

Marin County Flood Control and Water Conservation District

**DRAFT MINUTES OF THE
FLOOD CONTROL ZONE 7 ADVISORY BOARD MEETING
HELD TUESDAY, JULY 24, 2018
KURLAND LOUNGE AT THE OSHER MARIN JEWISH COMMUNITY CENTER
200 N. SAN PEDRO ROAD, SAN RAFAEL**

Advisory Board (AB) Members

Present

Russ Greenfield (RG)
Jacqueline Garcia (JG)
Roger Kirk (RK)
Jeffrey Krupnick (JK)

District Staff (Staff) Present

Tony Williams, Principal Civil Engineer
Hannah Lee, Associate Civil Engineer
Laurie Williams, Senior Planner
Gerhard Epke, Senior Program Coordinator

Advisory Board (AB) Members

Absent

Alex Kahl (AK)

Others:

Damon Connolly, District Supervisor

JG opened the meeting at 6:30, made a statement encouraging respectful dialogue, and introduced new District staff member Gerhard Epke who has replaced Jon Liang as Zone Coordinator.

Item 1. Approval of Meeting Minutes: June 19, 2017

Action by Board: Approve minutes as written with no amendments.

M/S: RK/JK Ayes: FOUR, Nay: NONE

Item 2. Open Time for Items Not on the Agenda

A member of the public inquired whether FEMA had awarded the Hazard Mitigation Grant for home elevation. There was some discussion about how the program works and staff responded that the 2016 grant application is in environmental review by FEMA, which is the last activity before they make a final determination of award.

Item 3. Timber-Reinforced Berm (TRB) Improvement Project

Staff presented the staff report, noting four separate actions. It was decided actions should be alphabetized (A-D). There were some comments and questions from the board and members of the public about how the project would address accessibility of private docks and Right-of-way acquisition. To address uncertainties raised by the AB regarding right-of-way (ROW) acquisition and private dock accessibility, RG suggested staff draft a blanket ROW agreement that would apply to all property owners. RG also commented that timing a proposed special tax election for after execution of the Memorandum of Understanding (MOU) with the San Rafael Airport was appropriate.

Marin County Flood Control and Water Conservation District

A. Action by Board: Recommend that staff work with up to two willing property owners to construct a demonstration project and increase line item 9 in the budget by up to \$50,000. Approved as written with no amendments.

M/S: RG/RK Ayes: FOUR, Nay: NONE

B. Action by Board: Recommend that staff work with the Department of Finance to identify a loan option with the most favorable terms for interest and repayment period feasible, to support the TRB project. The decision to accept the loan would be contingent on 1) receipt of the FEMA grant, 2) approval of a special tax measure by registered voters within Flood Zone 7 in 2019, and 3) County contribution. Approved as amended by adding the County contribution as a term of accepting a loan.

M/S: RK/RG Ayes: FOUR, Nay: NONE

C. Action by Board: Recommend staff prepare for a potential revenue measure for Flood Zone 7 to be placed on the November 2019 ballot. Tasks include completing a CEQA compliant Initial Study and Mitigated Negative Declaration covering the TRB project and other levee safety projects (see Item 4), develop refined project costs and potential tax scenarios, and information about the specific projects to be funded. The budget for these task is estimated to be up to \$200,000 and would be funded through the County (not Zone funds). The work to support the tax measure could be postponed at any time if there appears to be insurmountable issues related to the project, the FEMA grant, and/or adjacent property owners. Approved as written with no amendments.

M/S: JG/RK Ayes: FOUR, Nay: NONE

D. Action by Board: Request a contribution from the County of \$840,000, acknowledging it is contingent on 1) receipt of the FEMA grant and 2) voter-approval of additional revenue to support the TRB and other levee safety projects (see Item 4).

M/S: JK/RK Ayes: FOUR, Nay: NONE

Item 4. Levee Penetration Safety Projects

Staff presented the staff report, explaining that it wouldn't make sense to reinforce the TRB with the FEMA grant unless we also ensure that old pipes going through the levee are in good condition. Staff suggested abandonment or rehabilitation of two corrugated metal pipes that have reached the end of their expected design life. These projects are not eligible for FEMA funding. RG inquired about how these projects effect the budget. Staff responded that it is part of the currently proposed budget to officially initiate those projects per the California Water Code and staff will return after CEQA with refined cost estimates. Previous initial estimates total approximately \$300,000.

Marin County Flood Control and Water Conservation District

Item 5. Zone 7 Public Outreach

Staff presented three draft High Water Mark signs. Additional locations and ideas for signs were discussed. The Board approved of spending zone funds to mail a Zone 7 newsletter once per year. It was suggested that the newsletter include guidelines for new homeowners along the TRB about levee maintenance and combining outreach with Marin County Parks and CSA 18. Staff also suggested reinstating a postcard that was mailed to these homeowners.

Action by Board: Recommend that the Zone form an Ad-Hoc sub-committee to help finalize high water mark signs, work with staff to identify locations, and make decisions regarding any additional outreach.

Approve action as written with no amendments.

JK and RK nominated for Ad Hoc sub-committee

M/S: JG/RK Ayes: FOUR, Nay: NONE

Item 6. Annual and Preventive Maintenance Work Program

Hannah Lee gave a brief update on ongoing facility maintenance.

No action requested.

Item 7. Zone 7 2018-19 Budget Review

Staff presented the new budget reporting format, which is being standardized across zones and aligns with the County's accounting system categories. A description was given of each line item. The board agreed to add \$2,000 to line item 5 for print shop costs of mailing the newsletter as well as \$50,000 to line item 8 for construction of a demonstration TRB (see item 3A).

Action by Board: Recommend that the District Board of Supervisors approve the FY 2018-19 proposed budget.

Approve action with amendments to adding \$52,000 as described above.

M/S: JG/RK Ayes: FOUR, Nay: NONE

Item 8. Schedule Next Meeting

A Zone 7 Town Hall meeting is being scheduled for September, and a public meeting to review the revised proposed San Rafael Airport MOU is scheduled for August 15, so it was agreed that February would be a good time for the next Advisory Board meeting