

Citations and STATE OF TEXAS
COUNTY OF FALLS
CITY OF MARLIN

On this the 10th day of March, 2020, the City Council of the City of Marlin, Texas convened in a REGULAR SCHEDULED MEETING at 6:00pm, the same being open to the public and having been posted as prescribed in Local Government Code, Section 551.041 with the following members present to wit:

ELECTED OFFICIALS

Mayor Carolyn Lofton
Mayor Pro-Tem Scottie Henderson
Nettie Moore
Rhonda Milton
Max Martinez (absent)
Douglas Porter
Terence McDavid

STAFF

Cedric Davis, City Manager
Maryann Waddle, City Secretary
DeAndrea Petty, City Attorney

1. Call to Order by Mayor Lofton @ 6:00pm.
2. Roll Call by Maryann Waddle.
3. Certify Posting in accordance with State Law by Maryann Waddle.
4. Pledge by Mayor Lofton and Invocation by Councilmember Moore.
5. Citizens Input.
none
6. Discussion and or Take Action: approval of Council Meeting Minutes for November 12, 2019, November 26, 2019 and December 3, 2019.
Mayor Pro tem Henderson motioned to approve the Minutes from 11-12-2019, 26, and December 3, 2019.
Councilmember McDavid seconded the motion and the motion carries as follows;
Ayes: Councilmember Moore, Councilmember Porter, Councilmember Milton, Mayor Pro-Tem Henderson, Councilmember McDavid, Mayor Lofton
Nays: None
Absent: Councilmember Martinez,
7. Enter into executive session pursuant to Texas Government Code Sec.551.074 deliberation and or take action on personnel appointments, duties, assignments, evaluations , discipline and or appeals (City Council)

City Secretary (6month review), City Manager (6 month review), Chief of Police (6month review).

Council convened into executive session at 6:04 pm

Council Reconvened into open Session at 7:48 pm.

8. Discussion and or Take Action : City Secretary

Cedric stated that you can make a motion to submit your evaluations to HR/ City Secretary within two weeks.

Councilmember Moore made a motion that the Council so the evaluations and turn them into the City Secretary in two weeks. Councilmember Porter seconded the motion and the motion carried as follows:

Ayes: Councilmember Moore, Councilmember Porter, Councilmember Milton, Mayor Pro-Tem Henderson, Councilmember McDavid, Mayor Lofton

Nays: None

Absent: Councilmember Martinez

9. Discussion and or take action : City Manager

Councilmember Moore made a motion that the Council so the evaluations and turn them into the City Secretary in two weeks. Councilmember Porter seconded the motion and the motion carried as follows:

Ayes: Councilmember Moore, Councilmember Porter, Councilmember Milton, Mayor Pro-Tem Henderson, Councilmember McDavid, Mayor Lofton

Nays: None

Absent: Councilmember Martinez

10. Discussion and or take action : Chief of Police

Councilmember Moore made a motion that the Council so the evaluations and turn them into the City Secretary in two weeks. Councilmember Porter seconded the motion and the motion carried as follows:

Ayes: Councilmember Moore, Councilmember Porter, Councilmember Milton, Mayor Pro-Tem Henderson, Councilmember McDavid, Mayor Lofton

Nays: None

Absent: Councilmember Martinez

11. Discussion and or Take Action: Brushy Creek Consultant Contract Mitamura and Mc Mullen.

Mitamura addressed the council, last month, February 7th, we and the city Manager meet with NRCS staff in Temple. They had five members present at the meeting, the purpose of the meeting was to determine the viability of a reevaluation process, no start over just dusty of the plan. The reevaluation can be covered full by federal funds. The city can initiated the reevaluation with NRCS office. It would take two to four months to start up and six to nine months to wrap up. So the best case scenario is that the evaluation process could be completed by next February. The next thing would be to talk to the Corps of Engineers and let them know that you're working on the reevaluation process with an NRCS. The next thing is that Council needs to reevaluate the cost of the project as well as maintenance. The cost of construction about 20.8 million in 2017. As part of the reevaluation the cost will be looked at. The City Council should consider the cost, there are three flood control structures that need to be constructed before the reservoir. These structures are upstream from the reservoir. The original sponsors where the Falls County commissioners court so you have to identify whether Falls County is still interested. Mayor Lofton asked him to repeat. Dave said those three flood control structures need to be built before the reservoir. Council member Milton asked if the three flood control structures would be covered under the funds as well. Dave said that it would be for the main structure the other part is flood control. Mayor Lofton asked if what was being done now was going to help with the future project, and could he please explain how he helps the project. Dave said I think the city staff can coordinate, they could do it themselves, and all I would be doing basically is coordinating. The city staff could do it. Mayor Lofton asked if there was money left in his contract or would they have to establish new funds. Dave said there's an approximately \$6500 left. Mayor Lofton said are you saying that you would be considering doing the rest of it for the 6500 or were we wanting to establish a new contract with more fees. Dave said he had not thought about that yet, he has not thought about the time on his part, it would also require the city manager or city staff to accompany him to the Corps of Engineers. Is not a whole lot of work is just keeping them on track. Councilmember Moore

