

**Marin County Flood Control and Water Conservation District**

**FLOOD ZONE 3 ADVISORY BOARD MEETING**

**MARCH 18, 2021**

**DRAFT MINUTES**

<b><u>Advisory Board (AB) Members Present</u></b>	<b><u>Other Presenters</u></b>
Janis Bosenko (JB)	Casey Arndt – Center Director, Richardson Bay Audubon
Kevin Conger (KC)	Dana Clark – Master’s Student, UC Berkeley
Garry Lion (GL), Vice Chairperson	June Farmer – Marin City People’s Plan
Charles Oldenburg (CO)	Terrie Green – Executive Director, Shore Up Marin
Kim Rago (KR)	Don Lancaster – Interim General Manager, Marin City
Linda Rames (LR)	Community Services District
	Andrew Poster, City of Mill Valley Public Works Director
<b><u>District Staff Present</u></b>	
Liz Lewis, Water Resources Manager	
Hannah Lee, Senior Civil Engineer	
Kishana Townsend, Administrative Services Associate	

**Item 1. Announcement of Advisory Board Vacancies**

***Election of Chair and Vice Chair:***

**Action by Advisory Board:** Elect Gary Lions and Linda Rames as Chair/Vice Chair

**M/S: JB/KR, Ayes: All, Nay: None, Abstain: None**

**Item 2. Approval of Meeting Minutes: September 30, 2020**

AB suggested following edits to draft meeting minutes:

- *Replace Dan Frost (DF) with Janis Bosenko (JB) as Advisory Board Members Present*
- *Item 3 M/S: LR/KR, Ayes: GL, LR, JB, CO, KR, Nay: KC, Abstain: RB absent*

**Item 3. Open Time for Items Not on the Agenda**

City of Mill Valley Public Works Director Andrew Poster provided brief update on the City Flood and Storm Drain Management Plan.

**Item 4. (Moved after Item 5) Zone 3 FY 2021-22 Baseline Budget Review**

District staff stated the proposed baseline budget does not include specific projects.

Dan Lancaster with the Marin City Community Services District inquired how the Marin City budget line could be increased. District staff responded the line in the budget was only for the FEMA grant and process to increase the budget could be facilitated through the watershed study which would identify needs, potential projects and cost estimates for those projects.

**Action by Advisory Board:** Recommend the Board of Supervisors adopt the proposed Zone 3

## ***Marin County Flood Control and Water Conservation District***

Baseline Budget for FY 2021-22.

***M/S: LR/KR, Ayes: All, Nay: None, Abstain: None***

### **Item 5. (Moved Prior to Item 4) Marin City People's Plan Update**

June Farmer provided presentation on People's Plan and promoted use of low impact development (non-structural) solutions such as through a pilot project involving green infrastructure to mitigate flooding at the 1<sup>st</sup> Missionary Baptist Church.

### **Item 6. (Moved after Item 7) Shore Up Marin City Update**

Terrie Green provided a presentation about Shore Up Marin City efforts and provided link to public website: <https://oehha.ca.gov/calenviroscreen/report/draft-calenviroscreen-40>.

Don Lancaster with the Marin City Community Services District discussed issues with flooding and inadequate infrastructure within Marin City and future coordination opportunities with the District / Flood Control Zone 3.

Additional public input was received on the Habitat for Life project and the status of conservation easements for the Marin City pond.

### **Item 7. (Moved prior to Item 6) Zone 3 Project Updates in Marin City**

District staff provided project updates in Marin City, including a:

- presentation on overall District representation and common activities within District and/or District partner right-of-way,
- the Comprehensive Watershed and Flood Mitigation Plan (Comprehensive Plan) upcoming scope development.
- AB members KC and KR volunteered to serve on the AB Ad-Hoc Subcommittee to develop an initial scope for the Comprehensive Plan.

A question was asked who typically has jurisdiction over unincorporated public drainage systems within the road right of way? District staff responded it is typically Marin County Public Works.

KR asked what is process for District consultant selection process for the FEMA grant design project for a bore under Highway 101, District staff responded that representatives from Caltrans, District staff, and planning staff participated and that opportunities for local community representatives will be sought in the future.

The Marin City Community Services District offered to assist with future consultant selection opportunities.

Public comment was provided about the Oak Knoll co-op, posting of the consultant scope related to the FEMA grant (culvert bore project under Highway 101), status of easements within Marin City to facilitate future capital projects, and an old water tank above Phillips Dr near Donahue Highlands.

### **Item 8. Annual and Preventive Maintenance Work Program**

See Staff Report, not discussed during meeting.

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**Item 9. Marin County Multi-Jurisdictional Local Hazard Mitigation Plan Update**

See Staff Report, not discussed during meeting.

**Item 10. Schedule Next Meetings**

District to schedule next meeting in May. Meeting topics include scope for Comprehensive Plan, evaluation of interim flood risk mitigation measures, and any updates to City of Mill Valley Public Works Flood and Stormdrain Management Plan.