

**CITY OF MADEIRA  
BEACH**  
**Adopted Operating and  
Capital Budget**



**Fiscal Year 2016**  
October 1, 2015 - September 30, 2016

**THE CITY OF  
MADEIRA BEACH, FLORIDA**

**ELECTED OFFICIALS**

Travis Palladeno, Mayor

Terry Lister, City Commissioner (District 1)

Nancy Hodges, City Commissioner (District 2)

Elaine Poe, Vice Mayor (District 3)

Patricia Shontz, City Commissioner (District 4)

**CHARTER OFFICERS**

Shane B. Crawford, City Manager

Aimee Servedio, City Clerk

Thomas J. Trask, City Attorney

Vincent M. Tenaglia, City Treasurer

## THE CITY OF MADEIRA BEACH

DATE INCORPORATED:	1947
FORM OF GOVERNMENT:	Council/Manager
AREA:	445 Acres
GOVERNING BODY:	City Commission <i>4 Commissioners run by single districts, elected at-large to 2 year overlapping terms and Mayor-Commissioner in at-large election for a three year term.</i>
ADMINISTRATION:	City Manager, City Clerk, City Treasurer and City Attorney <i>Appointed by the City Commission.</i>
SERVICES:	A full service city, including police, fire, sanitation and recreation services. Police protection is contracted through the Pinellas County Sheriff's Department. Water and sewer services are provided by Pinellas County Utilities.
LOCATION:	On the West coast of Florida, the City of Madeira Beach is located on the island of Sand Key and is surrounded on the east by the Boca Ciega Bay and the west by the Gulf of Mexico.





City of Madeira Beach  
300 Municipal Drive  
Madeira Beach, FL 33708

## **City Manager's Budget Message**

October 1, 2015

Honorable members of the City of Madeira Beach Board of Commissioners and Citizens of Madeira Beach:

It is my privilege to present the adopted budget for the upcoming fiscal year. The budget increases the current millage rate from 1.99 to 2.20. This is the second proposed millage rate increase since 1989 and of this administration. Based on the City Commission's direction to handle and perform a multitude of capital projects currently on the table and the various new services offered by the City, the increased rate is appropriate and necessary to help provide sustainable services for years to come.

This current administration has been labeled as hard-working, progressive, and willing to take on increased workloads in order to get things done that should have been addressed in previous years. Others have labeled it as a spend thrift and irresponsible as reserves were used to complete capital projects. Taxation's intent is to provide services for the public who pays the respective tax rather than bank it for years and years providing no benefit to the current constituency. That being said, a healthy reserve is necessary for a sustainable government but also for flexibility.

As you are aware, the City is progressing, developing, and evolving. Our new City Centre was completed this year including a massive band shell that attracted major acts from across the country. The Recreation Center is offering services, classes, and events that we've never offered previously. The Marina continues to flourish and be a major hub and destination for the boating public in our area waters. Major renovations done at the marina include dock replacements and boat lift installations. The fire department has expanded in a way to provide water rescue services throughout our city and the cities we respond to.

Revenue projections are projected in a conservative fashion as we are in "uncharted territory" in a number of the new programs that we're administering. New positions were evaluated and few new position requests were granted. Capital projects and purchases were scrutinized heavily and only the immediate needs were included.

As the Board of Commissioners considers the multitude of capital projects currently in the queue, it needs to consider new revenue streams for the proper funding of these projects or borrowing. The City has been incredibly successful in receiving grants to assist in sizeable capital projects such as the major amounts awarded by SFWMD for stormwater work and US Fish and Wildlife grants for a major dock replacements/renovations at the marina. However, the City is at a critical juncture. We need to either tax at a rate that funds the wish list of accomplishments assigned to the City Manager and the current administration of employees willing to constantly take on additional responsibilities or begin to eliminate projects off the "wish list". It's evident that the citizenry has trust in the current Commission and

administration and appreciates the facelift and amenities being offered to the people of Madeira Beach. A millage increase last year was not only accepted by the members who attended the final reading but was also applauded.

As I conclude this letter, I wish to thank my exceptional department head team and City staff who worked so diligently during this process. These are people who wear multiple hats as my employees due to the fact I prefer a lean but highly skilled and highly compensated staff. I want to thank the Board of Commissioners for trusting me and allowing me to put together the current team that I have because without them, none of what I do would be possible.

Very truly yours,

Shane B. Crawford  
City Manager

## FY 2016 FINANCE MESSAGE

### Citywide Summary

The combined FY 2016 all funds budget total is \$21,800,100. As in each of the two previous years, significant funding is allocated to capital outlay based on direction by the Board of Commissioners (BOC) to complete previously deferred infrastructure projects; particularly, stormwater drainage and roadway improvements. Personnel costs account for nearly 20% of the budget, and include a four percent annual wage increase for most positions. Several positions have been reclassified with respect to the new pay plan effective for FY 2016, which is based on comparable salary information from neighboring municipalities. Medical insurance rates increased 8.3%, due to both plan experience and industry trends. Liability insurance rates are virtually flat, as a result of replacing aged City Hall, Fire Station and Recreation Center buildings with modern facilities. Staff is committed to preserving the condition of the City Centre facilities and has included an increase to contractual services and maintenance accounts accordingly.

### Fund Balance

Finance staff identified fund balance concerns as the top priority in developing the FY 2016 budget. After multiple rounds of workshop discussions between June and August, the Board of Commissioners adopted a new fund balance policy on September 8, 2015. Below are the directives established by the City's fund balance policy, which have been incorporated into the adopted budget and achieved:

*The GFOA recommends, at a minimum, that general purpose governments maintain aggregate unrestricted fund balances in their general fund of no less than two months (16.67%) of regular general fund operating revenues or expenditures, whichever is most predictable. All measures should be applied within the context of long-term forecasting, so as to avoid the risk of placing too much emphasis on the level of unrestricted fund balance in the general fund at any one time. GFOA recognizes that entities with a range of designated reserves may have sufficient liquidity to meet this defined standard through inclusion of funds formally designated for other purposes, yet available for re-designation should circumstances warrant. In accordance with best practices, and legal and accounting guidelines, the City hereby adopts the following fund balance policies:*

A. Periodically, and in no event less than once every five years, the City shall affirm the funding of the committed fund balance for the explicit and singular purpose of an emergency storm response. In determining the level of such committed fund balance, the City shall consider the perceived exposure to significant one-time outlays, liquidity pressures, and anticipated commitments should a catastrophic tropical storm hit the City. Historically, the City has maintained a balance for an emergency storm response equal to 33% of General Fund operating expenditures (meaning, excluding capital outlays). Accordingly, it shall be the policy of the City to seek to maintain year-over-year a committed fund balance for the explicit and singular purpose of an emergency storm

response fund that is no less than 33% of General Fund operating expenditures unless such fund balance was in fact drawn upon in an emergency storm response. In such event, depending upon the amount drawn down, the severity of the storm, and the anticipated recovery, the City shall seek to restore the funds committed for such purpose as soon as is practicable and in no event later than five years.

B. The City shall make a determination as to its target unassigned fund balance level. In determining this level of fund balance, the City shall give consideration to economic growth / weakening; revenue and expenditure stability / volatility; operating and capital programs; financial and investment market risk; anticipated City commitments; and the then-current five-year financial projection. In order to ensure for an appropriate unassigned fund balance, the BOC's stated expectation is a current five-year projection shall be incorporated into the City's budget processes which shall clearly articulate all material underlying assumptions. Moreover, significant one-time revenues / outlays shall also be considered. As a general policy, material one-time revenues shall not be used to fund on-going expenses. Notwithstanding other requirements and fund balance designations as described herein, it shall be the policy of the City to seek to maintain an unassigned General Fund fund balance equal to 16.67% of annual General Fund operating expenditures.

C. The City shall establish reserve funds as required by the documents governing outstanding debt and other long-term obligations, taking into account market exigencies and exercising prudence in funding contingencies for specific risks. These reserve funds may be restricted, assigned or committed, depending on the cause for the reserve (e.g. bond covenants), source of funds (e.g. bond proceeds), and purpose (e.g. capital projects).

D. The City policy is to utilize restricted fund balances first, then unrestricted resources, as they are needed. The City may choose to release a committed or assigned classification, if unassigned funds are used to satisfy the funding obligation. The City shall utilize funds in the following spending order: restricted; committed; assigned; unassigned.

E. The City may choose to balance its annual budget by assigning a portion of existing unassigned fund balance, or by reassigning funds in an amount no greater than the projected excess of expected expenditures over expected revenues.

### **General Fund**

The City of Madeira Beach FY 2016 budget includes a millage rate increase from 1.9900 to 2.2000 mills, which represents the second consecutive increase adopted by the City. As indicated in the City Manager's transmittal letter, the intent of generating additional ad valorem proceeds is to facilitate the City's desire for service level expansion while preserving the City's long-term financial position.

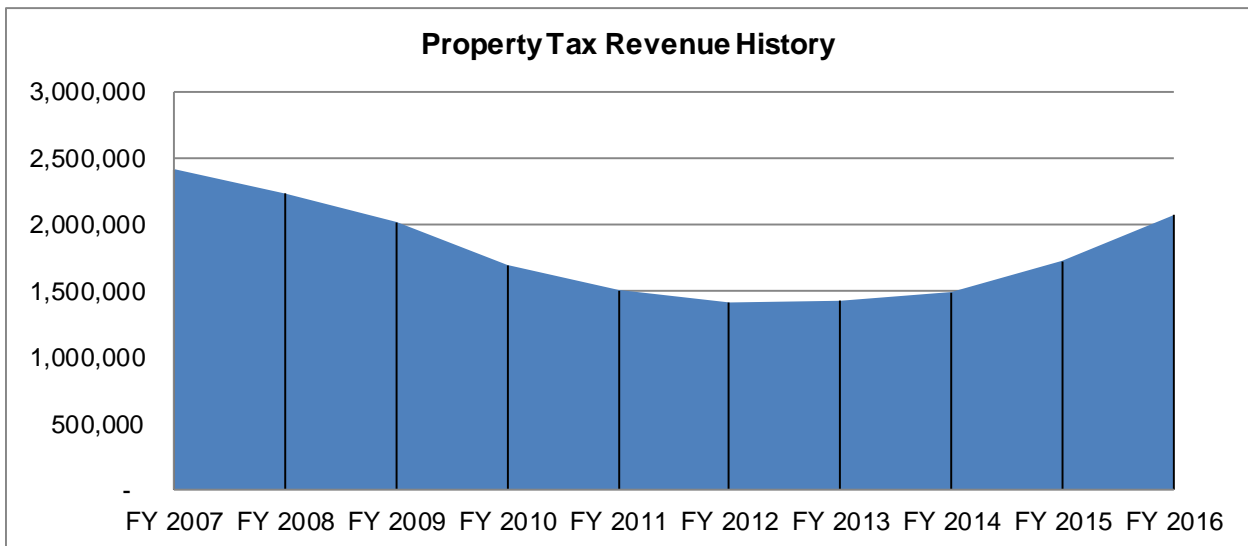


Property values in Madeira Beach are estimated to increase 8.5%, which alone is sufficient to generate \$145,400 in additional ad valorem revenue. When combined with the 10.6% millage rate increase, ad valorem revenue is projected to increase by \$342,900. The property tax levy of \$2,069,000 allows the City to balance its General Fund operating budget, fund annual debt service obligations, and bolster net position for future consideration; specifically, retiring outstanding debt and addressing fund balance concerns.

As the City of Madeira Beach has experienced, Florida voters approved an amendment to Save Our Homes legislation in January 2008, which limited property taxes by increasing property value exemptions and providing portability of such provisions. The FY 2016 property tax levy is virtually equivalent to that of FY 2009, essentially negating the impact of property tax reform on the City of Madeira Beach. The graphs below chart the City’s experience over the past ten years, with sharp declines in property revenue bottoming in FY 2012 before increasing steadily each of the past three years.

**City of Madeira Beach  
Ten-Year Property Tax History  
FY 2007 - FY 2016**

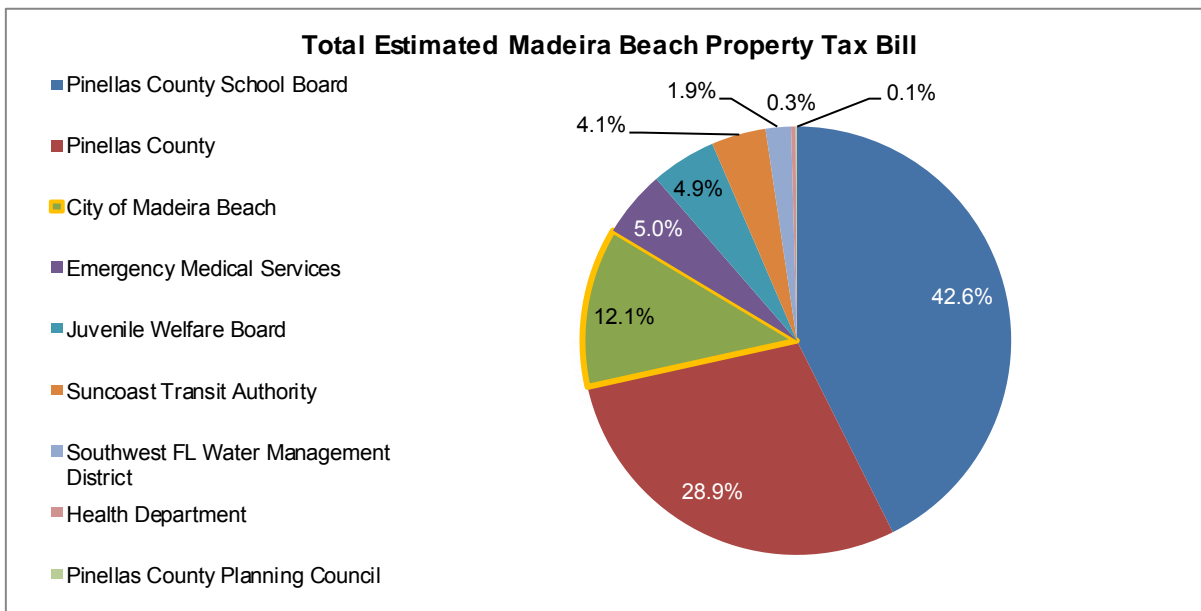
Year	Millage Rate	Revenue	Percent + / -
FY 2007	1.9000	2,417,146	
FY 2008	1.7954	2,232,709	-7.6%
FY 2009	1.7954	2,018,974	-9.6%
FY 2010	1.7954	1,694,316	-16.1%
FY 2011	1.7954	1,506,269	-11.1%
FY 2012	1.7954	1,411,551	-6.3%
FY 2013	1.7900	1,424,325	0.9%
FY 2014	1.7900	1,490,180	4.6%
FY 2015	1.9900	1,726,100	15.8%
FY 2016	2.2000	2,069,000	19.9%



The table below illustrates the relationship between Madeira Beach home values, property exemptions, and the estimated impact of the FY 2016 millage rate increase:

\$ 328,600.00	Median home market value, City of Madeira Beach
\$ (50,000.00)	Homestead exemption
\$ 278,600.00	Adjusted taxable value
<u>\$ 612.92</u>	Estimated City of Madeira Beach property taxes, 2.20 millage rate
<u>\$ 554.41</u>	Estimated City of Madeira Beach property taxes, 1.99 millage rate
<u><b>\$ 58.51</b></u>	<b>Estimated impact, millage rate increase</b>

Despite the millage rate increase, City taxes represent just 12.1% of residents’ total estimated tax bill. The chart below identifies the various authorities levying property taxes in Madeira Beach and the corresponding tax burden posed by each:



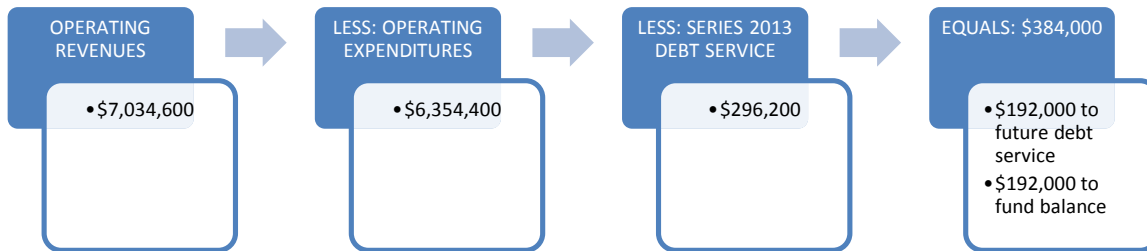
Adoption of the 2.2000 millage rate for FY 2016 returns the City to the equivalent rate in place from FY 1996 through FY 2004. As compared to similar municipalities in Pinellas County, Madeira Beach continues to maintain a relatively modest millage rate despite the increase. The following table provides a list of similar municipalities and corresponding millage rates:

Municipality	Millage Rate
Town of Belleair	5.9257
City of Belleair Bluffs	5.3500
Town of Kenneth City	4.7592
City of Gulfport	4.0390
City of South Pasadena	3.6250
City of Treasure Island	3.3368
City of St. Pete Beach	3.1500
<b>City of Madeira Beach</b>	<b>2.2000</b>
City of Belleair Beach	2.1414
City of Indian Rocks Beach	2.0000
Town of Redington Shores	2.0000
Town of Redington Beach	1.9410
Town of Indian Shores	1.8700
Town of North Redington Beach	0.7511
Town of Belleair Shore	0.7283

General Fund revenues are further supported by the strength of the City’s parking enforcement program. Parking-related revenue is anticipated to exceed \$1.5M, while enforcement expenditures remain very manageable at just \$268,300. Below is a summary of parking growth over the past several years:

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
John's Pass Village	\$ 133,971	\$ 147,934	\$ 144,105	\$ 141,880	\$ 202,291
John's Pass Park & City Lots	\$ 81,946	\$ 117,179	\$ 141,891	\$ 188,811	\$ 291,167
Village Blvd.	\$ 271,354	\$ 274,893	\$ 289,964	\$ 338,275	\$ 548,244
Parking Permits	\$ 4,830	\$ 6,910	\$ 11,141	\$ 14,640	\$ 19,147
Parking Tickets	\$ 84,854	\$ 69,966	\$ 73,093	\$ 67,160	\$ 222,252
General Fund Total	<u>\$ 576,955</u>	<u>\$ 616,882</u>	<u>\$ 660,194</u>	<u>\$ 750,765</u>	<u>\$ 1,283,101</u>
<i>Annual growth</i>		6.9%	7.0%	13.7%	70.9%

The City of Madeira Beach General Fund is structured such that operating revenues and expenditures are distinguished from non-operating revenues and expenditures. This allows for an assessment as to whether the City’s ongoing General Fund operations are structurally balanced. Because the City has recently committed to a 30-year debt service obligation on its City Centre facilities, staff suggests the Series 2013 Capital Improvement Revenue Bond debt service requirements be included in this evaluation. For FY 2016, operating revenues less operating expenditures and Series 2013 debt service provides \$384,000 in surplus funds, as illustrated in the following chart:



The surplus General Fund operating balance has been adopted to fund future debt service payments and to address fund balance concerns.

### **Special Revenue Funds**

#### *Local Option Sales Tax Fund*

The Local Option Sales Tax Fund includes an 8% revenue increase projection based on recent trends. Virtually all sales tax-related revenue items have experienced growth over the past year and staff anticipates sustained improvement through FY 2016. As in each of the two previous years, the City will be drawing down available resources in the Local Option Sales Tax Fund in FY 2016. Staff does not consider the utilization of such funding sources a concern, as there are no operating expenditures to be supported by this fund; it is specifically intended only to support major capital improvements.

#### *Archibald Fund*

The Archibald Fund was established in FY 2014 to properly account for restricted revenue earned on Archibald Memorial Beach Park. Staff has projected a revenue increase of over 8%, driven exclusively by parking activity. Expenditures are similar to the prior year with the exception of capital outlay; the FY 2016 budget includes the acquisition of a second beach rake to be operated by City staff.

#### *Building Fund*

The Building Fund is one of three new special revenue funds established for FY 2016. Building Fund revenue was previously included in the General Fund, with net revenue reported as restricted balance.

Development activity has increased substantially since the City began managing construction services in FY 2013 and staff anticipates similar activity over the next two years. Projected revenue for FY 2016 assumes new construction starts valued at approximately \$9.3M.

Annual expenditures primarily consist of personnel and administrative overhead charges. Positions previously reported in the Community Development Department have been allocated to the Building Fund based on estimated time spent administering the Florida Building Code. The budget is adopted as balanced, but the timing of various construction projects will dictate whether prior year reserves are to be

utilized. Delays or cancellations in anticipated developments would require offsetting appropriations from fund balance.

#### *Gas Tax Fund*

Revenues reported in the Gas Tax Fund include local option gas tax and the motor fuel portion of State Revenue Sharing, both of which must be used for transportation-related expenditures. The City has allocated these funds to traffic light leases and corresponding utility expenditures. Staff anticipates this fund serving as a stable operating program, with fairly predictable revenues and expenditures. The FY 2016 budget is adopted with a surplus of \$8,100. Like the City's two other special revenue operating funds, Archibald and Building, any unanticipated shortfalls in this fund would likely require transfers in from the General Fund.

#### *Debt Service Fund*

Based on the degree to which budgeted General Fund operating revenues exceed operating expenditures, the BOC has adopted staff's recommendation to reserve a portion of surplus funds for principal and interest maturing in future years. As such, generally accepted accounting principles require the operation of a debt service fund. The FY 2016 budget includes \$192,000 to be committed for the purpose of exercising future redemption options or otherwise retiring outstanding debt obligations.

### **Enterprise Funds**

#### *Sanitation*

The Sanitation Fund includes the introduction of a new fee to recover the cost of recycling service. Recycling services are provided contractually and costs have increased over 56% since FY 2013; without recovering costs of this service, the Sanitation Fund would continue to draw down net position as a result of its operations. The Fund is indeed budgeted to draw down resources in FY 2016; however, the City's basis of budgeting includes the full cost of capital outlay rather than depreciating assets as reported in the CAFR. The deficit is due to the fact that the budget accounts for the full cost of a packer vehicle (\$202,000) and design fees (\$40,000) related to the future construction of an equipment storage facility.

#### *Stormwater*

City staff closed on a \$6.2M Stormwater debt issue in August 2015, which is summarized as follows:

Interest rate (fixed)	2.59%
Delivery date	8/14/2015
First coupon	10/1/2015
Last maturity	10/1/2030
Total interest	\$ 1,381,906.01
Total debt service	\$ 7,581,906.01
Maximum annual debt service	\$ 504,580.00
Average annual debt service	\$ 501,098.98

The City will be responsible for debt service expenses of over \$500,000 related to construction on Boca Ciega Drive, Rex Place, Municipal Drive, and American Legion Drive. Approximately \$1.3M in reimbursement funding is anticipated from the Southwest Florida Water Management District (SWFWMD) following completion of the Boca Ciega Drive project. The City plans to utilize the future SWFWMD funds to reduce outstanding debt obligations, which could reduce debt service expenses to approximately \$390,000 per year.

*Marina*

The Marina Fund experienced its best financial performance in FY 2014, operating at a budgetary gain of \$127,304. As such, the Marina Fund will contribute to its own CIP activity in FY 2016 for the first time since FY 2010. Reconstruction of the “A” docks is budgeted at \$600,000, allocated 50% each to the General Fund and Marina Fund. Upon completion of the project, the marina will be operating with virtually all new infrastructure, including its slips, lifts, fuel dock, and retail center.

Budgeted retail activity shows zero growth, based primarily on the relationship between fuel prices and fuel sales. Following the recent oil market decline, it is possible that FY 2014 totals will represent peak nominal sales. However, it is ultimately the margin between fuel prices and fuel sales that serves as the determining factor in the Marina Fund’s performance; the budgeted markup percentage of 13.8% remains unchanged.

**Capital Improvement Project Update**

Since the appointment of a new city manager in early 2012, the Board of Commissioners has provided direction to staff to aggressively pursue numerous capital improvement projects. The Capital Improvement Program (CIP) section of this document provides detailed information on capital improvement activity, funding sources and cost estimates. The following is a short summary of recent major projects completed, initiated, and/or scheduled for the upcoming year:

Completed:

Archibald Park beautification  
Beach groyne rehabilitation  
Beach walkover replacements  
City Centre construction  
Marina "B" dock improvements  
Monument sign installation  
Normandy Road stormwater drainage and roadway improvements  
Parking pay station installation  
Seawall rehabilitation

In progress:

Gulf Blvd. improvements (utility undergrounding)

Scheduled:

American Legion Drive stormwater drainage and roadway improvements  
Boca Ciega stormwater drainage and roadway improvements  
Citywide park beautification  
Fire engine replacement  
John's Pass lighting installation at Village Blvd.  
John's Pass transient dock installation  
Madeira Way transportation improvements  
Marina "A" dock improvements  
Municipal Drive stormwater drainage and roadway improvements  
Rex Place stormwater drainage and roadway improvements

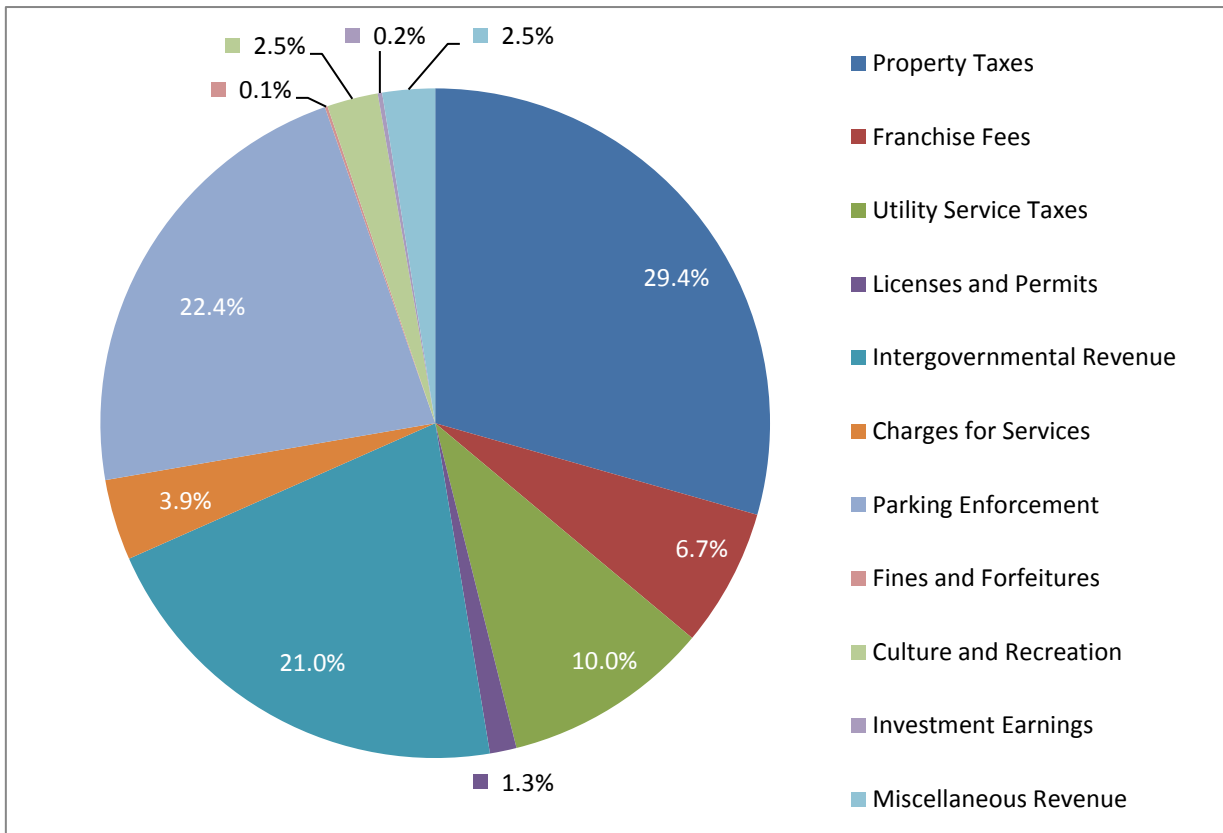
## 2. General Fund



# GENERAL FUND

## OPERATING REVENUE

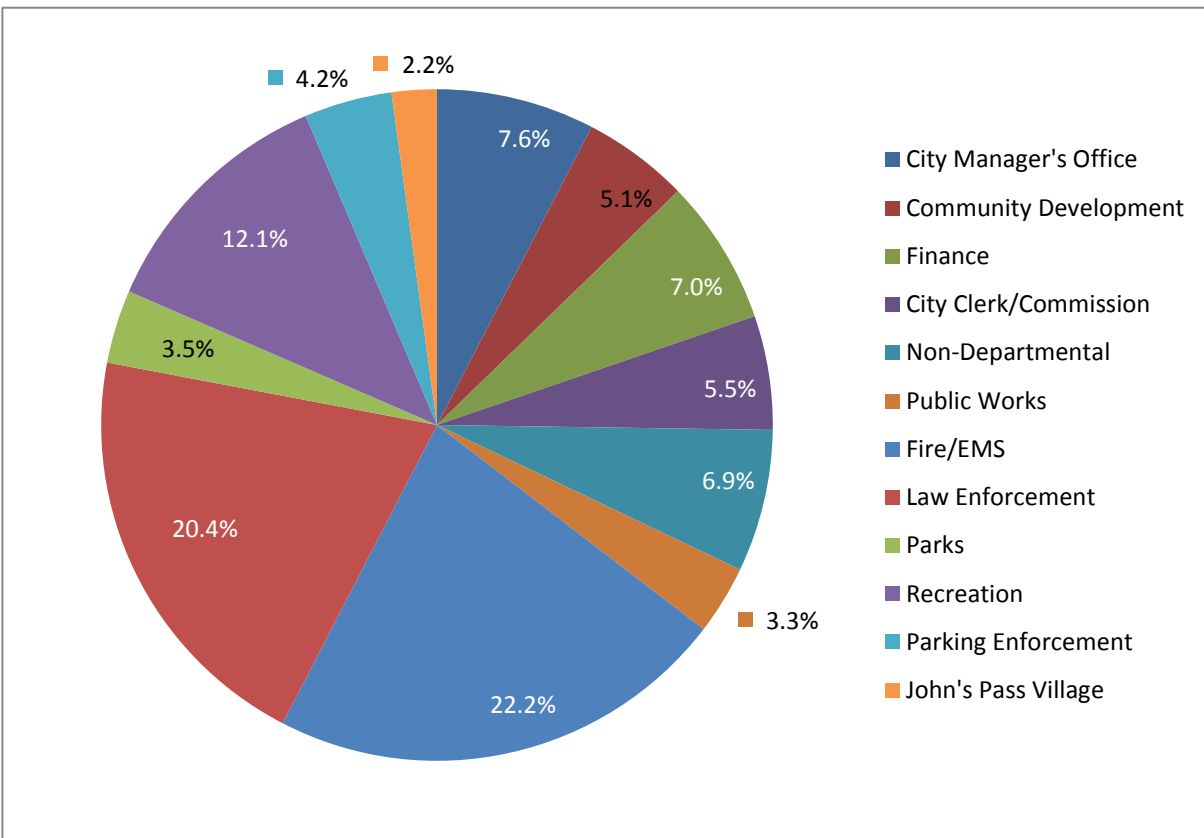
Property Taxes	29.4%	2,069,000
Franchise Fees	6.7%	469,300
Utility Service Taxes	10.0%	704,400
Licenses and Permits	1.3%	90,600
Intergovernmental Revenue	21.0%	1,476,300
Charges for Services	3.9%	275,000
Parking Enforcement	22.4%	1,573,800
Fines and Forfeitures	0.1%	9,400
Culture and Recreation	2.5%	173,300
Investment Earnings	0.2%	15,000
Miscellaneous Revenue	2.5%	178,500
<b>Total Operating Revenue</b>	<b>100.0%</b>	<b>\$7,034,600</b>



# GENERAL FUND

## OPERATING EXPENDITURES

City Manager's Office	7.6%	484,200
Community Development	5.1%	325,300
Finance	7.0%	445,500
City Clerk/Commission	5.5%	348,300
Non-Departmental	6.9%	435,700
Public Works	3.3%	210,700
Fire/EMS	22.2%	1,410,700
Law Enforcement	20.4%	1,294,800
Parks	3.5%	224,400
Recreation	12.1%	768,700
Parking Enforcement	4.2%	268,300
John's Pass Village	2.2%	137,800
<b>Total Operating Expenditures</b>	<b>100.0%</b>	<b>\$6,354,400</b>



