



## **NEXT STEP – REMODEL/REPAIR PERMIT DOCUMENT SUBMISSION REQUIREMENTS**

After you have received your determination, it is important to note, if your property was deemed NOT substantially damaged, you must be able to return the structure to its original functionality within your allowable spend, also known as the FEMA 50% rule. If your structure was deemed substantially damaged and you are appealing this determination, please see additional guidance at the end of this document.

The documents referenced below are included in this document and can also be found on the city website at <https://madeirabeachfl.gov/hurricane-helene-remodel-permit-documents/>. Please review these as you move through the steps described below.

### **Your permit submissions will require the following:**

1. There is an “Interior Checklist” provided for your review.
2. It is important to determine the value of your structure in accordance with the FEMA 50% rule, as this will dictate your allowable spend. This value can be determined by one of two methods:
  - Obtain a private appraisal in accordance with the “Madeira Beach Appraisal Checklist”. The appraisal must have all of the information described in the checklist and be prepared as an “Actual Cash Value” (ACV) appraisal. There are no other acceptable appraisal types. A checklist is provided and an example can be found at the above website link.

OR

- Visit <https://www.pcpao.gov/> for your value as determined by the Pinellas County Property Appraiser (PCPAO). Once on the website, enter your address and select your property, on the right side of the screen a “TOOLS” tab will appear, click and select “FEMA/WLM Letter”. The Letter will provide your value. Note this value may be lower than that from a private appraiser.
3. A “Substantial Improvement/Damage (SI/SD) Packet” is included. This packet is a guide to providing the required cost breakdown for all work and materials. All costs MUST be provided. A contractor can provide the cost breakdown via a line-item estimate on company letterhead or complete the packet including quantity and costing for every component within the structure that is being repaired. Homeowners performing their own repairs must complete the packet. Homeowners must use current rates and values for all work with no rounding of values unless there is a supporting signed estimate. All labor and materials, regardless of who performed the work will be reviewed against current market rates. **NOTE: THIS PACKET IS TO CONFIRM THE SPEND IS NOT SUBSTANTIAL & IS REQUIRED TO PROVE YOUR SPEND IS WITHIN YOUR ALLOWABLE AMOUNT.**

The SI/SD packet should include a detailed scope of work including estimated SF of drywall being replaced, SF of flooring, quantity of cabinets, interior doors, exterior doors, windows, etc. All Florida Product Approvals must be submitted for qualifying components, an example has



been provided in the attached packet. If any HVAC components were damaged by flood, they must be elevated to BFE (Base Flood Elevation) plus one foot. To know your BFE please enter your address in the “FEMA Flood Map Service” website, <https://msc.fema.gov/portal/home>.

4. Your permit must include a schematic of the structure footprint defining the limits of the work. The schematic should describe the interior layout of the structure including bedrooms, bathrooms, kitchen, laundry room, etc. An example is provided in the packet with a blank grid sheet for utilization. If structural members are being repaired or altered, signed and sealed plans from a licensed Florida architect or engineer must be submitted.

### **MGO, permit portal:**

If you or your contractor are reviewing this document and do not have an MGO project number (permit #) please follow these instructions.

Permit applications are submitted through our online portal, MGO (My Government Online). Link is <https://www.mgoconnect.org/cp/portal> or accessible on our website <https://madeirabeachfl.gov/departments/building-department/> under the “Helpful Resources” tab.

It is strongly recommended that your contractor submit your remodel/repair permit application.

See recommendations from PCCLB (Pinellas County Construction Licensing Board) [Warning-Owner-Builder Permits are Risky Business.pdf](#) [www.pcclb.com](http://www.pcclb.com)

For questions, please contact Planning and Zoning at [planning@madeirabeachfl.gov](mailto:planning@madeirabeachfl.gov) OR the Building Department at [Buildingdept@madeirabeachfl.gov](mailto:Buildingdept@madeirabeachfl.gov).

### **Appealing a Substantial Damage determination:**

If your structure received a preliminary determination of being Substantially Damaged, the appeal process will follow the same instructions and document needs as provided above, however in most all instances a private appraisal will be required to allow for enough spend to repair the structure. A cost estimate must too be submitted, showing the estimated value of damages. Together, comparing a private appraisal structure value with a line-item cost estimate for repairs, the city can reverse the determination to NOT substantially damaged. If additional information is required to reverse the determination, city staff will request that on a case-by-case basis.

City of Madeira Beach  
BUILDING DEPARTMENT  
300 Municipal Drive  
Madeira Beach, FL 33708  
PH: 727-391-9951 ext. 284 - Buildingdept@madeirabeachfl.gov

## INTERIOR REMODEL / RENOVATION CHECKLIST

- \_\_\_ **Construction Drawings** - showing existing layout and proposed layout, labeling all rooms and sq. footage. Drawings must be legible. Any structural drawings will need to be signed and sealed by a Florida licensed Engineer or Architect.
- \_\_\_ **Substantial Improvement Packet** – Provided in this link
  
- \_\_\_ **Current Actual Cash Value (ACV) Appraisal or Pinellas County Property Appraisers FEMA Value page.** Appraisals must be developed in accordance with FEMA P-758, most recent edition, section 4.5.3 based on replication/replacement of existing structure, no adjacent sales data should be provided nor taken into consideration.
- \_\_\_ **Current Florida Product Approvals** – Cover Sheet with the appropriate decimal point circled that is being used, and set of Manufacturers installation specs. Required for each product being used. **DO NOT SUBMIT MIAMI-DADE NOA DOCUMENTS;**
  - \_\_\_ Exterior windows / doors / garage door \_\_\_ Soffit / fascia / siding
  - \_\_\_ Roofing materials (underlayment / shingles / tiles / metal roof / modified bit)
- \_\_\_ **Notice of Commencement** - Certified and recorded by Pinellas County Clerk of Court for project valued at \$5,000 or more
- \_\_\_ **Disclosure Statement** – For Owner/ Builder applications, or **Subcontractor Job Cards** for licensed contractors

