



City of Madeira Beach
BUILDING DEPARTMENT
300 Municipal Drive
Madeira Beach, FL 33708
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RESIDENTIAL SWIMMING POOL / SPA CHECKLIST

Permit application submittal must include the following:

- ___ **Permit Application** fully completed, (including Property Owner(s) name, phone number and email address);
- ___ **Construction Drawings** – 2 sets of signed and sealed Engineered drawings. Please include a profile drawing (side elevation) of pool area with measurements (see attached example);
- ___ **Current Sealed Survey (Boundary & Topographic)** – In the original size, showing all existing improvements on the site;
- ___ **Erosion Control** – Use a copy of the site plan or survey to show the location of the erosion control measures to be used;
- ___ **Impervious Surface Ratio (ISR) Worksheet** – for the entire lot;
- ___ **Swimming Pool Safety Act Form** – 2 sets;
- ___ **Duke Energy Letter of "No Conflict"**;
- ___ **Drainage Plan** – Site plan with proposed drainage, showing existing & proposed grades onsite and on adjacent properties;
- ___ **Permit Application Fee**, 25%, non-refundable, due at time of permit application submittal.

NOTE: Maximum elevation of pool deck / spa / appurtenances is 3 feet from natural grade and no part of the project may be higher than 12" above the pool deck. (see profile example)

Please initial each item on this checklist to confirm that it is included with your permit application package. Include this checklist with your permit application submittal.

DISCLAIMER: According to Florida Statutes, Chapter 119, it is the policy of this state that all state, county and municipal records are open for personal inspection and copying by any person. Providing access to public records is a duty of each agency. All documents and information not specified in F.S. 119.071 and 119.0713 are subject to public records requests.

PROFILE DRAWING FOR POOLS AND SEAWALLS

