

Job Title: IT Director – City of Marlin (Hybrid Role-Part-Time)

Location: [Marlin, Texas] (Hybrid - Remote/On-site)

Department: Information Technology

Reports To: City Manager/Mayor

Job Summary:

The IT Director for the Municipality City of Marlin will provide strategic leadership and oversight of all information technology (IT) activities within the city's government. The IT Director will be responsible for developing and implementing the city's IT strategy, ensuring that all technology initiatives align with the municipality's goals, regulations, and the needs of its citizens. This role includes overseeing IT governance, cybersecurity, data management, and digital transformation efforts. The position is a hybrid role, requiring both on-site presence for critical meetings and operations, as well as remote work flexibility.

Key Responsibilities:

- ****IT Strategy Development****: Develop and execute a comprehensive IT strategy that supports the city's vision, mission, and goals. Ensure that technology initiatives drive efficiency, transparency, and service delivery to citizens.
- ****Governance and Compliance****: Establish and enforce IT governance policies and standards. Ensure that all IT activities comply with local, state, and federal regulations, including data privacy and security laws.
- ****Cybersecurity Management****: Lead the city's efforts in protecting its digital assets. Develop and implement robust cybersecurity measures, including risk assessments, incident response plans, and employee training.
- ****Digital Transformation****: Drive digital transformation initiatives to modernize the city's IT infrastructure, enhance service delivery, and improve citizen engagement. This includes leveraging cloud computing, data analytics, and emerging technologies.
- ****Budget Oversight****: Develop, manage, and oversee the IT department's budget. Ensure that financial resources are allocated efficiently and that expenditures align with strategic priorities.
- ****Vendor and Contract Management****: Oversee the selection, negotiation, and management of contracts with IT vendors and service providers. Ensure that all agreements meet the city's standards for service delivery and compliance.

- **Leadership and Team Development**: Lead, mentor, and develop the IT team, fostering a culture of innovation, collaboration, and continuous improvement. Ensure that the team has the skills and resources necessary to meet the city's technology needs.
- **Stakeholder Engagement**: Collaborate with other city departments, elected officials, and external stakeholders to understand their needs and ensure that IT services are aligned with the overall goals of the municipality.
- **Data Management and Analytics**: Oversee the management of the city's data resources. Implement data governance practices to ensure data accuracy, security, and availability. Utilize data analytics to inform decision-making and improve city operations.
- **Crisis Management and Disaster Recovery**: Develop and maintain disaster recovery and business continuity plans. Ensure that the city's IT systems are resilient and can recover quickly from any disruptions.
- **Public Communication and Transparency**: Enhance the city's digital presence and communication with citizens. Ensure that public-facing systems and platforms are user-friendly, accessible, and provide transparency into municipal operations.
- **Innovation and Emerging Technologies**: Stay informed about the latest trends in technology and assess their potential impact on the city's operations. Recommend and implement innovative solutions that improve efficiency and service delivery.

Qualifications:

- **Education**: Bachelor's degree in information technology, Computer Science, Public Administration, or a related field. A master's degree or relevant certification (e.g., CISM, CISSP, PMP) is preferred.
- **Experience**: Minimum of 10 years of experience in IT, with at least 5 years in a senior leadership role. Experience in municipal or public sector IT management is highly desirable.
- **Technical Skills**: Deep understanding of IT infrastructure, cybersecurity, data management, and digital transformation. Familiarity with cloud services, municipal governance frameworks, and relevant regulatory requirements.
- **Leadership Skills**: Proven ability to lead large, diverse teams. Excellent communication, negotiation, and conflict-resolution skills.

- **Analytical Skills**: Strong analytical and problem-solving abilities. Experience with data-driven decision-making and the implementation of data governance practices.
- **Project Management**: Extensive experience managing large-scale IT projects, including planning, execution, and evaluation.
- **Compliance Knowledge**: Comprehensive understanding of compliance standards and regulatory requirements relevant to municipal IT operations.

Work Environment:

- **Hybrid Work Model**: The role offers a combination of remote work and on-site presence. The candidate must be able to work on-site as required by city operations and critical events.
- **Travel Requirements**: Occasional travel may be required for conferences, meetings with vendors, or interdepartmental collaborations.

Compensation:

- **Salary**: Competitive, commensurate with experience and qualifications.
- **Benefits**: Comprehensive benefits package, including health insurance, retirement plans, and professional development opportunities.

How to Apply: