



Memorandum

Meeting Details: September 14, 2022 - BOC Special Meeting
Prepared For: Hon. Mayor and Board of Commissioners
Staff Contact: Andrew Laflin, Financial Consultant, Finance
Subject: Ordinance 2022-27, Adopting the Budget for Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023 – 1st Reading & Public Hearing

Background

Each year the Board of Commissioners is presented with three versions of the upcoming fiscal year's budget: a proposed version, a tentative version, and a final adopted version. This is a best practice process followed by municipal Finance Departments across the country that allows for staff and the Board to fully review and make changes to the document.

Discussion

Budget workshops were held with the Board of Commissioners on May 25th, June 22nd, July 27th, and August 24th in order to review and discuss the budgeted information prepared by fund and by department.

Fiscal Impact

Budgets have been prepared for all governmental and proprietary funds of the City, 10 in total. All funds are in balance and the total FY 2022 budget for all funds is approximately \$39.5 million.

Recommendation(s)

Staff recommends approval of Ordinance 2022-27 adopting the Budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023. Second Reading and final hearing is scheduled for September 28, 2022.

Attachments/Corresponding Documents

[FY '23 Budget Book](#)

[Ordinance 2022-27 - Adopt Tentative Budget](#)

CITY OF MADEIRA BEACH

Annual Operating and Capital Budget



Fiscal Year 2023

October 1, 2022 - September 30, 2023

**CITY OF MADEIRA BEACH
ANNUAL ADOPTED BUDGET
FISCAL YEAR 2023**

Board of Commissioners

John B. Hendricks, Mayor

Doug Andrews, Vice Mayor (District 3)

David Tagliarini, City Commissioner (District 1)

Ray Kerr, City Commissioner (District 2)

Dave Hutson, City Commissioner (District 4)

City Manager

Robin Gomez, City Manager

City Attorney

Thomas Trask

City Clerk

Clara VanBlargan

Finance

Andrew Laflin

Human Resources

Sean Lilly

Community Development

Linda Portal

Building Official

Frank DeSantis

Public Works

Megan Wepfer

Fire/EMS

Clint Belk

Recreation

Jay Hatch

Marina

Brian Crabtree

CITY OF MADEIRA BEACH FY 2023 ANNUAL BUDGET

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INTRODUCTION



CITY OF MADEIRA BEACH BACKGROUND

DATE INCORPORATED	1947
FORM OF GOVERNMENT	Commission / Manager
AREA	445 Acres
GOVERNING BODY	Board of Commissioners 4 Commissioners run by single districts, elected at-large to 2 year overlapping terms and Mayor-Commissioner in at-large election for a three-year term
ADMINISTRATION	City Manager, City Clerk, City Treasurer and City Attorney appointed by the Board of Commissioners
SERVICES	A full-service city, including police, fire, sanitation, and recreation services. Police protection is contracted through the Pinellas County Sheriff's Department. Water and sewer services are provided by Pinellas County Utilities.
LOCATION	On the West coast of Florida, the City of Madeira Beach is located on the island of Sand Key and is surrounded on the east by the Boca Ciega Bay and the west by the Gulf of Mexico.

CITY OF MADEIRA BEACH CITY MANAGER'S MESSAGE



September 14, 2022

Honorable Mayor John Hendricks
Vice-Mayor Doug Andrews
City Commissioner Dave Hutson
City Commissioner Ray Kerr
City Commissioner Dave Tagliarini

Subject: City Manager's Fiscal Year 2023 Budget Overview

Dear Mayor and Board of Commissioners:

Thank you very much for your continued work and support of our City of Madeira Beach Fiscal Year (FY) 2023 budget process and enclosed document. We look forward to a wonderful fiscal year 2023, full of continued exceptional daily city services provision as well as the continuation of various eclectic multi-year capital projects from repairing/replacing beach groins to dredging a part of John's Pass to the planning and the construction of new structures including a parking garage and a public works building. The City's financial position continues to be very positive as evidenced by healthy fund reserves, a ratings agency upgrade on the city's capital improvement revenue bonds (series 2013), and increases in major revenues such as real property taxes and parking receipts mainly due to positive economic indicators including increased visitor counts and rising real estate property values. Throughout FY 2023 we will continue to provide efficient and effective city services to ensure Madeira Beach remains a great city to live, learn, work, and play.

The FY 2023 budget will continue to daily allow city staff to constantly impart our values of fiscal accountability, transparency, and responsibility; professionalism, public trust, and respect; and ultimately ensure the most well-prepared, motivated, and ready work force focusing on everyone's safety and exceptional customer service. Our values will continue throughout FY 2023 to guide our focus on the priorities of promoting and enhancing public safety, economic development/redevelopment, and infrastructure maintenance. City staff, contracted services, and capital projects will collectively provide the resources necessary to promote a very safe, well-maintained, beautiful, economically viable city that invests and reinvests in its future.

We are concluding a FY 2022 that saw record-breaking visitor counts to Pinellas County and Madeira Beach as evidenced by substantial increases in tourist development (bed) taxes, visitor

counts (visitor profile studies by Visit St Pete/Clearwater), airline passenger counts at both Tampa International and St Pete/Clearwater International airports, parking revenues, and over-all positive economic conditions communicated by many of our businesses. The post-pandemic social and economic recovery continued to progress quite well and is expected to continue throughout at least the first half of FY 2023. While the economic conditions were mainly positive, higher-than-normal inflation impacted the cost of living for millions causing the price of basic goods and services to outpace salaries and wages. Consequently, this budget contains an investment to the continued prosperity of the men and women that daily take care of our city through continued employee benefits, wage/salary adjustments (including a 5% cost of living increase), and various employee incentives through wellness and employee appreciation opportunities. We will continue to remain vigilant by making conservative estimates keeping in mind that economic conditions can change very quickly like our experiences in 2020.

Throughout FY 22 we celebrated Madeira Beach's 75th anniversary including our inaugural Grouper Gala on May 7 which will be an annual event, tentatively scheduled for Saturday, May 6, 2023. Numerous 75th anniversary events showcased our city's incredible natural beauty, musical talent, residents' generosity, business investments, and over-all the many great attributes that make Madeira Beach shine, two miles long and a smile wide. From visiting our eclectic white sand to the John's Pass seafood festival to R.O.C. Park musical concerts to beach clean-ups to fishing tournaments we celebrated our city's history with a goal of continued opportunities to showcase our city. FY 2023 will include much of the same with enhancements such as parks maintenance, expanded parking, and various capital improvements to attract even more residents, businesses, and visitors to attend and to participate in the many diverse activities held in Madeira Beach.

Our success throughout FY 23 will continue to include many partnerships, collaborations, and engagement opportunities with residents, businesses, other governments, and numerous social/civic organizations. While investments in our roads/streets, parks, and rights-of-ways will continue, we will similarly rely on residents for their continued input on addressing various issues including flooding, traffic, code enforcement, and any city service needed. We will be hosting monthly in-person opportunities to engage our residents via town hall meetings, breakfast with the City Manager, and other meetings. We will continue to partner with our business sector including the two chambers of commerce, the John's Pass Village & Boardwalk businesses, and all our city business to ensure their continued success. Our governmental service providers for our policing, water/sewer, tourism marketing/advertising, and various contract management will continue to provide responsive and innovative services. We will also continue to support the vast local social/civic groups that continue to invest in our city through numerous volunteer opportunities, fund-raising events, public awareness campaigns, and other activities that truly enhance our quality of life.

Collectively we will continue to work together to accomplish our mission of a safe, economically viable, well-maintained city. Our outstanding infrastructure including athletic facilities, parks, a full-service Marina, visitor/tourist landmarks, and more will continue to entice both public and private investment. We will continue to adequately maintain, preserve, and improve all our resources that attract visitors and locals alike seeking premier beach and water activities making Madeira Beach a year-round destination.

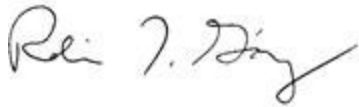
We will continue to be vigilant of the perils/threats facing a coastal community from tidal flooding to tropical storms and hurricanes to parking availability to balancing future development and

redevelopment. In recent years we have successfully progressed through various storms, a pandemic, and economic challenges that have prepared us to better mitigate and respond timely to ensure the continuity of providing city services. The FY 23 budget provides for various enhancements to strengthen our infrastructure, invest in our future, and better inform our residents, businesses, and visitors.

We will also continue various strategies to apply for and obtain grant funding having received various funding in FY 2022 including: \$2.556 million from the Florida Legislature, \$1 million in ARPA funding, and over \$50,000 in various public safety grants.

As always, please let me know of any comments/questions on the enclosed FY 2023 budget. Thank you for your continued support as we continue to ensure Madeira Beach remains a beautiful and premiere coastal community.

Sincerely,

A handwritten signature in black ink, appearing to read "Robin I. Gomez". The signature is written in a cursive, flowing style.

Robin I. Gomez,
City Manager

CITY OF MADEIRA BEACH EXECUTIVE OVERVIEW

Budget Introduction

This budget book is intended to be useful to readers with varying interests. This budget book conveys the City's priorities and allocations of resources among those priorities. In developing the budget, the City's focus is to be fiscally responsible, conservative, transparent and to take advantage of technological enhancements to better improve the operation of the City of Madeira Beach.

About the City

The City of Madeira Beach is one of the most beautiful locations to live, visit, work, and play on the Gulf Coast of Florida. Like all other destination communities, Madeira Beach is a tourism-based economy. Measuring approximately one-square-mile in size, Madeira Beach is home to more than 4,000 residents but draws hundreds of thousands of tourists each year.

Budget and Finance Policies

Since September 2015, the City of Madeira Beach Board of Commissioners has adopted or considered the following policies intended to guide the City's financial management functions:

- Fund Balance Policy: Adopted September 2015
- Investment Policy Adopted September 2015
- Revenue Policy Proposed April 2016
- Debt Management Policy Proposed April 2016
- Procurement Policy Updated May 2021

Managing the annual budget process within the framework of stated policies encourages the City to consider the context and implications of budget actions, as opposed to focusing solely on annual appropriations. The fiscal year (FY) 2023 budget is proposed in compliance with each of the applicable budget and finance policies. These policies are included within the Supplemental section of this budget book.

Fund Overview

The City reports a general fund, four special revenue funds (Local Option Sales Tax Fund, Archibald Fund, Building Fund, and Gas Tax Fund), a debt service fund, and four enterprise funds (Sanitation Fund, Stormwater Fund, Marina Fund, and Parking Fund). A general description and brief overview of each fund is described below:

General Fund:

The City's primary operating fund, the General Fund is used to account for all financial resources except those required to be accounted for in another fund. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. The majority of current operating expenditures of the City other than proprietary fund activities are financed through revenues received by the General Fund.

The Board of Commissioners set the proposed millage rate at 2.7500 for FY 2023. This is the same as the previous year's millage rate and is anticipated to generate an additional \$600,090 of ad valorem revenues over the rolled-back rate of 2.4141. Budgeted ad valorem tax revenue in the General Fund is \$4,667,264 for FY 2023, compared to \$4,052,800 budgeted in FY 2022. This increase in tax revenue is necessary to help offset the cost of the \$1.8m annual debt service requirement. The General Fund has budgeted to transfer \$275,000 and \$1,490,000 to the Debt Service Fund and Stormwater Fund, respectively, in FY 2023 in order to assist with its debt service obligation.

Local Option Sales Tax (LOST) Fund:

The primary revenue source of the LOST Fund is discretionary infrastructure surtax, or Penny for Pinellas. This revenue is projected to be \$575,000 in FY 2023. This revenue is restricted under Section 212.055, Florida Statutes. Proceeds from this tax must be used for long-term capital infrastructure projects that support the local community. Based on statute, the term "infrastructure" means any fixed capital expenditure or fixed capital outlay associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of 5 or more years. It also includes a fire department vehicle, an emergency medical service vehicle, a sheriff's office vehicle, a police department vehicle, or any other vehicle, and the equipment necessary to outfit the vehicle for its official use or equipment that has a life expectancy of at least 5 years.

The budgeted capital expenditures in FY 2023 to be expended by the LOST Fund total \$1,306,500. The more significant outlays include \$450,000 to mill, resurface, stripe, and improve John's Pass Parking lot area., \$250,000 for architectural design and engineering work associated with the new construction of a parking garage on 130th Avenue and Gulf Boulevard, and \$250,000 for engineering and construction of a new concession stand, upgrades to restroom facilities, build-out of a concession kitchen, and storage and office space for recreation activities.

Archibald Fund:

The Archibald Fund accounts for revenue earned at Archibald Memorial Beach Park. Proceeds generated from parking revenue and a retail operator lease on the property are to be used for parks and recreation purposes, in accordance with National Park Service precedent and Resolution 03.13 adopted by the City in June 2003. The Archibald Fund is also responsible for undergoing a beach groin renourishment project, which is budgeted to cost \$3.5 million in FY 2023, with 50% matching funding from the State of Florida.

Building Fund:

Available fund balance of the Building Fund has been increasing based on recent annual operating results. As of the fiscal year ended September 30, 2021, ending fund balance was \$632,626. For fiscal year 2023, the Building Fund is budgeted to expend \$150,000 to build out 1st floor space underneath the stairs of the City Centre to construct a lounge area and office space for code enforcement and Pinellas County Sheriff deputies. Furthermore, the Building Department is slated to add three additional positions: two building code compliance officers and an operations specialist. Thus, fund balance available at the end of fiscal year 2023 is anticipated to remain in line with the maximum allowed by Florida Statute, which states: "A local government may not carry forward an amount exceeding the average of its operating budget for enforcing the Florida Building Code for the previous 4 fiscal years."

Gas Tax Fund:

Revenue reported in the Gas Tax Fund includes local option gas tax and the motor fuel portion of State Revenue Sharing, both of which are to be used for transportation-related expenditures. The City has allocated these funds to traffic light leases and corresponding utility expenditures.

Debt Service Fund:

This fund is used to account for the debt service on governmental debt issues outstanding. The Capital Improvement Refunding Revenue Bond, Series 2018, in the amount of \$1,297,000 to currently refund the Interlocal Payments Revenue Bonds, Series 2014, and pay the associated costs of issuance, is being retired in FY 2022. The remaining debt obligation in the debt service fund consists of the following:

- Capital Improvement Revenue Bonds, Series 2013, issued in October 2013 in the amount of \$4,760,000 to finance the construction of the City Centre project, including reconstruction of the City Hall, Recreation Center, Fire Station, and park amenities located at or near 300 Municipal Drive. Debt service requirements in fiscal year 2023 relating to this outstanding debt include a principal payment of \$115,000 and interest payments totaling \$182,950.

Sanitation Fund:

This fund accounts for the City's solid waste collection and disposal services provided to residential and commercial customers in the City. Collection and disposal of recyclable items is performed by a vendor under contract.

Stormwater Fund:

This fund accounts for stormwater utility fee revenues and expenses for drainage and stormwater related projects. The City borrowed \$6.2 million in FY 2015 for stormwater drainage and roadway improvements. Then, in FY 2019 the City issued a \$15 million bank note for rebuilding roadways and stormwater systems along three areas: Crystal Island, Marguerite Drive, and John's Pass Village area. For fiscal year 2023, budgeted capital improvement projects total \$5,620,000, and \$3.5m of this total consists of roadway and stormwater improvements at Area 3 (Parsley Dr/ Marguerite Dr) and Area 5 (129th Ave, Pelican and 131st Ave).

Marina Fund:

This fund accounts for the operations of the Madeira Beach Municipal Marina. Its primary sources of revenue are fuel sales, which are budgeted at \$4,254,800 and store sales budgeted at \$352,500 in fiscal year 2023. Related cost of sales for fuel and store sales are budgeted to be \$3,252,000 in FY 2023, yielding a projected gross profit of \$1,355,300.

Parking Fund:

This fund accounts for activities within the fourteen (14) city-owned parking lots that comprise 554 parking spaces daily. There are twenty-nine pay stations throughout the City that do not accept cash, and the City's Parking Management Department is responsible for enforcing all parking regulations. The Parking Fund anticipates approximately \$2.8 million in revenues in FY 2023 and is budgeted to contribute \$1.8 million to the General Fund. The Parking Fund is also expected to finance the capital outlays associated with building a new parking garage on Gulf Boulevard in John's Pass Village.

Historically (and through FY 2022), all parking-related revenues and expenditures have been recorded in the General Fund. Beginning in FY 2023, the Parking Fund was created in order to account for this activity in a separate enterprise fund.

Budgetary Highlights

The following are financial highlights of the FY 2023 budget, broken out by account type:

Revenues:

- The millage rate has remain unchanged from fiscal year 2022 (2.75 mills). Budgeted ad valorem tax revenue in the General Fund is \$4,667,264 for FY 2023, compared to \$4,052,800 budgeted in FY 2022. Gross taxable value is \$1.551 billion and \$1.419 billion for fiscal year 2023 and 2022, respectively, an increase of 9.3% over the previous fiscal year.
- Parking revenues are the City's second largest revenue source, totaling \$2.8 million for the FY 2023 budget. This represents an increase of \$797 thousand, or 39%, from FY 2022 budgeted parking revenues.
- The City collected State and Local Fiscal Recovery Funds derived from the American Rescue Plan Act (ARPA) in fiscal year 2021 and 2022 totaling \$2.154 million. These proceeds remain as unearned revenues until obligated for expenditure, and the obligated expenditures have been incurred. For the FY 2023 budget, \$1,750,000 have been earmarked as revenue in the General Fund to be used for funding various projects.

Operating Expenditures:

- Budgeted personnel costs (total wages and benefits for all full-time and part-time employees of the City) are \$6,301,284 for FY 2023, an increase of \$735,014 over the FY 2022 budget. The most significant contributing factor is a 5% City-wide pay increase offered to all employees, in combination with a minimum wage of \$15 per hour for all Grade 1 employees and a minimum floor of \$18 per hour for all Grade 2 employees. In addition, there are 80.81 budgeted full time equivalent (FTE) employees in FY 2023, compared to 77.95 budgeted FTEs in FY 2022. There is a full-time Broadcast & Technician position in the City Manager's Office that was formerly included as a part-time position in the Information Technology Department. Also, the Community Development Department Budgeted for a full-time Planning Technician position that had not previously been budgeted.
- Two maintenance projects, Gulf Boulevard undergrounding for \$2.5 million and John's Pass dredging for \$1.556 million, are budgeted in the Public Works Department and John's Pass Village Department, respectively. The Gulf Boulevard undergrounding costs are to be reimbursed through Penny for Pinellas (infrastructure surtax) revenues; the John's Pass dredging costs are to be fully funded by a State of Florida appropriation.

Capital Outlay:

- Capital outlay for all funds in the FY 2023 budget totals \$12,115,500. All capital equipment, vehicles, and projects and related estimated costs over a 5 year period are listed in the Capital Improvement Plan – 5 Years schedule later in this budget document. Some of the more significant projects include a beach groin renourishment project in the Archibald Park Fund (\$4.25 million budgeted over the next two fiscal years), the design and construction of a Public Works Building in the General Fund (\$2.2 million budgeted over the next two fiscal years), construction of a parking garage facility in the Local Option Sales Tax Fund (\$6.25 million budgeted over the next three fiscal years), and \$5.4 million of drainage and roadway improvement projects in fiscal year 2023 in the Stormwater Fund.

Budget Process

The City's budget is considered to be a policy document that is subject to statutory requirements and is used as a mechanism to determine appropriate levels of services that are provided to residents. The Budget Process consists of four main stages: preparation, review, adoption, and implementation. Each of these four steps and the persons involved are briefly discussed below.

- **Preparation:** During this stage, individual departments develop their own budgets to perform daily operations as well as attain their established departmental goals.
- **Review:** The City Manager collaborates with Department Heads to review departmental budgets. The Finance Director carefully examines each department's budget for accuracy and begins combining them into one unified budget document. Public meetings, as required by State Law (F.S. 200.65), are held during the review and adoption stages. Public participation is encouraged during this phase.
- **Adoption:** This phase of the budget process is driven by timing requirements set forth by state law.

- **Implementation:** In the implementation phase, the adopted budget, as approved by the Board of Commissioners, is put into action for the fiscal year. Once the budget is implemented, control and revision measures are the responsibility of each department. Departments are held accountable for monitoring their budget spending over time in order to avoid shortfalls at the end of the fiscal year.

Amendments to the budget can be made after adoption. Transfer requests (shifting budgeted outflow amounts among accounts within a department) and amendment requests (increasing the operating budget of a department) can be initiated by any staff member and submitted to the Finance Director via workflow in the City's budgeting system. Budget amendments must be considered and decided upon by the Board of Commissioners. Amendments may take place in the case that doing so would be necessary for the proper and economical operation of the City. Additionally, appropriated funds may go through re-appropriation if they are no longer needed for their original purpose. In this case, the Board of Commissioners must approve that the funds be used for another municipal purpose. The City Manager is given the authority to transfer budgeted amounts between line items within a department without the Board of Commissioners' approval.

Basis of Accounting

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period. This general purpose framework is based on accounting principles generally accepted in the United States of America (i.e., U.S. GAAP). Proprietary funds are also budgeted using the modified accrual basis of accounting, This is a special purpose framework that is not in accordance with U.S. GAAP. Under U.S. GAAP, proprietary funds are reported under the accrual basis of accounting, in which revenues are recognized in the period when earned and expenses are recognized when they are earned.