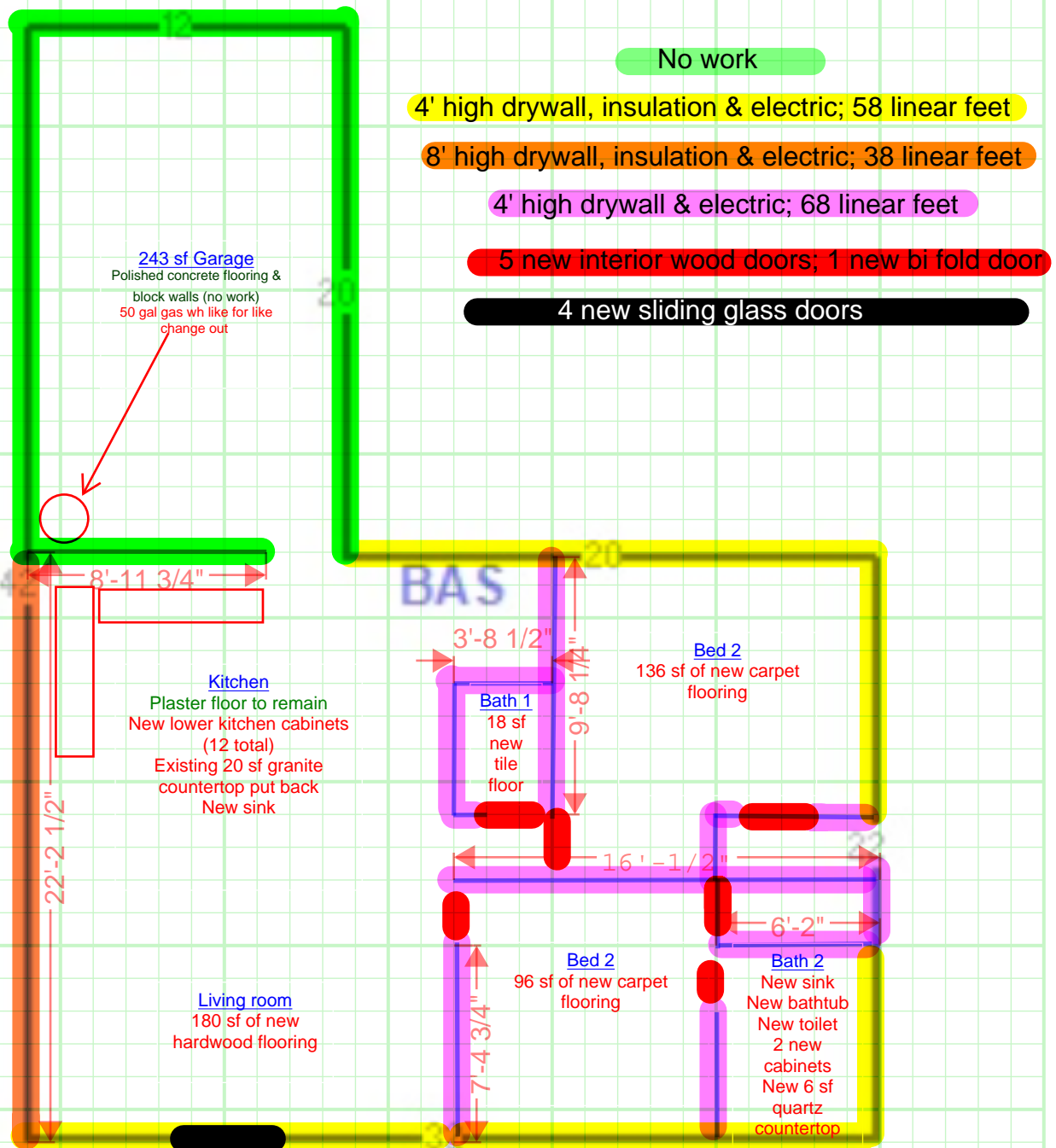
### **FOR ADDITIONS (outside the current footprint). ALSO INCLUDE THE FOLLOWING:**

- \_\_\_ **Current Sealed Survey** – Original size, showing all existing dimensions and improvements on the site;
- \_\_\_ **Erosion Control** – Use a copy of the site plan or survey to show the location of the erosion control measures to be used;
- \_\_\_ **Impervious Surface Ratio (ISR) Worksheet** – for the entire lot;
- \_\_\_ **Drainage Plan** – Signed and sealed by a civil engineer for the addition of impervious surface. Show existing & proposed grades;
- \_\_\_ **Energy Calculations** – must be passed

***Permit applications must be submitted at <https://www.mgoconnect.org/cp/portal>  
If a required document does not apply to your application, upload a blank document.***

DISCLAIMER: According to Florida Statutes, Chapter 119, it is the policy of this state that all state, county and municipal records are open for personal inspection and copying by any person. Providing access to public records is a duty of each agency. All documents and information not specified in F.S. 119.071 and 119.0713 are subject to public records requests.

