

MEET YOUR DEVELOPMENT SERVICES
DIRECTOR - Joe Hilbourn



Joe Hilbourn grew up in Chicago and moved to Minnesota after getting married. Joe and his wife adopted three wonderful children from Russia in 2001 and 2002. Joe has been with the City of Lucas since August of 2008 following his wife’s transfer to the DFW area.

Joe Started his career in construction as an assistant superintendent for a home building company, then was promoted to project manager over the course of his 25-year career with various subsidiaries of the same company.

Joe moved from the private sector to the public sector approximately 16 years ago, and spent three years as a Building Official for a small town in Tennessee before moving to Texas. Joe is a certified Combination Inspector from the International Code Council, State certified Plumbing Inspector, and has International Fire Service Accreditation Congress seals for Fire Inspector 1, Fire Inspector 2, Plan Review, and Cause and Origin investigation.

Joe and his team reviews building plans, issue permits, conduct inspections for code compliance, and provide building code requirements, for new and existing building construction, including sign permits, remodels, pools, fences, and demolitions. Code Enforcement also falls under Joe’s broad spectrum of duties which includes responding to concerns ranging from overgrown lots or yards, inoperable vehicles on private property, maintenance of structures, illegal signs, unsecured swimming pools, and other concerns or nuisances.

Joe implements the City's Comprehensive Plan and monitors residential and commercial development activity. These efforts are focused throughout the City as well as in the extraterritorial jurisdiction (ETJ). The Development Services Department focuses on short and long range planning projects, land use requirements, development review, and general planning principles. As the Development Services Director, Joe administers the regulations of the Subdivision Ordinance and Zoning Ordinance to ensure development complies with the City of Lucas’ zoning and subdivision standards. Joe also oversees the day to day operations of the Public Works Department. Public Works staff completes service orders submitted by citizens for pothole repairs, tree trimming, or water leaks and maintain the parks and mowing of City property as well as some City right of ways. Joe and his staff help with the planning of special events and provide logistical support for those events. Joe and his staff are also responsible for maintaining municipal facilities and parks. At times this may be a very small project like trimming trees or a larger project like renovating the park at Forest Creek or overseeing the construction a ten thousand square foot addition to the fire station.

2020-2021 STREET MAINTENANCE

For fiscal year 2020/2021 (October 1, 2020 to September 30, 2021), the Lucas City Council budgeted \$750,000 for roadway and culvert maintenance activities. On October 1, 2020, the Luas City Council authorized staff to start working with various contractors to improve the following four roadways:

- **Stinson Road** (the middle 2,000 feet from Bristol Park to Bentwater Drive) – Tentatively scheduled for November 2020, dependent on weather conditions, with an approximate cost of \$129,640
- **Blondy Jhune** (the eastern 1,500 feet between Country Club Road and the new concrete) – Tentatively scheduled for November 2020, dependent on weather conditions, with an approximate cost of \$107,220
- **Winningkoff** (starting at East Lucas Road to Rollingwood Drive) – Scheduled for Spring 2021 with an approximate cost of \$128,664
- **Forest Grove** (from Stonegate Boulevard to just west of Orr Road) – Work will start after Collin County is finished with Orr Road construction north of Forest Grove Road in August or September of 2021 with an approximate cost of \$233,352

For culvert maintenance undertakings in fiscal year 2020/2021, \$100,000 has been earmarked for this type of work. It is important to maintain culverts as part of the City’s roadway efforts to prevent water from undermining the pavement. As the budget permits, other projects may be evaluated for funding consideration. The Public Works Department will continue to make minor street repairs such as filling potholes and sealing the asphalt cracks as part of their routine activities. Minor street maintenance will continue on an as needed basis but are not part of this larger four-street, maintenance focus. It is helpful to report potholes to ensure it is placed on the street maintenance schedule, to report a pothole go to <https://www.lucastexas.us/report-an-issue/>.

GET ON BOARD
Join a Board or Commission
Application Deadline is November 1, 2020

Would you like to serve your community and get involved? One way to do that is to serve on a City of Lucas Board or Commission. The Lucas City Council is always looking for dedicated individuals that are interested in preserving the quality of life in Lucas. The deadline to apply is November 1 and prospective candidates will interview with the City Council at their November 19 meeting. Selected candidates will then be appointed at the December 3, 2020 City Council meeting. To serve on a City Board all candidates must meet the following criteria:

- Be a citizen of the City for twelve continuous months prior to appointment
- Be eighteen years old prior to the date of appointment
- Have not been convicted and are not currently charged with a felony or a crime involving moral turpitude
- Have no indebtedness to the City, such as delinquent taxes
- Be a qualified voter of the City

Below is an overview of the City’s Boards and Commissions:

Planning and Zoning Commission - 2-year term
2nd Thursday of each month - 7 pm
Makes recommendations to the City Council on matters relating to rezoning applications, site plans, plats, and development projects for the City.

