

**EXHIBIT "A"**

**Application to Request Financial Assistance Towards  
Private Property Drainage Improvement Projects**

In order for the Marin County Board of Supervisors to determine whether a project meets the established criteria, please complete the following application and submit to the Marin County Department of Public Works via email at [drainageprogram@marincounty.org](mailto:drainageprogram@marincounty.org) or in person at:

**Department of Public Works - Engineering Services Division**  
3501 Civic Center Drive, Room 304  
San Rafael, CA 94903  
(415) 473-6530

**Name of Applicant(s), contact phone numbers, and emails:**

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**Address(es):**

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**Assessor's Parcel Number(s):**

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**Provide a description of the existing private drainage facility (including its condition) and any supporting documentation (i.e. closed-circuit television video (CCTV), photos, etc.):**

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**Provide a description of the improvements being proposed for which you are seeking County funding. Is this a retroactive application? If yes, when was the work completed?**

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**How large (in acres) is the total area draining through the existing drainage facility?**

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**How many properties will benefit from the proposed improvements?**

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**What is the total estimated cost of the improvements? Provide a copy of contractor's quote.**

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**How much is the County being asked to contribute financially?**

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**Are any other property owners participating financially into these improvements? (Y/N): \_\_\_\_\_**

**If "yes" to the question above, please list the property owners that are participating and in what amounts:**

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**Are any other agencies participating financially into these improvements? (Y/N): \_\_\_\_\_**

**If "yes" to the question above, please list the agencies that are participating and in what amounts:**

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**Is the existing private drainage facility located within a drainage easement? (Y/N): \_\_\_\_\_**

**Are the benefiting property owners willing to agree to all the following (Y/N): \_\_\_\_\_**

- Accept a cash contribution without County oversight of project beyond that of standard residential developments. The County will not design, contract, administer or exercise dominion and control over the project.
- Maintenance responsibility remains with the property owner(s).
- Indemnify the County against any claim or litigation related to the improvements performed with the County contribution in the form of a document (Exhibit "B") filed with the County Recorder's office.
- Hold the County harmless for any actions, or lack thereof, related to the filing of a proposal for County contribution, whether or not the proposal is funded.
- Furnish documentation that the work has been performed (post-installation CCTV for slip lining and adequate photos for excavation and replacement), and the agreed County funding ratio was maintained.

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**Applicant's Signature and Date**

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