asked how long it should take to get the flood control structures in place. Dave said I don't know we did not discuss that. Dave said the reevaluation is an informal process, ideally you allow that in NRCS to go through the evaluation process, it won't cost the city any money, once you get to that point you can ask is it still viable for us. At this point is premature to decide how the city should proceed. Mr. Davis said that basically what the revised process does is reevaluates updates technology and will reevaluate what the cost is for today's date and time. Once that's done they will say this is what we project will cost and effort that point we will try to get back in contact with the county, because if not then we'd have to incur the cost. We'll have to look at the feasibility of it, but right now what he is saying is let's go forward because it's premature to estimate. We need to let the NRCS reevaluate and go from there. Mayor Lofton asked when was the next meeting. Dave said I didn't know if I could act like in the context of the city. Mayor Lofton said she want to see what his role will be during the process and once we can get something in writing we can evaluate, to see how much money it might cost and how much time it might take. You get that together for us and notes then let Mr. Davis and us take a look at it and then we can we can move on after that. She asked if there were any thoughts. Councilmember Porter said no that sounds good.

Councilmember Milton move that the consultant Mitamura and McMullen submit to the Council and to the city manager in writing a proposed ideas for the City Council to take action on this and they we would like to have this as soon as possible.

Councilmember Moore seconded the motion the motion carried as follows:

Ayes: Councilmember Moore, Councilmember Porter, Councilmember Milton, Mayor Pro-Tem Henderson, Councilmember McDavid, Mayor Lofton

Nays: None

Absent: Councilmember Martinez

12. Discussion and or take action Ordinance 20-003 Cancellation of election for Precinct 2 and Precinct 6

Maryann let the council that the only precinct that had opposition was precinct 4. Precinct 2 and 6 will be hold overs, and a special election can be conducted next year with the general election to fill the seats for the remainder of the term.

Councilmember Milton motioned to cancel the election for precinct 2 and 6 and that the members holding the seats hold the seats for a year and that Election for Precinct 4 be posted and conducted.

Councilmember Porter seconded the motion and the motion carried as follows:

Ayes: Councilmember Moore, Councilmember Porter, Councilmember Milton, Mayor Pro-Tem Henderson, Councilmember McDavid, Mayor Lofton

Nays: None

Absent: Councilmember Martinez,

- 13. Discussion and or Take Action authorizing the Texas A&M Forest Services to use the city owned property surrounding Old City and/or New City Lake for fire training purposes.**

Justin told the council that they wanted to use the old or new lake to conduct training for cut and breaks. There would firefighters from several counties to participate and it would last 5 hours at the max. There will be no overnight burning. Mayor Pro-Tem Henderson asked what would they be burring. Justin said that it would just be using the field to learn how to cut breaks. There will be no fires Mayor Pro Tem Henderson said that he only asked because he knew there were a lot of things that needed to be burned, there are a lot of things piled up.

Councilmember Porter motioned to authorize the A&M Forest Services to use the city owned property surrounding Old City and/or New City Lake for fire training purposes.

Councilmember McDavid seconded the motion and the motion carried as follows:

**Ayes: Councilmember Moore, Councilmember Porter, Councilmember Milton,
Mayor Pro-Tem Henderson, Councilmember McDavid, Mayor Lofton**