# Example interior remodel Construction Drawings Existing Footprint Schematic



No work

4' high drywall, insulation & electric; 58 linear feet

8' high drywall, insulation & electric; 38 linear feet

4' high drywall & electric; 68 linear feet

5 new interior wood doors; 1 new bi fold door

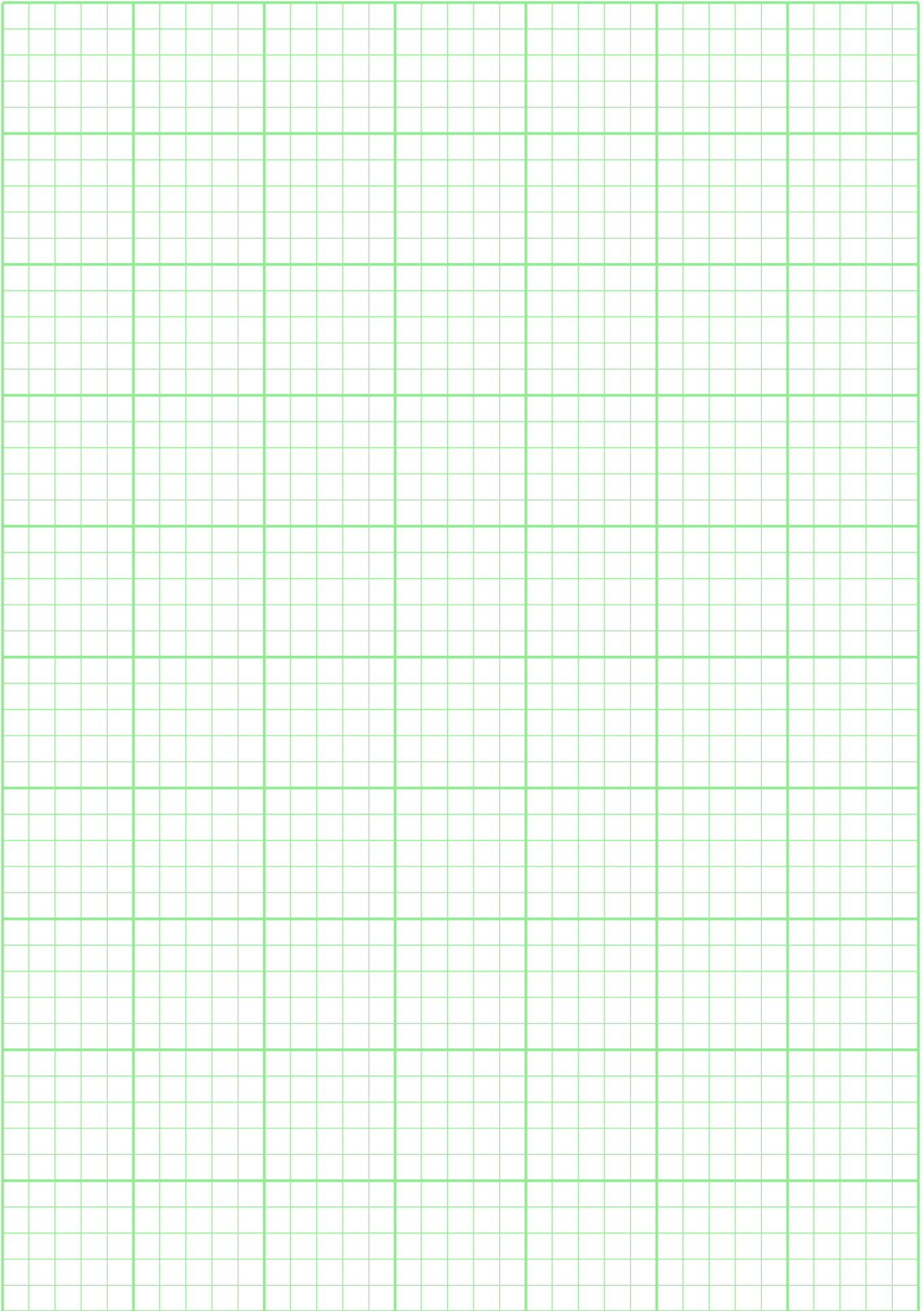
4 new sliding glass doors

Helpful tips:

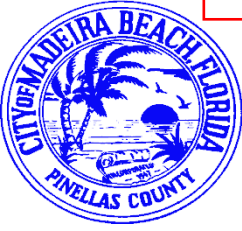
Plans should be drawn to scale showing actual dimensions (City Ordinance Sec. 86-53), such that measurements can be field checked, OR if your insurance co. has provided a drawing with measurements that can be submitted

Can be hand drawn, blank grid provided for use

All proposed work should be shown; This should correlate with the project description and substantial improvement packet/ detailed cost breakdown



**REMODEL/REPAIR COST ESTIMATE/BREAKDOWN PACKET  
THIS MUST BE COMPLETED**



**CITY OF MADEIRA BEACH**

PLANNING & ZONING DEPARTMENT  
300 MUNICIPAL DRIVE ♦ MADEIRA BEACH, FLORIDA 33708  
(727) 391-9951 EXT. 244 ♦ FAX (727) 399-1131  
[planning@madeirabeachfl.gov](mailto:planning@madeirabeachfl.gov)

**SUBSTANTIAL IMPROVEMENT/DAMAGE PACKET**

Parcel ID#: \_\_\_\_\_

Property Address: \_\_\_\_\_

Owner and Co-Owner's Name: \_\_\_\_\_

Permit number(s): \_\_\_\_\_

Contractor or Owner Builder's Phone Number: \_\_\_\_\_

Existing and Proposed Lowest Floor Elevation if changing (excluding garage): \_\_\_\_\_

Contractor Type:      Licensed Contractor (Page 9 can be left blank)      Owner Builder (Page 8 can be left blank)