Parks and Open Space Board - 2-year term
Meets every other month - 7 pm
Serves in an advisory capacity to the City Council and staff in matters relating to the parks and open space of the City and implementing beautification projects.

Board of Adjustment - 2-year term
Meets as needed
Responsible for reviewing application requests for special exceptions to the City’s Zoning Ordinances and determining if variances are needed related to items such as fencing, lot coverage, and signage.

To fill out an online application, visit the City’s website at <https://www.lucastexas.us/departments/boards-commissions/>. For questions contact the City Secretary’s office at 972.912.1211.



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www.lucastexas.us

November 2020



MAYOR’S MESSAGE

Wow, what beautiful weather we are having lately, I have even enjoyed my yard work with the cooler temperatures.

A few reminders and updates. As of the writing of this newsletter we have totaled 75 positive COVID-19 cases with 69 recovered. Leaving 6 active cases, with 0 deaths in

Lucas. If you are watching the local news you will have heard that Collin County Judge Hill will be allowing bars to open at 50%. This has very little impact on Lucas but does have a significant impact on the County overall.

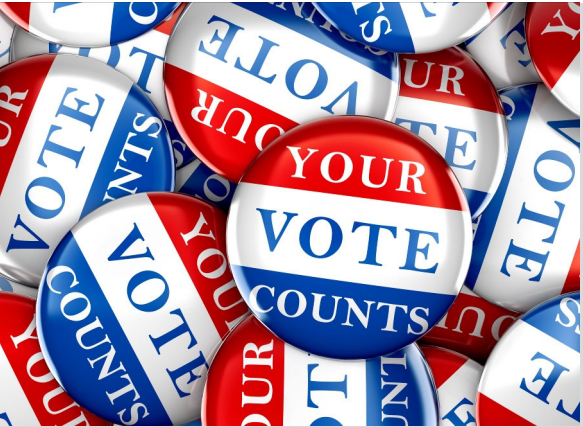
At our November 5 City Council meeting, we will be opening the Council Chambers up to in-person audience attendance and masks or face coverings will be required. The Council Chambers will have limited attendance so that we can maintain social distancing and we will still be having the meeting broadcasted on Zoom. So those of you that are interested in participating from a distance will still be able to do that. We have actually had very good attendance via Zoom meetings and want to keep that as long as the Governor will allow us to hold our meetings that way.

Additionally with some of the CARES funding, the City has started a subscription to SwagIt. This product will allow us to live video stream and record the City Council, Planning and Zoning Commission, Board of Adjustment, and Parks Board meetings even after the Governor has lifted the ability to have virtual meetings. Not only with people be able to watch live they will have the ability to go back and watch previous meetings and be able to skip to the topic they are interested in, rather than having to watch the entire meeting to see just the part they are interested in.

Since these recordings will be stored permanently, we will be transitioning to “action minutes” rather than the current “discussion minutes” that the City Secretary produces following all of the meetings. The written minutes will reflect the agenda item and the action that was taken. The discussion, deliberation, questions and comments will be captured by the recording so that nothing is lost or diminished.

I do want to encourage everyone to get out and vote in the upcoming election. I did highlight City Council seats and Propositions that are on the ballot for the City of Lucas in the last newsletter.

Lastly, please mark your calendars for the December 4 Country Christmas event. Read more about the event on the inside of this newsletter, we are planning a very fun and safe event. Please enjoy this autumn season and stay safe.



ELECTION DAY
Tuesday, November 3

Election day is November 3 and the Lucas Community Center will be open for early voting and election day voting. If you would like to view your sample ballot before you go to the polls, sample ballots can be found on the City’s website at www.lucastexas.us/elections/. For election questions, contact City Secretary Stacy Henderson at 972.912.1211 or Collin County Elections at 972.547.1990.

Monday, October 19 - Friday, October 23	7 am - 7 pm
Saturday, October 24	7 am - 7 pm
Sunday, October 25	1 pm - 6 pm
Monday, October 26 - Friday, October 30	7 am - 7 pm
Election Day, November 3	7 am - 7 pm

November and December

MEETINGS AND EVENTS

City meetings will be open to the public beginning on November 5, 2020 and masks or face coverings will be required. To ensure safe social distancing, capacity will be limited to 15 audience members. The City will continue with Zoom meetings to allow for public participation for those that would like to participate remotely. To participate remotely via Zoom, download the video conferencing link at www.lucastexas.us/download-a-meeting-video-conference-link/.

