



City of Madeira Beach
BUILDING DEPARTMENT
300 Municipal Drive
Madeira Beach, FL 33708
PH: 727-391-9951 ext. 284 - Buildingdept@madeirabeachfl.gov

RESIDENTIAL INTERIOR REMODEL / RENOVATION / ADDITION (one & two family) CHECKLIST

- ___ **Construction Drawings** - 1 set showing existing and proposed floor plan, labeling all rooms and sq. footage. Drawings must be legible. Any structural drawings will need to be signed and sealed by a Florida licensed Engineer;

- ___ **Current Appraisal** or **Pinellas County Property Appraisers FEMA Value** page. For projects valued at 35% or more of the Property Appraiser value, submit a substantial improvement form using ICC estimates;

- ___ **2020 Florida Product Approvals** – Cover Sheet with the appropriate decimal point circled that is being used, and 1 set of Manufacturers installation specs. Supply these documents for each product being used. **DO NOT SUBMIT MIAMI-DADE NOA DOCUMENTS;**
 - ___ Exterior windows / doors / garage door
 - ___ Soffit / fascia / siding
 - ___ Roofing materials (underlayment / shingles / tiles / metal roof / modified bit)

- ___ **Notice of Commencement** - Certified and recorded by Pinellas County Clerk of Court for project valued at \$2,500 or more; due before the first called inspection;

FOR ADDITIONS, ALSO INCLUDE THE FOLLOWING:

- ___ **Current Sealed Survey** – Original size, showing all existing dimensions and improvements on the site;

- ___ **Erosion Control** – Use a copy of the site plan or survey to show the location of the erosion control measures to be used;

- ___ **Impervious Surface Ratio (ISR) Worksheet** – for the entire lot;

- ___ **Drainage Plan** – Signed and sealed by a civil engineer for the addition of impervious surface. Show existing & proposed grades;

- ___ **Energy Calculations** – must be passed

If a required document does not apply to your application, upload a blank document.

Permit applications are submitted at <https://www.mgoconnect.org/cp/portal>