstrating innovation, excellence, and success in multi-participant involvement between a local government, businesses, individuals, and nonprofit agencies to improve the quality of life for residents. The Lucas Farmers Market also received congressional recognition from the U.S. House of Representatives and the State of Texas. In April 2023, Texas Town & City magazine featured the Lucas Farmers Market in their annual reader's favorite issue. The market's continued success is due in large part to the strong partnership between the City of Lucas and the residents who serve on the LFMC to create a special experience benefiting the entire community.

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



2023 LUCAS FARMERS MARKET SEASON



In preparation for the 2023 season, the Parks and Open Space Board held various meetings to plan the market season and discuss possible improvements. The discussions included vendor recruitment, youth vendors, customer and vendor surveys, volunteerism, roles and expectations, marketing, programs, and special events for each market.

Pictured: Current Parks and Open Space Board Members (from left to right) Chair Bill Esposito, Vice Chair John Elliott, Laura Giles, Christel Parish, Lynne Dodson, Bryan Bellows, and Joan Phillips.

The planning timeline for the 2023 season included:

- **August 22, 2022 to September 30, 2022** – Review all documents including rules and regulations, vendor applications, budget, and special events planning.
- **October 3, 2022** – Post updated rules and regulations and vendor application.
- **November 22, 2022** – Establish special events.
- **December 12, 2022** – Develop strategic marketing plans.
- **January 20, 2023** – Deadline for vendor applications.
- **January 24, 2023** – Vendor selections.
- **March 28, 2023** – Finalize any remaining market plans.
- **April 22, 2023** – First market of the 2023 season.

The 2023 season concluded with 13 regular markets and one special market which included:

- April 22
- May 13 and 27
- June 10 and 24
- July 8 and 22
- August 12 and 26
- September 9 and 23
- October 14 and 28
- December 1 (Holiday Market at Country Christmas)

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



2023 LUCAS FARMERS MARKET SEASON

The 2023 LFMC members, volunteers, and city representatives included:

Name	Committee Represented
Dusty Kuykendall	City Council
Debbie Fisher	City Council
Tim Baney	City Council (former)
Joni Clarke	City Staff
Joe Hilbourn	City Staff
Joshua Menhennett	City Staff
Kent Souriyasak	City Staff
Bill Esposito	Parks and Open Space Board (Chair)
John Elliott	Parks and Open Space Board (Vice Chair)
Bryan Bellows	Parks and Open Space Board
Lynne Dodson	Parks and Open Space Board
Laura Giles	Parks and Open Space Board
Christel Parish	Parks and Open Space Board
Joan Phillips	Parks and Open Space Board
Kenneth Patterson	Parks and Open Space Board (former)
Pam Poteete	Parks and Open Space Board (former)
David Rhoads	Parks and Open Space Board (former)
Kathrin Esposito	LFMC Vendor Coordinator
Tammy Duke	LFMC Volunteer
Patricia Ewing	LFMC Volunteer
Laura Howard	LFMC Volunteer
Michelle Miller	LFMC Volunteer
Val Turnbow	LFMC Volunteer
Sean Watts	LFMC Volunteer

For fiscal year 2022/23, the City Council approved a budget of \$5,000 for the Lucas Farmers Market in account 11-6211-448 (Parks Events). The following are expenses related to the farmers markets during fiscal year 2022/23:

Purpose	Expense
Business Cards	\$151.08
Shirts	\$1,466.32
Signs and Banners	\$1,861.50
Miscellaneous (Event Supplies, Music, etc.)	\$1,590.15
Total	\$5,069.05

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



MARKET VENDORS AND FEES

On November 5, 2020, the City Council approved to adopt a vendor fee schedule beginning with the 2021 season of the Lucas Farmers Market. Vendors are charged a participation fee of \$20 per market each season. Vendors that reside in the City of Lucas are exempt from the participation fee. Vendor fees are collected on the day of each market.

