

STATE OF TEXAS
COUNTY OF FALLS
CITY OF MARLIN

On this the 9th day of August , 2022, the City Council of the City of Marlin, Texas convened in a REGULAR SCHEDULED MEETING at 6:00pm, the same being open to the public and having been posted as prescribed in Local Government Code, Section 551.041 with the following members present to wit:

ELECTED OFFICIALS

Mayor Carolyn Lofton
Mayor Pro-Tem Moore
Timothy Lopez
John Armstrong
Sonia Ponce
Monica Washington
Debra Levels-McDavid

STAFF

Cedric Davis, City Manager
Maryann Waddle, City Secretary
James Parker, City Attorney

1. Call to Order by Mayor Lofton @ 6:00pm.
2. Roll Call by Maryann Waddle.
3. Certify Posting in accordance with State Law by Maryann Waddle.
4. Pledge by Mayor Lofton and Invocation by Councilmember Armstrong.
Items were moved to give council time to arrive.
5. Citizens Input.
Sam Bosneck addressed the council. He has concerns over the trash in yards on the main roads in town, he has concerns on theft in town and abandoned vehicles.
Consent Agenda
6. Approval of City Council Meeting Minutes from the July 12, 2022 City Council Meeting.

7. Conduct the second reading and consider the final adoption of an ordinance to adopt and incorporate the Charter Amendments approved by the voters at the May 7, 2022 election into the City Charter.

8. Conduct the second reading and consider the final adoption of an ordinance amending Chapter 7 of the Code of Ordinances to adopt building permit and inspection regulations for construction and other improvements to property within the City, adoption of a permit fee schedule, and adopt regulations applicable to the building official for the City of Marlin

Councilmember Levels-McDavid motioned to approve the consent agenda as read.

Councilmember Washington seconded the motion and the motion carried as follows:

Ayes: Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Lopez, Councilmember Ponce, Councilmember Washington, Councilmember Levels-McDavid, Mayor Lofton

Nays: None

Regular Agenda

9. Council recognition and proclamation for Praiyer Jones for his achievements at the Junior Olympics 2022.

Council recognized Praiyer Jones a certificate of recognition for his achievements at the Junior Olympics 2022

10. Discussion and or take action to approve a resolution approving a Micro-Grant application and approving the award of a Micro-Grant to the non-profit entity (Marlin Renewal Outreach Center).

Maryann told the council that micro grant application was received from Marlin renewal Outreach. The scoring committee scored the criteria and by the scoring the applicant is awarded the \$2,500 .

Councilmember Ponce motioned to approve a resolution approving a Micro-Grant application and approving the award of a Micro-Grant to the non-profit entity (Marlin Renewal Outreach Center).

Council member Levels McDavid seconded the motion and the motion carried as follows:

Ayes: Mayor Pro Tem Moore, Councilmember Lopez, Councilmember Ponce, Councilmember Washington, Councilmember Levels-McDavid, Mayor Lofton

Nays: None

Abstain: Councilmember Armstrong

11. Presentation from Kayci Nehring, Falls County Tax Assessor-Collector, and discussion of calculated tax rates for the City for the year 2022

Kayci Nehring presented the council with the calculated numbers:

2021 adopted tax rate : 0.92000

No-new-revenue tax rate: 0.80998

Voter-approval tax rate: 0.81846

De minimis rate: 1.05560

New value add to the roll for 2022 is at \$407,160

The new state tax laws are in effect and they; cap the rates. The appraisal value for homes has gone up and there is an increase in new construction that has been added to the roll.

Council will review and come back to look at rates as proposed.

12. Consider and or approve the 2020-2021 City of Marlin Audit (Danny Strunk YWRD)..

Danny Strunk let the council know that the numbers have not changed since the last presentation., He stated that the city was strong with General having in General 132 days cash operation. And the Water 47 days cash on hand. The final audit report will be presented to the council but the numbers will not change.

13 Update on TWDB, CWSRF, & DWSRF Projects from MRB Group.

Gil addressed the council that the B5 construction contract is with TWDB. EFR is submitted , waiting on Connie to approve. Meeting was held with finance director to go over the process. Hermitta Paul wanted to know when the citizens would see action. The Mayor let the public know that everything has been submitted and the city, TWDB, and MRB are all waiting for approvals. She also stated that the lines are small but this will upgrade them.