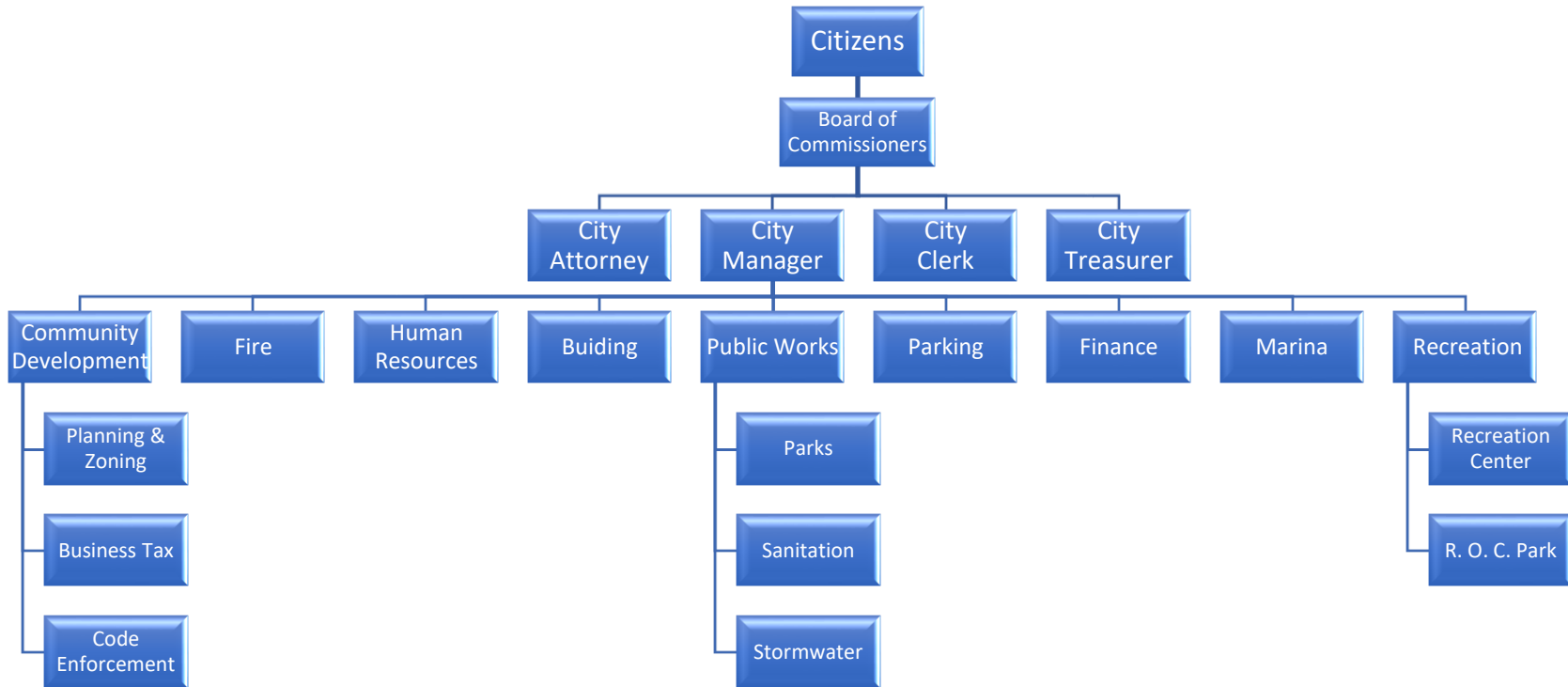
Encumbrance Amendment and Reserve for Contingencies

A budget amendment is anticipated in early FY 2023 to increase the FY 2022 budget for the rollforward of encumbrances. The purpose of this anticipated amendment is to account for unspent purchase orders for goods and services of a non-recurring nature at the end of fiscal year 2022 that will carry forward into fiscal year 2023 and was not contemplated during the FY 2023 budget process (as these expenditures were planned to occur and be completed in FY 2022). Also, a contingency reserve has been established within the General Fund, Archibald Park Fund, Building Fund, Sanitation Fund, Marina Fund, Stormwater Fund, and Parking Fund in the FY 2023 budget to account for unplanned events or other scenarios requiring outflows within a particular fund and department. Examples include expenditures for storm-related incidents or the need for professional services on a short term basis resulting from unexpected staff turnover. These reserves may be utilized to increase the operating budget of a particular fund and department when applicable pending approval by the City Manager, subject to the amount of reserve available in said fund as reported in this budget document (see 'Budget Summary' schedule later in this section). Use of these reserves will not require a formal budget amendment.

Disclaimer

The accompanying budgetary schedules and other budget-related information reported herein for the 2022-2023 fiscal year were not subjected to an audit, review, or compilation, and no opinion, conclusion, or assurance is provided on them. The budgeted results may not be achieved, as there will usually be differences between the budgeted and actual results because events and circumstances frequently do not occur as expected, and these differences may be material. We assume no responsibility to update this report for events and circumstances occurring after October 1, 2022.

ORGANIZATIONAL CHART



Contracted/Outsourced Services:

1. Police – Pinellas County Sheriff’s Office
2. Water & Sewer – Pinellas County Utilities
3. Engineering
4. Information Technology
5. City Attorney
6. City Treasurer

FUND AND DEPARTMENT SUMMARY



FUNDS SUMMARY

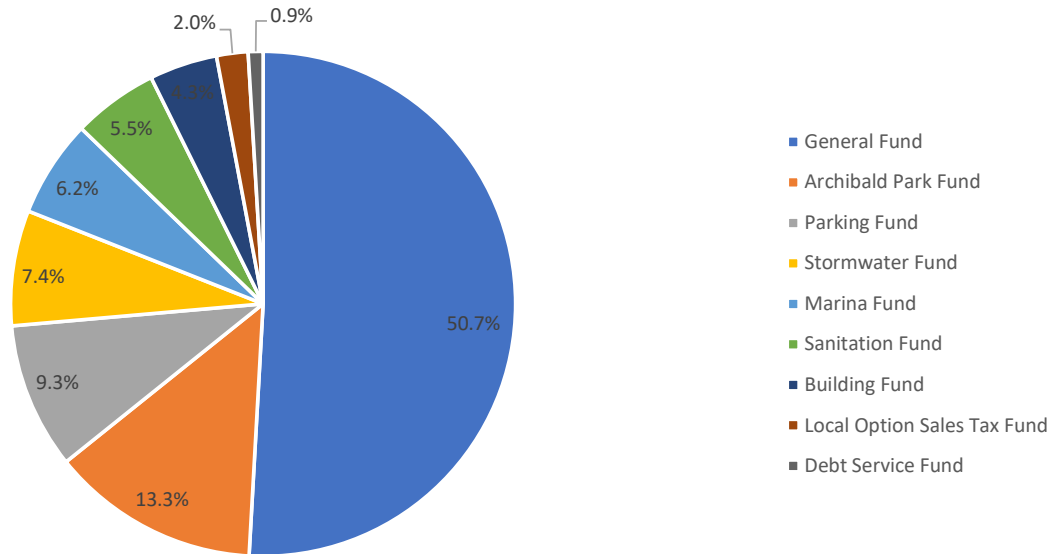
ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Archibald Park Fund				
Revenues & Other Inflows	578,322	544,000	668,220	4,054,000
Expenses & Other Outflows	513,798	1,011,660	542,655	5,032,094
Building Fund				
Revenues & Other Inflows	1,021,254	1,331,500	1,228,930	1,322,500
Expenses & Other Outflows	1,352,990	914,900	912,157	1,200,585
Debt Service Fund				
Revenues & Other Inflows	655,717	585,000	132,176	285,000
Expenses & Other Outflows	644,274	640,000	442,908	305,000
Gas Tax Fund				
Revenues & Other Inflows	104,335	110,000	92,569	102,500
Expenses & Other Outflows	91,971	110,000	96,000	141,000
General Fund				
Revenues & Other Inflows	8,664,500	9,568,143	8,939,737	15,433,228
Expenses & Other Outflows	9,312,041	9,342,234	9,940,832	16,892,718
Local Option Sales Tax Fund				
Revenues & Other Inflows	596,377	597,000	576,052	610,000
Expenses & Other Outflows	661,268	950,000	103,125	1,306,500
Marina Fund				
Revenues & Other Inflows	1,203,803	1,262,570	1,081,882	1,886,620
Expenses & Other Outflows	815,981	1,086,460	726,834	942,403
Parking Fund				
Revenues & Other Inflows	2,289,909	2,048,000	2,703,558	2,845,000
Expenses & Other Outflows	341,572	361,782	409,537	2,251,586
Sanitation Fund				
Revenues & Other Inflows	1,455,838	1,608,300	1,517,261	1,660,000
Expenses & Other Outflows	1,554,628	1,868,300	1,593,913	1,765,714
Stormwater Fund				
Revenues & Other Inflows	2,621,075	2,315,000	1,721,736	2,240,000
Expenses & Other Outflows	4,678,421	4,596,310	2,310,619	7,823,849

SUMMARY OF REVENUES BY FUND

TOTAL REVENUES & OTHER SOURCES

General Fund	50.7%	15,433,228
Archibald Park Fund	13.3%	4,054,000
Parking Fund	9.3%	2,845,000
Stormwater Fund	7.4%	2,240,000
Marina Fund	6.2%	1,886,620
Sanitation Fund	5.5%	1,660,000
Building Fund	4.3%	1,322,500
Local Option Sales Tax Fund	2.0%	610,000
Debt Service Fund	0.9%	285,000
Gas Tax Fund	0.3%	102,500
Total Revenues & Other Inflows	100.0%	\$ 30,438,848
Fund Balance/Net Position Used		9,102,147
Total Sources		\$ 39,540,995

Total Revenues & Other Sources

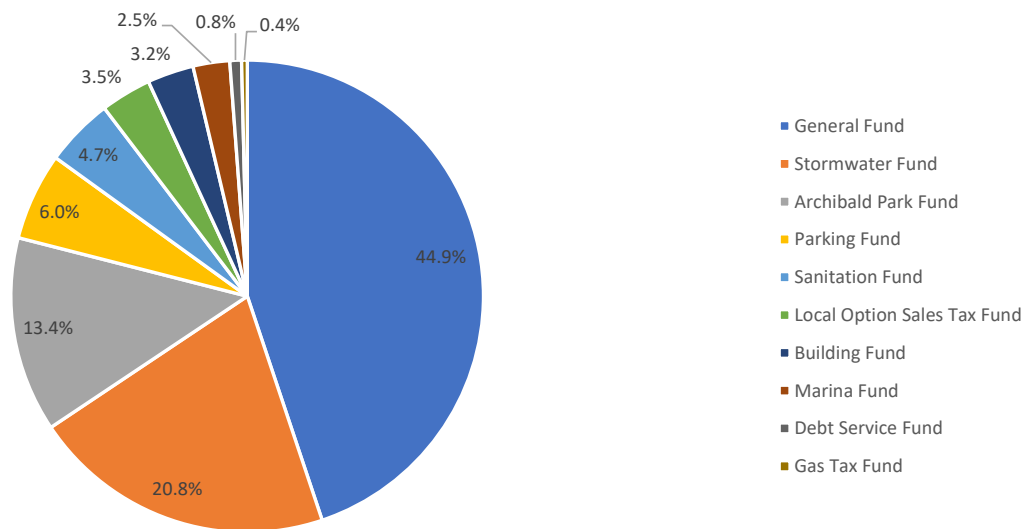


SUMMARY OF EXENDITURES BY FUND

TOTAL EXPENDITURES & OTHER OUTFLOWS

General Fund	44.9%	16,892,718
Stormwater Fund	20.8%	7,823,849
Archibald Park Fund	13.4%	5,032,094
Parking Fund	6.0%	2,251,586
Sanitation Fund	4.7%	1,765,714
Local Option Sales Tax Fund	3.5%	1,306,500
Building Fund	3.2%	1,200,585
Marina Fund	2.5%	942,403
Debt Service Fund	0.8%	305,000
Gas Tax Fund	0.4%	141,000
Total Expenses & Other Outflows	100.0%	37,661,450
Contingencies		260,000
Fund Balance/Net Postion Available		1,619,545
Total Uses		\$ 39,540,995

Total Expenditures & Other Uses



**BUDGET SUMMARY BY CHARACTER
CITY OF MADEIRA BEACH - FISCAL YEAR 2022-2023**

General Fund Tentative Millage Rate:

2.7500 mills

No.	Character Description	Governmental						Proprietary					
		General Fund	Archibald Park Fund	Building Fund	Debt Service Fund	Gas Tax Fund	Local Option Sales Tax Fund	Total	Sanitation Fund	Marina Fund	Stormwater Fund	Parking Fund	Total
Revenues & Other Inflows													
31	Taxes	5,849,192	-	-	-	55,000	575,000	6,479,192	-	-	-	-	-
32	Permits, Fees And Special Assessments	591,000	-	1,300,000	-	-	-	1,891,000	-	-	-	-	-
33	Intergovernmental Revenue	4,908,473	1,750,000	-	-	45,000	-	6,703,473	-	-	-	-	-
34	Charges For Services	1,267,200	540,000	-	-	-	-	1,807,200	1,645,000	1,855,720	700,000	2,805,000	7,005,720
35	Judgements, Fines, & Forfeits	5,000	-	-	-	-	-	5,000	-	-	-	40,000	40,000
36	Miscellaneous Revenues	525,200	14,000	22,500	10,000	2,500	35,000	609,200	15,000	30,900	50,000	-	95,900
38	Other Sources	2,287,163	1,750,000	-	275,000	-	-	4,312,163	-	-	1,490,000	-	1,490,000
Revenues & Other Inflows Total		15,433,228	4,054,000	1,322,500	285,000	102,500	610,000	21,807,228	1,660,000	1,886,620	2,240,000	2,845,000	8,631,620
Fund Balance/Net Position Carryover Used		1,629,491	1,003,094	-	20,000	38,500	696,500	3,387,585	115,714	-	5,598,849	-	5,714,563
Total Sources		17,062,718	5,057,094	1,322,500	305,000	141,000	1,306,500	25,194,812	1,775,714	1,886,620	7,838,849	2,845,000	14,346,183
Expenses & Other Outflows													
10	Personnel Services	3,975,018	272,227	684,413	-	-	-	4,931,659	623,190	315,090	294,813	171,836	1,404,929
30	Operating Expenditures/Expenses	8,841,200	492,250	113,500	-	141,000	-	9,587,950	1,015,750	263,500	342,250	254,750	1,876,250
60	Capital Outlay	554,500	4,215,000	233,500	-	-	1,306,500	6,309,500	45,000	240,000	5,620,000	25,000	5,930,000
70	Debt Service	-	-	-	305,000	-	-	305,000	-	10,000	1,497,000	-	1,507,000
80	Grants And Aids	6,000	-	-	-	-	-	6,000	-	-	-	-	-
90	Other Uses	3,516,000	52,617	169,172	-	-	-	3,737,789	81,774	113,813	69,786	1,800,000	2,065,373
Expenses & Other Outflows Total		16,892,718	5,032,094	1,200,585	305,000	141,000	1,306,500	24,877,898	1,765,714	942,403	7,823,849	2,251,586	12,783,552
Contingencies		170,000	25,000	20,000	-	-	-	215,000	10,000	15,000	15,000	5,000	45,000
Fund Balance/Net Position Available		-	-	101,915	-	-	-	101,915	-	929,217	-	588,414	1,517,631
Total Uses		17,062,718	5,057,094	1,322,500	305,000	141,000	1,306,500	25,194,812	1,775,714	1,886,620	7,838,849	2,845,000	14,346,183

**BUDGET SUMMARY BY FUNCTION
CITY OF MADEIRA BEACH - FISCAL YEAR 2022-2023**

General Fund Tentative Millage Rate:

2.7500 mills

		Governmental						Proprietary					
Function		General Fund	Archibald Park Fund	Building Fund	Debt Service Fund	Gas Tax Fund	Local Option Sales Tax Fund	Total	Sanitation Fund	Marina Fund	Stormwater Fund	Parking Fund	Total
Revenues & Other Inflows	Culture & Recreation	305,000	2,304,000	-	-	-	-	2,609,000	-	1,886,620	-	-	1,886,620
	General Government	12,728,028	1,750,000	-	285,000	-	610,000	15,373,028	-	-	-	-	-
	Physical Environment	-	-	-	-	-	-	-	1,660,000	-	2,240,000	-	3,900,000
	Public Safety	844,200	-	1,322,500	-	-	-	2,166,700	-	-	-	-	-
	Transportation	1,556,000	-	-	-	102,500	-	1,658,500	-	-	-	2,845,000	2,845,000
Revenues & Other Inflows Total		15,433,228	4,054,000	1,322,500	285,000	102,500	610,000	21,807,228	1,660,000	1,886,620	2,240,000	2,845,000	8,631,620
	Fund Balance/Net Position Carryover Used	1,629,491	1,003,094	-	20,000	38,500	696,500	3,387,585	115,714	-	5,598,849	-	5,714,563
Total Sources		17,062,718	5,057,094	1,322,500	305,000	141,000	1,306,500	25,194,812	1,775,714	1,886,620	7,838,849	2,845,000	14,346,183
Expenses & Other Outflows	Culture & Recreation	1,267,063	5,032,094	-	-	-	606,500	6,905,657	-	942,403	-	-	942,403
	General Government	6,970,948	-	-	305,000	-	-	7,275,948	-	-	-	1,800,000	1,800,000
	Physical Environment	3,120,538	-	-	-	-	700,000	3,820,538	1,765,714	-	7,823,849	-	9,589,563
	Public Safety	3,621,170	-	1,200,585	-	-	-	4,821,756	-	-	-	-	-
	Transportation	1,913,000	-	-	-	141,000	-	2,054,000	-	-	-	451,586	451,586
Expenses & Other Outflows Total		16,892,718	5,032,094	1,200,585	305,000	141,000	1,306,500	24,877,898	1,765,714	942,403	7,823,849	2,251,586	12,783,552
	Contingencies	170,000	25,000	20,000	-	-	-	215,000	10,000	15,000	15,000	5,000	45,000
	Fund Balance/Net Position Available	-	-	101,915	-	-	-	101,915	-	929,217	-	588,414	1,517,631
Total Uses		17,062,718	5,057,094	1,322,500	305,000	141,000	1,306,500	25,194,812	1,775,714	1,886,620	7,838,849	2,845,000	14,346,183

GENERAL FUND INFLOWS & OUTFLOWS DEPARTMENT DETAIL

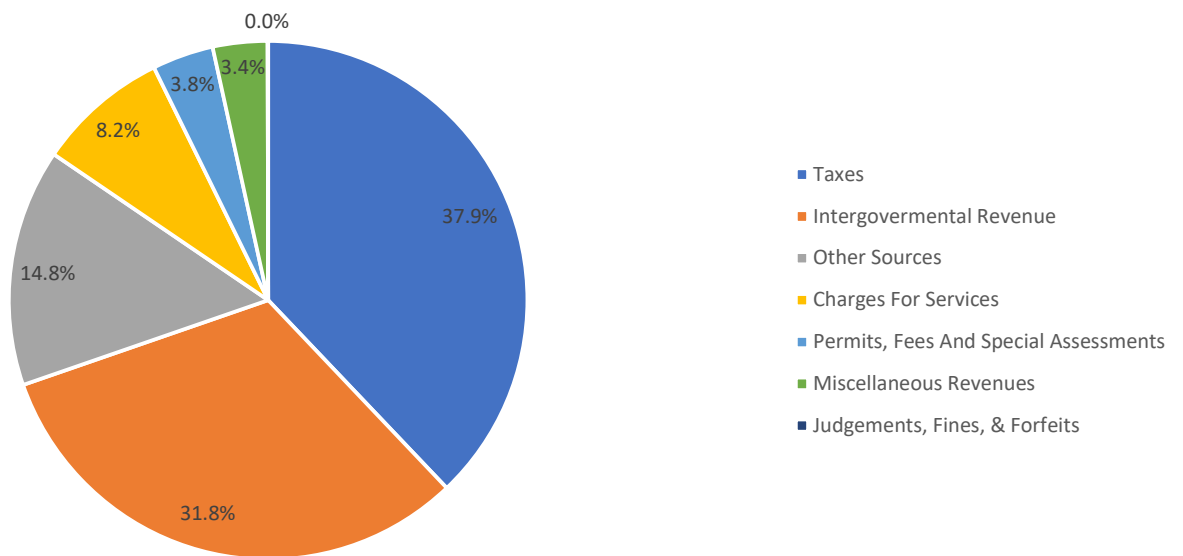


GENERAL FUND REVENUE & OTHER INFLOWS SUMMARY

OPERATING REVENUE BY CHARACTER

Taxes	37.9%	5,849,192
Intergovernmental Revenue	31.8%	4,908,473
Other Sources	14.8%	2,287,163
Charges For Services	8.2%	1,267,200
Permits, Fees And Special Assessments	3.8%	591,000
Miscellaneous Revenues	3.4%	525,200
Judgements, Fines, & Forfeits	0.0%	5,000
Total Operating Revenue	100.0%	\$ 15,433,228

