



**DEPARTMENT OF PUBLIC WORKS
LAND DEVELOPMENT DIVISION**

**EXCAVATION, GRADING & FILLING
PERMIT APPLICATION**

Marin County Use Only
 Permit #GP _____ Area: _____
 Fees- Application: _____
 Plan Review: _____
 Inspection: _____
 CEQA: _____
 AG Exempt Approved By: _____

Application Date: _____

Applicant Information:

Property Owner Information (if different from applicant):

Name: _____

Name: _____

Address: _____

Address: _____

Telephone: _____

Telephone: _____

Email Address: _____

Email Address: _____

1. WORK-SITE LOCATION:

Address: _____

Assessor's Parcel Number: _____

Nearest Cross Street: _____

2. DETAILED DESCRIPTION OF PROPOSED WORK (Attach additional sheets as needed):

3. PROPOSED WORK START AND FINISH DATES: Start: _____ Finish: _____

4. APPROXIMATE AREA OF DISTURBANCE (Square Feet or Acres): _____

5. SITE CUT VOLUME (Cubic Yards): _____ **MAX CUT DEPTH (Feet):** _____

6. SITE FILL VOLUME (Cubic Yards): _____ **MAX FILL DEPTH (Feet):** _____

7. IMPORT VOLUME (Cubic Yards): _____ **EXPORT VOLUME (Cubic Yards):** _____

8. SUBMITTALS TO ACCOMPANY THIS APPLICATION:

- Three complete sets of plans prepared by a civil engineer licensed by the State of California per MCC§23.08.050(3). Additional plans, reports, and information may be required upon review of the application.
- Erosion and Sediment Control Plan (ESCP) with MCSTOPPP standard template per MCC§23.08.050(4)(e)
- \$550 Non-refundable Application Fee per MCC§3.48.020(4)
- Cost estimate for the proposed work prepared by a licensed engineer or construction estimator

9. NOTICE TO APPLICANT:

- Additional Plan Review Fee will be due at the time of permit issuance per MCC§3.48.020(14)
- Field Inspection Fee will be due at the time of permit issuance per MCC§3.48.020(15)
- Additional fees will be required for California Environmental Quality Act (CEQA) review and determination
- If applicable, proof shall be submitted to the agency that the applicant has obtained the applicable outside agency permits associated with the soil disturbing activity per MCC§24.04.625(f) prior to permit issuance.

10. State of California Hazardous Waste and Substances Sites List (C.G.C. § 65962.5)

Pursuant to California Government Code Section 65962.5(e), before a local agency accepts as complete an application for any development project, the applicant shall consult the latest State of California Hazardous Waste and Substances Sites List on file with the Department of Public Works and submit a signed statement indicating whether the project is located on a site which is included on the List.

Statement: I have consulted the latest State of California Hazardous Waste and Substances List on file with the Department of Public Works, and I have determined that the project site **is / is not** (circle one) included on the List.

Date of List consulted: _____

Sources of the listing: _____

SIGNATURE:

I hereby authorize employees, agents, and/or consultants of the County of Marin to enter upon the subject property upon reasonable notice, as necessary, to inspect the premises and process this application. I understand that in cases where the development site is large or cannot be easily seen or accessed from the nearest public road, the Department of Public Works Director may determine that a publicly noticed site inspection by the decision maker is necessary. In this instance, I hereby authorize the conduct of such inspections of the premises upon reasonable notice.

I hereby authorize the Department of Public Works to reproduce plans, reports, and exhibits as necessary for the processing of this application. I understand that this may include circulating copies of the reduced plans and supporting documentations/reports for public inspection. Multiple signatures are required when plans are prepared by multiple professionals.

I hereby certify that I agree to do work in accordance with Marin County Code § 23.08 Excavating, Grading, and Filling and the rules, regulations, and general/special conditions of the Marin County Department of Public Works subject to its inspection and approval.

I hereby certify that I have read this application form and that to the best of my knowledge, the information in this application form and all the exhibits are complete and accurate. I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for rejecting the application, deeming the application incomplete, denying the application, suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper to the County of Marin. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this application was signed at

_____, California

Location

Property Owner Signature

Date

Plan Preparer Signature

Date

Applicant Signature

Date

This page must be signed by the Property Owner, Plan Preparer, and Applicant to be considered complete.

For questions, please contact Land Development at (415) 473-3755 or at 3501 Civic Center Drive Room 304 San Rafael, CA 94913. Fax: (415) 473-3799.