14. Discussion and or take action to adopt a resolution to approve an agreement po sale between the City and Data Flow Systems for the City's purchase of TAC II SCADA System and related material and services.

Grant Works had sent an email stating that it was not a sole source and it would be high risk . it needs to go out for competitive bidding.

No action

Councilmember Levels-McDavid left the meeting @ 6:58 pm

15. Discussion and or take action to adopt a resolution to approve an agreement between the City and WRC (Water Resources Co.) for the retrofit two ultra-filtration skids at City's Surface Water Treatment Plant.

Joe Mundo suggested to the council that more details need to be worked out before action is taken
No action

16. Discussion and or take action on widening of Willis St. to accommodate increase in traffic and authorize advertisement for bids for street improvements.

A survey is needed, there have been several companies contacted and the city is waiting on proposed numbers.

No action.

17. Discussion and or take action to adopt a resolution selecting a Grant Manager and to award and approve a professional services agreement for grant administration services for the 2023-2024 Texas CDBG Fund Program. Grant.

Cedric told the council that this 2023 grant was for sewers, sidewalks, and roads. No amount has been set yet it will be determined by each application. The ad was ran in the paper and the four applicants were scored by a committee. The council can go with the committees choice or pick their own.

Maryann told the council that a scoring committee scored the submissions. There were four submissions. The scores are as follows:

Grant Works 204

Mundo & Associates 201

Jet 160

KSBR LLC. 203

Councilmember Armstrong said if the city wanted to choose Mundo could they, Cedric said yes. The score sheet process was explained. The city could pick the next highest scorer if the first selected with reasoning. The Mayor stated that a lot of projects have been delayed with Grant Works. Attorney Parker said the council can make a determination given circumstances. You look in the advertisement to see if the council can make their determination. Cedric told the council that Mundo could allocate more time to the city, they are already prompt in their work . They do not have the case load that Grant Works does.

Mayor Pro-Tem Moore motioned to select Mundo & Associates for Grant Manager and to award and approve a professional services agreement for grant administration services to Mundo & Associates for the 2023-2024 Texas CDBG Fund Program. Grant.

Councilmember Armstrong seconded the motion and the motion carried as follows:

Ayes: Councilmember Armstrong, Mayor Pro Tem Moore, Councilmember Lopez, Councilmember Ponce, Councilmember Washington, Mayor Lofton

Nays: None

18. UPDATES/STATUS: City Business Not needing immediate discussion or action from City Council (2-3 min)

City Manager –Updates (City Manager)

1. Staff is working on budget

2. Zoom Meetings MWTP
3. Fielded multiple complaints
4. Fielded successful dignitary
5. City Manager will be attending a financial investment seminar
6. He is working on an economic development project

Court - Update (Court Clerk Supervisor)

- Shruti started with court July 5, 2022
- Shruti attended new clerks seminar July 25, 2022-July 29, 2022
- Only held court on July 12, 2022- July 26, 2022, court date was cancelled for Judges Seminar attendance
- Started cleaning up the system from old cases
- Collections kept by the City for the month- \$16,325.94
- Collections Assessed for the year 2022-\$353,435.59
- Year to date kept by the City- \$243,526.39
- Number of violations- 172

Police – Update (Chief Hommel)

- Submitted NIBRS report to DPS for the month of June 2022.
- Officers are continuing working the step program.
- Continued working with the District Attorney on cases.
- Coffee with a cop at Lake view restaurant.
- Worked on new program Axon Evedence.com getting cases to DA office via internet instead of hand delivering them on paper and CDs.
- Worked on 2022-2023 Budget for Police Department and ACO/Code Enforcement.
- Interviewed Nicholas Sienkiewicz for Police Patrol officer position. Started doing his background. He will start sometime the middle of August and comes with about 10 months of experience from Itasca Police Department.
- Interviewed a part time dispatcher that works full time with Limestone County.
- Chief Hommel went on vacation from 07/23/2022 to 07/31/2022. Sgt Davis was in charge, but chief Hommel did take care of some situations while sitting on the beach in his chair.

Marlin Police Department had 2 aggravated assault cases cleared by the subjects pleading to 10 years TDC. Both cases involved shooting incidents.