General Fund Operating Revenue



GENERAL FUND REVENUE BY ACCOUNT

ACCOUNT		FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
001.1400.311000	Ad Valorem Taxes	3,700,818	4,052,800	4,052,000	4,667,264
001.1400.381007	Transfer from Parking Fund	-	-	-	1,800,000
001.1400.332000	ARPA NEU Grant Proceeds	-	1,077,000	-	1,750,000
001.8000.335380	State Appropriations - Physical Environment	-	-	-	1,556,000
001.1400.338000	Pinellas County	88,171	-	615	1,053,006
001.1400.314100	Utility Service Tax - Electric	749,309	700,000	600,000	700,000
001.4000.342400	Pinellas County EMS	529,626	514,200	500,140	566,700
001.1400.323100	Progress Energy Franchise	563,579	520,000	500,000	525,000
001.1400.382000	Administrative Services Alloc	517,300	405,692	416,891	487,163
001.1400.335180	Half Cent Sales Tax Revenue	320,977	300,000	329,691	304,178
001.4000.342200	Redington Beach Fire Contract	262,235	270,000	260,000	270,000
001.1400.315200	Communications Services Tax	243,386	240,000	230,840	251,928
001.1400.361100	Interest Earnings	340,109	225,000	381,216	250,000
001.1400.335125	State Revenue Sharing	165,005	166,000	163,396	215,789
001.1400.362000	Rent	118,818	130,000	131,425	120,000
001.1400.314300	Utility Service Tax - Water	120,815	115,000	117,892	115,000
001.1400.347400	Special Event Fee	12,120	20,000	135,000	100,000
001.5000.347502	After School Program	93,452	95,000	107,685	100,000
001.1050.316000	Local Business Tax Receipts	69,962	85,000	80,000	85,000
001.5000.347503	Summer Program	65,943	85,000	87,110	85,000
001.1400.362005	Bell South Cell Tower	57,699	57,000	51,704	50,000
001.5000.347504	Field Rentals	29,742	35,000	22,219	35,000
001.5000.347508	Youth Leagues	41,348	28,000	42,144	30,000
001.1050.322901	Plan Review	3,282	20,000	12,383	25,000
001.1400.314800	Utility Service Tax - Propane	24,822	23,000	31,318	25,000
001.1400.329102	Rental Inspection Fees	11,896	24,000	32,532	25,000
001.1400.344900	FDOT Maintenance Agreements	42,676	46,400	52,011	25,000
001.1400.362002	Facility Rentals	25,213	35,000	27,978	25,000
001.1050.331392	Fema Grant Revenues	42,771	100,000	-	20,000
001.1400.369903	Refund Prior Year Expenses	37,499	15,000	19,566	20,000
001.5000.347501	Recreation Programs	15,539	18,000	25,028	20,000
001.1400.369910	Credit Card Convenience Fee	11,090	5,000	16,613	15,000
001.5000.347505	Sponsorships	13,330	12,000	19,591	15,000
001.1400.361102	Interest Payment from Marina	9,383	8,000	65,000	10,000
001.1400.369900	Other Miscellaneous Revenues	1,765	15,000	6,002	10,000
001.1400.369905	Indebtedness Searches	16,453	10,000	13,677	10,000
001.5000.347506	MB Little League	28,223	10,000	11,210	10,000
001.5000.347507	Adult Leagues	8,285	10,000	1,205	10,000
001.4000.329101	Fire Inspection Fees	5,629	10,000	12,377	7,500
001.1400.323400	Peoples Gas Systems Franchise	8,901	6,200	10,081	6,500
001.1400.314400	Utility Service Tax - Gas	7,213	6,000	-	5,000
001.1400.354000	Fines & Forfeitures	4,990	8,000	3,793	5,000
001.1400.362001	Facility Rental- Cost Recovery	6,800	10,000	4,913	5,000

GENERAL FUND REVENUE BY ACCOUNT

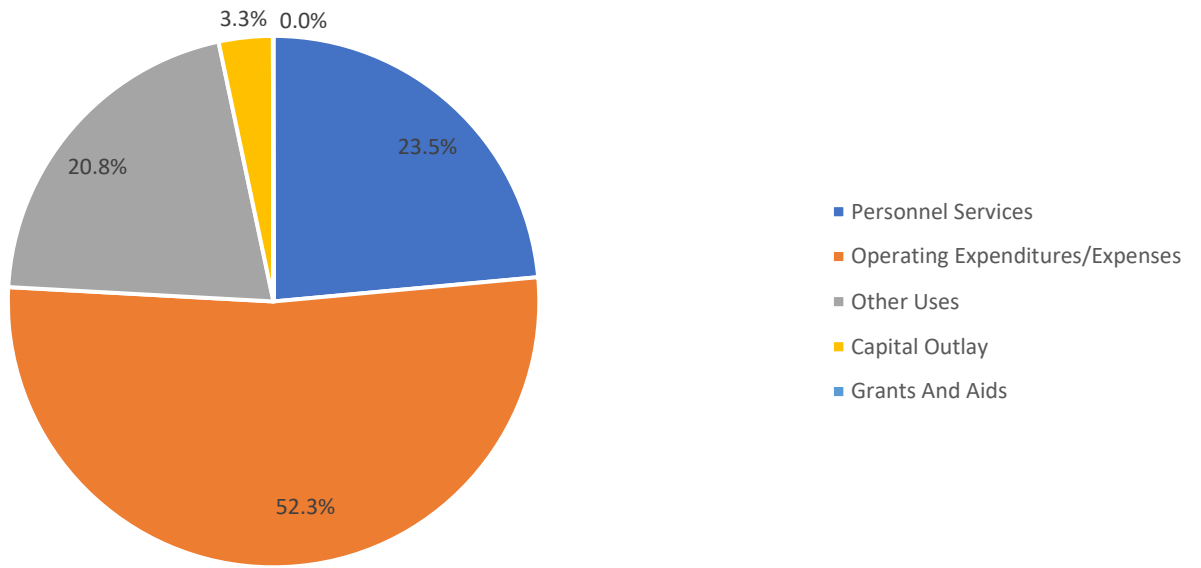
ACCOUNT		FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
001.1400.335210	Firefighters Supplemental Income	4,049	4,000	5,146	4,000
001.1400.335450	Fuel Tax Refund	2,281	3,000	3,566	3,000
001.1400.369908	Civil Review Fees	2,818	3,500	1,205	3,000
001.1050.335150	Alcoholic Beverage License Tax	24,097	8,000	1,615	2,500
001.1400.369909	Purchase Card Rebate	2,528	2,000	3,523	2,500
001.1050.329501	Applications/Fees	2,170	2,500	6,950	2,000
001.1400.366001	Donations - Fire Department	1,810	2,500	1,491	2,000
001.1400.369904	Sales Tax Collection Allowance	608	600	578	600
001.1400.341301	Election Qualifying Fees	261	500	168	500
001.1400.362003	Rent PW Complex - Beach Mason.	338	500	97	500
001.1400.366002	JPV Donations	2,440	500	818	500
001.1400.366003	9/11 Donations	943	500	-	500
001.1400.361101	Interest - Tax Collector	257	250	4,863	250
001.1400.369901	Copy Charges	247	300	-	250
001.1400.369902	Notary Fee	90	200	50	100
001.1000.366000	Donations	-	-	-	-
001.1000.369900	Other Miscellaneous Revenues	-	-	-	-
001.1050.331391	FEMA Flood Mitigation Program	-	-	93,274	-
001.1050.334390	FDEP Agreement R2107	66,000	-	-	-
001.1050.341300	Zoning Adjustment Applications	135	-	25,000	-
001.1300.341302	Public Records Request Fees	-	-	-	-
001.1400.311001	Ad Valorem Taxes - Delinquent	69,789	-	119,082	-
001.1400.311002	Ad Valorem Taxes - Tax Sale	-	-	-	-
001.1400.314900	Utility Service Tax - Other	-	-	-	-
001.1400.329502	Reciprocals - Contractor Reg.	1,587	-	-	-
001.1400.335301	State Appropriation - FDOT Gulf Blvd Resurfacing	4,634	-	-	-
001.1400.347201	Beach Concession - County Park	-	-	-	-
001.1400.347202	Beach Walkover Chair Rentals	14,938	17,000	-	-
001.1400.354002	Code Enforcement Fines	2,959	-	90,000	-
001.1400.362004	Rental Income - Chamber Bldg.	11	-	2	-
001.1400.364000	Sale/Disposition of Capital Assets	-	10,000	1,401	-
001.1400.366000	Donations	1,090	-	-	-
001.1400.366004	Local Grants & Contributions	-	-	-	-
001.1400.369300	Lawsuit Settlement	40,000	-	-	-
001.1400.380000	Other Sources	-	-	-	-
001.1400.380001	Fund Balance/Net Position Carryover Used	-	-	-	-
001.1400.381005	Transfer from Building Fund	-	-	-	-
001.3100.324310	Impact Fees - Residential - Transportation	-	-	-	-
001.3100.324320	Impact Fees - Commercial - Transportation	-	-	-	-
001.4000.322900	Fire Plan Review Fees	-	-	-	-
001.4000.324110	Impact Fees - Residential - Public Safety	-	-	-	-
001.4000.324120	Impact Fees - Commercial - Public Safety	-	-	-	-
001.4000.369906	Insurance Proceeds	2,250	-	5,605	-
001.4000.369907	CPR Training Revenue	-	-	56	-
001.5000.324610	Impact Fees - Residential - Culture/Recreation	-	-	-	-
001.5000.324620	Impact Fees - Commercial - Culture/Recreation	-	-	-	-
001.4000.369900	Other Miscellaneous Revenues	-	-	-	-
Grand Total:		8,664,500.45	9,568,142.89	8,939,737.03	15,433,227.85

GENERAL FUND EXPENDITURE SUMMARY

OPERATING EXPENDITURES BY CHARACTER

Personnel Services	23.5%	3,975,018
Operating Expenditures/Expenses	52.3%	8,841,200
Other Uses	20.8%	3,516,000
Capital Outlay	3.3%	554,500
Grants And Aids	0.0%	6,000
Total Operating Expenditures	100.0%	\$ 16,892,718

General Fund Operating Expenditures by Character

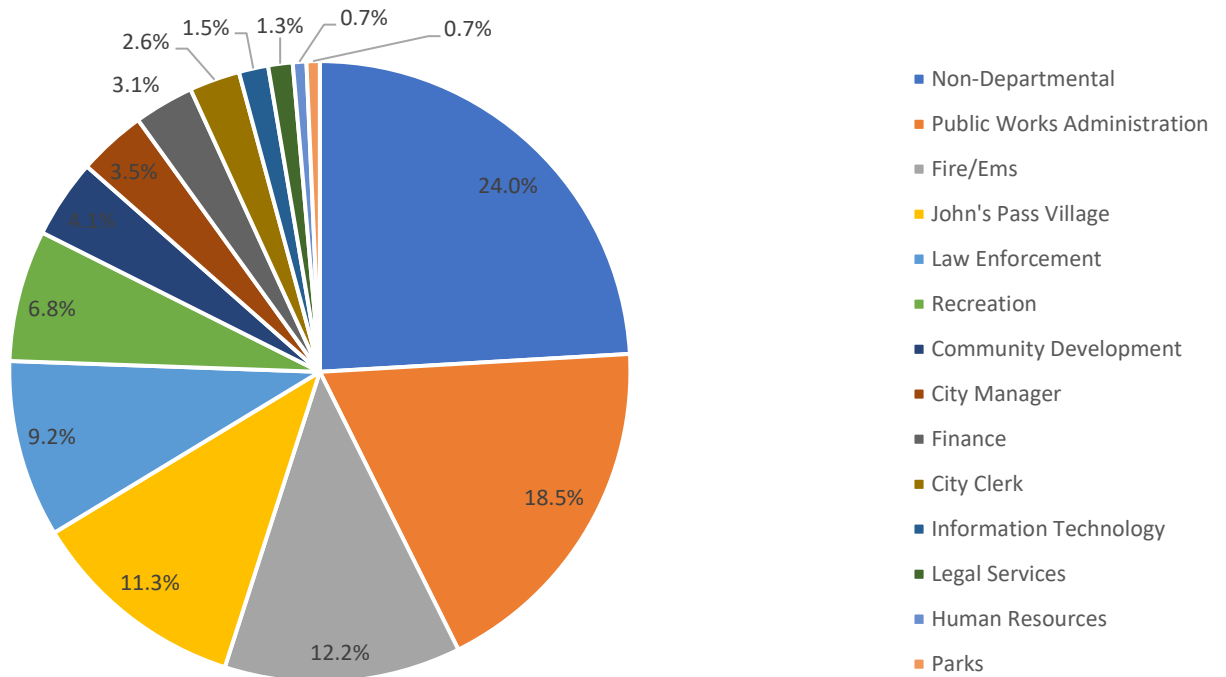


GENERAL FUND EXPENDITURE SUMMARY

OPERATING EXPENDITURES BY DEPARTMENT

Non-Departmental	24.0%	4,052,500
Public Works Administration	18.5%	3,120,538
Fire/Ems	12.2%	2,068,570
John's Pass Village	11.3%	1,913,000
Law Enforcement	9.2%	1,552,600
Recreation	6.8%	1,150,063
Community Development	4.1%	688,776
City Manager	3.5%	596,355
Finance	3.1%	525,045
City Clerk	2.6%	444,647
Information Technology	1.5%	255,904
Legal Services	1.3%	214,000
Human Resources	0.7%	118,921
Parks	0.7%	117,000
Board Of Commissioners	0.4%	74,800
Grand Total	100.0%	16,892,718

General Fund Operating Expenditures BY Department



GENERAL FUND DEPARTMENT SUMMARY

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Board Of Commissioners				
Expenses & Other Outflows	52,134	71,300	61,967	74,800
City Clerk				
Revenues & Other Inflows	-	-	-	-
Expenses & Other Outflows	259,158	368,616	316,268	444,647
City Manager				
Revenues & Other Inflows	-	-	-	-
Expenses & Other Outflows	410,029	482,040	428,687	596,355
Community Development				
Revenues & Other Inflows	208,417	215,500	219,222	134,500
Expenses & Other Outflows	685,616	542,109	584,521	688,776
Finance				
Expenses & Other Outflows	501,522	502,680	626,247	525,045
Fire/Ems				
Revenues & Other Inflows	799,740	794,200	778,178	844,200
Expenses & Other Outflows	1,762,731	1,781,320	1,859,254	2,068,570
Human Resources				
Expenses & Other Outflows	122,151	121,440	96,679	118,921
Information Technology				
Expenses & Other Outflows	216,082	223,250	224,226	255,904
John's Pass Village				
Revenues & Other Inflows	-	-	-	1,556,000
Expenses & Other Outflows	175,247	262,500	158,996	1,913,000
Law Enforcement				
Expenses & Other Outflows	1,354,082	1,401,000	1,502,156	1,552,600
Legal Services				
Expenses & Other Outflows	192,358	179,000	198,234	214,000
Non-Departmental				
Revenues & Other Inflows	7,360,481	8,265,443	7,626,145	12,593,528
Expenses & Other Outflows	2,375,742	2,106,100	2,286,191	4,052,500
Parks				
Expenses & Other Outflows	112,950	109,600	129,198	117,000
Public Works Administration				
Expenses & Other Outflows	313,901	293,842	353,733	3,120,538

BOARD OF COMMISSIONERS

Overview: The City of Madeira Beach is a commission-manager form of government. The Board of Commissioners (BOC) have legislative powers of the City that include adopting, amending, and repealing ordinances and resolutions, levying taxes, applying for and approving grants, renewing or extending franchises, and setting fees or user charges for municipal services. The BOC appoints the city clerk, city manager, city attorney, and authorizes the appointment of the City Treasurer/Finance Director, and all serves at its pleasure.

The City of Madeira Beach Board of Commissioners (BOC) is comprised of a mayor and four district commissioners. The mayor is nominated at large, voted for at-large, and serves a three-year term. Each four district commissioners are nominated from the district in which they reside, voted for at-large, and serve a two-year term. The new Commissioners are sworn into office at a regular meeting or special meeting following the election but no later than the end of the month in which they are elected. At the first regular meeting following the election, the Board of Commissioners appoints a Vice Mayor from the district commissioners.

The current Board of Commissioners (BOC) are:

John Hendricks, Mayor: March 2020 – March 2023

David Tagliarini, Commissioner District One: April 2022 – March 2024

Ray Kerr, Commissioner District Two: April 2022 – March 2024

Doug Andrews, Vice Mayor, Commissioner District Three: March 2019 – March 2023

Dave Hutson, Commissioner District Four: March 2021 – March 2023

BOARD OF COMMISSIONERS

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Expenses & Other Outflows				
001.1310.513001 Salaries-Commission	40,000	40,000	40,000	40,000
001.1310.521000 Social Security	3,060	3,100	3,100	3,100
001.1310.524000 Worker's Compensation	76	100	31	100
001.1310.540000 Travel & Training	1,930	10,000	3,801	10,000
001.1310.541000 Cellular Telephone	2,450	2,500	4,000	4,000
001.1310.546002 Maint Other Equipment	30	1,600	-	1,600
001.1310.547000 Printing and Binding	558	1,000	1,500	2,000
001.1310.548005 Board Appreciation Dinner	-	5,000	3,500	5,000
001.1310.551000 Office Supplies	336	2,000	2,000	2,000
001.1310.552004 Uniforms	65	1,000	35	1,000
001.1310.554000 Dues & Subscriptions	3,631	5,000	4,000	5,000
001.1310.599002 Contingencies	-	-	-	1,000
Expenses & Other Outflows Total	52,134	71,300	61,967	74,800

CITY CLERK

The City Clerk is one of four charter officers that are appointed by the Board of Commissioners and serves at its pleasure. The City Clerk provides an array of services to the public, Board of Commissioners, and City staff. The primary duties include:

Serves as the Election Official and is the qualifying officer for candidates who wish to run for office of Mayor and District Commissioner.

Serves as the secretary ex-officio to the Civil Service Commission.

Custodian of the City Seal with the authority to execute and emboss documents to authenticate the validity of City records.

Financial Disclosure Coordinator with the State of Florida Commission on Ethics.

Custodial of all public records and responsible for their safety.

Serves as the Records Management Liaison Officer with the Florida Department of State.

Records Manager and oversees the City's records management program, and coordinates record management efforts and training for City departments.

Processes public records requests in compliance with the Florida Public Records Law (F.S. Chapter 119).

Prepares the agendas for meetings of the Board of Commissioners and the Civil Service Commission and give notice of the proceedings. Attends, records, transcribes, and indexes minutes of the Board of Commissioners.

Records and indexes Ordinances and Resolutions.

Keeps a journal of Board of Commissioners proceedings and maintains a records indexing system to include action taken by the Board of Commissioners.

Administers oaths, which includes the induction of Board of Commissioners.

Coordinates the codification of the City Charter, Code of Ordinances, and Land Development Code.

FY '23 Goal and Objectives:

Goal: Internal and External Communications

Objective 1: Continues to streamline costs to make the City Clerk's office leaner and more efficient.

Objective 2: Keep abreast of changes in legislation and office technology. Per City Charter, Sec. 5.2, keep in good standing with the Institute of Municipal Clerks (IIMC) and Florida Association of City Clerks (FACC), and maintain Master Municipal Clerk (MMC) certification with the organizations through continuing educational courses, city clerk conferences, and meetings, etc. Budgeting accordingly.

Objective 3: Launching Laserfische, an automated workflow, records management, document imaging, and webform software. Allows easier access of public records to the public.

Objective 4: Launching Barracuda Archiving, an archival solution that keeps email communication safe and tamper-free, and makes it easier to search all email to satisfy public records requests in accordance with the Florida Public Records Law (F.S. Ch. 119).

Objective 5: Launching CivicPlus, an agenda management software solution that allows the items on the agenda to be time-stamped, making it easier to locate discussions on the meeting video; the public can see the agenda and watch the meeting video at the same time; it seamlessly integrates with the Municode Code of Ordinances online. A positive experience for the public.

CITY CLERK

ACCOUNT		FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Expenses & Other Outflows					
001.1300.521000	Social Security	11,605	14,470	14,500	17,145
001.1300.523000	Group Insurance	20,436	22,600	25,000	34,050
001.1300.524000	Worker's Compensation	220	280	79	359
001.1300.541000	Cellular Telephone	830	2,000	689	2,000
001.1300.542000	Postage	5	500	7	500
001.1300.551000	Office Supplies	832	2,000	2,000	2,000
001.1300.512000	Salaries & Wages	157,828	187,270	187,000	224,122
001.1300.514000	Overtime	138	1,836	-	-
001.1300.522001	ICMA 401(a) Plan	13,776	14,960	15,000	20,171
001.1300.525000	Unemployment Compensation	-	-	-	-
001.1300.531000	Professional Services	618	12,000	-	12,000
001.1300.531003	Computer Hardware Support Svc	4,125	-	-	-
001.1300.531010	Software	840	24,050	4,238	40,000
001.1300.534000	Contractual Service	37,754	48,350	45,000	52,500
001.1300.540000	Travel & Training	590	8,000	1,003	8,000
001.1300.546002	Maint Other Equipment	729	1,000	1,000	1,500
001.1300.547000	Printing and Binding	-	300	-	300
001.1300.548000	Promotions & Pub Rltns	-	3,000	177	3,000
001.1300.549005	Election Expense	446	14,000	14,000	14,000
001.1300.549006	Legal Advertisements	7,498	10,000	4,075	10,000
001.1300.552000	Departmental Supplies	-	-	-	-
001.1300.552004	Uniforms	-	500	-	500
001.1300.554000	Dues & Subscriptions	889	1,500	2,500	2,500
Expenses & Other Outflows Total		259,158	368,616	316,268	444,647

CITY CLERK

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	0.00	0.00
Executive Assistant to City Clerk	0.00	0.00	1.00	1.00
Records Clerk/Administrative Assistant	0.00	0.00	0.00	1.00
Seasonal Employee	0.00	0.25	0.75	0.00
Total Funded Positions	2.00	2.25	2.75	3.00

CITY MANAGER

Overview: The City of Madeira Beach has a commission-manager form of government, whereby elected officials entrust the day-to-day responsibilities of managing government operations to a professionally trained municipal administrator. The City Manager is considered a charter officer. The charter stipulates the manager's roles and responsibilities as they relate to the municipal corporation's management and operations. The charter requires the elected officials referred to as the "Board of Commissioners" to serve as policymakers and to provide policy guidance and direction to the City Manager, who then maintains the responsibility of executing the policy edicts. This relationship between the Board and the City Manager represents one of the most common government structures in the state of Florida, and in the nation as a whole. The City Manager serves as the Chief Administrative Officer, or CAO, similar to a CEO in a for-profit entity. However, a municipal manager's duties and responsibilities focus on government operations and quality-of-life elements that are intended to improve the lives of those who call this community home or who choose to visit or invest in the city.

FY ' 23 Goals:

Continue ensuring City-wide financial transparency, accountability, and responsibility through our developing public portal, budget preparation/adoption/amendment processes, and monthly reporting.

Research, apply, and obtain Federal, State, and local grants to enhance & improve city operations and capital projects particularly fire, infrastructure, sustainability, streets, stormwater, etc.

Enhance employee appreciation programs for wellness, retention, and over-all workplace morale including a health fair, appreciation events/activities, and recognition.

Continue sustainability/green initiatives to enhance environmental conditions through renewable and/or less invasive energy sources such as solar, electric vehicles, reduced single-stream plastics, and more.

Enhance resident participation/interaction through our social media, broadcast, events/activities, and regular/special meetings to better engage and survey the quality of our City services.

Continue enhancing information technology strategies internally and externally incorporating various media.

Continue promoting our City as a wonderful tourist/visitor destination working with our numerous partners to also incorporate additional tourism infrastructure opportunities: Visit St. Pete/Clearwater, Tampa Bay Beaches Chamber of Commerce, Treasure Island/Madeira Beach Chamber of Commerce, John's Pass Business Association, and other similar organizations.

Enhance development/redevelopment strategies to best manage the balance between preserving existing residential neighborhoods/areas and commercial investment centered around our tourism economy.

Ensure the over-all economic well-being of our environmental, coastal, residential, and tourism industries.

CITY MANAGER

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Expenses & Other Outflows				
001.1000.521000 Social Security	18,216	20,610	20,000	19,451
001.1000.522001 ICMA 401(a) Plan	25,624	25,870	25,000	27,136
001.1000.523000 Group Insurance	46,401	43,900	33,900	34,050
001.1000.524000 Worker's Compensation	363	400	198	407
001.1000.534000 Contractual Service	50,067	55,000	52,000	55,000
001.1000.540000 Travel & Training	1,366	5,000	91	4,000
001.1000.541000 Cellular Telephone	1,515	1,400	4,000	1,500
001.1000.542000 Postage	73	500	26	250
001.1000.547000 Printing and Binding	-	5,000	1,000	1,000
001.1000.548000 Promotions & Pub Rltns	8,156	30,000	20,000	85,000
001.1000.549000 Other Current Charges	269	-	-	-
001.1000.551000 Office Supplies	2,043	3,000	554	1,000
001.1000.512000 Salaries & Wages	237,892	252,360	250,000	254,261
001.1000.514000 Overtime	460	-	2,000	-
001.1000.523003 Group Insurance - Dependents	-	-	-	10,000
001.1000.525000 Unemployment Compensation	66	-	-	-
001.1000.531000 Professional Services	4,584	7,000	1,500	5,000
001.1000.531001 City Attorney - Retainer	-	10,000	-	10,000
001.1000.531002 City Attorney - Non-retainer	-	-	-	-
001.1000.531005 IT Services	-	-	-	-
001.1000.531007 Other Legal Expenses	-	-	-	-
001.1000.540001 Auto Allowance	6,000	6,000	6,000	6,000
001.1000.541001 Web Page	140	-	-	-
001.1000.544000 Rentals & Leases	-	-	-	-
001.1000.546002 Maint Other Equipment	-	-	-	-
001.1000.548006 Grouper Gala	-	-	-	-
001.1000.552000 Departmental Supplies	1,694	800	650	500
001.1000.552004 Uniforms	-	500	500	300
001.1000.554000 Dues & Subscriptions	2,198	7,700	6,000	5,500
001.1000.582001 Chamber of Commerce Donation	2,900	7,000	5,268	6,000
001.1000.564000 Capital Equipment	-	-	-	70,000
Expenses & Other Outflows Total	410,029	482,040	428,687	596,355

CITY MANAGER'S OFFICE

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
City Manager	1.00	1.00	1.00	1.00
Executive Office Manager	0.00	0.00	0.00	0.00
Executive Assistant to City Manager	1.00	1.00	1.00	1.00
Public information Officer	1.00	0.00	0.00	0.00
Front Desk Administrative Assistant	0.00	1.00	1.00	1.00
Broadcast & Technician	0.00	0.00	0.00	1.00
Total Funded Positions	30	3.00	3.00	4.00

COMMUNITY DEVELOPMENT

Overview: The Community Development Department's mission is to foster an attractive, economically, and environmentally healthy city that is safe, diverse, and livable for all. The Department includes Planning and Zoning, Business Licensing, floodplain management and shared responsibility for the management of code compliance. It is directed by the Community Development Director who answers directly to the City Manager.

The Department of Planning and Zoning goals are accomplished through the development review processes and, in the preparation, update and implementation of the Comprehensive Plan and Land Development Regulations. The department staff and building staff implement a consolidated plan review process, which incorporates the input of a wide range of consultants, outside agencies and city departments. The Zoning compliance functions involve coordination with the Code Enforcement Officers to interpret and implement the use of land, parking, safety, traffic access and environmental protection aspects of the City's Code of Ordinances. The Department also updates and manages the Community Ratings System and associated Floodplain Management Ordinance and the Business Tax program.

Community Development staff also supports city-wide programs sponsored by other departments and represents City planning interests by participation in County and Regional planning and development programs. Community Development staff provides staff support to the Board of City Commissioners, the Planning Commission, and the Special Magistrate in review of Special Exception and Variance requests and zoning code violation hearings.

FY '22 Accomplishments:

Automated communications and fee collection through IT development. New, on-line permitting software is ordered and for implementation. Ongoing expansion of ArcGIS mapping and statistical analysis in planning and emergency management processes. Progress made with all land use and zoning and analysis of city-wide FAR. Successful 1st run-through on emergency management protocol with Elsa. Integrated ArcGIS into records management and provided training assistance to Building Department staff. Continued implementing the interactive procedures for public planning process. Held 2 workshops on Community Planning with excellent public input and very strong survey online participation. Also used for Eta response and other floodplain and emergency management community training activities.

FY '23 Goals:

Continue implementing the interactive procedures for public planning process under current use for support of the community planning effort of Comp Plan update. To process over 100 permits per month. Facilitate land use and zoning update of all commercial areas, and residential standards. Sponsor proposed amendments to the Pinellas County Strategic Plan. To update Data and Analysis portions of the Comprehensive Plan. Coordinate and provide expert planning services through local, county and state hearing processes and all associated policy development, notice and advertisement requirements. Continue to expand the city mapping and land use analysis program with ArcGIS. To transfer the Public Works ArcGIS responsibility to Community Development. Develop Complete streets design and use criteria for inclusion in comprehensive plan and as basis. Begin update of the Land Development Regulations (LDRs). Coordinate the staging of construction related infrastructure improvements interdepartmentally and with the public. Mentor & train new employee. Provide support for staff certification requirements. Provide training opportunities in floodplain management and business licensing certifications and the experience needed for AICP exam qualification.

COMMUNITY DEVELOPMENT

ACCOUNT		FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows					
001.1050.316000	Local Business Tax Receipts	69,962	85,000	80,000	85,000
001.1050.322901	Plan Review	3,282	20,000	12,383	25,000
001.1050.329501	Applications/Fees	2,170	2,500	6,950	2,000
001.1050.331391	FEMA Flood Mitigation Program	-	-	93,274	-
001.1050.331392	Fema Grant Revenues	42,771	100,000	-	20,000
001.1050.334390	FDEP Agreement R2107	66,000	-	-	-
001.1050.335150	Alcoholic Beverage License Tax	24,097	8,000	1,615	2,500
001.1050.341300	Zoning Adjustment Applications	135	-	25,000	-
Revenues & Other Inflows Total		208,417	215,500	219,222	134,500
Expenses & Other Outflows					
001.1050.512000	Salaries & Wages	237,830	270,470	280,000	343,026
001.1050.514000	Overtime	810	1,159	52	-
001.1050.521000	Social Security	17,572	20,830	21,000	26,241
001.1050.522001	ICMA 401(a) Plan	23,145	24,340	24,000	30,872
001.1050.523000	Group Insurance	35,470	22,600	22,260	59,588
001.1050.524000	Worker's Compensation	293	410	173	549
001.1050.525000	Unemployment Compensation	290	-	-	-
001.1050.531000	Professional Services	244,080	80,000	150,000	120,000
001.1050.531008	Planning	5,394	7,000	7,000	7,000
001.1050.531012	Special Magistrate	1,682	25,000	10,000	25,000
001.1050.531013	Code Enforcement Services	5,093	5,000	2,500	2,500
001.1050.534000	Contractual Service	13,600	17,000	25,000	25,000
001.1050.540000	Travel & Training	105	15,000	7,500	7,500
001.1050.541000	Cellular Telephone	1,308	1,800	899	2,000
001.1050.542000	Postage	6,765	14,000	7,500	14,000
001.1050.547000	Printing and Binding	5,860	5,000	5,000	5,000
001.1050.549002	Business Tax	709	3,500	637	1,500
001.1050.551000	Office Supplies	4,441	6,000	6,000	6,000
001.1050.554000	Dues & Subscriptions	2,190	8,000	15,000	13,000
001.1050.583001	FEMA Flood Mitigation Program	78,979	15,000	-	-
Expenses & Other Outflows Total		685,616	542,109	584,521	688,776

COMMUNITY DEVELOPMENT

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Community Development Director	0.85	0.85	0.85	0.85
Senior Planner	0.90	0.90	0.90	0.90
Planner / GIS Technician	0.20	1.00	1.00	1.00
Planner II/III	0.00	1.00	0.50	0.50
Program Coordinator	1.00	1.00	1.00	1.00
Planning Technician	0.00	0.00	0.00	1.00
Total Funded Positions	2.95	4.75	4.25	5.25

FINANCE

Overview: The City of Madeira Beach Finance Department provides oversight of all financial transactions within the City, including accounting, auditing, and financial reporting, operating and capital budgeting, debt management, fixed asset management, parking enforcement, information technology (IT), treasury and investment management, payroll, and procurement. The services provided by the Finance Department are as follows:

Financial Management - Assist in coordination and development of the annual budget, and Capital Improvement Program

Treasury Management - Management of operating cash, investment balances, and debt financing.

Financial Reporting - Management revenue, expenditure, and cash reports; annual Comprehensive Financial Report

Compliance - Revenue, expenditure, and encumbrance monitoring; monthly BOC reporting; annual financial audit

Information Technology (IT) - Management of contractual IT service relationship.

FY '22 Accomplishments:

The Finance Department changed accounting software at the beginning of the fiscal year and, more closely, re-aligned our G/L account numbers with the Florida UAS manual. The fiscal year 2021 audit was performed timely and efficiently.

FY '23 Goals:

Finance will take the lead on continuing to leverage technology to automate business processes where possible and improve operational efficiency. Examples include streamlining cash-handling procedures, fixed asset management, and project accounting. Finance will use time savings achieved to perform more value-added functions for the City of Madeira Beach, such as internal auditing activities over various processes, conducting fee studies, and provide enhanced reporting to departments and other stakeholders to allow for more informed decision-making.

FINANCE

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	
Expenses & Other Outflows					
001.1100.512000	Salaries & Wages	247,001	221,620	250,000	228,273
001.1100.514000	Overtime	1,268	7,180	492	-
001.1100.521000	Social Security	18,055	17,500	32,876	17,463
001.1100.523000	Group Insurance	34,698	33,900	34,000	33,900
001.1100.524000	Worker's Compensation	319	330	15,000	365
001.1100.540000	Travel & Training	525	2,500	2,427	2,000
001.1100.541000	Cellular Telephone	156	500	566	500
001.1100.542000	Postage	1,536	3,500	2,194	2,000
001.1100.547000	Printing and Binding	1,493	4,000	5,031	4,000
001.1100.549000	Other Current Charges	-	-	-	-
001.1100.551000	Office Supplies	1,201	2,000	1,939	2,000
001.1100.522001	ICMA 401(a) Plan	21,605	19,950	42,640	20,545
001.1100.525000	Unemployment Compensation	1,828	-	-	-
001.1100.531000	Professional Services	109,099	105,000	150,000	110,000
001.1100.531009	Pre Employment Services	-	-	-	-
001.1100.531011	Software Support Services	16,684	25,000	25,000	40,000
001.1100.532000	Accounting and Auditing	40,600	55,000	50,000	55,000
001.1100.534000	Contractual Service	-	-	-	2,500
001.1100.549001	Bank Service Charges	1,719	-	8,325	2,500
001.1100.549003	Cash Short (Over)	1	-	-	-
001.1100.549004	Debt-Related Fees	3,275	3,200	3,000	3,000
001.1100.554000	Dues & Subscriptions	460	1,500	2,758	1,000
Expenses & Other Outflows Total		501,522	502,680	626,247	525,045

FINANCE

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Finance Director	1.00	0.00	0.00	0.00
Assistant Finance Director	1.00	1.00	1.00	1.00
Payroll/Financial Coordinator	0.00	1.00	1.00	1.00
Fiscal Coordinator	1.00	1.00	0.00	0.00
Accountant	0.00	0.00	1.00	1.00
Administrative Assistant	1.00	0.50	0.00	0.00
Total Funded Positions	33	4.00	3.50	3.00

FIRE / EMS

Overview: The Madeira Beach Fire Department is committed to providing high-quality, responsive services that promote the health, welfare, and safety of all who reside, work in, or visit our area of service. Our members, using safe and effective methods, strive to reduce the loss of life and property, through emergency medical services, education, fire prevention, marine operations, and suppression.

The Fire Department is responsible for protecting and safeguarding our citizens and visitors from all the hazardous related incidents, including hostile fire, hazardous materials, tropical storms, water related emergencies and medical emergencies. These services will be provided thru fire suppression, prevention practices, water rescue operations and advanced life support care, treatment, and transportation.

FY '22 Accomplishments:

Updated our fire fees for special events, inspections, plan review and other prevention tasks.

Implemented the linking of BTR to fire inspection fees to allow for assurance of payments. FY22 has produced a revenue of \$22,250 versus \$3,330 in FY21, an increase of 85%.

Applied for and successfully received the Fire House Subs Grant for over \$35,300 for new extrication tools, \$10,000 from AAA for various public safety needs and \$570.00 from the State of Florida Cancer Initiative for a second set of helmet padding for all firefighters.

Successfully purchased and placed into service Marine 25 from the LOST fund and received \$20,000 from PCEMS to assist with outfitting this vessel with state of the art electronics.

Projected to receive new aerial ladder truck by the end of FY22 which was funded through the LOST fund and adjust the replacement timeframe accordingly.

FY '23 Goals:

To remain within our budgetary constraints while being able to maintain, if not increase our level of service to the citizens of Madeira Beach while being fiscally responsible.

We will continue to apply for various grants for staffing and equipment and being innovative in our ways to secure funds through other resources (501c3, fund raisers, etc.).

Apply for SAFER Grant to increase staffing for MBFD in preparation for staffing the new Redington Station and in preparation for ISO review in 2025.

FIRE / EMS

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
001.4000.322900	-	-	-	-
001.4000.324110	-	-	-	-
001.4000.324120	-	-	-	-
001.4000.329101	5,629	10,000	12,377	7,500
001.4000.342200	262,235	270,000	260,000	270,000
001.4000.342400	529,626	514,200	500,140	566,700
001.4000.369906	2,250	-	5,605	-
001.4000.369907	-	-	56	-
001.4000.369900	-	-	-	-
Revenues & Other Inflows Total	799,740	794,200	778,178	844,200

Expenses & Other Outflows

001.4000.512000	Salaries & Wages	856,094	874,150	928,062	975,826
001.4000.514000	Overtime	152,088	127,310	128,788	62,889
001.4000.521000	Social Security	72,182	76,610	75,739	79,462
001.4000.522001	ICMA 401(a) Plan	4,196	5,100	5,483	5,352
001.4000.522002	FRS - Regular Class	-	-	-	-
001.4000.522003	FRS - DROP	-	-	-	-
001.4000.522004	FRS - Special Risk	274,062	225,000	261,222	250,000
001.4000.523000	Group Insurance	154,479	169,500	171,860	174,978
001.4000.523002	A.D.& D. - Firefighters	2,035	3,000	1,206	3,000
001.4000.524000	Worker's Compensation	32,456	42,000	23,999	47,562
001.4000.531009	Pre Employment Services	7,224	8,000	-	8,000
001.4000.534000	Contractual Service	18,867	21,500	11,767	23,800
001.4000.540000	Travel & Training	8,716	15,750	9,652	18,750
001.4000.541000	Cellular Telephone	1,404	1,500	1,234	2,500
001.4000.542000	Postage	618	500	380	550
001.4000.543001	Electric - Buildings	12,069	11,000	10,257	11,000
001.4000.543009	Solid Waste Disposal	2,500	2,700	2,772	2,700
001.4000.543010	Telephone	5,516	-	4,596	12,000
001.4000.544000	Rentals & Leases	1,946	3,000	1,796	3,000
001.4000.545000	General Insurance	16,538	19,000	15,193	18,500
001.4000.546001	Maintenance Auto Equipment	20,588	28,500	17,220	34,000
001.4000.546002	Maint Other Equipment	12,350	11,000	8,857	12,500
001.4000.546003	Maintenance Building	16,170	33,000	21,405	34,400
001.4000.546009	Maintenance Radio Equipment	7,365	7,500	4,479	8,000
001.4000.547000	Printing and Binding	1,270	400	632	500
001.4000.548000	Promotions & Pub Rltns	7,759	3,000	5,801	10,500
001.4000.549007	Licenses & Permits	2,070	2,500	66	2,500
001.4000.551000	Office Supplies	659	1,500	277	1,500
001.4000.552000	Departmental Supplies	11,192	30,300	25,821	32,300
001.4000.552003	Tools	5,055	5,000	2,204	5,000
001.4000.552004	Uniforms	32,325	17,000	4,648	18,500
001.4000.552005	Gasoline & Oil	12,796	16,000	18,494	21,000
001.4000.554000	Dues & Subscriptions	1,876	3,000	3,492	3,500
001.4000.563000	Capital Improvements	-	-	-	-
001.4000.564000	Capital Equipment	8,266	17,000	91,851	184,500
Expenses & Other Outflows Total		1,762,731	1,781,320	1,859,254	2,068,570

FIRE/EMS

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Fire Chief	1.00	1.00	1.00	1.00
Fire Lieutenant	3.00	3.00	3.00	3.00
Fire Inspector	1.00	1.00	1.00	1.00
Firefighter	9.00	9.00	9.00	9.00
Administrative Assistant	1.00	1.00	1.00	1.00
Total Funded Positions	15.00	15.00	15.00	15.00

HUMAN RESOURCES

Overview: The City of Madeira Beach Human Resources Department provides oversight of all human resource transactions within the City, including job announcements, job placement, onboarding, payroll administration, benefits, and retirement.

FY '22 Accomplishments:

Successfully refurbished the electronic payroll actions.

FY '23 Goals:

Implement a salary system that reflects the current economic climate and to help attract and retain talent.

HUMAN RESOURCES

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	
Expenses & Other Outflows					
001.1030.512000	Salaries & Wages	55,333	58,100	44,572	52,797
001.1030.521000	Social Security	4,204	4,450	3,436	4,039
001.1030.522001	ICMA 401(a) Plan	1,227	-	-	-
001.1030.523000	Group Insurance	-	-	-	-
001.1030.524000	Worker's Compensation	20	90	47	84
001.1030.531000	Professional Services	9,000	5,000	-	-
001.1030.531004	Criminal Records Check	3,566	5,000	7,000	9,000
001.1030.531009	Pre Employment Services	5,297	6,000	6,000	6,000
001.1030.531011	Software Support Services	34,573	27,000	30,000	33,000
001.1030.534000	Contractual Service	2,944	3,000	3,500	-
001.1030.540000	Travel & Training	-	3,000	380	1,800
001.1030.541000	Cellular Telephone	309	300	400	400
001.1030.544000	Rentals & Leases	235	5,500	-	7,000
001.1030.547000	Printing and Binding	2,126	-	-	800
001.1030.548000	Promotions & Pub Rltns	1,896	-	364	1,000
001.1030.549000	Other Current Charges	-	1,000	-	1,000
001.1030.551000	Office Supplies	86	1,000	200	500
001.1030.552000	Departmental Supplies	896	1,000	500	700
001.1030.552004	Uniforms	-	-	-	-
001.1030.554000	Dues & Subscriptions	438	1,000	280	800
001.1030.564000	Capital Equipment	-	-	-	-
Expenses & Other Outflows Total		122,151	121,440	96,679	118,921

HUMAN RESOURCES

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
HR Director	0.00	0.50	0.50	0.44
HR Coordinator	1.00	0.00	0.00	0.00
Total Funded Positions	1.00	0.50	0.50	0.44

INFORMATION TECHNOLOGY

Overview: Information Technology (IT) provides hardware, software, and network support to all needed functions of the City.