November 5	City Council Meeting City Hall 7 pm
November 7	Arbor Day & Recycling Event Community Park 9 am - Noon
November 9 - December 4	Holiday Donation Drive City Hall
November 12	Planning and Zoning Meeting City Hall 7 pm
November 19	City Council Meeting City Hall 7 pm
November 26-27	City offices closed for Thanksgiving holiday
December 3	City Council Meeting City Hall 7 pm
December 4	Country Christmas Community Park 6 -9 pm
December 10	Planning and Zoning Meeting City Hall 7 pm
December 17	City Council Meeting City Hall 7 pm
December 24-25	City offices closed

Pet Food Drive for Lucas Veterinary Hospital

The City is also supporting the Lucas Veterinary Hospital in their annual pet food drive to benefit local animal shelters. Please donate any unopened bags or cans of pet food at City Hall and help the Lucas Veterinary Hospital ease the stress our local shelters feel in keeping a consistent food supply for all of the animals who need it. Donations can also be dropped off at the Lucas Veterinary Hospital located at 800 Country Club Road.

HOLIDAY DONATION DRIVE

November 9 – December 4, 2020



The holiday season is upon us and there are several opportunities to give back to your community. This year, the City will hold its annual Holiday Donation Drive beginning **November 9 through December 4** to support Collin County Toys for Tots, Allen Community Outreach, Family Promise of Collin County, Loving Care Home, and Lucas Veterinary Hospital. All donations can be dropped off at City Hall during the donation period and at Country Christmas on December 4.

Toy Drive for Collin County Toys for Tots

You can help support the Collin County Toys for Tots campaign by donating gifts for local children and teenagers who are in need. Toys for Tots does not publish a list of appropriate toys to donate in order to avoid a limited selection of items to distribute throughout the community. Toys for Tots encourages donors to consider what might be an appropriate gift for their own child or relative, purchase the item, and donate to Toys to Tots. Toys for Tots will not accept realistic looking weapons, gifts with food, or used merchandise. Toys for Tots will accept any new unwrapped toy.

Food Drive for Allen Community Outreach

This is your opportunity to help feed families in the community throughout the holiday season. Allen Community Outreach (ACO) was founded in 1985 by a group of caring community members who offer essential human and social services such as food and case management for families in crisis located within Lucas, Allen, and Fairview. This year's suggested donation items include canned vegetables, cranberry sauce, yams, gravy (canned/dry packet), instant potatoes, stuffing/dressing (stovetop, etc.), sugar (up to five pounds), canned pumpkin, Bisquick (baking mix), cake mix, and cooking oil (smaller bottles).

Gift Drive for Family Promise of Collin County

Family Promise of Collin County has been serving Collin County residents since 2011 providing services to homeless families with children as they regain sustainable independence. Family Promise needs in-kind donations such as gift cards to Walmart, Target, Quick Trip or RaceTrac, and Uber cards to help with transportation for families and assistance to purchase basic needs. Any denomination for gift cards will be accepted but \$25 cards are greatly preferred to donate to different families. Additional donation items may include cleaning supplies, Lysol wipes, laundry detergent (pods or liquid), all-purpose cleaner, paper towels, and toilet paper.

Senior Angel Tree for Loving Care Home

Loving Care Home is a residential assisted living facility for senior citizens in Lucas. Each year, the City sponsors a Senior Angel Tree to show our senior citizens some "Lucas Love" over the holidays. If you would like to donate a gift to one of our beloved seniors, please contact Donna Bradshaw at 972.912.1206 or dbradshaw@lucastexas.us to select an angel from the Senior Angel Tree beginning November 9. Please drop off all new and wrapped gifts at City Hall during the donation period.



our lives and promotes tree planting and care. This year, Arbor Day will be held in conjunction with the Recycling Drive-Thru to promote environmental sustainability as we continue to Keep Lucas Beautiful. The Arbor Day and Recycling Drive-Thru will be held on Saturday, November 7 from 9 am to 12 pm in the parking lot of City Hall/Community Park located at 665 Country Club Road. In support of Arbor Day, the Legacy 4-H Club will be giving away tree saplings along with a small bag of mulch to encourage tree planting and beautification.