Nays: None

Absent: Councilmember Martinez,

14. Update from TREAT

Andy Martinez addressed the council, they came before the council last year and asked for some funding to put together a plan for both the city and the county. This was to improve the county including Marlin and other areas. The program started with a launch that we did with and invited some County Commissioners to attend the kickoff, we've really been working on this since October 15. We got a chance to really focus on this, got a lot of guidance from the mayor and from the City Manager and the judge. Got together a real good team of community leaders, you can see the names there listed. We conducted seven face-to-face meetings with these commissioners and developed all the input and all the ideas into things that should be put into the plan. In addition to the City Council, we and the Commissioners the Mayor and the City Manager took a good trip to Taylor to see how they had done their plan to reinvigorate their community. We were really impressed by the work that the mayor had done down there. He attended our kick off. Those who made it were able to hear what he had done in his community to improve the economy and the overall presence of Taylor. In all honesty the program has taken longer than anticipated, the commissioners are really passionate to see what is going on in the community. We got some good engagement from the commissioners. In any meeting we've had anywhere from 3 to 8 commissioners in our meetings. We have three principles basically that were used to guide us to development and put together the plan. One is that how do we re-energize the community as far as economic opportunity goes as far as to attract people to make this the destination location. There's a lot of work on infrastructure and the beautification point of view. Two things are already doing, hopefully get better to

attract people. The other thing the commissioners are strong on were maintaining the quality of life. People live here because they want to live here and they love the idea that it's kind of a country style living but you're still close enough to Waco and you can drive to Waco or Temple and get things that you need for bigger community, because they lack the smaller community appeal people don't want to live there. The third thing is a principle is that we have to have an effective marketing team and communications program to maintain the momentum that has been generated. We submitted a prepared proposal to the City Manager on what we could do to implement a marketing program, to take those makers in the planning and make it happen. This about marketing the plan, marketing the things that you're going to do to attract people to the community and will be working hopefully and continue to work on this. So the next steps there were going to take organic content to work with Texas A&M University to collect data. We are going to bounce our ideas and assumptions off of them to make sure going into tangible way. We are consulting with Angelo who is a renowned economist out of Austin, he used to work with the Austin chamber. He's known to the state and the country. He will help us with extrapolation of the assumptions in our methodologies. We are going to be conducted a survey, commissioners have asked us to the conduct a survey of the business owners to get their input. The Judge says give me the survey and I'll get it to the chamber. Once again it's a sounding board for the community for people to put in their input were looking to make sure that this is a good plan. We see you have horizons 2030 we did not go off your plan but we want to stay consistent with has happened here what Marlin wants to happen here. Horizons 2030 is a comprehensive plan it covers a lot of ground. We want to focus on the economic development portion of it. This is strictly an economic development initiative. Hopefully we get more people, companies in the area. March 31 is our deadline hopefully we can have all the data and put it together. We are open for suggestions. The Mayor and the City Manager and the Judge have been very helpful in the process. We want to finish this up because it has taken longer we anticipated. Hopefully this will be a good plan for the next five years of where you want to go. Andy asked if there were any questions. Mayor pro tem Henderson asked if it has

said anything about going east of Marlin to provide utilities. Most of the stores and hotels are looking at east of Highway six. This will cost a lot of money to put the utilities. Properties on six, on the west side are popping up but they can't go east of six because there's no utilities. Andy said wait on the county and Marlin to tell us what the opportunities are. One of the things that we focus on is to take what was already there and make a better, rather than invest in new ventures. We ask what can we do in downtown Marlin what can we do with existing facilities that are already present. JD Johnson visited with us, he is at Bancorp South, he said I love Marlin it has great opportunity but there are other things we need to fix first before we can start economic big steps. We need to fix the things that are there now and get them taken care of. The way he characterized Marlin right now has touch of the flu and we have to help it get over the flu. Mayor pro tem Henderson said I just want to tell this to you because before I got always asked that question, when we got the bypass, but the other side we can utilize. The utilities on the other side and not saying that is opportunity we could have it happen but we need to look and see if we can get those utilities assessed. The football field is half a mile down the road and has no utilities I don't understand why we never got it we needed to expand the city. If you have utilities area it would be a benefit. If we would had good insights we can put that stuff on the other side and it would have helped us grow. To make the city limits larger you're going to have to put in the utilities. Andy said he'll bring it up his next meeting which is Wednesday. Honestly it has not come up as far as expanding in the direction. One of the things we talked about was the potential of property on that side of six. Mayor pro tem Henderson said that the city had bored under six to add utilities for Walmart. If businesses don't have utilities and it cost too much they're going to go down the road. This should've been done long time ago, just wanted to put it on your mind.

No action

15. Discussion and/or Action: Status and recommendations regarding 2019 SHSP

Justin addressed the council and said with the current situation, he got ahold of Harold at the HOTCOG to see if there was another option more valuable to the

public. We can reapply in July for more funds. Value for all pricing, right now the generator project was under funded. He would like to redo it so that it could benefit PD and the Fire departments. The generator that was bought a few weeks ago is sufficient enough, and we are potentially moving to station 2. More viable projects and funding are coming up, we could apply for more. Cedric the systems that could benefit for reapplication are numerous. Mayor Lofton asked if he no longer wanted to participate. Justin said ye we want to try for funding in a different manner that benefits Police and Fire.

