

**DRAFT MINUTES OF THE  
FLOOD CONTROL ZONE 6 ADVISORY BOARD MEETING  
HELD TUESDAY, AUGUST 16, 2022 AT  
3501 CIVIC CENTER DRIVE, RM 304  
SAN RAFAEL, CA 94903**

**Board Members (AB) Present**

Stuart Shepherd (SS)  
Ken Dickinson (KD)  
Wayne Rayburn (WR)  
Marianne Nannestad (MN)

**District Staff (Staff) Present**

Hannah Lee, Senior Civil Engineer

**City Staff Present**

Stephen Acker, Sr Management Analyst

**Item 1. Elect Chairperson and Vice-Chairperson**

KD nominated SS for chairperson.

**Action by Board:** Elect Stuart Shepherd as Chairperson for the Zone 6 Advisory Board.

**M/S:** KD/WR, **Ayes:** All, **Nay:** None

WR nominated KD for vice-chairperson.

**Action by Board:** Elect Ken Dickinson as Vice-Chairperson for the Zone 6 Advisory Board.

**M/S:** WR/MN, **Ayes:** All, **Nay:** None

**Item 2. Approval of Meeting Minutes: March 5, 2019**

**Action by Board:** Approve meeting minutes from last meeting.

**M/S:** WR/SS; **Ayes:** All; **Nay:** None, **Abstain:** None

**Item 3. Open Time for Items Not on the Agenda**

- AB supported continuing the leaves mailer in the fall and suggested revising for clear messaging.
- AB requested that City notify neighborhood of street sweeper days so that cars can be moved.
- AB requested an update on Zone 6 coordination with the City regarding the Merrydale development. Staff described that the developer sent a Title Report for the property being developed showing that the easement on the property had been transferred to the City in the 1970s. Without the easement the District is no longer a party to the development approval process.

**Item 4. Review Zone 6 FYs 2022-24 Baseline Budget**

WR requested it on the record that the AB should have at least one meeting per year, even if held remotely, to review the budget. See staff report for budget.

**Item 5. Maintenance Agreement with City of San Rafael**

See staff report for more information. AB requested to receive a copy of the maintenance agreement in advance of the Board of Supervisors meeting as well as the breakdown of prior years' work reported to the District by the City. AB requested including this term in the maintenance agreement: conduct maintenance twice per summer whenever feasible to better address both fire fuel and flooding concerns.

**Marin County Flood Control and Water Conservation District**

~~**Action by Board:** Recommend that the District Board of Supervisors approve the budget increase of \$27,000 per year for the City of San Rafael Maintenance Agreement.~~

~~**M/S:** SS/WR; **Ayes:** All; **Nay:** None; **Abstain:** None~~

*Following this meeting two advisory board members rescinded their "Aye" votes, therefore the advisory board did not make an action.*

**Item 6. Schedule Next Meeting**

Unless the advisory board requests a special meeting for finalizing the San Rafael Maintenance agreement or for any specific concerns, the next meeting will be scheduled in early 2023 to discuss the Marin LAFCo Municipal Service review for Zone 6. AB also noted interest in discussing potential Capital Improvement Projects at future meetings.