The following table shows the total number of Lucas vendors, non-Lucas vendors, total vendors, and total vendor fees collected during the 2023 season:

Date	Lucas Vendors	Non-Lucas Vendors	Total Vendors	Vendor Fees
4/22/2023	19	39	58	\$720
5/13/2023	13	34	47	\$580
5/27/2023	10	35	45	\$600
6/10/2023	18	39	57	\$700
6/24/2023	13	37	50	\$640
7/8/2023 ⁽¹⁾	14	35	49	\$636
7/22/2023 ⁽²⁾	13	36	49	\$625
8/12/2023	16	39	55	\$660
8/26/2023	5	33	38	\$500
9/9/2023	13	34	47	\$620
9/23/2023	12	34	46	\$600
10/14/2023	11	36	47	\$500
10/28/2023 ⁽³⁾	NA	NA	NA	NA
Total Vendor Fees				\$7,381

Notes:

1. On July 8, 2023, one vendor did not have enough cash to pay the vendor fee and only paid \$6.
2. On July 22, 2023, the above vendor also paid their previous balance (\$15) and did not take a one dollar difference.
3. On October 28, 2023, vendor fees were not collected due to substantial rain resulting in many vendors being absent from the market.
4. Vendor fees were not collected during the Holiday Market at Country Christmas (December 1, 2023) and vendor information is not included in the above table.



LUCAS FARMERS MARKET

2023 Annual Report



CITY STAFF AND VOLUNTEERS

The LFMC works on increasing volunteer participation to help fulfill duties such as market setup, parking safety, special event planning, and cleanup. City staff assists with preparing the market layout, vendor fee collection, and traffic safety during market operations. City staff are present onsite at the markets to provide direction to volunteers to perform necessary duties. Several Lucas citizens became regular volunteers who committed to helping at the markets throughout the season. The LFMC continues to seek more volunteers with the market to help reduce burnout from city staff and volunteers. The following table includes information on city staffing and labor costs at each market.

Date	Exempt Staff	Non-Exempt Staff	Labor Cost
4/22/2023	4	3	\$897.31
5/13/2023	4	3	\$781.77
5/27/2023	4	4	\$1,144.75
6/10/2023	1	4	\$845.62
6/24/2023	3	3	\$809.05
7/8/2023	3	4	\$1,161.78
7/22/2023	3	3	\$732.43
8/12/2023	4	4	\$1,209.88
8/26/2023	3	4	\$1,347.73
9/9/2023	4	2	\$575.32
9/23/2023	4	4	\$1,136.42
10/14/2023	4	4	\$1,193.61
10/28/2023	3	4	\$1,228.36
Total Labor Cost			\$13,064.03

Notes:

1. Labor Cost consists only of Non-Exempt Staff including Wages, Medicare, and TMRS for the 2023 market season.
2. Exempt Staff (City Manager Joni Clarke, Assistant City Manager Kent Souriyasak, Communications Specialist Joshua Menhennett, and Development Services Director Joe Hilbourn) are not included in the Labor Cost.
3. Labor Cost related to the Holiday Market at Country Christmas (December 1, 2023) are not included in the above table.



LUCAS FARMERS MARKET

2023 Annual Report



TRAFFIC COUNTS

In 2023, the City utilized an automatic traffic counter to determine the number of vehicles who attended each market. Vehicle counts were measured hourly between 8:00 am and 12:00 pm at each market.

Date	8:00 am – 9:00 am	9:00 am – 10:00 am	10:00 am – 11:00 am	11:00 am – 12:00 pm	Total
4/22/2023	104	179	128	52	463
5/13/2023	104	179	128	52	301
5/27/2023	90	100	75	36	320
6/10/2023	89	110	94	27	462
6/24/2023	142	147	120	53	380
7/8/2023	95	141	99	45	341
7/22/2023	84	114	97	46	285
8/12/2023	74	106	90	15	378
8/26/2023	105	143	104	26	245
9/9/2023	72	94	56	23	300
9/23/2023	74	124	77	25	348
10/14/2023	91	130	91	36	291
10/28/2023 ⁽¹⁾	19	31	32	20	102

Notes:

1. On October 28, 2023, the low traffic counts are attributed to the heavy rain that occurred during the market.
2. A traffic counter was not utilized during the Holiday Market at Country Christmas (December 1, 2023).



The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



SPECIAL EVENTS

The Lucas Farmers Market planned to feature special events at each market during the 2023 season. Every special event featured a different activity ranging from educational presentations to pure family fun. The purpose of holding a special event at each market is to help increase public attendance while still providing a unique social experience for the community. The special events were well-received by the public. Crowd favorites such as the Ice Cream Crank Off and Pumpkin Decorating continue to be recurring special events each year. In 2023, the market featured new events such as Mushroom Foraging and Growing, Tomato Tasting, and Robotics Competition.

The following table outlines the 2023 special events that were held at each market.