INFORMATION TECHNOLOGY

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Expenses & Other Outflows				
001.1010.512000	20,041	21,200	21,000	32,747
001.1010.521000	1,533	1,620	2,000	2,505
001.1010.524000	65	30	29	52
001.1010.531003	163,761	170,000	200,000	200,000
001.1010.531005	30,449	30,000	406	20,000
001.1010.541000	233	400	790	600
Expenses & Other Outflows Total	216,082	223,250	224,226	255,904

INFORMATION TECHNOLOGY

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
IT Technician	0.00	0.50	0.50	0.00
Total Funded Positions	0.00	0.50	0.50	0.00

JOHN'S PASS VILLAGE

Overview: The John's Pass Village district includes the commercial fishing and entertainment center located immediately north and adjacent to the John's Pass Bridge. The City's mission at this location is to help facilitate tourism by providing the infrastructure and services necessary to support local businesses. The John's Pass Village division was previously operated as an Enterprise Fund prior to FY 2014. Budget information on the retired fund can be found in the Finance Department. The public works staff supports John's Pass Village Fund with sanitation, ground and parks maintenance, and stormwater. The John's Pass Fund also supports the contractual services of the restrooms located in the village and John's Pass Park.

FY '22 Accomplishments:

Enhanced public safety by correcting trip hazards along walkways and repairing east end seawall.

 Beautify Johns Pass by replacing old garbage cans and replacing with new, pressuring washing on a quarterly bases and pruning trees annually.

 Restoring benches along Village Blvd. and Boardwalk Pl.

 Restroom improvement to the floor and new HVAC system.

FY '23 Goals:

 Infrastructure

 Human Capital

JOHN'S PASS VILLAGE

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
001.8000.335380 State Appropriations - Physical Environment	-	-	-	1,556,000
Revenues & Other Inflows Total	-	-	-	1,556,000
	-	-	-	-
Expenses & Other Outflows				
001.8000.534000 Contractual Service	31,864	25,000	10,127	15,000
001.8000.543001 Electric - Buildings	2,619	3,500	2,411	3,500
001.8000.543007 Electric - Street Lights	11,243	11,000	13,000	14,000
001.8000.543009 Solid Waste Disposal	38,900	45,000	50,000	60,000
001.8000.543011 Water Service - Buildings	13,469	11,000	7,635	12,000
001.8000.545000 General Insurance	30,632	32,000	32,000	32,000
001.8000.546002 Maint Other Equipment	-	-	45	500
001.8000.546003 Maintenance Building	2,750	15,000	17,271	15,000
001.8000.546008 Maintenance Grounds/Parks	15,407	90,000	23,684	90,000
001.8000.546012 Maintenance South Beach Park	384	10,000	1,293	5,000
001.8000.546016 Maintenance Dredging	-	-	-	1,556,000
001.8000.552000 Departmental Supplies	4,699	20,000	1,530	20,000
001.8000.563000 Capital Improvements	23,281	-	-	90,000
001.8000.563004 Seawall Improvements	-	-	-	-
Expenses & Other Outflows Total	175,247	262,500	158,996	1,913,000

LAW ENFORCEMENT

Overview: The City of Madeira Beach contracts with the Pinellas County Sheriff's Office (PCSO) for Law Enforcement within the City. The services provided by PCSO on behalf of the City of Madeira Beach are as follows:

Community Policing – The City has a full-time community policing deputy permanently Assigned to Madeira Beach to address Neighborhood crime issues.

Compliance – The budget includes a full-time deputy permanently assigned to Madeira Beach to enforce ordinance; code infractions and issues involving short-term rentals.

LAW ENFORCEMENT

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Expenses & Other Outflows				
001.4010.531006 Law Enforcement Services	1,353,582	1,400,000	1,500,000	1,550,000
001.4010.534004 County Services	500	1,000	1,505	2,000
001.4010.541000 Cellular Telephone	-	-	651	600
Expenses & Other Outflows Total	1,354,082	1,401,000	1,502,156	1,552,600

LEGAL SERVICES

Overview: The City Attorney is appointed by the City Commission and reports directly to the City Commission. The City Attorney provides legal advice to the City Commission and the administrative staff of the City, in the best interest of the City. The City Attorney keeps abreast of ever changing statutes and particularly those relative to the operation of municipal government. The City Attorney also works in conjunction with other special counsel as deemed necessary by the City Commission.

LEGAL SERVICES

ACCOUNT		FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Expenses & Other Outflows					
001.1020.531001	City Attorney - Retainer	88,503	84,000	90,000	84,000
001.1020.531002	City Attorney - Non-retainer	76,566	60,000	100,000	100,000
001.1020.531007	Other Legal Expenses	27,289	35,000	8,234	30,000
001.1020.534004	County Services	-	-	-	-
Expenses & Other Outflows Total		192,358	179,000	198,234	214,000

NON-DEPARTMENTAL

Overview: The Non-Departmental section includes all costs and activities not allocated to one specific department, such as: capital improvement projects, facility maintenance, insurance, utilities, and other city-wide costs.

NON-DEPARTMENTAL

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	
Revenues & Other Inflows					
001.1400.311000	Ad Valorem Taxes	3,700,818	4,052,800	4,052,000	4,667,264
001.1400.311001	Ad Valorem Taxes - Delinquent	69,789	-	119,082	-
001.1400.311002	Ad Valorem Taxes - Tax Sale	-	-	-	-
001.1400.314100	Utility Service Tax - Electric	749,309	700,000	600,000	700,000
001.1400.314300	Utility Service Tax - Water	120,815	115,000	117,892	115,000
001.1400.314400	Utility Service Tax - Gas	7,213	6,000	-	5,000
001.1400.314800	Utility Service Tax - Propane	24,822	23,000	31,318	25,000
001.1400.314900	Utility Service Tax - Other	-	-	-	-
001.1400.315200	Communications Services Tax	243,386	240,000	230,840	251,928
001.1400.323100	Progress Energy Franchise	563,579	520,000	500,000	525,000
001.1400.323400	Peoples Gas Systems Franchise	8,901	6,200	10,081	6,500
001.1400.329102	Rental Inspection Fees	11,896	24,000	32,532	25,000
001.1400.329502	Reciprocal - Contractor Reg.	1,587	-	-	-
001.1400.332000	ARPA NEU Grant Proceeds	-	1,077,000	-	1,750,000
001.1400.335125	State Revenue Sharing	165,005	166,000	163,396	215,789
001.1400.335180	Half Cent Sales Tax Revenue	320,977	300,000	329,691	304,178
001.1400.335210	Firefighters Supplemental Income	4,049	4,000	5,146	4,000
001.1400.335301	State Appropriation - FDOT Gulf Blvd Resurf	4,634	-	-	-
001.1400.335450	Fuel Tax Refund	2,281	3,000	3,566	3,000
001.1400.338000	Pinellas County	88,171	-	615	1,053,006
001.1400.341301	Election Qualifying Fees	261	500	168	500
001.1400.344900	FDOT Maintenance Agreements	42,676	46,400	52,011	25,000
001.1400.347201	Beach Concession - County Park	-	-	-	-
001.1400.347202	Beach Walkover Chair Rentals	14,938	17,000	-	-
001.1400.347400	Special Event Fee	12,120	20,000	135,000	100,000
001.1400.354000	Fines & Forfeitures	4,990	8,000	3,793	5,000
001.1400.354002	Code Enforcement Fines	2,959	-	90,000	-
001.1400.361100	Interest Earnings	340,109	225,000	381,216	250,000
001.1400.361101	Interest - Tax Collector	257	250	4,863	250
001.1400.361102	Interest Payment from Marina	9,383	8,000	65,000	10,000
001.1400.362000	Rent	118,818	130,000	131,425	120,000
001.1400.362001	Facility Rental- Cost Recovery	6,800	10,000	4,913	5,000
001.1400.362002	Facility Rentals	25,213	35,000	27,978	25,000
001.1400.362003	Rent PW Complex - Beach Mason.	338	500	97	500
001.1400.362004	Rental Income - Chamber Bldg.	11	-	2	-
001.1400.362005	Bell South Cell Tower	57,699	57,000	51,704	50,000
001.1400.364000	Sale/Disposition of Capital Assets	-	10,000	1,401	-
001.1400.366000	Donations	1,090	-	-	-
001.1400.366001	Donations - Fire Department	1,810	2,500	1,491	2,000
001.1400.366002	JPV Donations	2,440	500	818	500
001.1400.366003	9/11 Donations	943	500	-	500
001.1400.366004	Local Grants & Contributions	-	-	-	-
001.1400.369300	Lawsuit Settlement	40,000	-	-	-
001.1400.369900	Other Miscellaneous Revenues	1,765	15,000	6,002	10,000
001.1400.369901	Copy Charges	247	300	-	250
001.1400.369902	Notary Fee	90	200	50	100
001.1400.369903	Refund Prior Year Expenses	37,499	15,000	19,566	20,000
001.1400.369904	Sales Tax Collection Allowance	608	600	578	600
001.1400.369905	Indebtedness Searches	16,453	10,000	13,677	10,000
001.1400.369908	Civil Review Fees	2,818	3,500	1,205	3,000
001.1400.369909	Purchase Card Rebate	2,528	2,000	3,523	2,500
001.1400.369910	Credit Card Convenience Fee	11,090	5,000	16,613	15,000
001.1400.380000	Other Sources	-	-	-	-
001.1400.380001	Fund Balance/Net Position Carryover Used	-	-	-	-
001.1400.381005	Transfer from Building Fund	-	-	-	-
001.1400.382000	Administrative Services Alloc	517,300	405,692	416,891	487,163
001.1400.381007	Transfer from Parking Fund	-	-	-	1,800,000
Revenues & Other Inflows Total	7,360,481	8,265,443	7,626,145	12,593,528	

Expenses & Other Outflows

001.1400.534000	Contractual Service	49,842	45,000	125,000	50,000
001.1400.540000	Travel & Training	-	-	-	-
001.1400.541000	Cellular Telephone	196	500	9	500
001.1400.542000	Postage	4	-	1	-
001.1400.543001	Electric - Buildings	26,326	28,000	30,000	35,000
001.1400.546003	Maintenance Building	27,182	35,000	37,000	70,000
001.1400.547000	Printing and Binding	974	4,000	201	1,000
001.1400.548000	Promotions & Pub Rltns	-	-	12,000	12,000
001.1400.548001	Christmas Decorations	35,972	36,000	31,000	36,000
001.1400.551000	Office Supplies	4,190	6,000	8,000	8,000
001.1400.564000	Capital Equipment	77,853	-	-	-
001.1400.531003	Computer Hardware Support Svcs	-	-	-	-
001.1400.531005	IT Services	-	-	-	-
001.1400.531011	Software Support Services	-	-	3,000	25,000
001.1400.543000	Utilities	10,827	15,000	15,000	15,000
001.1400.543009	Solid Waste Disposal	2,500	2,500	3,000	3,500
001.1400.543010	Telephone	22,958	25,000	30,000	35,000
001.1400.544000	Rentals & Leases	8,912	12,000	15,000	15,000
001.1400.545000	General Insurance	166,402	170,000	170,000	190,000
001.1400.546002	Maint Other Equipment	950	2,000	4,000	5,000
001.1400.546010	Maintenance Streets	-	-	-	-
001.1400.548002	Fireworks	30,000	30,000	32,485	32,000
001.1400.548004	Other Contributions & Donations	-	10,000	-	-
001.1400.549008	Bad Debt Expense	140	-	-	-
001.1400.549999	Pending Expenditures	-	-	-	-
001.1400.552000	Departmental Supplies	701	500	2,000	3,000
001.1400.554000	Dues & Subscriptions	400	600	1,200	1,500
001.1400.582002	Gulf Beaches Library	84,053	84,000	85,758	-
001.1400.591002	Transfer to Debt Service Fund	644,274	575,000	575,000	275,000
001.1400.591004	Transfer to Stormwater Fund	1,174,000	1,025,000	1,025,000	1,490,000
001.1400.563000	Capital Improvements	-	-	4,112	-
001.1400.563001	Gulf Blvd. Improvements	7,087	-	77,424	-
001.1400.563003	Municipal Complex Reconstrux	-	-	-	-
001.1400.591007	Transfer to Archibald Fund	-	-	-	1,750,000
Expenses & Other Outflows Total		2,375,742	2,106,100	2,286,191	4,052,500

PARKS

Overview: The leisure services provided to the community through the Parks Department are intended to enhance the quality of life for the residents and visitors. The Parks Department is responsible for the maintenance, operation, and preservation of all City parks, beaches, and open public spaces. Funding for the operation of the Parks Department originates from both the General Fund and Archibald Fund.

FY '22 Accomplishments:

Improve the aesthetics of city wide green spaces with simple and clean landscaping materials

FY '23 Goals:

Infrastructure

PARKS

ACCOUNT		FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Expenses & Other Outflows					
001.4900.534000	Contractual Service	57,192	60,600	70,000	65,000
001.4900.543001	Electric - Buildings	-	-	-	-
001.4900.543009	Solid Waste Disposal	13,200	14,000	16,000	16,000
001.4900.543012	Water Service - Medians	6,108	5,000	5,072	5,000
001.4900.543013	Water Service - Parks	27,156	20,000	25,756	20,000
001.4900.545000	General Insurance	9,293	10,000	10,465	11,000
001.4900.552005	Gasoline & Oil	-	-	1,904	-
Expenses & Other Outflows Total		112,950	109,600	129,198	117,000

PUBLIC WORKS ADMINISTRATION

Overview: The Public Works Department is responsible for the development, operation, maintenance and engineering of streets, beaches, parks, drainage systems and refuse pickup and disposal. Public Works personnel are assigned to the construction, maintenance, and repair of City infrastructure. Public Works activities are intended to ensure the health, safety, and welfare of the community. The services provided by the Public Works Department are as follows: The Streets Division provides well maintained streets to ensure safety and efficiency for all City owned streets and parking lots. The Sanitation Division helps ensure the health and safety of the community by keeping the environment free from hazard and unsightliness. The Stormwater Division develops and maintains the infrastructure system that enhances water quality and preserves the environment for the health and safety of the general public. The Parks and Recreation Department enhances the quality of life for citizens and visitors of each park and City owned property.

FY '22 Accomplishments:

Received state funding for the rehabilitation of the beach groins. Surveying has been completed and project is in design and permitting phase.

Improved communications at a county and state level
Working on grant opportunities for City's infrastructure.

Task 1 has been approved by the Board of Commissioners for the surveying for the remainder of the Gulf Blvd

FY '23 Goals:

- Infrastructure
- Internal and External Communications
- Financial Sustainability
- Human Capital

PUBLIC WORKS ADMINISTRATION

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	
Expenses & Other Outflows					
001.3000.512000	Salaries & Wages	165,472	146,796	200,000	185,471
001.3000.514000	Overtime	8,094	7,967	3,614	5,000
001.3000.521000	Social Security	12,681	11,839	13,000	14,189
001.3000.522001	ICMA 401(a) Plan	3,397	7,840	12,000	16,692
001.3000.522003	FRS - DROP	-	-	-	-
001.3000.523000	Group Insurance	15,064	11,300	16,000	32,663
001.3000.524000	Worker's Compensation	5,635	7,000	4,466	9,074
001.3000.531000	Professional Services	650	1,000	-	1,000
001.3000.531011	Software Support Services	1,515	2,600	-	-
001.3000.540000	Travel & Training	516	5,000	5,811	5,000
001.3000.541000	Cellular Telephone	723	1,300	1,210	1,200
001.3000.542000	Postage	7	-	-	-
001.3000.543001	Electric - Buildings	1,410	1,000	25	1,000
001.3000.543010	Telephone	2,667	1,500	1,168	1,500
001.3000.544000	Rentals & Leases	21,997	15,000	11,547	20,000
001.3000.545000	General Insurance	33,886	36,000	32,499	35,000
001.3000.546001	Maintenance Auto Equipment	6,939	4,000	19,234	5,000
001.3000.546002	Maint Other Equipment	3,036	5,000	2,550	5,000
001.3000.546003	Maintenance Building	4,213	5,000	268	5,000
001.3000.546010	Maintenance Streets	1,892	-	10,057	20,000
001.3000.546011	Maintenance Signs & Signals	8,945	-	4,167	30,000
001.3000.546017	Gulf Blvd Undergrounding	-	-	-	2,500,000
001.3000.551000	Office Supplies	1,122	1,000	778	1,500
001.3000.552000	Departmental Supplies	5,761	7,500	5,737	7,500
001.3000.552002	Flag Supplies	1,672	2,000	183	2,000
001.3000.552003	Tools	3,813	7,500	4,558	7,500
001.3000.552004	Uniforms	-	500	615	750
001.3000.552005	Gasoline & Oil	2,461	5,000	4,246	8,000
001.3000.554000	Dues & Subscriptions	334	200	-	500
001.3000.563000	Capital Improvements	-	-	-	200,000
Expenses & Other Outflows Total		313,901	293,842	353,733	3,120,538

PUBLIC WORKS ADMINISTRATION

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023	
Public Works Director	0.50	0.30	0.40	0.40	
Lead Mechanic	0.60	0.50	0.50	0.75	
Senior Administrative Assistant	0.20	0.30	0.40	0.40	
Public Works Technician	1.00	1.00	1.00	1.00	
Total Funded Positions	44	2.30	2.10	2.30	2.55

RECREATION

Overview: The City of Madeira Beach Recreation Department provides programs to enrich the lives of the residents and visitors in the community. The leisure services offered by the Recreation Department include providing safe, healthy, and diverse opportunities for the residents of and visitors to Madeira Beach while maintaining quality facilities and events that meet the growing needs of the community.

The services provided by the Recreation Department are as follows: athletics, after-school care, summer camp, fitness classes and programing, senior programing, facility rentals, community events, special event permitting, and day-to-day park and facility maintenance.

FY '22 Accomplishments:

John's Pass Seafood Festival – The Recreation Department hosted the 2022 John's Pass Seafood Festival with the help of other city departments and community partners. The success of the event has allowed for us to commit to continuing to host the event in the future and to grow it to a bigger and better event each year.

Program Growth – Program growth has matched pre-pandemic participation and in some cases surpassed previous years. All of our youth programming saw record participation numbers, including our summer camp which was on a wait list months prior to it beginning. Success on these parts can easily be attributed to the Recreation Leaders who are in charge of each of these areas.

Special Event Application Streamline – The addition of Eventeny as our Special Event software not only streamlined the process but helped the department collect over \$100,000 in revenue from Special Events. The ease of planning and processing applications, vendor information, and messaging has allowed staff to plan more events in a more efficient manner.

LED Lighting Project – The LED Lighting Project for the athletic fields has been completed and the city is already seeing improved control and lower electricity costs.

FY '23 Goals:

Recreation Booklet Growth – Online publication with full listing and details on all activities and events for the year. Similar to 'The Wave' that was previously distributed but Recreation and content focused.

Continue Simplified Maintenance – Goal is to protect future maintenance costs by hiring more qualified contractors and ensuring proper work is done the first time.

Friends of Parks and Recreation Recruitment – The group has been formed and begun activities within the city. For sustainability and accomplishment of goals, the group will need to grow it's participation base to make things happen.

Sustainability – The Recreation Department will be working on the solar project that was identified as a goal by the board of commissioners. The project, partnered with others, will look to lower our electricity expenses and make the city more efficient.

Park Beautification – Alongside the new landscaping contract, staff plans to work to make the park not only more attractive but also easier to maintain. Repairs and upgrades will look to make this a reality.

Creative Marketing – Staff is looking to identify community partners and cost effective marketing opportunities to help advertise upcoming events, programs, and activities.