Mayor Pro Tem Henderson motioned that we discontinue participation in the 2019 SHSP Grant.

Councilmember McDavid seconded the motion and the motion carried as follows:

Ayes: Councilmember Moore, Councilmember Porter, Councilmember Milton,
Mayor Pro-Tem Henderson, Councilmember McDavid, Mayor Lofton

Nays: None

Absent: Councilmember Martinez

16. Discussion and review of Department Reports.

MRB Grey (Gil)

Gil Gregory addressed the council he let them know on their desk there was a presentation to go through quickly. He want to give updates on the Texas Water Development Board project and equity project. Starting with the 2019 clean water SRF the drainage project on that were completing the survey this week and that'll be done. An aerial mapping that we had done is been put together into one cohesive map and were less than a foot in contours and elevation, this gives us a much better look at the city drainage areas. We are putting those maps together. Those maps will have, there will be the background of your new water ground maps that were working with staff on right now. The next and will do is finish up the flood calculations next week doing all of the scenarios that will run through with the five year flood, 20 year flood, 50 flood, and hundred year flood. At that point will set up a meeting with a few councilmembers and some citizens and go through all of what we are looking at and start seeing what's happening in the field. On the fourth we came around and look around, we had the flooding, you see the pictures here of areas from anywhere of,

Capps Street, want to see if this is contributing to the overload down below. Like you see in the pictures there was a pretty good rain and flooding and a lot of flooding on Coleman is there at the back of the hospital it just bounces up against the door. The next page of pictures where looking at the big issue in Live Oak and heritage row where the water is sitting that is a problem that we've all known about, is the one there and then down commerce Street, saw the way on Aycock where it crosses and it's a dip in the road and that's where all that flow comes down Park across there and down commerce and that's where you really start loading up the storm drain areas. So this is all being taken into account in the maps that are being put together we can sit out talk about it. There's another one here come down Lincoln and Samuel's and a major problem coming down first Street, I don't know if you see the middle picture the postman was going to throw but he backed up because he could make it all the way through the first Street. If you notice to I believe it is Lincoln and instead of roads normally water goes to the sides, yall's comes back to the middle and it's over channel of water that comes out of First Street. Councilmember McDavid said there is no crowning in the road. Gil said none at all. The intersection of Bernard in San Antonio, the folks running other houses they have to wait for her to recede. Down at the park where all the water from the area drains across the highway you have a lot of overflow at the park. Is first come in on the right-hand side there's little row that takes off to the right this coveted encore alert, it was running his foes and couldn't break and run on the north side in its cut his own channel down this on the road and is bring on the water cross. Is not enough to handle those things. I just want you all to see what we saw him and were out here looking at these things were putting this together in a cohesive map. We need to sit down and check and see about what other small areas need addressed. Cedric asked about the sewer plant grant. Gil yes it is in there. So that's the big one there. They SRF 2019 is for the water plant. Preliminary report is done it's in the office getting reviewed so that we can catch everything before you all look at. Basically what to do there is too we are to put together a spreadsheet on every project and where the funding line is and all the projects we can do with the funding. If there's other fundings to come up in years to come you can look at it and move it up the list. In the next week would like to put up a workshop for the Council and have you

look at what we think is our priorities and have you look at it because your system. We need to discuss it and let's all try to agree on what the real priorities are there because it's a lot of money and it's a lot of work and money is going to do this so we need to make sure it is getting what y'all need to get. We can educate y'all on what we think you all need and you can educate us on what y'all really need. We will work to make sure the mayor get this in the next weeks. So the 2020 drainage is the additional money. Very short on the first one, I heard that it is set up on the agenda for June 1 that's where you went down last time. They're looking at a 2019 audit on the processes of your auditor, they're going to need a 2019 audit by the in the months to stay with that date if not they'll bump it. That's what the Water Development Board told me today. The 2021 SRF which is the wastewater treatment plant it was submitted on March 2 and now with the Water Development Board do is they'll start ranking projects throughout the state and we will see where we fall and we'll see what kind of grant versus loan or interest rates and all that other kind of stuff and we will start working on that. In your packet is a copy of this is what we submitted to the Water Development Board, still have that with y'all. You see on this chart here shows the schedule and how things work the months that Water Development Board does, the usual on July and they'll issue in August the full list where you rank and at that point will get back together and talk about where you want to go with that. The next page shows waste water system out at the wastewater plant and you should see any of those bubbles. That should not be seen, now the pipes in any of those locations, that's how bad the system is use a lot of electricity blow that air out and not within your system so it's just, you're spending money on blowers and that that are pump and electricity through there and it's just it's a waste. So that's something they were looking at tub great out there. The last thing I have is the USDA ECWAG for the Brazos River intake, we talked about that last time that it caught fire on the control panel so our staff was out today with y'all staff looking at it and we are submitting an application online with USDA that is going to go about a week that's a 500,000 full grant no matching so forget that is for water source and this definitely wants is for y'all. So are looking to do is replace the electrical. They have already bought an intake screen that'll be contractor installation with equipment in there and some other stuff that

