

Marin County Flood Control and Water Conservation District

FLOOD ZONE 9
ADVISORY BOARD

SPECIAL MEETING AGENDA

Wednesday, June 14, 2023

4:30 P.M. – 5:30 P.M.

Ross Town Hall, 31 Sir Francis Drake Blvd, Ross, CA 94957

The Marin County Flood Control & Water Conservation District Board of Supervisors encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. Advisory Board members, staff and the public are expected to be polite and courteous, and refrain from questioning the character or motives of others. Please help create an atmosphere of respect by not booing, whistling or clapping; by adhering to speaking time limits; and by silencing your cell phone.

The Board may elect to take formal action on any of the items listed below.

SPECIAL MEETING AGENDA

<u>Item</u>	<u>Description</u>
1.	<p>Proposed Fiscal Year 2023-24 Baseline Budget (Action Item)</p> <p>The County Administrator's Office requested that the zones recommend a baseline budget for the beginning of each fiscal year that does not include major project expenses. Baseline budgets are intended to be relatively consistent year to year. Major project expenditures will require separate actions from the Advisory Board and District BOS to adjust the budget as needed. As usual, the approved budget may always be adjusted as necessary as priorities and cost estimates for projects and studies planned for this coming fiscal year are more clearly identified. The Proposed Flood Zone 9 Baseline Budget for FY 2023-2024 is attached to this agenda and can be viewed at: https://marinflooddistrict.org/documents/flood-zone-9-proposed-fy-2023-2024-baseline-budget/</p> <p>As recommended by the Advisory Board on April 25, 2022, a loan was requested from Marin County Department of Finance on May 17, 2022, to fund project construction costs and any related construction support services. The loan was in the amount of \$5,000,000 for a two-year term with an annual interest rate of 4.25%. The loan will be repaid in full, including interest in the amount of \$339,976, by June 15, 2024. See the Staff Report to the Board of Supervisors here: http://marin.granicus.com/DocumentViewer.php?file=marin_de8fed7ad764602d291e51bced7fc7d4.pdf</p> <p>Recommended Action: Recommend the District Board of Supervisors adopt the proposed Zone 9 Baseline Budget for FY 2023-24.</p>
2.	<p>Open Time for Items Not on the Agenda</p> <p>Comments will be heard for items not on the agenda (limited to one minute per speaker). While members of the public are welcome to address the Advisory Board, under the Brown Act Board members may not deliberate or take action on items not on the agenda, and generally may only listen. The public will have additional time for comments at the regular meeting scheduled for June 26, 2023.</p>

Questions about this meeting? Email floodinquiry@marincounty.org

How to Provide Public Comment

Before the Meeting: Email comments to floodinquiry@marincounty.org no later than 2pm on June 14, including your name, including the meeting date and item it is in reference to.

GUIDELINES FOR TIME LIMITS ON PRESENTATION AND PUBLIC TESTIMONY

The Flood Control Zone Advisory Board meeting procedure and time limit guidelines are as follows:

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| 1. Flood Control District staff report. | 15 minutes |
| 2. Advisory Board questions to staff. | No defined limit |
| 3. Public Testimony. | 1 minute per speaker |

When written testimony is presented, it is not necessary to read the entire text into the minutes; it will automatically become part of the record.

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| 4. Deliberation by the Advisory Board. | No defined limit |
| 5. Decision by Board. | No defined limit |

Agendas and related material can be viewed at the office of the Marin County Department of Public Works (Marin County Civic Center, Room 304, located at 3501 Civic Center Drive, San Rafael) Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m. A copy of the agenda can be faxed or emailed upon request by calling (415) 473-6528. Agendas and related material are also available online via <http://www.marinflooddistrict.org>



All public meetings and events sponsored or conducted by the County of Marin are held in accessible sites. Requests for accommodations may be made by calling (415) 473-4381 (Voice) 473-3232 (TDD/TTY) or by email at disabilityaccess@marincounty.org at least four work days in advance of the event. Copies of documents are available in alternative formats upon request.