168 citations

612 total calls for service

24 arrest

Fire Department – Update (Chief Parker)

- 77 emergency responses in July
- 572 for the year
- 2 in district vegetation fires
- 2 mutual aid vegetation fires
- 2 major accidents (1 fire, 2 multi-vehicle crash)

•
Finance Department - Update (Finance Dir.)

- **The ending balance for the General Fund account with Bancorp South is \$348,349.35**
- **The ending balance for the Dedicated water Fund is \$348,349.35**
- **Auditors are still working on reconciliations.**
- **In the water department, we are back on track with getting the water bills out on time. Water bills went out on the 5th for August.**
- **Along with keeping up with accounts payable, I am working on decreasing the amount of arrears that we have in the water department. We are collecting those revenues. For example, I had 2 water clients that paid off their debt. One was for around \$6000.00 and another for \$800.00.**
- **We have 2 new employees. One filled the billing clerk position in the water department and the other filled the administrative assistant position.**

Public Works –Update (Public Works Dir)

TURN ON 33

TURN OFF 20

REREAD 10

METER LEAKS 2

WATER LEAKS 8

SEWER BACK UPS 11

STREET DEPT

ROAD WORK ON FOSTER, REPAIR WATER LEAK ON (KENDRICK ST AND CARTERST), 209 NUEMAN ST, 146 LIVE OAK ST., LIVE OAK, PARK ST., BENARD AVE., 1007 CAPPS ST., 605 COLEMAN ST (LIVE OAK AND HOMER ST) 514 HARTE ST., 601 CARTER ST., 311 AGNES ST., PERRY ST, SEWER BACK UP AT 704 LIVEOAK ST., WORK ON RIVER PUMP, ROAD WORK BENNETT ST, LIVEOAK ST PICK UP NEW HOSE FOR THE RIVER PUMP, DOWN TREE ON COLEMAN ST., RAILROAD ST., AND ROOSERVELT ST.

LOW WATER AT HOBBY UNIT, PLOT GRAVES AT HILLCREST CEMETARY L-3-3, L -3-4, F-4-20

LAWN CARE

MOW GRASS AT AIRPORT, LIONS PARK, TENNIS COURT, WATER TOWERS, AND RIVER PUMP THE MACC BUILDING, TRIANGLE ON HWY 6 NORTH, FAULKNER PARK, DIRANGO PARK, AND ARLINGTON PARK TRANSFER STATION ON HWY 7, CALVERY CEMETARY, AND EVERGREEN CEMETARY TRIM TREES BACK ON BENNETT ST., AND MOW GRASS AND TALL WEEDS ETC.... (LAID 2" WATER MAIN ON CR2868) WATER DEPT

Water Plant-Update (Water Plant Supervisor)

City of Marlin WATER TREATMENT PLANT

- **HSP 3 – After having it checked out, we found out it's not the pump itself instead it's either the pressure relief valve or the check valve post pump.**
- **New employees**

- Raw Water Pump 3 – 1.8 MGD is current max flow
WASTEWATER TREATMENT PLANT

- Employees are getting hot, but they are taking plenty of breaks when need be.
- They are starting to remodel the office. By the end of next month, it should look great. Painting, fixed the front door window, exterior paint. We are hoping to put a new toilet in as well but still need to price them.

Tourism –Update (Tourism Director)

Update was given on the Young Eagles Fly in event, Marlin Fest, and mural work that is planned. A representative from Film Friendly Texas came to present the council with a certificate of designation.

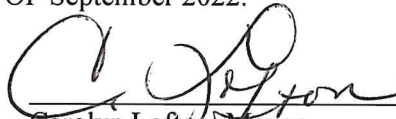
19.Future Agenda Items.

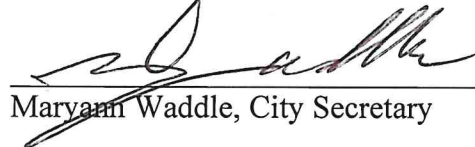
WRC Contract, Widening Wills Street, and Data Flow. August 16th will be a special called meeting for Audit, and a budget workshop

25. Adjourn.

Mayor Pro-Tem Moore made motion to adjourn, all in favor said “Aye” meeting ended at 8:13pm
PASSED AND APPROVED ON THIS THE 13TH OF September 2022.




Carolyn Lofton, Mayor


Maryann Waddle, City Secretary