

DRAFT MINUTES OF THE
FLOOD CONTROL ZONE 3 ADVISORY BOARD MEETING
HELD THURSDAY MARCH 15, 2018
AT MILL VALLEY COMMUNITY CENTER
180 CAMINO ALTO, MILL VALLEY, CA 94941

<u>Advisory Board (AB) Members Present</u>	<u>District Staff (Staff) Present</u>
Robert Burton (RB), Chairperson	Tony Williams, Principal Civil Engineer
Garry Lion (GL), Vice Chairperson	Scott McMorro, Assistant Engineer
Dan Frost (DF)	
Charles Oldenburg (CO)	
Kim Rago (KR)	<u>Others</u>
Linda Rames (LR)	Maureen Parton, Aide to Supervisor Sears
<u>Advisory Board (AB) Members Absent</u>	Elisa Sarlatte, City of Mill Valley
Kevin Conger (KC)	Terrie Green, Shore Up Marin
	Hannah Doress, Shore Up Marin

Chairperson Burton began the meeting at 6:31 p.m.

Item 1. Approval of Meeting Minutes: October 24 2017

RB noted that there was a typographical error in the spelling of Wood Rodgers under the attendees section of the minutes. Staff noted the change.

Action by Advisory Board: Approve minutes as amended above.

M/S: GL/DF, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 2. Open Time for Items Not on the Agenda

- RB introduced new board member, Kim Rago.
- Margaret Zegart, a community resident, addressed the Advisory Board (AB) and stated that parking lots could be designed to accommodate stormwater runoff.
- Jack Krystal, a community resident, inquired about the funding arrangement for the Marin City Study and how to fund a Manzanita study.
- Hannah Doress, of Shore Up Marin, informed the AB that a professional from UC Berkeley was working with the residents of Marin City on community-related issues.

Item 3. Zone Engineer's Report

- 2018 Sediment Removal from Coyote Creek
Staff updated the AB on this project. Please see staff report for details.
- Coyote Creek Tidal Reckoning Update
Staff updated the AB on this project. Please see staff report for details.
- Charles F. McGlashan Pathway Wetland Restoration Project Update
Staff updated the AB on this project, and noted that based on information received subsequent to the posting of the staff report, the start date for this project will be in early

Marin County Flood Control and Water Conservation District

2019. This amended start date is due to a change in the delivery date for the project's required plants (December 2018). Please see staff report for further details.

d. Marin City Projects Update

Staff updated the AB on this item. Please see staff report for details. Terrie Green, from Shore up Marin, addressed the AB and asked about the status of forming a Community Advisory Committee. Staff responded that the committee will likely be formed in the near future when funding is secured for projects. Ms. Green stated that the following three items should be addressed: replacement of undersized stormdrain pipes identified in the study, clean the existing stormdrain pipes, and create a second road that will allow ingress/egress to and from Marin City. Hannah Doress, from Shore Up Marin, updated the AB on a Resilient By Design (RBD) project taking place in Marin City that will also help identify and address flooding in Marin City. The RBD project will create small scale, community developed solutions.

e. Manzanita Flood Mitigation Update

Staff updated the AB on this project. Please see staff report for details.

f. Annual and Preventative Maintenance Work Program

Staff updated the AB on this project. Please see staff report for details.

Item 4. Proposed 2019 Sediment Removal from Nyhan and Coyote Creeks.

Staff updated the AB on the recent survey and hydraulic modeling of these creeks, and staff recommends a sediment removal project in 2019. Please see staff report for details.

Action by Advisory Board: Recommend that District Board of Supervisors adopt a Resolution with a Notice to Undertake the Coyote and Nyhan Creeks Sediment Removal Project in accordance with Water Code 68-11. **M/S:** LR/GL, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 5. Proposed Amendment to Existing Agreement with the City of Mill Valley - Flood Studies Funding Agreement Regarding Phase 2 Re-Evaluation of Conceptual Flood Reduction Measures on Arroyo Corte Madera Del Presidio (ACMdp) and Comprehensive Flood Control and Drainage Master Plan within Flood Control Zone 3

The City of Mill Valley requested a change in scope-of-work and a \$45,000 increase to the existing agreement, and staff supports the reasons for this request. Please see staff report for details.

Action by Advisory Board: Recommend that the District BOS approve the funding increase of \$45,000. **M/S:** LR/DF, **Ayes:** Five, **Nay:** None, **Abstain:** One (KR)

Item 6. Zone 3 Grant Funding Match of \$15,000 for Caltrans' Adaptation Planning Grant

Staff reported that there is a potential grant opportunity for the District, and recommended the AB consider \$15,000 in matching funds if the grant is awarded. Please see staff report for details.

Action by Advisory Board: Recommend that, if the Caltrans' Adaptation Planning Grant is awarded, Zone 3 contribute \$15,000 in matching funds.

M/S: DF/GL, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 7. Proposed 2018 Coyote and Nyhan Creeks Encroachment Survey.

Staff updated the AB on the U.S. Army Corps of Engineers (USACE) PL 84-99 requirements for Coyote and Nyhan Creeks. Please see staff report for details. GL asked if the survey could be more informal instead of requiring a licensed land surveyor. Staff responded that an informal survey would not suffice to meet the USACE requirement of addressing encroachments along these creeks. DF and LR inquired about the cost of the survey, and staff responded that the Request for Proposal for the survey would advertise for solicitation, and that there is the possibility of the actual cost being lower than the estimate.

Action by Advisory Board: Recommend that District Board of Supervisors adopt a Resolution with a Notice to Undertake the Coyote and Nyhan Creeks Encroachment Survey Project in accordance with Water Code 68-11 **M/S:** GL/LR, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 8. Zone 3 FY 2018-19 Budget Review

Staff presented a proposed FY 2018-19 budget to the AB. Please see staff report for details. RB inquired about the Service and Supplies total expenditures, and staff responded that these were a combination of Maintenance, Professional Services, Construction, and Miscellaneous costs.

Action by Advisory Board: Recommend that the District Board of Supervisors approve budget. **M/S:** LR/GL, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 9. Schedule Next Meeting

The next meeting was tentatively scheduled for fall 2018.

The meeting was adjourned at 8:37 PM.