**GENERAL FUND: REVENUE AND FUND BALANCE**

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
Beginning available resources:							
	Unassigned balance	5,580,645	4,492,317	3,394,800	3,871,126	4,502,000	16.30%
	Emergency reserve reconciliation	-	-	-	(183,300)	(79,200)	-56.79%
	Florida building code net revenue	-	-	-	-	(66,000)	
	Estimated prior year net operating budgetary balance	-	-	-	-	320,000	
	Proceeds from sale of sewer system	-	3,344,700	-	-	-	
	Former Vehicle Replacement Fund assigned balance	-	517,800	-	-	-	
	Open encumbrances	-	-	-	5,406,176	-	-100.00%
	<b>Total beginning available resources</b>	<b>\$ 5,580,645</b>	<b>\$ 8,354,817</b>	<b>\$ 3,394,800</b>	<b>\$ 9,094,002</b>	<b>\$ 4,676,800</b>	<b>-48.57%</b>
<b>Operating revenues:</b>							
<b>Property tax:</b>							
311.000	Ad valorem - current	1,381,266	1,452,929	1,726,100	1,726,100	2,069,000	19.87%
311.006	Ad valorem - delinquent	1,597	3,297	-	-	-	
311.0140	Ad valorem - tax certificates	41,462	33,954	-	-	-	
	<b>Total property taxes</b>	<b>1,424,325</b>	<b>1,490,180</b>	<b>1,726,100</b>	<b>1,726,100</b>	<b>2,069,000</b>	<b>19.87%</b>
<b>Franchise fees:</b>							
313.215	Electricity	471,972	487,908	485,000	485,000	462,800	-4.58%
313.505	Gas	8,342	5,630	7,500	7,500	6,500	-13.33%
	<b>Total franchise fees</b>	<b>480,314</b>	<b>493,538</b>	<b>492,500</b>	<b>492,500</b>	<b>469,300</b>	<b>-4.71%</b>
<b>Utility service taxes:</b>							
314.1011	Electricity	563,875	579,692	575,000	575,000	561,800	-2.30%
314.3011	Water	84,985	142,008	105,000	105,000	115,200	9.71%
314.4011	Gas	6,011	4,435	4,700	4,700	4,400	-6.38%
314.8011	Propane	22,849	26,967	23,000	23,000	23,000	0.00%
	<b>Total utility service taxes</b>	<b>677,720</b>	<b>753,101</b>	<b>707,700</b>	<b>707,700</b>	<b>704,400</b>	<b>-0.47%</b>
<b>Licenses and permits:</b>							
321.010	Local business tax receipts	71,022	71,249	72,600	72,600	71,000	-2.20%
321.012	Contractor reciprocals	-	1,960	800	800	600	-25.00%
322.009	Variance applications	4,425	7,393	2,500	2,500	-	-100.00%
322.020	Building permits	230,959	549,649	200,000	200,000	-	-100.00%
322.021	Re-inspection fees	-	305	-	-	-	
322.022	Fire inspection fees	4,515	6,110	3,000	3,000	4,000	33.33%
322.023	Plan reviews	1,088	1,262	1,200	1,200	-	-100.00%
322.024	Rental inspection	-	-	14,000	14,000	15,000	7.14%
	<b>Total licenses and permits</b>	<b>312,009</b>	<b>637,929</b>	<b>294,100</b>	<b>294,100</b>	<b>90,600</b>	<b>-69.19%</b>
<b>Intergovernmental revenue:</b>							
312.410	Local option gas tax	58,330	58,389	57,600	57,600	-	-100.00%
315.2011	Communication services tax	248,193	241,800	241,200	241,200	237,300	-1.62%
331.490	FDOT beautification program	9,800	9,995	-	-	-	
331.509	FEMA flood mitigation program	-	-	-	-	133,000	
335.120	State revenue sharing	204,385	205,593	205,000	205,000	157,200	-23.32%
335.150	Alcoholic beverage licenses	17,018	25,008	14,000	14,000	14,000	0.00%
335.180	Half cent sales tax	236,318	248,444	242,000	242,000	255,900	5.74%
335.230	Firefighters supplemental income	3,477	4,582	4,400	4,400	5,500	25.00%
335.490	Fuel tax refund	3,532	3,482	3,000	3,000	3,200	6.67%
338.900	Pinellas County - EMS	324,856	363,043	381,100	381,100	387,400	1.65%
342.202	Fire protection - Redingtons	228,346	233,597	236,500	236,500	240,800	1.82%
342.904	FDOT maintenance agreements	39,453	42,349	39,500	39,500	42,000	6.33%
	<b>Total intergovernmental revenue</b>	<b>1,373,708</b>	<b>1,436,282</b>	<b>1,424,300</b>	<b>1,424,300</b>	<b>1,476,300</b>	<b>3.65%</b>
<b>Charges for services:</b>							
347.594	Beach concession - Archibald Memorial Beach Park	12,000	-	-	-	-	
347.596	Snack shack concession - Paradise Sweets	38,600	-	-	-	-	
347.597	Beach walkover chair rental agreement	-	10,000	10,000	10,000	10,000	0.00%
389.400	Administrative services allocation	247,100	247,400	254,800	254,800	265,000	4.00%
	<b>Total charges for service</b>	<b>297,700</b>	<b>257,400</b>	<b>264,800</b>	<b>264,800</b>	<b>275,000</b>	<b>3.85%</b>
<b>Parking enforcement:</b>							
344.502	Parking meters - John's Pass Village	-	202,291	205,000	205,000	278,200	35.71%
344.504	Parking meters - John's Pass Park	-	291,167	275,000	275,000	374,500	36.18%
344.506	Non-resident parking permits	-	19,147	16,500	16,500	18,500	12.12%
344.507	Parking meters - Village Blvd.	-	548,244	520,000	520,000	722,500	38.94%
344.509	Parking meters - misc. lots	-	-	-	-	82,200	

**GENERAL FUND: REVENUE AND FUND BALANCE**

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
351.112	Parking fines	-	222,252	140,000	140,000	97,900	-30.07%
	Total parking enforcement	-	1,283,101	1,156,500	1,156,500	1,573,800	36.08%
	<b>Fines and forfeitures:</b>						
351.111	Ordinance violations	5,887	6,128	5,000	5,000	4,400	-12.00%
359.091	Code enforcement	4,137	12,711	3,000	3,000	5,000	66.67%
	Total fines and forfeitures	10,024	18,839	8,000	8,000	9,400	17.50%
	<b>Culture and recreation:</b>						
347.210	Activity registration	43,204	33,193	40,000	40,000	27,000	-32.50%
347.211	Softball registration	37,260	25,020	40,000	40,000	-	-100.00%
347.220	After school program	108,316	109,841	95,000	95,000	52,000	-45.26%
347.221	Summer program	47,266	47,903	45,000	45,000	45,000	0.00%
347.222	Field rentals	-	-	10,000	10,000	15,000	50.00%
347.224	Sponsorships	-	-	-	-	7,500	
347.228	Adult leagues	-	-	-	-	15,000	
347.229	Youth leagues	-	-	-	-	5,000	
362.004	Facility rentals	3,303	729	5,000	5,000	5,000	0.00%
369.386	Special event fees	1,900	1,900	1,200	1,200	1,800	50.00%
	Total culture and recreation	241,249	218,585	236,200	236,200	173,300	-26.63%
	<b>Investment earnings:</b>						
361.100	Interest earnings	18,531	11,459	15,000	15,000	15,000	0.00%
	Total investment earnings	18,531	11,459	15,000	15,000	15,000	0.00%
	<b>Miscellaneous revenue:</b>						
341.901	Election qualifying fees	-	439	-	-	100	
347.290	Vending machine	390	359	100	100	-	-100.00%
362.005	Storage rental - Beach Masonizing	336	336	300	300	300	0.00%
362.013	Rent - Tango Bay	-	100,363	102,800	102,800	105,400	2.53%
362.587	Rent - cell tower	73,533	67,983	62,600	62,600	65,900	5.27%
364.411	Sale of equipment	7,124	75	3,000	3,000	-	-100.00%
369.002	Gasoline sold	327	-	-	-	-	
366.366	Donations	-	200	-	-	-	
366.368	John's Pass Village donations	-	500	-	-	-	
369.369	Miscellaneous	40,433	-	-	-	-	
369.370	Copy charges	133	858	200	200	500	150.00%
369.374	Notary services	195	355	200	200	200	0.00%
369.376	Lawn maintenance - library	2,400	400	-	-	-	
369.379	Refund prior year expenses	-	-	-	-	-	
369.381	Sales tax collection allowance	635	2,116	-	-	-	
369.382	Lien searches	2,935	2,933	2,500	2,500	4,000	60.00%
369.385	FEMA application fees	1,000	-	-	-	-	
369.389	Sister city donations	297	-	-	-	-	
369.390	CPR training	-	125	100	100	100	0.00%
369.391	Civil review fees	-	-	500	500	2,000	300.00%
	Total miscellaneous revenue	129,738	177,042	172,300	172,300	178,500	3.60%
	<b>Total operating revenue</b>	\$ 4,965,318	\$ 6,777,456	\$ 6,497,500	\$ 6,497,500	\$ 7,034,600	8.27%
	<b>Non-operating funding sources:</b>						
331.490	FDOT beautification capital outlay reimbursement	-	-	-	87,781	-	-100.00%
331.508	Assistance to Firefighters (AFG) grant award	-	-	-	23,655	-	-100.00%
331.509	FEMA flood mitigation program	-	-	-	-	2,853,900	
337.092	FRDAP recreation equipment grant	-	-	-	-	50,000	
337.555	Pinellas Co. capital project reimbursement	75,000	50,000	-	-	-	
369.369	Lawsuit settlement	-	-	-	746,904	-	
381.017	Transfer from John's Pass Village Fund	75,500	908,108	-	-	-	
381.407	Transfer from Parking Fund	-	568,349	-	-	-	
381.405	Repayment from Marina Fund (Ship Store)	26,233	29,000	29,000	29,000	29,000	0.00%
381.777	Boating improvement grant award	-	-	322,000	322,000	-	-100.00%
381.888	Pinellas Co. Gulf Blvd. improvements funding schedule	-	128,469	629,900	861,230	329,900	-61.69%
381.999	Debt proceeds	-	4,760,000	2,955,000	2,955,000	-	-100.00%
	<b>Total non-operating funding sources</b>	\$ 176,733	\$ 6,443,926	\$ 3,935,900	\$ 5,025,570	\$ 3,262,800	-21.68%
	<b>Total funding sources</b>	\$ 5,142,051	\$ 13,221,382	\$ 10,433,400	\$ 11,523,070	\$ 10,297,400	-9.46%

**GENERAL FUND: REVENUE AND FUND BALANCE**

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>Operating expenditures by department:</b>							
	City Manager	333,950	380,530	448,100	675,911	484,200	-28.36%
	Community Development	341,163	366,573	419,800	440,259	325,300	-26.11%
	Finance	288,146	407,330	395,000	397,138	445,500	12.18%
	City Clerk / Commission	438,405	259,376	346,500	355,500	348,300	-2.03%
	Non-Departmental	233,008	347,103	367,400	357,400	435,700	21.91%
	Public Works	329,369	289,380	311,800	311,800	210,700	-32.42%
	Fire / EMS	1,180,090	1,189,797	1,379,400	1,379,400	1,410,700	2.27%
	Law Enforcement	1,116,641	1,141,076	1,172,100	1,205,100	1,294,800	7.44%
	Parks	378,317	212,772	202,500	202,500	224,400	10.81%
	Recreation	352,333	464,999	656,500	658,395	768,700	16.75%
	Parking Enforcement	-	252,354	290,900	290,900	268,300	-7.77%
	John's Pass Village	-	101,076	126,700	126,700	137,800	8.76%
	<b>Total operating expenditures</b>	<b>\$ 4,991,422</b>	<b>\$ 5,412,367</b>	<b>\$ 6,116,700</b>	<b>\$ 6,401,003</b>	<b>\$ 6,354,400</b>	<b>-0.73%</b>
<b>Non-operating funding uses:</b>							
	Capital improvements and vehicle replacements	594,852	6,549,774	3,155,200	9,307,265	1,429,000	-84.65%
	Debt service, 2013 revenue bond (transfer to D.S. Fund)	-	91,807	309,100	309,100	296,200	-4.17%
	Debt service, 2014 revenue bond (transfer to D.S. Fund)	-	-	42,700	42,700	231,600	442.39%
	Cost of issuance, 2013 revenue bond	-	244,950	-	-	-	-
	Cost of issuance, 2014 revenue bond	-	-	55,000	55,000	-	-100.00%
	FEMA flood mitigation program	-	-	-	-	2,853,900	-
	Appropriation to Debt Service Fund committed balance	-	-	-	-	192,000	-
	Appropriation to General Fund committed balance	-	-	-	-	191,900	-
	<b>Total non-operating funding uses</b>	<b>\$ 594,852</b>	<b>\$ 6,886,531</b>	<b>\$ 3,562,000</b>	<b>\$ 9,714,065</b>	<b>\$ 5,194,600</b>	<b>-63.33%</b>
	<b>Total funding uses</b>	<b>\$ 5,586,274</b>	<b>\$ 12,298,897</b>	<b>\$ 9,678,700</b>	<b>\$ 16,115,068</b>	<b>\$ 11,549,000</b>	<b>-39.94%</b>
	Outstanding encumbrances	\$ 644,105	\$ 5,406,176				
	<b>Unassigned fund balance</b>	<b>\$ 4,492,317</b>	<b>\$ 3,871,126</b>	<b>\$ 4,149,500</b>	<b>\$ 4,502,004</b>	<b>\$ 3,425,200</b>	<b>-23.92%</b>
	<i>Available balance as percent of operating budget</i>	<i>90.0%</i>	<i>71.5%</i>	<i>67.8%</i>	<i>70.3%</i>	<i>53.9%</i>	

# CITY MANAGER'S OFFICE

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<b>EXPENDITURES:</b>					
PERSONNEL	272,920	252,411	265,700	266,400	299,500
OPERATING	61,030	128,119	182,400	409,511	179,700
CAPITAL	-	-	-	-	-
DONATIONS	-	-	-	-	5,000
<b>TOTAL</b>	<b>\$333,950</b>	<b>\$380,530</b>	<b>\$448,100</b>	<b>\$675,911</b>	<b>\$484,200</b>
<b>FUNDING SOURCE:</b>					
GENERAL FUND	\$333,950	\$380,530	\$448,100	\$675,911	\$484,200

## MISSION

By the Charter of the City of Madeira Beach, the City Manager is the chief administrative officer of the City. The City Manager is responsible to the City Commission for administration of all City affairs placed in the manager's charge by or under the charter. The City Manager shall uphold City ordinances and regulations in the discharge of his/her duties for the betterment of the entire community.

## SERVICES

**ADMINISTRATION.** The City Manager provides overall direction and supervision to all City departments and is responsible for advising and carrying out policies established by the Board of Commissioners. All department heads report directly to the City Manager, as do the Executive Office Manager, Volunteer Coordinator, and Community Policing Deputy.

## CITY MANAGER'S OFFICE (001.1000)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	199,223	190,771	200,000	200,700	227,700	13.45%
1400	Overtime	1,710	2,100	3,000	3,000	1,500	-50.00%
2100	Social Security	15,091	14,126	15,300	15,300	17,500	14.38%
2203	ICMA 401(a) Plan	21,293	19,182	20,000	20,000	22,100	10.50%
2300	Group Insurance	31,647	25,804	26,800	26,800	30,100	12.31%
2400	Worker's Compensation	381	428	600	600	600	0.00%
2500	Unemployment Compensation	3,575	-	-	-	-	
	Subtotal Personnel	272,920	252,411	265,700	266,400	299,500	12.42%
<b>OPERATING:</b>							
3100	Professional Services	6,151	11,527	-	-	-	
3101	City Attorney - Retainer	-	54,600	50,400	50,400	50,400	0.00%
3102	City Attorney - Non-Retainer	-	22,853	20,000	50,000	40,000	-20.00%
3103	Other Legal Expenses	-	306	-	167,111	-	-100.00%
3105	Legal - Labor Attorney	2,274	581	3,000	3,000	3,000	0.00%
3135	Pre-Employment Services	1,465	-	-	-	-	
3400	Other Contractual Services	21,389	6,500	7,500	17,500	9,000	-48.57%
4000	Travel and Training	1,558	3,801	5,000	5,000	5,000	0.00%
4001	Auto Allowance	6,000	6,000	6,000	6,000	6,000	0.00%
4200	Postage	1,415	2,889	1,500	1,500	1,500	0.00%
4700	Print & Reproduction	10,495	11,655	15,000	15,000	16,600	10.67%
4800	Promotions & Public Relations	304	663	65,000	85,000	40,000	-52.94%
4900	Other Current Charges	2,303	234	2,000	2,000	-	-100.00%
5100	Office Supplies	4,902	1,744	2,000	2,000	2,000	0.00%
5200	Uniforms	-	19	-	-	1,200	
5210	Departmental Supplies	355	1,213	-	-	-	
5420	Dues & Subscriptions	2,419	3,536	5,000	5,000	5,000	0.00%
	Subtotal Operating	61,030	128,119	182,400	409,511	179,700	-56.12%
<b>DONATIONS:</b>							
8400	Chamber of Commerce	-	-	-	-	5,000	
	Subtotal Donations	-	-	-	-	5,000	
<b>TOTAL CITY MANAGER'S OFFICE</b>		<b>\$333,950</b>	<b>\$380,530</b>	<b>\$448,100</b>	<b>\$675,911</b>	<b>\$484,200</b>	<b>-28.36%</b>

## CITY MANAGER'S OFFICE (001.1000)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
			Wages for the City Manager's office, including estimated funding for the City
1200	Salaries & Wages	227,700	Manager's annual vacation hour payout
1400	Overtime	1,500	Overtime expenses as necessary for the Executive Office Manager
2100	Social Security	17,500	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	22,100	City contribution to City Manager's retirement at 12% of salary, per contract, and staff retirement at 9% of salary
2300	Group Insurance	30,100	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	600	Worker's compensation insurance costs for three employees
	Subtotal Personnel	<u>299,500</u>	
<b>OPERATING:</b>			
3101	City Attorney - Retainer	50,400	City attorney recurring legal fees
3102	City Attorney - Non-Retainer	40,000	Additional city attorney legal expenses as incurred
3105	Legal - Labor Attorney	3,000	Labor attorney's legal expenses for union negotiations and personnel management issues
3400	Other Contractual Services	9,000	Grant writing contractual services provided by Pinellas Planning Council
4000	Travel and Training	5,000	Costs for City Manager to attend one national and one in-state conference, per contract. Additional funds are included for the Executive Office Manager and any other professional development as appropriate.
4001	Auto Allowance	6,000	City Manager's automobile allowance as provided by contract (\$500/month)
4200	Postage	1,500	Mailing costs for the City's quarterly newsletter and other general correspondence
4700	Print & Reproduction	16,600	Preparation costs for the City's quarterly newsletter, promotions, etc.
4800	Promotions & Public Relations	40,000	Special event and promotions budget for various community activities
5100	Office Supplies	2,000	Minor recurring office supply purchases
5200	Uniforms	1,200	Work shirts requested for office volunteers
5420	Dues & Subscriptions	5,000	Professional membership fees for the City Manager, including ICMA per contract and civic organizations as approved by City Commission in FY 2014
	Subtotal Operating	<u>179,700</u>	
<b>DONATIONS:</b>			
8400	Chamber of Commerce	5,000	Tresure Island & Madeira Beach Chamber of Commerce contribution
	Subtotal Donations	<u>5,000</u>	
<b>TOTAL CITY MANAGER'S OFFICE</b>		<b>\$484,200</b>	



# CITY MANAGER'S OFFICE

## POSITION COUNTS (FTE)

	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
City Manager	1	1	1	1
Executive Office Manager	0	0	0	1
Executive Assistant	0	0	1	0
Administrative Assistant	2	1	0	0
Volunteer Coordinator	0	0	0.5	0.5
Total Funded Positions	3.0	2.0	2.5	2.5

## FY 2016 POSITION CHANGES SUMMARY

The Executive Assistant position has been reclassified to Executive Office Manager, in recognition of additional internal office responsibilities.

# COMMUNITY DEVELOPMENT

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
PERSONNEL	211,687	259,337	311,800	328,900	122,300
OPERATING	129,476	102,016	108,000	111,359	203,000
CAPITAL	-	5,220	15,000	113,603	-
OTHER	-	-	-	-	2,853,900
<b>TOTAL</b>	<b>\$341,163</b>	<b>\$366,573</b>	<b>\$434,800</b>	<b>\$553,862</b>	<b>\$3,179,200</b>
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$341,163	\$366,573	\$434,800	\$553,862	\$3,179,200

## MISSION

The Community Development Department provides the City with professional urban planning services, code compliance administration, and flood plain management. The mission is to maintain the City's unique beach community character while working toward a vision of improved land and water uses. The planning process is intended to improve the health, safety and welfare of the City.

## MAJOR INITIATIVES

The Community Development Department is tasked with coordinating the Federal Emergency Management Agency's flood plain management program. To date, eight (8) Madeira Beach properties have been identified for mitigation-related improvements in FY 2016, with estimated construction costs totaling over \$2.8M. Funding is included in the budget to facilitate this process, including reimbursable professional service expenditures to be managed in the Community Development Department.

## COMMUNITY DEVELOPMENT (001.1050)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	166,038	201,987	231,000	244,200	85,500	-64.99%
1400	Overtime	1,808	352	1,000	1,000	500	-50.00%
2100	Social Security	11,716	14,393	17,700	18,750	6,600	-64.80%
2203	ICMA 401(a) Plan	6,762	12,701	21,500	22,750	9,800	-56.92%
2300	Group Insurance	24,124	29,390	35,700	37,300	19,500	-47.72%
2400	Worker's Compensation	1,239	514	4,900	4,900	400	-91.84%
	Subtotal Personnel	211,687	259,337	311,800	328,900	122,300	-62.82%
<b>OPERATING:</b>							
3100	Professional Services	90,076	33,958	34,000	37,359	158,000	322.92%
3125	Special Magistrate	23,277	24,332	30,000	30,000	30,000	0.00%
3400	Contractual Services	1,948	20,805	-	-	-	
4000	Travel and Training	2,436	2,933	-	-	2,500	
4100	Telephone	54	-	-	-	-	
4110	Cellular Telephone	516	199	600	600	-	-100.00%
4200	Postage	3,259	6,064	-	-	1,500	
4500	General Insurance	417	383	400	400	-	-100.00%
4600	Maintenance - Auto Equipment	35	1,124	2,000	2,000	-	-100.00%
4700	Print & Reproduction	2,605	1,741	-	-	1,000	
4930	Bank Service Fees	-	210	-	-	-	
5100	Office Supplies	2,790	6,941	-	-	1,000	
5200	Uniforms	-	205	-	-	-	
5210	Departmental Supplies	114	26	-	-	-	
5220	Gasoline & Oil	632	1,759	3,000	3,000	-	-100.00%
5300	Building Management	-	-	14,000	14,000	-	-100.00%
5301	Code Enforcement	-	-	6,000	6,000	2,500	-58.33%
5302	Planning & Zoning	-	-	14,000	14,000	5,000	-64.29%
5303	Business Tax	-	-	4,000	4,000	1,500	-62.50%
5420	Dues & Subscriptions	1,317	1,338	-	-	-	
	Subtotal Operating	129,476	102,016	108,000	111,359	203,000	82.29%
6400	Capital Equipment	-	5,220	15,000	113,603	-	-100.00%
	Subtotal Capital Outlay	-	5,220	15,000	113,603	-	-100.00%
<b>OTHER:</b>							
8000	FEMA Flood Mitigation Program	-	-	-	-	2,853,900	
	Subtotal Other	-	-	-	-	2,853,900	
<b>TOTAL COMMUNITY DEVELOPMENT</b>		<b>\$341,163</b>	<b>\$366,573</b>	<b>\$434,800</b>	<b>\$553,862</b>	<b>\$3,179,200</b>	<b>474.01%</b>

## COMMUNITY DEVELOPMENT (001.1050)

CODE ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>		
1200 Salaries & Wages	85,500	Salary for Code Enforcement Specialist and allocated portion of Planning & Zoning Coordinator and Administrative Assistant positions
1400 Overtime	500	Overtime as authorized by management
2100 Social Security	6,600	FICA contributions at 7.65% of salary
2203 ICMA 401(a) Plan	9,800	City contribution to staff retirement at 9% of salary
2300 Group Insurance	19,500	Medical, dental, life and long-term disability coverage
2400 Worker's Compensation	400	Worker's compensation insurance allocation
Subtotal Personnel	122,300	
<b>OPERATING:</b>		
3100 Professional Services	158,000	Engineering services and planning services, including FEMA flood mitigation reimbursable administrative expenditures
3125 Special Magistrate	30,000	Fee estimate for code enforcement hearings
4000 Travel and Training	2,500	Flood plain management training and continuing education credits
4200 Postage	1,500	Mailing costs for general correspondence
4700 Print & Reproduction	1,000	Misc. printed supplies including letterhead and envelopes
5100 Office Supplies	1,000	Miscellaneous office supplies as needed
5301 Code Enforcement	2,500	Code enforcement field-related operating expenses
5302 Planning & Zoning	5,000	Planning and flood plain management discretionary expenses
5303 Business Tax	1,500	Expenditures associated with business tax management and accounting
Subtotal Operating	203,000	
<b>OTHER:</b>		
8000 FEMA Flood Mitigation Program	2,853,900	FEMA flood mitigation reimbursable construction expenditures
Subtotal Other	2,853,900	
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$3,179,200</b>	

# COMMUNITY DEVELOPMENT

## POSITION COUNTS (FTE)

	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Community Development Director	1	1	1	0
Planning and Zoning Coordinator	0	0	0	0.5
Building Official	0	0	1	0
Code Enforcement Officer	1	0	0	0
Code Enforcement Specialist	0	0	0	1
Permit Technician	0	1	1	0
Administrative Assistant	1	1	1	0.5
Total Funded Positions	3	3	4	2

## FY 2016 POSITION CHANGES SUMMARY

Multiple positions associated with the building management function have been transferred to the Building Fund. The Code Enforcement Specialist is a new position authorized by the Board of Commissioners after proposal of the FY 2016 budget. Remaining positions, which include the Planning & Zoning Coordinator and Administrative Assistant, are allocated 50% each to Community Development and Building.

# FINANCE

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<b>EXPENDITURES:</b>					
PERSONNEL	205,231	315,264	300,700	296,200	342,900
OPERATING	82,915	92,066	94,300	100,938	102,600
CAPITAL	-	-	-	-	-
<b>TOTAL</b>	<b>\$288,146</b>	<b>\$407,330</b>	<b>\$395,000</b>	<b>\$397,138</b>	<b>\$445,500</b>
<b>FUNDING SOURCE:</b>					
GENERAL FUND	\$288,146	\$407,330	\$395,000	\$397,138	\$445,500

## MISSION

The Finance Department, led by the Assistant City Manager, is responsible for administration of the City's financial affairs and development of financial policies to ensure accountability and fiscal discipline. Finance Department staff manage the City's day-to-day financial operations.

## SERVICES

**FINANCIAL MANAGEMENT.** Development and management of the annual budget, Capital Improvement Program (CIP), and long-term financial projections.

**TREASURY MANAGEMENT.** Management of operating cash, investment balances, and debt financing.

**FINANCIAL REPORTING.** Monthly revenue, expenditure and cash reports; annual Comprehensive Annual Financial Report (CAFR).

**COMPLIANCE.** Revenue, expenditure and encumbrance monitoring; annual financial audit reporting.

**HUMAN RESOURCES.** Personnel budgeting, benefit/insurance program administration, pre-employment services, risk management and payroll management.

**INFORMATION TECHNOLOGY (IT).** Management of contractual IT service relationship.

## FINANCE (001.1100)

CODE ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>						
1200 Salaries & Wages	159,945	240,163	226,600	222,100	258,800	16.52%
1400 Overtime	-	410	-	-	-	
2100 Social Security	11,646	17,713	17,400	17,400	19,800	13.79%
2201 Retirement - FRS	-	-	-	-	-	
2203 ICMA 401(a) Plan	9,859	17,719	20,200	20,200	23,500	16.34%
2300 Group Insurance	23,781	38,660	35,700	35,700	40,100	12.32%
2400 Worker's Compensation	-	600	800	800	700	-12.50%
Subtotal Personnel	205,231	315,264	300,700	296,200	342,900	15.77%
<b>OPERATING:</b>						
3100 Professional Services	28,320	17,476	7,500	14,138	12,000	-15.12%
3121 Computer Software Support	14,794	16,139	21,000	21,000	17,900	-14.76%
3135 Pre-Employment Services	-	2,955	2,500	2,500	2,500	0.00%
3200 Accounting and Auditing	26,600	35,500	36,500	36,500	40,900	12.05%
3400 Other Contractual Services	6,417	10,973	11,000	11,000	14,000	27.27%
4000 Travel and Training	527	2,203	3,000	3,000	4,500	50.00%
4100 Telephone	75	-	-	-	-	
4110 Cellular Telephone	-	300	400	400	400	0.00%
4200 Postage	1,427	1,339	2,000	2,000	2,000	0.00%
4500 General Insurance	1,200	-	1,200	1,200	-	-100.00%
4640 Maintenance - Other Equipment	-	169	500	500	500	0.00%
4700 Print & Reproduction	2,198	2,457	3,500	3,500	2,500	-28.57%
4900 Other Current Charges	89	-	-	-	-	
4930 Bank Service Fees	-	-	-	-	400	
4990 Debt Management Fees	-	-	2,500	2,500	2,000	-20.00%
5100 Office Supplies	1,198	2,134	2,500	2,500	2,000	-20.00%
5200 Uniforms	-	60	-	-	-	
5210 Departmental Supplies	-	17	-	-	-	
5420 Dues & Subscriptions	70	344	200	200	1,000	400.00%
Subtotal Operating	82,915	92,066	94,300	100,938	102,600	1.65%
<b>TOTAL FINANCE</b>	<b>\$288,146</b>	<b>\$407,330</b>	<b>\$395,000</b>	<b>\$397,138</b>	<b>\$445,500</b>	<b>12.18%</b>

## FINANCE (001.1100)

CODE ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>		
1200 Salaries & Wages	258,800	Salary for Finance staff, including estimated funding for department director's vacation hour payout
2100 Social Security	19,800	FICA contributions at 7.65% of salary
2203 ICMA 401(a) Plan	23,500	City contribution to staff retirement at 9% of salary
2300 Group Insurance	40,100	Medical, dental, life and long-term disability coverage
2400 Worker's Compensation	700	Worker's compensation insurance costs for four employees
Subtotal Personnel	<u>342,900</u>	
<b>OPERATING:</b>		
3100 Professional Services	12,000	Financial Advisor retainer agreement and associated travel expenses
3121 Computer Software Support	17,900	Munis financial software system support contract
3135 Pre-Employment Services	2,500	Background checks, physicals and drug screens for new hires (citywide)
3200 Accounting and Auditing	40,900	Annual independent audit of the City's financial statements as required by State Statutes and City Charter; Single Audit fees; OPEB valuation fees
3400 Other Contractual Services	14,000	Paychex payroll processing software contract; flexible spending account (FSA) administration
4000 Travel and Training	4,500	Required training for Assistant City Manager/Finance Director, including annual investment courses and CPFO CPEs; annual FGFOA conference; annual Group Health conference
4110 Cellular Telephone	400	Personal cell phone reimbursement for Assistant City Manager/Finance Director
4200 Postage	2,000	Postage for all correspondence including invoices and payments
4640 Maintenance - Other Equipment	500	Service calls and maintenance for various Finance Department equipment
4700 Print & Reproduction	2,500	Printing costs for purchase orders, checks, annual CAFR and budget documents
4930 Bank Service Fees	400	FDIC deposit fees
4990 Debt Management Fees	2,000	Annual continuing disclosure fee, registrar and paying agent services as related to Series 2013 revenue bond
5100 Office Supplies	2,000	Miscellaneous office supplies as needed
5420 Dues & Subscriptions	1,000	Government Finance Officers Association (GFOA) dues and other relevant professional memberships
Subtotal Operating	<u>102,600</u>	
<b>TOTAL FINANCE</b>	<b>\$445,500</b>	



# FINANCE

## POSITION COUNTS (FTE)

	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Assistant City Manager/Finance Director	0	0	1	1
Finance Director	1	1	0	0
Accounting Manager	0	0	0	1
Accountant	0	1	1	0
Financial Coordinator	0	0	0	1
Accounting Specialist	1	1	1	0
Accounting Specialist (Part-time)	0.5	0	0	0
Administrative Assistant	1	1	1	1
Total Funded Positions	3.5	4	4	4

## FY 2016 POSITION CHANGES SUMMARY

The Accountant position has been reclassified to Accounting Manager, in recognition of additional technical responsibilities. The Accounting Specialist position has been reclassified to Financial Coordinator, based on the nature of work currently being performed.

# CITY CLERK/COMMISSION

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<b>EXPENDITURES:</b>					
PERSONNEL	122,213	124,310	194,900	196,400	189,500
OPERATING	250,028	62,317	71,900	71,900	78,300
CAPITAL	-	1,161	7,500	7,500	-
DONATIONS	66,164	71,588	79,700	79,700	80,500
<b>TOTAL</b>	<b>\$438,405</b>	<b>\$259,376</b>	<b>\$354,000</b>	<b>\$355,500</b>	<b>\$348,300</b>
<b>FUNDING SOURCE:</b>					
GENERAL FUND	\$438,405	\$259,376	\$354,000	\$355,500	\$348,300

## MISSION

The Charter of the City of Madeira Beach vests the Board of Commissioners (BOC) with all the legislative authority of the City. The BOC consists of four Commissioners and a Mayor-Commissioner and is authorized to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user charges for municipal services; and appoint a City Clerk, City Manager and a City Attorney.

## SERVICES

**LEGISLATION.** The City Clerk's office acts as a liaison for the citizens in their communications to the Mayor and Commission members.

**ELECTIONS.** City elections are held on the second Tuesday in March of each year. The Clerk's office advises candidates of procedures for running for office, recruits poll workers, places all required legal advertisements and serves as the Supervisor of Municipal Elections.

**RECORDS.** As custodian of the records, the City Clerk fulfills record requests for the public and other agencies.

**CONTRACTS.** The City Clerk maintains responsibility for ensuring contractual agreements are legally approved and are administered appropriately by all parties.

**MINUTES.** The City Clerk's office prepares meeting minutes for all public meetings.

## CITY CLERK/COMMISSION (001.1300)

CODE ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>						
1100 Salaries - Commission	26,400	26,400	26,400	26,400	34,300	29.92%
1200 Salaries & Wages	75,585	75,527	114,500	116,000	113,400	-2.24%
1400 Overtime	-	-	3,000	3,000	500	-83.33%
2100 Social Security	7,772	7,736	10,800	10,800	11,300	4.63%
2201 Retirement - FRS	2,298	4,656	5,400	5,400	5,500	1.85%
2203 ICMA 401(a) Plan	3,915	864	6,800	6,800	4,500	-33.82%
2300 Group Insurance	5,957	8,869	26,500	26,500	19,600	-26.04%
2400 Worker's Compensation	286	257	1,500	1,500	400	-73.33%
Subtotal Personnel	122,213	124,310	194,900	196,400	189,500	-3.51%
<b>OPERATING:</b>						
3100 Professional Services	19,866	32,800	30,000	30,000	30,000	0.00%
3101 City Attorney - Retainer	46,200	720	-	-	-	
3102 City Attorney - Non-Retainer	38,495	-	-	-	-	
3137 Legal Recording	526	-	1,500	1,500	1,500	0.00%
3400 Other Contractual Services	46,104	3,405	2,500	2,500	6,500	160.00%
4000 Travel and Training	15	830	1,000	1,000	3,600	260.00%
4010 Travel - Commission District #1	1,951	129	1,000	1,000	1,500	50.00%
4020 Travel - Commission District #2	772	27	1,000	1,000	1,500	50.00%
4030 Travel - Commission District #3	170	2,035	1,000	1,000	1,500	50.00%
4040 Travel - Commission District #4	201	27	1,000	1,000	1,500	50.00%
4050 Travel - Mayor	1,142	1,293	1,000	1,000	2,000	100.00%
4100 Telephone	106	199	-	-	-	
4110 Cellular Telephone	243	-	300	300	-	-100.00%
4200 Postage	156	278	500	500	500	0.00%
4640 Maintenance - Other Equipment	2,603	300	2,000	2,000	1,000	-50.00%
4700 Print & Reproduction	2,720	130	600	600	1,100	83.33%
4800 Promotions & Public Relations	63,961	2,185	3,000	3,000	3,000	0.00%
4802 Board Appreciation Dinner	950	700	1,000	1,000	1,000	0.00%
4803 Boat Parade	4,779	-	-	-	-	
4900 Other Current Charges	9,600	-	-	-	-	
4901 Legal Advertisements	-	11,210	15,000	15,000	10,000	-33.33%
4910 Election Expenses	3,458	2,239	4,000	4,000	6,200	55.00%
5100 Office Supplies	2,764	1,075	2,000	2,000	2,000	0.00%
5200 Uniforms	60	436	500	500	500	0.00%
5210 Departmental Supplies	1,065	71	-	-	-	
5420 Dues & Subscriptions	2,121	2,230	3,000	3,000	3,400	13.33%
Subtotal Operating	250,028	62,317	71,900	71,900	78,300	8.90%
<b>CAPITAL:</b>						
6400 Capital Equipment	-	1,161	7,500	7,500	-	-100.00%
Subtotal Capital Outlay	-	1,161	7,500	7,500	-	-100.00%

**CITY CLERK/COMMISSION (001.1300)**

<b>CODE ACCOUNT TITLE</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ADOPTED</b>	<b>FY 2015 REVISED</b>	<b>FY 2016 BUDGET</b>	<b>PERCENT CHANGE</b>
<b>DONATIONS:</b>						
8201 Seniors Club	1,700	1,700	1,700	1,700	1,700	0.00%
8222 Neighborly Care Network	-		1,000	1,000	1,000	0.00%
8340 Gulf Beaches Library	64,464	69,888	77,000	77,000	77,800	1.04%
Subtotal Donations	66,164	71,588	79,700	79,700	80,500	1.00%
<b>TOTAL CLERK/COMMISSION</b>	<b>\$438,405</b>	<b>\$259,376</b>	<b>\$354,000</b>	<b>\$355,500</b>	<b>\$348,300</b>	<b>-2.03%</b>

## CITY CLERK/COMMISSION (001.1300)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
1100	Salaries - Commission	34,300	Wages for Mayor and Commissioners
1200	Salaries & Wages	113,400	Wages for City Clerk and Administrative Support Specialist, including estimated funding for City Clerk's vacation hour payout
1400	Overtime	500	Overtime expenditures to film public meetings
2100	Social Security	11,300	FICA contributions at 7.65% of salary
2201	Retirement - FRS	5,500	City contribution to staff retirement
2203	ICMA 401(a) Plan	4,500	City contribution to Administrative Support Specialist retirement at 9% of salary
2300	Group Insurance	19,600	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	400	Worker's compensation insurance costs for two employees and the BOC
	Subtotal Personnel	189,500	
<b>OPERATING:</b>			
3100	Professional Services	30,000	Records retention services; Municode online ordinance program
3137	Legal Recording	1,500	Legal recording of liens and release of liens
3400	Other Contractual Services	6,500	Offsite records storage facility monthly fees
4000	Travel and Training	3,600	Travel and training for City Clerk to attend the Florida Association of City Clerks conference and related professional training
4010	Travel - Commission District #1	1,500	Available budget for City Commissioner, District 1
4020	Travel - Commission District #2	1,500	Available budget for City Commissioner, District 2
4030	Travel - Commission District #3	1,500	Available budget for City Commissioner, District 3
4040	Travel - Commission District #4	1,500	Available budget for City Commissioner, District 4
4050	Travel - Mayor	2,000	Available budget for Mayor
4200	Postage	500	Postage for miscellaneous correspondence
4640	Maintenance - Other Equipment	1,000	Repair and maintenance of digital equipment, microphones, speakers, etc. in Commission Chambers
4700	Print & Reproduction	1,100	Business cards and invitations
4800	Promotions & Pub Relations	3,000	Hosting professional association lunches and meetings (i.e. Suncoast League of Cities, BIG-C)
4802	Board Appreciation	1,000	Gift cards for City Hall volunteers and volunteer board members
4901	Legal Advertisements	10,000	Legal advertising expenses for various departments
4910	Election Expenses	6,200	Anticipated election expenses based on Pinellas County Supervisor of Elections cost estimate
5100	Office Supplies	2,000	Recurring office supply purchases
5200	Uniforms	500	City shirts for Mayor and Commissioners
5420	Dues & Subscriptions	3,400	City Commission memberships for various professional associations, including Florida League of Cities, Suncoast League of Cities, BIG-C, Florida Shore and Beach Preservation Association, etc.
	Subtotal Operating	78,300	
<b>DONATIONS:</b>			
8201	Seniors Club	1,700	Annual Madeira Beach Seniors Club donation
8222	Neighborly Care Network	1,000	Requested donation by City Commissioner
8340	Gulf Beaches Library	77,800	Per library FY 2016 budget submittal
	Subtotal Donations	80,500	
	<b>TOTAL CLERK/COMMISSION</b>	<b>\$348,300</b>	

## **CITY CLERK/COMMISSION**

### **POSITION COUNTS (FTE)**

	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
City Clerk	1	1	1	1
Administrative Support Specialist	0	0	1	1
Public Works Technician	0	0	1	0
Mayor	1	1	1	1
Commissioners	4	4	4	4
Total Funded Positions	6	6	8	7

### **FY 2016 POSITION CHANGES SUMMARY**

The custodial position intended for FY 2015 was never filled. The position has been eliminated for FY 2016.

## NON-DEPARTMENTAL

### SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
OPERATING	233,008	345,979	367,400	357,400	419,700
CAPITAL	406,284	6,488,118	2,940,200	8,703,723	466,000
DEBT SERVICE	-	91,807	351,800	351,800	-
OTHER	-	244,950	55,000	55,000	-
<b>TOTAL</b>	<b>\$639,292</b>	<b>\$7,170,854</b>	<b>\$3,714,400</b>	<b>\$9,467,923</b>	<b>\$885,700</b>
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$639,292	\$7,170,854	\$3,714,400	\$9,467,923	\$885,700

### MISSION

The non-departmental program includes all costs and activities not allocated to one specific department. Expenditures are managed by the Assistant City Manager, including: capital projects and any related debt expense; facility maintenance and insurance; utilities and IT/communication systems.

## NON-DEPARTMENTAL (001.1400)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>OPERATING:</b>							
3122	Computer Support	14,281	7,765	70,000	80,000	94,700	18.38%
3123	Website Services	-	11,255	7,500	7,500	7,500	0.00%
3400	Other Contractual Services	20,917	11,381	6,100	16,100	20,700	28.57%
3443	Telephone System Maintenance	180	-	-	-	-	
4100	Telephone	22,806	9,428	10,000	10,000	29,000	190.00%
4110	Cellular Telephone	-	99	200	200	400	100.00%
4200	Postage	-	99	-	-	-	
4300	Utilities	2,412	3,100	5,000	5,000	8,500	70.00%
4331	Electric - Building	26,781	29,999	33,000	33,000	36,000	9.09%
4340	Waste Disposal	2,500	2,600	2,700	2,700	2,500	-7.41%
4400	Rentals and Leases	11,425	11,454	10,000	10,000	11,500	15.00%
4500	General Insurance	98,734	124,086	138,200	108,200	132,200	22.18%
4610	Maintenance - Building	22,715	7,466	20,000	20,000	12,000	-40.00%
4640	Maintenance - Other Equipment	328	631	500	500	500	0.00%
4700	Print & Reproduction	2,387	4,001	3,000	3,000	4,000	33.33%
4800	Promotions & Pub Relations	37	67,164	-	-	-	
4801	Christmas Decorations	-	30,670	25,000	25,000	25,000	0.00%
4804	Fireworks	-	21,000	26,000	26,000	26,000	0.00%
5100	Office Supplies	4,586	539	5,000	5,000	9,000	80.00%
5210	Departmental Supplies	2,854	2,670	5,000	5,000	-	-100.00%
5420	Dues & Subscriptions	65	573	200	200	200	0.00%
	Subtotal Operating	233,008	345,979	367,400	357,400	419,700	17.43%
<b>CAPITAL:</b>							
6300	Capital Improvements	-	241,072	-	156,639	16,000	-89.79%
6318	City Centre	406,284	6,088,242	-	5,031,925	150,000	-97.02%
6319	Marina Dock Construction	-	425	-	349,574	300,000	-14.18%
6322	Transient Dock Construction	-	10,145	-	12,695	-	-100.00%
6323	Gulf Blvd. Improvements	-	147,110	2,940,200	3,152,890	-	-100.00%
6400	Capital Equipment	-	1,124	-	-	-	
	Subtotal Capital Outlay	406,284	6,488,118	2,940,200	8,703,723	466,000	-94.65%
<b>DEBT SERVICE:</b>							
7100	Debt Service - Principal	-	-	100,000	100,000	-	-100.00%
7200	Debt Service - Interest	-	91,807	251,800	251,800	-	-100.00%
	Subtotal Debt Service	-	91,807	351,800	351,800	-	-100.00%
<b>OTHER:</b>							
9999	Cost of Issuance	-	244,950	55,000	55,000	-	-100.00%
	Subtotal Other	-	244,950	55,000	55,000	-	-100.00%
	<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$639,292</b>	<b>\$7,170,854</b>	<b>\$3,714,400</b>	<b>\$9,467,923</b>	<b>\$885,700</b>	<b>-90.65%</b>



## NON-DEPARTMENTAL (001.1400)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>OPERATING:</b>			
			Turn-key IT services, including scheduled hardware replacement, service
3122	Computer Support	94,700	calls, software licenses, etc.
3123	Website Services	7,500	Website development and maintenance
3400	Other Contractual Services	20,700	City Hall facility contractual cleaning services and cleaning supplies
4100	Telephone	29,000	City hall communications services including internet and phone system
4110	Cellular Telephone	400	Cell phone service contract with Verizon Wireless (emergency phones)
4300	Utilities	8,500	Pinellas County water and reclaimed water services at municipal complex
4331	Electric - Building	36,000	Electrical service costs for municipal complex facilities
4340	Waste Disposal	2,500	Sanitation Fund billing to General Fund for waste disposal services
			Leasing fees for citywide office equipment, including copiers and postage
4400	Rentals and Leases	11,500	machine
4500	General Insurance	132,200	Insurance premiums based on quoted estimates. Includes property, flood, general liability, crime and public officials liability coverage.
			Annual air conditioning service contract; estimated window cleaning and
4610	Maintenance - Building	12,000	maintenance service
4640	Maintenance - Other Equipment	500	Miscellaneous small office equipment maintenance
4700	Print & Reproduction	4,000	General citywide printed supplies including letterhead and envelopes
4801	Christmas Decorations	25,000	Annual citywide Christmas ornaments and displays
4804	Fireworks	26,000	Fireworks and barge rental for City's July 4th event
5100	Office Supplies	9,000	Recurring supplies such as mail machine supplies, copy paper, etc.
5420	Dues & Subscriptions	200	Website renewal and Sam's Club membership fee
	Subtotal Operating	<u>419,700</u>	
<b>CAPITAL:</b>			
6300	Capital Improvements	16,000	Facility keying project (\$6,000); gym equipment (\$10,000)
			Ongoing municipal campus capital outlay, including design and permitting of
6318	City Centre	150,000	municipal dock and fishing pier installation
6319	Marina Dock Construction	300,000	Marina "A" dock construction
	Subtotal Capital Outlay	<u>466,000</u>	
<b>TOTAL NON-DEPARTMENTAL</b>		<b>\$885,700</b>	

# PUBLIC WORKS

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
PERSONNEL	34,442	52,833	63,000	63,000	67,200
OPERATING	294,927	231,221	248,800	248,800	143,500
CAPITAL	10,149	5,325	-	-	144,000
<b>TOTAL</b>	<b>\$339,518</b>	<b>\$289,380</b>	<b>\$311,800</b>	<b>\$311,800</b>	<b>\$354,700</b>
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$339,518	\$289,380	\$311,800	\$311,800	\$354,700

## MISSION

The Public Works Department includes administrative support for the development, operation, maintenance and engineering of streets, beaches, parks, drainage systems and refuse disposal. Field personnel in various departments managed by Public Works administrative staff are responsible for the construction, maintenance and repair of streets, sidewalks, docks and signs. Public Works activities are intended to ensure the health, safety and welfare of the community.

## PUBLIC WORKS (001.3000)

CODE ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>						
1200 Salaries & Wages	30,150	44,039	50,000	50,000	51,400	2.80%
1400 Overtime	-	120	-	-	-	
2100 Social Security	1,992	3,324	3,900	3,900	4,000	2.56%
2203 ICMA 401(a) Plan	747	1,497	2,500	2,500	2,300	-8.00%
2300 Group Insurance	600	2,311	3,600	3,600	7,100	97.22%
2400 Worker's Compensation	953	1,542	3,000	3,000	2,400	-20.00%
Subtotal Personnel	34,442	52,833	63,000	63,000	67,200	6.67%
<b>OPERATING:</b>						
3400 Other Contractual Services	-	1,996	-	-	-	
4000 Travel and Training	-	691	1,500	1,500	1,500	0.00%
4110 Cellular Telephone	654	39	-	-	100	
4200 Postage	26	16	-	-	-	
4331 Electric - Building	1,806	-	-	-	-	
4336 Electric - Street Lights	91,839	87,312	95,000	95,000	-	-100.00%
4337 Electric - Traffic Signals	4,119	4,244	6,000	6,000	-	-100.00%
4340 Waste Disposal	3,300	-	-	-	-	
4400 Rentals and Leases	7,287	9,342	11,500	11,500	12,700	10.43%
4500 General Insurance	39,723	37,132	44,200	44,200	37,300	-15.61%
4600 Maintenance - Auto Equipment	2,004	910	3,000	3,000	3,000	0.00%
4610 Maintenance - Building	21,952	4,779	-	-	-	
4640 Maintenance - Other Equipment	9,608	3,307	6,000	6,000	7,500	25.00%
4650 Maintenance - Streets	1,120	24,784	15,000	15,000	15,000	0.00%
4670 Maintenance - Signs & Signals	40,186	37,533	42,500	42,500	45,000	5.88%
4680 Maintenance - Tires	2,679	577	1,600	1,600	-	-100.00%
4801 Christmas Decorations	24,931	-	-	-	-	
4804 Fireworks	26,000	-	-	-	-	
5100 Office Supplies	138	-	-	-	-	
5200 Uniforms	493	40	-	-	-	
5210 Departmental Supplies	6,614	4,804	6,000	6,000	6,000	0.00%
5217 Flag Supplies	1,378	3,831	3,200	3,200	4,000	25.00%
5220 Gasoline & Oil	8,280	7,903	12,500	12,500	10,600	-15.20%
5230 Tools	569	1,982	800	800	800	0.00%
5420 Dues & Subscriptions	221	-	-	-	-	
Subtotal Operating	294,927	231,221	248,800	248,800	143,500	-42.32%
<b>CAPITAL:</b>						
6400 Capital Equipment	10,149	5,325	-	-	144,000	
Subtotal Capital Outlay	10,149	5,325	-	-	144,000	
<b>TOTAL PUBLIC WORKS</b>	<b>\$339,518</b>	<b>\$289,380</b>	<b>\$311,800</b>	<b>\$311,800</b>	<b>\$354,700</b>	<b>13.76%</b>

## PUBLIC WORKS (001.3000)

CODE ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>		
		Wages to support allocation of Public Works Director and Administrative Assistant positions (20% each) and part-time Mechanic, including estimated
1200 Salaries & Wages	51,400	funding for department director's vacation hour payout
2100 Social Security	4,000	FICA contributions at 7.65% of salary
2203 ICMA 401(a) Plan	2,300	City contribution to full-time staff retirement at 9% of salary
2300 Group Insurance	7,100	Medical, dental, life and long-term disability coverage
2400 Worker's Compensation	2,400	Allocation of worker's compensation insurance costs for three employees
Subtotal Personnel	<u>67,200</u>	
<b>OPERATING:</b>		
		American Public Works Association (APWA) Conference for Public Works
4000 Travel and Training	1,500	Director
4110 Cellular Telephone	100	Cell phone service contract with Verizon Wireless
4400 Rentals and Leases	12,700	Public works storage facility rental, including planned increase per contract
		Insurance premiums based on quoted estimates. Includes property and environmental liability coverage. Also includes auto liability and physical
4500 General Insurance	37,300	damage coverage for Public Works vehicles.
4600 Maintenance - Auto Equipment	3,000	Auto maintenance on Public Works vehicles
4640 Maintenance - Other Equipment	7,500	Maintenance of tractors and small equipment
4650 Maintenance - Streets	15,000	Patching of roadways and repair of sidewalks
4670 Maintenance - Signs & Signals	45,000	Interlocal agreement for traffic signal maintenance with Pinellas County and other street/informational signs as needed
5210 Departmental Supplies	6,000	Small parts or operating equipment as needed by the Mechanic
5217 Flag Supplies	4,000	Supplies for flag displays, special event banners, city signs, etc.
5220 Gasoline & Oil	10,600	Fuel expenditures for Public Works vehicles
5230 Tools	800	Hand tools as needed by the Mechanic
Subtotal Operating	<u>143,500</u>	
<b>CAPITAL:</b>		
		Replacement of vehicles no. 39 (\$84,000); no. 43 (\$15,000), and no. 44
6400 Capital Equipment	144,000	(\$45,000)
Subtotal Capital Outlay	<u>144,000</u>	
<b>TOTAL PUBLIC WORKS</b>	<b>\$354,700</b>	

# PUBLIC WORKS

## POSITION COUNTS (FTE)

	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
Public Works Director	0.1	0.1	0.2	0.2
Lead Mechanic	0.3	0.3	0.3	0.3
Administrative Assistant	0	0.1	0.2	0.2
Total Funded Positions	0.4	0.5	0.7	0.7

# FIRE / EMERGENCY MEDICAL SERVICES

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<b><u>EXPENDITURES:</u></b>					
PERSONNEL	1,057,487	1,069,318	1,233,500	1,233,500	1,250,400
OPERATING	122,603	120,479	145,900	145,900	151,300
CAPITAL	113,128	28,449	47,500	48,000	9,000
<b>TOTAL</b>	<b>\$1,293,218</b>	<b>\$1,218,246</b>	<b>\$1,426,900</b>	<b>\$1,427,400</b>	<b>\$1,410,700</b>
<b><u>FUNDING SOURCE:</u></b>					
GENERAL FUND	\$1,293,218	\$1,218,246	\$1,426,900	\$1,427,400	\$1,410,700

## MISSION

Under the direction of the Fire Chief, the Madeira Beach Fire Department is committed to providing high-quality responsive services promoting the health, safety and welfare of all who reside, work or visit within the City's service area. The Fire/EMS department strives to reduce the loss of life and property, through emergency medical services, education, fire prevention, marine operations and suppression. The Fire Chief reports to the City Manager.

## SERVICES

***EDUCATION.*** The Fire Department holds classes and provides lectures to the public concerning fire prevention and disaster/hurricane planning. An emphasis is placed on educating school age children about Fire Prevention.

***EMERGENCY MANAGEMENT.*** The Fire Department has the responsibility of preparing, publishing and updating the City's Emergency Management Plan. This includes all City departments and the four phases of Emergency Management: Preparation, Response, Recovery and Mitigation. In addition, this program coordinates the evacuation of all citizens, especially those with special needs.

***FIRE PREVENTION/SUPPRESSION.*** In FY 2014, the Fire/EMS Department responded to a total of 1,875 calls. Of these calls, 410 were related to structure/vehicle fires or other non-medical emergencies.

***EMERGENCY MEDICAL SERVICE.*** In FY 2014, The Fire/EMS Department answered 1,377 emergency medical calls.

## FIRE/EMS (001.4000)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	658,383	656,471	753,000	753,000	765,500	1.66%
1400	Overtime	106,185	89,531	100,000	100,000	100,000	0.00%
2100	Social Security	58,107	55,539	57,700	57,700	58,600	1.56%
2201	FRS - Regular Class	1,943	-	-	-	-	
2202	FRS - Special Risk	93,559	112,427	148,000	148,000	135,000	-8.78%
2203	ICMA 401(a) Plan	5,262	8,856	3,300	3,300	11,800	257.58%
2300	Group Insurance	103,038	110,845	121,500	121,500	138,100	13.66%
2400	Worker's Compensation	27,160	35,649	50,000	50,000	41,400	-17.20%
2500	Unemployment Compensation	3,850	-	-	-	-	
	Subtotal Personnel	1,057,487	1,069,318	1,233,500	1,233,500	1,250,400	1.37%
<b>OPERATING:</b>							
3100	Professional Services	91	-	-	-	-	
3135	Employee Physicals	6,149	6,122	10,000	10,000	9,000	-10.00%
3200	Accounting and Auditing	1,800	1,800	2,500	2,500	2,500	0.00%
3400	Contractual Services	5,347	6,429	6,100	6,100	15,900	160.66%
4000	Travel and Training	6,155	8,823	8,000	8,000	9,000	12.50%
4100	Telephone	3,473	3,600	4,000	4,000	3,000	-25.00%
4110	Cellular Telephone	816	691	800	800	400	-50.00%
4200	Postage	198	252	300	300	300	0.00%
4340	Waste Disposal	-	-	-	-	2,500	
4500	General Insurance	17,081	17,382	16,600	16,600	17,200	3.61%
4515	AD&D Insurance	793	-	900	900	900	0.00%
4600	Maintenance - Auto Equipment	20,337	11,902	20,000	20,000	25,000	25.00%
4610	Maintenance - Building	4,543	1,059	4,000	4,000	11,000	175.00%
4640	Maintenance - Other Equipment	6,719	7,165	4,600	4,600	5,000	8.70%
4680	Maintenance - Tires	4,903	1,341	2,000	2,000	-	-100.00%
4691	Maintenance - Radio Equipment	4,153	3,927	14,200	14,200	8,500	-40.14%
4700	Print & Reproduction	620	308	500	500	500	0.00%
4800	Promotions & Public Relations	2,361	755	2,000	2,000	1,500	-25.00%
4920	Licenses & Permits	2,270	-	3,000	3,000	500	-83.33%
5100	Office Supplies	1,903	1,912	2,000	2,000	2,000	0.00%
5200	Uniforms	10,808	20,822	14,000	14,000	6,000	-57.14%
5210	Departmental Supplies	5,364	8,177	7,500	7,500	8,500	13.33%
5220	Gasoline & Oil	13,988	14,832	16,500	16,500	15,200	-7.88%
5230	Tools	555	785	4,000	4,000	4,000	0.00%
5250	Other Medical Supplies	276	-	400	400	400	0.00%
5420	Dues & Subscriptions	1,900	2,394	2,000	2,000	2,500	25.00%
	Subtotal Operating	122,603	120,479	145,900	145,900	151,300	3.70%
<b>CAPITAL:</b>							
6400	Capital Equipment	113,128	28,449	47,500	48,000	9,000	-81.25%
	Subtotal Capital Outlay	113,128	28,449	47,500	48,000	9,000	-81.25%
	<b>TOTAL FIRE/EMS</b>	<b>\$1,293,218</b>	<b>\$1,218,246</b>	<b>\$1,426,900</b>	<b>\$1,427,400</b>	<b>\$1,410,700</b>	<b>-1.17%</b>

## FIRE/EMS (001.4000)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
1200	Salaries & Wages	765,500	Wages for the Fire/EMS Department staff, including estimated funding for department director's vacation hour payout
1400	Overtime	100,000	Estimated overtime expenditures required to maintain appropriate staffing levels
2100	Social Security	58,600	FICA contributions at 7.65% of salary
2202	FRS - Special Risk	135,000	FRS retirement contributions for the Fire Chief and Firefighters
2203	ICMA 401(a) Plan	11,800	City contribution to Administrative Assistant retirement at 9% of salary
2300	Group Insurance	138,100	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	41,400	Worker's compensation insurance costs for Fire/EMS Department staff
	Subtotal Personnel	<u>1,250,400</u>	
<b>OPERATING:</b>			
3135	Employee Physicals	9,000	Annual physical exams for Fire Chief and Firefighters
3200	Accounting and Auditing	2,500	Annual EMS Audit as required by Pinellas County
3400	Contractual Services	15,900	Cleaning and janitorial services contract; fire software; taxi service for paramedics returning from hospital
4000	Travel and Training	9,000	Training required to maintain medical certifications
4100	Telephone	3,000	Fire Department's telephone and wireless internet service
4110	Cellular Telephone	400	Cell phone service contract with Verizon Wireless
4200	Postage	300	Postage for miscellaneous correspondence
4340	Waste Disposal	2,500	Sanitation Fund billing to General Fund for waste disposal services
4500	General Insurance	17,200	Auto liability and physical damage insurance for Fire/EMS Department apparatus and vehicles, based on quoted increase estimate
4515	AD&D Insurance	900	Accidental death and dismemberment insurance coverage for Firefighters, based on quoted estimate
4600	Maintenance - Auto Equipment	25,000	Preventive maintenance and repairs on Fire/EMS Department apparatus and vehicles
4610	Maintenance - Building	11,000	Air conditioning and window cleaning services
4640	Maintenance - Other Equipment	5,000	Air tank maintenance; certified bunker gear repairs; annual pump testing; miscellaneous office/departmental supply repairs; siren testing
4691	Maintenance - Radio Equipment	8,500	Annual maintenance contract and radio/headset equipment repairs as needed
4700	Print & Reproduction	500	Printing training manuals, emergency plan, annual service report
4800	Promotions & Public Relations	1,500	Public education materials and teaching supplies
4920	Licenses & Permits	500	Federal and state licensing requirements and re-certifications
5100	Office Supplies	2,000	Miscellaneous recurring office supplies
5200	Uniforms	6,000	Uniforms, shoes, bunker gear, helmets, boots, safety equipment and rain gear
5210	Departmental Supplies	8,500	Daily supplies as necessary to operate the Fire Station on a 24-hour basis
5220	Gasoline & Oil	15,200	Fuel used in the operation of Fire/EMS Department apparatus and vehicles
5230	Tools	4,000	Acquisition or replacement of firefighting tools as needed
5250	Other Medical Supplies	400	Batteries for AEDs and medical equipment
5420	Dues & Subscriptions	2,500	Memberships to various organizations including Fire Chief's Associations, National Fire Protection Association, Pinellas Advanced Life Support
	Subtotal Operating	<u>151,300</u>	



**FIRE/EMS (001.4000)**

<b>CODE</b>	<b>ACCOUNT TITLE</b>	<b>FY 2016 BUDGET</b>	<b>DESCRIPTION</b>
	<b>CAPITAL:</b>		
6400	Capital Equipment	<u>9,000</u>	Bunker gear acquisition and replacement
	Subtotal Capital Outlay	<u>9,000</u>	
	<b>TOTAL FIRE/EMS</b>	<b>\$1,410,700</b>	

# FIRE/EMS

## POSITION COUNTS (FTE)

	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Fire Chief	1	1	1	1
Fire Lieutenant	3	3	3	3
Firefighter	9	9	9	9
Administrative Assistant	1	1	1	1
Total Funded Positions	14	14	14	14

# LAW ENFORCEMENT

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
OPERATING	1,116,641	1,141,076	1,172,100	1,205,100	1,294,800
CAPITAL	1,808	-	-	-	-
<b>TOTAL</b>	<b>\$1,118,449</b>	<b>\$1,141,076</b>	<b>\$1,172,100</b>	<b>\$1,205,100</b>	<b>\$1,294,800</b>
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$1,118,449	\$1,141,076	\$1,172,100	\$1,205,100	\$1,294,800

## MISSION

The City of Madeira Beach contracts with the Pinellas County Sheriff's Office (PCSO) for law enforcement within the City.

## SERVICES

**COMMUNITY POLICING.** The City has a full-time community policing deputy permanently assigned to Madeira Beach to address neighborhood crime issues.

**COMPLIANCE.** The budget includes two (2) full-time PCSO deputies permanently assigned to Madeira Beach to enforce ordinances; particularly, code enforcement and rental inspections.

## LAW ENFORCEMENT (001.4010)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>OPERATING:</b>							
3131	Law Enforcement Services	1,115,641	1,141,076	1,171,100	1,204,100	1,293,800	7.45%
3410	County Services	1,000	-	1,000	1,000	1,000	0.00%
	Subtotal Operating	1,116,641	1,141,076	1,172,100	1,205,100	1,294,800	7.44%
<b>CAPITAL:</b>							
6400	Capital Equipment	1,808	-	-	-	-	
	Subtotal Capital Outlay	1,808	-	-	-	-	
	<b>TOTAL LAW ENFORCEMENT</b>	<b>1,118,449</b>	<b>\$1,141,076</b>	<b>\$1,172,100</b>	<b>\$1,205,100</b>	<b>\$1,294,800</b>	<b>7.44%</b>

**LAW ENFORCEMENT (001.4010)**

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>OPERATING:</b>			
			Pinellas County Sheriff's Office contract, including three Community Policing
3131	Law Enforcement Services	1,293,800	Deputies
3410	County Services	1,000	County's ordinance enforcement fee; \$10 per violation
	Subtotal Operating	<u>1,294,800</u>	
<b>TOTAL LAW ENFORCEMENT</b>		<b>\$1,294,800</b>	

# PARKS

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
PERSONNEL	180,780	-	-	-	-
OPERATING	197,537	202,777	202,500	202,500	224,400
CAPITAL	63,483	24,827	62,500	323,333	100,000
<b>TOTAL</b>	<b>\$441,800</b>	<b>\$227,604</b>	<b>\$265,000</b>	<b>\$525,833</b>	<b>\$324,400</b>
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$441,800	\$227,604	\$265,000	\$525,833	\$324,400

## MISSION

The Parks Department is responsible for the maintenance and repair of parks and public beach lands, including the setting and maintenance of swimming and boating buoys along the Gulf of Mexico. The activities of the division are intended to ensure the health, safety and welfare of the community.

## PARKS (001.4900)

CODE ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>						
1200 Salaries & Wages	127,471	-	-	-	-	
1400 Overtime	2,596	-	-	-	-	
2100 Social Security	9,259	-	-	-	-	
2201 Retirement - FRS	4,152	-	-	-	-	
2203 ICMA 401(a) Plan	4,565	-	-	-	-	
2300 Group Insurance	26,924	-	-	-	-	
2400 Worker's Compensation	5,813	-	-	-	-	
Subtotal Personnel	180,780	-	-	-	-	
<b>OPERATING:</b>						
3400 Contractual Services	18,193	81,537	84,000	84,000	91,500	8.93%
3405 Temporary Contractual Service	21,801	-	-	-	-	
3412 Contractual Services - Archibald	-	413	-	-	-	
3414 Contractual Services - Causeway Park	7,275	5,666	3,500	3,500	12,100	245.71%
3415 Contractual Services - John's Pass Park	11,782	5,666	3,500	3,500	12,100	245.71%
4000 Travel and Training	443	271	-	-	-	
4110 Cellular Telephone	1,065	1,092	1,200	1,200	1,200	0.00%
4311 Water Service - Medians	5,244	3,374	5,500	5,500	5,500	0.00%
4312 Water Service - Parks	8,917	14,589	6,900	6,900	26,200	279.71%
4314 Water Service - Buildings	3,062	2,384	1,600	1,600	-	-100.00%
4332 Electric - Sprinklers	3,560	3,828	4,000	4,000	4,100	2.50%
4339 Electric - Park Restrooms	1,537	1,250	1,100	1,100	2,600	136.36%
4340 Waste Disposal	43,600	43,600	43,600	43,600	13,200	-69.72%
4500 General Insurance	9,927	9,861	11,100	11,100	9,500	-14.41%
4600 Maintenance - Auto Equipment	751	913	1,500	1,500	1,800	20.00%
4612 Maintenance - Building (Archibald Park)	20,335	75	-	-	-	
4613 Maintenance - Building (John's Pass Park)	978	480	1,000	1,000	12,000	1100.00%
4620 Maintenance - Grounds/Parks (Pocket Parks)	19,088	8,912	7,000	9,500	8,000	-15.79%
4622 Maintenance - Grounds/Parks (Causeway)	1,386	385	4,000	4,000	12,000	200.00%
4630 Maintenance - Grounds/Parks (J.P. Park)	126	-	4,000	4,000	5,000	25.00%
4640 Maintenance - Other Equipment	1,988	8,830	8,000	5,500	1,000	-81.82%
4660 Maintenance - Seawalls	7,240	2,800	3,000	3,000	-	-100.00%
4680 Maintenance - Tires	-	298	-	-	-	
5100 Office Supplies	29	-	-	-	-	
5200 Uniforms	1,145	468	-	-	-	
5210 Departmental Supplies	886	317	1,000	1,000	1,000	0.00%
5220 Gasoline & Oil	6,562	5,358	7,000	7,000	5,600	-20.00%
5230 Tools	219	11	-	-	-	
5420 Dues & Subscriptions	398	399	-	-	-	
Subtotal Operating	197,537	202,777	202,500	202,500	224,400	10.81%
<b>CAPITAL:</b>						
6300 Capital Improvements	6,400	-	25,000	285,833	100,000	
6400 Capital Equipment	-	9,995	37,500	37,500	-	166.67%
6911 9/11 Memorial	57,083	14,832	-	-	-	
Subtotal Capital Outlay	63,483	24,827	62,500	323,333	100,000	-69.07%
<b>TOTAL PARKS</b>	<b>\$441,800</b>	<b>\$227,604</b>	<b>\$265,000</b>	<b>\$525,833</b>	<b>\$324,400</b>	<b>-38.31%</b>

## PARKS (001.4900)

CODE ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>OPERATING:</b>		
3400 Contractual Services	91,500	Contractual services to provide City's primary landscaping care
3414 Contractual Services - Causeway Park	12,100	Cleaning and janitorial services contract
3415 Contractual Services - John's Pass Park	12,100	Cleaning and janitorial services contract
4110 Cellular Telephone	1,200	Cell phone service contract with Verizon Wireless
4311 Water Service - Medians	5,500	Water service on the City's landscaped medians
4312 Water Service - Parks	26,200	Water service to all City parks, street end pocket parks, beach accesses, ball fields, etc.
4332 Electric - Sprinklers	4,100	Electrical service for sprinklers located throughout the city
4339 Electric - Park Restrooms	2,600	Electrical service at John's Pass Park restrooms
4340 Waste Disposal	13,200	Sanitation Fund billing to General Fund for waste disposal services
4500 General Insurance	9,500	Estimated park property insurance premium, including the 9/11 Memorial, based on quoted estimate. Also includes auto liability and physical damage policy for parks vehicles.
4600 Maintenance - Auto Equipment	1,800	Auto maintenance as necessary for parks vehicles
4613 Maintenance - Building (John's Pass Park)	12,000	Repairs and upkeep to restroom and facilities at John's Pass Park
4620 Maintenance - Grounds/Parks (Pocket Parks)	8,000	Beautification and landscaping of parks and green spaces throughout the City
4622 Maintenance - Grounds/Parks (Causeway)	12,000	Landscaping and maintenance at Causeway Park, including 9/11 Memorial
4630 Maintenance - Grounds/Parks (J.P. Park)	5,000	Landscaping and maintenance at John's Pass Park
4640 Maintenance - Other Equipment	1,000	Maintenance of sprinkler systems, tractors, mowers, edgers, blowers, etc.
5210 Departmental Supplies	1,000	Miscellaneous supplies required to manage parks: keys, safety fence, gas cans, small parts, etc.
5220 Gasoline & Oil	5,600	Fuel expenditures for parks vehicles and equipment
Subtotal Operating	<u>224,400</u>	
<b>CAPITAL:</b>		
6300 Capital Improvements	100,000	Citywide park beautification
Subtotal Capital Outlay	<u>100,000</u>	
<b>TOTAL PARKS</b>	<b>\$324,400</b>	



# PARKS

## POSITION COUNTS (FTE)

	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
Central Services Director	0.1	0	0	0
Parks Supervisor	1	0	0	0
Grounds Maintenance Worker	4	0	0	0
Grounds Maintenance Worker (Part-time)	0.4	0	0	0
Total Funded Positions	5.5	0	0	0

# RECREATION

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
PERSONNEL	183,306	299,998	366,600	366,600	365,800
OPERATING	169,027	159,429	289,900	289,900	364,900
CAPITAL	-	5,572	15,000	65,000	73,000
<b>TOTAL</b>	<b>\$352,333</b>	<b>\$464,999</b>	<b>\$671,500</b>	<b>\$721,500</b>	<b>\$803,700</b>
<u>FUNDING SOURCE:</u>					
GENERAL FUND	\$352,333	\$464,999	\$671,500	\$721,500	\$803,700

## MISSION

The leisure services provided to the community through the Recreation Department are intended to enhance the quality of life for citizens and visitors. The City of Madeira Beach provides multiple programs for adults and children. The Recreation Department is managed by the Parks and Recreation Director.