when you get on the floodplain and will work on that so I just let you know that those are underway and I'll just give y'all another update next time I come in. Mayor pro tem Henderson asked if we were being charged for the updates. Gil said no.

City Manager

Cedric is the Council and tell them that he went to the water conservation meeting. He got a lot of networking done. He met a lot of people who are doing water conservation plans and they gave him lot of information. With Code there will be a big push. We will be snickering and there will be 30 days for people to get properties cleaned up. On the same day we were going to start street repair but with the rain with the push it back. We got approved for 25,000 in equipment, so we can go heavy for 90 days on street repair. Until were able to get more money were going to go 90 days at a time. Councilmember Moore asked where to start. Cedric said May 1. He put in for a hope grant with a three-hour window to get it in any got it in. It deals with transportation for rural and impoverished cities and towns, it also deals with drug rehab and also public airports are in there. Thanks to the mayor for alertness we got it in. We saw EPA grant today there's no matching funds. What is they'll clean up the property only have to get the owner's permission to clean it there is no match. Same as in the buildings that we may own if the building has asbestos, they'll clean it up and we don't pay anything. Met the new owners from at the old Best Western hotel it will become a super eight. What they're looking at making a bigger sign so that it can be seen. They're gonna put in super lighting to light up the area and on the pool area to put new landscape and shrubbery. They're looking at palm trees to draw people and they are adding 1 to 2 barbecue pits around the pool area to modernize it. Also I talked to several small Towns like and Rosebud on how they started their EDC's. Like actually funding their EDC's, we don't actually have a funded EDC, we have a joint commission but we don't actually have an EDC that can help give incentives for people coming in. We are also looking at funds to help sewer, the sewer plant might only be good for two years and there's a lot of problems out there. Councilmember Moore asked when the EPA thing would be in effect. Cedric said that he is going to talk to her tomorrow and let her know. She said that there's millions of dollars out there and only eight people showed for the meeting. June is when is opening they can help us with their grants, they

can help us with everything before June. Once June they have to be neutral they cannot assist us anymore. So again with her now we can get everything ready to go, with somebody knows everything. Councilmember Moore said so with get with her you can identify the properties or what. Cedric said yes so we will have everything we will need for when it opens in June.

Court

Robin told the council that Patsy and I are wearing gloves, we get money orders from all over the world. Ticket money collected \$19,034.43 we kept \$13,915.17. There were 75 tickets. I made this, Mr. Porter asked for this last meeting, he wanted information on warrants. Last year in 2019 if you see we brought in we brought in 155,919 cash total, you'll see there was Jail, community service served, which is the 18,438. This year in your warrants we done 2,044 warrants, which out there right now is 9754 went to be collected, this is just form this year. I got here the warrants were not caught up. Me and Patsy caught up the warrants which is 2589 and dollar amounts that's \$1,238,883. We look back 10 years and there's only 4000 warrants done and Patsy and I did 2589. There were caught up and they are getting done like they should. We having been getting them caught up. In February or March we did get quite a bit of money I guess people got their income tax and are paying. Some are older warrants, you put a hold on her driver's license and about every four years when they go to renew they gotta pay that money to get their license. Some just want to get them paid off for their job. We do warrants now every two months. We do give them time. We send a letter stating you have got a court date, and the amount owed shows on the letter. If they don't show up for court they get this many days before goes to warrant, and then it goes to warrant.

Police

Chief McCall told the council that that he had worked hard with Robin at the end of last city Council meeting and we pretty much figured a lot of things that was similar but the word is just a little different so I tried to give you a different format of the stats on our end for the police department. At the top you'll see the officer answered 190 service calls and dispatch they received 238 of those calls. Citations only the paper was 75. The violations, multiple violations was 94. We had 74 warnings

totaling 168 citations and warnings. So we been working with the officers and get them to be a little more productive what they have to do that to validate on both ends that answer their service calls and also work traffic you know we're targeting certain areas as far as the highways go and also maintained in the city to make sure citizens are safe and the vehicles on the road are accounted for. Again I spoke with some of the City Council before they gave me ideas as far as different areas with these vehicles speeding and going back and forth and I was able to contact one of the vehicles ,as a specific one we ended up arresting that person, sorry not arresting , ticketing that person. And then a couple of them was juveniles and I spoke to the guardians, their parents, and spoke to them about slowing down. As city manager mentioned about the CAD system were working on that as well were working on audit I have audit coming up on the 12th for DPS so she's coming in and doing that for us. Grants we're working on body cams and in vehicle videos and that has to do with our system and getting everything up with COPSINK and KOLOGIC for our reporting. They come into to do a presentation with us and I spoke to their data technician and gave them all the information on communications locations like the water tower and a place to get calls. We hired a new officer and he is spending time on dayshift right now getting familiar with what's going on because you are dayshift and night shift is two different things, the activity levels deferrer. So he is on dayshift and he will go to evening shift. Also switch those two officers the sergeants, can switch to get familiar and go different shifts. We moved someone she was part on a part-time, brought her part-time dispatcher and she also does tack as far as getting our information and like you mentioned the stats. We didn't have any money to do that, but we're working on. It's been lots of vehicle maintenance some of the vehicles were 4000 miles over on the oil change. So we try to get things in place for that. Vehicle maintenance sheets that will reflect the need to get those vehicles inspected. I answered calls, as you can see a lot of calls with the manpower we have. We put out there that we need officers and going to the different academies we have to work on those academy times because they are still in Academy, they end up leaving the academy by May. So were trying to catch them in the end and offer jobs, a lot of them call ,they're not good they have things in their background. I do

not want to bring anybody that has that, it would not be not be beneficial to Marlin. I worked with Robin on the warrants, spoke with her, I also spoke with law enforcement's is agencies as far as get together on those warrants. Mayor Lofton asked whose responsibility is it for monitoring the maintenance on the vehicles. I know we first got them they put in a maintenance log. I just want to know who is monitoring that, is it the officers. McCall said when they get in they do their checks, you know with the lights, and make sure the tires are still good and we have at least one or two that we need tires on. We have to monitor the vehicle that was driven and because we don't wana use the same vehicles to get worn out basically.

Councilmember Moore asked what you mean the vehicles that have been driven. McCall said we don't have the equipment put in there as far as the computer and some didn't have lights. The same vehicles are being driven 24 hours a day so we have to really monitor that. The first thing they do is check the equipment but they wasn't taken the vehicles to get it serviced. So now we pretty much got that in order.

Councilmember Moore asked so there are documents in the vehicle to document all these all changes. McCall said yes there should be logs of each vehicle.

Councilmember Milton asked if there was somebody who is in charge of maintenance or who monitor maintenance. Is there someone who monitors this and make sure that everything that needs to be done gets done as far as maintenance. McCall said since I've been done we been taking the vehicles, once it comes then we take vehicles to Walmart. I know we have for the oil changes and tune ups whatsoever. We haven't had anyone assigned to these vehicles it was officers that drive in the vehicles and maintain it. Councilmember Milton said is there a log book that all the maintenance of the cars goes into so that someone can check to make sure that they are be maintenance. McCall said we are implemented more of it now to be honest with you because a lot of it was not being done like that, but now we are trying to do like that. Councilmember Milton said you mentioned some of the cars don't have all the equipment, is there any follow-up to make sure that we follow through with getting the cars to where they can be used. McCall said yes we are in the process of doing that as well a lot of the vehicles, one gentleman that was mentioned earlier, he was going to come in and put the lights in so he's doing that

when he gets free time. Councilmember Moore said so what about those vehicles I thought they were going to be fully loaded, who do we need asked that. Cedric said we purchase the vehicles they came fully loaded with lights but we did have to transfer the computers over. When I took over I think there was two or three that still need the computers moved over I told chief that if Brian needed to come tell him to come on and put it in. The people who we bought it from said it would be \$1000 for two to put the computers in. Mayor pro tem Henderson said, chief do the vehicles have a service light comes on, most new vehicles have the service light comes on that says when the vehicles are ready for service. There should see the light for needed service. McCall said right. Cedric said he mentioned Walmart, we take it there because it's cheaper, it's about 20 something dollars to get the oil changed and as far as under warranty we take him to Apple support for mechanical. Councilmember Moore said it's very important that somebody keeps up with all this vehicle maintenance. Mayor Lofton asked when we got the vehicles. Cedric said we got the vehicles in August. Mayor pro tem Henderson said its needs to be on the computer because when it comes to the warranty they're going to need those records. Cedric said with Walmart they are in a system so all we have to do is ask them for print out. Mayor pro tem Henderson said your service records need to be on point with the new vehicle. Mayor Lofton said they're not even ours, their leases, the warrantee will be covered as long as we have the lease.

