

On this the 13th day of August, 2019, the City Council of the City of Marlin, Texas convened in a REGULAR SCHEDULED MEETING at 5:00pm, the same being open to the public and having been posted as prescribed in Local Government Code, Section 551.041 with the following members present to wit:

ELECTED OFFICIALS

Mayor Carolyn Lofton

Mayor Pro-Tem Scottie Henderson (Absent)

Doug Porter

Rhonda Milton

Neddie Lang-Moore (Present @ 5:40pm)

Max Martinez (Absent @ 7:07pm)

Terence McDavid (Present @ 5:05pm)

STAFF

Cedric Davis, City Manager

Danica Lewis

1. Call to Order by Mayor Carolyn Lofton @ 5:00pm.
2. Roll Call by Danica Lewis
3. Pledge of Allegiance
4. Invocation by Doug Porter
5. Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda. Tex. Penal Code 42.05 Any disruptive behavior by the speaker or audience member will subject the individual to removal from the meeting/city property and charge with the crime of Disruption of a lawful meeting.*

No Citizen Comments Received

6. Discussion or Take Action: Budget Workshop/ Budget FY 2019-2020

Vikki Grimes, Finance Director informed that she made changes requested in last meeting. Informed she wanted clarification on the one change of requested Maintenance Department; stated she can do so, but there would only be a partial salary there of the Mechanic. She went on to remind council how Mayor Pro-Tem Henderson wanted to create the Maint. Dept. under the impression that the budget #'s for him to get the materials that he needed would go under his department, but that it can't because that would leave dept. heads not knowing exactly what their expense was plus it wouldn't tell you what each dept. is expensing in vehicle repair; so the only the only thing left would be the partial salary divided between the 4 departments. City Manager Cedric Davis clarified on the decision from the last council meeting; stating that he wouldn't have the budget, but that we would create the dept. and the title, each dept. would maintain the money in there and when he needed a po he would go get it signed. Mayor Lofton asked how

that would reflect in the budget because pay is divided between 4 different departments. CM Davis informed the way Vikki was saying she can only put those partial payments; that would be the only thing under him. Which Ms. Grimes added, that right now, in the General side, it's in streets; she'd take it out of streets create a dept. and put that partial in there. Mr. Davis informed that it would be for a new maintenance person because Maverick will be leaving, next week being his last week. Ms. Grimes stated his salary would come out of Streets Dept. in General, Fire Dept. in General, Police Dept. in General, and Public Works in Water. Mayor Lofton noted that Councilmember McDavid arrived at 5:05 pm. Vikki asked do you want to create a department for just that little bit? Ms. Grimes suggested leaving it as it is and Mayor Lofton didn't see the new mechanic really caring; Councilmember Milton informed she needed more clarification. Ms. Grimes informed that in this years' budget the mechanics payroll was just coming out of General in Streets Dept., not fair when he works on several different dept. vehicles, this year they will divide salary between the depts he would be working for, that in the last meeting Mr. Henderson brought up that we could put more of the budget under him so he could get the things he needed, that's not going to work for us & what it leaves if you create that dept is just the salary. Milton, Porter leave as is. Ms. Grimes made changes requested, but without the cemetery contracts finalized we are negative in the very bottom of General; once we get the contract it will be balanced. Municipal Court Expenses increased court fines & increased expense line 16,000, City Secretary Codification 6000 entered(increase); Street Dept. Payroll Expenses, Ms. Grimes informed Andrew realized he had employees that will receive licenses and they will get a raise upon attaining such, that wasn't budget for, therefore Salaries, FICA Retirement increases here are based on that incentive. Cemetery, employee here not doing cemetery work, therefore moved to Public Works Distribution ,WATER Balanced water plant salaries 3 Employees incentive license increase & with the increase a decreased within the dept. made on equipment purchase, equipment maintenance and Equipment repair. Only decreased enough to what was raised in salaries.

