

Flood Zone 3 FY 2019-20 Budget (Org 32217601)
with anticipated three-year cash flow projection

FY 2017-2018 Fund Ending Balance: **\$9,297,022**

Proposed budget, subject to change

Expected Expenditure Description Some expenditures include 3% annual increase	FY 2017-18	FY 2017-18	FY 2018-19	Year 1	Year 2	Year 3
	Budget	Actuals	Budget	FY 2019-20 Proposed	FY 2020-21 Estimate	FY 2021-22 Estimate

Staffing Costs

1 Building Maintenance Staff	\$ 96,003	\$ 15,815	\$ 96,000	\$ 90,000	\$ 92,700	\$95,481
2 Road Maintenance Staff	\$ 48,410	\$ 16,204	\$ 48,410	\$ 45,000	\$ 46,350	\$47,741
3 Real Estate Division Staff	\$ 80,000	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$80,000
4 Engineering Division Staff	\$ 88,150	\$ -	\$ 78,150	\$ 75,000	\$ 77,250	\$79,568
5 Water Resources Staff	\$ 462,278	\$ 486,064	\$ 578,347	\$ 620,000	\$ 620,000	\$620,000
6 A87 Indirect Costs	\$ 89,787	\$ 83,844	\$ 71,653	\$ 73,803	\$ 76,017	\$78,297
Salaries, Benefits, and Overhead	\$ 864,628	\$ 601,927	\$ 952,560	\$ 910,000	\$ 992,317	\$ 1,001,086

Maintenance & Repair Services

7 Maintenance - Buildings and Improvements	\$ 540,612	\$ 194,850	\$ 500,000	\$ 500,000	\$ 515,000	\$ 530,450
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Professional Services

8 Professional Services Contracts	\$ 405,000	\$ 364,038	\$ 865,000	\$ 275,000	\$ 75,000	\$ 75,000
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Construction

9 Construction	\$ 522,000	\$ 215,090	\$ 1,850,000	\$ 1,420,000	\$ 150,000	\$ 150,000
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Miscellaneous

10 Utilities	\$ 16,000	\$ 20,209	\$ 19,000	\$ 20,000	\$ 20,600	\$21,218
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11 Misc. Expenses	\$ 78,500	\$ 9,724	\$ 80,000	\$ 80,000	\$ 80,000	\$80,000
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Service and Supplies	\$ 1,562,112	\$ 803,911	\$ 3,314,000	\$ 2,295,000	\$ 840,600	\$ 856,668
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Total Expenditures	\$ 2,426,740	\$ 1,405,838	\$ 4,266,560	\$ 3,205,000	\$ 1,832,917	\$ 1,857,754
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12 Revenues (increase approx. 0.5% annually)	\$1,826,930	\$2,309,087	\$2,320,632	\$2,332,236	\$2,343,897	\$2,355,616
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Projected Fund Ending Balance \$ 6,333,490 \$ 9,297,022 \$ 7,351,094 \$ 6,478,330 \$ 6,989,310 \$ 7,487,172**

**Fund ending balance will change with updated information

Note: project funds not expended in a given fiscal year will roll over into the next fiscal year

Flood Control Zone 3
FY 2019-20 Proposed Budget
Budget Notes

For the most recently closed fiscal year (FY 2017-18), actual operating expenses were lower than budgeted operating expenses. Additionally, for FY 2017-18 actual revenues were higher than budgeted revenues.

Line Item #

1. Building Maintenance Staff: This line item includes staff time for pump station operations and maintenance, and staffing during storm events.
2. Road Maintenance Staff: This line item includes staff time for tide gate operations and maintenance, mowing, and small-scale sediment removal.
3. Real Estate Division Staff: This line item includes staff time for right of way negotiations. For FY 2019-20, this includes support for an encroachment survey along Coyote Creek.
4. Engineering Division Staff: This line item includes staff time for engineering support.
5. Water Resources Staff: This line item includes time for District support. For FY 2019-20, this item includes support for project management, creek maintenance, vegetation maintenance, pump station maintenance, budgeting, Advisory Board meetings, public inquiries, legal services, and administrative support.
6. A87 Indirect Cost Allocation:
Each Flood Control Zone is charged an overhead cost in accordance with the County's Fiscal Policy and as allowed by the federal Office of Management and Budget (OMB) Circular 2 CFR Part 200. The State Controller's Office formally reviews and approves the Countywide Cost Allocation Plan for indirect charges each fiscal year. The overhead charges to the Flood Control Zones include the following specific services: County Counsel, Risk Management, Information Systems & Technology, County Management and Budget, Building Maintenance, Printing Services, County Garage, and Landscape Maintenance.
7. Maintenance – Buildings and Improvements: This line item includes support for pump maintenance, District creek vegetation and sediment removal, City of Mill Valley sediment and vegetation grant (\$90,000), permitting for creek maintenance, rodent abatement along levees, and building maintenance.
8. Professional Services Contracts: This line item includes funding to develop Plans, Specifications, and a Cost Estimate (PS&E) to install an emergency back-up generator and an Automatic Transfer Switches at three pump stations (Crest Marin, Cardinal, and

Shoreline Pump Stations). This technology will allow these pumps stations to be fully operational during a power outage. Currently, these pump stations do not have back-up power to run all the pumps in the stations. Based on similar work done in Zone 4, staff estimates the PS&E to cost \$200,000. Additionally, this line item includes a study contingency (\$75,000).

9. Construction: This line item for a construction includes funding to install an emergency back-up generator and Automatic Transfer Switch at three pumps stations (Crest Marin, Cardinal, and Shoreline). Based on similar work done in Zone 4, staff estimates this cost to be \$1,320,000. Additionally, this line item includes a \$100,000 contingency for potential construction and/or repairs to pipes and infrastructure throughout the zone.
10. Utilities: This item includes costs for electricity, natural gas, and water.
11. Misc. Expenses: This item includes costs for unexpected expenses not accounted for under another line item, including pump station supplies, printing, office expenses, and unforeseen expense needs.
12. Revenues: Revenues are conservatively projected to increase by 0.5%.