RECREATION

ACCOUNT		FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows					
001.5000.324610	Impact Fees - Residential - Culture/Recre	-	-	-	-
001.5000.324620	Impact Fees - Commercial - Culture/Recre	-	-	-	-
001.5000.347501	Recreation Programs	15,539	18,000	25,028	20,000
001.5000.347502	After School Program	93,452	95,000	107,685	100,000
001.5000.347503	Summer Program	65,943	85,000	87,110	85,000
001.5000.347504	Field Rentals	29,742	35,000	22,219	35,000
001.5000.347505	Sponsorships	13,330	12,000	19,591	15,000
001.5000.347506	MB Little League	28,223	10,000	11,210	10,000
001.5000.347507	Adult Leagues	8,285	10,000	1,205	10,000
001.5000.347508	Youth Leagues	41,348	28,000	42,144	30,000
Revenues & Other Inflows Total		295,862	293,000	316,192	305,000

Expenses & Other Outflows

001.5000.512000	Salaries & Wages	305,303	364,624	365,000	426,426
001.5000.514000	Overtime	7,763	6,789	13,000	13,000
001.5000.521000	Social Security	23,910	28,413	27,000	33,332
001.5000.522001	ICMA 401(a) Plan	18,801	22,511	22,000	26,585
001.5000.522002	FRS - Regular Class	-	-	-	-
001.5000.523000	Group Insurance	37,706	56,500	56,000	69,991
001.5000.524000	Worker's Compensation	2,371	3,000	4,000	6,128
001.5000.525000	Unemployment Compensation	65	-	-	-
001.5000.531000	Professional Services	18,165	24,000	6,894	45,000
001.5000.531011	Software Support Services	4,725	5,000	6,700	9,000
001.5000.534000	Contractual Service	42,292	40,000	40,000	45,000
001.5000.534001	Athletic Programming	14,593	15,000	20,000	20,000
001.5000.534006	MB Little League	28,980	10,000	10,000	10,000
001.5000.534007	Recreation Instructors	3,243	8,000	12,000	10,000
001.5000.534009	Senior Programming	534	6,000	10,000	10,000
001.5000.534010	Temporary Services	-	4,000	5,000	4,000
001.5000.534012	Umpires & Officials	28,856	10,000	12,000	10,000
001.5000.540000	Travel & Training	2,797	10,000	2,414	10,000
001.5000.541000	Cellular Telephone	526	600	1,200	1,500
001.5000.542000	Postage	97	100	23	200
001.5000.543001	Electric - Buildings	10,284	9,600	10,000	9,600
001.5000.543002	Electric - Ball Fields	33,843	34,000	16,380	25,000
001.5000.543009	Solid Waste Disposal	5,900	5,900	6,000	5,900
001.5000.543010	Telephone	3,160	4,000	5,000	4,000
001.5000.544000	Rentals & Leases	19,538	30,000	30,000	30,000
001.5000.545000	General Insurance	29,102	27,400	27,000	27,400
001.5000.546001	Maintenance Auto Equipment	5,472	3,000	1,200	3,000
001.5000.546002	Maint Other Equipment	1,602	3,000	1,300	3,000
001.5000.546003	Maintenance Building	12,028	18,000	18,000	20,000
001.5000.546008	Maintenance Grounds/Parks	40,806	40,000	38,000	80,000
001.5000.547000	Printing and Binding	1,473	5,000	5,000	7,500
001.5000.548000	Promotions & Pub Rltns	18,602	35,000	110,000	100,000
001.5000.549001	Bank Service Charges	4,823	4,000	5,000	4,500
001.5000.549003	Cash Short (Over)	6	-	-	-
001.5000.549007	Licenses & Permits	-	-	473	-
001.5000.551000	Office Supplies	95	2,000	729	2,000
001.5000.551001	Supplies-After School Program	7,818	7,500	8,500	10,000
001.5000.551002	Supplies-Summer Program	11,932	30,000	10,000	30,000
001.5000.552000	Departmental Supplies	11,732	18,000	19,000	20,000
001.5000.552004	Uniforms	2,155	2,500	1,500	2,500
001.5000.552005	Gasoline & Oil	5,331	4,000	6,000	5,500
001.5000.554000	Dues & Subscriptions	175	-	-	-
001.5000.563000	Capital Improvements	-	-	58,724	-
001.5000.564000	Capital Equipment	11,734	-	123,439	10,000
Expenses & Other Outflows Total		778,338	897,437	1,114,477	1,150,063

RECREATION

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Recreation Director	1.00	1.00	1.00	1.00
Recreation Supervisor	0.00	1.00	1.00	1.00
Recreation Leader III	3.00	2.00	2.00	2.00
Recreation Leader II	2.00	1.00	1.00	1.00
Recreation Leader I	3.00	3.25	3.75	4.00
Grounds Maintenance Worker	0.00	0.00	0.00	1.00
Bus Driver/ Seasonal Rec Leader 1	0.25	0.50	0.50	0.00

Total Funded Positions

46

9.25

8.75

9.25

10.00

**GOVERNMENTAL & PROPRIETARY FUNDS
INFLOWS & OUTFLOWS
DEPARTMENT DETAIL**



ARCHIBALD PARK FUND

Overview: The Archibald Fund is a special revenue fund that was established in 2014. It is intended to illustrate the extent to which **FY '22 Accomplishments:**

- Replaced the beach tractor with a new Kubota that is more efficient and also replacing the Barber Surf rake to help keep the beach Collectively working with all agencies to protect wildlife and marine life on the beaches.
- Planning for future park projects to simplify and beautify.

FY '23 Goals:

- Infrastructure
- Financial Sustainability
- Human Capital

ARCHIBALD PARK FUND

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
110.9910.344507 Archibald Beach Parking Meters	476,180	450,000	554,995	450,000
110.9910.347509 Concession-Snack Shack	87,600	80,000	97,147	90,000
110.9910.361100 Interest Earnings	14,542	14,000	16,078	14,000
110.9910.369900 Other Miscellaneous Revenues	-	-	-	-
110.9910.335380 State Appropriations - Physical Environment	-	-	-	1,750,000
110.9910.369903 Refund Prior Year Expenses	-	-	-	-
110.9910.380000 Other Sources	-	-	-	-
110.9910.380001 Fund Balance/Net Position Carryover Used	-	-	-	-
110.9910.381001 Transfer from General Fund	-	-	-	1,750,000
Revenues & Other Inflows Total	578,322	544,000	668,220	4,054,000
Expenses & Other Outflows				
110.9910.512000 Salaries & Wages	144,373	177,380	178,000	190,000
110.9910.514000 Overtime	2,027	7,680	4,989	-
110.9910.521000 Social Security	11,081	14,160	14,500	12,940
110.9910.522001 ICMA 401(a) Plan	3,548	6,420	4,544	11,267
110.9910.522002 FRS - Regular Class	4,201	4,610	5,000	5,236
110.9910.522003 FRS - DROP	11,527	12,180	12,000	-
110.9910.523000 Group Insurance	30,941	45,200	45,000	46,661
110.9910.524000 Worker's Compensation	2,925	3,200	2,813	6,123
110.9910.531000 Professional Services	-	-	-	-
110.9910.534000 Contractual Service	20,909	16,000	18,000	18,000
110.9910.534002 Contract Serv-Causeway Park	16,387	7,000	4,354	4,000
110.9910.534003 Contract Service-South Bch Pk.	17,414	15,000	15,000	15,000
110.9910.540000 Travel & Training	-	500	-	1,000
110.9910.541000 Cellular Telephone	361	350	500	500
110.9910.543004 Electric - Park Restrooms	4,302	3,500	4,000	4,000
110.9910.543006 Electric - Sprinklers	6,111	5,500	5,000	5,500
110.9910.543009 Solid Waste Disposal	14,900	15,000	16,000	16,000
110.9910.543011 Water Service - Buildings	18,397	14,000	13,000	14,000
110.9910.543013 Water Service - Parks	111	1,000	7,000	6,000
110.9910.544000 Rentals & Leases	6,628	6,300	6,500	7,000
110.9910.545000 General Insurance	10,831	11,000	11,000	12,000
110.9910.546001 Maintenance Auto Equipment	738	1,000	2,500	2,500
110.9910.546002 Maint Other Equipment	5,139	3,000	7,000	5,000
110.9910.546004 Maint Building DAV	5,260	11,000	5,287	11,000
110.9910.546005 Maintenance - Palm Trees	22,618	20,000	20,000	40,000
110.9910.546007 Maintenance Beach & Seawall	12,526	17,000	16,000	17,000
110.9910.546008 Maintenance Grounds/Parks	29,394	30,000	8,931	300,000
110.9910.552000 Departmental Supplies	5,685	7,000	6,000	7,000
110.9910.552003 Tools	1,630	1,200	900	1,500
110.9910.552004 Uniforms	114	500	600	750
110.9910.552005 Gasoline & Oil	1,624	3,000	3,000	3,500
110.9910.554000 Dues & Subscriptions	95	1,000	1,000	1,000
110.9910.591001 Administrative Services	102,000	80,980	81,000	52,617
110.9910.563000 Capital Improvements	-	470,000	23,237	4,115,000
110.9910.564000 Capital Equipment	-	-	-	100,000
Expenses & Other Outflows Total	513,798	1,011,660	542,655	5,032,094

ARCHIBALD PARK DEPARTMENT

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Parks Coordinator	0.00	1.00	1.00	1.00
Senior Grounds Maintenance Worker	0.00	0.00	0.00	1.00
Grounds Maintenance Worker	0.00	2.00	2.00	1.00
Recreation Leader III	0.00	0.00	0.00	1.00
Total Funded Positions	0.00	3.00	3.00	4.00

BUILDING FUND

Overview: The Building Department's mission is to administer and enforce the current Florida Building Codes and the International Property Maintenance Codes for new and existing building construction, renovation, remodeling and also fire, zoning and neighborhood integrity codes in an effort to ensure a safe, well maintained community.

The Building goals are accomplished by various inspections all through the construction phase to ensure the facility meets the code; conducting a final inspection before the structure is occupied; coordinating with Community Development for plans review; assisting in FEMA – National Flood Insurance Program compliance and review; adherence to the NPDES Standard Operating Procedures for storm-water management and the Building Department Standard Operating Procedure.

The Building Department also implements review for city codes relating to building; issues business tax receipts, provides rental property inspections; monitors the city for neighborhood integrity, safety and aesthetics; processes violations for code compliance; coordinates with Sheriff's Office for code compliance; and staffs the Special Magistrate Meeting for code compliance.

FY '22 Accomplishments:

Required records retention, long term and FEMA requirements

A new full-time Permit Clerk position was created that works directly with our contracted file retention folks to clean-up the excessive amount of outdated off-site permit files – this saves the department fees associated with storage.

Currently accepting and collaborating electronic plan review

Uploading electronic drawing plan and document files, and corrected revisions to a submission policy check

Approval participation with internal departments (like fire, planning & zoning, and engineering) along with outside agencies.

Integration with permit, land management, and/or community development planning & zoning solutions.

New office suite

The construction process has finally come to an end. The new 5000 square foot office space combines 3-different departments(Building, Planning & Zoning and Code Enforcement) into one modern workspace. Creates a positive atmosphere for both the employees and our customers.

FY '23 Goals:

Customer Self Service software

Acquire custom-built user-friendly software to help our customers with all phases of the permit process including real-time results for inspections, plan reviews and permitting. Code Compliance and Code Enforcement would also benefit from this service.

Shared Plans Room

Shared plans room, to allow for a new electronic and digital plan review process between multiple departments (Building, Planning & Zoning, Engineering and Fire).

Pre-construction meetings

Develop and coordinate a new process for any new projects(Commercial/Residential) to include a pre-construction meeting with any or all departments at time of the permit pre-application.

BUILDING

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
125.5240.322000	978,748	1,300,000	1,200,000	1,300,000
125.5240.322901	-	500	-	-
125.5240.329103	100	-	306	-
125.5240.329501	9,060	15,000	-	-

125.5240.361100	Interest Earnings	21,664	15,000	26,124	21,000
125.5240.369900	Other Miscellaneous Revenues	-	1,000	2,500	1,500
125.5240.369903	Refund Prior Year Expenses	11,681	-	-	-
125.5240.369906	Insurance Proceeds	-	-	-	-
Revenues & Other Inflows Total		1,021,254	1,331,500	1,228,930	1,322,500
Expenses & Other Outflows					
125.5240.512000	Salaries & Wages	242,048	431,840	432,000	498,164
125.5240.514000	Overtime	134	-	-	-
125.5240.521000	Social Security	17,530	33,040	33,000	38,110
125.5240.522001	ICMA 401(a) Plan	19,528	38,870	38,000	44,835
125.5240.523000	Group Insurance	39,469	79,100	79,000	90,405
125.5240.524000	Worker's Compensation	5,226	650	2,000	12,900
125.5240.525000	Unemployment Compensation	245	-	3,000	-
125.5240.531000	Professional Services	26,473	24,000	23,734	24,000
125.5240.531011	Software Support Services	15,000	15,000	14,326	15,000
125.5240.531012	Special Magistrate	-	-	3,118	5,000
125.5240.531013	Code Enforcement Services	6,881	3,500	1,121	1,500
125.5240.534000	Contractual Service	-	-	962	-
125.5240.534009	Senior Programming	-	-	-	-
125.5240.540000	Travel & Training	3,217	7,500	4,599	7,500
125.5240.541000	Cellular Telephone	5,072	4,000	1,788	3,000
125.5240.542000	Postage	11	-	-	-
125.5240.544000	Rentals & Leases	2,271	3,000	3,269	4,000
125.5240.545000	General Insurance	7,318	9,000	5,272	9,000
125.5240.546001	Maintenance Auto Equipment	242	1,500	3,778	5,000
125.5240.549001	Bank Service Charges	11,233	12,000	15,379	18,000
125.5240.549999	Pending Expenditures	-	-	-	-
125.5240.551000	Office Supplies	11,768	11,000	13,829	11,000
125.5240.552003	Tools	398	2,000	1,476	2,000
125.5240.552004	Uniforms	-	1,000	345	1,000
125.5240.552005	Gasoline & Oil	2,127	4,000	4,082	5,000
125.5240.554000	Dues & Subscriptions	800	3,000	998	2,500
125.5240.591001	Administrative Services	137,900	80,900	81,835	169,172
125.5240.591006	Transfer to General Fund	-	-	-	-
125.5240.563000	Capital Improvements	657,281	-	122,148	170,000
125.5240.564000	Capital Equipment	140,819	150,000	23,099	63,500
Expenses & Other Outflows Total		1,352,990	914,900	912,157	1,200,585

BUILDING DEPARTMENT

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Building Official	1.00	1.00	1.00	1.00
Community Development Director	0.15	0.15	0.15	0.15
Building Official Assistant	1.00	1.00	1.00	1.00
Planning and Zoning Coordinator	0.10	0.10	0.10	0.10
Permit Technician	1.00	1.00	1.00	1.00
Building Code Compliance Officer II	0.00	0.00	1.00	1.00
Building Code Compliance Officer I	1.00	0.00	1.00	1.00
Planner	0.00	0.50	0.50	0.50
Operation Specialist	0.00	0.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00
Permit Clerk	0.20	1.00	1.00	1.00
Total Funded Positions	4.45	4.75	7.75	7.75

DEBT SERVICE FUND

Overview: The Debt Service Fund is a special revenue fund that was established in FY 2016. Governmental fund debt service obligations are expended through this fund via interfund transfers. Fund balance includes any reserves that have been committed by the Board of Commissioners for the purpose of retiring outstanding debt (i.e., exercising future redemption options).

DEBT SERVICE FUND

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
170.5170.361100 Interest Earnings	11,442	10,000	10,000	10,000
170.5170.381001 Transfer from General Fund	644,274	575,000	122,176	275,000
170.5170.381006 Transfer from LGIS Fund	0	0	0	0
Revenues & Other Inflows Total	655,717	585,000	132,176	285,000
Expenses & Other Outflows				
170.5170.571000 Debt Service - Principal	438,000	448,000	337,908	110,000
170.5170.572000 Debt Service - Interest	206,274	192,000	105,000	195,000
Expenses & Other Outflows Total	644,274	640,000	442,908	305,000

GAS TAX FUND

The Gas Tax Fund is a special revenue fund that was established in FY 2016. It reports the municipal fuel tax portion of State Revenue Sharing, as well as the City's share of Pinellas County's local option gas tax. Proceeds are to be spent on transportation-related services, such as the maintenance, operation, and safety of public roadways.

GAS TAX

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
150.5410.312410 Local Option Gas Tax	54,816	60,000	51,000	55,000
150.5410.335125 State Revenue Sharing	47,262	48,000	40,000	45,000
150.5410.361100 Interest Earnings	2,258	2,000	1,569	2,500
Revenues & Other Inflows Total	104,335	110,000	92,569	102,500
Expenses & Other Outflows				
150.5410.543007 Electric - Street Lights	87,193	80,000	90,000	110,000
150.5410.543008 Electric - Traffic Signals	4,778	5,000	6,000	6,000
150.5410.546010 Maintenance Streets	0	15,000	0	15,000
150.5410.546011 Maintenance Signs & Signals	0	10,000	0	10,000
Expenses & Other Outflows Total	91,971	110,000	96,000	141,000

LOCAL OPTION SALES TAX FUND

Overview: The Local Option Sales Tax Fund generates revenue through Pinellas County's 1% sales surtax program (Penny for Pinellas), originally approved by voters in 1990. Proceeds are shared between the county and municipalities in order to fund infrastructure improvements

LOCAL OPTION SALES TAX

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
103.9000.312600 7th Cent Sales Tax Revenue	544,874	567,000	542,910	575,000
103.9000.361100 Interest Earnings	51,503	30,000	33,142	35,000
Revenues & Other Inflows Total	596,377	597,000	576,052	610,000
Expenses & Other Outflows				
103.9000.563000 Capital Improvements	317,364	565,000	43,773	-
103.9000.564000 Capital Equipment	343,905	385,000	55,936	-
103.9000.591002 Transfer to Debt Service Fund	-	-	-	-
103.3000.563000 Capital Improvements	-	-	-	700,000
103.5000.563000 Capital Improvements	-	-	-	606,500
103.8000.563000 Capital Improvements	-	-	-	-

MARINA

Overview: The marina includes the operation of the City's marina and ship store on 150th Avenue. The marina is located on Boca Ciega Bay, providing quick access to the Gulf of Mexico through world famous John's Pass. The marina features wet and dry slips available for lease to the public on a first come first serve basis. The Ship store sells live and frozen bait, tackle, snack food, beverages, propane fuel refill or bottles, recreational 90 fuel and diesel fuel and various items for the convenience of boaters. Marina operation support the citizens and visitors to Madeira Beach and provide a safe and convenient access to the community's waterways.

FY '22 Accomplishments:

Infrastructure

Completed fencing project in front of the Marina and Public Works that faces 150th avenue.

Completed installation of 2 Bulk Ice machines for resale to the public. Moved the machine location closer to the fuel dock for easier access and awareness.

Completed the striping and numbering of spaces in the marina dry storage lot.

Received power switch (from back order 2021) and began installation for full generator backup at the Marina Ship Store.

Public Safety and Health

Maintained compliance with the Florida Clean Marina Program and the Clean Vessel Act.

Improved signage and awareness of boating and marine-environmental impacts.

FY '23 Goals:

Look for new income opportunities utilizing current staff and infrastructure

Improve on store inventory and selection.

Improve street and waterway signage to bring in additional customers.

Enhance the public safety, ascetics, and overall image of the Marina

Complete camera project.

Improve landscaping and overall look of the dry storage area.

Clean and paint outside of the Marina Ship Store building.

MARINA

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
405.9300.347500 ATM Service Charge	0	150	228	300
405.9300.347901 Unleaded Fuel Sales	1,897,869	1,700,000	2,142,425	3,500,000
405.9300.347902 Diesel Sales	89,668	80,000	114,960	250,000
405.9300.347903 Diesel - Commerical	314,329	300,000	333,809	500,000
405.9300.347904 Purchases Fuel	(1,668,838)	(1,350,000)	(2,036,657)	(3,000,000)
405.9300.347905 Propane Sales	2,246	3,000	1,667	4,000
405.9300.347906 Propane - Exempt	466	400	471	800
405.9300.347907 Purchases Propane	(1,759)	(2,000)	(1,511)	(2,000)
405.9300.347908 Misc Store Income-Taxable	273,395	250,000	240,048	350,000
405.9300.347909 Misc Store Income-Non Taxable	2,614	2,000	2,485	2,500
405.9300.347910 Purchases Store	(190,365)	(170,000)	(159,409)	(250,000)
405.9300.347911 Dry Storage Fees	119,983	120,000	112,916	150,000
405.9300.347912 Transient Rentals	62,998	50,000	66,054	80,000
405.9300.347913 Marina Slip Rent	236,910	225,000	209,991	250,000
405.9300.347914 Annual Fishing Tournament	12,611	20,000	21,125	20,000
405.9300.347915 Land & Sea Sales	77	0	0	0
405.9300.347916 Late Fees	60	120	0	120
405.9300.347917 Boat Ramp Parking	0	0	0	0
405.9300.361100 Interest Earnings	40,053	25,000	30,684	25,000
405.9300.364000 Sale/Disposition of Capital Assets	0	0	0	0
405.9300.369900 Other Miscellaneous Revenues	1,916	500	0	500
405.9300.369903 Refund Prior Year Expenses	2,132	0	0	0
405.9300.369904 Sales Tax Collection Allowance	360	400	313	400
405.9300.369912 Boat Ramp Fees	5,277	7,000	1,013	4,000
405.9300.369913 Commission - Laundry Equipment	988	1,000	1,268	1,000
405.9300.381002 Transfer from Sanitation Fund	0	0	0	0
405.9300.381003 Transfer from Stormwater Fund	0	0	0	0
405.9300.389201 Federal Grant - Clean Vessel	813	0	0	0
405.9300.389801 Asset Transfer In from Governmental Activities	0	0	0	0
Revenues & Other Inflows Total	1,203,803	1,262,570	1,081,882	1,886,620

Expenses & Other Outflows

405.9300.512000	Salaries & Wages	220,868	149,850	183,412	209,522
405.9300.514000	Overtime	12,199	14,000	18,992	12,000
405.9300.521000	Social Security	18,453	11,460	15,432	16,028
405.9300.522001	ICMA 401(a) Plan	20,486	13,490	16,889	18,488
405.9300.522003	FRS - DROP	0	0	0	0
405.9300.523000	Group Insurance	43,687	48,200	51,171	52,493
405.9300.524000	Worker's Compensation	7,169	9,500	3,147	6,558
405.9300.531000	Professional Services	168	5,000	0	1,000
405.9300.531011	Software Support Services	3,879	2,000	1,041	2,500
405.9300.534000	Contractual Service	16,646	22,000	7,609	20,000
405.9300.540000	Travel & Training	3,740	6,500	0	4,000
405.9300.541000	Cellular Telephone	1,237	2,500	759	1,500
405.9300.542000	Postage	131	500	7	500
405.9300.543000	Utilities	22,049	20,700	16,000	20,000
405.9300.543001	Electric - Buildings	12,728	12,400	12,896	15,000
405.9300.543003	Electric - Docks	14,004	14,000	12,000	15,000
405.9300.543009	Solid Waste Disposal	5,000	5,000	5,134	6,000
405.9300.543010	Telephone	3,451	4,400	4,914	7,000
405.9300.544000	Rentals & Leases	2,580	1,000	1,000	1,000
405.9300.544001	Submerged Land Lease	3,323	3,500	3,400	4,500
405.9300.545000	General Insurance	13,359	12,000	12,732	17,000
405.9300.546001	Maintenance Auto Equipment	435	1,500	500	1,500
405.9300.546002	Maint Other Equipment	2,683	5,000	1,121	4,000
405.9300.546003	Maintenance Building	3,984	6,000	4,255	8,000
405.9300.546008	Maintenance Grounds/Parks	4,933	6,500	2,164	5,000
405.9300.546014	Marina Maintenance	6,438	17,000	6,967	17,000
405.9300.547000	Printing and Binding	87	2,500	0	500
405.9300.548000	Promotions & Pub Rltns	16,437	20,000	20,000	25,000
405.9300.548003	Boat Parade	7,880	6,000	7,300	6,000
405.9300.549001	Bank Service Charges	62,085	50,000	85,195	65,000
405.9300.549003	Cash Short (Over)	14	0	112	0
405.9300.549007	Licenses & Permits	722	1,000	383	1,500
405.9300.549008	Bad Debt Expense	0	0	0	0
405.9300.549999	Pending Expenditures	0	0	0	0
405.9300.551000	Office Supplies	1,044	3,000	835	2,000
405.9300.552000	Departmental Supplies	8,069	8,000	3,942	8,000
405.9300.552001	Discarded Inventory	11	0	0	0
405.9300.552003	Tools	704	1,000	603	1,000
405.9300.552004	Uniforms	1,025	2,000	994	2,000
405.9300.552005	Gasoline & Oil	922	1,200	575	1,500
405.9300.554000	Dues & Subscriptions	315	500	0	500
405.9300.572001	Debt Service - Interest GF	9,383	10,000	8,343	10,000
405.9300.591001	Administrative Services	181,100	142,260	143,843	113,813
405.9300.591003	Transfer to Sanitation Fund	0	0	0	0
405.9300.591004	Transfer to Stormwater Fund	0	0	0	0
405.9300.563000	Capital Improvements	44,887	425,000	10,388	200,000
405.9300.564000	Capital Equipment	37,668	20,000	62,781	40,000
Expenses & Other Outflows Total		815,981	1,086,460	726,834	942,403

MARINA DEPARTMENT**FULL-TIME EQUIVALENT (FTE) POSITIONS**

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Marina Director	0.30	0.00	0.00	0.00
Marina Manager	0.00	1.00	1.00	1.00
Marina Assistant Manager	0.00	0.00	1.00	0.00
Administrative Assistant	0.30	0.30	0.00	0.00
Marina Supervisor	1.00	1.00	1.00	1.00
Senior Marina Attendant	0.00	0.00	0.00	2.00
Marina Attendant	2.75	2.75	2.00	0.50
Public Works Tech / Marina Attendant	0.00	0.00	0.00	0.13
Total Funded Positions	4.35	5.05	5.00	4.63

PARKING FUND

Overview: The functions of the Parking Management Department for the City include manual patrolling of fourteen city-owned parking lots that comprise 554 parking spaces daily. Ensuring proper maintenance and functionality of the twenty-nine pay stations throughout the city is a major responsibility for the department and requires a highly trained and efficient staff. Parking staff are highly trained and qualified to assist visitors who violate parking restrictions and city ordinances are issued parking violations by Parking Enforcement staff or police officers.