Fire Department

Justin said that the fire doesn't have a lot going. Mayor Lofton said she did talk with the lady at the hospital and we will get that meeting planned. We don't know what the schools are doing when it comes to protocol. Justin said we don't , with the schools I do one and actually two, few concerns. There've already been a few concerns over the hospital's response to COVID 19, I think a lot of this is a knee jerk reaction. There is some substance to it, but the media is overhyping it to a degree. We are seeing a lot of supplies disappearing. Justin said the news said somebody could not exit the door, the way its set up you can only enter one area and you can exit any area. The emergency management coordinator said it benefits them multitude ways. Mayor Lofton said understand the reason for doing it is

precautionary measures, so what we need to do is get these other entities to determine what all measures of precautions are to be taken in the city so that we can inform the citizens. Justin set a modification for the rest the week, we are actively working this whole thing I've survived of EBOLA as an emergency manager and this type stuff is what makes people quit careers in emergency management, not me. This is public health, everybody's taken this seriously and in the media is fear mongering. Long story short as indicated in the packets we do have our own infectious disease plan, it is comprehensive, and it does not just pinpoint one. When are not getting a lot of communication from the top, there's very little information coming down just wash your hands, hand sanitizer, and exercise precautions with distancing. My suggestion is the public focus on what the CDC is saying and state health services. Mayor Lofton said I think this is where we need to come together and provide education, we have seen the numbers rising constantly and deaths rising constantly and I saw a deal on Facebook where they had to land the plane because somebody sneezed on the plane. That shows the lack of education and information. So we need to provide that to our citizens because if we don't, they will get it from the media. Chief Parker said that the city needs to look at appointing a deputy emergency management that away it doesn't take from are other emergency services. This person can schedule all this. The next big thing is our air-conditioner is down, doesn't work, but Falls Counting Heating and Air came out today to station one and it needs about 7800 into it, station two to put a whole new unit in would be better, since it has natural gas. What I meant to do is get my crew prepping the station. Whether or not we have access to the building next door immediately, we will still get to looking at moving. Cedric said he talked to him but he never got back to him. Justin said he looked with the building official and they said that number two is the better of the two buildings. Station one has black mold and a lot of other issues. We want to do what's best for our staff. Pro tem Henderson said that he got a call about the hospital couple days ago and he explained to them that Scott White and other hospitals have the same procedures in place. I don't know why they are attacking this one when the other hospitals do the

same thing. Mayor Lofton said yes they needed to keep track of who comes in to the hospitals.

Water Plant

Jennifer Trotter told the council that were having some issues out the plant skid 100 did not pass and Seymour pulled 17 off the right side, he did get three put back on. We ran out of pens so I did had to call Koch. They are sending them Ms. Petty and I are going to get better with communicating. Ms. Petty said I spoke with the people from Koch and they sent me the information from Koch that the old city attorney was work with and I look to see what we can pick up from there and where to go to next. They are waiting on me to have time to go through that and I will get with Ms. Jenny and Scott so that we can get back with the gentleman. Jennifer said I think we first get back with it to see where to go to next on skid 100. Skid 100 is getting pretty bad. Councilmember Porter asked that she restate what is going on with the skid to refresh his memory. Jennifer said that it was a manufacturer's defect so we haven't gotten three years out of this. Councilmember Porter asked if they had been changed, he had thought they been changed. Jennifer said that was skid 200 they got changed out. Councilmember Porter said I think there was 12 of them. Jennifer said yes there were 12, they sent us to put on that skid. Councilmember Porter said so were living on 200. Jennifer said yes were living on 200. They keep track of all the pins they put in there and it's getting high. In the packet is quotes, this is being required by two TCEQ since we had the monitoring violations in December. On Thursday we had a glitch and are coming out tomorrow he's a look at it. What is bad is RLC has our SCADA Company underneath their name .Wonderware software, I was try to get them to help me work on it and they would not do it because I was not an RLC person. He made a ticket for the he's getting it back to me because I'm trying to separate us from RLC but it is under RLC. RLC put everything together out the plant, they are the ones that built the system and we bought the licenses, not a license, but they did put it under them. We need to move on this. Councilmember Moore asked if they had informed about the licenses. Jennifer said no, they just told us that were not over the system that RLC is over it, but he did take my name and I emailed him so that he could see my email address