Date	Special Event
4/22/2023	Spring Plant Sale / Mushroom Foraging and Growing Part 1
5/13/2023	Backyard Chickens with Cathey Gleason
5/27/2023	Memorial Day Picnic with Hot Dogs and Watermelon Seed Spitting Contest / Coffee with Congressman Self
6/10/2023	Ice Cream Crank Off
6/24/2023	Fall Garden Prep / Tomato Tasting
7/8/2023	Build a Birdhouse / Blackland Prairie Raptor Center
7/22/2023	Chef Demonstration
8/12/2023	Lovejoy ISD vs. Allen ISD Back to School Event
8/26/2023	Lucas Historical Presentation / U.S. Army Corps of Engineers
9/9/2023	Lucas Fire-Rescue 9/11 Ceremony / Legacy 4-H Maui Fundraiser
9/23/2023	Robotics Competition
10/14/2023	Pumpkin Decorations / Mushroom Foraging and Growing Part 2 / Lovejoy Orchestra / Solar Eclipse
10/28/2023	Bee Demonstration / Sidewalk Art Contest (Canceled due to weather)



April 22, 2023 – The first market kicked off with the **Spring Plant Sale** and featured part one of the **Mushroom Growing and Foraging** educational series.

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



SPECIAL EVENTS



May 13, 2023 – At the **Backyard Chickens** event, Lucas resident Cathy Gleason showcased her chickens and eggs as well as educated visitors about raising and caring for chickens.



May 27, 2023 – The City held a **Memorial Day Picnic** and gave away free hot dogs to the public. Last year's favorite picnic activity, Watermelon Seed Spitting Contest also returned for the festivities. Congressman Keith Self stopped by the market to hold a coffee talk with visitors and participated in the watermelon seed spitting contest.



June 10, 2023 – Back by popular demand, the **3rd Annual Ice Cream Crank Off** was held and featured delicious homemade ice cream. Visitors voted for their favorite ice cream by donating money to benefit All Community Outreach. The Fisher Family won the Ice Cream Crank Off for the second year in a row with the Lucas Fire-Rescue Rehab Group coming in at a close second place.

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



SPECIAL EVENTS



June 24, 2023 – Collin County Master Gardener Sherrian Jones gave a presentation on **Fall Garden Prep** educating visitors on how to prepare garden beds for planting and growing. The market also hosted the **Tomato Tasting** where vendors provided many different types of tomatoes for the public to taste and determine their tomato preferences.



July 8, 2023 – The popular **Build a Birdhouse** event returned to the market and was a huge success with many families enjoying this activity. Parks and Open Space Board Member Joan Phillips coordinated free supplies donated by Home Depot and Chair Bill Esposito demonstrated to families how to build a birdhouse. The **Blackland Prairie Raptor Center** was also present to educate visitors about birds and their local rehabilitation facility.



July 22, 2023 – Another crowd favorite returned with the **Chef Demonstration** where Chef Timothy Sablick provided visitors with cooking tips for summer appetizers involving watermelon. The public enjoyed the tasty summer appetizers at the event.

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



SPECIAL EVENTS



August 12, 2023 – Dunk tanks were back with a special ***Lovejoy ISD vs. Allen ISD Back to School Event*** where students and families competed in a competition to dunk their superintendents, principals, and coaches. Visitors donated money to participate in the dunk tank competition and all proceeds were donated to All Community Outreach. The ***Lovejoy Drumline*** gave a special performance to excite the crowds at the back to school event.



August 26, 2023 – The City's Official Historian Councilmember Debbie Fisher curated an expanded ***Lucas Historical Presentation*** in the Community Center as part of her ongoing Lucas Historical Exhibit at each market featuring themes such as "firsts" in Lucas. Rangers Benjamin Rothfuchs and David Walker from the ***U.S. Army Corps of Engineers*** were also present to educate visitors about Lake Lavon.

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



SPECIAL EVENTS



September 9, 2023 – The market held a special **Lucas Fire-Rescue 9/11 Ceremony** to honor and commemorate the sacrifices made on September 11, 2001, by remembering the heroes, armed forces, first responders, and countless others' acts of service to defend our nation's freedom. In addition, the market featured a **Legacy 4-H Club Maui Fundraiser** raising donations for the Maui Strong Fund to help provide financial resources to support the immediate and long-term recovery needs for the people and places affected by the devastating Maui wildfires.



September 23, 2023 – LPMC Volunteer Laura Howard coordinated with the Lovejoy Robotics Team to hold the first ever **Robotics Competition** at the market. This was a new and exciting special event where many families had the opportunity to learn how to build robotics as well as watch the robotics competition. It was very well attended and there was positive feedback during the event.

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



SPECIAL EVENTS



October 14, 2023 – This market featured several special events including the seasonal favorite **Pumpkin Decorations** where the Legacy 4-H Club gave away free pumpkins to families to decorate in the park. The second part of the educational series for **Mushroom Growing and Foraging** was held in the Community Center. The **Lovejoy Orchestra** gave a series of performances during the market and the City gave away free glasses to visitors to view the **Solar Eclipse** that occurred that day.

October 28, 2023 – Due to heavy rain, the special events for **Sidewalk Art Contest** and **Bee Demonstration** were canceled at the last market.

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



MARKET SHARE

Since 2021, the Lucas Farmers Market launched Market Share in partnership with local food pantries and charities so the community can easily share with those in need. There has been a dedicated booth and donation basket present at each market. Shoppers could easily drop off donations including money, gift cards, canned goods, essential supplies, or purchase items from market vendors to donate. Market Share operates on a rotation basis featuring different partners at the farmers market throughout the season.



All Community Outreach (ACO) and **The Samaritan Inn** were participating partners in the Market Share program in 2023. ACO is located in Allen, Texas, and is the sole local provider of free comprehensive human services in Collin County.

ACO offers essential human and social services such as food and case management for families in crisis, expanding to communities throughout Collin County. The Samaritan Inn is located in McKinney, Texas, and is the largest homeless shelter in Collin County. The Samaritan Inn offers a comprehensive homeless program that helps willing people gain dignity and independence.

At the market on September 9, 2023, the **Legacy 4-H Club** held a special Market Share donation drive to raise funds to help support victims of the Maui wildfires through the Maui Strong Fund. The Legacy 4-H Club gave away free leis to visitors to encourage donations and to wear at the market in support of Maui.



To help encourage donations for Market Share, the Lucas Farmers Market provided donation opportunities during special events to benefit ACO and The Samaritan Inn. Special events to raise donations for Market Share included the Ice Cream Crank Off, Memorial Day Picnic, and Lovejoy ISD vs. Allen ISD Back to School Event.

During the Ice Cream Crank Off, visitors voted by making donations to their favorite ice cream that was submitted in the competition. The ice cream with the most donations was declared the winner. At the Memorial Day Picnic, the City gave away free hot dogs and encouraged visitors to donate to the Market Share booth at the market. During the Lovejoy ISD vs. Allen ISD Back to School Event, participants gave donations to dunk their school representatives of choice. These creative activities were fun ways to encourage visitors to donate to Market Share and support the local charitable causes in the community.

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.



LUCAS FARMERS MARKET

2023 Annual Report



CONCLUSION

The Lucas Farmers Market continues to follow its mission statement resulting in the success of each market season. The 2023 season proved to be another successful year in creating a space where the community has access to local food and artisan products, opportunities to donate to charitable organizations, fun activities designed to bring families together, and educational features to engage customers. The Lucas Farmers Market is a community partner working with citizens, businesses, and nonprofit organizations to create a one-of-a-kind social experience.



The Lucas Farmers Market has continued to support youth vendors by inspiring youth to become future participants while also providing an opportunity to gain valuable business skills. Youth vendors ranged from students in elementary school to high school, and they have become staple participants throughout the season. In addition, Councilmember Debbie Fisher has spent countless hours to prepare a new exhibit highlighting the history of Lucas at each market. Each historical exhibit focuses on different themes that connect to Lucas and helps educate residents on our community history.



In 2023, the market season featured special events that not only brought the community together but also helped the community by supporting local vendors and charitable organizations. As evidenced by the awards and recognition, the immense efforts of all those involved has made this market very special and unique.

The Lucas Farmers Market is an internationally recognized community program for its innovative approach to creating community partnerships.

Lucas continues to be a hidden gem community in Texas and the Lucas Farmers Market represents what makes the community a wonderful place to live. As we move forward with the 2024 season, the Lucas Farmers Market strives to become even better and provide more positive social experiences for the community to share with families and friends.



City of Lucas

City Council Agenda Request

February 15, 2024

Item No. 06

Requester: City Manager Joni Clarke

Agenda Item

Consider making a nomination to fill the unexpired term until October 1, 2026 on the TX Health Benefits Pool Board of Trustees for Region 13.