McDavid spoke on a previous executive session decision regarding increases for employees that had or didn't have certifications that no other raise would be given even if they received their certification after that. Mr. Poe confirmed previous decision & clarified that these raises are going toward new hires that ARE GETTING their first Licenses since that decision; new hires that aren't making licensed pay. You have 3 employees in Water Plant, 1 in Distribution, 1 in part Water/Streets and Distribution and 1 in Waste Water Plant. Mr. McDavid, we didn't make no stipulation as far as Tenure. Mr. Poe to an extent it is, but its staggered accordingly. Mr. Poe, to an extent we have longevity. Ms. Grimes, WASTEWATER Plant 1 Employee w/ license

incentive increase therefore equipment purchases decreased. Public works incentive license increased decreased general supplies, Fuel expense was 25000 pulled and decreased to 18000. Added 7000 surplus from fuel expense (25000 to 18000) to that Reserves Line. Mr. Davis informed THIS IS NOT THE final Approval for final Budget, just updates. Ms. Grimes informed in the Hotel Motel she DID Move that money. Mr. Davis states IF it looks Good and no adjustments next meeting Be prepared to make a motion.

Council convened into Executive Session at 5:25pm.

Councilmember Neddie Lang-Moore Present at 5:40pm

- 7 ENTER INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT
- a.CODE SEC. 551.074 Deliberation and or Take Action on personnel appointments, duties, assignments, evaluations, discipline and or appeals **(City Council)**
Position of City Secretary
 - b.CODE SEC.418.183 applies only to information that is confidential under specifications
(Mayor)
TWDB Grant Update

Council Reconvened into Open Session at 6:43pm

Roll Call by Danica Lewis

Present: Councilmember Milton, Councilmember Moore, Councilmember McDavid, Councilmember Martinez, Councilmember Porter, Mayor Lofton

Absent: Mayor Pro-Tem Henderson

Councilmember McDavid made Motion to offer Medical Retirement to Sandra, City Secretary. Councilmember Milton seconded this motion and the motion carried as follows:

AYES: Councilmember Milton, Councilmember Moore

Councilmember, McDavid, Councilmember Martinez,

Councilmember Porter, Mayor Lofton.

NAYS: None.

ABSENT: Mayor Pro-Tem Henderson

8. Discussion or Take action: Approval of city council Meeting Minutes for March 12,2019,
March 21, 2019, March 28, 2019, April 4, 2019, April 9, 2019, June 4, 2019, July 11, 2019 and
August 6, 2019

Mayor Lofton stated that Minutes for June 4, July 11, 'Aug 6 were not received. Ms. Lewis advised that she was responsible for completing those minutes; informing that they are not ready at this moment and will try to have them to council by next week.

Councilmember Porter made motion to accept minutes for March 12th, March 21st, March 28th, April 4th, April 9th with Corrections.

Councilmember McDavid seconded this motion and the motion carried as follows:

AYES: Councilmember Milton, Councilmember Moore

Councilmember, McDavid, Councilmember Martinez,

Councilmember Porter.

NAYS: None.

ABSENT: Mayor Pro-Tem Henderson

ABSTAIN: Mayor Lofton

9. Update/Status of Marlin School District (5min) update on progress of the school district personal.

Dr. Remy Godfrey, Acting Superintendent of Marlin ISD, Board of Managers, Board President Billy Johnson, Board Secretary Byrleen Terry & Board Member Eddie Ellis came to update Council on the District and of their Board of Manager's goals. Dr. Godfrey spoke on wanting to discuss and solicit feedback, having every stakeholder input valued, assessed and taken into account when drafting goals. She informed that our children are struggling in reading and math, with the need to increase scores in both. Spoke on college, career, and military readiness (CCMR), which deals with the graduate level of industrial certifications things that get them going in post-secondary life or career life after high school. Dr. Godfrey gave a handout with a link to their survey with a QR code. Dr. Godfrey spoke of a series of meeting the next at the Elementary Meet the Teacher on the 15th at 5pm also Freshman orientation on the 15th at 5pm in the High School Mr. Ellis stating most valuable resource being parents and your input as citizens. He also informed luncheon Thursday at Grace Lutheran Church. Mrs. Terry gave thanks & stated lets work together.

