

Marin County Flood Control and Water Conservation District

**DRAFT MINUTES OF THE
FLOOD CONTROL ZONE 1 ADVISORY BOARD MEETING
HELD FEBRUARY 4, 2021
VIA ZOOM**

Board Members (AB) Present

Bill Long (BL) – Chairman
Jim Grossi (JG) – Vice Chairman
Gary Butler (GB)
Sue Lattanzio (SL)
Drew McIntyre (DM)

District Staff (Staff) Present

Liz Lewis, Water Resources Manager
Hannah Lee, Senior Civil Engineer
Roger Leventhal, Senior Civil Engineer
Joanna Dixon, Associate Civil Engineer

Board Members (AB) Absent

none

Marin Local Agency Formation

Commission (LAFCo) Staff Present

Jason Fried
Olivia Gingold

Item 1. Closed Session

No actions to report.

Item 2. Officer Elections

Action by Board: Elect Bill Long as Chairperson.

M/S: DM/JG **Ayes:** JG, GB, SL, DM, **Nay:** None, **Abstain:** BL

Action by Board: Elect Jim Grossi as Vice-Chairperson.

M/S: BL/GB **Ayes:** All, **Nay:** None, **Abstain:** none

Item 3. Marin LAFCo Draft Municipal Service Review of Flood Zone 1

Marin LAFCo provided an update on their Novato Region Supplemental Municipal Service Review (MSR) covering Flood Zone 1. The advisory board provided comments on the draft MSR to LAFCo staff which were addressed in the final MSR later posted here:

<https://www.marinlafco.org/files/4b4300362/FZ1+Final.pdf>

Item 4. Approval of Meeting Minutes: November 5, 2020

Action by Board: Approve minutes as written

M/S: GB/SL **Ayes:** All, **Nay:** None, **Abstain:** DM

Item 5. Open Time for Items Not on the Agenda

None

Item 6. Zone 1 FY 2021-22 Proposed Baseline Budget

See staff report for information. Follow up items requested by AB (note Munis is County provided accounting system software that the District has been using since 2016):

- Request clearer formatting and annotation of budget summary (e.g. add clearer description column)
- Inquire if it is possible to remove “FCZ1FCZ1” from the line item (“object”) titles in Munis.
- Send report of actual annual expenditures to AB in August when they are available in Munis.
- Provide budget adjustment line items after they are approved in updates to AB.
- Provide project expenditure summaries in updates to AB.

Marin County Flood Control and Water Conservation District

Action by Board: Recommend the District Board of Supervisors approve the proposed Zone 1 FY 2021-22 budget, except for project designations.

M/S: DM/GB **Ayes:** All, **Nay:** None, **Abstain:** None

Item 7. Zone 1 Projects Update

See staff report for projects update. AB requested more information about cost of existing Lynwood Pump Station maintenance and how it would compare to a new pump station.

Item 8. Begin Discussion of Zone Work Plan for FY 2022

See staff report for potential studies and activities presented.

Item 9. Operations and Maintenance Update

See staff report for information. No actions by AB.

Item 10. Multi-Jurisdictional Repetitive Loss Area Analysis

See staff report for information. No actions by AB.

Item 11. Schedule Next Meeting

The next meeting is tentatively scheduled for April 8, 2021 to receive an update on the Deer Island Basin Complex Restoration Project and review the draft ABSL Complex Study scope and cost (task request form).