I provided an ACV appraisal of my property in accordance with FEMA P-758 (Value: \$\_\_\_\_\_)

-OR-

I accept Pinellas County's Approximate Market Value (Value: \$\_\_\_\_\_)

I have provided a complete line-item cost breakdown on company letterhead to support this document as a fair cost of repair or improvement for my structure (pages 4-6 can be left blank; not applicable for owner/builder projects)

-OR-

This form will serve as the line-item cost breakdown for the complete estimated cost of construction as a fair cost of repair or improvement for my structure

\_\_\_\_\_  
*Signature of Contractor or Owner-Builder*

\_\_\_\_\_  
*Date*

## ESTIMATED COST OF IMPROVEMENTS/RECONSTRUCTION

This package is for structures in the floodplain that are not compliant with the floodplain management regulations. You will be required to provide a completed Substantial Improvement Package upon submitting a building permit for an improvement on a non-compliant structure in the floodplain. To avoid delays in the permitting process, please read the below instructions

- If a page is not necessary, please include the blank copy. All 9 pages of this document must be submitted together including for revisions.
- The value placed on all donated or discounted materials should be equal to the actual or estimated cost of such materials and must be included in the total cost. Where materials or servicing equipment are donated or discounted below normal market values, the value should be adjusted to an amount that would be equivalent to that estimated through normal market transactions. Section 4.4.4\*
- The situation described above that involves donated or discounted materials may also involve volunteer labor. Also, property owners may undertake fairly significant improvement and repair projects on their own. In both cases, the normal "market" value or "going rate" for labor must be included in the estimates of the cost of improvement and the costs to repair. Section 4.4.5\*
- This Cost of Estimate of Improvement/Reconstruction must be prepared and signed by a licensed General Contractor, Architect, Engineer or Owner/Builder. If a line item cost estimate is being provided, please note on the below chart to see an attached contract.
- Post storm repair permits must include labor costs associated with demo work & debris removal
- HVAC shown on hurricane related permits must be elevated to the Base Flood Elevation + one foot per FBC, 2023
- Check column "N/A" if the item is not used on your project.
- Fill in the "Area/Quantity" column as necessary to provide an estimate of the size of the work area or the quantity of items, such as square feet of drywall, number of outlets, doors, windows, etc.
- The "New Materials" column is for costs of new materials being used for that specific line item.
- The "Used Materials" column is for costs of purchased used materials or when removed materials are being re-installed for that specific line item. Insert the material cost of purchasing the used material, repairing the reused item (if any), or storing the existing materials. This will indicate items which were remove and reinstalled on the project and not needed to be re-purchased (kitchen cabinets removed and reinstalled, interior doors reused, etc.) (Refer to Section 4.4.4 of the *FEMA Substantial Improvement/Substantial Damage Desk Reference, FEMA P-758*).
- Once the worksheets are complete, the "Total Cost" section at the bottom of the pages with auto-calculate. Be sure these totals correlate with the totals on page 7 and be sure the grand total on page 7 matches the total on page 8 or 9.
- If an item or work description is not part of the cost breakdown and is found on the plans, the cost breakdown will be rejected.
- If the primary/general contractor's profit or contingencies is already included in the line items, please specify on the totals chart (not applicable for owner-builder projects)
- If there are any items used on this project that are not listed on the worksheets, add them on the "Floodplain Other Cost Breakdown Worksheet" in the blank spaces provided.

## SUBSTANTIAL IMPROVEMENTS/DAMAGES

### **Items to be included:**

#### *All structural elements, including:*

- Spread or continuous foundation footings and pilings
- Monolithic or other types of concrete slabs
- Bearing walls, tie beams, and trusses
- Wood or reinforced concrete decking or roofing
- Floors and ceilings
- Attached decks and porches
- Interior partition walls
- Exterior wall finishes (e.g. brick, stucco or siding)
- Windows and doors
- Re-shingling or re-tiling a roof
- Hardware

#### *All interior finish elements, including:*

- Tiling, linoleum, stone, or carpet over sub-flooring
- Bathroom tiling and fixtures
- Wall finishes, including drywall, painting, stucco, plaster, paneling, marble or other decorative finishes
- Kitchen, utility and bathroom cabinets
- Built-in book cases, cabinets and furniture
- Hardware

#### *All utility and service equipment*

- HVAC equipment
- Repair or reconstruction of plumbing and electrical services
- Light fixtures and ceiling fans
- Security systems
- Built-in kitchen appliances
- Central vacuum systems
- Water filtration, conditioning or recirculation systems

#### *Also:*

- Labor and other costs associated with demolishing, removing, or altering building components
- Construction supervision and/or management
- Equivalent costs of work done by owner and volunteers
- Overhead and profit

### **Items to be excluded:**

- Plan and specifications
- Survey costs
- Permit fees
- Debris removal (e.g. removal of debris from building or lot, dumpster rental, transport fees to landfill tipping fees) and cleanup (e.g. dirt and mud removal, building dry-out, etc.)
- Items not considered real property, such as throw rugs, furniture, refrigerator, stoves not built-in, etc.
- Landscaping
- Sidewalks
- Fences
- Yard lights
- Swimming pools
- Screened pool enclosures
- Sheds
- Gazebos
- Detached structures (including garages)
- Landscape irrigation



