

FORM 3: *DRIVER SAFETY COURSE REQUEST FORM (cannot be requested online)

(Failure to remit request form & payment (money order/cashier's check) on or before your appearance date will result in ineligibility)

Name (Print or Type as it appears on your driver's license)

Email Address

Driver's License Number

Current Mailing Address

Telephone Number

Date of Birth

Citation Number

Date of Citation

Appear Date

Please indicate TRUE or FALSE next to the statements listed. If any are FALSE, you are NOT eligible for the Driving Safety Course.

_____ I hereby: **ACKNOWLEDGE** that I have read the admonishment of rights (bottom of front page), **WAIVE** my rights, and enter a plea of **NOLO CONTENDERE** (No Contest). Money Order or Cashier's Check in the amount of the fine(s) is enclosed. (Make remittance payable to Marlin Municipal Court – P.O Box 980 – Marlin, TX 76661)

_____ I have NOT taken a driving safety course during the past 12 months.

_____ I am not in the process of taking a driving safety course to dismiss another offense.

_____ I have not completed a driving safety course that is not yet reflected on my driving record.

_____ I understand that I CANNOT take the driving safety course if I possess a commercial driver's license or committed a serious traffic offense.

_____ I understand that I CANNOT take the driving safety course if the citation was issued in a Work Zone with Workers Present.

_____ I understand that I CANNOT take the driving safety course if I am accused of speeding 25 mph or more over the posted speed limit.

_____ I ENCLOSE a valid photo COPY of my TEXAS Driver's License or permit or proof of ACTIVE duty military service if I possess a non-Texas driver's license

_____ I ENCLOSE proof of Financial Responsibility (insurance). (A photocopy is acceptable---NO ORIGINALS PLEASE!!!)

_____ Instead of paying the traffic fine, I ENCLOSE a money order or cashier's check in the amount of **\$144.50** or (\$169.00 if in school zone) to pay for the court costs for Driver Safety Course (*make payable to Marlin Municipal Court*)

_____ I ENCLOSE a self-addressed, stamped BUSINESS size envelope, in which the Court will mail me an application for a certified copy of my driving record, which I will send to Austin with the proper state fee as required by law. I understand that FAILURE to request this form will invalidate my request for a driver's safety course.

_____ I understand that I am responsible for completing a Texas DPS approved Driving Safety Course before the expiration of the 90 day extension, and remitting the SIGNED "COURT COPY" of the Certificate of Completion to the Court.

_____ I understand that this form MUST be NOTARIZED. (Check with your local Bank or school Administration Office.)

_____ If mailed, I understand that this form MUST be sent CERTIFIED MAIL. (Check with your local Post Office.)

YOUR SIGNATURE MUST BE NOTARIZED

Subscribed and Sworn before me on _____.

Signature of Defendant Requesting DSC

NOTARY PUBLIC // COURT CLERK

➤ **AFTER RECEIPT AND APPROVAL OF YOUR DSC REQUEST BY THE COURT**, you will receive a form with the required completion date and a form to have a copy of your driving record sent to the court. You must complete the driver safety course on or before the 90th day from your approval date.

➤ **IF YOU COMPLETE THESE REQUIREMENTS**, the Court will dismiss your case and report to DPS the date that you completed your course.

➤ **IF YOU FAIL TO COMPLETE THESE REQUIREMENTS**, you will be required to appear before the Court to show cause why you did not complete them. At the show cause hearing, the Judge may enter a final adjudication against you and require you to pay the fine. Failure to appear at the show cause hearing will result in a final adjudication being entered against you and that you will be required to pay the fine and any additional costs required by law.

CHECKLIST: Make sure you have included the following items:

_____ 1. Complete and NOTARIZED request form for Driver Safety Course.

_____ 2. CURRENT copy of your Financial Responsibility (insurance).

_____ 3. Copy of your Driver's License or Permit.

_____ 4. Self-Addressed, business, stamped envelope (if mailed in).

_____ 5. CASHIER'S CHECK or MONEY ORDER ONLY in the amount of \$144.50. (If in a school zone SEND \$169.00).

Please note: Do not send the original fine amount along with your driver's safety course payment of \$144.50 or \$169.00.

ONLY send \$144.50 or \$169.00.