



City of Madeira Beach
BUILDING DEPARTMENT
300 Municipal Drive
Madeira Beach, FL 33708
PH: 727-391-9951 ext. 284 - Buildingdept@madeirabeachfl.gov

SHED / ACCESSORY STRUCTURE CHECKLIST

Permit application submittal must include the following:

___ **Permit Application** fully completed, (including Property Owner(s) name, phone number and email address;

___ **Drawings –**

___ 2 copies of a legible & current survey showing the dimensions and location, size and distance(s) from property lines and setbacks;

___ 2 sets of signed and sealed drawings by a Florida licensed Engineer and/or Architect or Manufacturer's drawings including the size, height, and a diagram for the required anchoring system. Must meet wind design required and must have minimum two flood openings on opposing sides equaling at least 80 sq. inches total.

___ **Current Sealed Boundary & Improvements Survey** – In the original size, showing all existing dimensions and improvements on the site;

___ **Erosion Control** – Use a copy of the site plan or survey to show the location of the erosion control measures to be used;

___ **Impervious Surface Ratio (ISR) Worksheet** – for the entire lot;

___ **Drainage Plan** – Site plan with proposed drainage, showing existing & proposed grades onsite and on adjacent properties;

___ **Permit Application Fee**, 25%, non-refundable, due at time of permit application submittal.

Please initial each item on this checklist to confirm that it is included with your permit application package. Include this checklist with your permit application submittal.

***Permit applications maybe submitted via email to
buildingdept@madeirabeachfl.gov***

DISCLAIMER: According to Florida Statutes, Chapter 119, it is the policy of this state that all state, county and municipal records are open for personal inspection and copying by any person. Providing access to public records is a duty of each agency. All documents and information not specified in F.S. 119.071 and 119.0713 are subject to public records requests.