## MAJOR INITIATIVES

The City has overhauled its Recreation services by reconstructing the Recreation Center and improving various amenities located throughout the municipal complex, including baseball/softball fields, basketball courts, tennis courts and walking trails. It is anticipated that such efforts will help facilitate tourism and visitor activity in Madeira Beach, while offering convenient, high-level services to full-time residents. New programming will take effect in FY 2016 to that end, which is reflected in the Recreation Department budget.

## RECREATION (001.5000)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	143,349	238,184	281,800	281,800	278,800	-1.06%
1400	Overtime	2,945	3,567	4,000	4,000	3,000	-25.00%
2100	Social Security	10,902	18,443	21,600	21,600	21,400	-0.93%
2201	Retirement - FRS	1,583	2,647	-	-	-	
2203	ICMA 401(a) Plan	4,186	12,277	18,100	18,100	17,500	-3.31%
2300	Group Insurance	15,766	20,424	35,400	35,400	39,100	10.45%
2400	Worker's Compensation	3,907	4,456	5,700	5,700	6,000	5.26%
2500	Unemployment Compensation	668	-	-	-	-	
	Subtotal Personnel	183,306	299,998	366,600	366,600	365,800	-0.22%
<b>OPERATING:</b>							
3117	Umpires & Officials	20,240	15,376	34,000	34,000	30,200	-11.18%
3121	Computer Software Support	-	-	-	-	2,100	
3400	Contractual Services	16,812	12,935	39,100	39,100	35,700	-8.70%
3401	Scorekeepers	7,211	8,467	10,000	10,000	10,000	0.00%
3402	Instructors	-	-	-	-	25,000	
3405	Temporary Services	-	-	-	-	10,000	
4000	Travel and Training	355	2,007	500	500	6,000	1100.00%
4100	Telephone	1,667	2,731	2,900	2,900	5,500	89.66%
4110	Cellular Telephone	426	334	500	500	500	0.00%
4200	Postage	8	22	100	100	500	400.00%
4331	Electric - Buildings	7,053	4,474	7,200	7,200	9,600	33.33%
4333	Electric - Ball Fields	11,427	8,116	16,500	16,500	19,100	15.76%
4340	Waste Disposal	4,800	4,800	4,800	4,800	5,900	22.92%
4400	Rentals and Leases	500	1,617	14,000	14,000	2,400	-82.86%
4500	General Insurance	34,387	32,914	41,800	41,800	32,000	-23.44%
4600	Maintenance - Auto Equipment	1,262	1,047	1,500	1,500	1,500	0.00%
4610	Maintenance - Building	6,093	3,125	6,000	6,000	10,000	66.67%
4620	Maintenance - Grounds & Parks	7,608	5,640	20,000	20,000	20,300	1.50%
4640	Maintenance - Other Equipment	4,629	1,270	4,000	4,000	1,500	-62.50%
4680	Maintenance - Tires	463	114	-	-	-	
4700	Print & Reproduction	65	975	5,000	5,000	5,000	0.00%
4800	Promotions & Public Relations	987	568	5,000	5,000	55,000	1000.00%
4920	Licenses & Permits	370	533	500	500	500	0.00%
5100	Office Supplies	555	806	100	100	3,000	2900.00%
5101	Athletic Programming	-	-	-	-	5,500	
5200	Uniforms	438	31	2,000	2,000	3,500	75.00%
5210	Departmental Supplies	13,448	17,461	30,000	30,000	25,400	-15.33%
5212	After School Program	8,256	10,536	15,000	15,000	15,000	0.00%
5218	Summer Program	16,104	18,889	25,000	25,000	20,000	-20.00%
5220	Gasoline & Oil	3,767	4,613	4,000	4,000	3,800	-5.00%
5230	Tools	66	-	-	-	-	
5420	Dues & Subscriptions	30	30	400	400	400	0.00%
	Subtotal Operating	169,027	159,429	289,900	289,900	364,900	25.87%

**RECREATION (001.5000)**

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>CAPITAL:</b>							
6300	Capital Improvements	-	-	-	1,895	2,500	31.93%
6400	Capital Equipment	-	5,572	15,000	63,105	70,500	11.72%
	Subtotal Capital Outlay	-	5,572	15,000	65,000	73,000	12.31%
	<b>TOTAL RECREATION</b>	<b>\$352,333</b>	<b>\$464,999</b>	<b>\$671,500</b>	<b>\$721,500</b>	<b>\$803,700</b>	<b>11.39%</b>

## RECREATION (001.5000)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
			Wages for Recreation Center staff, including estimated funding for
1200	Salaries & Wages	278,800	department director's vacation hour payout
1400	Overtime	3,000	Estimated overtime expenditures, primarily related to special event activity
2100	Social Security	21,400	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	17,500	City contribution to full-time staff retirement at 9% of salary
2300	Group Insurance	39,100	Medical, dental, life and long-term disability coverage for full-time staff
2400	Worker's Compensation	6,000	Worker's compensation insurance costs for recreation staff
	Subtotal Personnel	365,800	
<b>OPERATING:</b>			
			Officiating expenditures, which correspond to revenue-generating programs
3117	Umpires & Officials	30,200	such as tournaments, league play, etc.
3121	Computer Software Support	2,100	Munis billing and customer database software support contract
3400	Other Contractual Services	35,700	Cleaning and janitorial services contract and related supplies
			Scorekeeping expenditures, which correspond to revenue-generating
3401	Scorekeepers	10,000	programs such as tournaments, league play, etc.
3402	Instructors	25,000	Fitness class (i.e. yoga, Zumba, etc.) independent contractor expenditures
3405	Temporary Contractual Services	10,000	Call-in labor as necessary for special events, weekend tournaments, etc.
4000	Travel and Training	6,000	Registration/reimbursement expenditures for staff development
4100	Telephone	5,500	Phone and internet service at the recreation facility
4110	Cellular Telephone	500	Cell phone service contract with Verizon Wireless
4200	Postage	500	Postage for miscellaneous correspondence
4331	Electric - Buildings	9,600	Electrical service at recreation facility
4333	Electric - Ball Fields	19,100	Electrical service for baseball/softball fields and lighting
4340	Waste Disposal	5,900	Sanitation Fund billing to General Fund for waste disposal services
4400	Rentals and Leases	2,400	Portable restrooms for league play, special events, tournaments, etc.
			Insurance premiums based on quoted estimates. Includes property, flood,
4500	General Insurance	32,000	auto liability and physical damage policies.
4600	Maintenance - Auto Equipment	1,500	Maintenance as necessary for recreation vehicles and bus
4610	Maintenance - Building	10,000	Air conditioning and window cleaning services
			General maintenance and upkeep of recreation complex grounds, including
4620	Maintenance - Grounds & Parks	20,300	fences, seawalls, docks, clay, baseball fields, sprinkler systems, etc.
4640	Maintenance - Other Equipment	1,500	Lawn tools and tractor maintenance as necessary
4700	Print & Reproduction	5,000	Advertisements, flyers, etc. to help increase tournament and league play
			Community outreach, sponsorships, promotions etc. to help increase
4800	Promotions & Public Relations	55,000	tournament and league play
4920	Licenses & Permits	500	Pinellas County Health Department and License Board fees
5100	Office Supplies	3,000	Miscellaneous office supplies as needed
5101	Athletic Programming	5,500	Sports field supplies and equipment
5200	Uniforms	3,500	Staff uniforms, work shirts, etc.
5210	Departmental Supplies	25,400	Special event expenditures, trophies, awards, sports equipment, etc.
			Full-week holiday camps and after-school program supplies including
5212	After School Program	15,000	games, arts and crafts, snacks, etc.
5218	Summer Program	20,000	Field trip expenditures and summer camp supplies
5220	Gasoline & Oil	3,800	Fuel expenditures for recreation vehicles
5420	Dues & Subscriptions	400	Florida Recreation and Park Association membership
	Subtotal Operating	364,900	

## RECREATION (001.5000)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>CAPITAL:</b>			
6300	Capital Improvement	2,500	Rec Center entrance façade improvements
6400	Capital Equipment	70,500	Passenger van acquisition (\$35,000); portable generator (\$2,500); tennis court wind screen (\$1,000); golf cart (\$6,000); soccer goals (\$2,000); ice machines (\$7,500); special event tents (\$4,500); field tarp (\$2,000)
	Subtotal Capital Outlay	<u>73,000</u>	
	<b>TOTAL RECREATION</b>	<b>\$803,700</b>	

# RECREATION

## POSITION COUNTS (FTE)

	FY 2013	FY 2014	FY 2015	FY 2016
Parks and Recreation Director	0	0	1	1
Leisure Services Director	0	0	1	0
Central Services Director	0.1	0.1	0	0
Administrative Assistant	0	0.1	0	0
Recreation Supervisor	1	1	1	0
Recreation Coordinator	1	1	1	0
Grounds Maintenance Worker	1	0	0	0
Building Maintenance (Part-time)	0.5	0.7	0.5	0
Grounds Maint. Worker (Part-time)	0.5	0.7	0	0
Recreation Leader III	0	0	0	3
Recreation Leader II	0	0	2.1	1
Recreation Leader (Part-time)	2.05	2.1	0	0
Recreation Leader I	0	0	1.5	2.75
Recreation Aide (Part-time seasonal)	1.54	1.5	0	0
<b>Total Funded Positions</b>	<b>7.69</b>	<b>7.2</b>	<b>8.1</b>	<b>7.75</b>

## FY 2016 POSITION CHANGES SUMMARY

The FY 2016 budget reflects the impact of the employee buyout program, which went into effect during the prior year. The Recreation Department has been restructured to include a Director, three (3) full-time positions, and 3.75 full-time equivalent seasonal and part-time Recreation Leader positions to fill specific programmatic needs.

# PARKING ENFORCEMENT

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
PERSONNEL	64,984	81,009	114,200	114,200	108,600
OPERATING	140,109	171,345	176,700	176,700	152,200
CAPITAL	215,712	-	27,500	-	7,500
<b>TOTAL</b>	<b>\$420,805</b>	<b>\$252,354</b>	<b>\$318,400</b>	<b>\$290,900</b>	<b>\$268,300</b>
<u>FUNDING SOURCE:</u>					
PARKING FUND	\$420,805	\$252,354	-	-	-
GENERAL FUND	-	-	\$318,400	\$290,900	\$268,300

## MISSION

Parking personnel, managed by the Assistant City Manager, maintain pay stations and enforce parking activity throughout the City. The mission is to ensure compliance with City ordinances and to help provide safety and mobility throughout the City's parking lots, which are often heavily congested. Parking was previously operated as an enterprise fund prior to FY 2014. Budget information on the retired fund can be found in the supplemental section of this document.



## PARKING ENFORCEMENT (001.6000)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	45,582	58,834	80,000	80,000	74,700	-6.63%
1400	Overtime	1,034	4	800	800	-	-100.00%
2100	Social Security	3,502	4,513	6,200	6,200	5,700	-8.06%
2203	ICMA 401(a) Plan	1,799	2,479	5,300	5,300	5,600	5.66%
2300	Group Insurance	8,049	12,169	17,500	17,500	19,100	9.14%
2400	Worker's Compensation	3,431	2,914	4,400	4,400	3,500	-20.45%
2500	Unemployment Compensation	1,587	97	-	-	-	
	Subtotal Personnel	64,984	81,009	114,200	114,200	108,600	-4.90%
<b>OPERATING:</b>							
3111	Armored Car Service	1,858	1,291	1,500	1,500	1,700	13.33%
3410	County Services	41,680	62,029	-	-	-	
3411	Contractual Ticket Processing	-	-	20,000	20,000	12,800	-36.00%
3600	Administrative Services	30,100	-	-	-	-	
4110	Cellular Telephone	426	298	400	400	400	0.00%
4200	Postage	345	213	800	800	600	-25.00%
4500	General Insurance	750	749	700	700	800	14.29%
4600	Maintenance - Auto Equipment	273	1,394	2,000	2,000	2,000	0.00%
4640	Maintenance - Other Equipment	565	1,271	2,500	2,500	2,500	0.00%
4655	Maintenance - Pay Stations	-	23,447	42,000	42,000	39,600	-5.71%
4680	Maintenance - Tires	169	434	-	-	-	
4700	Print & Reproduction	4,788	5,688	5,000	5,000	2,500	-50.00%
4930	Bank Service Fees	-	67,743	87,000	87,000	77,000	-11.49%
5100	Office Supplies	160	31	500	500	500	0.00%
5200	Uniforms	576	368	800	800	800	0.00%
5210	Departmental Supplies	55,727	4,054	10,000	10,000	7,500	-25.00%
5220	Gasoline & Oil	2,692	2,337	3,500	3,500	3,500	0.00%
	Subtotal Operating	140,109	171,345	176,700	176,700	152,200	-13.87%
<b>CAPITAL:</b>							
6300	Capital Improvements	115,722	-	-	-	-	
6400	Capital Equipment	99,990	-	27,500	-	7,500	
	Subtotal Capital Outlay	215,712	-	27,500	-	7,500	
	<b>TOTAL PARKING ENFORCEMENT</b>	<b>\$420,805</b>	<b>\$252,354</b>	<b>\$318,400</b>	<b>\$290,900</b>	<b>\$268,300</b>	<b>-7.77%</b>

## PARKING ENFORCEMENT (001.6000)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
1200	Salaries & Wages	74,700	Wages for parking enforcement employees
1400	Overtime	-	Call-back duty as necessary to maintain pay station functionality
2100	Social Security	5,700	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	5,600	City's contribution to full-time staff retirement at 9% of salary
2300	Group Insurance	19,100	Medical, dental, life and long-term disability coverage for full-time employees
2400	Worker's Compensation	3,500	Worker's compensation insurance costs for parking staff
	Subtotal Personnel	<u>108,600</u>	
<b>OPERATING:</b>			
3111	Armored Car Service	1,700	Coin delivery service to the bank for coins received at parking pay stations
3411	Contractual Ticket Processing	12,800	Contractual ticket processing services with Complus Data Innovations
4110	Cellular Telephone	400	Cell phone service contract with Verizon Wireless
4200	Postage	600	Miscellaneous correspondence as necessary
4500	General Insurance	800	Estimated auto liability and physical damage premiums for two parking enforcement vehicles
4600	Maintenance - Auto Equipment	2,000	Auto maintenance for parking enforcement vehicles
4640	Maintenance - Other Equipment	2,500	Maintenance for change machines located in John's Pass Village and change-counting machine at City Hall; maintenance of electric-vehicle charging station located in John's Pass Park
4655	Maintenance - Pay Stations	39,600	Pay station spare parts kit; connection service required to process credit card transactions; service calls at \$125/call; extended warranty service
4700	Print & Reproduction	2,500	Parking passes and parking ticket production
4930	Bank Service Fees	77,000	Interchange fees for processing credit card payments
5100	Office Supplies	500	Miscellaneous recurring office supplies
5200	Uniforms	800	Uniforms and work shirts for parking enforcement officers
5210	Departmental Supplies	7,500	Tools, batteries and replacement items as needed to support pay stations; drinking water for staff
5220	Gasoline & Oil	3,500	Fuel expenditures for parking enforcement vehicles
	Subtotal Operating	<u>152,200</u>	
<b>CAPITAL:</b>			
6400	Capital Equipment	7,500	Change machine replacements
	Subtotal Capital Outlay	<u>7,500</u>	
<b>TOTAL PARKING ENFORCEMENT</b>		<b>\$268,300</b>	

# **PARKING ENFORCEMENT**

## **POSITION COUNTS (FTE)**

	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
Parking Enforcement Supervisor	0	0	1	1
Parking Enforcement Officer II	1	1	1	1
Parking Enforcement Officer I	2.40	2.10	1.05	0.75
Total Funded Positions	3.40	3.10	3.05	2.75

## **FY 2016 POSITION CHANGES SUMMARY**

Budgeted hours for the part-time Parking Enforcement Officer position have been reduced by 0.30 FTE.

# JOHN'S PASS VILLAGE

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<b>EXPENDITURES:</b>					
OPERATING	148,174	101,076	126,700	126,700	137,800
CAPITAL	179,144	19,499	40,000	55,501	700,000
OTHER	185,200	-	-	-	-
<b>TOTAL</b>	<b>\$512,518</b>	<b>\$120,575</b>	<b>\$166,700</b>	<b>\$182,201</b>	<b>\$837,800</b>
<b>FUNDING SOURCE:</b>					
JOHN'S PASS VILLAGE FUND	\$512,518	\$120,575	-	-	-
GENERAL FUND	-	-	\$166,700	\$182,201	\$837,800

## MISSION

The John's Pass Village district includes the commercial fishing and entertainment center located immediately north and adjacent to the John's Pass Bridge. The City's mission at this location is to help facilitate tourism by providing the infrastructure and services necessary to support local businesses. The John's Pass Village division was previously operated as an enterprise fund prior to FY 2014. Budget information on the retired fund can be found in the supplemental section of this document.

## JOHN'S PASS VILLAGE (001.8000)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>OPERATING:</b>							
3400	Other Contractual Services	22,882	5,667	6,600	6,600	17,300	162.12%
3600	Administrative Services	22,900		-	-	-	
4314	Water Service - Buildings	8,639	9,223	8,000	8,000	15,600	95.00%
4331	Electric - Buildings	1,743	2,108	3,000	3,000	2,200	-26.67%
4336	Electric - Street Lights	12,569	11,934	15,000	15,000	13,000	-13.33%
4340	Waste Disposal	27,600	27,600	27,600	27,600	38,900	40.94%
4500	General Insurance	37,375	32,292	38,500	38,500	27,300	-29.09%
4610	Maintenance - Building	4,959	2,934	6,000	6,000	5,000	-16.67%
4620	Maintenance - Grounds/Parks	5,427	7,387	12,000	12,000	12,000	0.00%
4630	Maintenance - Boardwalk	235	1,079	5,000	5,000	5,000	0.00%
4640	Maintenance - Other Equipment	-	71	-	-	-	
5210	Departmental Supplies	3,845	781	5,000	5,000	1,500	-70.00%
	Subtotal Operating	148,174	101,076	126,700	126,700	137,800	8.76%
<b>CAPITAL:</b>							
6300	Capital Improvements	179,144	19,499	40,000	55,501	700,000	1161.24%
	Subtotal Capital Outlay	179,144	19,499	40,000	55,501	700,000	1161.24%
<b>OTHER:</b>							
9175	Transfer to Parking Fund	109,700	-	-	-	-	
9950	Transfer to General Fund	75,500	-	-	-	-	
	Subtotal Other	185,200	-	-	-	-	
<b>TOTAL JOHN'S PASS VILLAGE</b>		<b>\$512,518</b>	<b>\$120,575</b>	<b>\$166,700</b>	<b>\$182,201</b>	<b>\$837,800</b>	<b>359.82%</b>

## JOHN'S PASS VILLAGE (001.8000)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>OPERATING:</b>			
3400	Other Contractual Services	17,300	Cleaning and janitorial services contract
4314	Water Service - Buildings	15,600	Water service to city facilities located in John's Pass Village
4331	Electric - Buildings	2,200	Electrical service to city facilities located in John's Pass Village
4336	Electric - Street Lights	13,000	Street lights for John's Pass boardwalk signs and decorative lights
4340	Waste Disposal	38,900	Sanitation Fund billing to General Fund for waste disposal services
			Estimated property and flood insurance premiums for retail store, boardwalk and bell tower based on quoted estimates
4500	General Insurance	27,300	General maintenance and upkeep of Fantasy Planet retail store, village
4610	Maintenance - Building	5,000	restrooms and air-conditioning systems
4620	Maintenance - Grounds/Parks	12,000	Grounds maintenance and beautification within John's Pass Village
4630	Maintenance - Boardwalk	5,000	Boardwalk maintenance and upkeep as needed
			Additional supplies needed for operations, maintenance and aesthetics within
5210	Departmental Supplies	1,500	the village, including signage, electrical supplies, bricks, garbage bins, etc.
	Subtotal Operating	<u>137,800</u>	
<b>CAPITAL:</b>			
6300	Capital Improvements	700,000	Up-lighting at Village Blvd. (\$400,000); transient dock construction (\$300,000)
	Subtotal Capital Outlay	<u>700,000</u>	
<b>TOTAL JOHN'S PASS VILLAGE</b>		<b>\$837,800</b>	

3. Local Option  
Sales Tax Fund

# LOCAL OPTION SALES TAX FUND

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
CAPITAL	740,177	1,352,683	65,000	867,677	690,000
<b>TOTAL</b>	<b>\$740,177</b>	<b>\$1,352,683</b>	<b>\$65,000</b>	<b>\$867,677</b>	<b>\$690,000</b>
<u>FUNDING SOURCE:</u>					
LOCAL OPTION SALES TAX FUND	\$740,177	\$1,352,683	\$65,000	\$867,677	\$690,000

## MISSION

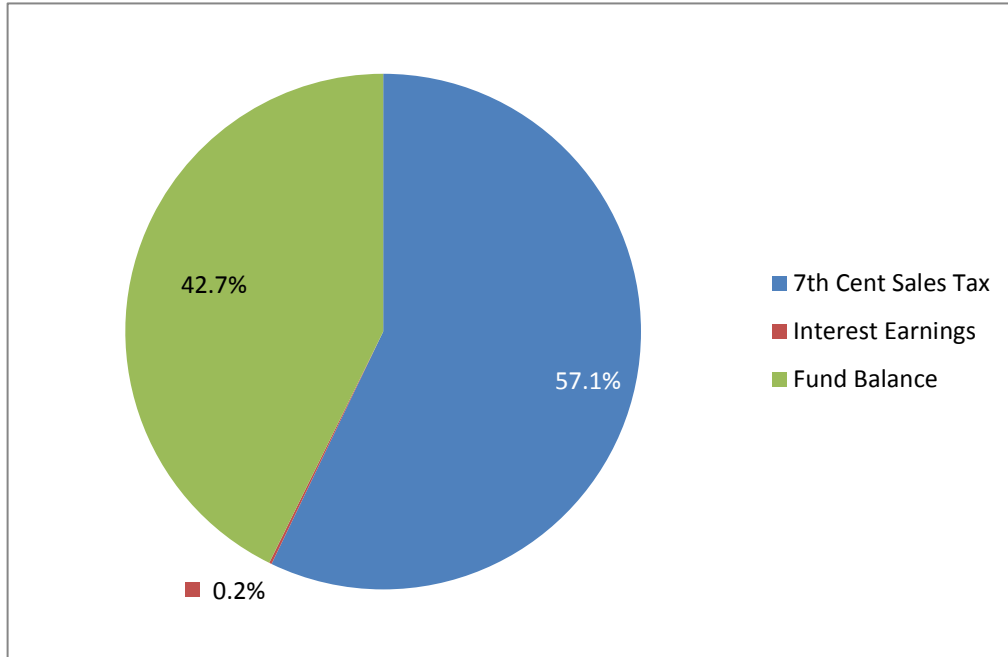
The Local Option Sales Tax Fund generates revenue through Pinellas County's 1% sales surtax program (Penny for Pinellas), originally approved by voters in 1990. The tax has been extended twice, with the current extension in place through December 2019. Funds are shared between the county and municipalities in order to fund infrastructure improvements.



# LOCAL OPTION SALES TAX FUND

## FUNDING SOURCES

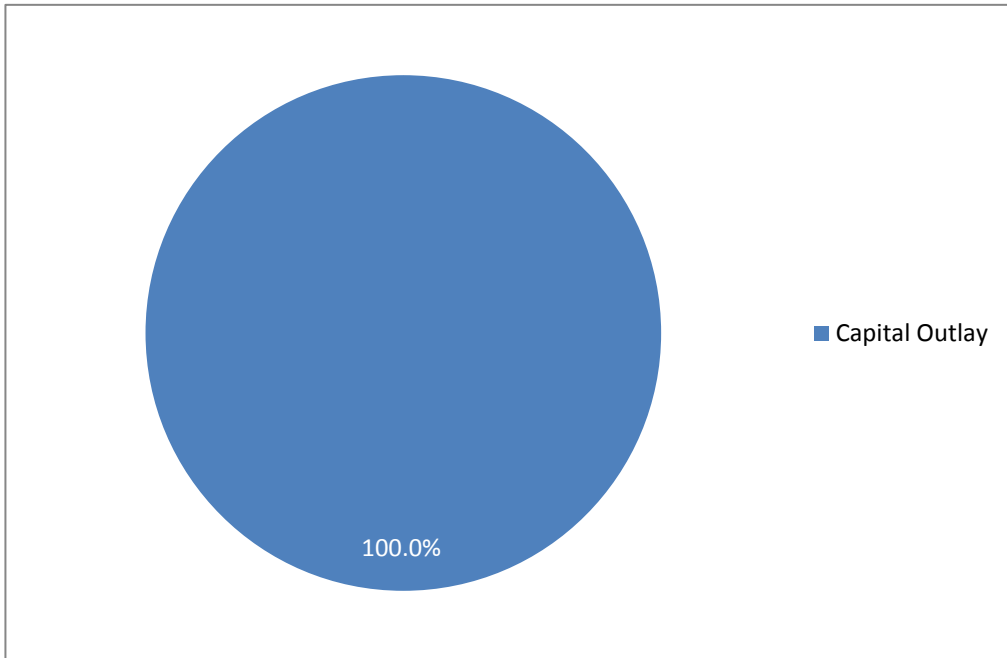
7th Cent Sales Tax	57.1%	394,200
Interest Earnings	0.2%	1,100
Fund Balance	42.7%	294,700
<b>Total Funding Sources</b>	<b>100.00%</b>	<b>\$690,000</b>



# LOCAL OPTION SALES TAX FUND

## FUNDING USES

Capital Outlay	100.0%	690,000
<b>Total Funding Uses</b>	<b>100.00%</b>	<b>\$690,000</b>



## LOCAL OPTION SALES TAX FUND: REVENUE AND FUND BALANCE

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
Beginning available resources:							
	Restricted balance	2,226,885	1,847,565	126,800	879,824	378,200	-57.01%
	<b>Total beginning available resources</b>	<b>\$ 2,226,885</b>	<b>\$ 1,847,565</b>	<b>\$ 126,800</b>	<b>\$ 879,824</b>	<b>\$ 378,200</b>	<b>-57.01%</b>
<b><u>Operating revenues:</u></b>							
312.600	7th cent sales tax	359,960	383,159	365,000	365,000	394,200	8.00%
361.100	Interest earnings	897	1,783	1,100	1,100	1,100	0.00%
	<b>Total funding sources</b>	<b>\$ 360,857</b>	<b>\$ 384,942</b>	<b>\$ 366,100</b>	<b>\$ 366,100</b>	<b>\$ 395,300</b>	<b>7.98%</b>
	<b>Total funding uses</b>	<b>\$ 740,177</b>	<b>\$ 1,352,683</b>	<b>\$ 65,000</b>	<b>\$ 867,677</b>	<b>\$ 690,000</b>	<b>-20.48%</b>
	<b>Restricted fund balance</b>	<b>\$ 1,847,565</b>	<b>\$ 879,824</b>	<b>\$ 427,900</b>	<b>\$ 378,247</b>	<b>\$ 83,500</b>	<b>-77.92%</b>

**LOCAL OPTION SALES TAX FUND (103.9519)**

<b>CODE</b>	<b>ACCOUNT TITLE</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ADOPTED</b>	<b>FY 2015 REVISED</b>	<b>FY 2016 BUDGET</b>	<b>PERCENT CHANGE</b>
<b>CAPITAL:</b>							
6300	Capital Improvements	435,096	5,887	-	88,868	-	-100.00%
6311	Archibald Memorial Beach Park Rehabilitation	203,962	577,934	-	8,588	-	-100.00%
6313	Seawall Improvements	-	-	15,000	-	-	
6319	Marina Dock Construction	-	77,665	-	422,335	-	-100.00%
6320	Stormwater Drainage & Roadway Improvements	77,369	377,345	-	297,886	-	-100.00%
6321	Beach Groyne Rehabilitation	6,000	273,852	-	-	-	
6325	Madeira Way Improvements	-	-	50,000	50,000	40,000	-20.00%
6400	Capital Equipment	17,750	-	-	-	650,000	
6406	ALS Vehicle Acquisition	-	40,000	-	-	-	
	Subtotal Capital Outlay	740,177	1,352,683	65,000	867,677	690,000	-20.48%
	<b>TOTAL LOCAL OPTION SALES TAX FUND</b>	<b>\$740,177</b>	<b>\$1,352,683</b>	<b>\$65,000</b>	<b>\$867,677</b>	<b>\$690,000</b>	<b>-20.48%</b>

**LOCAL OPTION SALES TAX FUND (103.9519)**

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>CAPITAL:</b>			
6325	Madeira Way Improvements	40,000	Madeira Way roadway improvement design
6400	Capital Equipment	650,000	Fire engine replacement
	Subtotal Capital Outlay	<u>690,000</u>	
	<b>TOTAL LOCAL OPTION SALES TAX FUND</b>	<b>\$690,000</b>	



# ARCHIBALD FUND

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
PERSONNEL	-	134,099	164,200	164,200	117,100
OPERATING	-	33,092	101,700	101,700	135,500
CAPITAL	-	3,311	20,000	20,000	77,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$170,502</b>	<b>\$285,900</b>	<b>\$285,900</b>	<b>\$329,600</b>
<u>FUNDING SOURCE:</u>					
ARCHIBALD FUND	\$0	\$170,502	\$285,900	\$285,900	\$329,600

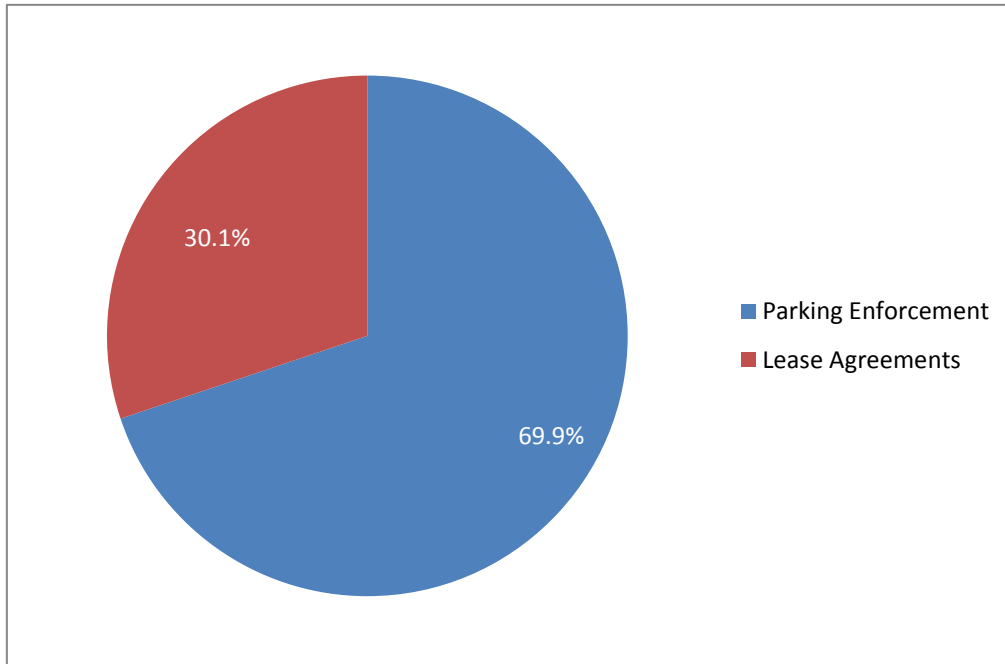
## MISSION

The Archibald Fund is a special revenue fund that was established in FY 2014. It is intended to illustrate the extent to which revenues collected at Archibald Memorial Beach Park are expended for parks and recreation services, in accordance with National Parks Service requirements.

