



Request for Proposal #2024-01

HR, Classification, and Compensation Plans Study- Questions

Proposals due by Friday, February 9, 2023

At 3:00 pm

**M a d e i r a B e a c h
C i t y H a l l
300 Municipal Drive
Madeira Beach, FL
33708**

CONTACT:

Robin I. Gomez, City Manager
Phone: 727-580-8014
Email: rgomez@madeirabeachfl.gov

1. What was the date of the last study completed? Was it of the same scope as the current request? Did it include updated job descriptions?
 - a. *2019 Compensation study only, no updated job descriptions included in study from 2019.*
2. Was the study completed internally or with the assistance of an outside firm? Who was the outside firm if one was used?
 - a. *Outside Firm, Public Sector Personnel Consultants*
3. How many distinct job titles do you have?
 - a. *59*
4. Can you please confirm if an electronic only submission is acceptable, or if hard copies are also required?
 - a. *Either electronic submission or hard copies are both acceptable.*
5. Number of employees at the city
 - a. *83*
6. How many job classifications are to be included in this study?
 - a. *59 Job titles*
7. Do you need job descriptions updated?
 - a. *Please add cost for job description update*
8. Do you need a comparative benefits review?
 - a. *Please add cost for comparative benefit review.*
9. Do you have a desired completion date for the study?
 - a. *April 2024, but timeframe can be flexible*