

**DRAFT MINUTES OF THE  
FLOOD CONTROL ZONE 6 ADVISORY BOARD MEETING  
HELD TUESDAY, SEPTEMBER 13, 2016 AT  
3501 CIVIC CENTER DRIVE, RM 304  
SAN RAFAEL, CA 94903**

**Board Members (AB) Present**

Stuart Shepherd (SS)  
Ken Dickinson (KD)  
Marianne Nannestad (MN)  
Wayne Rayburn (WR)

**County Staff (Staff) Present**

Tony Williams, Principal Engineer  
Hannah Lee, Associate Engineer  
Jon Liang, Zone Engineer

**Board Members Absent**

None

**Other**

None

**Item 1. Welcome New Advisory Board Members**

Flood Control Zone 6 welcomed two new AB members. Marianne Nannestad and Wayne Rayburn were sworn in by Staff member prior to meeting.

**Item 2. Refresher on Brown Act Requirements**

Staff members reviewed select Brown Act requirements with AB members. See 9/13/16 staff report for details.

**Item 3. Approval of Meeting Minutes: March 3, 2015**

**Action by Board:** Approve minutes as written with no amendments.  
**M/S:** SS/KD; **Ayes:** All; **Nay:** None, **Abstain:** None

**Item 4. Open Time for Items Not on the Agenda**

KD noted dumping of debris in the tributary drainage of Las Gallinas Creek adjacent to Public Storage at Merrydale Road. Staff acknowledged the concern, and will work with City of San Rafael on strategies to prevent illegal dumping in that area of the Zone. Strategies may include signage.

**Item 5. Elect Zone 6 Advisory Board Chairperson and Vice-Chairperson**

KD nominated SS for Chairperson and SS accepted.

**Action by Board:** Elect SS as Chairperson.  
**M/S:** MN/WR; **Ayes:** All; **Nay:** None, **Abstain:** None

SS nominated KD for Vice-Chairperson and KD accepted.

**Action by Board:** Elect KD as Vice-Chairperson.  
**M/S:** MN/WR; **Ayes:** All; **Nay:** None, **Abstain:** None

**Item 6. Rain Gauge Share Cost with Flood Control Zone 7**

Staff presented the idea to Zone 6 to share maintenance costs for a new grant-funded rain gauge at the Marin Civic Center with Flood Zone 7. See 9/13 staff report for details. The expected maintenance cost is approximated at \$1,500 per zone if equally split. The Advisory Board suggested seeking a possible third party to share the maintenance cost.

**Action by Board:** Recommend Board of Supervisors approve an annual rain gauge maintenance cost of up to \$1500, following staff investigation of options to reduce Zone 6 share to \$1,000.

**M/S:** MN/SS; **Ayes:** All; **Nay:** None, **Abstain:** None

**Item 7. Current Activities**

**a. Yard Waste**

KD noted that the timing of flyers – right before the City came out to vacuum leaves from the street – undermined the message. Staff and AB agreed to keep distributing flyers. To address KD's comment about illegal dumping in the drainages under Item 4 above, it was suggested that the yard waste mailer include a note about the availability of large item pick-up service. It was also suggested to add to the flyer [marin.onerain.com](http://marin.onerain.com), the website where real-time rain and creek gauge data at various locations in the District can be viewed.

**b. Maintenance Contract with San Rafael**

See 9/13/16 staff report for details.

**Action by Board:** Recommend the Board of Supervisors continue the creek maintenance agreement with the City of San Rafael with a maximum amount not to exceed \$8,000.

**M/S:** SS/KD; **Ayes:** All; **Nay:** None, **Abstain:** None

**c. SMART On-Site Mitigation**

See 9/13/16 staff report for information on what was presented. AB was happy with the creek restoration work being proposed by SMART as mitigation, but noted sites to monitor within the SMART right-of-way. These included: 1) a culvert crossing under the tracks along the northern edge of the Zone which was observed to have debris, and 2) a berm that SMART recently re-engineered to prevent backyard flooding. Staff noted they are following up with SMART regarding the first location and will check in on the second.

**d. Watershed Program**

District Staff provided a written update on the Gallinas Watershed Program. The AB was advised to visit [http://www.marinwatersheds.org/gallinas\\_creek\\_flood\\_protection.html](http://www.marinwatersheds.org/gallinas_creek_flood_protection.html) for the recently completed Lower Gallinas Creek Sea Level Rise Vulnerability Study and Gallinas Watershed Program Final Report in order to address inquiries the AB had regarding effects of the tide and rising sea levels on the Zone.

**Item 8. Zone 6 Budget FY 16-17**

The AB reviewed the proposed 2016-17 Budget. See 9/13/16 staff report for budget summary.

**Action by Board:** Recommend the Board of Supervisors adopt the budget.

**M/S:** WR/SS; **Ayes:** All; **Nay:** None, **Abstain:** None

**Item 9. Schedule Next Meeting**

The AB discussed scheduling the next meeting. The first Tuesday of March, 2017 was proposed per the recommended by-laws.

**Action by Board:** Schedule the next meeting day of the first Tuesday March 7, 2017.

**M/S:** SS/KD; **Ayes:** All; **Nay:** None, **Abstain:** None