## FLOODPLAIN BUILDING SHELL COST BREAKDOWN WORKSHEET

Item	N/A	Area/Quantity	New Materials	Used Materials	Labor	Total
Site Preparation						
Exterior Demolition & Debris Removal						
Footings						
Floor Slabs						
Termite Treatment						
Exterior Frame Walls						
Exterior Masonry & Concrete Walls						
Floor Framing						
Floor Sheathing						
Roof & Ceiling Framing						
Roof Sheathing						
Roof Covering						
Gutters & Downspouts						
Fascia & Soffits						
Exterior Stairs/Handrails/Landings						
Exterior Decks & Balconies						
Exterior Guardrails						
Exterior Wall Covering (Stucco)						
Exterior Wall Covering (Vinyl Siding)						
Exterior Wall Covering (Aluminum Siding)						
Exterior Wall Covering (Hardie Material)						
Exterior Wall Covering (Wood Products)						
Exterior Wall Covering (Paint)						
Exterior Wall Covering (Other)						
Windows						
Exterior Doors						
Glass Block						
Garage Doors & Openers						
Skylights & Solar Tubes						
Glazing Protection						
Waste Plumbing						
Potable (Drinking) Water Plumbing						
Potable (Drinking) Water Filtration/ Conditioning/Recirculation System						
A/C Compressor/Condenser Unit & Wiring						
A/C Air Handler Unit & Wiring						
Solar Panels & Equipment						
Installed Generator						
Exterior Beams & Columns						
Decorative Moldings						
Ceiling Insulation						
Wall Insulation						
Floor Insulation						
Flood Vents						
Fire Suppression System						
Fire Escape						

**Total Building Shell Cost: \$** \_\_\_\_\_

## FLOODPLAIN ENCLOSURE COST BREAKDOWN WORKSHEET

Item	N/A	Area/Quantity	New Materials	Used Materials	Labor	Total
Interior Demolition & Debris Removal						
Wall Framing						
Drywall – Walls						
Drywall – Ceiling						
Wall Finish/Painting/Covering						
Ceiling Finish/Painting/Covering						
Baseboard/Crown Molding/Trim Boards						
Floor Covering						
Electrical Service Panel						
Electrical Sub Panel						
Electrical Receptacles (120 VAC)						
Electrical Receptacles (240 VAC)						
Electrical Light Fixtures & Switches						
Ceiling Fans & Exhaust Fans						
Electrical Wiring						
Central Vacuum System						
Security System & Intercom System						
A/C Ducting						
Sinks						
Toilets						
Bathtubs & Jacuzzis						
Showers						
Water Heater						
Washing Machine & Dryer Hookup						
Sump Pumps						
Built-in Appliances						
Built-in Furniture						
Closet Shelving						
Cabinets & Vanities						
Counter Tops						
Interior Doors						
Fireplace/Hearth/Mantel						
Chimney / Chimney Cap						
Elevator & Equipment						
Interior Stairs/Handrails/Landings						
Interior Guardrails						

**Total Enclosure Cost:**                    \$ \_\_\_\_\_

## FLOODPLAIN OTHER COST BREAKDOWN WORKSHEET

Item	N/A	Area/Quantity	New Materials	Used Materials	Labor	Total
Construction Management & Supervision						
Discounts						
Sales tax						
Items/labor donated or purchased by owner						

**Total Other Cost:** \$ \_\_\_\_\_

<b>TOTALS</b>	
<b>BUILDING SHELL TOTAL</b>	\$
<b>ENCLOSURE TOTAL</b>	\$
<b>OTHER COSTS TOTAL</b>	\$
<b>SUBTOTAL</b>	\$
<b>CONTRACTOR OVERHEAD &amp; PROFIT (owner/builder minimum 15% overhead required)</b>	\$
<b>GRAND TOTAL</b>	<b>\$</b>

**Total cost of all other related Permits:** \$ \_\_\_\_\_

If the total on the contract does not match the subtotal or grand total above, please explain below (i.e. "contract is x dollars more because of debris haul away costs" or "contract is x dollars less because of items purchased by homeowner not being included in contract")

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This disclosure is to comply with substantial improvement as defined in Madeira Beach Code of Ordinances Chapter 94 - FLOODPLAIN MANAGEMENT

I fully understand that phasing improvements to the building is not permitted. I hereby attest that the description in the permit application for the work on the existing building that is located at the property identified above is all the work that will be done, including all improvements, rehabilitation, remodeling, repairs, additions, and any other form of improvement. I fully understand all additional defects, reconstruction costs, damage, and/or unforeseen repairs (i.e., termite damage, deteriorated wood, or storm damage) may trigger the requirement for total compliance with flood regulations of this structure. Owner and contractor agree that the total scope and cost of this project shall not be increased in any manner without the express written consent of the Madeira Beach Building Department and Community Development Department. Further acknowledgment is made that any increase may require the entire structure to comply with current FEMA and applicable building code regulations. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the actual repair work performed. Violating the FEMA improvement threshold may result in removal of improvement work, revocation of the Certificate of Occupancy for the building, and/or an order to remove the structure.

\_\_\_\_\_  
*Owner Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Owner Name*

\_\_\_\_\_  
*Co-Owner Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Co-Owner Name*

**LICENCED CONTRACTOR**  
**IMPROVEMENT/RECONSTRUCTION AFFIDAVIT**

Parcel ID#: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

\_\_\_\_\_

Contractor's Name: \_\_\_\_\_ License #: \_\_\_\_\_

Contractor Company name: \_\_\_\_\_

Contractor Company address: \_\_\_\_\_

\_\_\_\_\_

I hereby attest to the fact that I, or a member of my staff, personally inspected the above-mentioned property and produced the attached itemized list of repairs/reconstructions and/or remodeling which is hereby submitted for the **SUBSTANTIAL IMPROVEMENT/DAMAGE REVIEW**. These listed damages/improvements are **ALL of the improvements/damages** sustained by this structure and all additions, improvements, or repairs proposed on the subject building are included in this estimate.