11. UPDATES/STATUS: City Business Not needing immediate discussion or action from City council

City Manager –Updates (City Manager)

- **PD Garage Sale/ Auction**

City Manager Davis update regarding PD Garage Sale. Getting w Attorney General. McDavid asked of the PD Garage Sale auction; what does that entail? Mr. Davis informed there's old & good thing, Mr. Henderson requested clarification so we're getting AG opinion. McDavid confiscated items? City Manager informed yes & no.

- **Options of Used Vehicle Purchase**

Option of used vehicles reaching out to Dart, Mayor Lofton to touch on. Mayor spoke with Apple Sport and they will be looking into some used auction vehicles to use in PW dept., street dept., water dept.

Funds looking what we were spending in all gas revenues and what were looking at with vehicle maintenance. Mr. Davis work on that, if we can come up w/ a list of the different vehicle we need.

- Analysis of Employee Hire vs. Contract Hire (Lawn Care)
Mr. Davis informed regarding the Lawn Care vs City Employee, cheaper to go with Lawn care contractor. Stated one pulled out 2 remain; No Complaints and Dans Lawn Care Service. Dan's Service can do job for amount agreed upon w/ Use of weed killer around tombstone. No Complaints can do it without any stipulations of weed killer. Councilmember Milton had questions on Lawn care contracts; City Manager Davis stated revamping of contract is in process.
- Posting on hiring of new employment positions
Regarding posting of hiring of new employment positions once we approve our Budget, we will post on city website, TML and local paper.
Scheduling Interviews for the two finalists for City Attorney
Scheduling interviews with the 2 finalists for our City Attorney Services; want a full Council will do at next meeting. Will probably do that meeting an hour earlier where council can have a good conversation with each.
- Department Heads evaluations, salaries, and education
Staff Meeting the other day, going forward want new hires to have an educational background to have a more professional workforce going forward. Stating for those already here we are looking for Free training w/ 30-day advanced notice.

10. Discussion or Take Action: Interlocal Agreement with City of Rosebud (Animal Shelter Services) Chief Sodek informed working with City of Rosebud they own an animal impound Animal Shelter service skip

\$ 8 # Chief Sodek informed we are currently paying \$400-\$500 per dog thru Waco Animal Shelter; with this interlocal agreement thru the City of Rosebud \$125 per dog They will hold the dog for 72 Hrs and they'll be responsible for the animal. Rosebud will adopt dog out or will euthanize. Mr. Davis informed Waco was going up 8000 per month. Mr. McDavid asked if that was because Waco is a no-kill shelter and Rosebud is a kill-shelter. Chief Sodek stated yes Rosebud holds them for 72 hours. Chief advised Waco is going up come October.

Martinez made a motion to enter the interlocal agreement with the City of Rosebud Animal Shelter Services.

McDavid seconded this motion and the motion carried as follows:

**AYES: Councilmember Milton, Councilmember Moore
Councilmember, McDavid, Councilmember Martinez,
Councilmember Porter, Mayor Lofton.**

NAYS: None.

ABSENT: Mayor Pro-Tem Henderson

Mayor Lofton noted the Dates in agreement state 2017/2018. City Manager Davis stated we will take care of that.

Mayor Lofton excused Councilmember Martinez at 7:07 pm (absent)

Police – Update & Active Shooter Policy (Chief Sodek)

Scaman & Chief Sodek came together Active Shooter Policy. August 6th went into effect, working of Training. City Manager Davis touched on reasoning being with all the issues around now. Chief Sodek working w/ Fire Dept. also. Mayor Emergency Team? Mr. Davis, we take THE Perimeter County will take care of threat, they have more equipment. Woodway has Swat Team. Councilmember Moore, “How are we engaging the community?” Chief Sodek is looking at having a Event. Mr. Davis stated CERT County does have it. Mr. Porter asked do we still have that agreement with Waco. Mr. Davis stated Yes.

