

**MARLIN MUNICIPAL COURT OF RECORD**  
**STANDING ORDER ON COURTROOM DECORUM**

1. No food or drinks are allowed in the courtroom
2. All persons shall be appropriately dressed in the Courtroom. For example: shorts are not allowed, shoes are required, halter tops are not allowed, clothing with inappropriate graphics or wording are not allowed, and head coverings such as hats and do-rags are not allowed. All people wearing clothing considered by the Court staff to be inappropriate will be escorted from the Courtroom.
3. NO CELL PHONES OR ELECTRONIC DEVICES MAY BE USED IN THE COURTROOM.
4. THE RECORDING OF ANY COURT PROCEEDINGS IS PROHIBITED
5. Stand as Court is opened, recessed, or adjourned.
6. Stand when the jury enters or retires from the Courtroom.
7. Stand when addressing, or being addressed by, the Court.
8. Address all remarks to the Court, not to opposing counsel.
9. Avoid disparaging personal remarks or acrimony toward opposing counsel and remain wholly detached from any ill feeling between the litigants or witnesses.
10. Refer to all persons, including witnesses, other counsel, and the parties, by their surnames, not by their first or given names.
11. If represented by an attorney, only one attorney shall be allowed to represent each party in a proceeding.
12. Each party or Counsel should request permission before approaching the bench.
13. Any document that a party or counsel wishes to have the Court examine should be handed to the Clerk or Bailiff unless otherwise directed by the Judge.
14. Any paper or exhibit not previously marked for identification should first be handed to the Clerk to be marked before it is tendered to a witness for his or her examination.
15. Any exhibit offered in evidence should, at the time of such offer, be handed to the opposing party or counsel.
16. In making objections, a party or counsel should state only the legal grounds for the objection and should withhold all further comment or argument unless elaboration is requested by the Court. Any arguments on objections shall be made by the party or counsel at the bench.
17. In examining a witness, a party or counsel shall not repeat or echo the answer given by the witness.
18. Offers of, or requests for, a stipulation should be made privately, not within the hearing of the jury.

19. All persons at counsel table shall take note that gestures, facial expressions, audible comments, or the like, as manifestations of approval or disapproval during the testimony of witnesses, or at any other time, are absolutely prohibited.

Signed on August 3, 2018.

A handwritten signature in blue ink, appearing to read "Dale B. Larson", written in a cursive style.

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Judge Presiding