I understand that I am subject to enforcement action and/or fines if inspection of the property reveals that I have made repairs **NOT included on the attached list of improvements/repairs**, or improvements or illegal structures/additions to the existing structure without having present plans for such additions. I understand that any permit issued by the City of Madeira Beach pursuant to this affidavit does not authorize the reconstruction, repair or maintenance of any illegal additions, fences, sheds or non-conforming uses or structures on the subject property.

**TOTAL COST**                        \$  

\_\_\_\_\_  
**Contractor Signature**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me this day personally appeared \_\_\_\_\_ who, being duly sworn disposes and says that s/he has read, understands, and agrees to comply with all the aforementioned conditions.

Sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. Personally known or produced \_\_\_\_\_ as identification.

(Notary Public Stamp)

\_\_\_\_\_  
Notary Public  
Commission #: \_\_\_\_\_

Date Commission Expires: \_\_\_\_\_

**OWNER-BUILDER**

**IMPROVEMENT/RECONSTRUCTION AFFIDAVIT**

Parcel ID#: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

I hereby attest to the fact that I, or a member of my staff, personally inspected the above-mentioned property and produced the attached itemized list of repairs/reconstructions and/or remodeling which is hereby submitted for the **SUBSTANTIAL IMPROVEMENT/DAMAGE REVIEW**. These listed damages/improvements are **ALL of the improvements/damages** sustained by this structure and all additions, improvements, or repairs proposed on the subject building are included in this estimate and the project total will not exceed the total cost listed below.

I understand that I am subject to enforcement action and/or fines if inspection of the property reveals that I have made repairs **NOT included on the attached list of improvements/repairs**, or improvements or illegal structures/additions to the existing structure without having present plans for such additions. I understand that any permit issued by the City of Madeira Beach pursuant to this affidavit does not authorize the reconstruction, repair or maintenance of any illegal additions, fences, sheds or non-conforming uses or structures on the subject property.

I understand that by submitting an owner-builder remodel permit under Section 489.103(7) of the Florida Statutes I must supervise the work being performed. Any person working on the building who is not licensed must be employed by me, which means that I must deduct F.I.C.A. and withholding tax and provide workers' compensation for that employee. I understand that I could be held liable for injuries incurred on my property. I further understand that the property may not be offered for sale or lease within 1 year after completion.

**TOTAL COST**

\$ \_\_\_\_\_

\_\_\_\_\_  
*Owner Signature*

\_\_\_\_\_  
*Co-Owner Signature*

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me this day personally appeared \_\_\_\_\_ who, being duly sworn disposes and says that s/he has read, understands, and agrees to comply with all the aforementioned conditions.

Sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. Personally known or produced \_\_\_\_\_ as identification.

(Notary Public Stamp)

\_\_\_\_\_  
Notary Public

Commission #: \_\_\_\_\_

Date Commission Expires: \_\_\_\_\_



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**Product Approval**  
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 **Application Detail**

OFFICE OF THE SECRETARY

FL #	FL5979-R18										
Application Type	Editorial Change										
Code Version	2020										
Application Status	Approved										
	*Approved by DBPR. Approvals by DBPR shall be reviewed and ratified by the POC and/or the Commission if necessary.										
Comments											
Archived	<input type="checkbox"/>										
Product Manufacturer	Simonton										
Address/Phone/Email	5020 Weston Parkway Suite 300 Cary, NC 27513 (614) 307-3278 luanne.harris@cornerstone-bb.com										
Authorized Signature	Luanne Harris luanne.harris@cornerstone-bb.com										
Technical Representative	Luanne Harris										
Address/Phone/Email	1 Cochrane Ave Pennsboro, WV 26415 (614) 532-3596 luanne.harris@simonton.com										
Quality Assurance Representative	AAMA										
Address/Phone/Email	1827 Walden Office Square Suite 550 Schaumburg, IL 60173 (847) 303-5664 webmaster@aamanet.org										
Category	Exterior Doors										
Subcategory	Sliding Exterior Door Assemblies										
Compliance Method	Certification Mark or Listing										
Certification Agency	Fenestration and Glazing Industry Alliance (formerly AAMA)										
Validated By	Fenestration and Glazing Industry Alliance (formerly AAMA)										
Referenced Standard and Year (of Standard)	<table border="0"> <thead> <tr> <th><b>Standard</b></th> <th><b>Year</b></th> </tr> </thead> <tbody> <tr> <td>AAMA 506</td> <td>2016</td> </tr> <tr> <td>AAMA/WDMA/CSA 101/I.S.2/A440</td> <td>2008</td> </tr> <tr> <td>ASTM E 1886</td> <td>2013</td> </tr> <tr> <td>ASTM E 1996</td> <td>2014</td> </tr> </tbody> </table>	<b>Standard</b>	<b>Year</b>	AAMA 506	2016	AAMA/WDMA/CSA 101/I.S.2/A440	2008	ASTM E 1886	2013	ASTM E 1996	2014
<b>Standard</b>	<b>Year</b>										
AAMA 506	2016										
AAMA/WDMA/CSA 101/I.S.2/A440	2008										
ASTM E 1886	2013										
ASTM E 1996	2014										
Equivalence of Product Standards Certified By	Florida Licensed Professional Engineer or Architect <a href="#">FL5979_R18_Equiv_FL5979_Equivalency.pdf</a>										