# ARCHIBALD FUND

## FUNDING SOURCES

Parking Enforcement	69.9%	259,500
Lease Agreements	30.1%	112,000
<b>Total Funding Sources</b>	<b>100.00%</b>	<b>\$371,500</b>

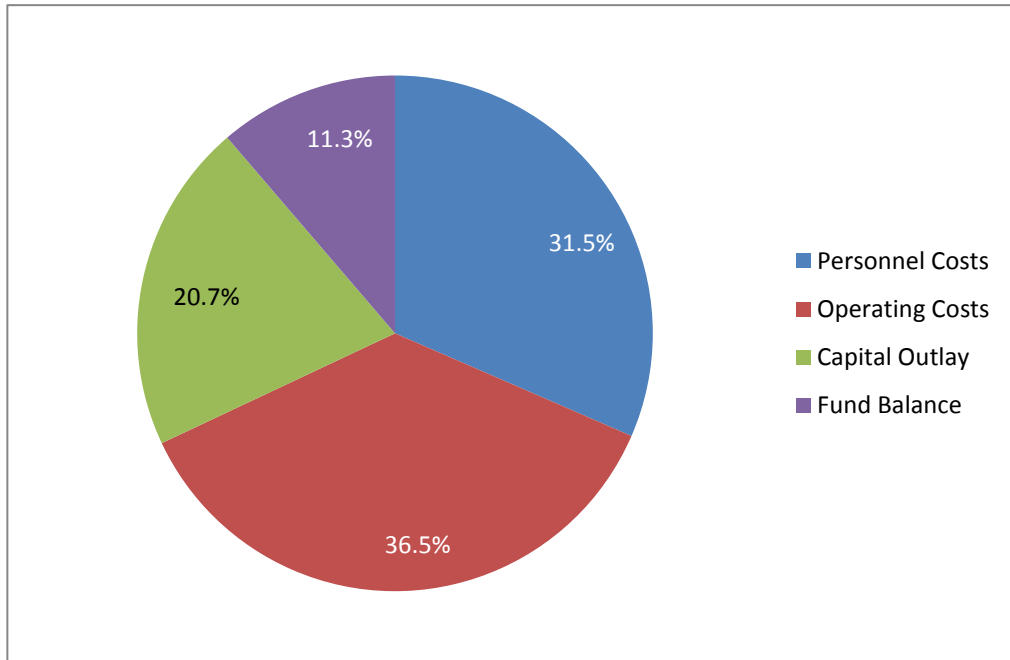




# ARCHIBALD FUND

## FUNDING USES

Personnel Costs	31.5%	117,100
Operating Costs	36.5%	135,500
Capital Outlay	20.7%	77,000
Fund Balance	11.3%	41,900
<b>Total Funding Uses</b>	<b>100.00%</b>	<b>\$371,500</b>



## ARCHIBALD FUND: REVENUE AND FUND BALANCE

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
Beginning available resources:							
	Restricted balance	-	-	1,700	30,333	36,400	20.00%
	<b>Total beginning available resources</b>	\$ -	\$ -	\$ 1,700	\$ 30,333	\$ 36,400	
<b>Operating revenues:</b>							
344.501	Archibald Park parking meters		149,153	180,000	180,000	259,500	44.17%
347.594	Beach concession lease		25,667	40,000	40,000	40,000	0.00%
347.596	Snack Shack operator lease		26,015	72,000	72,000	72,000	0.00%
	<b>Total funding sources</b>	\$ -	\$ 200,835	\$ 292,000	\$ 292,000	\$ 371,500	27.23%
	<b>Total funding uses</b>	\$ -	\$ 170,502	\$ 285,900	\$ 285,900	\$ 329,600	15.29%
	<b>Restricted fund balance</b>	\$ -	\$ 30,333	\$ 7,800	\$ 36,433	\$ 78,300	114.92%

## ARCHIBALD FUND (110.9910)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	-	95,072	111,000	111,000	78,100	-29.64%
1400	Overtime	-	595	2,500	2,500	3,000	20.00%
2100	Social Security	-	6,919	8,600	8,600	6,000	-30.23%
2201	Retirement - FRS	-	3,377	4,200	4,200	4,100	-2.38%
2203	ICMA 401(a) Plan	-	3,741	5,500	5,500	2,800	-49.09%
2300	Group Insurance	-	20,967	26,300	26,300	19,300	-26.62%
2400	Worker's Compensation	-	3,428	6,100	6,100	3,800	-37.70%
	Subtotal Personnel	-	134,099	164,200	164,200	117,100	-28.68%
<b>OPERATING:</b>							
3405	Temporary Contractual Services					10,000	
3600	Administrative Services	-	-	49,000	49,000	55,000	12.24%
4000	Travel and Training	-	-	800	800	800	0.00%
4312	Water Service - Parks	-	1,890	3,300	3,300	3,600	9.09%
4314	Water Service - Buildings	-	9,515	3,300	3,300	11,800	257.58%
4339	Electric - Park Restrooms	-	3,292	1,500	1,500	1,700	13.33%
4340	Waste Disposal	-	-	-	-	14,900	
4500	General Insurance	-	-	15,000	15,000	12,200	-18.67%
4612	Maintenance - Building	-	3,145	3,000	3,000	6,000	100.00%
4620	Maintenance - Grounds/Parks	-	3,011	6,000	6,000	7,500	25.00%
4660	Maintenance - Beach	-	9,402	12,000	12,000	10,000	-16.67%
5200	Uniforms	-	-	800	800	500	-37.50%
5210	Departmental Supplies	-	2,837	5,000	5,000	-	-100.00%
5230	Tools	-	-	1,500	1,500	1,000	-33.33%
5420	Dues & Subscriptions	-	-	500	500	500	0.00%
	Subtotal Operating	-	33,092	101,700	101,700	135,500	33.24%
<b>CAPITAL:</b>							
6300	Capital Improvements					22,000	
6400	Capital Equipment	-	3,311	20,000	20,000	55,000	175.00%
	Subtotal Capital Outlay	-	3,311	20,000	20,000	77,000	285.00%
<b>TOTAL ARCHIBALD FUND</b>		<b>\$0</b>	<b>\$170,502</b>	<b>\$285,900</b>	<b>\$285,900</b>	<b>\$329,600</b>	<b>15.29%</b>

## ARCHIBALD FUND (110.9910)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
1200	Salaries & Wages	78,100	Wages for Parks Supervisor and Grounds Maintenance Worker
1400	Overtime	3,000	Estimated overtime expenses
2100	Social Security	6,000	FICA contributions at 7.65% of salary
2201	Retirement - FRS	4,100	FRS retirement contributions
2203	ICMA 401(a) Plan	2,800	City contribution to staff retirement at 9% of salary
2300	Group Insurance	19,300	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	3,800	Worker's compensation insurance costs for park staff
	Subtotal Personnel	<u>117,100</u>	
<b>OPERATING:</b>			
3405	Temporary Contractual Services	10,000	Call-in labor as necessary for park maintenance service
3600	Administrative Services	55,000	General Fund costs for support services provided to external operating funds
4000	Travel and Training	800	Florida Nursery Growers & Landscape conference
4312	Water Service - Parks	3,600	Estimated water service at Archibald Park
4314	Water Service - Building	11,800	Water service to City facilities at Archibald Park
4339	Electric - Park Restrooms	1,700	Electrical service at Archibald Park restrooms
4340	Waste Disposal	14,900	Sanitation Fund billing for waste disposal services
4500	General Insurance	12,200	Property insurance premium based on quoted estimate
4612	Maintenance - Building	6,000	Repairs and upkeep to restroom and facilities at Archibald Park
4620	Maintenance - Grounds/Parks	7,500	Beautification and landscaping of parks and green spaces
4660	Maintenance - Beach	10,000	Beach cleaning contract; swim buoy maintenance or replacement as needed
5200	Uniforms	500	Uniforms and work shirts for park staff as needed
5230	Tools	1,000	Miscellaneous hand tools for park staff as needed
5420	Dues & Subscriptions	500	Florida Nursery Growers & Landscape dues; Florida Farm Bureau dues
	Subtotal Operating	<u>135,500</u>	
<b>CAPITAL:</b>			
6300	Capital Improvements	22,000	Dog park station equipment (\$10,000); security system (\$12,000)
6400	Capital Equipment	55,000	Beach rake acquisition
	Subtotal Capital Outlay	<u>77,000</u>	
<b>TOTAL ARCHIBALD FUND</b>		<b>\$329,600</b>	

# ARCHIBALD FUND

## POSITION COUNTS (FTE)

	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Parks Supervisor	0	1	1	1
Grounds Maintenance Worker	0	1	2	0.75
Total Funded Positions	0	2	3	1.75

## FY 2016 POSITION CHANGES SUMMARY

The full-time Grounds Maintenance Worker position has been eliminated, following implementation of the FY 2014 employee buyout program. Budgeted hours for the part-time Grounds Maintenance Worker position have been reduced by 0.25 FTE.



# BUILDING FUND

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
PERSONNEL	-	-	-	-	268,000
OPERATING	-	-	-	-	65,300
CAPITAL	-	-	-	-	-
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$333,300</b>
<u>FUNDING SOURCE:</u>					
BUILDING FUND	\$0	\$0	\$0	\$0	\$333,300

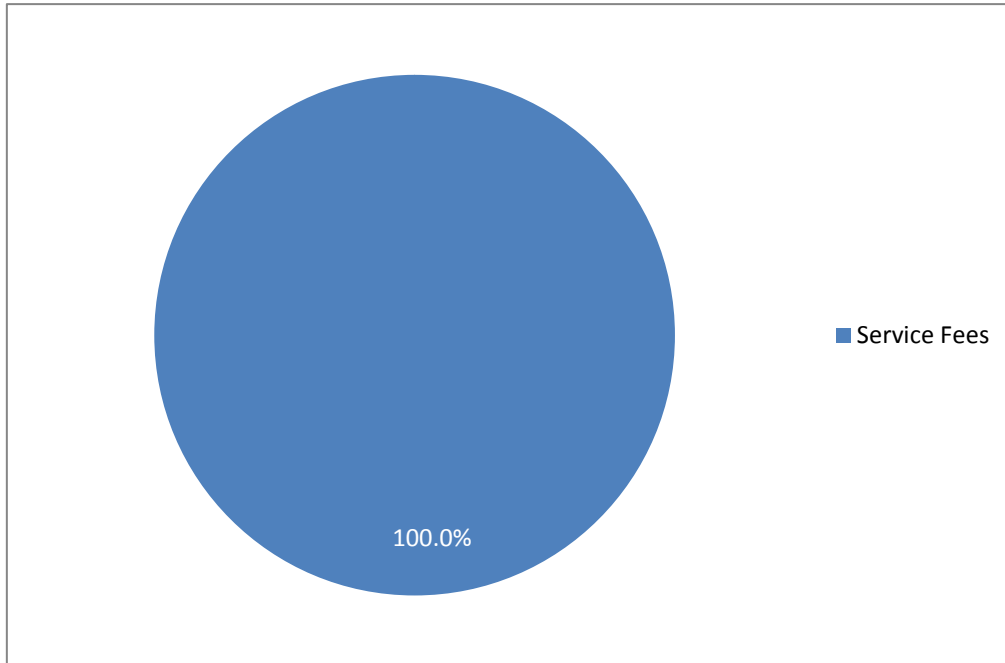
## MISSION

The Building Fund is a new special revenue fund established for FY 2016. It reports the proceeds generated by the City's administration of the Florida Building Code; specifically, building plan reviews, building inspection fees, and building permit processing. Per Florida Statutes, such proceeds may only be used for the direct and reasonable indirect costs related to enforcing the building code.

# BUILDING FUND

## FUNDING SOURCES

Service Fees	100.0%	333,300
<b>Total Funding Sources</b>	<b>100.00%</b>	<b>\$333,300</b>

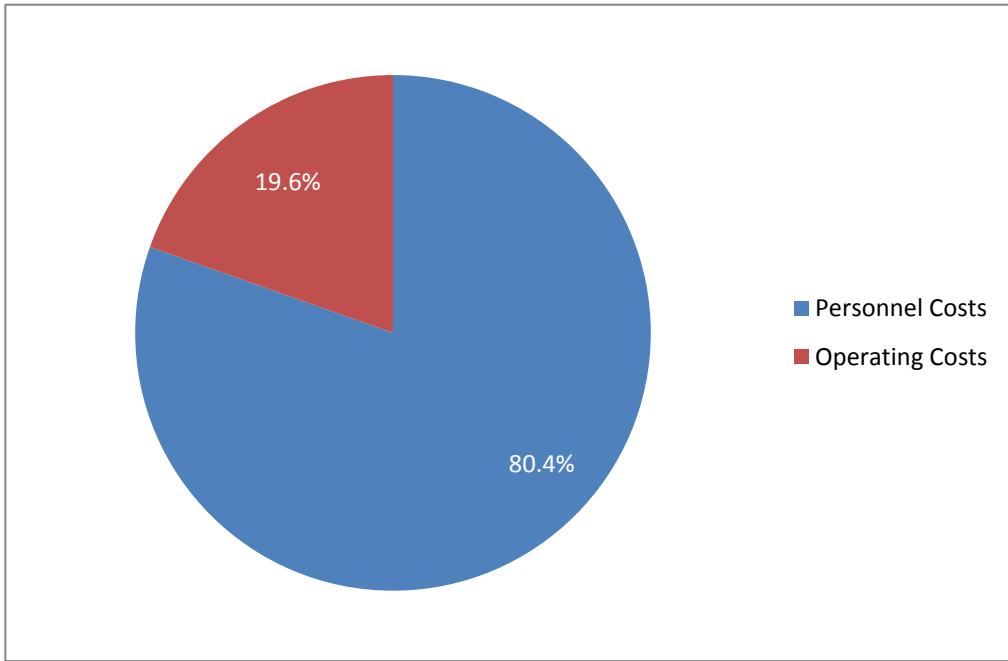




# BUILDING FUND

## FUNDING USES

Personnel Costs	80.4%	268,000
Operating Costs	19.6%	65,300
<b>Total Funding Uses</b>	<b>100.00%</b>	<b>\$333,300</b>



## BUILDING FUND: REVENUE AND FUND BALANCE

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 204 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
Beginning available resources:							
	FY 2014 restricted balance	-	-	-	-	100,100	
	FY 2015 restricted balance	-	-	-	-	66,000	
	<b>Total beginning available resources</b>	\$ -	\$ -	\$ -	\$ -	\$ 166,100	
<b><u>Operating revenues:</u></b>							
322.009	Variance applications	-	-	-	-	6,000	
322.020	Building permits	-	-	-	-	326,100	
322.023	Plan reviews	-	-	-	-	1,200	
	<b>Total funding sources</b>	\$ -	\$ -	\$ -	\$ -	\$ 333,300	
	<b>Total funding uses</b>	\$ -	\$ -	\$ -	\$ -	\$ 333,300	
	<b>Restricted fund balance</b>	\$ -	\$ -	\$ -	\$ -	\$ 166,100	

## BUILDING FUND (125.5240)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	-	-	-	-	199,100	
2100	Social Security	-	-	-	-	15,300	
2203	ICMA 401(a) Plan	-	-	-	-	19,100	
2300	Group Insurance	-	-	-	-	29,600	
2400	Worker's Compensation	-	-	-	-	4,900	
	Subtotal Personnel	-	-	-	-	268,000	
<b>OPERATING:</b>							
3121	Computer Software Support	-	-	-	-	11,600	
3600	Administrative Services	-	-	-	-	35,400	
4000	Travel and Training	-	-	-	-	5,000	
4500	General Insurance	-	-	-	-	500	
4600	Maintenance - Auto Equipment	-	-	-	-	2,000	
4930	Bank Service Fees	-	-	-	-	5,000	
5100	Office Supplies	-	-	-	-	2,000	
5220	Gasoline & Oil	-	-	-	-	3,000	
5230	Tools	-	-	-	-	500	
5420	Dues & Subscriptions	-	-	-	-	300	
	Subtotal Operating	-	-	-	-	65,300	
<b>TOTAL BUILDING FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$333,300</b>	

## BUILDING FUND (125.5240)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
1200	Salaries & Wages	199,100	Direct wages for staff administering the Florida Building Code, including estimated funding for department director's vacation hour payout
2100	Social Security	15,300	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	19,100	City contribution to staff retirement at 9% of salary
2300	Group Insurance	29,600	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	4,900	Worker's compensation insurance costs for staff
	Subtotal Personnel	<u>268,000</u>	
<b>OPERATING:</b>			
3121	Computer Software Support	11,600	Munis property database software support contract
3600	Administrative Services	35,400	General Fund costs for support services provided to external operating funds
4000	Travel and Training	5,000	Continuing education credits for the Building Official and Permit Technician
4500	General Insurance	500	Auto insurance premium based on quoted estimate
4600	Maintenance - Auto Equipment	2,000	Auto maintenance for Building Official's vehicle
4930	Bank Service Fees	5,000	Anticipated processing fees for online payments
5100	Office Supplies	2,000	Miscellaneous office supplies as needed
5220	Gasoline & Oil	3,000	Fuel expenses for the Building Official's vehicle
5230	Tools	500	Small hand tools as needed by the Building Official
5420	Dues & Subscriptions	300	International Code Council membership fees
	Subtotal Operating	<u>65,300</u>	
	<b>TOTAL BUILDING FUND</b>	<b><u>\$333,300</u></b>	

## BUILDING FUND

### POSITION COUNTS (FTE)

	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Community Services Director	0	0	0	1
Planning and Zoning Coordinator	0	0	0	0.5
Permit Technician	0	0	0	1
Administrative Assistant	0	0	0	0.5
Total Funded Positions	0	0	0	3

### FY 2016 POSITION CHANGES SUMMARY

The Community Services Director and Permit Technician are transferred in from the Community Development Department. The Planning and Zoning Coordinator (previously Community Development Director) and Administrative Assistant position are allocated 50% each to the Community Development Department and Building Fund.

## 6. Gas Tax Fund

## GAS TAX FUND

### SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
OPERATING	-	-	-	-	101,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$101,000</b>
<u>FUNDING SOURCE:</u>					
GAS TAX FUND	\$0	\$0	\$0	\$0	\$101,000

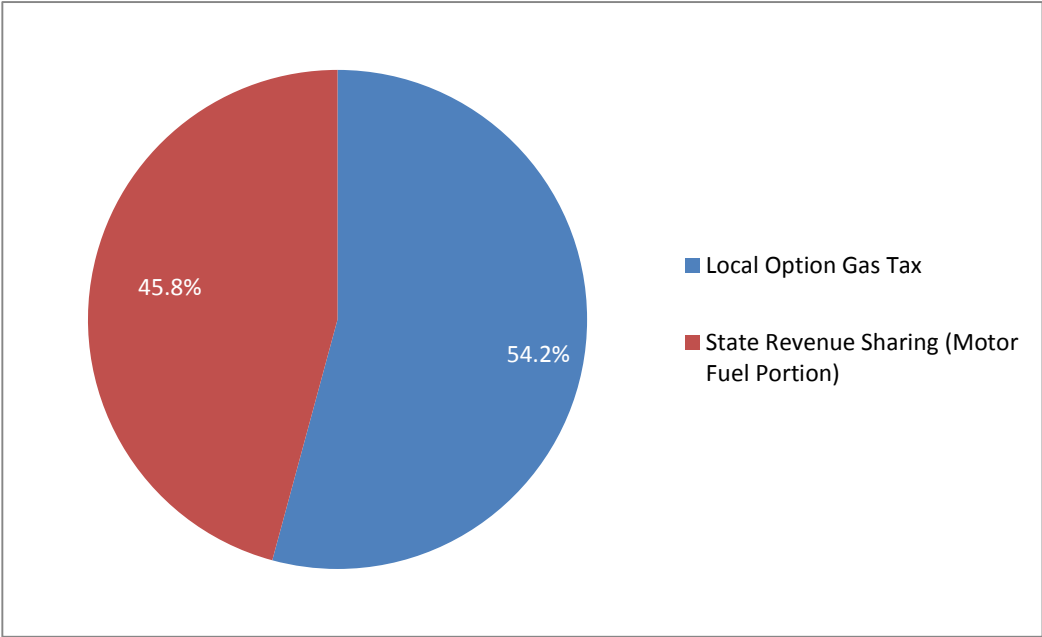
### MISSION

The Gas Tax Fund is a new special revenue fund established for FY 2016. It reports the municipal fuel tax portion of State Revenue Sharing revenue as well as the City's share of Pinellas County's local option gas tax. Proceeds must be spent on transportation-related services.

# GAS TAX FUND

## FUNDING SOURCES

Local Option Gas Tax	54.2%	57,900
State Revenue Sharing (Motor Fuel Portion)	45.8%	48,900
<b>Total Funding Sources</b>	<b>100.00%</b>	<b>\$106,800</b>

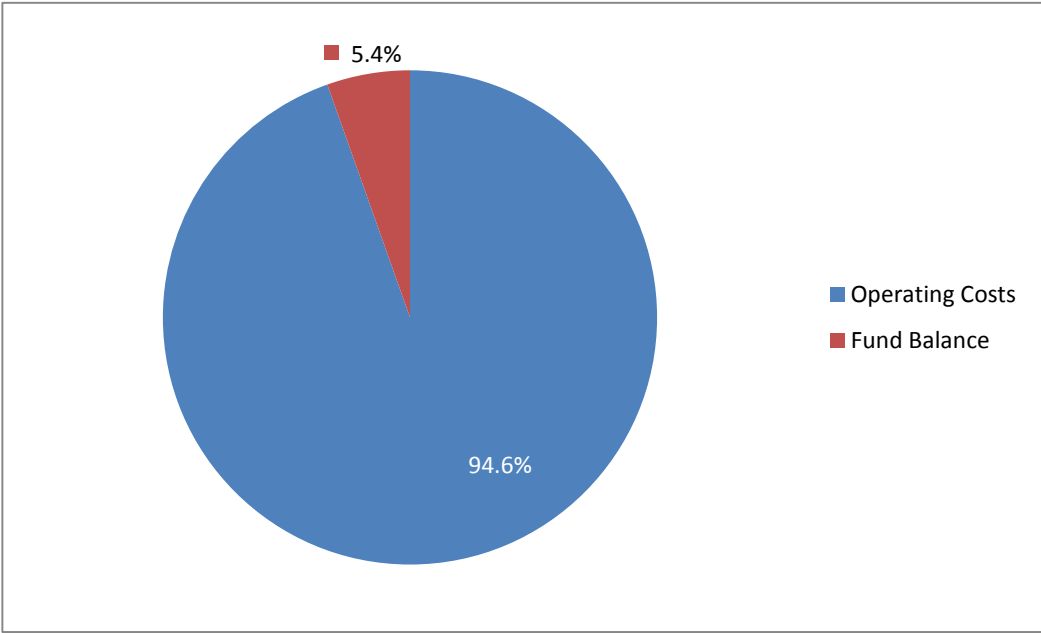




# GAS TAX FUND

## FUNDING USES

Operating Costs	94.6%	101,000
Fund Balance	5.4%	5,800
<b>Total Funding Uses</b>	<b>100.00%</b>	<b>\$106,800</b>



## GAS TAX FUND: REVENUE AND FUND BALANCE

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
Beginning available resources:							
	Restricted balance	-	-	-	-	-	
	<b>Total beginning available resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
 <b>Operating revenues:</b>							
312.410	Local option gas tax	-	-	-	-	57,900	
335.120	State revenue sharing	-	-	-	-	48,900	
	<b>Total funding sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 106,800</b>	
	<b>Total funding uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 101,000</b>	
	<b>Restricted fund balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,800</b>	

**GAS TAX FUND (150.5410)**

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>OPERATING:</b>							
4336	Electric - Street Lights	-	-	-	-	95,000	
4337	Electric - Traffic Signals	-	-	-	-	6,000	
	Subtotal Operating	-	-	-	-	101,000	
	<b>TOTAL GAS TAX FUND</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$101,000</b>	

**GAS TAX FUND (150.5410)**

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>OPERATING:</b>			
4336	Electric - Street Lights	95,000	Electrical service for City street lights
4337	Electric - Traffic Signals	6,000	Electrical service for City traffic signs and signals
	Subtotal Operating	<u>101,000</u>	
<b>TOTAL GAS TAX FUND</b>		<b>\$101,000</b>	



# DEBT SERVICE FUND

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<u>EXPENDITURES:</u>					
OPERATING	-	-	-	-	527,800
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$527,800</b>
<u>FUNDING SOURCE:</u>					
DEBT SERVICE FUND	\$0	\$0	\$0	\$0	\$527,800

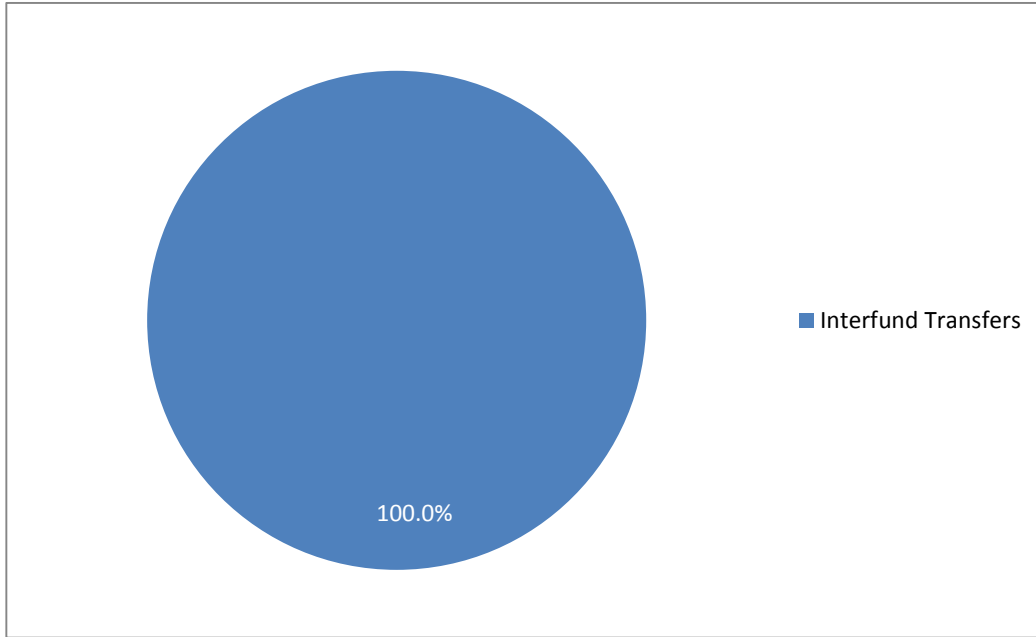
## MISSION

The Debt Service Fund is a special revenue fund established for FY 2016. This fund is required if the Board of City Commissioners adopts the budget, as proposed by staff, with the intention of accumulating reserve funds for the purpose of retiring outstanding debt.

# DEBT SERVICE FUND

## FUNDING SOURCES

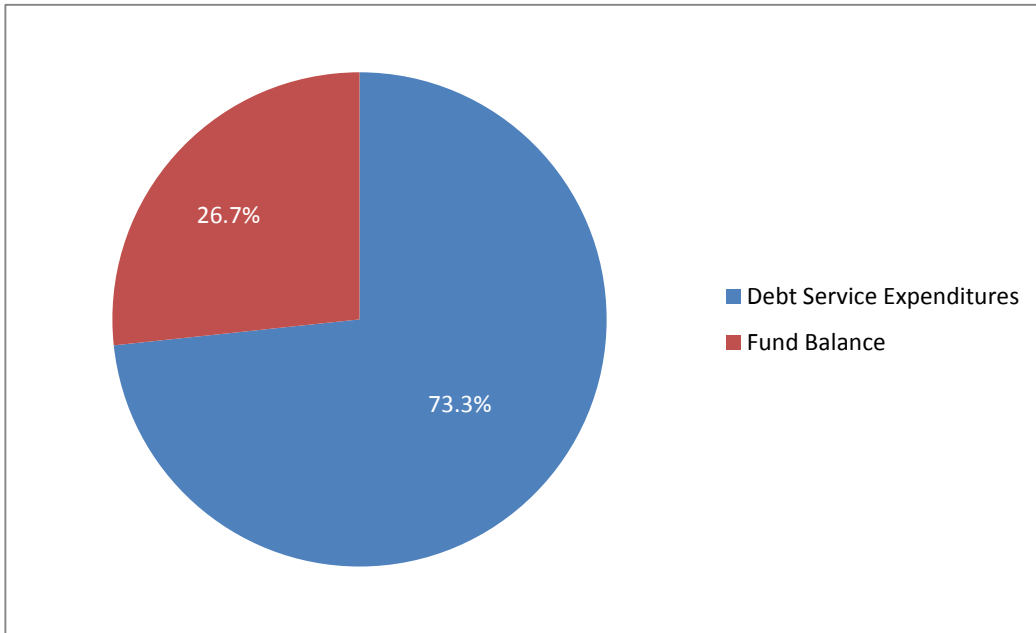
Interfund Transfers	100.0%	719,800
<b>Total Funding Sources</b>	<b>100.00%</b>	<b>\$719,800</b>



# DEBT SERVICE FUND

## FUNDING USES

Debt Service Expenditures	73.3%	527,800
Fund Balance	26.7%	192,000
<b>Total Funding Uses</b>	<b>100.00%</b>	<b>\$719,800</b>





## DEBT SERVICE FUND: REVENUE AND FUND BALANCE

ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
Beginning available resources:						
Committed balance	-	-	-	-	-	
Total beginning available resources	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Non-operating funding sources:</b>						
Transfer from General Fund - restricted	-	-	-	-	527,800	
Transfer from General Fund - committed	-	-	-	-	192,000	
Total funding sources	\$ -	\$ -	\$ -	\$ -	\$ 719,800	
Total funding uses	\$ -	\$ -	\$ -	\$ -	\$ 527,800	
<b>Committed fund balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 192,000</b>	

## DEBT SERVICE FUND (170.5170)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>DEBT SERVICE:</b>							
7100	Principal	-	-	-	-	280,000	
7200	Interest	-	-	-	-	247,800	
	Subtotal Debt Service	-	-	-	-	527,800	
<b>TOTAL DEBT SERVICE FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$527,800</b>	

**DEBT SERVICE FUND (170.5170)**

<b>CODE</b>	<b>ACCOUNT TITLE</b>	<b>FY 2016 BUDGET</b>	<b>DESCRIPTION</b>
<b>DEBT SERVICE:</b>			
7100	Principal	280,000	Series 2013: \$90,000; Series 2014: \$190,000
7200	Interest	247,800	Series 2013: \$206,163; Series 2014: \$41,685
	Subtotal Debt Service	<u>527,800</u>	
	<b>TOTAL DEBT SERVICE FUND</b>	<b>\$527,800</b>	



# SANITATION FUND

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<b>EXPENDITURES:</b>					
PERSONNEL	327,364	345,838	378,700	378,700	418,800
OPERATING	606,188	673,534	680,300	680,300	665,800
CAPITAL	161,948	7,383	220,000	220,000	242,000
OTHER	1,516	-	-	-	-
<b>TOTAL</b>	<b>\$1,097,016</b>	<b>\$1,026,755</b>	<b>\$1,279,000</b>	<b>\$1,279,000</b>	<b>\$1,326,600</b>
<b>FUNDING SOURCE:</b>					
SANITATION FUND	\$1,097,016	\$1,026,755	\$1,279,000	\$1,279,000	\$1,326,600

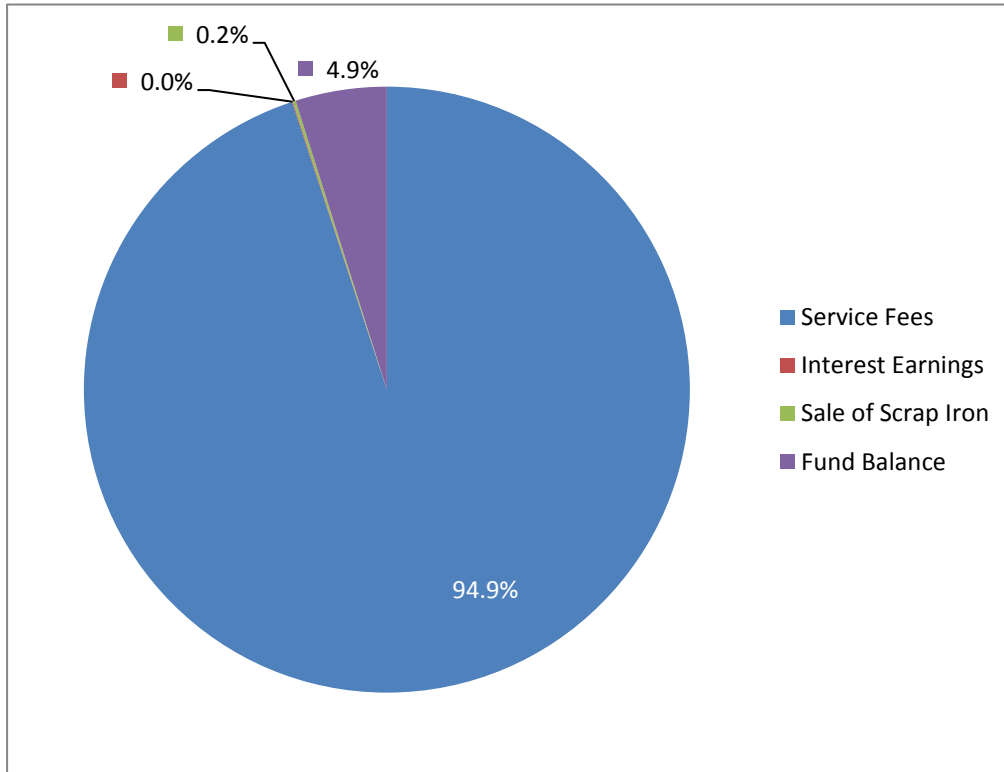
## MISSION

The Sanitation Fund accounts for all activities related to solid waste removal. Sanitation staff keep the environment free from hazard and unsightliness. Recycling services are provided under contract with a third party. Sanitation services are intended to help ensure the health and safety of the community.

# SANITATION FUND

## FUNDING SOURCES

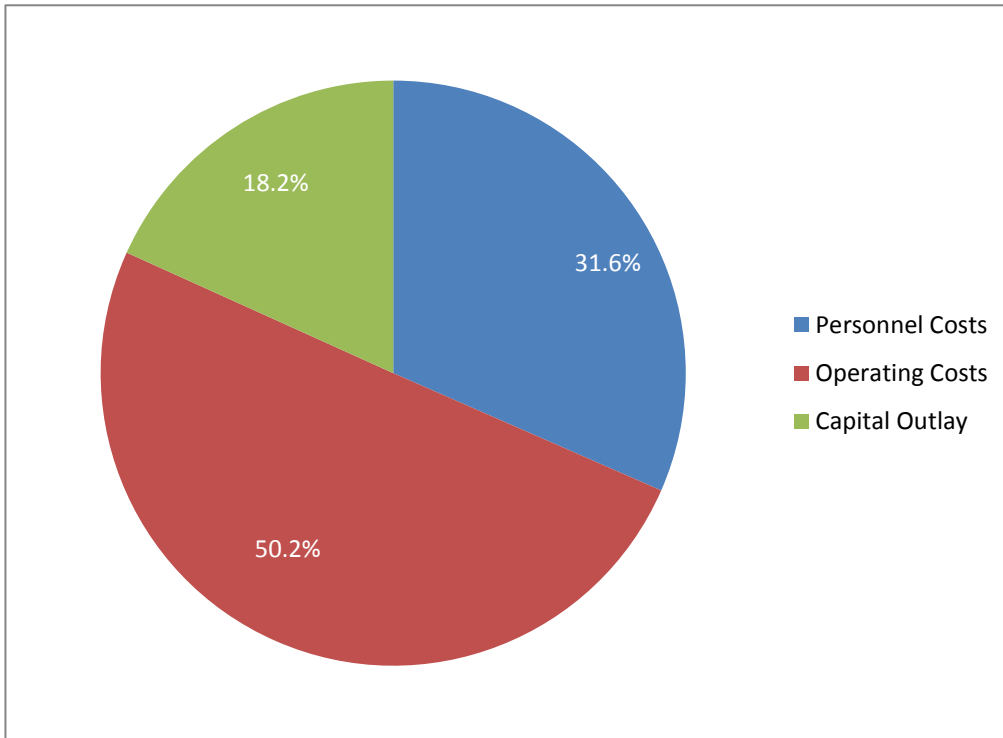
Service Fees	94.9%	1,259,400
Interest Earnings	0.0%	600
Sale of Scrap Iron	0.2%	2,000
Fund Balance	4.9%	64,600
<b>Total Funding Sources</b>	<b>100.0%</b>	<b>\$1,326,600</b>



# SANITATION FUND

## FUNDING USES

Personnel Costs	31.6%	418,800
Operating Costs	50.2%	665,800
Capital Outlay	18.2%	242,000
<b>Total Funding Uses</b>	<b>100.0%</b>	<b>\$1,326,600</b>



## SANITATION FUND: REVENUE AND FUND BALANCE

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
Beginning available resources:							
	Unrestricted net position	1,238,403	1,341,575	1,208,600	1,466,565	1,316,100	
	<b>Total beginning available resources</b>	<b>\$ 1,238,403</b>	<b>\$ 1,341,575</b>	<b>\$ 1,208,600</b>	<b>\$ 1,466,565</b>	<b>\$ 1,316,100</b>	<b>-10.26%</b>
<b>Operating revenues:</b>							
337.337	Recycling grant	6,611	3,311	-	-	-	
343.415	Sanitation service fee	1,156,160	1,145,198	1,125,000	1,125,000	1,140,000	1.33%
343.418	Recycling service fee	-	-	-	-	119,400	
361.100	Interest earnings	503	106	1,200	1,200	600	-50.00%
364.411	Sale of equipment	35,820	-	-	-	-	
369.369	Miscellaneous revenue	-	51	-	-	-	
369.378	Sale of scrap iron	1,094	3,079	2,400	2,400	2,000	-16.67%
	<b>Total funding sources</b>	<b>\$ 1,200,188</b>	<b>\$ 1,151,745</b>	<b>\$ 1,128,600</b>	<b>\$ 1,128,600</b>	<b>\$ 1,262,000</b>	<b>11.82%</b>
	<b>Total funding uses</b>	<b>\$ 1,097,016</b>	<b>\$ 1,026,755</b>	<b>\$ 1,279,000</b>	<b>\$ 1,279,000</b>	<b>\$ 1,326,600</b>	<b>3.72%</b>
	<b>Unrestricted net position</b>	<b>\$ 1,341,575</b>	<b>\$ 1,466,565</b>	<b>\$ 1,058,200</b>	<b>\$ 1,316,165</b>	<b>\$ 1,251,500</b>	<b>-4.91%</b>



## SANITATION FUND (402.7000)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	202,387	203,966	226,000	226,000	252,500	11.73%
1400	Overtime	27,782	30,416	30,000	30,000	34,000	13.33%
2100	Social Security	16,887	17,395	17,300	17,300	19,400	12.14%
2201	Retirement - FRS	6,322	6,018	7,800	7,800	6,200	-20.51%
2203	ICMA 401(a) Plan	7,405	9,023	11,800	11,800	15,500	31.36%
2300	Group Insurance	45,616	51,855	56,800	56,800	67,300	18.49%
2400	Worker's Compensation	20,965	27,165	29,000	29,000	23,900	-17.59%
	Subtotal Personnel	327,364	345,838	378,700	378,700	418,800	10.59%
<b>OPERATING:</b>							
3405	Temporary Contractual Services	63,980	55,155	58,000	58,000	35,000	-39.66%
3420	Waste Disposal	204,004	206,293	205,000	205,000	216,000	5.37%
3422	Curbside Recycling	76,215	98,837	116,400	116,400	119,400	2.58%
3423	Recycling Material Disposal	20,971	17,228	22,000	22,000	24,000	9.09%
3600	Administrative Services	96,100	127,300	98,000	98,000	72,200	-26.33%
4110	Cellular Telephone	1,065	792	1,100	1,100	1,100	0.00%
4202	Postage - Utility Bills	8,131	8,067	9,500	9,500	9,000	-5.26%
4400	Rentals and Leases	1,314	9,189	12,400	12,400	14,900	20.16%
4500	General Insurance	16,165	15,737	15,700	15,700	16,300	3.82%
4600	Maintenance - Auto Equipment	13,732	23,145	20,000	20,000	26,000	30.00%
4640	Maintenance - Other Equipment	83	2,151	1,000	1,000	2,500	150.00%
4680	Maintenance - Tires	9,555	15,793	15,000	15,000	15,000	0.00%
5200	Uniforms	2,188	1,416	2,700	2,700	2,700	0.00%
5210	Departmental Supplies	38,124	39,397	40,000	40,000	54,000	35.00%
5220	Gasoline & Oil	54,561	52,404	63,000	63,000	56,700	-10.00%
5230	Tools	-	546	200	200	1,000	400.00%
5420	Dues & Subscriptions	-	84	300	300	-	-100.00%
	Subtotal Operating	606,188	673,534	680,300	680,300	665,800	-2.13%
<b>CAPITAL:</b>							
6300	Capital Improvements	-	-	-	-	40,000	
6400	Capital Equipment	161,948	7,383	220,000	220,000	202,000	-8.18%
	Subtotal Capital Outlay	161,948	7,383	220,000	220,000	242,000	10.00%
<b>OTHER:</b>							
9900	Contingency	1,516	-	-	-	-	
	Subtotal Other	1,516	-	-	-	-	
<b>TOTAL SANITATION FUND</b>		<b>\$1,097,016</b>	<b>\$1,026,755</b>	<b>\$1,279,000</b>	<b>\$1,279,000</b>	<b>\$1,326,600</b>	<b>3.72%</b>

## SANITATION FUND (402.7000)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
			Wages for sanitation employees, including estimated funding for department
1200	Salaries & Wages	252,500	director's vacation hour payout
1400	Overtime	34,000	Authorized overtime for sanitation workers
2100	Social Security	19,400	FICA contributions at 7.65% of salary
2201	Retirement - FRS	6,200	FRS retirement contributions based on State contribution requirements
2203	ICMA 401(a) Plan	15,500	City contribution to administrative staff retirement at 9% of salary
2300	Group Insurance	67,300	Medical, dental, life and long-term disability coverage for full-time employees
2400	Worker's Compensation	23,900	Worker's compensation insurance costs for sanitation staff
	Subtotal Personnel	<u>418,800</u>	
<b>OPERATING:</b>			
3405	Temporary Services	35,000	Call-in service as necessary to maintain adequate staffing levels
3420	Waste Disposal	216,000	Pinellas County solid waste dumping fees
3422	Curbside Recycling	119,400	Residential curbside recycling contract, including contractual increase
			Recycling services for brush disposal, bulk-item recycling and City Hall
3423	Recycling Material Disposal	24,000	recycling container
			General Fund costs for support services provided to external operating
3600	Administrative Services	72,200	funds
4110	Cellular Telephone	1,100	Cell phone service contract with Verizon Wireless
4202	Postage - Utility Bills	9,000	Pinellas County utility billing postage fees
4400	Rentals and Leases	14,900	Rental of public works storage facility, including contractual increase
			Anticipated auto liability and physical damage premiums for sanitation
4500	General Insurance	16,300	packers, claw truck and pickup trucks, based on quoted estimate
4600	Maintenance - Auto Equipment	26,000	Sanitation vehicle maintenance
4640	Maintenance - Other Equipment	2,500	Maintenance of dumpsters as necessary
4680	Maintenance - Tires	15,000	Sanitation vehicle tire maintenance
5200	Uniforms	2,700	Sanitation worker uniforms and work shirts
5210	Departmental Supplies	54,000	Cleaning supplies, gloves, trash bags, barrels, dumpster replacements
5220	Gasoline & Oil	56,700	Fuel expenditures for sanitation vehicles
5230	Tools	1,000	Miscellaneous hand tools as necessary
	Subtotal Operating	<u>665,800</u>	
<b>CAPITAL:</b>			
6300	Capital Improvements	40,000	Design of new storage facility
6400	Capital Equipment	202,000	Scheduled replacement of vehicle no. 37
	Subtotal Capital Outlay	<u>242,000</u>	
<b>TOTAL SANITATION FUND</b>		<b>\$1,326,600</b>	

# SANITATION FUND

## POSITION COUNTS (FTE)

	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Public Works Director	0.2	0.25	0.25	0.25
Administrative Assistant	0	0.25	0.25	0.25
Field Operations Manager	0	0.5	0	0
Sanitation Supervisor	1	0	1	1
Public Works Technician	0	0	0.5	0.5
Sanitation Worker II	3	3	3	3
Sanitation Worker I	3	3	1	2
Total Funded Positions	7.2	7	6	7

## FY 2016 POSITION CHANGES SUMMARY

A Sanitation Worker I position has been added, offset by a corresponding reduction to temporary/contractual labor services.



# STORMWATER FUND

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<b>EXPENDITURES:</b>					
PERSONNEL	146,258	222,828	190,500	190,500	181,700
OPERATING	157,083	159,183	193,600	193,600	174,600
CAPITAL	74,650	270,939	2,500,000	2,991,990	3,170,000
DEBT SERVICE	-	-	33,800	21,000	504,600
OTHER	-	-	55,000	55,000	-
<b>TOTAL</b>	<b>\$377,991</b>	<b>\$652,950</b>	<b>\$2,972,900</b>	<b>\$3,452,090</b>	<b>\$4,030,900</b>
<b>FUNDING SOURCE:</b>					
STORMWATER FUND	\$377,991	\$652,950	\$2,972,900	\$3,452,090	\$4,030,900

## MISSION

Stormwater operations include all activities pertaining to the construction, maintenance and repair of the City's stormwater management system in order to help ensure community health and safety.

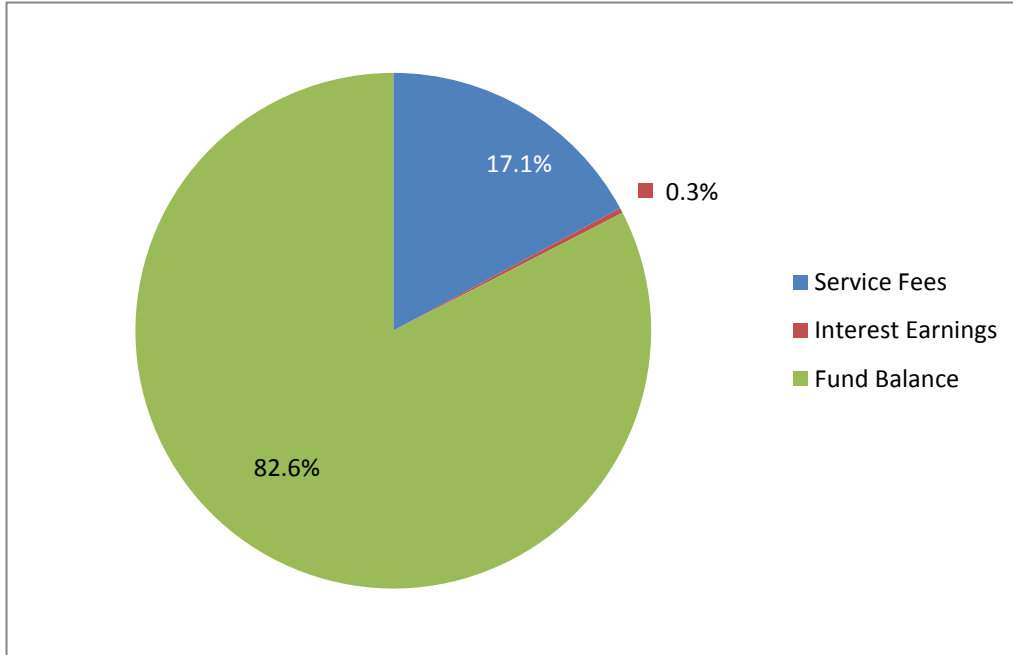
## MAJOR INITIATIVES

The City initiated a significant investment in its stormwater infrastructure in FY 2012, beginning with a master plan documenting the condition of all outfalls and drainage systems. In August 2015, the City closed on the first phase of financing pursuant to the Stormwater capital improvement program. The FY 2015 revised budget total reflects the Series 2015 revenue note approved by the Board of Commissioners.

# STORMWATER FUND

## FUNDING SOURCES

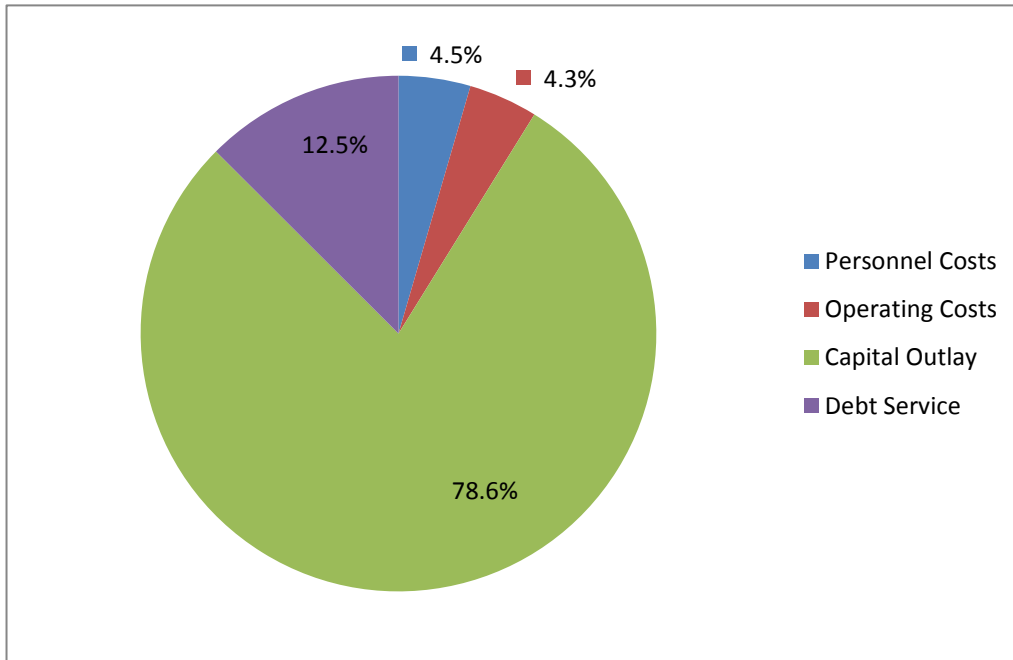
Service Fees	17.1%	690,000
Interest Earnings	0.3%	12,900
Fund Balance	82.6%	3,328,000
<b>Total Funding Sources</b>	<b>100.0%</b>	<b>\$4,030,900</b>



# STORMWATER FUND

## FUNDING USES

Personnel Costs	4.5%	181,700
Operating Costs	4.3%	174,600
Capital Outlay	78.6%	3,170,000
Debt Service	12.5%	504,600
<b>Total Funding Uses</b>	<b>100.0%</b>	<b>\$4,030,900</b>



## STORMWATER FUND: REVENUE AND FUND BALANCE

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
Beginning available resources:							
	Unrestricted net position	\$ 1,327,000	\$ 1,312,137	\$ 476,400	\$ 1,007,291	\$ 1,237,500	22.85%
	Restricted net position	\$ -	\$ -	\$ -	\$ -	\$ 3,170,000	
	Covenant to budget and appropriate	-	-	-	-	(158,000)	
	<b>Total beginning available resources</b>	<b>\$ 1,327,000</b>	<b>\$ 1,312,137</b>	<b>\$ 476,400</b>	<b>\$ 1,007,291</b>	<b>\$ 4,249,500</b>	<b>321.87%</b>
<b>Operating revenues:</b>							
343.700	Stormwater service fees	362,754	347,897	650,300	650,300	690,000	6.10%
361.100	Interest earnings	374	207	2,000	2,000	12,900	545.00%
<b>Non-operating funding sources:</b>							
381.999	Debt proceeds	-	-	2,500,000	6,200,000	-	-100.00%
272.0272	Covenant to budget and appropriate	-	-	-	-	158,000	
	<b>Total funding sources</b>	<b>\$ 363,128</b>	<b>\$ 348,104</b>	<b>\$ 3,152,300</b>	<b>\$ 6,852,300</b>	<b>\$ 860,900</b>	<b>-87.44%</b>
	<b>Total funding uses</b>	<b>\$ 377,991</b>	<b>\$ 652,950</b>	<b>\$ 2,972,900</b>	<b>\$ 3,452,090</b>	<b>\$ 4,030,900</b>	<b>16.77%</b>
	<b>Unrestricted net position</b>	<b>\$ 1,312,137</b>	<b>\$ 1,007,291</b>	<b>\$ 655,800</b>	<b>\$ 1,237,501</b>	<b>\$ 1,079,500</b>	<b>-12.77%</b>



## STORMWATER FUND (404.9200)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	97,402	147,820	125,000	125,000	116,600	-6.72%
1400	Overtime	8,643	5,483	4,000	4,000	6,000	50.00%
2100	Social Security	7,304	11,530	9,600	9,600	9,000	-6.25%
2203	ICMA 401(a) Plan	8,151	12,149	11,300	11,300	10,400	-7.96%
2300	Group Insurance	17,262	32,206	26,700	26,700	29,000	8.61%
2400	Worker's Compensation	6,671	13,640	13,900	13,900	10,700	-23.02%
2500	Unemployment Compensation	825	-	-	-	-	
	Subtotal Personnel	146,258	222,828	190,500	190,500	181,700	-4.62%
<b>OPERATING:</b>							
3100	Professional Services	89,788	37,248	47,000	47,000	38,000	-19.15%
3400	Contractual Services	-	2,400	7,500	7,500	10,000	33.33%
3407	Street Sweeping Contract	11,008	11,008	15,000	15,000	12,400	-17.33%
3600	Administrative Services	13,500	54,600	49,000	49,000	39,200	-20.00%
4000	Travel and Training	960	1,153	1,500	1,500	1,300	-13.33%
4110	Cellular Telephone	213	1,289	1,300	1,300	1,300	0.00%
4202	Postage - Utility Bills	8,137	8,153	9,500	9,500	8,500	-10.53%
4313	Water Service - Pump Station	68	92	200	200	200	0.00%
4334	Electric - Pump Station	457	531	800	800	800	0.00%
4400	Rentals and Leases	540	10,438	11,600	11,600	14,000	20.69%
4500	General Insurance	17,327	15,300	25,200	25,200	17,500	-30.56%
4600	Maintenance - Auto Equipment	108	795	2,000	2,000	3,000	50.00%
4640	Maintenance - Other Equipment	381	668	500	500	500	0.00%
4650	Maintenance - Streets	-	30	1,200	1,200	5,000	316.67%
4661	Maintenance - Storm Drains	7,255	8,276	12,000	12,000	15,000	25.00%
4680	Maintenance - Tires	740	580	700	700	-	-100.00%
4900	Other Current Charges	216	222	-	-	-	
4920	Licenses & Permits	182	182	500	500	200	-60.00%
5200	Uniforms	490	627	800	800	1,000	25.00%
5210	Departmental Supplies	46	583	800	800	1,000	25.00%
5220	Gasoline & Oil	5,028	4,620	5,000	5,000	4,500	-10.00%
5230	Tools	139	184	500	500	500	0.00%
5420	Dues & Subscriptions	500	204	1,000	1,000	700	-30.00%
	Subtotal Operating	157,083	159,183	193,600	193,600	174,600	-9.81%
<b>CAPITAL:</b>							
6300	Capital Improvements	74,650	129,643	200,000	233,286	300,000	28.60%
6320	Stormwater Drainage & Roadway Improvements	-	141,296	2,300,000	2,758,704	2,800,000	1.50%
6400	Capital Equipment	-	-	-	-	70,000	
	Subtotal Capital Outlay	74,650	270,939	2,500,000	2,991,990	3,170,000	5.95%
<b>DEBT SERVICE:</b>							
7100	Principal	-	-	-	-	344,000	
7200	Interest	-	-	33,800	21,000	160,600	664.76%
	Subtotal Debt Service	-	-	33,800	21,000	504,600	2302.86%
<b>OTHER:</b>							
9999	Cost of Issuance	-	-	55,000	55,000	-	-100.00%
	Subtotal Other	-	-	55,000	55,000	-	-100.00%
<b>TOTAL STORMWATER FUND</b>		<b>\$377,991</b>	<b>\$652,950</b>	<b>\$2,972,900</b>	<b>\$3,452,090</b>	<b>\$4,030,900</b>	<b>16.77%</b>

## STORMWATER FUND (404.9200)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
			Wages for stormwater employees, including estimated funding for
1200	Salaries & Wages	116,600	department director's vacation hour payout
1400	Overtime	6,000	Authorized overtime for stormwater staff
2100	Social Security	9,000	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	10,400	City contribution to staff retirement at 9% of salary
2300	Group Insurance	29,000	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	10,700	Worker's compensation insurance costs for stormwater staff
	Subtotal Personnel	<u>181,700</u>	
<b>OPERATING:</b>			
			NPDES management and annual reporting (estimated \$23,000); grant
3100	Professional Services	38,000	lobbying services (estimated \$15,000)
3400	Contractual Services	10,000	Palm tree and debris maintenance contract
3407	Street Sweeping Contract	12,400	Street sweeping services provided by contract, including anticipated increase
3600	Administrative Services	39,200	General Fund costs for support services provided to external operating funds
4000	Travel and Training	1,300	Florida Stormwater Association conference registration and travel
4110	Cellular Telephone	1,300	Cell phone service contract with Verizon Wireless
4202	Postage - Utility Bills	8,500	Pinellas County utility billing postage fees
4313	Water Service - Pump Station	200	Water service for stormwater pump station
4334	Electric - Pump Station	800	Electrical service for stormwater pump station
4400	Rentals and Leases	14,000	Rental of public works storage facility, including contractual increase
4500	General Insurance	17,500	Estimated property and flood insurance premiums for the City's stormwater pump station, based on quoted estimates. Also includes auto liability and physical damage policy for stormwater vehicles.
4600	Maintenance - Auto Equipment	3,000	General maintenance and upkeep as necessary of stormwater staff vehicles
4640	Maintenance - Other Equipment	500	Maintenance of generator, equipment, pumps as needed
4650	Maintenance - Streets	5,000	Patching of roadways and repair of streets as necessary
4661	Maintenance - Storm Drains	15,000	Maintenance of storm drains and cleaning of CDS units
4920	Licenses & Permits	200	Pinellas County National Pollutant Discharge Elimination System (NPDES) permit fees
5200	Uniforms	1,000	Uniform purchases and work shirts as needed
5210	Departmental Supplies	1,000	Gloves, rags, chemicals, soaps, etc. as needed
5220	Gasoline & Oil	4,500	Fuel expenditures for stormwater vehicles
5230	Tools	500	Miscellaneous hand tools as needed
5420	Dues & Subscriptions	700	Florida Stormwater Association dues; Florida Water and Pollution Control dues
	Subtotal Operating	<u>174,600</u>	
<b>CAPITAL:</b>			
6300	Capital Improvements	300,000	Ongoing repair and rehabilitation of the City's stormwater outfalls
6320	Stormwater Drainage & Roadway Improvements	2,800,000	Construction funding: Boca Ciega Drive (\$1.5M), Rex Place (\$600K), Municipal Drive (\$100K), American Legion Drive (\$600K)
6400	Capital Equipment	70,000	Vehicle acquisition and replacement
	Subtotal Capital Outlay	<u>3,170,000</u>	
<b>DEBT SERVICE:</b>			
7100	Principal	344,000	Principal payment on Series 2015 revenue note
7200	Interest	160,600	Interest payment on Series 2015 revenue note
	Subtotal Debt Service	<u>504,600</u>	
<b>TOTAL STORMWATER FUND</b>		<b><u>\$4,030,900</u></b>	

# STORMWATER FUND

## POSITION COUNTS (FTE)

	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
Public Works Director	0.2	0.25	0.25	0.25
Administrative Assistant	0	0.25	0.25	0.25
Field Operations Manager	0	0.5	0	0
Public Works Supervisor	1	1	1	1
Public Works Technician	1	1	1.5	1.5
Total Funded Positions	2.2	3	3	3



# MARINA FUND

## SUMMARY

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET
<b>EXPENDITURES:</b>					
PERSONNEL	136,835	201,844	196,500	196,500	221,700
OPERATING	1,605,131	1,830,489	1,982,800	1,981,063	2,016,500
CAPITAL	-	15,393	25,000	29,350	405,000
DEBT SERVICE	26,233	29,000	29,000	29,000	29,000
<b>TOTAL</b>	<b>\$1,768,199</b>	<b>\$2,076,726</b>	<b>\$2,233,300</b>	<b>\$2,235,913</b>	<b>\$2,672,200</b>
<b>FUNDING SOURCE:</b>					
MARINA FUND	\$1,768,199	\$2,076,726	\$2,233,300	\$2,235,913	\$2,672,200

## MISSION

The Marina Fund includes personnel and operating costs associated with the City's marina facility and Ship Store on 150th Avenue. The marina is located on Boca Ciega Bay, providing quick access to the Gulf of Mexico through John's Pass. The marina features wet and dry slips available for lease by patrons. The Ship Store sells live and frozen bait, tackle, snack food, beverages, propane fuel, unleaded and diesel fuel and various items for the convenience of boaters. Marina operations are intended to provide safe and convenient access to the community's waterways.

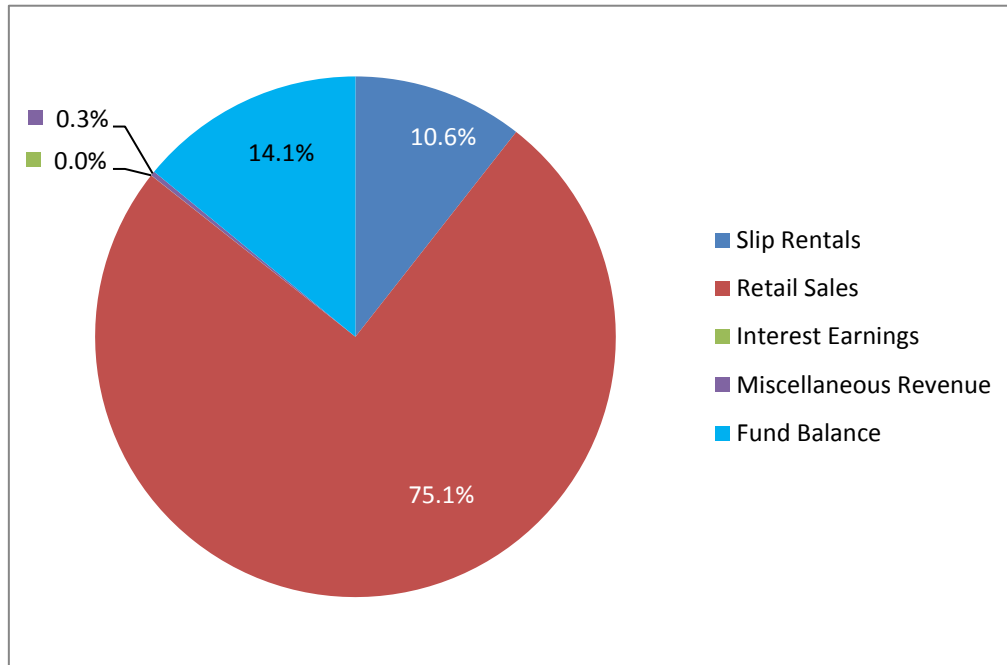
## MAJOR INITIATIVES

The City has committed to supporting a highly functional marina facility. Recent investments in the Ship Store retail center have contributed to increased sales activity, resulting in the Marina Fund achieving its best financial performance. The City completed a major renovation of the marina "B" docks in FY 2015, including the installation of lift slips. Similar funding is provided in the FY 2016 budget for "A" dock reconstruction.

# MARINA FUND

## FUNDING SOURCES

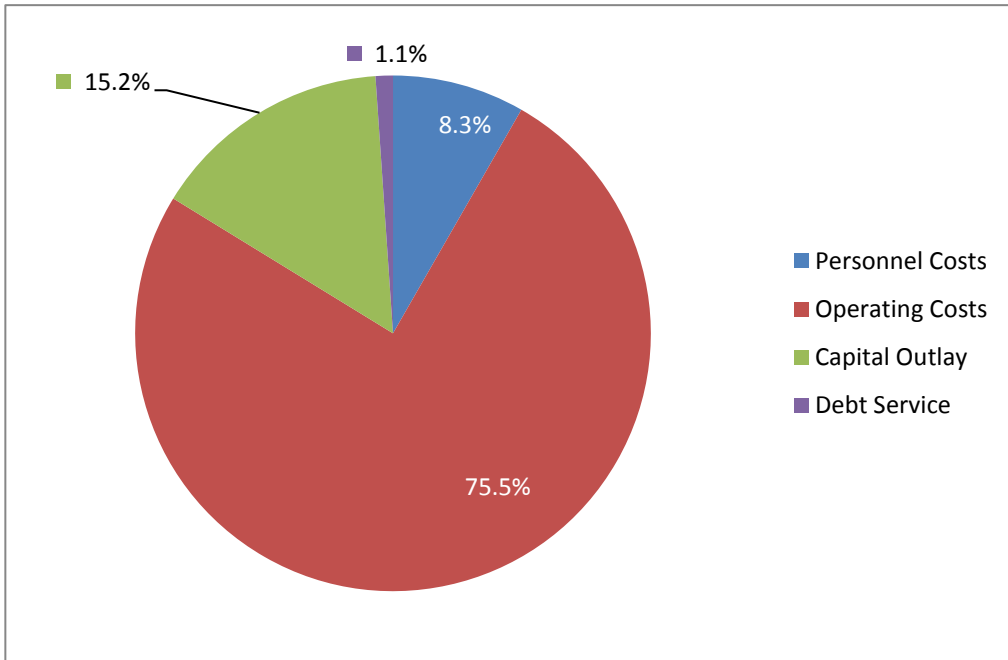
Slip Rentals	10.6%	283,000
Retail Sales	75.1%	2,005,500
Interest Earnings	0.0%	200
Miscellaneous Revenue	0.3%	7,500
Fund Balance	14.1%	376,000
<b>Total Funding Sources</b>	<b>100.0%</b>	<b>\$2,672,200</b>



# MARINA FUND

## FUNDING USES

Personnel Costs	8.3%	221,700
Operating Costs	75.5%	2,016,500
Capital Outlay	15.2%	405,000
Debt Service	1.1%	29,000
<b>Total Funding Uses</b>	<b>100.0%</b>	<b>\$2,672,200</b>



## MARINA FUND: REVENUE AND FUND BALANCE

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
Beginning available resources:							
	Unrestricted net position	(276,747)	(168,297)	346,800	357,288	412,900	
	Amortized advance from General Fund	-	398,281	-	-	-	
	<b>Total beginning available resources</b>	<b>\$ (276,747)</b>	<b>\$ 229,984</b>	<b>\$ 346,800</b>	<b>\$ 357,288</b>	<b>\$ 412,900</b>	<b>15.57%</b>
<b><u>Operating revenues:</u></b>							
347.401	Late fees	-	555	-	-	-	
347.520	Dry storage fees	69,277	65,526	70,000	70,000	72,000	2.86%
347.521	Transient rentals	37,792	39,563	36,000	36,000	36,000	0.00%
347.530	Unleaded fuel sales	929,294	1,160,909	1,225,000	1,225,000	1,225,000	0.00%
347.531	Propane sales	7,655	8,646	12,000	12,000	5,000	-58.33%
347.532	Diesel sales	101,706	79,264	80,000	80,000	80,000	0.00%
347.533	Diesel commercial	362,413	464,893	515,000	515,000	515,000	0.00%
347.534	Propane - exempt	64	(19)	-	-	-	
347.551	Store sales - exempt	5,614	6,913	5,500	5,500	5,500	0.00%
347.552	Store sales - taxable	173,270	193,469	175,000	175,000	175,000	0.00%
347.553	Special marine orders	709	-	-	-	-	
347.580	Marina wet slip rentals	177,380	171,336	165,000	165,000	175,000	6.06%
361.100	Interest earnings	(192)	(134)	600	600	200	-66.67%
364.411	Sale of equipment	1,400	-	-	-	-	
369.369	Miscellaneous revenue	2,659	4,274	-	-	-	
369.377	Commission - laundry equipment	1,386	1,195	1,000	1,000	1,000	0.00%
369.381	Sales tax collection allowance	360	(57)	-	-	-	
369.384	Boat ramp fees	5,862	7,697	6,500	6,500	6,500	0.00%
	<b>Total funding sources</b>	<b>\$ 1,876,649</b>	<b>\$ 2,204,030</b>	<b>\$ 2,291,600</b>	<b>\$ 2,291,600</b>	<b>\$ 2,296,200</b>	<b>0.20%</b>
	<b>Total funding uses</b>	<b>\$ 1,768,199</b>	<b>\$ 2,076,726</b>	<b>\$ 2,233,300</b>	<b>\$ 2,235,913</b>	<b>\$ 2,672,200</b>	<b>19.51%</b>
	<b>Unrestricted net position</b>	<b>\$ (168,297)</b>	<b>\$ 357,288</b>	<b>\$ 405,100</b>	<b>\$ 412,975</b>	<b>\$ 36,900</b>	<b>-91.06%</b>



## MARINA FUND (405.9300)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	76,683	129,589	124,000	124,000	144,600	16.61%
1400	Overtime	8,875	10,622	11,000	11,000	12,000	9.09%
2100	Social Security	9,751	10,274	9,500	9,500	11,100	16.84%
2203	ICMA 401(a) Plan	8,469	11,195	11,200	11,200	11,300	0.89%
2300	Group Insurance	28,292	33,051	31,700	31,700	34,600	9.15%
2400	Worker's Compensation	4,765	7,113	9,100	9,100	8,100	-10.99%
	Subtotal Personnel	136,835	201,844	196,500	196,500	221,700	12.82%
<b>OPERATING:</b>							
3100	Professional Services	90	4,806	-	-	-	
3121	Computer Software Support	-	-	-	-	4,800	
3400	Contractual Service	5,599	6,491	7,100	7,100	15,900	123.94%
3600	Administrative Services	84,500	65,500	58,800	58,800	63,200	7.48%
4000	Travel and Training	1,126	1,989	2,900	2,900	3,000	3.45%
4100	Telephone	4,009	3,980	4,300	4,300	4,500	4.65%
4110	Cellular Phone	816	911	1,000	1,000	1,600	60.00%
4200	Postage	598	708	800	800	800	0.00%
4300	Utilities - Water Service	12,564	18,191	20,200	20,200	20,700	2.48%
4331	Electric - Buildings	10,578	11,450	11,500	11,500	12,400	7.83%
4335	Electric - Docks	15,589	14,876	18,000	18,000	18,000	0.00%
4340	Waste Disposal	-	-	-	-	5,000	
4400	Rentals and Leases	-	1,860	4,000	4,000	1,200	-70.00%
4402	Submerged Land Lease	3,100	2,542	2,600	2,600	2,700	3.85%
4500	General Insurance	6,024	12,611	8,900	8,900	8,600	-3.37%
4600	Maintenance - Auto Equipment	206	834	500	500	1,500	200.00%
4610	Maintenance - Building	1,979	1,043	2,300	3,800	4,500	18.42%
4620	Maintenance - Grounds	536	1,835	5,000	5,000	6,500	30.00%
4640	Maintenance - Other Equipment	2,289	3,734	3,500	3,500	5,000	42.86%
4680	Maintenance - Tires	292	-	-	-	-	
4692	Maintenance - Marina	11,102	9,128	12,500	9,650	14,000	45.08%
4700	Print & Reproduction	245	212	1,000	1,000	800	-20.00%
4800	Promotions & Public Relations	10,340	10,364	18,000	18,000	22,500	25.00%
4803	Boat Parade	-	4,981	5,000	5,000	5,000	0.00%
4920	Licenses & Permits	1,232	1,692	1,000	1,000	1,000	0.00%
4930	Bank Service Charges	24,025	29,495	27,500	27,500	26,400	-4.00%
5100	Office Supplies	2,073	1,859	1,200	1,200	1,500	25.00%
5200	Uniforms	758	424	800	800	800	0.00%
5210	Departmental Supplies	7,634	4,735	7,000	7,000	7,000	0.00%
5220	Gasoline & Oil	1,073	852	1,100	1,100	1,100	0.00%
5230	Tools	340	637	800	800	1,000	25.00%
5270	Fuel Purchases - Resale	1,247,843	1,476,497	1,600,000	1,600,000	1,600,000	0.00%
5271	Store Purchases - Resale	141,288	130,333	145,000	144,613	145,000	0.27%
5272	Propane Purchases - Resale	6,906	5,299	10,000	10,000	10,000	0.00%
5420	Dues & Subscriptions	377	620	500	500	500	0.00%
	Subtotal Operating	1,605,131	1,830,489	1,982,800	1,981,063	2,016,500	1.79%

## MARINA FUND (405.9300)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 BUDGET	PERCENT CHANGE
<b>CAPITAL:</b>							
6300	Capital Improvement	-	-	-	2,850	300,000	10426.32%
6400	Capital Equipment	-	15,393	25,000	26,500	105,000	296.23%
	Subtotal Capital Outlay	-	15,393	25,000	29,350	405,000	1279.90%
<b>DEBT SERVICE:</b>							
7100	Principal	19,400	22,500	22,500	22,500	23,500	4.44%
7200	Interest	6,833	6,500	6,500	6,500	5,500	-15.38%
	Subtotal Debt Service	26,233	29,000	29,000	29,000	29,000	0.00%
	<b>TOTAL MARINA FUND</b>	<b>\$1,768,199</b>	<b>\$2,076,726</b>	<b>\$2,233,300</b>	<b>\$2,235,913</b>	<b>\$2,672,200</b>	<b>19.51%</b>

## MARINA FUND (405.9300)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
<b>PERSONNEL:</b>			
			Wages for marina employees, including estimated funding for department
1200	Salaries & Wages	144,600	director's vacation hour payout
1400	Overtime	12,000	Authorized overtime for special events such as King of the Beach
2100	Social Security	11,100	FICA contributions at 7.65% of salary
2203	ICMA 401(a) Plan	11,300	City's contribution to staff retirement at 9% of salary
2300	Group Insurance	34,600	Medical, dental, life and long-term disability coverage
2400	Worker's Compensation	8,100	Worker's compensation insurance costs for marina staff
	Subtotal Personnel	221,700	
<b>OPERATING:</b>			
3121	Computer Software Support	4,800	Point of sale system support fees
3400	Contractual Service	15,900	Cleaning and janitorial service contract
			General Fund costs for support services provided to external operating
3600	Administrative Services	63,200	funds
			Registration and travel costs for Public Works Director to attend relevant
4000	Travel and Training	3,000	training programs
4100	Telephone	4,500	Telephone, cable and internet services at the Marina Ship Store
4110	Cellular Phone	1,600	Cell phone service contract with Verizon Wireless
4200	Postage	800	Miscellaneous correspondence costs
4300	Utilities - Water service	20,700	Pinellas County Utility fees
4331	Electric - Buildings	12,400	Electricity costs for fuel dock, charter boat slips and Ship Store
4335	Electric - Docks	18,000	Electricity costs for A and B docks
4340	Waste Disposal	5,000	Sanitation Fund billing for waste disposal services
			Rental of ice machine, to be terminated upon installation of commercial ice
4400	Rentals and Leases	1,200	closet
			Florida Department of Environmental Protection (FDEP) submerged land
4402	Submerged Land Lease	2,700	lease for fuel dock and wet slips
			Marina insurance premiums, based on quoted estimates. Includes property,
			flood and environmental liability coverage. Auto liability and physical
4500	General Insurance	8,600	damage policy also included for two vehicles.
4600	Maintenance - Auto Equipment	1,500	Miscellaneous small auto maintenance as needed
4610	Maintenance - Building	4,500	Repair and upkeep of the Ship Store facility
4620	Maintenance - Grounds	6,500	Mulch, rock, fencing, etc. as needed for upkeep of the Ship Store facility
			Maintenance of lawn equipment, bait tank, other miscellaneous items as
4640	Maintenance - Other Equipment	5,000	needed
			Repair and maintenance of fuel pumps, docks, water lines, electrical repairs,
4692	Maintenance - Marina	14,000	etc.
4700	Print & Reproduction	800	Miscellaneous printed materials including business cards, signs, flyers, etc.
4800	Promotions & Public Relations	22,500	Advertisements, fishing tournament expenditures, public events
4803	Boat Parade	5,000	Annual city boat parade event expenses and prize purse
			State licenses required by Florida Department of Agriculture and Florida
4920	Licenses & Permits	1,000	Fish and Wildlife Conservation Commission
4930	Bank Service Charges	26,400	Interchange fees for processing credit card payments
5100	Office Supplies	1,500	Miscellaneous office supplies as needed
5200	Uniforms	800	Uniforms for marina employees
			Point of sale-system expenses, drinking water, computer equipment and
5210	Departmental Supplies	7,000	other miscellaneous items associated with marina operations
5220	Gasoline & Oil	1,100	Fuel for marina staff vehicles
5230	Tools	1,000	Dock and plumbing equipment as needed
5270	Fuel Purchases - Resale	1,600,000	Fuel purchased for re-sale to the public
5271	Store Purchases - Resale	145,000	Retail items for customer sales at the Ship Store

## MARINA FUND (405.9300)

CODE	ACCOUNT TITLE	FY 2016 BUDGET	DESCRIPTION
5272	Propane Purchases - Resale	10,000	Propane purchased for re-sale at the Ship Store
5420	Dues & Subscriptions	500	Association of Marina Industries membership
	Subtotal Operating	<u>2,016,500</u>	
	<b>CAPITAL:</b>		
6300	Capital Improvements	300,000	Marina "A" dock construction
6400	Capital Equipment	105,000	Commercial ice closet (\$40,000); point of sale system replacement (\$15,000); boat acquisition (\$50,000)
	Subtotal Capital Outlay	<u>405,000</u>	
	<b>DEBT SERVICE:</b>		
7100	Principal	23,500	Repayment of General Fund loan for construction of the Ship Store (20 years, 1.5%)
7200	Interest	5,500	Repayment of General Fund loan for construction of the Ship Store (20 years, 1.5%)
	Subtotal Debt Service	<u>29,000</u>	
	<b>TOTAL MARINA FUND</b>	<b><u>\$2,672,200</u></b>	

# MARINA FUND

## POSITION COUNTS (FTE)

	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Public Works Director	0.3	0.3	0.3	0.3
Administrative Assistant	0	0.3	0.3	0.3
Marina Supervisor	0	1	1	1
Marina Assistant	2	2	2	2.75
Marina Attendant	1	0	0	0
Total Funded Positions	3.3	3.6	3.6	4.35

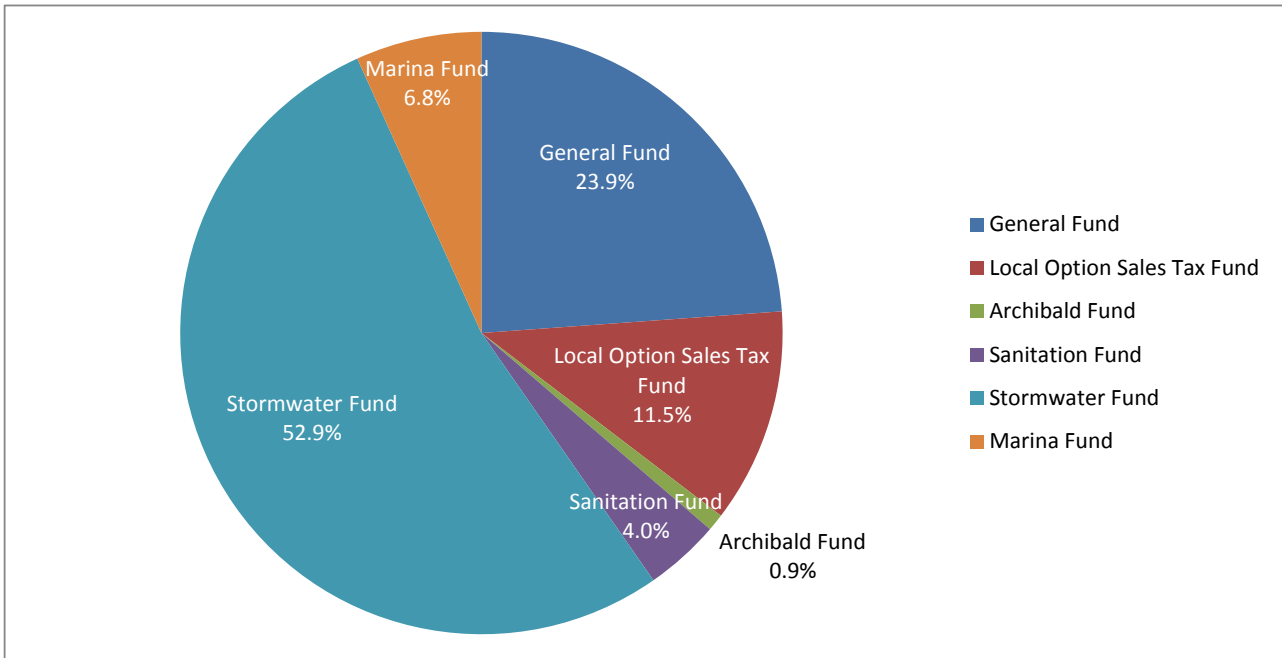
## FY 2016 POSITION CHANGES SUMMARY

The FY 2016 budget includes the addition of a part-time Marina Assistant to maintain adequate staffing levels during peak activity hours.



# FY 2016 - FY 2020 CAPITAL IMPROVEMENT PROGRAM (CIP)

Fund		FY 2016
General Fund	23.9%	1,429,000
Local Option Sales Tax Fund	11.5%	690,000
Archibald Fund	0.9%	55,000
Sanitation Fund	4.0%	242,000
Stormwater Fund	52.9%	3,170,000
Marina Fund	6.8%	405,000
<b>Total Budget</b>	<b>100.0%</b>	<b>\$ 5,991,000</b>



## FY 2016 - FY 2020 Fund Balance Projection General Fund

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
<b>Beginning available resources:</b>							
Unassigned balance	4,492,317	3,871,126	4,502,000	3,425,200	3,619,900	3,459,500	2,016,600
Emergency reserve reconciliation	-	(183,300)	(79,200)	(63,500)	(65,500)	(67,400)	(69,400)
Florida building code net revenue	-	-	(66,000)	-	-	-	-
Estimated prior year net operating budgetary balance	-	-	320,000	-	-	-	-
Proceeds from sale of sewer system	3,344,700	-	-	-	-	-	-
Former vehicle replacement fund assigned balance	517,800	-	-	-	-	-	-
Open encumbrances	-	5,406,176	-	-	-	-	-
<b>Total beginning available resources</b>	<b>\$ 8,354,817</b>	<b>\$ 9,094,002</b>	<b>\$ 4,676,800</b>	<b>\$ 3,361,700</b>	<b>\$ 3,554,400</b>	<b>\$ 3,392,100</b>	<b>\$ 1,947,200</b>
<b>Funding sources:</b>							
<b>Operating revenues</b>	<b>6,777,456</b>	<b>6,497,500</b>	<b>7,034,600</b>	<b>7,245,600</b>	<b>7,318,100</b>	<b>7,318,100</b>	<b>7,244,900</b>
Transfer from John's Pass Village Fund	908,108	-	-	-	-	-	-
Transfer from Parking Fund	568,349	-	-	-	-	-	-
FDOT beautification program	-	87,781	-	-	-	-	-
FRDAP recreation grant	-	-	50,000	-	-	-	-
Assistance to Firefighters grant award	-	23,655	-	-	-	-	-
Pinellas Co. capital contribution	50,000	-	-	-	-	-	-
Boating improvement grant award	-	322,000	-	-	-	-	-
Repayment from Marima Fund (Ship Store)	29,000	29,000	-	-	29,000	-	-
Debt proceeds, 2013 revenue bond	4,760,000	-	29,000	29,000	-	29,000	29,000
Debt proceeds, 2014 revenue note	-	2,955,000	-	-	-	-	-
Debt proceeds, 2017 revenue note	-	-	-	3,500,000	-	-	-
Pinellas Co. Gulf Blvd. improvements funding schedule	128,469	861,230	329,900	659,900	659,900	659,900	-
FEMA flood mitigation program	-	-	2,853,900	-	-	-	-
Lawsuit settlement	-	746,904	-	-	-	-	-
<b>Total funding sources</b>	<b>\$ 13,221,382</b>	<b>\$ 11,523,070</b>	<b>\$ 10,297,400</b>	<b>\$ 11,434,500</b>	<b>\$ 8,007,000</b>	<b>\$ 8,007,000</b>	<b>\$ 7,273,900</b>
<b>Funding uses:</b>							
<b>Operating budget expenditures</b>	<b>5,412,367</b>	<b>6,401,003</b>	<b>6,354,400</b>	<b>6,545,000</b>	<b>6,741,400</b>	<b>6,943,600</b>	<b>7,151,900</b>
Debt service, 2013 revenue bond (transfer to D.S. Fund)	91,807	309,100	296,200	298,400	295,600	297,700	294,700
Debt service, 2014 revenue note (transfer to D.S. Fund)	-	42,700	231,600	521,900	659,900	1,716,200	-
Debt service, 2017 revenue note (transfer to D.S. Fund)	-	-	-	150,000	300,000	300,000	300,000
Cost of issuance, 2013 revenue bond	244,950	-	-	-	-	-	-
Cost of issuance, 2014 revenue note	-	55,000	-	-	-	-	-
Cost of issuance, 2017 revenue note	-	-	-	65,000	-	-	-
Capital projects as scheduled below	6,549,774	9,279,765	1,250,000	3,500,000	-	125,000	130,000
Vehicle replacements as scheduled below	-	27,500	179,000	96,000	105,000	-	90,000
FEMA flood mitigation program	-	-	2,853,900	-	-	-	-
Appropriation to Debt Service Fund committed balance	-	-	192,000	-	-	-	-
Appropriation to General Fund committed balance	-	-	191,900	-	-	-	-
Transfer to Gas Tax Fund	-	-	-	-	-	-	5,300
Transfer to Building Fund	-	-	-	-	-	-	-
<b>Total funding uses</b>	<b>\$ 12,298,897</b>	<b>\$ 16,115,068</b>	<b>\$ 11,549,000</b>	<b>\$ 11,176,300</b>	<b>\$ 8,101,900</b>	<b>\$ 9,382,500</b>	<b>\$ 7,971,900</b>
<b>Unassigned fund balance</b>	<b>\$ 3,871,126</b>	<b>\$ 4,502,004</b>	<b>\$ 3,425,200</b>	<b>\$ 3,619,900</b>	<b>\$ 3,459,500</b>	<b>\$ 2,016,600</b>	<b>\$ 1,249,200</b>
<i>Available balance as percent of operating budget</i>	71.5%	70.3%	53.9%	55.3%	51.3%	29.0%	17.5%
<b>Projects/Improvements:</b>							
9/11 Memorial	14,832	-	-	-	-	-	-
Archibald rehabilitation	241,072	-	-	-	-	-	-



**FY 2016 - FY 2020 Fund Balance Projection  
General Fund**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
City Centre	6,088,242	5,031,925	150,000	500,000	-	-	-
Citywide IT solutions program	-	156,639	-	-	-	-	-
Citywide park beautification	-	-	100,000	-	-	-	-
Community Development department software	-	86,103	-	-	-	-	-
Electrical installation at Village Blvd.	-	55,501	400,000	-	-	-	-
FDOT beautification program	-	286,833	-	-	-	-	-
Fire department equipment	28,449	48,000	-	-	-	-	-
Gulf Blvd. improvements	103,610	3,152,890	-	3,000,000	-	-	-
John's Pass Village beautification	43,499	-	-	-	-	-	-
John's Pass Village beautification	19,499	-	-	-	-	-	-
Marina dock construction	425	349,574	300,000	-	-	-	-
Parking pay station replacement	-	-	-	-	110,000	-	110,000
Playground equipment	-	87,500	-	-	-	-	-
Recreation department software	-	13,105	-	-	-	-	-
Transient dock construction	10,145	12,695	300,000	-	-	-	-
Bus shelters (unfunded)	-	-	-	-	-	-	-
Land acquisition (unfunded)	-	-	-	-	-	-	-
Marina high and dry facility (unfunded)	-	-	-	-	-	-	-
Parking expansion facility (unfunded)	-	-	-	-	-	-	-
Ship Store expansion (unfunded)	-	-	-	-	-	-	-
Tom Stuart Causeway improvements (unfunded)	-	-	-	-	-	-	-
<b>Projects/Improvements Total \$</b>	<b>6,549,774 \$</b>	<b>9,279,765 \$</b>	<b>1,250,000 \$</b>	<b>3,500,000 \$</b>	<b>\$</b>	<b>110,000 \$</b>	<b>110,000</b>
<b>Vehicles:</b>							
1987 John Deere Fork Lift (#43)	-	-	15,000	-	-	-	-
1991 Ford Van w/ bucket (#39)	-	-	84,000	-	-	-	-
1997 Ford F250 (#36)	-	-	-	32,000	-	-	-
1999 Dodge Ram (#90)	-	-	-	32,000	-	-	-
2005 Ford F150 (#20)	-	-	-	-	35,000	-	-
2005 Ford F250 (#3)	-	-	-	-	35,000	-	-
2005 John Deere Backhoe Loader (#44)	-	45,000	-	-	-	-	-
2006 Ford F350 (#68)	-	-	-	32,000	-	-	-
2007 Ford Escape (#96)	-	-	-	-	35,000	-	-
2007 Ford Ranger (#97) - no replacement scheduled	-	-	-	-	-	-	-
2008 Ford Ranger (#98) - no replacement scheduled	-	-	-	-	-	-	-
2010 Bluebird Vision Bus (#55)	-	-	-	-	-	-	90,000
Building division vehicle acquisition (#100)	-	27,500	-	-	-	-	-
Passenger van acquisition	-	-	35,000	-	-	-	-
<b>Vehicles Total \$</b>	<b>\$</b>	<b>27,500 \$</b>	<b>179,000 \$</b>	<b>96,000 \$</b>	<b>105,000 \$</b>	<b>\$</b>	<b>90,000</b>
<b>CIP Total \$</b>	<b>6,549,774 \$</b>	<b>9,307,265 \$</b>	<b>1,429,000 \$</b>	<b>3,596,000 \$</b>	<b>105,000 \$</b>	<b>110,000 \$</b>	<b>200,000</b>

**FY 2016 - FY 2020 Fund Balance Projection  
Local Option Sales Tax Fund**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
Beginning available resources:							
Restricted balance	1,847,565	879,824	378,200	83,500	59,600	70,700	477,700
<b>Total beginning available resources</b>	<b>\$ 1,847,565</b>	<b>\$ 879,824</b>	<b>\$ 378,200</b>	<b>\$ 83,500</b>	<b>\$ 59,600</b>	<b>\$ 70,700</b>	<b>\$ 477,700</b>
Funding sources:							
Operating revenues	384,942	366,100	395,300	411,100	411,100	407,000	101,800
<b>Total funding sources</b>	<b>\$ 384,942</b>	<b>\$ 366,100</b>	<b>\$ 395,300</b>	<b>\$ 411,100</b>	<b>\$ 411,100</b>	<b>\$ 407,000</b>	<b>\$ 101,800</b>
Funding uses:							
Operating budget expenditures	-	-	-	-	-	-	-
Capital projects as scheduled below	1,312,683	867,677	40,000	400,000	400,000	-	-
Vehicle replacements as scheduled below	40,000	-	650,000	35,000	-	-	85,000
<b>Total funding uses</b>	<b>\$ 1,352,683</b>	<b>\$ 867,677</b>	<b>\$ 690,000</b>	<b>\$ 435,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 85,000</b>
<b>Restricted fund balance</b>	<b>\$ 879,824</b>	<b>\$ 378,247</b>	<b>\$ 83,500</b>	<b>\$ 59,600</b>	<b>\$ 70,700</b>	<b>\$ 477,700</b>	<b>\$ 494,500</b>
<b>Projects/Improvements:</b>							
Beach groyne rehabilitation	273,852	-	-	-	-	-	-
Archibald Park rehabilitation	577,934	8,588	-	-	-	-	-
Stormwater drainage & roadway improvements	377,345	297,886	-	-	-	-	-
City Centre dock construction	-	73,868	-	-	400,000	-	-
Madeira Way improvements	-	50,000	40,000	400,000	-	-	-
Marina dock construction	77,665	422,335	-	-	-	-	-
9/11 Memorial	5,887	-	-	-	-	-	-
Beach walkover replacements	-	15,000	-	-	-	-	-
<b>Projects/Improvements Total</b>	<b>\$ 1,312,683</b>	<b>\$ 867,677</b>	<b>\$ 40,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Vehicles:</b>							
2009 Ford Explorer (#C25)	-	-	-	35,000	-	-	-
2004 Pierce Enforcer Fire Engine (#E25)	-	-	650,000	-	-	-	-
1999 Spartan Fire Engine (#P25)	-	-	-	-	-	-	-
Fire/EMS ALS vehicle acquisition	40,000	-	-	-	-	-	45,000
Water rescue jet ski replacement	-	-	-	-	-	-	40,000
<b>Vehicles Total</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 650,000</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 85,000</b>
<b>CIP Total</b>	<b>\$ 1,352,683</b>	<b>\$ 867,677</b>	<b>\$ 690,000</b>	<b>\$ 435,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 85,000</b>

**FY 2016 - FY 2020 Fund Balance Projection  
Archibald Fund**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
Beginning available resources:							
Restricted balance		30,333	36,400	78,300	159,400	200,800	283,500
<b>Total beginning available resources</b>	<b>\$ -</b>	<b>\$ 30,333</b>	<b>\$ 36,400</b>	<b>\$ 78,300</b>	<b>\$ 159,400</b>	<b>\$ 200,800</b>	<b>\$ 283,500</b>
Funding sources:							
Operating revenues	200,835	292,000	371,500	378,900	382,700	382,700	378,900
<b>Total funding sources</b>	<b>\$ 200,835</b>	<b>\$ 292,000</b>	<b>\$ 371,500</b>	<b>\$ 378,900</b>	<b>\$ 382,700</b>	<b>\$ 382,700</b>	<b>\$ 378,900</b>
Funding uses:							
Operating budget expenditures	170,502	265,900	274,600	282,800	291,300	300,000	309,000
Capital projects as scheduled below	-	-	-	15,000	50,000	-	-
Vehicle replacements as scheduled below	-	20,000	55,000	-	-	-	-
<b>Total funding uses</b>	<b>\$ 170,502</b>	<b>\$ 285,900</b>	<b>\$ 329,600</b>	<b>\$ 297,800</b>	<b>\$ 341,300</b>	<b>\$ 300,000</b>	<b>\$ 309,000</b>
<b>Restricted fund balance</b>	<b>\$ 30,333</b>	<b>\$ 36,433</b>	<b>\$ 78,300</b>	<b>\$ 159,400</b>	<b>\$ 200,800</b>	<b>\$ 283,500</b>	<b>\$ 353,400</b>

<b>Projects/Improvements:</b>							
Restroom expansion	-	-	-	15,000	50,000	-	-
Volleyball lighting (unfunded)	-	-	-	-	-	-	-
<b>Projects/Improvements Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Vehicles:</b>							
Acquisition: beach rake	-	20,000	55,000	-	-	-	-
<b>Vehicles Total</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 55,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CIP Total</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 55,000</b>	<b>\$ 15,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

**FY 2016 - FY 20120 Fund Balance Projection  
Building Fund**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
Beginning available resources:							
FY 2014 restricted balance	-	-	100,100	-	-	-	-
FY 2015 restricted balance	-	-	66,000	-	-	-	-
Restricted balance	-	-	-	166,100	-	-	-
<b>Total beginning available resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 166,100</b>	<b>\$ 166,100</b>	<b>\$ 189,400</b>	<b>\$ 165,700</b>	<b>\$ 131,400</b>
Funding sources:							
Operating revenues	-	-	333,300	366,600	329,900	329,900	263,900
Transfer from General Fund	-	-	-	-	-	-	-
<b>Total funding sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 333,300</b>	<b>\$ 366,600</b>	<b>\$ 329,900</b>	<b>\$ 329,900</b>	<b>\$ 263,900</b>
Funding uses:							
Operating budget expenditures	-	-	333,300	343,300	353,600	364,200	375,100
Capital projects as scheduled below	-	-	-	-	-	-	-
Vehicle replacements as scheduled below	-	-	-	-	-	-	-
<b>Total funding uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 333,300</b>	<b>\$ 343,300</b>	<b>\$ 353,600</b>	<b>\$ 364,200</b>	<b>\$ 375,100</b>
<b>Restricted fund balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 166,100</b>	<b>\$ 189,400</b>	<b>\$ 165,700</b>	<b>\$ 131,400</b>	<b>\$ 20,200</b>

**Projects/Improvements:**

Projects/Improvements Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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**Vehicles:**

2015 Ford F150 (#103)	-	-	-	-	-	-	-
<b>Vehicles Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CIP Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**FY 2016 - FY 2020 Fund Balance Projection  
Gas Tax Fund**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
Beginning available resources:							
Restricted balance							
<b>Total beginning available resources</b>	\$ -	\$ -	\$ -	5,800	7,600	6,800	2,700
Funding sources:							
Operating revenues			106,800	110,000	112,200	112,200	112,200
Transfer from General Fund							5,300
<b>Total funding sources</b>	\$ -	\$ -	\$ 106,800	\$ 110,000	\$ 112,200	\$ 112,200	\$ 117,500
Funding uses:							
Operating budget expenditures			101,000	103,000	105,100	107,200	109,300
Gulf Blvd. improvements: anticipated cost increases				5,200	7,900	9,100	10,900
Capital projects as scheduled below							
Vehicle replacements as scheduled below							
<b>Total funding uses</b>	\$ -	\$ -	\$ 101,000	\$ 108,200	\$ 113,000	\$ 116,300	\$ 120,200
<b>Restricted fund balance</b>	\$ -	\$ -	\$ 5,800	\$ 7,600	\$ 6,800	\$ 2,700	\$ -
<b>Projects/Improvements:</b>							
<b>Projects/Improvements Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Vehicles:</b>							
<b>Vehicles Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CIP Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**FY 2016 - FY 2020 Fund Balance Projection  
Debt Service Fund**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
Beginning available resources:							
Committed balance			192,000	192,000	192,000	192,000	192,000
Total beginning available resources		\$ -	\$ 192,000	\$ 192,000	\$ 192,000	\$ 192,000	\$ 192,000
Funding sources:							
Transfers in - restricted		527,800	981,200	1,277,400	2,335,800	616,600	-
Transfers in - committed		192,000	-	-	-	-	-
Total funding sources		\$ 719,800	\$ 981,200	\$ 1,277,400	\$ 2,335,800	\$ 616,600	\$ -
Funding uses:							
Debt service expenditures		527,800	981,200	1,277,400	2,335,800	616,600	-
Total funding uses		\$ 527,800	\$ 981,200	\$ 1,277,400	\$ 2,335,800	\$ 616,600	\$ -
<b>Committed fund balance</b>		<b>\$ 192,000</b>	<b>\$ 192,000</b>	<b>\$ 192,000</b>	<b>\$ 192,000</b>	<b>\$ 192,000</b>	<b>\$ 192,000</b>

**Projects/Improvements:**

Projects/Improvements Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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**Vehicles:**

Vehicles Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIP Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**FY 2016 - FY 2020 Fund Balance Projection  
Sanitation Fund**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
Beginning available resources:							
Unrestricted net position	1,341,575	1,466,565	1,316,100	1,251,500	824,400	838,300	700,200
<b>Total beginning available resources</b>	<b>\$ 1,341,575</b>	<b>\$ 1,466,565</b>	<b>\$ 1,316,100</b>	<b>\$ 1,251,500</b>	<b>\$ 824,400</b>	<b>\$ 838,300</b>	<b>\$ 700,200</b>
Funding sources:							
Operating revenues	1,151,745	1,128,600	1,262,000	1,262,000	1,262,000	1,262,000	1,262,000
<b>Total funding sources</b>	<b>\$ 1,151,745</b>	<b>\$ 1,128,600</b>	<b>\$ 1,262,000</b>	<b>\$ 1,262,000</b>	<b>\$ 1,262,000</b>	<b>\$ 1,262,000</b>	<b>\$ 1,262,000</b>
Funding uses:							
Operating budget expenditures	1,026,755	1,089,000	1,084,600	1,117,100	1,150,600	1,185,100	1,220,700
Capital projects as scheduled below	-	-	40,000	500,000	-	-	-
Vehicle replacements as scheduled below	-	220,000	202,000	72,000	97,500	215,000	245,000
<b>Total funding uses</b>	<b>\$ 1,026,755</b>	<b>\$ 1,279,000</b>	<b>\$ 1,326,600</b>	<b>\$ 1,689,100</b>	<b>\$ 1,248,100</b>	<b>\$ 1,400,100</b>	<b>\$ 1,465,700</b>
<b>Unrestricted net position</b>	<b>\$ 1,466,565</b>	<b>\$ 1,316,165</b>	<b>\$ 1,251,500</b>	<b>\$ 824,400</b>	<b>\$ 838,300</b>	<b>\$ 700,200</b>	<b>\$ 496,500</b>
Available balance as percent of operating budget	142.8%	124.3%	115.4%	73.8%	72.9%	59.1%	40.7%
<b>Projects/Improvements:</b>							
Storage facility	-	-	40,000	500,000	-	-	-
<b>Projects/Improvements Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Vehicles:</b>							
1997 Ford F150 (#38)	-	30,000	-	-	-	-	-
2003 Sterling packer truck (#33a)	-	190,000	-	-	-	-	-
2004 Ford F150 (#24)	-	-	-	32,000	-	-	-
2004 Ford F150 (#5)	-	-	-	-	37,500	-	-
2004 Ford F550 dump truck (#19)	-	-	-	-	60,000	-	-
2004 Peterbilt packer truck (#37)	-	-	202,000	-	-	-	-
2005 Ford F250 (#3)	-	-	-	40,000	-	-	-
2009 Ford F350 (#40)	-	-	-	-	-	-	-
2009 Peterbilt packer truck (#51)	-	-	-	-	-	215,000	45,000
2012 Peterbilt packer truck (#26)	-	-	-	-	-	-	200,000
2014 Peterbilt claw truck (#18)	-	-	-	-	-	-	-
2016 Peterbilt packer truck (#33b)	-	-	-	-	-	-	-
<b>Vehicles Total</b>	<b>\$ -</b>	<b>\$ 220,000</b>	<b>\$ 202,000</b>	<b>\$ 72,000</b>	<b>\$ 97,500</b>	<b>\$ 215,000</b>	<b>\$ 245,000</b>
<b>CIP Total</b>	<b>\$ -</b>	<b>\$ 220,000</b>	<b>\$ 242,000</b>	<b>\$ 572,000</b>	<b>\$ 97,500</b>	<b>\$ 215,000</b>	<b>\$ 245,000</b>

**FY 2016 - FY 2020 Fund Balance Projection  
Stormwater Fund**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
Beginning available resources:							
Unrestricted net position	1,312,137	1,007,291	4,407,500	1,079,500	1,999,300	1,607,200	1,095,200
Covenant to budget and appropriate	-	-	(158,000)	(180,200)	(192,100)	(203,000)	(215,100)
<b>Total beginning available resources</b>	<b>\$ 1,312,137</b>	<b>\$ 1,007,291</b>	<b>\$ 4,249,500</b>	<b>\$ 899,300</b>	<b>\$ 1,807,200</b>	<b>\$ 1,404,200</b>	<b>\$ 880,100</b>
Funding sources:							
Operating revenues	348,104	652,300	702,900	690,500	690,500	690,500	690,500
Covenant to budget and appropriate	-	-	158,000	180,200	192,100	203,000	215,100
Debt proceeds, 2015 revenue note	-	6,200,000	-	-	-	-	-
Debt proceeds, 2019 revenue note	-	-	-	-	-	-	-
SWFWMD grant reimbursement	-	-	-	1,300,000	-	5,100,000	-
<b>Total funding sources</b>	<b>\$ 348,104</b>	<b>\$ 6,852,300</b>	<b>\$ 860,900</b>	<b>\$ 2,170,700</b>	<b>\$ 882,600</b>	<b>\$ 5,993,500</b>	<b>\$ 905,600</b>
Funding uses:							
Operating budget expenditures	382,011	384,100	356,300	367,000	378,000	389,300	401,000
Debt service, 2015 revenue note	-	21,000	504,600	503,700	504,600	504,200	504,600
Debt service, 2019 revenue note	-	-	-	-	-	244,000	516,000
Cost of issuance, 2015 revenue note	-	55,000	-	-	-	-	-
Cost of issuance, 2019 revenue note	-	-	-	-	-	65,000	-
Capital projects as scheduled below	270,939	2,991,990	3,100,000	200,000	200,000	5,100,000	200,000
Vehicle replacements as scheduled below	-	-	70,000	-	-	-	-
<b>Total funding uses</b>	<b>\$ 652,950</b>	<b>\$ 3,452,090</b>	<b>\$ 4,030,900</b>	<b>\$ 1,070,700</b>	<b>\$ 1,082,600</b>	<b>\$ 6,302,500</b>	<b>\$ 1,621,600</b>
<b>Unrestricted net position</b>	<b>\$ 1,007,291</b>	<b>\$ 4,407,501</b>	<b>\$ 1,079,500</b>	<b>\$ 1,999,300</b>	<b>\$ 1,607,200</b>	<b>\$ 1,095,200</b>	<b>\$ 164,100</b>
Available balance as percent of operating budget	263.7%	1147.5%	303.0%	544.8%	425.2%	281.3%	40.9%
<b>Projects/Improvements:</b>							
Rehabilitation and replacement program	129,643	233,286	300,000	200,000	200,000	200,000	200,000
Boca Ciega Drive improvements	-	2,300,000	1,500,000	-	-	-	-
Bayshore Drive improvements	-	-	-	-	-	-	-
Rex Place improvements	-	-	600,000	-	-	-	-
Municipal Drive	-	-	100,000	-	-	-	-
American Legion improvements	-	-	600,000	-	-	-	-
Crystal Island improvements	-	-	-	-	-	4,200,000	-
137th Ave. improvements	-	-	-	-	-	700,000	-
Misc. stormwater drainage and roadway improvements	141,296	458,704	-	-	-	-	-
<b>Projects/Improvements Total</b>	<b>\$ 270,939</b>	<b>\$ 2,991,990</b>	<b>\$ 3,100,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 5,100,000</b>	<b>\$ 200,000</b>
<b>Vehicles:</b>							
Acquisition: 3/4 Ton Pickup Truck 4 x 4	-	-	40,000	-	-	-	-
Replacement: 2011 Ford F350 (#70)	-	-	30,000	-	-	-	-
<b>Vehicles Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CIP Total</b>	<b>\$ 270,939</b>	<b>\$ 2,991,990</b>	<b>\$ 3,170,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 5,100,000</b>	<b>\$ 200,000</b>

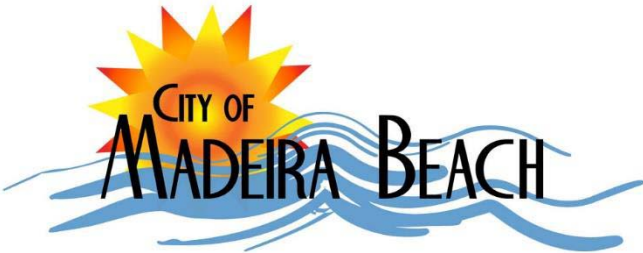


**FY 2016 - FY 2020 Fund Balance Projection  
Marina Fund**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 BUDGET	FY 17 PROJECTION	FY 18 PROJECTION	FY 19 PROJECTION	FY 20 PROJECTION
<b>Beginning available resources:</b>							
Unrestricted net position	(168,297)	357,288	412,900	36,900	58,000	136,400	192,600
Amortized advance from General Fund (Ship Store)	398,281	-	-	-	-	-	-
<b>Total beginning available resources</b>	<b>\$ 229,984</b>	<b>\$ 357,288</b>	<b>\$ 412,900</b>	<b>\$ 36,900</b>	<b>\$ 58,000</b>	<b>\$ 136,400</b>	<b>\$ 192,600</b>
<b>Funding sources:</b>							
Operating revenues	2,204,030	2,291,600	2,296,200	2,365,100	2,436,100	2,460,500	2,485,100
<b>Total funding sources</b>	<b>\$ 2,204,030</b>	<b>\$ 2,291,600</b>	<b>\$ 2,296,200</b>	<b>\$ 2,365,100</b>	<b>\$ 2,436,100</b>	<b>\$ 2,460,500</b>	<b>\$ 2,485,100</b>
<b>Funding uses:</b>							
Operating budget expenditures	2,032,333	2,177,563	2,238,200	2,283,000	2,328,700	2,375,300	2,422,800
Advance from General Fund (Ship Store)	29,000	29,000	29,000	29,000	29,000	29,000	29,000
Capital projects as scheduled below	15,393	29,350	365,000	-	-	-	-
Vehicle replacements as scheduled below	-	50,000	32,000	-	-	-	-
<b>Total funding uses</b>	<b>\$ 2,076,726</b>	<b>\$ 2,235,913</b>	<b>\$ 2,672,200</b>	<b>\$ 2,344,000</b>	<b>\$ 2,357,700</b>	<b>\$ 2,404,300</b>	<b>\$ 2,451,800</b>
<b>Unrestricted net position</b>	<b>\$ 357,288</b>	<b>\$ 412,975</b>	<b>\$ 36,900</b>	<b>\$ 58,000</b>	<b>\$ 136,400</b>	<b>\$ 192,600</b>	<b>\$ 225,900</b>
<i>Available balance as percent of operating budget</i>	17.6%	19.0%	1.6%	2.5%	5.9%	8.1%	9.3%
<b>Projects/Improvements:</b>							
Point of sale system	-	-	15,000	-	-	-	-
Commercial ice closet	-	-	40,000	-	-	-	-
Marina dock construction	-	-	300,000	-	-	-	-
Marina equipment	15,393	29,350	-	-	-	-	-
Ship Store expansion (unfunded)	-	-	-	-	-	-	-
<b>Projects/Improvements Total</b>	<b>\$ 15,393</b>	<b>\$ 29,350</b>	<b>\$ 355,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Vehicles:</b>							
1998 Chevy S10 (#99)	-	-	-	32,000	-	-	-
2015 Dodge Ram 4x4 (#107)	-	-	-	-	-	-	-
Boat acquisition	-	-	50,000	-	-	-	-
<b>Vehicles Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 32,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CIP Total</b>	<b>\$ 15,393</b>	<b>\$ 29,350</b>	<b>\$ 405,000</b>	<b>\$ 32,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

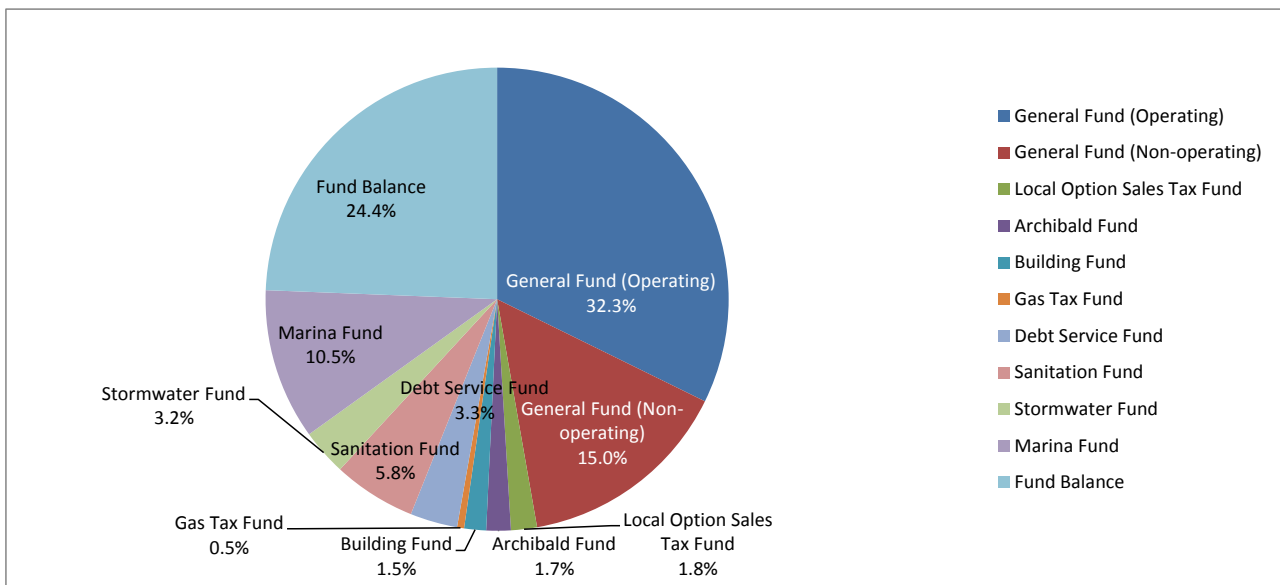


# BUDGET SUMMARY



## FY 2016 BUDGET SUMMARY: FUNDING SOURCES

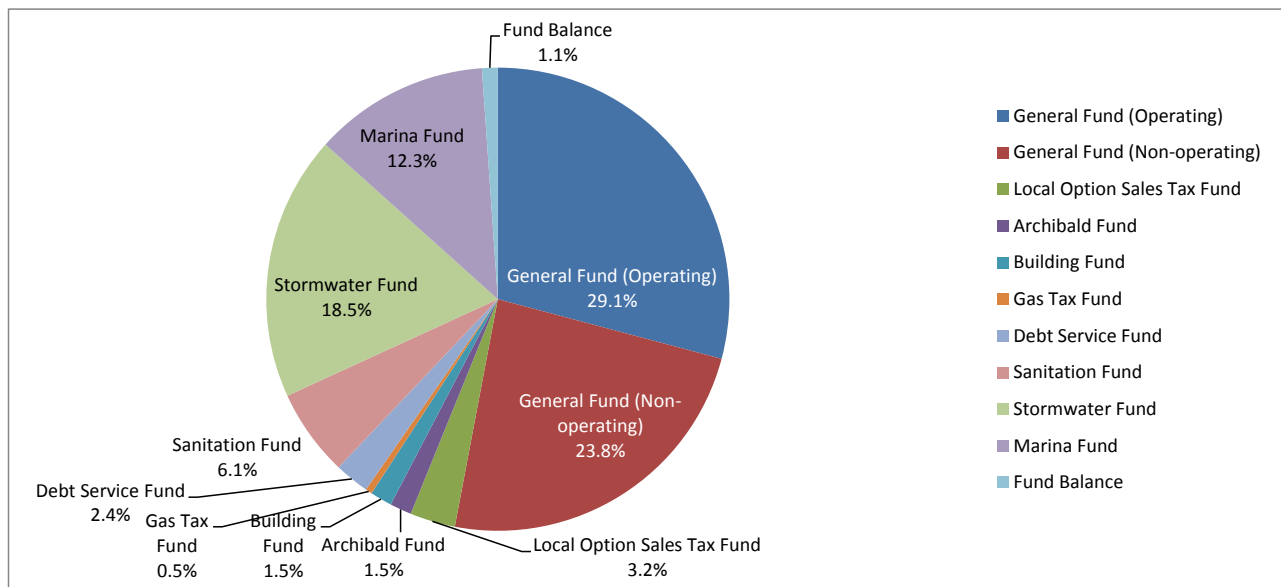
Fund	FY 2016
General Fund (Operating)	7,034,600
General Fund (Non-operating)	3,262,800
Local Option Sales Tax Fund	395,300
Archibald Fund	371,500
Building Fund	333,300
Gas Tax Fund	106,800
Debt Service Fund	719,800
Sanitation Fund	1,262,000
Stormwater Fund	702,900
Marina Fund	2,296,200
Fund Balance	5,314,900
<b>Total FY 2016 Funding Sources</b>	<b>\$21,800,100</b>



## FY 2016 BUDGET SUMMARY: FUNDING USES

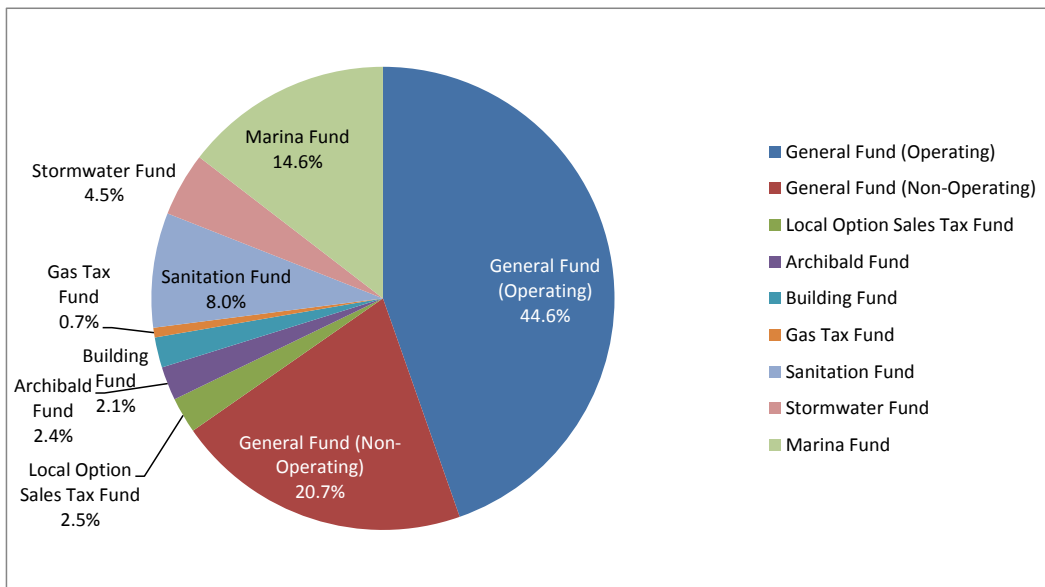
Fund	FY 2016
General Fund (Operating)	6,354,400
General Fund (Non-operating)	5,194,600
Local Option Sales Tax Fund	690,000
Archibald Fund	329,600
Building Fund	333,300
Gas Tax Fund	101,000
Debt Service Fund	527,800
Sanitation Fund	1,326,600
Stormwater Fund	4,030,900
Marina Fund	2,672,200
Fund Balance	239,700

**Total FY 2016 Funding Uses** **\$21,800,100**



**FY 2016 BUDGET SUMMARY: REVENUES BY FUND**  
*Funding sources less transfers and fund balance appropriations*

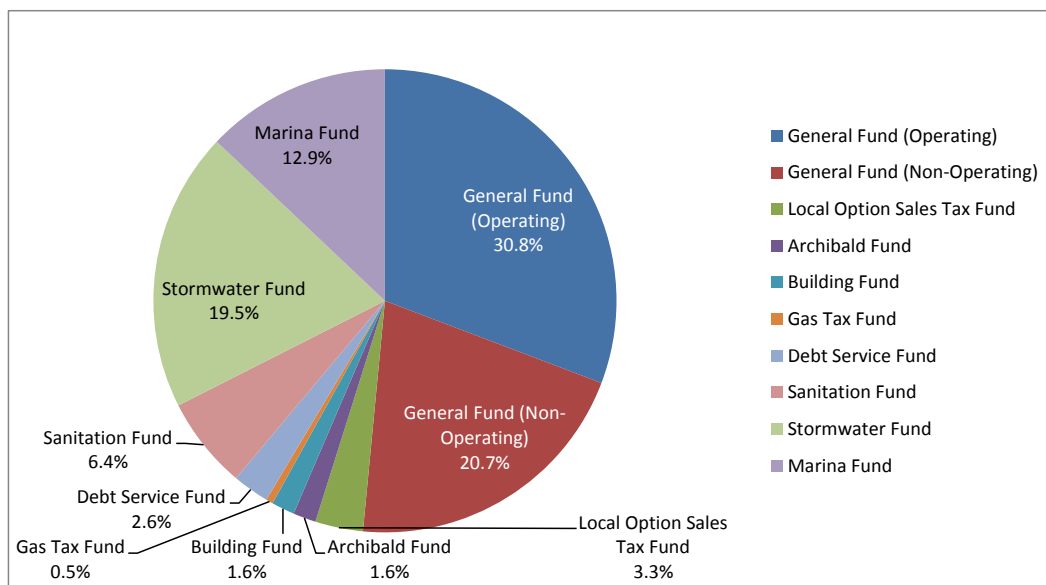
<b>Fund</b>	<b>FY 2016</b>
General Fund (Operating)	7,034,600
General Fund (Non-Operating)	3,262,800
Local Option Sales Tax Fund	395,300
Archibald Fund	371,500
Building Fund	333,300
Gas Tax Fund	106,800
Sanitation Fund	1,262,000
Stormwater Fund	702,900
Marina Fund	2,296,200
<b>Total Budgeted Revenues</b>	<b>\$15,765,400</b>



## FY 2016 BUDGET SUMMARY: EXPENDITURES BY FUND

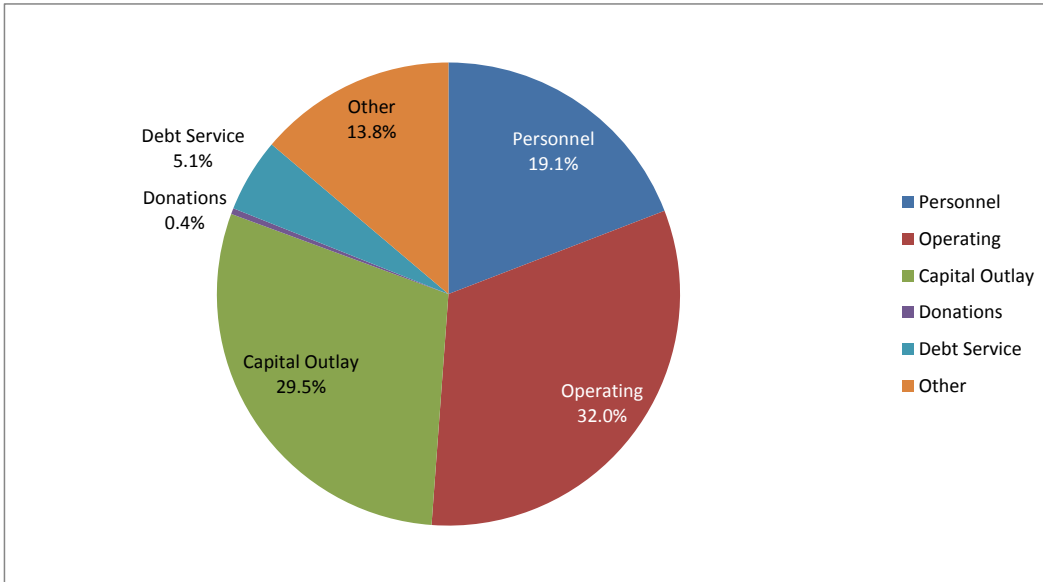
*Funding uses less transfers and fund balance appropriations*

Fund	FY 2016
General Fund (Operating)	6,354,400
General Fund (Non-Operating)	4,282,900
Local Option Sales Tax Fund	690,000
Archibald Fund	329,600
Building Fund	333,300
Gas Tax Fund	101,000
Debt Service Fund	527,800
Sanitation Fund	1,326,600
Stormwater Fund	4,030,900
Marina Fund	2,672,200
<b>Total Budgeted Expenditures</b>	<b>\$20,648,700</b>



**FY 2016 BUDGET SUMMARY: EXPENDITURES BY CATEGORY**  
*Funding uses less transfers and fund balance appropriations*

<b>Fund</b>	<b>FY 2016</b>
Personnel	3,953,500
Operating	6,610,900
Capital Outlay	6,083,500
Donations	85,500
Debt Service	1,061,400
Other	2,853,900
<b>Total Budgeted Expenditures</b>	<b>\$20,648,700</b>





# PERSONNEL SUMMARY



## PERSONNEL SUMMARY

<u>Department</u> / Position Title	<b>Position Counts (FTE)</b>			
	FY 2013	FY 2014	FY 2015	FY 2016
<b><u>City Manager's Office</u></b>				
City Manager	1.00	1.00	1.00	1.00
Executive Office Manager	0.00	0.00	0.00	1.00
Executive Assistant	0.00	0.00	1.00	0.00
Administrative Assistant	2.00	1.00	0.00	0.00
Volunteer Coordinator	0.00	0.00	0.50	0.50
	<b>3.00</b>	<b>2.00</b>	<b>2.50</b>	<b>2.50</b>
<b><u>Clerk/Commission</u></b>				
City Clerk	1.00	1.00	1.00	1.00
Administrative Support Specialist	0.00	0.00	1.00	1.00
Public Works Technician	0.00	0.00	1.00	0.00
Mayor	1.00	1.00	1.00	1.00
City Commissioners	4.00	4.00	4.00	4.00
	<b>6.00</b>	<b>6.00</b>	<b>8.00</b>	<b>7.00</b>
<b><u>Community Development</u></b>				
Community Development Director	1.00	1.00	1.00	0.00
Planning and Zoning Coordinator	0.00	0.00	0.00	0.50
Building Official	0.00	0.00	1.00	0.00
Code Enforcement Officer	1.00	0.00	0.00	0.00
Code Enforcement Specialist	0.00	0.00	0.00	1.00
Permit Technician	0.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.50
	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>2.00</b>
<b><u>Finance</u></b>				
Assistant City Manager/Finance Director	0.00	0.00	1.00	1.00
Finance Director	1.00	1.00	0.00	0.00
Accounting Manager	0.00	0.00	0.00	1.00
Accountant	0.00	1.00	1.00	0.00
Financial Coordinator	0.00	0.00	0.00	1.00
Accounting Specialist	1.00	1.00	1.00	0.00
Accounting Specialist (Part-time)	0.50	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00
	<b>3.50</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b><u>Public Works</u></b>				
Public Works Director	0.10	0.10	0.20	0.20
Lead Mechanic	0.30	0.30	0.30	0.30
Administrative Assistant	0.00	0.10	0.20	0.20
	<b>0.40</b>	<b>0.50</b>	<b>0.70</b>	<b>0.70</b>

## PERSONNEL SUMMARY

<u>Department</u> / Position Title	Position Counts (FTE)			
	FY 2013	FY 2014	FY 2015	FY 2016
<b><u>Fire/EMS</u></b>				
Fire Chief	1.00	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00	3.00
Firefighter	9.00	9.00	9.00	9.00
Administrative Assistant	1.00	1.00	1.00	1.00
	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
<b><u>Parks</u></b>				
Central Services Director	0.10	0.00	0.00	0.00
Parks Supervisor	1.00	0.00	0.00	0.00
Grounds Maintenance Worker	4.00	0.00	0.00	0.00
Grounds Maintenance Worker (Part-time)	0.40	0.00	0.00	0.00
	<b>5.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Recreation</u></b>				
Parks and Recreation Director	0.00	0.00	1.00	1.00
Leisure Services Director	0.00	0.00	1.00	0.00
Central Services Director	0.10	0.10	0.00	0.00
Administrative Assistant	0.00	0.10	0.00	0.00
Recreation Supervisor	1.00	1.00	1.00	0.00
Recreation Coordinator	1.00	1.00	1.00	0.00
Grounds Maintenance Worker	1.00	0.00	0.00	0.00
Building Maintenance Worker (Part-time)	0.50	0.70	0.50	0.00
Grounds Maintenance Worker (Part-time)	0.50	0.70	0.00	0.00
Recreation Leader III	0.00	0.00	0.00	3.00
Recreation Leader II	0.00	0.00	2.10	1.00
Recreation Leader (Part-time)	2.05	2.10	0.00	0.00
Recreation Leader I	0.00	0.00	1.50	2.75
Recreation Aide (Part-time seasonal)	1.54	1.50	0.00	0.00
	<b>7.69</b>	<b>7.20</b>	<b>8.10</b>	<b>7.75</b>
<b><u>Parking</u></b>				
Parking Enforcement Supervisor	0.00	0.00	1.00	1.00
Parking Enforcement Officer II	1.00	1.00	1.00	1.00
Parking Enforcement Officer I	2.40	2.10	1.05	0.75
	<b>3.40</b>	<b>3.10</b>	<b>3.05</b>	<b>2.75</b>

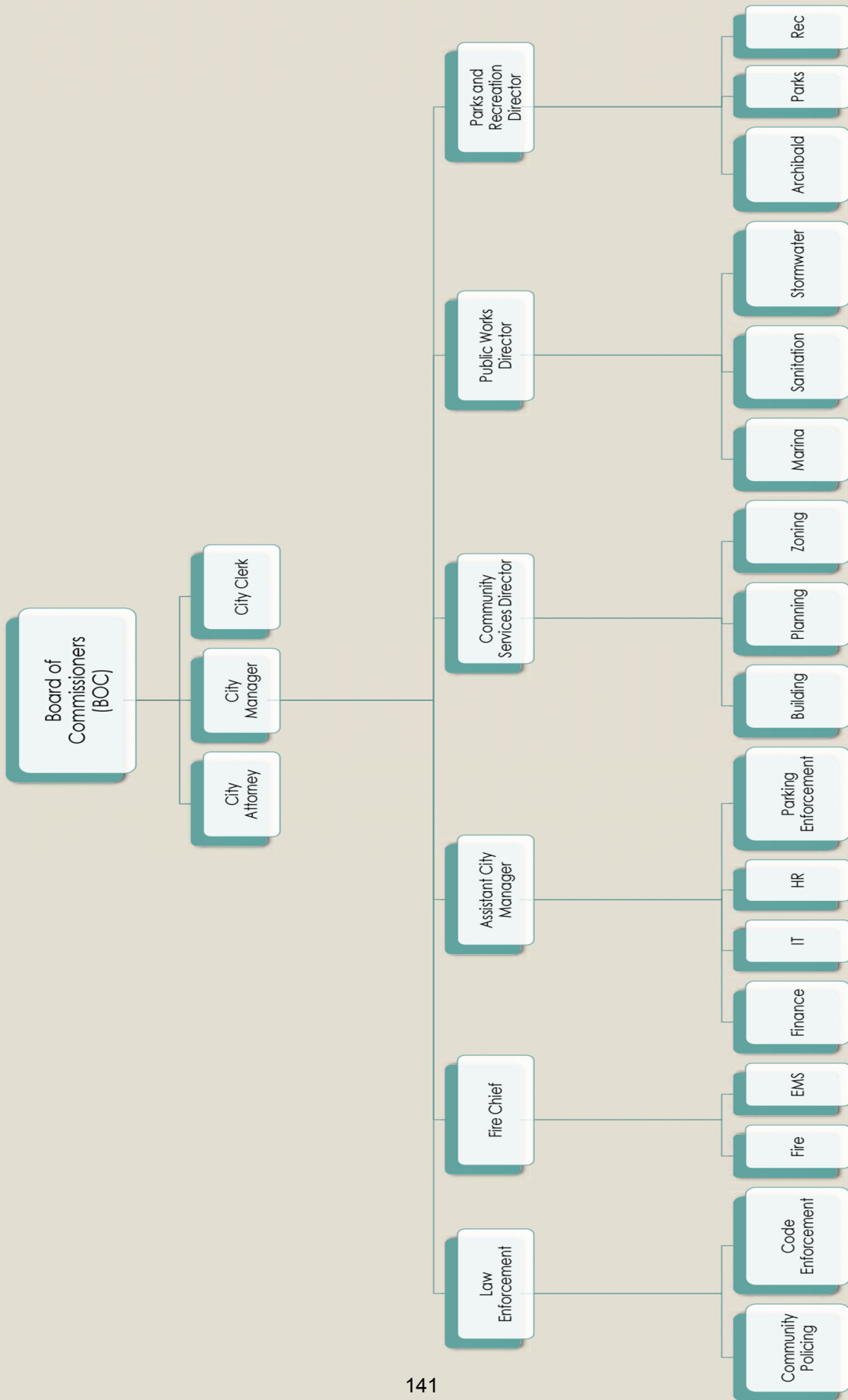
## PERSONNEL SUMMARY

<u>Department</u> / Position Title	Position Counts (FTE)			
	FY 2013	FY 2014	FY 2015	FY 2016
<b><u>Archibald</u></b>				
Parks Supervisor	0.00	1.00	1.00	1.00
Grounds Maintenance Worker	0.00	1.00	2.00	0.75
	<b>0.00</b>	<b>2.00</b>	<b>3.00</b>	<b>1.75</b>
<b><u>Building</u></b>				
Community Services Director	0.00	0.00	0.00	1.00
Planning and Zoning Coordinator	0.00	0.00	0.00	0.50
Permit Technician	0.00	0.00	0.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.50
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>
<b><u>Sanitation</u></b>				
Public Works Director	0.20	0.25	0.25	0.25
Administrative Assistant	0.00	0.25	0.25	0.25
Field Operations Manager	0.00	0.50	0.00	0.00
Sanitation Supervisor	1.00	0.00	1.00	1.00
Public Works Technician	0.00	0.00	0.50	0.50
Sanitation Worker II	3.00	3.00	3.00	3.00
Sanitation Worker I	3.00	3.00	1.00	2.00
	<b>7.20</b>	<b>7.00</b>	<b>6.00</b>	<b>7.00</b>
<b><u>Stormwater</u></b>				
Public Works Director	0.20	0.25	0.25	0.25
Administrative Assistant	0.00	0.25	0.25	0.25
Field Operations Manager	0.00	0.50	0.00	0.00
Public Works Supervisor	1.00	1.00	1.00	1.00
Public Works Technician	1.00	1.00	1.50	1.50
	<b>2.20</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b><u>Marina</u></b>				
Public Works Director	0.30	0.30	0.30	0.30
Administrative Assistant	0.00	0.30	0.30	0.30
Marina Supervisor	0.00	1.00	1.00	1.00
Marina Assistant	2.00	2.00	2.00	2.75
Marina Attendant	1.00	0.00	0.00	0.00
	<b>3.30</b>	<b>3.60</b>	<b>3.60</b>	<b>4.35</b>
<b>TOTAL FUNDED POSITIONS</b>	<b>59.19</b>	<b>55.40</b>	<b>59.95</b>	<b>59.80</b>

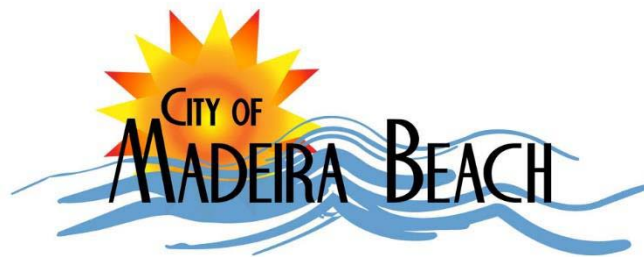
**CITY OF MADEIRA BEACH PAY PLAN  
EFFECTIVE OCTOBER 1, 2015**

<b>GRADE</b>	<b>POSITION TITLE</b>	<b>RANGE MINIMUM</b>	<b>RANGE MAXIMUM</b>
1	Grounds Maintenance Worker I Marina Assistant I Parking Enforcement Officer I Public Works Technician I Recreation Leader I Sanitation Worker I Volunteer Coordinator	\$9.50/hour	\$12.00/hour
2	Administrative Assistant I Code Enforcement Specialist Grounds Maintenance Worker II Marina Assistant II Parking Enforcement Officer II Public Works Technician II Recreation Leader II Sanitation Worker II	\$11.50/hour	\$20.00/hour
3	Administrative Assistant II Administrative Support Specialist Division Supervisor Recreation Leader III	\$17.00/hour	\$27.00/hour
4	Financial Coordinator Executive Office Manager	\$24.00/hour	\$34.00/hour
5	Accounting Manager City Clerk Lead Mechanic* Planning and Zoning Coordinator	*\$32.00/hour  \$66,560	*\$40.00/hour  \$83,200
6	Community Services Director Fire Chief Parks and Recreation Director Public Works Director/Marina Manager	\$82,000	\$99,840
7	Assistant City Manager/Finance Director	\$96,000	\$110,240

# City of Madeira Beach Organizational Chart



# RETIRED FUNDS



## JOHN'S PASS VILLAGE FUND: REVENUE AND CASH BALANCE (CLOSED FY 2014)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 REVISED	PERCENT CHANGE
	Beginning cash balance	\$ 839,732	\$ 909,108				
	<b><u>REVENUE</u></b>						
344.502	John's Pass Parking Meters	139,239					
344.507	Village Blvd. Parking Meters	339,767					
361.100	Interest Earnings	59					
362.013	Rent - Tango Bay	98,077					
362.015	Rent - Chamber Kiosk	-					
366.366	Donations	2,300					
369.369	Miscellaneous Revenue	394					
	<b>Total revenue</b>	<b>\$ 579,836</b>	<b>\$ -</b>				
	<b>Total expenditures</b>	<b>\$ 510,460</b>	<b>\$ 909,108</b>				
	<b>Available cash balance</b>	<b>\$ 909,108</b>	<b>\$ -</b>				



## JOHN'S PASS VILLAGE FUND (CLOSED FY 2014)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 PROPOSED	PERCENT CHANGE
<b>OPERATING:</b>							
3400	Other Contractual Services	22,882					
3600	Administrative Services	22,900					
4314	Water Service - Buildings	8,639					
4331	Electric - Buildings	1,743					
4336	Electric - Street Lights	12,569					
4340	Waste Disposal	27,600					
4500	General Insurance	37,375					
4610	Maintenance - Building	4,959					
4620	Maintenance - Grounds/Parks	5,427					
4630	Maintenance - Boardwalk	235					
4640	Maintenance - Other Equipment	-					
5210	Departmental Supplies	1,787					
	Subtotal Operating	146,116	-	-	-	-	
<b>CAPITAL:</b>							
6300	Capital Improvements	179,144					
	Subtotal Capital Outlay	179,144	-	-	-	-	
<b>OTHER:</b>							
9175	Transfer to Parking Fund	109,700					
9950	Transfer to General Fund	75,500	909,108				
	Subtotal Other	185,200	909,108				
<b>TOTAL JOHN'S PASS VILLAGE</b>		<b>\$510,460</b>	<b>\$909,108</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**PARKING FUND: REVENUE AND CASH BALANCE (CLOSED FY 2014)**

<b>CODE</b>	<b>ACCOUNT TITLE</b>	<b>FY 2013 ACTUAL</b>	<b>FY 2014 ACTUAL</b>	<b>FY 2015 ADOPTED</b>	<b>FY 2015 REVISED</b>	<b>FY 2016 REVISED</b>	<b>PERCENT CHANGE</b>
	Beginning cash balance	\$ 366,605	\$ 568,349				
	<b><u>REVENUE</u></b>						
344.501	Archibald Beach Parking Meters	130,223					
344.504	City/South Beach Parking Meters	188,811					
344.506	Non-Resident Parking Permits	14,681					
351.112	Parking Fines	78,984					
361.100	Interest Earnings	(414)					
381.017	Transfer from John's Pass Fund	109,700					
	<b>Total revenue</b>	<b>\$ 521,985</b>	<b>\$ -</b>				
	<b>Total expenditures</b>	<b>\$ 320,241</b>	<b>\$ 568,349</b>				
	<b>Available cash balance</b>	<b>\$ 568,349</b>	<b>\$ -</b>				

## PARKING FUND (CLOSED FY 2014)

CODE	ACCOUNT TITLE	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADOPTED	FY 2015 REVISED	FY 2016 REVISED	PERCENT CHANGE
<b>PERSONNEL:</b>							
1200	Salaries & Wages	45,008					
1400	Overtime	1,034					
2100	Social Security	3,502					
2203	ICMA 401(a) Plan	1,799					
2300	Group Insurance	8,049					
2400	Worker's Compensation	3,431					
2500	Unemployment Compensation	1,587					
	Subtotal Personnel	64,410	-	-	-	-	
<b>OPERATING:</b>							
3111	Armored Car Service	1,858					
3410	County Ticket Processing	41,680					
3600	Administrative Services	30,100					
4110	Cellular Telephone	426					
4200	Postage	345					
4500	General Insurance	750					
4600	Maintenance - Auto Equipment	273					
4640	Maintenance - Other Equipment	565					
4680	Maintenance - Tires	169					
4700	Printing & Binding	4,788					
5100	Office Supplies	160					
5200	Uniforms	576					
5210	Departmental Supplies	55,727					
5220	Gasoline & Oil	2,692					
	Subtotal Operating	140,109	-	-	-	-	
<b>CAPITAL:</b>							
6300	Capital Improvements	15,732					
6320	Community Park Funding	-					
6400	Capital Equipment	99,990					
	Subtotal Capital Outlay	115,722	-	-	-	-	
<b>OTHER:</b>							
9950	Transfer to General Fund	-	568,349				
	Subtotal Other	-	568,349	-	-	-	
<b>TOTAL JOHN'S PASS VILLAGE</b>		<b>\$320,241</b>	<b>\$568,349</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	