says Marlin. Right now we are running on Windows 7 and we need to get it updated, these are quotes for us to upgrade, so that we can try to make the SCADA and the software communicate. So we need to meet again in the next couple days or week. There's couple that were low and a couple that were high. I kinda like TRAC Control they have a lot of resources. Tesco they are very expensive and that we have Wallace electric who is also an area but there limited on personnel. Cedric said I think we're looking at the ones in Georgetown because they have more support and personnel. Jennifer said if we can meet sometime to get this going. Mayor Lofton asked what are you wait on to get this as an item on an agenda. Jennifer said it's because we're looking at 20 grand to get this going and I want the council's approval. Mayor Lofton said what can we do so that you can get this on Jennifer, what you need from us. I was wondering why we didn't have it on the agenda tonight. Jennifer said that she did not get it in on time to get it on the agenda. Councilmember Porter said but were getting TCEQ violations. Jennifer said that wasn't from this this is a problem with this SCADA. Councilmember Moore said Jen please keep the mayor informed so that we can do we need to do. Jennifer said yes ma'am, I do get a new hire. Maryann asked if they wanted to set something next week for this item. Mayor Lofton said we will talk about it.

Water Department

Nancy Dominguez said in February we collected \$\$658,910.71 on general, \$324,486.05 on Water for a total of \$986,396.76. This was from tax and water. We did print off the water plant distribution notices, got this out by deadline. I did have EOAC reach out to us yesterday and let us know that they will be a pay water bills for customers, that they have applications. They can't do it immediately, but they start turning applications by the end of the month and beginning April they start pay water bills. Councilmember Moore asked how citizens will get this, with a notice. Nancy said I've been talking to Janice at EOAC and she is put out notices, so there are applications posted and they will be available in the water office, as well as notices. The funds are limited but they do have funds available so it will be first come first serve. Mayor Lofton asked if there was a limit on how much they'll pay, I was just wondering about some of our citizens they had water turned off because

they cannot afford to pay it. Nancy said they did not say anything about a limit. Mayor Lofton asked about the over credit payment, could you please explain. Nancy said a customer might overpay on their water bill. Say they pay 150 and their bill is 100 then the money goes to that line, and the credit can be applied to the bill the next month. Mayor Lofton said it just looks like a pretty large number for overpay. Nancy said we do have some businesses that prefer to keep a credit on their account and we had one gentleman his mom water got turned off and he said I never want it to have again so he keeps about a \$500 credit on her account.

Finance

Judy told the council that it has been a busy month. I've been collecting w-9 s and insurance on vendors. I got all the 18 & 19 files refiled, that was a long process but I got it done now. I've been pulling for the audit and I moved in to the old public works office. Mayor Lofton said Mr. Gregory mentioned a 2019 audit have we started. Was Allman supposed to do the audit. Cedric said, he said he was gonna come up on Monday, or he was going to call. Mayor Lofton said Gil saying it is going to be needed by the end of the month so. Cedric said he talked about coming up yesterday. Another subject we're talking about the 40,000 that was short on a projection for grants and the city had proposed a projection of 190,000 but only came out to be a 150,000. He's was coming a make in corrections, adjustments. That was yesterday so I will reach out again to come to tomorrow and he can cover what she needs, so he needs to be here this week. Councilmember Moore asked if he had called and informed that he wanted to be there. Cedric said no. Mayor Lofton said that was back in July he said would come and was to do this audit, so he has not been here to start an audit for this year that's my question. Judy said no. Cedric said I did talk to him last week. Mayor Lofton said that was for adjustments, so we need to be asking. Cedric said let me call and have a discussion with him, we need to try to have it by the end of 30 days.

16. Future Agenda Items.

Mayor Lofton said that we can do a meeting on Tuesday at 6 for the water plant needs. Councilmember Milton asked if the forensic auditor had been heard from. Mayor Lofton said I do know per Judy there were some accounts we did know

about it. They are sending information to the auditor. Cedric said we don't touch it, we don't see it everything, it is direct between auditor we don't get any info.


17. Adjourn.

Councilmember Moore made motion to adjourn, all in favor said "Aye" meeting ended at 9:32 pm

PASSED AND APPROVED ON THIS THE 8TH DAY OF December, 2020.




Carolyn Lofton, Mayor


Maryann Waddle, City Secretary