FY '22 Accomplishments:

Hired a part time employee for patrolling side streets and came into an agreement with a new ticket processing software company for more efficiency for the department.

FY '22 Goals:

Organize the department for better daily operations and work on implementing monthly meetings with team for overall better communication. Work on continuously providing services for the residents and guest by patrolling the side streets for improper parking throughout the neighborhoods. Work with the City Manager with new operational goals to better enhance the parking departments functions. Investigate more on utilizing the technology the Department possesses with low additional cost on the city.

PARKING ENFORCEMENT

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
407.6000.344501 John's Pass Village	362,482	300,000	425,515	450,000
407.6000.344502 City/South Beach	551,496	509,000	725,231	775,000
407.6000.344503 Non-Resident Parking Permits	63,111	55,000	33,672	60,000
407.6000.344504 Village Blvd. Parking	1,049,403	900,000	1,113,377	1,200,000
407.6000.344505 Misc. Lot Parking	226,678	224,000	280,832	320,000
407.6000.354001 Parking Fines	36,739	60,000	124,931	40,000
Revenues & Other Inflows Total	2,289,909	2,048,000	2,703,558	2,845,000
Expenses & Other Outflows				
407.6500.512000 Salaries & Wages	98,487	114,057	120,000	128,697
407.6500.514000 Overtime	963	-	2,500	-
407.6500.521000 Social Security	7,598	8,725	9,000	9,845
407.6500.522407 ICMA 401(a) Plan	6,522	7,550	7,000	7,026
407.6500.523000 Group Insurance	11,106	22,600	22,116	22,600
407.6500.524000 Worker's Compensation	1,482	1,700	2,250	3,668
407.6500.534011 Ticket Processing	10,452	11,000	20,000	20,000
407.6500.540000 Travel & Training	-	2,000	200	1,000
407.6500.541000 Cellular Telephone	-	-	3,311	4,200
407.6500.542000 Postage	214	150	50	100
407.6500.544000 Rentals & Leases	8,971	9,500	12,000	12,000
407.6500.545000 General Insurance	570	600	650	650
407.6500.546407 Maintenance Auto Equipment	12	1,700	933	2,000
407.6500.546002 Maint Other Equipment	193	1,000	783	1,000
407.6500.546006 Maintenance - Pay Stations	32,748	30,000	33,000	60,000
407.6500.547000 Printing and Binding	1,476	5,100	7,315	2,000
407.6500.549407 Bank Service Charges	147,771	130,000	149,271	135,000
407.6500.551000 Office Supplies	323	300	358	500
407.6500.552000 Departmental Supplies	9,466	10,500	14,000	11,000
407.6500.552004 Uniforms	1,048	1,300	1,300	1,300
407.6500.564000 Capital Equipment	-	-	-	25,000
407.6500.591006 Transfer to General Fund	-	-	-	1,800,000
407.6500.552005	2,169	4,000	3,500	4,000

PARKING MANAGEMENT DEPARTMENT

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Division Supervisor	1.00	1.00	1.00	1.00
Senior Parking Enforcement Officer	1.00	1.00	1.00	1.00
Parking Enforcement Officer	1.00	1.00	0.50	1.75
Seasonal Parking Assistant	0.00	0.25	0.00	0.00
Total Funded Positions	3.00	3.25	2.50	3.75

SANITATION FUND

Overview: The Sanitation Department is in charge of the removal, disposal, and recycling of solid waste. Sanitation services are intended to help ensure the health and safety of the community by keeping the environment free from possible health hazards and unsightly debris.

FY '22 Accomplishments:

New fee structure was implemented starting October 2021 and all accounts have been updated.

Implementing a better system for bulk item pickup and fee's to be collected.

Working with Pinellas County utilities to gain access to the new cloud-based billing system for more efficient changes and to be able to better answer residential questions regarding billing.

FY '23 Goals:

Infrastructure

Financial Sustainability

Human Capital

SANITATION

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
402.7000.343400 Sanitation Charges	1,339,204	1,550,000	1,452,915	1,600,000
402.7000.343401 Recycling Service Fee	38,672	40,000	40,580	45,000
402.7000.343402 Late Fees	0	0	0	0
402.7000.361100 Interest Earnings	22,365	15,000	14,766	15,000
402.7000.362006 Container Rent	81	0	0	0
402.7000.364000 Sale/Disposition of Capital Assets	41,680	0	0	0
402.7000.369900 Other Miscellaneous Revenues	0	0	0	0
402.7000.369903 Refund Prior Year Expenses	11,382	0	9,000	0
402.7000.369906 Insurance Proceeds	0	0	0	0
402.7000.381003 Transfer from Stormwater Fund	0	0	0	0
402.7000.381004 Transfer from Marina Fund	0	0	0	0
402.7000.389401 Pinellas County Recycling Grnt	2,453	3,300	0	0
402.7000.389801 Asset Transfer In from Governmental Activities	0	0	0	0
Revenues & Other Inflows Total	1,455,838	1,608,300	1,517,261	1,660,000
Expenses & Other Outflows				
402.7000.512000 Salaries & Wages	290,057	347,700	320,000	384,526
402.7000.514000 Overtime	70,274	29,730	70,000	50,000
402.7000.521000 Social Security	25,277	28,870	24,000	29,416
402.7000.522001 ICMA 401(a) Plan	25,135	26,940	26,000	30,033
402.7000.522002 FRS - Regular Class	8,762	5,320	5,500	6,053
402.7000.522003 FRS - DROP	0	0	0	0
402.7000.523000 Group Insurance	74,597	90,400	90,000	100,321
402.7000.524000 Worker's Compensation	16,109	520	10,497	22,840
402.7000.525000 Unemployment Compensation	0	0	0	0
402.7000.531000 Professional Services	0	0	0	0
402.7000.534005 Curbside Recycling	186,991	175,000	180,000	200,000
402.7000.534008 Recycling Material Disposal	21,508	20,000	30,000	40,000
402.7000.534010 Temporary Services	43,355	35,000	40,000	40,000
402.7000.534013 Waste Disposal	304,742	300,000	325,000	350,000
402.7000.540000 Travel & Training	0	0	750	750
402.7000.541000 Cellular Telephone	1,539	1,800	1,800	1,800
402.7000.542000 Postage	0	0	0	0
402.7000.542001 Postage - Utility Bills	8,110	7,500	8,000	8,200
402.7000.544000 Rentals & Leases	14,978	46,000	45,000	46,000
402.7000.545000 General Insurance	14,162	15,000	15,723	15,000
402.7000.546001 Maintenance Auto Equipment	57,005	35,000	35,000	35,000
402.7000.546002 Maint Other Equipment	1,634	2,000	7,000	2,500
402.7000.546013 Maintenance Tires	21,912	20,000	20,000	20,000
402.7000.549008 Bad Debt Expense	0	0	0	0
402.7000.549999 Pending Expenditures	0	0	0	0

402.7000.552000	Departmental Supplies	39,142	70,000	32,000	190,000
402.7000.552003	Tools	1,806	3,000	3,000	3,000
402.7000.552004	Uniforms	2,810	3,500	3,500	3,500
402.7000.552005	Gasoline & Oil	49,743	50,000	60,000	60,000
402.7000.554000	Dues & Subscriptions	0	0	0	0
402.7000.559015	Amortization Expense	28,968	0	0	0
402.7000.572000	Debt Service - Interest	2,170	0	0	0
402.7000.591001	Administrative Services	40,700	40,020	40,000	81,774
402.7000.591004	Transfer to Stormwater Fund	0	0	0	0
402.7000.591005	Transfer to Marina Fund	0	0	0	0
402.7000.563000	Capital Improvements	0	0	0	0
402.7000.564000	Capital Equipment	203,140	515,000	201,143	45,000
Expenses & Other Outflows Total		1,554,628	1,868,300	1,593,913	1,765,714

SANITATION DEPARTMENT

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Public Works Director	0.25	0.25	0.30	0.30
Senior Administrative Assistant	0.25	0.25	0.30	0.30
Division Supervisor	1.00	1.00	1.00	1.00
Public Works Technician	0.00	0.00	0.00	0.00
Senior Sanitation Worker	0.00	0.00	3.00	5.00
Sanitation Worker	6.00	6.00	3.00	2.00
Total Funded Positions	7.50	7.50	7.60	8.60

STORMWATER FUND

Overview: The Stormwater Department includes all activities pertaining to the construction, maintenance, and repair of the City's Stormwater management system. The Stormwater Department manages the National Pollutant Discharge Elimination System (NPDES) permit which is authorized by the Clean Water Act (1972) and controls the water pollution by regulating point sources that discharge pollutants into the waters.

FY '22 Accomplishments:

Completed the Crystal Island Roadway and Drainage Improvement Project

Inspecting and cleaning stormwater pipes in problem areas

Established relationships with agencies to help protect the stormwater infrastructure in Madeira Beach.

Received the trailer mounted jetter which will help keep our infrastructure maintained and working as expected.

Area 3- East and West Parsley, A St., B St., and Lynn Way. Surveying and design have been approved by the Board of Commissioners.

FY '23 Goals:

Infrastructure

Financial Sustainability

Human Capital

STORMWATER

ACCOUNT	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET
Revenues & Other Inflows				
404.9200.334391 Stormwater Grant	0	500,000	0	0
404.9200.338000 Pinellas County	506,265	0	0	0
404.9200.343700 Stormwater Service	691,929	690,000	595,859	700,000
404.9200.361100 Interest Earnings	192,567	100,000	100,000	50,000
404.9200.364000 Sale/Disposition of Capital Assets	0	0	0	0
404.9200.369900 Other Miscellaneous Revenues	50,818	0	876	0
404.9200.369903 Refund Prior Year Expenses	5,495	0	0	0
404.9200.381001 Transfer from General Fund	1,174,000	1,025,000	1,025,000	1,490,000
404.9200.381002 Transfer from Sanitation Fund	0	0	0	0
404.9200.381004 Transfer from Marina Fund	0	0	0	0
404.9300.389801 Asset Transfer In from Governmental Activities	0	0	0	0
Revenues & Other Inflows Total	2,621,075	2,315,000	1,721,736	2,240,000
Expenses & Other Outflows				
404.9200.512000 Salaries & Wages	175,424	172,480	175,000	194,780
404.9200.514000 Overtime	3,708	4,410	4,500	4,500
404.9200.521000 Social Security	13,557	13,510	13,600	14,901
404.9200.522001 ICMA 401(a) Plan	23,479	15,520	15,500	17,530
404.9200.522003 FRS - DROP	0	0	0	0
404.9200.523000 Group Insurance	42,870	33,900	35,000	47,827
404.9200.524000 Worker's Compensation	10,392	13,000	8,176	15,275
404.9200.525000 Unemployment Compensation	59	0	0	0
404.9200.531000 Professional Services	20,938	30,000	30,000	30,000
404.9200.531014 PC Reimb. Series 2019	506,265	0	0	0
404.9200.540000 Travel & Training	219	500	250	500
404.9200.541000 Cellular Telephone	1,834	1,700	2,000	1,850
404.9200.542000 Postage	0	0	1,000	1,000
404.9200.542001 Postage - Utility Bills	8,184	8,500	8,500	8,500
404.9200.543005 Electric - Pump Stations	572	800	800	700
404.9200.543014 Water Service - Pump Stations	152	200	200	200
404.9200.544000 Rentals & Leases	10,761	15,000	15,000	15,000
404.9200.545000 General Insurance	40,874	42,000	42,000	42,000
404.9200.546001 Maintenance Auto Equipment	3,751	3,000	12,000	7,500

404.9200.546002	Maint Other Equipment	612	400	1,068	2,500
404.9200.546010	Maintenance Streets	8,000	12,000	5,000	12,000
404.9200.546015	Maintenance Storm Drains	0	8,000	40,000	200,000
404.9200.549008	Bad Debt Expense	0	0	0	0
404.9200.549999	Pending Expenditures	0	0	0	0
404.9200.552000	Departmental Supplies	1,553	1,400	1,400	1,500
404.9200.552003	Tools	993	1,500	1,000	1,500
404.9200.552004	Uniforms	1,595	1,800	663	1,800
404.9200.552005	Gasoline & Oil	9,973	9,000	15,000	15,000
404.9200.554000	Dues & Subscriptions	500	700	175	700
404.9200.571000	Debt Service - Principal	0	529,900	571,000	1,007,000
404.9200.571002	Debt Principal Reclassification	0	0	0	0
404.9200.572000	Debt Service - Interest	523,706	971,000	472,000	490,000
404.9200.573000	Cost of Issuance	49,509	0	0	0
404.9200.591001	Administrative Services	55,600	56,090	56,000	69,786
404.9200.591003	Transfer to Sanitation Fund	0	0	0	0
404.9200.591005	Transfer to Marina Fund	0	0	0	0
404.9200.563000	Capital Improvements	14,600	570,000	88,694	95,000
404.9200.563002	Series 2019 Improvements	3,113,243	0	0	0
404.9200.563005	Drainage & Roadway Improvement	0	2,000,000	695,093	5,400,000
404.9200.564000	Capital Equipment	35,500	80,000	0	125,000
Expenses & Other Outflows Total		4,678,421	4,596,310	2,310,619	7,823,849

STORMWATER DEPARTMENT

FULL-TIME EQUIVALENT (FTE) POSITIONS

POSITION	FY 2020	FY 2021	FY 2022	FY 2023
Public Works Director	0.25	0.25	0.40	0.30
Senior Administrative Assistant	0.25	0.25	0.40	0.30
Division Supervisor - Public Works	2.00	2.00	1.00	1.00
Limited Term Employee	0.50	0.50	0.00	0.00
Senior Public Works Technician	0.00	0.00	2.00	1.00
Public Works Tech / Marina Attendant	0.00	0.00	0.00	0.50
Public Works Technician	1.00	1.00	1.00	1.00

**PERSONNEL INFORMATION
WAGES & BENEFITS
FTE SUMMARY**



FUNDED POSITIONS AND PERSONNEL SERVICES 2017-2023

Org #	Organization	Total Funded Positions						Personnel Services (Wages & Benefits)							
		2017 Funded	2018 Funded	2019 Funded	2020 Funded	2021 Funded	2022 Funded	2023 Funded	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2022 Budget	2023 Budget
1000	City Manager	2.50	3.00	4.00	3.00	3.00	3.00	4.00	\$ 334,238	\$ 260,922	\$ 435,914	\$ 349,153	\$ 335,900	\$ 323,140	\$ 345,305
1010	Information Technology	-	-	-	-	0.50	0.50	-	-	-	-	-	43,200	22,850	-
1030	Human Resources	-	-	-	1.00	0.50	0.50	0.43	-	-	-	87,271	-	62,640	56,921
1050	Community Development	1.70	1.20	3.00	2.95	3.75	4.25	5.25	68,820	101,277	240,519	265,302	315,400	340,520	460,276
1100	Finance Department	4.00	4.00	4.00	4.25	3.50	3.00	3.00	366,043	372,633	389,336	417,880	315,500	300,480	300,545
1300	City Clerk	7.00	7.00	2.00	2.00	2.25	2.75	3.00	238,042	201,427	169,315	183,802	222,100	241,420	295,847
1310	Board of Commissioners	-	-	5.00	5.00	5.00	5.00	5.00	-	-	42,749	43,127	43,200	43,200	43,200
3000	Public Works Admin	2.00	2.00	3.00	2.30	2.10	2.30	2.55	127,522	118,742	181,670	192,663	173,700	192,750	263,088
4000	Fire / EMS	14.00	15.00	15.00	15.00	15.00	15.00	15.00	1,269,630	1,301,189	1,444,748	1,506,512	1,985,600	1,519,670	1,599,070
5000	Recreation	9.25	9.25	11.25	9.25	8.75	9.25	10.00	438,582	425,860	532,405	383,322	343,800	481,830	575,463
6000	Parking Enforcement	2.75	2.75	3.00	3.25	2.50	3.00	3.50	95,255	128,615	133,605	121,680	117,200	154,640	171,836
9910	Archibald Fund	2.75	2.75	-	3.00	3.00	4.00	4.00	135,438	143,107	-	187,089	204,700	270,830	272,227
5240	Building Fund	4.00	4.00	4.20	4.45	4.75	7.75	7.75	289,574	330,379	319,095	334,149	377,500	583,500	684,413
7000	Sanitation Fund	6.00	8.00	7.50	7.50	7.60	8.60	8.60	462,680	475,097	508,668	476,488	528,200	529,480	623,190
9200	Stormwater Fund	3.00	3.00	4.00	4.00	4.80	3.80	4.10	213,106	220,443	283,726	262,643	313,900	252,820	294,813
9300	Marina Fund	4.35	4.35	4.35	5.05	5.00	5.25	4.63	232,083	233,144	262,052	304,391	332,000	246,500	315,090
Total		63.30	66.30	70.30	72.00	72.00	77.95	80.81	\$ 4,271,013	\$ 4,312,835	\$ 4,943,802	\$ 5,115,472	\$ 5,651,900	\$ 5,566,270	\$ 6,301,284
2017 to 2023 Growth %															48%

FUNDED POSITIONS BY DEPARTMENT

Archibald	4.00
Ground Maintenance Worker	1.00
Parks Coordinator	1.00
Rec Leader III	1.00
Senior Grounds Maintenance	1.00
Building Services	7.75
Building Official	1.00
Code Compliance I	1.00
Code Compliance II	1.00
Community Development Director	0.15
Deputy Building Official	1.00
Operations Coordinator	1.00
Permit Clerk	1.00
Permit Technician	1.00
Planner II/III	0.50
Senior Planner	0.10
City Clerk	3.00
City Clerk	1.00
Exec Asst to City Clerk	1.00
Records Clerk/Administrative Assistant	1.00
City Manager	4.00
Broadcast & Technician	1.00
City Manager	1.00
Exec Asst to City Mgr.	1.00
Front Desk Admin Asst.	1.00
Community Development	5.25
Community Development Director	0.85
Planner - GIS Technician	1.00
Planner II/III	0.50
Planning Technician	1.00
Program Coordinator	1.00
Senior Planner	0.90
Finance	3.00
Accountant	1.00
Asst. Finance Director	1.00
Payroll/Financial Coordinator	1.00
Fire / EMS	15.00
Fire Chief	1.00
Fire Inspector	1.00
Fire Lieutenant/Paramedic	3.00
Firefighter/Driver Paramedic	3.00
Firefighter/Paramedic	6.00
Senior Admin Asst	1.00

FUNDED POSITIONS BY DEPARTMENT

Human Resources	0.43
HR Director	0.43
Marina	4.63
Marina Manager	1.00
Marina Supervisor	1.00
PW Technician/Marina Attendant	0.50
Seasonal Marina Attendant	0.13
Senior Marina Attendant	2.00
Parking Enforcement	3.50
Parking Enforcement Officer	1.50
Parking Supervisor	1.00
Senior Parking Enforcement Officer	1.00
Public Works	2.55
Mechanic	0.75
Public Works Director	0.40
Public Works Technician	1.00
Senior Admin Asst	0.40
Recreation	10.00
Grounds Maintenance Worker	1.00
Rec Leader I	4.00
Rec Leader II	1.00
Rec Leader III	2.00
Recreation Director	1.00
Recreation Supervisor	1.00
Sanitation	8.60
Public Works Director	0.30
Sanitation Supervisor	1.00
Sanitation Worker	4.00
Senior Admin Asst	0.30
Senior Sanitation Worker	3.00
Stormwater	4.10
Public Works Director	0.30
Public Works Supervisor	1.00
Public Works Tech/Marina Attend	0.50
Public Works Technician	1.00
Senior Admin Asst	0.30
Senior Public Works Tech	1.00
Grand Total	75.81

5 YEAR CAPITAL IMPROVEMENT PLAN



CAPITAL IMPROVEMENT PLAN - 5 YEARS

FUND	ACCOUNT	ACCOUNT NAME	PROJECT TITLE	PROJECT DESCRIPTION	FY 2023 BUDGET	FY 2024 PLAN	FY 2025 PLAN	FY 2026 PLAN	FY 2027 PLAN
Archibald Park Fund	110.9910.563000	Capital Improvements	Parking lot light repair	Repair the current light system for the parking lot	15,000	-	-	-	-
			Interior and exterior Maintenance	The exterior of the building has several cracks and some concrete falling off and interior renovation.	350,000	-	-	-	-
			Beach Groin Renourishment Project	50% Match Grant with FDEP to renourish the 22-23 exposed beach groins.	3,500,000	750,000	-	-	-
			Patriot Park Fishing Piers rebuild Mill and Resurface parking lot at Archibald	Rebuild 2 fishing piers located at Patriot Park Mill and Resurface the parking lot and thermo stripe	100,000	-	-	-	-
			Pocket Park Improvements	Enhance pocket parks in Boca Ciega	150,000	-	-	-	-
	110.9910.564000	Capital Equipment	Replace #109	Replace 2016 John Deere Gator 825i	-	-	-	25,000	-
			#40 Replacement	Replace #40 a 2009 F350 dump truck	75,000	-	-	-	-
			Landscape equipment	Landscape equipment needed to maintain city parks.	25,000	-	-	-	-
			Replace #112	Replace 2018 Chevy 1500 with liftgate	-	-	-	40,000	-
			Archibald Park Fund Total				4,215,000	1,000,000	-
Building Fund	125.5240.563000	Capital Improvements	Code Enforcement Dayroom	Build out of 1st floor space underneath City Hall stairs	150,000	-	-	-	-
			Water vessel lift and dock enhancements	New aluminum lift for building department water vessel to be attached to existing dock	20,000	-	-	-	-
	125.5240.564000	Capital Equipment	Building Department water vessel	20ft flat utility vessel used for multiple projects including code enforcement	50,000	-	-	-	-
			Digital Scanner Promethean Interactive display panel (mobile) 65"	Digital Scanner Interactive plan review board for the shared plans room between several departments	7,500 6,000	-	-	-	-
Building Fund Total				233,500	-	-	-	-	
General Fund	001.1000.564000	Capital Equipment	Commission Chamber Upgrades	Replace chairs, add outlets, and upgrade the AV room control panel	25,000	-	-	-	-
			Patriot 9/11 Park	Military memorial	45,000	-	-	-	-
	001.3000.563000	Capital Improvements	Public Works Building	Public Works Building	200,000	2,000,000	-	-	-
			Replace #19	Replace 2004 Ford F550	60,000	-	-	-	-
	001.3000.564000	Capital Equipment	Replace 2016 Duralift mounted bucket	Replace duralift mounted buck on truck #19	-	-	-	45,000	-
			Painting of Fire Station	Painting of Fire Station; inside and outside	-	-	-	-	37,000
	001.4000.563000	Capital Improvements	Replacement Appliances	Replacement of 10 yr old appliances in the fire station (kitchen & laundry)	-	-	17,000	-	-
			Replacement of all 2017 sets of bunker gear per NFPA	Per NFPA 10 yr old bunker gear must be replaced - primary or secondary This item is a move-over from FY22. Due to supply chain issues the dealership can not guarantee delivery date of the 2022 Ford F150 that was ordered at the start of budget FY22 prior to end of fiscal year. A continuation of PO has been requested and additional funds to be allocated for FY23 if not able to take delivery of vehicle prior to Oct 1 2022	-	-	-	-	50,000
	001.4000.564000	Capital Equipment	Replacement of 2014 Ford Explorer MB400	Replacement of 2014 Ford Explorer MB400	40,500	-	-	-	-
			Replacement of 2017 Explorer	Replacement of Fire Chiefs vehicle per City's vehicle replacement plan	-	-	55,000	-	-
	001.5000.563000	Capital Improvements	Replacement of Mobile Data Terminals	Replacement of MDT's with refurbished 3 yr warranty Panasonic Toughbooks	-	-	11,000	-	-
			Replacement of Portable Radios	Replacement of 5 portable radios and updating the communications equipment per replacement plan	-	53,000	-	-	-
	001.5000.564000	Capital Equipment	Replacement of SCBA	Replacement of Self Contained Breathing Apparatus	-	185,000	-	-	-
			Brick Pavers under shade awnings	Paver area under two shade awnings in Ball Field Area.	-	15,000	-	-	-
	001.5000.564000	Capital Equipment	Mower	Replacement mower for athletic fields which are not covered in the mowing contract.	10,000	-	-	-	-
			Johns Pass Boardwalk Repairs	Repairs/Maintenance needed on the Johns Pass Boardwalk	50,000	50,000	50,000	-	-
	001.8000.563000	Capital Improvements	Paver Repair / Replacement	Repair of pavers that are sinking	20,000	30,000	-	-	-
Restroom Improvements			Improvements to restroom Partitions in Men and Women's at Johns Pass Village and Johns Pass Park	20,000	-	-	-	-	
General Fund Total				470,500	2,333,000	133,000	45,000	87,000	

CAPITAL IMPROVEMENT PLAN - 5 YEARS

FUND	ACCOUNT	ACCOUNT NAME	PROJECT TITLE	PROJECT DESCRIPTION	FY 2023 BUDGET	FY 2024 PLAN	FY 2025 PLAN	FY 2026 PLAN	FY 2027 PLAN
Local Option Sales Tax Fund	103.3000.563000	Capital Improvements	Beach Access Parking lot Improvements	Mill and Resurface Beach Access Parking lots from 130th to 135th Ave.	-	-	-	-	-
			Johns Pass Park - Parking lot Improvements	Mill, Resurface, Stripe, and Improve Johns Pass Parking lot area.	450,000	-	-	-	-
			Parking Garage	Engineering Services for a Parking Garage and construction of the garage.	250,000	3,000,000	3,000,000	-	-
	103.5000.563000	Capital Improvements	Basketball Court Enclosure	Building to enclose existing basketball court.	-	300,000	-	-	-
			Basketball Hoops	Replacement of Basketball Hoops at Recreation Center.	6,500	-	-	-	-
			City Centre Complex Curbing	Curb the length of Rex Place to encapsulate landscape material along the road.	-	21,000	-	-	-
			City Centre Complex Sidewalk	Replacement of Sidewalk along Rex Place	-	25,000	-	-	-
			Concession Stand	Engineering and Construction of Concession Stand Replacement. Upgrade of restroom facilities, concession kitchen, storage, and office space.	250,000	-	-	-	-
			Concrete around Field 2	Concrete on both sides of Field 2 to replace existing shell which is currently in place. Improves seating access and minimizes maintenance to the area.	-	25,000	-	-	-
			Dog Park	Dog park upgrade. Synthetic turf and other improved features.	200,000	-	-	-	-
	Fence Improvements & Repairs	Fence around Field 3 - Encloses event field. Playground Fence Repair & Reconfiguration - Relocate entrance for easier access to playground.	50,000	-	-	-	-		
		Waterfall fencing to hide pool equipment from general view. Netting and backstop replacement on Field 1, 2, & 3. Reconfigure fencing for better view, quality of place, and sponsorship opportunities.	-	-	-	-	-		
	Recreation Center Solar Shade Awnings and Dugout Replacement	Solar on roof of Recreation Center - BP Funds	100,000	-	-	-	-		
Replace dugouts and add shade awnings to Recreation Fields.		-	150,000	-	-	-			
Local Option Sales Tax Fund Total					1,306,500	3,521,000	3,000,000	-	-
Marina Fund	405.9300.563000	Capital Improvements	Resurfacing of Marina Parking Area	Have a paving company resurface or seal the asphalt parking areas in the marina.	-	-	400,000	-	-
			Seawall Project	Replace 360' of sea wall from the fuel dock to the boat ramp. Cost of 6' high seawall is at \$450.00 per foot.	-	200,000	-	-	-
			Transient Docks	Year 1 - Engineering & Design Year 2 - Construction	200,000	1,000,000	-	-	-
	405.9300.564000	Capital Equipment	Finish Camera Project	Finish ADT Camera installation around the Marina and P.W.	40,000	-	-	-	-
Marina Fund Total					240,000	1,200,000	400,000	-	-
Parking Fund	407.6500.564000	Capital Equipment	City of Madeira Long Range Capital Improvement Plan (LRCIP)	Unanticipated miscellaneous Equipment R&R (Repair & Replacement).	25,000	25,000	25,000	25,000	25,000
			Equipment - City Wide	FY26/27 Parking Equipment City wide install (\$500,000). Includes: Meters, Back Boards, Printers and 10% reserve. Specifications to be determined on future marketplace technologies. Supports Parking Equipment City Wide Install FY26/27 project.	-	-	-	225,000	225,000
			Software		-	-	-	25,000	25,000
Parking Fund Total					25,000	25,000	25,000	275,000	275,000

CAPITAL IMPROVEMENT PLAN - 5 YEARS

FUND	ACCOUNT	ACCOUNT NAME	PROJECT TITLE	PROJECT DESCRIPTION	FY 2023 BUDGET	FY 2024 PLAN	FY 2025 PLAN	FY 2026 PLAN	FY 2027 PLAN		
Sanitation Fund	402.7000.564000	Capital Equipment	Replace #24	Replace a 2019 Chevy Silverado 1500 with a liftgate	-	-	-	-	40,000		
			Replace #3	Replace 2019 F250 with Easy Dump	-	-	-	65,000	-		
			Replace #33	Replace # 33 a 2016 Peterbilt Garbage truck.	-	290,000	-	-	-		
			Replace #5	Replace a 2019 Chevy Silverado 1500 with a liftgate	-	-	-	-	40,000		
			Replace #68	Replace 2019 F250 with Easy Dump	-	-	-	65,000	-		
			Truck Lift Improvement - 96 gallon cans	Truck Lift Improvement - 96 gallon cans. Three trucks 2 lifts each for total of 6 units.	45,000	-	-	-	-		
Sanitation Fund Total					45,000	290,000	-	130,000	80,000		
Stormwater Fund	404.9200.563000	Capital Improvements	Watershed Management Plan	Watershed Management Plan	95,000	48,000	-	-	-		
			404.9200.563005	Drainage & Roadway Improvement	Area 3 - East Parsley, West Parsley, Margueirte Dr, A Street, B Street, and Lynn Way	Mill & Resurface, Curb Repair, and Stormwater drainage improvements	1,500,000	1,500,000	-	-	-
					Area 5 - 131st Ave E & 129th Ave.	Mill & Resurface, Curb Repair, and Stormwater drainage improvements	1,000,000	1,000,000	-	-	-
					Area 6 - 155th Ave, 154th Ave, 153rd Ave, 1st St E, 2nd St E, Harbor Dr and Municipal Dr	Mill and resurface, fix curbing and upgrade stormwater inlets and outfalls as needed	200,000	2,000,000	1,500,000	-	-
					Emergency Stormwater Repair	Emergency Stormwater Repairs throughout the City	200,000	200,000	200,000	200,000	-
	404.9200.564000	Capital Equipment	Gulf Lane and Beach Access Drainage and Roadway Improvement Project	Mill & Resurface, Curb Repair, and Stormwater drainage improvements	2,500,000	-	-	-	-		
			Generator replacement for 141st Stormwater Station	The current generator was installed in 2007 and is near the end of its life. Staff would like to run natural gas to cut down on maintenance and fuel costs.	125,000	-	-	-	-		
			Replace #110 - 2016 Chevy Silverado 2500	Replace a 2016 Chevy Silverado 2500 - With a similar truck for use during flooding	-	45,000	-	-	-		
			Replace #111 - 2016 Chevy Silverado 2500	Replace a 2016 Chevy Silverado 2500 - With a similar truck for use during flooding	-	45,000	-	-	-		
			Stormwater Fund Total					5,620,000	4,838,000	1,700,000	200,000
Grand Total					12,155,500	13,207,000	5,258,000	715,000	442,000		

GLOSSARY OF TERMS



GLOSSARY

ACCOUNTING SYSTEM. A system of financial recordkeeping which records, classifies, and reports information on the financial status and operation of an organization.

ACCRUAL BASIS. The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

AD VALOREM TAX. A direct tax calculated “according to value” of property. Ad valorem tax is based on an assigned (market or assessed) of real property and, in certain cases, on valuation of tangible or intangible personal property. An Ad valorem tax is normally the one substantial tax that may be raised or lowered by a local governing body without the sanction of superior levels of government.

ADOPTED BUDGET. The resulting budget approved by the City Commission.

ALLOCATION. The distribution of available funds, personnel, buildings, and equipment among various City departments, divisions, or cost centers.

AMORITIZATION. The gradual elimination of liability in regular payments over a specified period of time. Such payments must be sufficient to cover both principal and interest. Also includes the writing off of an intangible asset over its projected life.

APPROPRIATION. An authorization by the City commission for the City to make obligations and payment for a specific purpose.

ASSESSED VALUE. A valuation set on real or personal property by Pinellas County Property Appraiser’s Office as a basis for levying taxes.

AUDIT. A study of the City’s accounting system to ensure that financial records are accurate and compliance with all legal requirements for handling of public funds, including state law and city charter.

BALANCED BUDGET. A budget in which receipts are greater than (or equal to) expenditures. A budget is basic budgetary constraint intended to ensure that a government does not spend beyond its means and its use of resources for operation purposes over a defined budget period.

BASIS OF ACCOUNTING. Timing of when revenues and expenditures will be recorded for financial reporting purposes, when the transaction is recognized in the financial statements.

BOND. A written promise to pay a specified sum of money, called the face value (par value) or principal amount, at a specified date or dates in the future, called maturity date (s), together with periodic interest at a specified rate. The difference between a note and a bond is that a bond is for a longer period of time.

BOND PROCEEDS. The money paid to the issuer by the purchaser or underwriter of a new issue of municipal securities.

BUDGET (OPERATING). A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CALENDAR. The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

CAPITAL ASSETS. Land, improvements to land, easement, buildings, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

CAPITAL BUDGET. A plan of proposed outlays for acquiring long-term assets and the means of financing those acquisitions during the current fiscal period.

CAPITAL EXPENDITURES. Expenditures which result in the acquisition of, or addition to, fixed assets.

CAPITAL IMPROVEMENT PLAN. A comprehensive schedule for planning the City's capital expenditures. The capital improvement plan coordinates planning, development, and fiscal capacity. A capital program is a plan for capital expenditures that extends beyond the capital budget and is reviewed and updated annually during the budget process.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR). A report issued by the City that includes the City's audited financial statements and other information about the City. The report must meet specific standards by the Governmental Accounting Standards Board (GASB). In order to be considered a comprehensive annual financial report which must contain a minimum of three sections which are: 1) introductory, 2) financial, 3) statistical, and whose financial section provides information on each individual fund and component unit.

DEBT SERVICE. The amount of money necessary to pay principal and interest to holders of a government's debt instruments. Annual debt service refers to the total principal and interest required to be paid in a fiscal year.

DEFICIT. The excess of budget expenditures over receipts.

DEPRECIATION. A method of allocating the cost of a tangible asset over its useful life. This is done for accounting purposes.

GLOSSARY

ENCUMBRANCE. Obligations in the form of purchase orders and contracts which are chargeable to an appropriation and are reserved.

ENTERPRISE FUND. A proprietary fund type used to report an activity for which a fee is charged to external users for goods and services.

EXPENDITURES. The amount of money, cash, or checks actually paid or obligated for payment by the City. Expenditures are categorized in accordance with the State of Florida Uniform Accounting System (UAS). Categories are: personnel services, operating, capital outlay, debt service, grants and aids, and other uses.

FINES & FORFEITURES. Fines and any associated penalties levied for violations of the municipal code.

FISCAL YEAR. The twelve-month financial period used by all Florida municipalities, which begins October 1st and ends September 30th of the following calendar year. At the end of the fiscal year, the City's financial position and results of operation are determined.

FUND. A set of interrelated accounts which record assets and liabilities related to a specific purpose.

FUND ACCOUNTING. Governmental accounting systems should be organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE. The excess of assets of a fund over its liabilities and reserves. Fund balance is classified as non-spendable, restricted, committed, assigned, and unassigned based on the relative strength of constraints that control how specific amounts can be spent.

GASB 54. A major pronouncement of the Governmental Accounting Standards Board that requires the classification of fund balances based primarily on the extent to which the government is bound to follow constraints on the use of governmental fund resources.

GENERAL FUND. The fund serves as the chief operating fund of a government. The general fund is used to account for all financial resources except those required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP). Conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB). A standard-setting body. Associated with the Financial Accounting Foundation. **GASB** established standard of financial accounting and reporting practices for state and local governmental units.

GOVERNMENTAL FUNDS. Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service, funds, capital projects funds, and permanent funds.

GRANT. A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

INTEREST. The amount paid by a borrower as compensation paid or to be paid for the use of money, including interest payable at periodic intervals or as a discount at the time a loan is made. This amount is generally calculated as an annual percentage of the principal amount.

INTERGOVERNMENTAL REVENUE. Includes federal and state grants, other governmental revenue, and state revenue sharing.

INTERNAL CONTROLS. A process designed to provide reasonable assurance regarding the achievement of objectives through the effectiveness and efficiency of operations, reliability of financial reporting, and compliance with applicable laws and regulations.

LICENSE AND PERMIT FEES. The charges related to regulatory activities and privileges granted by government in connection with regulations.

LOST FUND. This is the abbreviation for the Local Option Sales Tax Fund. The local Option Sales Tax Fund generates revenue through Pinellas County's 1% sales surtax program (Penny for Pinellas), originally approved by voters in 1990.

MAJOR FUND. A fund whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for all governmental and enterprise funds.

MILLAGE RATE. Property tax rates are set by the City Commission each year and applied to local property tax bases to generate funding for local government uses. The amount of tax levied is based on the taxable value of real and tangible personal property as of January 1st of each year and the millage rate applied to such value. The amount of tax levy stated per \$1,000 in value of the tax base.

NET POSITION. The difference between the assets, and deferred outflows and liabilities, and deferred inflows of proprietary funds. Classifications include unrestricted, net investment in capital assets.

ORDINANCE. An official action of the governing body of an issuer, typically enacted by a vote of the members of the governing body at a public meeting. The procedures for enacting an ordinance are often more formal than those for adopting a resolution. For example, in many jurisdictions, an ordinance cannot be finally enacted at the same meeting at which it is introduced, whereas a resolution may often be adopted at the same meeting.

POLICY. A defined course of action adopted after a review of information and directed at the realization of goals.

PURCHASE ORDER. A document issued to authorize a vendor to deliver specified products or render a specified service for a stated or estimated price. Outstanding purchase orders are called encumbrances.

RATING AGENCIES. This term usually refers to Moody's Investors Service, Standard and Poor's Corporation, and Fitch Ratings. The City uses Moody's to issue credit ratings on the City's bonds.

RESERVED FUND BALANCE. Portion of governmental fund's net assets that is not available for appropriation.

RESTRICTED FUND BALANCE. Fund balance which is subject to constraints that are either external imposed by creditors, grantors, or contributors; or imposed by law.

SPECIAL REVENUE FUND. Governmental fund type used to account for the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specific purposes other than debt service or capital projects.

TAX BASE. The total property and resources available to a governmental entity for taxation.

TAX ROLL. The official list showing the amount of taxes levied against each taxpayer or parcel of property, prepared, and authenticated in proper form to warrant a collecting officer to proceed with administering the tax.

TRUTH IN MILLAGE (TRIM). In 1980, the State of Florida passed the "Truth in Millage" (**TRIM**) act. The law is designed to inform taxpayers which governmental entity is responsible for the taxes levied and the amount of tax liability owed to each taxing entity. **TRIM** establishes the statutory requirements that all taxing authorities levying a millage must follow, including all notices and budget hearing requirements.

UNASSIGNED FUND BALANCE. The residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications, which normally are restricted or committed.

ORDINANCE 2022-27

AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2022, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes s. 166.241 requires the adoption of a budget each fiscal year; and

WHEREAS, the amount available from taxation and other sources, including balances brought forward from prior years, must equal the total appropriations for expenditures and reserves; and

WHEREAS, at a minimum, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational unit which are at least at the level of detail required for the annual financial report required under s. 218.32(1).

WHEREAS, the adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except as pursuant to the adopted budget; and

WHEREAS, the City of Madeira Beach Tentative Fiscal Year 2023 Budget is balanced; is presented at the level of detail required to file the annual financial report; and shall regulate expenditures of the City for the period beginning October 1, 2022 and ending September 30, 2023.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA, THAT:

SECTION 1. The tentative budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023 attached hereto as Exhibit A is hereby adopted.

SECTION 2. This ordinance shall be come effective immediately upon its adoption.

PASSED AND ADOPTED, following a first reading and public hearing, this ___ day of _____, 2022 by the Board of Commissioners of the City of Madeira Beach, Florida.

Mayor

ATTEST:

Clara VanBlargan, MMC, MSM, City Clerk