## SHED / ACCESSORY STRUCTURE

## CHECKLIST

Permit application submittal must include the following:

_____ **Permit Application** fully completed, (including Property Owner(s) name, phone number and email address;

_____ **Drawings** –

    _____2 copies of a legible & current survey showing the dimensions and location, size and distance(s) from property lines and setbacks;

    _____2 sets of signed and sealed drawings by a Florida licensed Engineer and/or Architect <u>or</u> Manufacturer's drawings including the size,  height, and a diagram for the required anchoring system. Must meet wind design required and must have minimum two flood openings on opposing sides equaling at least 80 sq. inches total.

_____ **Current Sealed Boundary & Improvements Survey** – In the original size, showing all existing dimensions and  improvements on the site;

_____ **Erosion Control** – Use a copy of the site plan or survey to show the location of the erosion control measures to be used;

_____ **Impervious Surface Ratio (ISR) Worksheet** – for the entire lot;

_____ **Drainage Plan** – Site plan with proposed drainage, showing existing & proposed grades onsite and on adjacent properties;

_____ **Permit Application Fee**, 25%, non-refundable, due at time of permit application submittal.

*Please initial each item on this checklist to confirm that it is included with your permit application package. Include this checklist with your permit application submittal.*

*Permit applications maybe submitted via email to*
*buildingdept@madeirabeachfl.gov*