



City of Madeira Beach  
BUILDING DEPARTMENT  
300 Municipal Drive  
Madeira Beach, FL 33708  
PH: 727-391-9951 ext. 284 - Buildingdept@madeirabeachfl.gov

## RESIDENTIAL SWIMMING POOL / SPA CHECKLIST

- \_\_\_ **Construction Drawings** – 1 set of signed and sealed Engineered drawings. Please include a profile drawing (side elevation) of pool area with measurements (see attached example);
- \_\_\_ **Current Sealed Survey (Boundary & Topographic)** – In the original size, showing all existing improvements on the site;
- \_\_\_ **Erosion Control** – Use a copy of the site plan or survey to show the location of the erosion control measures to be used;
- \_\_\_ **Impervious Surface Ratio (ISR) Worksheet** – for the entire lot;
- \_\_\_ **Swimming Pool Safety Act Form**
- \_\_\_ **Duke Energy Letter of "No Conflict";**
- \_\_\_ **Drainage Plan** – Site plan with proposed drainage, showing existing & proposed grades onsite and on adjacent properties;
- \_\_\_ **Notice of Commencement**-Certified and recorded by the Pinellas County Clerk of Court for project valued at \$2,500 or more; due before the first called inspection.

NOTE: Maximum elevation of pool deck / spa / appurtenances is 3 feet from natural grade and no part of the project may be higher than 12" above the pool deck. (see profile example)

**Permit applications are submitted at <https://www.mgoconnect.org/cp/portal>**

DISCLAIMER: According to Florida Statutes, Chapter 119, it is the policy of this state that all state, county and municipal records are open for personal inspection and copying by any person. Providing access to public records is a duty of each agency. All documents and information not specified in F.S. 119.071 and 119.0713 are subject to public records requests.

## PROFILE DRAWING FOR POOLS AND SEAWALLS

