

McKenzie County Weed Board Meeting

June 26th, 2024

McKenzie County Public Works

1300 12th St SE, Watford City, ND 58854

Attending: Darrell Finsaas –Charles McNaney –Jay Lewis – Doug Olson - Amber Higgins - JoLeen Berdahl

Absent: Howdy Lawler

Meeting brought to order @ 8:39am – Jay Lewis

March 27th,2024 Board Meeting minutes.

*Motion made by: Doug O. to approve the March 27th, 2024 meeting minutes

Motion 2nd by Darrell F.

Motion passed unanimously

Treasurer's Report

- ❖ Budget Overview – With all attention being paid to the 2025 Budget, Amber forgot to contact the McKenzie County Auditor/Treasurer office within a timely period to request printouts of the operating budget to date, but assured the board that the MCWD is operating below budget at this time.
- ❖ 2025 Budget - Amber submitted the 2025 Budget approved by the MCBOC. Increases for accounts:
 - 6360 – Publishing & Printing – To provide mor info to McKenzie County
 - 6424 – Shop Supplies – Requested a 4% increase to replace ratchet straps, tow straps, bungies and new hoses for ATV's
 - 6425 – Equipment Expense - 1% increase to replace/repair Honda engines for the Truck set-ups and restock 12v 4.5 gall pumps and stock-up on poly fittings.

Old Business

- ❖ K.S. Open Records Request - Amber reminded the MCWB of the item discussed at the last meeting concerning the open record's request by Kevin Sullivan. She provided the invoice and explained it was now all being addressed by MCBOC and MC State's Attorney's office.
- ❖ McKenzie County Weed Board Term Completion – Board Members Charlie McNaney and Doug Olson have completed their terms (June 30th, 2024) and have agreed to stay on for another term for the McKenzie County Weed Board

New Business

- ❖ ATV Bids – MCWD is budgeted to purchase two (2) new ATV units for the budget year 2024. A list was compiled of quotes from surrounding ATV dealerships for Honda and

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Polaris ATV units within the parameters requested by MCWC. Discussion was held as to the pros & cons of each brand. Consensus by the MCWB was to stay with Honda units at this time. MCWC will get with the dealerships that quoted the Honda units and get exact written quotes for the purchase of said units.

- ❖ Trailer Purchase – Amber requested the purchase of one (1) -20ft trailer. MCWC currently does not have enough trailers to operate the available equipment. MCWC currently has operating 3-20ft & 2-22ft)

*Motion by Darrell F. Made a motion to order 1 – 20ft trailer pending MCBOC approval.

Charlie McN. 2nd the motion

Motion passed unanimously

- ❖ 2025 Budget – Went over in Treasurer’s Report (above)
- ❖ Truck Allocation – The MCWD 2024 budget allocated for the purchase of a new truck. The MCBOC has decided that McKenzie County vehicles be over 100,000 miles before trade-in. Amber is going to ask that MCWC do not do a trade-in as there is no truck in the MCWC department that meets or exceeds the mileage determination. At this time though MCWC is operating all 7 of the trucks in the department in the field. There is need for another truck as Amber & JoLeen have to borrow a unit from another department to perform a job or check on any others. MCWB requested Amber get quotes for several different truck models and configurations.
- ❖ Truck Unit 192 – Unit 192 2022 Ford has had issues with fueling up the unit. There is an issue with the filler neck to the fuel tank causing fueling to be extremely difficult and time consuming. The MCWB agreed to try and repair the unit by re-routing the filler cap through to the top of the bed of the truck.

Monthly Bills

MCWB members reviewed the listing of monthly bills provided by Amber for April, May and June 2024

* Motion by Darrell F. to approve the April, May & June 2024 bills submitted

Motion 2nd by Charlie McN.

Motion passed unanimously

- ❖ Cost Share Approval – Two Cost Share reimbursements were submitted to the MCWB for Approval. Kevin Sullivan and Leighton Trotter. The MCWB declined to reimburse at this time as per requirements for Cost Share disbursement had not been met to date. The Application for Cost Share reimbursements submitted must include a colored map to be submitted of the area applied (as per the guidelines voted in at the July 26, 2023 MCWB meeting) Colored maps will be requested from the declined and re-presented when colored maps are provided.

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Discussion was held as to the status of several properties out of compliance for weed control.

Next Meeting: July 31st, 2024 @ 8:30am

**Doug O. moved to adjourn the meeting @ 9:10am

Motion 2nd by Darrell F.

Motion passed unanimously

MCWB Signature _____

Date _____