Fire Department – Update (Chief Parker)

Fire Dept update Structure fire contained. Went out on 72 calls. Worked on Annual School Supply Drive. Draught like conditions may be issuing Burn Ban till get some rain.

Public Works - Update (Public Works Dir.)

Public works Busy reopening of City Park July 4; crews & No Complaint Lawn Service work hard. Meet w/ delegates from Washington & China. Patched & repair 27 streets in July 7 and several water leaks & sewer leaks. Worked w/ KSA; things going well they’ve finished Potomac St. moving to Live Oak St. Will be painting of HOBBY Tower once complete we’ll be done with KSA & going forward w/ MRB Group. Water Treatment Plant received their direct integrity test from TCEQ will allow a lot more flexibility at the Plant should see HIGHER life expectancy to our membranes. Had a meeting discussing bad debt of water bills, w/ Nancy & Vikki, this month ordinance put in place should curb that. City Park, ongoing restoration, as of today installed 48" culvert that connects Park Street to about Park Drive; it’s close to being complete and is drivable. They’ve done a ton of vegetation removal, now can see Creek. Will be getting in touch w/ Sheriff Scaman to see if we can get it cleaned up, help from inmates. The creek is dirty there’s lots of trash; would like to see citizen & everyone take care of our parks. Mayor asked did we get additional containers Mr. Poe believed there were 3 out now, but can definitely get more. We got our first review of our golf course from an out-of-towner, whom called it a hidden gem. McDavid questions of new culvert and reed maint.? Mayor asked of Treatment Violation Poe Operator didn’t move # over we do not Have a Treatment Technique violation, caught in time. Councilmember Porter asked for spillway repair report. Mr. Poe informed spillway repair starting this week advising will be pumping out water all this week as well as hauling all filler and sand. Moore asked How Is Staff Holding up on yesterday

staff meeting use to getting a raise every year as of Budget were not Getting raises this YR - If something, materialized Council can come back. Morale was good till the Staff meeting. Councilmember Moore if there is something that we can do. Mr. Davis can pull some resources for special Dinner. This is one of the Harder working crews that I've had honor of working with.

Water Department- Update (Utility Billing Supervisor)

Nancy Dominguez spoke on July Revenue and GF Totals. She touched on how the Ordinance addresses issues of Bad debt. Sent out 39 letters; 29 did payment plan, 1 payment in full and 9 no response. Ordinance states 1 Yr-6 Month payment plan 10 day notice of shut off. This is not all of them just started w/ Anyone 3 Months & older. Mr. Poe spoke of confusion in work orders, Hope sufficient. Mayor looks good.

Finance Department - Update (Finance Dir.)

Finance - GF as of July 31st not receiving any more property taxes. Making cuts since revenue money has to be stretched to January. Sept Amendment to budget (THIS Budget)

Court - Update (Court Clerk Supervisor)

Court Clerk informed council of Income in July 2018 vs July 2019. Trials coming up Bench Trials 19th Pretrials, Show Cause has 93 Cases, Regular court 98 cases, 4 Juveniles. Juvenile Program wanting to look into. Councilmember Moore touched on getting more juvenile programs. Mrs. Miguez informed no we don't have programs, but we have Juvenile Case Manager. Working w/ Mr. Davis on credit card System; issuing a lot of refunds. Meeting scheduled on 22nd.

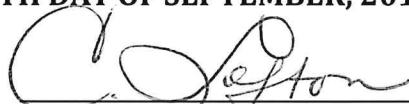
Mayor Lofton advised of TOWN HALL MEETING, State of the City Address at the Marlin High School Auditorium THURSDAY Aug. 15th.


12. Adjourn.

7:40pm Mayor: Meeting adorned.

PASSED AND APPROVED ON THIS THE 10TH DAY OF SEPTEMBER, 2019.




Carolyn Lofton, Mayor


Maryann Waddle, City Secretary