Product Approval Method

Method 1 Option A

Date Submitted

06/04/2021

Date Validated

06/04/2021

Date Pending FBC Approval

Date Approved

06/08/2021

Date Revised

10/05/2021

**Summary of Products**

FL #	Model, Number or Name	Description
5979.1	06-05	ProFinish Brickmould w/SafePoint Storm, Contemporary Vinyl 2-Panel Sliding Patio Door
<b>Limits of Use</b> <b>Approved for use in HVHZ:</b> No <b>Approved for use outside HVHZ:</b> Yes <b>Impact Resistant:</b> Yes <b>Design Pressure:</b> +50/-50 <b>Other:</b> 95x80 - Missile Impact Rating: C		<b>Certification Agency Certificate</b> <a href="#">FL5979_R18_C_CAC_06-05_2P_SGD_Impact_95x80-R50.pdf</a> <b>Quality Assurance Contract Expiration Date</b> 01/30/2022 <b>Installation Instructions</b> <a href="#">FL5979_R18_II_IN0548-R2.pdf</a> Verified By: Fenestration and Glazing Industry Alliance (formerly AAMA) Created by Independent Third Party: <b>Evaluation Reports</b> <a href="#">FL5979_R18_AE_EvalReport-IN0548-R2.pdf</a> Created by Independent Third Party: Yes
5979.2	11-11	StormBreaker Plus, 8000, PerfeXion Impact 2-Panel & 3-Panel Sliding Patio Door
<b>Limits of Use</b> <b>Approved for use in HVHZ:</b> No <b>Approved for use outside HVHZ:</b> Yes <b>Impact Resistant:</b> Yes <b>Design Pressure:</b> +50/-50 <b>Other:</b> 71x79, 71x95, 95x79, 95x95, 107x79, 107x95, 143x79, 143x95 - Missile impact Rating: D		<b>Certification Agency Certificate</b> <a href="#">FL5979_R18_C_CAC_11-11_3P_SGD_Impact_107x79_R50.pdf</a> <a href="#">FL5979_R18_C_CAC_11-11_3P_SGD_Impact_107x95_R50.pdf</a> <a href="#">FL5979_R18_C_CAC_11-11_3P_SGD_Impact_143x79_R50.pdf</a> <a href="#">FL5979_R18_C_CAC_11-11_3P_SGD_Impact_143x95_RPG50.pdf</a> <b>Quality Assurance Contract Expiration Date</b> 07/09/2021 <b>Installation Instructions</b> <a href="#">FL5979_R18_II_IN0371-R7.pdf</a> Verified By: Fenestration and Glazing Industry Alliance (formerly AAMA) Created by Independent Third Party: <b>Evaluation Reports</b> <a href="#">FL5979_R18_AE_EvalReport-IN0371-R7.pdf</a> Created by Independent Third Party: Yes

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**Product Approval Accepts:**







**CITY OF MADEIRA BEACH**  
 300 MUNICIPAL DRIVE • MADEIRA BEACH, FLORIDA 33708  
 PHONE (727) 391-9951 • FAX (727) 395-9361  
[www.madeirabeachfl.gov](http://www.madeirabeachfl.gov)

**NOTICE OF COMMENCEMENT**

Permit #: \_\_\_\_\_  
 Parcel ID#: \_\_\_\_\_

State of Florida  
 County of Pinellas

*[This area is reserved for Clerk of the Court Certification]*

**THE UNDERSIGNED** hereby gives notice that improvements will be made to certain real property, and in accordance with Section 713.13 of the Florida Statutes, the following information is provided in this **NOTICE OF COMMENCEMENT**.

1. **Description of Property (legal description):** \_\_\_\_\_  
 a. Street (*job*) Address: \_\_\_\_\_
2. **General Description of Improvements:** \_\_\_\_\_
3. **Owner Information (or Lessee information is the Lessee is contracted for the improvement):**  
 a. Name and Address: \_\_\_\_\_  
 b. Name and Address of Fee Simple Titleholder (*if different than owner listed above*): \_\_\_\_\_  
 c. Interest in Property: \_\_\_\_\_
4. **Contractor Information**  
 a. Name and address: \_\_\_\_\_  
 b. Telephone Number: \_\_\_\_\_
5. **Surety (if applicable, a copy of the payment bond is attached):**  
 a. Name and Address: \_\_\_\_\_  
 b. Telephone: \_\_\_\_\_  
 d. Amount of Bond: \$ \_\_\_\_\_
6. **Lender**  
 a. Name and Address: \_\_\_\_\_  
 b. Telephone: \_\_\_\_\_
7. **Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13(1)(a) 7. Florida Statutes:**  
 a. Name and Address: \_\_\_\_\_  
 b. Telephone: \_\_\_\_\_  
 c. **Fax (optional):** \_\_\_\_\_
8. **In addition to himself or herself, Owner designates** \_\_\_\_\_ **of** \_\_\_\_\_ **to receive a copy of the Lienor's Notice as provided in Section 713.13(1)(b), Florida Statutes.**  
 a. Telephone of Person or Entity: \_\_\_\_\_
9. **Expiration date of notice of commencement (the expiration date may not be before the completion of construction and final payment to the contractor, but will be one (1) year from the date of recording unless a different date specified):** \_\_\_\_\_

**WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.**

Under penalty of perjury, I declare that I have read the foregoing Notice of Commencement and that the facts stated therein are true to the best of my knowledge and belief.