United Electronic Recycling will set up a drop-off site for electronic recycling and paper shredding. For a complete list of accepted electronic items, visit <https://unitedelectronicrecycling.com/items-we-accept/>. Please note there are disposal fees for the following electronic items: Televisions (\$20), Loose Hard Drives (\$10), Printers and CRT Monitors (\$5). The paper shredding service will be free for residents to drop off any paper documents to be safely and securely disposed. Other paper-type items that are accepted include soft cover books, hard cover books (depending on thickness and material), and magazines. Newspapers will not be accepted for paper shredding services. Please keep the amount of paper documents limited to several banker-sized boxes. For any questions regarding items accepted for electronic recycling and paper shredding, call United Electronic Recycling at 855.837.8326.

We encourage residents to attend the drive-thru event to pick up free tree saplings and mulch and drop off any unwanted electronic items or paper documents. The Arbor Day and Recycling Drive-Thru is the perfect opportunity to support environmental sustainability and beautification of the Lucas community.

LUCAS COUNTRY CHRISTMAS

Friday, December 4 | 6 - 9 pm

The City will be holding its annual Country Christmas event on Friday, December 4 from 6 pm to 9 pm at the Community Park located at 665 Country Club Road. As there are still uncertainties surrounding the coronavirus pandemic and public health restrictions, the City is implementing safety precautions such as requiring masks and safe social distancing. Country Christmas will be spread throughout the park this year and will feature the holiday tree, Santa's workshop, holiday market, and other surprises. Come celebrate a joyful holiday season with the Lucas community. Shuttle service will be available from remote parking at Hart Elementary and Willow Springs Middle School to and from the Country Christmas event. For more information go to the City's website at www.lucastexas.us/country-christmas/.



SERVICE TREE AWARD WINNERS ANNOUNCED

Congratulations to David Rhoads and Craig Zale, 2020 recipients of the City of Lucas Service Tree Award. The Service Tree Award program was established in 2015 to recognize individuals or groups who have contributed significant and useful service to the

community. Recipients may be nominated by any resident of Lucas or City of Lucas representative.

David Rhoads was honored for his work as a dedicated volunteer and community servant. David has served on the Parks and Open Space Board since 2013, and in the capacity of Board Chairman since 2016 as well as serving as a board member on the Friends of Lucas Fire-Rescue, a local nonprofit organization. David also volunteers as part of the Lucas Fire-Rescue Rehab Team that supports Lucas Fire-Rescue in times of need. David has worked tirelessly for the community and through his volunteerism was voted City of Lucas Civilian of the Year in 2019 by Lucas Fire-Rescue.

Craig Zale was honored for his work as an exemplary Volunteer Emergency Responder. Craig has volunteered with Lucas Fire-Rescue for more than 23 years in multiple capacities, rising to his current rank of Operations Chief. He has dedicated countless hours to the activities and betterment of Lucas Fire-Rescue and was instrumental in bringing emergency medical services to the City of Lucas, improving the quality of life for all citizens and visitors.

Both recipients will be presented with a plaque during the City's Country Christmas event on Friday, December 4. Their service trees have been planted at the Community Park and will be on display. If you would like to nominate someone for a service tree award, go to www.lucastexas.us/service-tree-program/ to review guidelines and submit an application. Deadline is December 10, 2020.

I'm thankful to God for my wife, children and the newest addition to the family, our grandchild coming into the world.

Councilmember Steve Duke

I am thankful for the many blessings I have received from our heavenly Father, family who taught me what was valuable in life, and living and serving in a community that values the freedoms made possible by the sacrifices of our forefathers.

Councilmember Debbie Fisher



"2020 has been a most challenging and remarkable year. Many of my Lucas neighbors and friends have been challenged by health issues, loss of jobs, an uncertain future, and sadly some lost a loved one. My heart goes out to you. Yet many have had a remarkable year with new babies and grandbabies, successful starts at new careers, and celebrations of graduations, anniversaries and birthdays - although different but certainly memorable. I rejoice with you. I am most thankful for this community that has demonstrated resiliency in the face of challenges and found the fortitude to still celebrate their various successes. I am thankful to live in a community where I commonly see horses, goats, chickens, donkeys, dogs and cats, loving cared for and friendly neighbors out walking and waving as I pass by. I am thankful for this unique community I call home."

Mayor Pro Tem Kathleen Peele

Although 2020 has brought its challenges, there is still much for which to be grateful. The obvious blessings are good health and a loving family. Tricia and I celebrated our 41 anniversary this year and our grown daughter is happily married and thriving. I love the water and was fortunate to spend time on my boat. It is my happy place and yet, coming home is a wonderful thing, too. That is because I so appreciate where I live. Being an American, a Texan and getting to live in Lucas is the trifecta. I feel our small farm is one of the most beautiful spots in Lucas. Driving up our long driveway and taking in the peacefulness of green pastures and red oaks towering over our home always leaves me with a great feeling.

Councilmember Wayne Millsap