Record No.	Munis Description	2023 Baseline Budget	2023 Revised* Budget	Encumbrances	2023 Available	2024 Proposed Budget	2023 Actual as of 03/14/2023	2022 Actual	2021 Actual	Notes
1	Property Tax - Current Unsecured	-4,500.00	-4,684.18			-4,500.00	-4,684.18	-4,452.09	-4,457.09	
2	Property Tax - Current Secured	-237,600.00	-237,600.00			-237,600.00	-143,072.92	-242,530.49	-234,902.45	
3	Property Tax - Current Secured - Uni	-2,100.00	-2,100.00			-2,100.00	-1,461.58	-2,574.01	-2,135.61	
4	Zone 9 Watershed Fee	-2,628,500.00	-2,628,500.00			-2,628,500.00	-1,450,712.30	-2,639,631.91	-2,565,743.41	
5	Property Tax - Prior Unsecured	-250.00	-259.81			-250.00	-259.81	-254.38	-133.38	
6	Supplemental Property Tax - Current	-4,700.00	-4,946.27			-4,700.00	-4,946.27	-8,085.12	-4,711.30	
7	Supplemental Property Tax - Current Unsecured	-285.00	-297.27			-285.00	-297.27	-177.95	-89.82	
8	Supplemental Property Tax - PR Redm	-120.00	-177.15			-120.00	-177.15	-134.28	-155.10	
9	Current Educational Revenue Augmentation Fund	-15,900.00	-15,900.00			-15,900.00	-11,203.06	-15,384.04	-5,253.68	
10	Excess ERAF	-100,400.00	-100,400.00			-100,400.00	-58,628.22	-111,787.75	-99,704.02	
11	Road Privileges and Permits	0.00	0.00			0.00	0.00	0.00	0.00	
12	Investment income - interest pooled	-11,000.00	-23,013.18			-11,000.00	-23,013.18	-5,025.56	-46,475.04	
13	investment income - ERAF interest	-33.00	-33.00			-33.00	-4.83	-32.40	-36.93	
14	Investment income - unrealized gains	0.00	-105,075.25			0.00	-105,075.25	105,075.25	0.00	
15	rents and concessions from properties	-6,100.00	-6,100.00			-6,100.00	-4,000.00	-4,506.29	-4,012.00	
16	Public Assistance Admin	0.00	0.00			0.00	0.00	0.00	0.00	
17	Homeowner Property Tax Relief	-1,050.00	-1,050.00			-1,050.00	-489.47	-980.46	-997.18	
18	State (typically grants)	0.00	-1,044,659.17			0.00	-1,044,659.17	-1,119,281.84	-2,704,198.04	
19	Federal (typically grants)	0.00	0.00			0.00	0.00	0.00	0.00	
20	Other Government Agencies	0.00	0.00			0.00	0.00	0.00	0.00	
21	Tax Collection Admin Fee	19,414.00	19,414.00			19,414.00	18,837.76	25,131.00	25,138.00	
22	SB2557 Admin Fee	1,641.00	1,681.62			1,641.00	1,681.62	3,187.01	3,361.80	
24	Misc. Revenue	-499.00	-999.00			-499.00	-999.00	-499.00	-499.00	
25	Transfers In (\$5M loan 2-yr)	0.00	0.00			0.00	0.00	-5,000,000.00	0.00	
Total Revenue Budget/Actuals:		-2,991,982.00	-4,154,698.66	0.00	0.00	-2,991,982.00	-2,833,164.28	-9,021,944.31	-5,645,004.25	
Record No.	Munis Description	2023 Baseline Budget	2023 Revised Budget	Encumbrances	2023 Available	2024 Proposed Budget	2023 Actual as of 03/14/2023	2022 Actual	2021 Actual	Notes
29	Maintenance of Buildings and Improvements	169,500.00	217,059.75	33,326.76	153,356.83	169,500.00	30,376.16	20,141.77	83,135.61	creek and levee maintenance
31	Miscellaneous Expenses	50,000.00	361,930.63	258,079.45	20,000.44	50,000.00	83,850.74	1,322,049.14	45,654.32	funding agreements with cities and towns
35	Professional Services	100,000.00	1,287,586.19	627,070.96	0.00	100,000.00	563,015.23	2,060,259.61	2,946,671.66	design, environmental consulting, FEMA consulting
36	Construction	100,000.00	6,693,767.27	3,769,696.33	102,890.47	100,000.00	2,921,180.47	1,997,241.43	1,513,454.43	construction of FDS basin, access ramp, Granton pump station
38	Rental of equipment	0.00	645.84	0.00	0.00	0.00	645.84	0.00	0.00	
42	Education/Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	115.00	
49	Utilities	0.00	25,973.00	0.00	0.00	0.00	25,973.00	4,126.23	13,007.98	
50	Utilities - Electric	8,500.00	0.00	0.00	0.00	8,500.00	0.00	0.00	0.00	
51	Utilities - Water	8,000.00	8,000.00	0.00	3,138.47	8,000.00	5,911.00	5,925.29	0.00	
52	Land	0.00	116,978.00	0.00	0.00	0.00	116,978.00	0.00	0.00	Corte Madera Creek easements
Total Services & Supplies Expenditure Budget/Actuals:		436,000.00	8,711,940.68	4,688,173.50	279,386.21	436,000.00	3,747,930.44	5,409,743.47	4,602,039.00	
Record No.	Munis Description	2023 Baseline Budget	2023 Revised Budget	Encumbrances	2023 Available	2024 Proposed Budget	2023 Actual as of 03/14/2023	2022 Actual	2021 Actual	Notes
56	Staff Costs	1,268,645.00	1,268,645.00	0.00	908,757.53	1,265,745.00	359,887.47	745,818.52	646,291.58	
61	Landscape Maintenance Staff Costs	38,664.00	38,664.00	0.00	19,332.00	39,823.92	19,332.00	37,721.00	36,622.00	
62	Print Shop Staff Costs	0.00	0.00	0.00	0.00	0.00	184.85	518.70	0.00	
67	Indirect Cost Allocation (A87)**	146,662.00	146,662.00	0.00	146,662.00	150,000.00	0.00	52,018.00	25,397.00	
69	Transfer Out (Annual 2-yr Loan Repayment)	0.00	0.00	0.00	0.00	2,669,988.00	0.00	0.00	0.00	
Total Interfund Expenditure Budget/Actuals:		1,453,971.00	1,453,971.00	0.00	1,074,751.53	4,125,556.92	379,404.32	836,076.22	708,310.58	
		1,889,971.00	10,165,911.68	4,688,173.50	1,354,137.74	4,561,556.92	4,127,334.76	6,245,819.69	5,310,349.58	
Available Fund Balance Actual/Projected:			4,334,782.50			2,765,207.58		10,345,995.52		

*Baseline budget plus encumbrances carried forward from prior fiscal years plus approved adjustments

**<https://marinflooddistrict.org/california-office-of-management-and-budget-a87/>