\_\_\_\_\_  
 Signature of Owner or Lessee, or Owner's or Lessee's (Authorized Officer/Director/Partner/Manager)

\_\_\_\_\_  
 Print Name and Title/Office

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_,  
 by \_\_\_\_\_ as \_\_\_\_\_,  
 for \_\_\_\_\_ as \_\_\_\_\_,  
 for \_\_\_\_\_ as \_\_\_\_\_,  
 (Name of party on behalf of whom instrument was executed)

Personally known     Produced ID: \_\_\_\_\_

Notary Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_

City of Madeira Beach  
BUILDING DEPARTMENT  
300 Municipal Drive  
Madeira Beach, FL 33708  
PH: 727-391-9951 ext. 284 FAX:727-399-1131

### **Disclosure Statement required by F.S. 489.103 as amended**

State law requires construction and asbestos abatement to be done by licensed contractors. You have applied for a permit under an exemption to those laws. A violation of this exemption is a misdemeanor of the first degree punishable by a term of imprisonment not exceeding one year and a \$1,000 fine in addition to any civil penalties. In addition, the Building Official shall withhold final approval, revoke the permit, or pursue any action or remedy for unlicensed activity against the owner and any person performing work that requires licensure under the permit issued. The exemption allows you, as the owner of your property, to act as your own contractor even though you do not have a license. This exemption is subject to your accepting the following responsibilities.

As the owner/builder:

1. I understand that state law requires construction to be done by a licensed contractor and have applied for an owner-builder permit under an exemption from the law. The exemption specifies that I, as the owner of the property listed, may act as my own contractor with certain restrictions even though I do not have a license.
2. I understand that building permits are not required to be signed by a property owner unless he or she is responsible for the construction and is not hiring a licensed contractor to assume responsibility.
3. I understand that, as an owner-builder, I am the responsible party of record on a permit. I understand that I may protect myself from potential financial risk by hiring a licensed contractor and having the permit filed in his or her name instead of my own name. I also understand that a contractor is required by law to be licensed in Florida and to list his or her license numbers on permits and contracts.
4. I understand that I may build or improve a one-family or two-family residence or a farm outbuilding. I may also build or improve a commercial building if the costs do not exceed \$75,000.00 The building or residence must be for my own use or occupancy. It may not be built or substantially improved for sale or lease. If a building or residence that I have built or substantially improved myself is sold or leased within one year after the construction is complete, the law will presume that I built or substantially improved it for sale or lease, which violates the exemption.
5. I understand that, as the owner-builder, I must provide direct, onsite supervision of the construction.
6. I understand that I may not hire an unlicensed person to act as my contractor or to supervise persons working on my building or residence. It is my responsibility to ensure that the persons whom I employ have the licenses required by law and by county or municipal ordinance.
7. I understand that it is a frequent practice of unlicensed persons to have the property owner obtain an owner-builder permit that erroneously implies that the property owner is providing his or her own labor and materials. I, as an owner-builder, may be held liable and subjected to serious financial risk for

any injuries sustained by an unlicensed person or his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an owner-builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

8. I understand that I may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on my building who is not licensed must work under my direct supervision and must be employed by me, which means that I must comply with laws requiring the withholding of federal income tax and social security contributions under the Federal Insurance Contributions Act (FICA) and must provide workers' compensation for the employee. I understand that my failure to follow these laws may subject me to serious financial risk.
9. I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern owner-builders as well as employers. I also understand that the construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.
10. I understand that I may obtain more information regarding my obligations as an employer from the Internal Revenue Service, the United States Small Business Administration, the Florida Department of Financial Services, and the Florida Department of Revenue. I also understand that I may contact the Florida Construction Industry Licensing Board at 1-850-487-1395 or <http://www.myfloridalicense.com/dbpr/index.html> for more information about licensed contractors.
11. I am aware of, and consent to, an owner-builder building permit applied for in my name and understand that I am the party legally and financially responsible for the proposed construction activity at the address identified on the permit application.
12. I agree to notify the Building Official immediately of any additions, deletions, or changes to any of the information that I have provided on this disclosure. Licensed contractors are regulated by laws designed to protect the public. If you contract with a person who does not have a license, the Construction Industry Licensing Board and Department of Business and Professional Regulation may be unable to assist you with any financial loss that you sustain as a result of a complaint. Your only remedy against an unlicensed contractor may be in civil court. It is also important for you to understand that, if an unlicensed contractor or employee of an individual or firm is injured while working on your property, you may be held liable for damages. If you obtain an owner-builder permit and wish to hire a licensed contractor, you will be responsible for verifying whether the contractor is properly licensed and the status of the contractor's workers' compensation coverage.

See next page for acknowledgement statement



## Owner/Contractor Disclosure Statement of Acknowledge

Before a building permit can be issued, this disclosure statement must be completed and signed by the property owner and returned to the local permitting agency responsible for issuing the permit. A copy of the property owner's driver license, the notarized signature of the property owner, or other type of verification acceptable to the local permitting agency is required when the permit is issued.

I, \_\_\_\_\_ acknowledge that as Owner/Builder, I am to actually physically, build the structure or do the work which I have had permitted in accordance with the stipulations listed previously in this document.

Property owner address:

\_\_\_\_\_

Permit address:

\_\_\_\_\_ Telephone: \_\_\_\_\_ Driver's license

#: \_\_\_\_\_

Other identification:

\_\_\_\_\_

I hereby acknowledge that I have read and understand the above affidavit.

\_\_\_\_\_

Owner/Builder Signature

Date

Certificate of Acknowledgement  
State of Florida  
County of Pinellas

On, \_\_\_\_\_, 20\_\_\_\_, before me, \_\_\_\_\_, (Notary Public),

Personally appeared, \_\_\_\_\_, (Signers),

Personally known to me \_\_\_\_\_ -OR- produced \_\_\_\_\_ as identification and did not take an oath,

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
*Signature of Notary*

\* 489-Part II only exempts from licensing an owner doing or supervising any electrical work on a one or two family residence. Commercial work requires a licensed electrician.