Background Information

As the City Council is aware, City Manager Joni Clarke resigned her position from the TX Health Benefits Pool Board of Trustees for Region 13. The City received the following letter via email from Mayor Lew White from the City of Lockhart who serves as the Chairman of the Nominating Committee for the TX Health Benefits Pool Board of Trustees:

February 5, 2024

Joni Clarke, City Manager
City of Lucas
665 Country Club Road
Lucas, TX 75002-7651

Dear Joni Clarke,

My name is Lew White. I am currently the Mayor of Lockhart and serve on the TX Health Benefits Pool Board of Trustees. I am the chairman of the nominating committee and am contacting you about the vacancy on the Board for **Region 13**.

This is a very important position. The Board of Trustees for TX Health Benefits Pool carry out all duties required to operate and manage the Pool in the best interests of the Pool members and their employees, including but not limited to health benefits design, establishing benefit rates, and creating the budget for the Pool.

To be a qualified person on the Board of Trustees, the individual must be either an elected or appointed official (city employee that is a department head or higher) of a TX Health Benefits Pool member city. When the current term expires, the appointed regional Trustee will be eligible to run for additional terms as long as they continue to meet the qualifications. TX Health Benefits Pool provides all required training for Trustees. In addition, all travel, meals, and lodging expenses for Board meetings are paid by TX Health Benefits Pool.

It has always been the intention that the Board have an approximate even number of elected and appointed officials. It is not as easy for elected officials to serve. Most have other jobs and cannot be away from their work. The Board currently has only three elected officials out of twenty-one positions.



City of Lucas

City Council Agenda Request

February 15, 2024

Item No. 06

I am emailing you to let your elected and appointed officials know about the vacancy and invite all qualified individuals interested in serving to submit their resume for consideration. Hopefully more elected officials will apply. If you have any questions about this position or about the Pool, please contact me or TX Health Benefits Pool Executive Director, Jennifer Hoff.

Those interested must submit their nomination by their council and a resume (or similar summary of their experience) to Jennifer Hoff at jennifer.hoff@TXHB.gov. Deadline for submissions is **February 29, 2024**. Interested candidates will be interviewed by the nominating committee via Zoom in April at a date to be determined.

Thank you,

Lew White, DDS

Phone: 512.376.8376

Lwhite7@austin.rr.com

Attachment/Supporting Documentation

1. Submission of Qualified Person Form

Budget/Financial Impact

NA

Recommendation

The City Manager recommends that Assistant City Manager Kent Souriyasak be nominated to fill the unexpired term until October 1, 2026 on the TX Health Benefits Pool Board of Trustees for Region 13.

Motion

I make a motion to nominate _____ to fill the unexpired term until October 1, 2026 on the TX Health Benefits Pool Board of Trustees for Region 13.

SUBMISSION OF QUALIFIED PERSON



The governing body of _____ hereby submits the name of _____, elected or appointed position _____ from the City of _____ as a qualified person to be placed on the ballot for the TX Health Benefits Pool Board Trustees for **Region 13**. This qualified person is either an employee or an elected official of an incorporated city within the State of Texas that is a member of the TX Health Benefits Pool. If the qualified person is an “employee”, the governing body hereby certifies that the municipal employee: holds a position of Department Head or higher; works at least 20 hours per week for an Employer Member; is paid by the Employer Member with public funds; and is hired and fired only by another incorporated city official or by the incorporated city’s governing body.

We certify that this submission is made in accordance with official action taken by the governing body at a duly called meeting on _____.

Date

Name/Title _____

Signature _____

Date _____

Return by February 29, 2024 to

Jennifer Hoff

Executive Director

TML Health Benefits Pool

1821 Rutherford Lane, Suite 300

Austin, Texas 78754

Jennifer.hoff@tmlhb.org

Please complete the submission summary on the reverse side.

Please provide a short statement for the elected or appointed official submitted for a place on the ballot describing why the official would like to serve on the TX Health Board of Trustees. This statement will be provided with the ballot packet to the Employer Members within the affected region.



City of Lucas

City Council Agenda Request

February 15, 2024

Item No. 07

Requester: City Council

Agenda Item Request

Executive Session:

- A. The City Council will convene into executive session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the appointment, employment, duties of a public officer - City Manager.

Background Information

The meeting is closed to the public as authorized by Section 551.074 of the Texas Government Code.

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas

City Council Agenda Request

February 15, 2024

Item No. 08

Requester: City Council

Agenda Item Request

Reconvene from Executive Session and take any action necessary as a result of the Executive Session.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA