

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

January 8, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 8, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Kathy Skarda, Tom McCabe, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Nordby, seconded by Skarda, to approve the December 2018 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the bills, with the exception of the County Route 12 easements until questions can be answered by Public Works. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the December 31, 2018, Treasurer's Report as presented. All voting aye, motion carried.

Planning Administrator Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings.

Moved by Veeder, seconded by Lawlar, to approve the mutual aid agreement with Dunn County. SA Skarda stated no new liability was created with the agreement. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the out of state travel request for Emergency Manager Jappe for SERTC training in Pueblo, CO, April 1-5. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize Emergency Manager Jappe to submit a grant for fire department generators for Arnegard, Keene, Mandaree, Grassy Butte, and Cartwright. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the three year renewal of the ESRI small government license, through 2021. All voting aye, motion carried.

Discussion was held on the new county agent. Skarda reported that an offer had been extended and the individual will grade in May and hope to start in June 2019. The base salary for the position is \$41,200. Skarda stated Dunn County recently offered their new hire an additional stipend of \$7,500 to be reviewed annually until the State wages are raised. Moved by Nordby, seconded by Lawlar, to approve a stipend of \$7,500 to be paid by McKenzie County. The stipend will be paid to NDSU Extension who will then include it with wages to the employee. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the bills for County Route 12 easements. All voting aye, motion carried.

Discussion was held on the Robert Jesse sealed camper bid. SA Skarda stated the pickup was purchased after title questions were present and the County has no obligation other than to reimburse for the purchase amount. Moved by Skarda, seconded by Lawlar, to reimburse Robert Jesse \$1.00 for the sealed camper bid. All voting aye, motion carried.

Tom Wheeler, Advisory Board for Williston Research Center and Eastern Ag Research Center, discussed the need for a new seed cleaning facility in Williston and asked for a letter from the Board in support of the project. Divide County and Williams County have also agreed to support the project. Moved by Skarda, seconded by Veeder, to write a letter of support for the seed cleaning facility in Williston, to ask Economic Development Coordinator Stenberg to assist in writing the letter, and to authorize the chairman to sign. All voting aye, motion carried.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 149 North, Range 97 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located in the N1/2NW1/4 of Section 13, T149N, R97W, and the S1/2SW1/4 of Section 12, T149N, R97W, 5th P.M., McKenzie County, North Dakota, said strip being 66 feet wide lying 33' each side of the following described centerline:

Commencing at the Northwest corner of said section 13, thence along the North line of said Section 13, S89°51'04"E, 1280.78 feet to the Point of Beginning, thence S89°51'04"E, a distance of 462.00 feet to the Point of Terminus. Said strip of land has a total length of 462.00 feet and contains 0.700 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, January 8, 2019, at 10:00 AM CT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Veeder, Skarda, Lawlar, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Veeder, seconded by Commissioner Nordby, and a vote of 5 ayes and 0 nays,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Moved by Nordby, seconded by Veeder, to approve Option 2 of the Gallagher proposal for the McKenzie County Compensation Study, to include market data from the industry sector. All voting aye, motion carried.

Ryan Madison, Squaw Gap, discussed with the Board questions about blading and plowing of roads in Squaw Gap. Questions were asked about the change in recent years to no longer provide work on private drives. PWD Kanwar stated that the liability risks and nonpayment for services were reasons for the change. Lawlar stated he understands the frustration and stated it is a concern for emergencies and needed to be discussed further. Nordby suggested a working committee to meet and come up with options to present to the Board. Moved by Veeder, seconded by Lawlar, to appoint two Board members to a committee to discuss County services on private roadways and come back to the Board. All voting aye, motion carried. Chairman McCabe appointed Commissioners Lawlar and Skarda to this committee.

Moved by Veeder, seconded by Skarda, to approve the purchase of a salt/sand spreader for the Courthouse Toolcat for \$5,750.00 which includes installation. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to establish a Landfill Shop Building Committee and appoint two commissioners to serve on the committee. All voting aye, motion carried. Chairman McCabe appointed himself and Lawlar to the committee.

Moved by Nordby, seconded by Skarda, to set the public hearing for abatements 4058-4059 and 4071-4072 for 1:00 p.m. CT on January 22, 2019. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to publish the 2019 salaries with the January 2019 minutes in the McKenzie County Farmer. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to authorize the advertisement of bids for 2019 dust control materials. McCabe asked about other products and their use in dust control. Kanwar agreed to sit down with the Mag Foreman to determine the best method of application and to make that method consistent across the County. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to award the bid for the mechanical front wheel drive tractor to Gooseneck Implement – Williston for \$159,835.04. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Watford City – McKenzie County Transfer Agreement #1 and to authorize the chairman to sign. All voting aye, motion carried.

Sheriff Johansen reported to the Board that a transition team from the National Sheriff's Association has been requested and that he has adjusted his budget internally to cover the cost. Johansen also requested the approval to negotiate and hire in the Captain position. Moved by Nordby, seconded by Veeder, to approve negotiation and hire up to D62 Step 16 for the MCSO Captain position. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Lawlar, nay; Veeder, aye. With 4 votes aye and 1 vote nay, motion carried.

The Board discussed upcoming legislative bills and hearings.

The meeting recessed at 12:00 p.m. until January 22, 2019, at 1:00 p.m.

January 22, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 22, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer

Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

The bills were presented and Lawlar requested to pull the bill to Triangle R Enterprises. Moved by Skarda, seconded by Veeder, to approve the bills with the exception of the Triangle R Enterprises bill, as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve Abatement Applications 4058-4059 and 4071-4072 as presented. No persons were present for the public hearing. All voting aye, motion carried.

Planning Director Talbert stated no items were on the Planning & Zoning Consent Agenda.

Planning Director Talbert updated the Board on the Arlen Flynn Remand Hearing and provided information on the status of the CUP in question and the letters Planning & Zoning had received on the matter. The staff recommendation was to approve the Hurley Enterprises CUP. Sean Foss, attorney for Arlen Flynn, provided background information on the property in question owned by Hurley Enterprises. Mr. Foss provided a packet of information that included a timeline of events and photographs. Mr. Foss stated that they are not in favor of changing the zoning as requested because questions still remained on the buffering, landscaping, and screening were not resolved prior to the zone change application approval. Nordby requested time for Ari Johnson, Planning & Zoning attorney, to review the comments and make a recommendation to the Board. Skarda asked about the timeline of a building on the Hurley property. Talbert explained that when the building was built no permit was pulled as the building is neither heated nor cooled and as such does not require a permit. Moved by Nordby, seconded by Veeder, to table a decision until the Board hears from Ari Johnson at the February 5 meeting. All voting aye, motion carried.

Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings.

Moved by Nordby, seconded by Skarda, to approve the temporary encroachment in the right of way by XTO as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve the out of state travel request for Marcia Hellandsaas for a 4-H trip to Montana. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to set the public hearing for abatement applications 4074, 4079, and 4081 for February 5, 2019, at 10:00 a.m. CT. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the request from RTC to plow fiber to the Cartwright Shop and surrounding areas for a cost of \$45,750.00. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize the Road & Bridge Department to advertise for bids for two backhoes with trade ins. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to authorize the Road & Bridge Department to advertise for bids for one front end loader with trade in. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to authorize the Road & Bridge Department to advertise for bids for one or more motorgraders with trade ins. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve Change Order 002 for the Public Works Shop project and to authorize the chairman to sign with a total cost of \$7,253.00. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve CP006 – alignment kit for vehicle lift for the Public Works Shop project at a cost of \$3,429, which would allow County employees to perform alignment work on the vehicle fleet. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the Phase 2 Furniture Proposal as presented, to reuse the existing Courthouse Public Works furniture in the 2nd floor of the new shop, with a savings of over \$95,000. Building Committee recommended approval. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the bill from Triangle R Electric as presented. All voting aye, motion carried.

Randy Harvey, G&G Garbage, discussed with the Board a January 4, 2019, incident in which 62 filter socks were found in a load from G&G Garbage. G&G Garbage requested the fine be transferred to the third party user and not to G&G as the hauler. SA Skarda stated the agreement is between the County and G&G Garbage, not the third party vendor, and the County would not have leverage with that vendor to pay the fine. Board consensus was to follow the advice of SA Skarda and charge the fine to G&G Garbage.

Moved by Lawlar, seconded by Skarda, to approve the release of an RFQ for the Landfill Shop Project. All voting aye, motion carried. The Board clarified that Building Administrator Carlson is a part of the Building Committee for this project.

Discussion was held on setting a date and time for the public hearing on Abatement Applications 4056-4057. Board consensus was for SA Skarda to work with the company requesting the abatement and schedule a time for the hearing.

Moved by Nordby, seconded by Skarda, to authorize the Chairman to sign the Hillside Court rent increase documents as presented. All voting aye, motion carried.

Sheriff Johansen and Lt. Matthews-Kasner requested to purchase 3 new vehicles from Kupper Chevrolet (1 PPV and 2 SSVs) with a total cost of \$109,673 without trade ins. The Sheriff's Office stated the intent was to trade in three vehicles to keep the fleet numbers even. Moved by Veeder, seconded by Skarda, to approve the purchase of 3 vehicles from Kupper Chevrolet for \$109,673. All voting aye, motion carried.

Economic Development Coordinator Stenberg discussed with the Board the upcoming 2020 Census. Stenberg stated the Census is working with local communities to establish Complete County Committees and asked if a commissioner would be willing to sit on the committee. Skarda volunteered to serve.

Discussion was held on the new Corrections vehicle. The Board requested Corrections Administrator Rooks to talk with MCSO and determine if a vehicle slated for trade in would be sufficient for his needs. Moved by Lawlar, seconded by Skarda, to table the Corrections vehicle purchase to the February 5 meeting. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize signature authority of the Chairman on the Szostak Subdivision as presented. All voting aye, motion carried.

Veeder requested to move the Planning & Zoning Board vacancy item back to the Planning & Zoning Board for a recommendation.

Moved by Veeder, seconded by Skarda, to appoint Erin Perry to the Library Board with a term expiring June 30, 2021. All voting aye, motion carried.

Discussion was held on the status of legislation for the 2019 Session.

The meeting adjourned at 3:21 p.m. until February 5, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
34301	WATFORD CITY/CITY OF	175.00
34302	WILLISTON VECTOR CONTROL DIST.	50,000.00
34516	ALEXANDER PARK DISTRICT	1,495.58
34517	ALEXANDER RURAL FIRE DISTRICT	7,710.79

34518	ALEXANDER SCHOOL DIST. #2	177,031.72
34519	ALEXANDER TWP.	11,244.11
34520	ANTELOPE CR. TWP.	7,740.45
34521	ARNEGARD PARK DISTRICT	1,499.43
34522	ARNEGARD RURAL FIRE PROTECTION DIST.	6,140.49
34523	ARNEGARD TWP.	24,485.59
34524	ARNEGARD/CITY OF	3,163.92
34525	BLUE BUTTES TWP.	12,735.09
34526	CHARBON TWP.	13,016.99
34527	EARL SCHOOL DIST. #18	2,475.26
34528	ELM TREE TWP.	35,156.81
34529	GRAIL TWP.	6,793.44
34530	GRASSY BUTTE FIRE DISTRICT	1,933.00
34531	HAWKEYE TWP.	10,566.32
34532	HORSE CREEK RURAL FIRE DIST.	213.24
34533	HORSE CREEK SCHOOL DIST. #32	5,385.71
34534	KEENE TWP.	14,220.78
34535	MANDAREE SCHOOL DIST. #36	145.22
34536	MCKENZIE CO. FIRE PROT. DIST.	23,499.00
34537	MCKENZIE CO. HISTORICAL SOCIETY	2,633.14
34538	MCKENZIE CO. SD#1	894,360.59
34539	MCKENZIE SOIL CONS. DIST.	24,157.43
34540	ND STATE TREASURER	19,488.48
34541	NEW TOWN PUBLIC SCHOOL DIST.	136,929.16
34542	NEW TOWN RURAL AMBULANCE DIST.	604.81
34543	NEW TOWN RURAL FIRE DEPT.	603.60
34544	RANDOLPH TWP.	6,045.36
34545	RIVERVIEW TWP.	76,860.21
34546	SIOUX IRRIGATION DISTRICT	4,358.77
34547	SIOUX TWP.	13,522.27
34548	SIOUX-YELLOWSTONE RURAL FIRE DIST.	2,747.03
34549	TRI TWP	46,775.77
34550	TWIN VALLEY TWP.	115,197.17
34551	UPPER MISSOURI DIST. HEALTH UNIT	10,558.53
34552	WATFORD CITY PARK DISTRICT	124,609.97
34553	WATFORD CITY/CITY OF	789,834.70
34554	WILLISTON FIRE PROTECTION DISTRICT	806.76
34555	WILLISTON VECTOR CONTROL DIST.	6.46
34556	YELLOWSTONE SCHOOL DISTRICT #14	28,896.34
34557	YELLOWSTONE TWP.	27,014.50
34558	ARNEGARD RURAL FIRE PROTECTION DIST.	15,000.00
34559	MCKENZIE CO. ATMOSPHERIC RES.	195,000.00
34560	MCKENZIE COUNTY FAIR	75,000.00
34561	WATFORD CITY MUNICIPAL AIRPORT	30,000.00
34562	WATFORD CITY/CITY OF	10,378.72
224508	A-1 AUTO GLASS	746.90
224509	ABRAHAM/JENNIFER	426.14
224510	ACCUSOURCE INC.	119.00
224511	ADVANCED BUSINESS METHODS	2,420.99

224512	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	4,561.84
224513	AIRGAS ON-SITE SAFETY SERVICES	64.00
224514	AMERICAN LEGION	31.00
224515	AMERICAN WELDING & GAS	190.73
224516	AMON/DANA	27.73
224517	ARNTSON STEWART WEGNER PC	25,146.18
224518	AUTO VALUE	38,517.43
224519	BADLANDS HARDWARE	432.02
224520	BADLANDS OCCUPATIONAL TESTING SERVICES	2,513.00
224521	BAKER & TAYLOR	332.18
224522	BELL/MARY	392.67
224523	KITAGAWA/BENJI KURT	2,000.00
224524	BIG BUTTE SERVICES	18,653.07
224525	BISMARCK PSYCHOLOGICAL ASSOCIATES, PLLC	385.00
224526	BLUE LUBE	488.20
224527	BLUE TARP FINANCIAL, INC.	130.68
224528	BOB BARKER COMPANY INC	491.56
224529	BOLKEN/DOUGLAS	2,275.00
224530	BOSS OFFICE & COMPUTER PRODUCTS	5,562.47
224531	BRADY, MARTZ & ASSOCIATES	5,700.00
224532	BRANDT/JEREL	28.81
224533	BROSZ ENGINEERING, INC.	43,583.83
224534	C&D WATER SERVICES	60.00
224535	CASCADE AUTO GLASS	350.00
224536	CBM MANAGED SERVICES	16,639.60
224537	CDW-G GOVERNMENT	3,142.50
224538	CERTIFIED POWER. INC	1,895.97
224539	CHARLIE'S SERVICE, LLC	205.20
224540	CHECKERS, INC.	100.00
224541	TUNNELL/CLAYE PARKER	25.00
224542	CLOCK/LLOYD	186.70
224543	COLONIAL RESEARCH CHEMICAL CORP.	3,365.51
224544	COMFORT SUITES	84.60
224545	CORPORATE TRANSLATION SERVICES, INC	39.92
224546	ANDERSON/CURTIS W	9,560.00
224547	D & J EQUIPMENT SALES & SERVICE,LLC	17,583.93
224548	DAKOTA ASPHALT PAVEMENT ASSOCIATION	350.00
224549	DAWA DEVELOPMENT, LLC	2,190.00
224550	DEMARS/GRACE	50.00
224551	SPOTTED BEAR/DIANA	2,270.00
224552	DIRTY BIRDS, LLC	5,400.00
224553	DMC WEAR PARTS LLC	10,674.84
224554	DOCUMENT OUTPUT CENTER	3,201.83
224555	EAGLE COUNTRY FORD, INC.	530.89
224556	EATON TOWING/RECOVERY	406.25
224557	ELECTION SYSTEMS & SOFTWARE	21.00
224558	FASTENAL COMPANY	1,690.32
224559	FINSAAS/DARRELL	46.87
224560	FIRST INTERNATIONAL BANK & TRUST	2,911.01

224561	FIRST INTERNATIONAL INSURANCE	56.76
224562	FULKERSON FUNERAL HOME	1,737.50
224563	GALLAGHER BENEFIT SERVICES INC.	350.00
224564	GB WELL SERVICE	62.64
224565	GEM CITY MOTORS/TOWING	63.90
224566	GEOLOGIC COMPUTER SYSTEMS	367.50
224567	GRANITE SPRINGS WATER & ICE, INC.	60.00
224568	GREENIZER/CHRISTOPHER	38.33
224569	ROBINSON/GREGORY THOMAS	90.00
224570	GUESS/ERIKA N	171.08
224571	GUESS/JACOB A	171.08
224572	H.A. THOMPSON & SONS, INC.	17,330.00
224573	H-2 ENTERPRISES, INC	49,572.70
224574	HARRISON/SADIE	224.58
224575	HAUGEN/BRAIN	2,270.00
224576	HDR ENGINEERING, INC	10,768.84
224577	HEGGEN EQUIPMENT CO.	3,458.45
224578	HIGGINS/AMBER	45.13
224579	HOFFMAN/AUSTIN D	87.50
224580	HORIZON RESOURCES	15.33
224581	JOHN HUTTER TOWING	200.00
224582	ICON ARCHITECTURAL GROUP	60,880.60
224583	JACK & JILL	23.03
224584	JAMAR COMPANY	1,692.00
224585	TROTTER/JAMIE LYNN	25.00
224586	MINTER/JASON MICHAEL	12.00
224587	HOFFMAN/JESSICA DAWN	15.00
224588	CARSTENS/JILL	108.86
224589	JOHNSON & SUNDEEN	805.00
224590	KADRMAS, LEE AND JACKSON, INC.	4,864.00
224591	SANDERSON/KATHY	2,270.00
224592	BOGUE/KAYLEY J	127.71
224593	PROCTOR/KEVIN LEE	30.00
224594	KIESON/SADIE	140.39
224595	KINDEN/ROSIE	2,270.00
224596	KIRBY/VALERY	811.36
224597	KOHLER COMMUNICATIONS, INC.	1,332.10
224598	KOTANA COMMUNICATIONS, INC.	462.71
224599	RILL/KRISTINA	26.64
224600	LAQUINTA INN & SUITES	676.80
224601	LARSEN SERVICE DRUG, INC.	1,910.84
224602	LEWIS/JAY	13.08
224603	LYLE SIGNS INC.	1,626.49
224604	MARTINEZ/EDWARD	149.10
224605	PHILPOTT/MATTHEW WILLIAM	35.00
224606	MATTHEWS-KASNER/MAXWELL	35.00
224607	MCCABE/THOMAS	131.75
224608	MCKENZIE CO. FARMER	1,602.34
224609	MCKENZIE COUNTY HEALTHCARE SYSTEMS	4,431.46

224610	MCKENZIE ELECTRIC CO-OP INC.	107,210.66
224611	MCKENZIE MINERALS MANAGEMENT LLP	3,166.00
224612	MEDLINE INDUSTRIES, INC	3,646.54
224613	WEBER/MEGAN	20.71
224614	MERCHANTS BANK EQUIPMENT FINANCE	14,229.90
224615	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	30.18
224616	MORGAN/JOAQUINA	388.50
224617	SKALA/NATASHA	208.00
224618	ND ASSN. OF COUNTIES	1,970.82
224619	ND NEWSPAPER ASSOCIATION	258.72
224620	ND OFFICE OF THE ATTORNEY GENERAL	5,860.00
224621	ND STATE TAX COMMISSIONER	309.78
224622	NDSU CAREER CENTER	400.00
224623	NEHRING LAW OFFICE	122.50
224624	NELSON INTERNATIONAL	1,832.78
224625	NORTHERN HEAVY DUTY TRUCK PARTS	220.80
224627	NORTHERN PUMP & COMPRESSION, INC.	15.45
224628	NW SUPPLY AND R&R TROPHIES, INC.	380.00
224629	O K IMPLEMENT CO.	3,067.57
224630	O.K. TIRE STORE, INC	9,370.46
224631	OLSON/DOUG	30.52
224632	ORTEGA/ASHLEY	388.50
224633	PACIFIC STEEL & RECYCLING	87.87
224634	PARRISH/CALVIN	1,350.00
224635	PAYSTUBZ	1,387.66
224636	PRAXAIR	2,184.45
224637	QUALITY INN/BISMARCK	338.40
224638	RADISSON HOTEL - BISMARCK	169.20
224639	RDO EQUIPMENT CO. - FARGO	7,697.65
224640	RUVALCABA/RODRIGO	27.73
224641	MILO-BROWN/ROMAN OCTAVIO ROBERTO	10.00
224642	ROOKS/JO	55.98
224643	ROOTES/VICTORIA E	208.00
224644	SAMUELSON/JERRY	100.00
224645	SCHATZ/SHAUN	225.50
224646	SCHEBO/JOANNE	42.02
224647	SCOFIELD/JESSIE	3,033.00
224648	SHIPP/ROBERT	208.00
224649	SIRCHIE FINGER PRINT LAB.	257.50
224650	SORENSEN/LARRY	195.36
224651	STEIN'S INC.	882.71
224652	STREICHER'S	3,024.47
224653	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
224654	TRI-CO. REGIONAL DEVELOPMENT COUNCIL	26,000.00
224655	TSCHETTER/KEITH	499.00
224656	UND STUDENT ACCOUNT SERVICES	230.00
224657	VERIZON CONNECT FLEET USA LLC	1,536.00
224658	WATFORD EXPRESS LAUNDRY CENTER	1,093.69
224659	WESTERN DAKOTA ENERGY ASSOCIATION	200.00

224660	WESTLIE MOTOR CO.	261.32
224661	WHITAKER/HILLARY	103.07
224662-224679	PAYROLL - JANUARY 11, 2019	748,173.84
224680	ALEXANDER/CITY OF	6,123.10
224681	GARRISON DIVERSION CONSERVANCY DIST.	12,078.66
224682	L. YELLOWSTONE IRRIG. DIST. #2	92,473.28
224683	MCKENZIE CO. AMBULANCE SERVICE	19,420.07
224684	YELLOWSTONE SCHOOL DISTRICT #14	9,767.43
224685	ALEXANDER/CITY OF	116.00
224686	ARMSTRONG SANITATION	975.00
224687	AT&T	47.57
224688	CENTURY LINK	171.90
224689	CONSOLIDATED TELCOM	48.84
224690	INFORMATION TECHNOLOGY DEPT.	3,631.25
224691	MCKENZIE COUNTY RURAL WATER	280.41
224692	MCKENZIE ELECTRIC CO-OP INC.	4,684.56
224693	MONTANA DAKOTA UTILITIES CO.	22,911.47
224694	NEMONT	28.50
224695	RESERVATION TELEPHONE CO-OP	8,925.65
224696	SOUTHWEST WATER AUTHORITY	105.08
224697	VERIZON/ACCT 342033315-01	1,885.82
224698	VERIZON/ACCT 842030146-01	3,355.88
224699	WATFORD CITY WATER DEPT./CITY OF	3,019.84
224700	MCKENZIE CO. TREASURER	109,089.76
224701	MCKENZIE CO. TREASURER	2,031,207.65
224702	MCKENZIE CO. TREASURER	109,089.76
224703	ADVANCED BUSINESS METHODS	396.40
224704	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	4,594.46
224705	AGRI INDUSTRIES, INC.	3,083.69
224706	ALEXANDER FIRST RESPONDERS	4,000.00
224707	ALLEGIANCE COBRA SERVICES, INC.	121.50
224708	ARMOR INTERACTIVE	54,156.17
224709	ASC CONSTRUCTION EQUIPMENT	2,212.41
224710	AUTO VALUE	91.80
224711	AVI SYSTEMS, INC.	1,168.94
224712	BADLANDS OCCUPATIONAL TESTING SERVICES	1,861.00
224713	BAKER & TAYLOR	4,141.42
224714	BARRETT PHARMACY	8.58
224715	BEK CONSULTING, LLC	3,467.50
224716	BLUE LUBE	418.85
224717	BORDER STATES ELECTRIC	87.35
224718	BRADY'S ROADSIDE SERVICE	750.00
224719	BROWN/COREY	20.00
224720	C.E. BROOKS & ASSOCIATES,P.C.	564.80
224721	C&D WATER SERVICES	212.00
224722	CDW-G GOVERNMENT	3,110.34
224723	CERTIFIED POWER. INC	72.00
224724	CHERREY'S PROPANE	649.57
224725	COLONIAL RESEARCH CHEMICAL CORP.	1,638.00

224726	CONSTRUCTION ENGINEERS INC.	3,436.10
224727	CORE & MAIN	1,329,158.10
224728	COUNTIES PROVIDING TECHNOLOGY	3,639.66
224729	CROSS/ROBERT	2,947.03
224730	DAKOTA BUSINESS SOLUTIONS	38.15
224731	DAKOTA FENCE	3,800.00
224732	DAKOTA SUPPLY GROUP	900.00
224733	DWYER/DANIEL	3,359.04
224734	DASH MEDICAL GLOVES	389.50
224735	DAWA DEVELOPMENT, LLC	431.00
224736	DELL MARKETING L.P.	3,616.20
224737	DEMCO	813.60
224738	ELK RIVER PIPELINE SERVICES	19.62
224739	FAMILY CRISIS SHELTER, INC.	10,060.00
224740	FARMERS UNION OIL COMPANY	25,000.00
224741	FASTENAL COMPANY	42,633.34
224742	GALLS INCORPORATED	725.25
224743	GIERSDORF/KYLE	1,146.25
224744	HANSEN DIESEL & AUTOMOTIVE	84.00
224745	HECK BUILT LLC	469.86
224746	HEGGEN EQUIPMENT CO.	995.50
224747	HELLANDSAAS/MARCIA	339.93
224748	HORIZON RESOURCES	352.27
224749	JOHN HUTTER TOWING	103.58
224750	INDEED INC	503.45
224751	INFORMATIONAL DATA TECHNOLOGIES LLC	4,455.00
224752	INTERNATIONAL ASSOC IF ASSESSING OFFICER	190.00
224753	INTOXIMETERS	900.00
224754	JACK & JILL	33.53
224755	JESSE/ROBERT	1.00
224756	MCCOY-LUNN/JOSEPH	200.00
224757	JOHNSRUD/ERICA	685.20
224758	KNUDSON/JACKSON	100.00
224759	KOFILE TECHNOLOGIES	596.48
224760	KOHLER COMMUNICATIONS, INC.	3,530.90
224761	KUMMER'S PUMPING	1,000.00
224762	LAQUINTA INN & SUITES	169.20
224763	LEWIS & CLARK TRAIL MUSEUM	70,000.00
224764	LUND OIL, INC.	7,486.32
224765	MAINSTAY SUITES-WATFORD CITY	158.98
224766	MARCO TECHNOLOGIES LLC	510.59
224767	MCKENZIE CO. HEALTHCARE SYSTEMS	20.00
224768	MCKENZIE CO. HERITAGE ASSOCIATION	4,124.50
224769	MCKENZIE CO. MOTOR VEHICLE BRANCH	35,000.00
224770	MCKENZIE CO. TREASURER	10.00
224771	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	754,000.00
224772	MCKENZIE COUNTY	28.47
224773	MCKENZIE COUNTY HEALTHCARE SYSTEMS	315,840.94
224774	MCKENZIE ELECTRIC CO-OP INC.	300,000.00

224775	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	1,239.42
224776	MICROCEPTION	3.00
224777	MOODY'S INVESTORS SERVICE, INC.	2,250.00
224778	ND ASSN OF CNTY & TRIBAL VET SRV OFFICER	33,000.00
224779	ND ASSN. OF COUNTIES	170.00
224780	CENTER FOR 4-H YOUTH DEVELOPMENT	86.00
224781	ND DEPT. OF TRANSPORTATION	21.00
224782	ND WATER EDUCATION FOUNDATION	742.00
224783	ND WATER RESOURCE DISTRICT ASSN.	675.00
224784	NELSON INTERNATIONAL	665.89
224785	NEOFUNDS BY NEOPOST	2,500.00
224786	NORTH DAKOTA ONE CALL	501.80
224787	NORTHERN HEAVY DUTY TRUCK PARTS	1,165.80
224788	NORTHWEST PIPE FITTINGS, INC	572.05
224789	NOVAK/LARRY	33.79
224790	NSC MINERALS, LTD	10,460.79
224791	O.K. TIRE STORE, INC	9,654.78
224792	PAJONO WOODWORKS	271.49
224793	PAULSON/KATIE	228.50
224794	PENGUIN MANAGEMENT INC.	75.00
224795	PERSONAL DEFENSE CENTER	862.40
224796	PFM FINANCIAL ADVISORS LLC	70,960.00
224797	PHARMCHEM. INC.	913.60
224798	PIONEER MUSEUM	25,000.00
224799	PRAXAIR	174.95
224800	PRO AUTO BODY, LLC	337.02
224801	PRO FORMS	268.61
224802	PRO-WEST & ASSOCIATES, INC.	992.73
224803	QUILL CORPORATION	387.07
224804	RAMADA BISMARCK HOTEL	282.00
224805	RAMADA FARGO	79.00
224806	RAMKOTA HOTEL	436.00
224807	RDO EQUIPMENT CO. - FARGO	3,104.91
224808	RESERVATION TELEPHONE CO-OP	240.00
224809	RICOH USA, INC	399.38
224810	RMB ENVIRONMENTAL LABORATORIES, INC.	44.00
224811	SCOFIELD/JESSIE	1,000.00
224812	SORENSEN/SAMUEL D	45.00
224813	STEIN'S INC.	121.48
224814	STREICHER'S	79.99
224815	STUTSMAN COUNTY CORRECTION CENTER	260.00
224816	SWANSTON EQUIPMENT CO.	30,240.00
224817	TRIANGLE R ENTERPRISES	12,945.00
224818	UNDERGROUND VAULTS & STORAGE, INC.	13.10
224819	UNIFORM CENTER	48.99
224820	US BANK NA DBA VOYAGER FLEET SYSTEMS	10,069.61
224821	US PRISONER TRANSPORT	3,746.00
224822	VALLI INFORMATION SYSTEMS, INC	602.26
224823	VERIZON CONNECT FLEET USA LLC	1,152.00

224824	VILLAGE FAMILY SERVICE CENTER/THE	7,200.00
224825	VOGEL LAW FIRM	1,845.50
224826	WATFORD EXPRESS LAUNDRY CENTER	785.31
224827	WAWSA	151,221.53
224828	WESTLIE MOTOR CO.	1,793.13
224829	WILLISTON COUNCIL OF AGING	30,000.00
224830	WISNESS/MONIQUE	62.82
224831	YOUNG AT HEART CLUB	13,000.00
224832-224852	PAYROLL - JANUARY 25, 2019	725,923.53

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

February 5, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 5, 2019. Present: Commissioners Doug Nordby (by phone), Howdy Lawlar, Kathy Skarda (by phone), Tom McCabe, and Gene Veeder (by phone), Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Lawlar, seconded by Skarda, to approve the January 2018 minutes as presented. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

Moved by Nordby, seconded by Lawlar, to approve the bills as presented. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

The Treasurer's Report was tabled to the February 19, 2019, meeting. Moved by Veeder, seconded by Skarda, to approve the Pledge of Assets Report. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

Planning Director Talbert updated the Board on NDIC, PSC, and NDDOH hearings. Talbert reported that two companies, Waste Management and Hydroil, are looking to potentially move to McKenzie County. Talbert reported that while he believes these facilities are regulated by the County as they are both solid and liquid waste sites. However he received a letter from the ND Attorney General's Office that stated no CUPs are required and that these will be regulated by the State.

Moved by Nordby, seconded by Skarda, to approve the new vehicle purchase and budget amendment of \$22,100 in the Weed Department. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

Jessie Veeder Scofield reviewed the McKenzie County web contract with the Board. Moved by Lawlar, seconded by Nordby, to approve the web services contract and to amend the contract to \$1,200/month for Scofield's web services. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, abstain; McCabe, aye. Motion carried.

HR Manager Cholodewitsch requested approval for Chief Assistant State's Attorney and Assistant State's Attorney salaries for newly hired employees. Moved by Lawlar, seconded by Veeder, to approve the Assistant State's Attorney as a D62 Step 15 with a wage of \$97,924/annually. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried. Moved by Lawlar, seconded by Veeder, to approve the Chief Assistant State's Attorney as a D72 Step 10 with a wage of \$104,442/annually. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

Johnsrud updated the Board that Corrections will be taking a used squad from MCSO instead of purchasing a new vehicle and the new vehicle request is withdrawn.

Moved by Nordby, seconded by Skarda, to approve the Federal Program Aid Form and to authorize the chairman to sign. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

Moved by Skarda, seconded by Nordby, to approve the 2018 Budget to Actual Report as presented by Auditor/Treasurer Johnsrud. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

Moved by Nordby, seconded by Skarda, to approve the 40 hour sick time donation to R. Thomsen from his spouse, if needed. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

Moved by Skarda, seconded by Nordby, to approve abatement applications 4074, 4079, and 4081 as recommended by Recorder/Tax Director Paulson. Roll call vote: Nordby, aye; Skarda, aye; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

The Arlen Flynn Remand Hearing, continued from January 22, was held. Ari Johnson, Planning & Zoning Attorney, gave the background on the issue and stated the Board of County Commissioners can be taken into evidence any prior documents, comments of the applicant, comments of the public, and any other discussions to make their final decision. Talbert stated the applicant is requesting the property be changed from ag to light industrial and read a letter for support from Yellowstone School Superintendent Derek Gackle. Sean Foss, Attorney for the Flynn's, stated that the applicant had violated zoning ordinances previously and is asking the Board to deny the zone change request. Talbert stated that the applicant has no ordinance violations.

Commissioner Skarda left the meeting at 10:35 a.m.

Attorney Johnson stated the question about the zone change is a policy decision to be made by the Board of County Commissioners, but stated that based on his knowledge the zone change would be reasonable at this time according to the comprehensive plan adopted by the County. Moved by Veeder, seconded by Nordby, to approve the applicant's zone change as recommended by the Planning & Zoning Board and Planning Director. Roll call vote: Nordby, aye; Skarda, absent; Lawlar, aye; Veeder, aye; McCabe, aye. Motion carried.

Discussion was held on the speed limit of 125th Ave, just south of the bypass by the LEC and Public Works Shop buildings. The speed is currently set to 25 mph and commissioners have received calls asking to raise the limit to 35 mph. SA Skarda referenced NDCC which stated there needed to be a traffic or engineering study to make a change to the speed limits. The road is on the schedule for improvements in 2019 which would be designed for a speed of 55 mph, but signed at 35 mph. The Board consensus was to wait until the improvements to the road were made and address the speed limit at that time as the work is already scheduled.

The meeting recessed at 10:56 a.m. until February 19, 2019, at 1:00 p.m.

February 19, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 19, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the Treasurer's Report for the period ending January 31, 2019. All voting aye, motion carried. Board consensus was to move the Treasurer's Report to the second meeting of each month as requested.

A public hearing was held on the Planning & Zoning Consent Agenda. Moved by Veeder, seconded by Skarda, to approve Planning & Zoning Consent Agenda Items 1 and 2. All voting aye, motion carried. Items approved: 1. Ferus Natural Fuels (CNG), LLC 001-19 Conditional Use Permit - Applicant is proposing a 5 million standard cubic feet per day compressed natural gas facility to be co-located at Caliber Midstream's Hay

Butte Gas Plant (IT#2510 PT SW1/4SE1/4 Section 36, Township 150-N, Range 101-W). Caliber will supply the raw natural gas from their Hay Butte to Ferus where CNG will be produced, loaded into specialized transports and delivered to energy producers and service companies who operate in the area. Planning & Zoning Board recommends approval of Conditional Use Permit 001-19, Ferus Natural Fuels (CNG), LLC, to the County Commission to allow the Compressed Natural Gas Facility to be co-located at Caliber Midstream's Hay Butte Facility. Adopt the findings and conditions as provided in the staff report; 2. Ferus Natural Fuels (CNG), LLC 002-19 Conditional Use Permit - Applicant is proposing a 2000 BBL per day Natural Gas Liquids Upgrading Facility to be co-located at Caliber Midstream's Hay Butte Gas Plant (IT#2510 PT SW1/4SE1/4 Section 36, Township 150-N, Range 101-W). NGL will be trucked into the facility and further treated/separated into saleable products, these products will then be transported away from the facility either by pipeline or truck. Planning & Zoning Board recommends approval of Conditional Use Permit 002-19, Ferus Natural Fuels (CNG), LLC, to the County Commission to allow the NGL Upgrading Facility to be co-located at Caliber Midstream's Hay Butte Plant. Adopt the findings and conditions as provided in the staff report.

Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings.

Moved by Veeder, seconded by Nordby, to approve the out of state travel request for S. Twogood for March 10-17 in Las Vegas, NV for certification training. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the section line encroachment requests for the Strings South Well Pad and African Animals_Fish West Well Pad as presented by Enerplus Resources (USA) Corporation. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve County Public Works Shop Project CP010 – multi media and power charges for \$10,872, CP011 – keypads to cold storage building for \$5,800, and CP012 – blind control in office 128 for \$352. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve the 2020 Budget Calendar as presented by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to pay the \$1,500 Vision West membership for the County. All voting aye, motion carried.

Discussion was held on signing of division orders as ConocoPhillips had recently sent some to the County. Mineral interests were verified by McKenzie Minerals Management, who along with State's Attorney Skarda, stated that the County is not required to sign them to receive payment. Board consensus was to continue not

signing division orders but to continue to send to McKenzie Minerals Management for review.

Social Services Director Sorenson requested transfer of one used Sheriff's Office Expedition scheduled for trade-in to Social Services to aid in needs due to high case loads. Moved by Lawlar, seconded by Skarda, to approve the transfer of the Expedition from the Sheriff's Office to Social Services. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the Keene Fire Department JPA for the Donated Sheriff's Office squad. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to set the public hearing date for Abatement Applications 4073, 4075, 4076, 4080, and 4088 for March 5, 2019, at 10:00 a.m. CT. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the Keene Fire Department Local Charity Permit for a poker tournament. All voting aye, motion carried.

The Yellowstone Room polycom was tabled to March 5 to allow Auditor/Treasurer Johnsrud to inquire about costs to replace or repair.

Move by Nordby, seconded by Skarda, to write a letter of support for the TRE (US85) Freight Expansion Project Grant Program Application and authorize the chairman to sign. All voting aye, motion carried.

The meeting recessed at 2:00 p.m. for the County Park Board Meeting. The meeting reconvened at 3:07 p.m.

Jeff Kummer, McKenzie Minerals Management, provided a Q4/YE 2018 report to the Board and demonstrated the online portal. Kummer provided information on current status of wells and corrective actions which are ongoing.

Robin Arndt, Watford City Park Board, and Brenda Lautenschlager, McKenzie County Fair Board, presented a proposed site for the relocation of the McKenzie County Fairgrounds and Watford City softball diamonds and requested the County purchase the land. Arndt stated the parcel of land is 183 acres and that the Park District needs approximately 40 acres for their facility. Lautenschlager stated the Fair Board is looking at the possibility of a motorcross track out at this new location as well. The Board requested a schematic from the Fair Board before a decision about land purchases can be made and tabled the item to the next Board meeting.

Joel Brown, JDA President, presented a proposal for stimulating home building in McKenzie County. The proposal was a grant program to offset infrastructure costs of qualifying housing projects and the grant amount would be determined based on the appraised value of the home. Brown stated the JDA was looking for direction in moving

this to a public hearing process to gather community input and are looking for Board support for the project. The Board consensus was to move forward with this project and hold public meetings.

Moved by Nordby, seconded by Skarda, to approve the purchase of a new engineering pickup for \$27,764.00 from Kupper Chevrolet. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the transfer of the Sheriff's Office 2005 Chrysler Pacifica to Public Works. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the MK Investments Road Agreement and to authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the General Transfer Agreement with the City of Watford City as presented. All voting aye, motion carried.

RESOLUTION NO. 2019-01
Resolution to Purchase Vehicle

WHEREAS, the City of Watford City and McKenzie County have agreed to a Joint Powers Agreement to facilitate transfers of property between the two entities.

WHEREAS, McKenzie County has offered a 2003 service truck to the City, and the city believes this to be a valuable addition to their fleet.

NOW, THEREFORE, BE IT RESOLVED by the McKenzie County Board of County Commissioners that McKenzie County will sell to the City of Watford City a 2003 Ford F350 Service Truck (VIN 1FDWW37513EC03211) in the amount of \$4000.

The above resolution was introduced and passed at a meeting of the McKenzie County Board of County Commissioners on the 19th day of February, 2019.

ENACTED by the McKenzie County Board of County Commissioners this 19th day of February, 2019.

This Resolution is approved by the COUNTY OF McKENZIE by motion made by Veeder, seconded by Lawlar, and approved on a vote of 5 ayes and 0 nays.

The meeting adjourned at 4:43 p.m. until March 5, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
34982	ALEXANDER PARK DISTRICT	4,262.88
34983	ALEXANDER RURAL FIRE DISTRICT	51,390.96
34984	ALEXANDER SCHOOL DIST. #2	862,709.38
34985	ALEXANDER TWP.	50,312.76
34986	ANTELOPE CR. TWP.	6,766.36
34987	ARNEGARD PARK DISTRICT	6,759.85
34988	ARNEGARD RURAL FIRE PROTECTION DIST.	24,141.56
34989	ARNEGARD TWP.	36,489.49
34990	ARNEGARD/CITY OF	16,038.76
34991	BLUE BUTTES TWP.	52,915.39
34992	CHARBON TWP.	29,471.16
34993	EARL SCHOOL DIST. #18	11,931.14
34994	ELM TREE TWP.	83,839.76
34995	GRAIL TWP.	27,514.05
34996	GRASSY BUTTE FIRE DISTRICT	4,981.74
34997	HAWKEYE TWP.	17,306.47
34998	HORSE CREEK RURAL FIRE DIST.	7,597.16
34999	HORSE CREEK SCHOOL DIST. #32	61,121.10
35000	KEENE TWP.	40,939.25
35001	MANDAREE SCHOOL DIST. #36	4,600.50
35002	MCKENZIE CO. FIRE PROT. DIST.	213,891.04
35003	MCKENZIE CO. HISTORICAL SOCIETY	18,739.52
35004	MCKENZIE CO. SD#1	3,588,463.25
35005	MCKENZIE SOIL CONS. DIST.	171,907.23
35006	ND STATE TREASURER	85,040.12
35007	NEW TOWN PUBLIC SCHOOL DIST.	128,148.63
35008	NEW TOWN RURAL AMBULANCE DIST.	6,751.82
35009	NEW TOWN RURAL FIRE DEPT.	6,738.41
35010	RANDOLPH TWP.	5,098.98
35011	RIVERVIEW TWP.	40,129.68
35012	SIOUX IRRIGATION DISTRICT	12,109.10
35013	SIOUX TWP.	14,578.02
35014	SIOUX-YELLOWSTONE RURAL FIRE DIST.	17,203.89
35015	TRI TWP	32,666.78
35016	TWIN VALLEY TWP.	92,943.80
35017	UPPER MISSOURI DIST. HEALTH UNIT	75,215.84
35018	WATFORD CITY MUNICIPAL AIRPORT	11.17
35019	WATFORD CITY PARK DISTRICT	447,032.33
35020	WATFORD CITY/CITY OF	612,705.83
35021	WILLISTON FIRE PROTECTION DISTRICT	2,251.07
35022	WILLISTON VECTOR CONTROL DIST.	8.45
35023	YELLOWSTONE SCHOOL DISTRICT #14	183,337.94
35024	YELLOWSTONE TWP.	89,231.12
35025	WATFORD CITY/CITY OF	15,000.00
224853	ABRAHAM/JENNIFER	450.36
224854	ACCUSOURCE INC.	135.75

224855	ADVANCED BUSINESS METHODS	3,427.90
224856	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,552.99
224857	ALICE TRAINING INSTITUTE LLC	420.67
224858	AMAZON/SYNCB	5,462.30
224859	AMERICAN WELDING & GAS	743.51
224860	ARMOR INTERACTIVE	13,242.47
224861	ARNEGARD/STACY	112.00
224862	ASC CONSTRUCTION EQUIPMENT	1,060.83
224863	ASPHALT ZIPPER	199,600.00
224864	AXON ENTERPRISES INC	650.00
224865	BADLANDS HARDWARE	423.89
224866	BADLANDS OCCUPATIONAL TESTING SERVICES	1,224.00
224867	BAKER & TAYLOR	2,052.21
224868	BELL/MARY	119.48
224869	BERQUIST/BAILEY	412.73
224870	BIG BOYS TOYS	14.99
224871	BLUE LUBE	1,329.03
224872	BOLKEN/DOUGLAS	3,033.00
224873	BOSS OFFICE & COMPUTER PRODUCTS	3,624.97
224874	BRADY'S ROADSIDE SERVICE	500.00
224875	BRENNA/TAMMY	41.76
224876	BROSZ ENGINEERING, INC.	2,465.00
224877	BURNS & MCDONNELL	13,337.80
224878	C.E. BROOKS & ASSOCIATES,P.C.	738.73
224879	C&D WATER SERVICES	52.50
224880	CARQUEST AUTO PARTS	86.84
224881	CDW-G GOVERNMENT	161.01
224882	CENTRAL SPECIALTIES INC.	289,567.90
224883	CHOLODEWITSCH/NICHOLE	503.45
224884	CHRISTOPHERSEN/EUNICE	53.36
224885	CIOX HEALTH LLC	40.00
224886	COMFORT SUITES	517.00
224887	CONSTRUCTION ENGINEERS INC.	830,641.80
224888	COOK/REBECCA	10.60
224889	COVERTTRACK GROUP INC	88.00
224890	CUPS DRUG TESTING & OCCUPATIONAL HEALTH	610.00
224891	DEMARS/GRACE	50.00
224892	DEMCO	162.10
224893	DIGITAL HIGHWAY INC.	55.00
224894	FAMILY BRIDGES VISITATION & EXCHANGE	147.00
224895	FASTENAL COMPANY	1,324.67
224896	FINSAAS/DARRELL	49.88
224897	FIRST INTERNATIONAL BANK & TRUST	1,170.40
224898	FOSS/BONNIE	50.00
224899	FRONTIER PRECISION	25.13
224900	GEM CITY MOTORS/TOWING	64.98
224901	GIERSDORF/KYLE	84.00
224902	GLOVER/THOMAS H.	96.67
224903	GRANITE SPRINGS WATER & ICE, INC.	30.00

224904	HARRISON/SADIE	92.32
224905	HDR ENGINEERING, INC	3,833.97
224906	HECK BUILT LLC	468.00
224907	HEGGEN EQUIPMENT CO.	738.12
224908	HELLANDSAAS/MARCIA	177.71
224909	HIGGINS/AMBER	241.98
224910	HORIZON RESOURCES	143.86
224911	HOWARD SUPPLY COMPANY	546.14
224912	JOHN HUTTER TOWING	627.50
224913	IBS, INC	283.44
224914	INFORMATION SYSTEMS CORP.	1,767.00
224915	JAMAR COMPANY	1,128.00
224916	JAPPE/KAROLIN	844.46
224917	JC DAKOTA HOLDINGS LLC	104.00
224918	JDC HOUSING SOLUTIONS LLC	354.00
224919	TUCKER/JESSICA	147.98
224920	CARSTENS/JILL	298.13
224921	JOHNSON & SUNDEEN	6,475.00
224922	JOHNSRUD/ERICA	281.10
224923	KIESON/SADIE	162.58
224924	KY PIPE	761.10
224925	LAQUINTA INN & SUITES	653.70
224926	LEARNING OPPORTUNITIES, LLC	464.69
224927	LEWIS/JAY	13.92
224928	MARTINEZ/EDWARD	84.00
224929	MCCABE/THOMAS	268.54
224930	MCKENZIE CO. FARMER	1,368.40
224931	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	1,258.00
224932	MCNANEY/CHARLES	42.92
224933	MCNUTT/SHARALYN	157.59
224934	MOHAMED/OMAR A	50.00
224935	NATIONAL SHERIFFS' ASSOCIATION	44,485.50
224936	NATIVE AMERICAN TRAINING INSTITUTE	900.00
224937	ND ASSN. OF CO. ENGINEERS	200.00
224938	ND ASSN. OF COUNTIES	2,462.90
224939	ND PLANNING ASSOCIATION	55.00
224940	ND RURAL WATER SYSTEMS ASSN.	1,913.10
224941	ND SAFETY COUNCIL, INC.	615.00
224942	NDACSSD	50.00
224943	NDSU CAREER CENTER	10.00
224944	NELSON INTERNATIONAL	99.96
224945	NEWMAN/DUSTIN B	84.00
224946	NORDBY JR/DOUG M	292.60
224947	NORTH DAKOTA ONE CALL	2.40
224948	NORTHERN HEAVY DUTY TRUCK PARTS	3,125.45
224949	NORTHWEST PIPE FITTINGS, INC	503.21
224950	NSC MINERALS, LTD	6,034.50
224951	O K IMPLEMENT CO.	1,872.35
224952	O.K. TIRE STORE, INC	17,604.79

224953	PAYSTUBZ	1,362.20
224954	PINGEL/SANDRA	14.85
224955	PRAXAIR	726.61
224956	PREVENT CHILD ABUSE ND	19.23
224957	QUALITY INN/BISMARCK	338.40
224958	RDO EQUIPMENT CO. - FARGO	40,134.00
224959	RIEDEL/JOSIEPHINE R	45.24
224960	ROOT CONSTRUCTION, INC.	1,950.12
224961	SAGE/CORRINE	39.44
224962	SAMUELSON/JERRY	215.00
224963	SCHMIDT/TINA-MARIE	367.42
224964	SCOFIELD/JESSIE	4,033.00
224965	SHIPP/ROBERT	84.00
224966	SIRCHIE FINGER PRINT LAB.	239.72
224967	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	298.50
224968	SORENSEN/DESIREE	70.31
224969	SRF CONSULTING GROUP, INC	255.33
224970	THOS. Y PICKETT & CO. INC.	24,250.00
224971	TWIN CITY HARDWARE	153.09
224972	UNITED QUALITY COOPERATIVE	15,170.18
224973	VANGUARD APPRAISALS INC.	2,000.00
224974	WATFORD EXPRESS LAUNDRY CENTER	498.76
224975	WEBER/MEGAN	259.09
224976	WESTERN REGION ECONOMIC DEVELOPMENT	150.00
224977	WHITAKER/HILLARY	56.59
224978	WISNESS/MONIQUE	73.20
224979	WRIGHT/TERESITA	14.25
224980	TASC-CLIENT SERVICES	1,002.86
224981-2245003	PAYROLL - FEBRUARY 8, 2019	706,351.23
225004	ALEXANDER/CITY OF	17,378.74
225005	GARRISON DIVERSION CONSERVANCY DIST.	85,953.55
225006	L. YELLOWSTONE IRRIG. DIST. #2	443,059.16
225007	MCKENZIE CO. AMBULANCE SERVICE	142,676.16
225008	YELLOWSTONE PUMPING IRRIG. DISTRICT	4,275.63
225009	YELLOWSTONE SCHOOL DISTRICT #14	69,673.05
225010	ADVANCED BUSINESS METHODS	496.26
225011	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,703.10
225012	ALLEGIANCE COBRA SERVICES, INC.	367.50
225013	AMERICAN ENGINEERING TESTING, INC.	5,500.00
225014	AMERICAN WELDING & GAS	32.23
225015	LANE/ANTHONY	35.00
225016	ARMOR INTERACTIVE	29,554.05
225017	AUTO VALUE	437.51
225018	BADLANDS HARDWARE	153.04
225019	BADLANDS OCCUPATIONAL TESTING SERVICES	2,334.00
225020	BAKER & TAYLOR	2,481.18
225021	BANK OF NORTH DAKOTA	65,400.00
225022	KITAGAWA/BENJI KURT	2,000.00
225023	BEST/VAWNITA	17.40

225024	BIG BUTTE SERVICES	8,076.92
225025	BLUE LUBE	917.13
225026	BOB BARKER COMPANY INC	935.88
225027	BOSS OFFICE & COMPUTER PRODUCTS	70.95
225028	BRADY, MARTZ & ASSOCIATES	16,700.00
225029	C&D WATER SERVICES	135.00
225030	CARLSON/MEGHAN	270.00
225031	CASCADE AUTO GLASS	4,853.00
225032	CBM MANAGED SERVICES	17,997.22
225033	CDW-G GOVERNMENT	590.23
225034	CHARLIE'S SERVICE, LLC	77.19
225035	CHERREY'S PROPANE	1,183.00
225036	CHOLODEWITSCH/NICHOLE	514.78
225037	SERDAHL/CODY STEVEN	10.00
225038	COLONIAL RESEARCH CHEMICAL CORP.	410.18
225039	CORPORATE TRANSLATION SERVICES, INC	26.60
225040	COUNTIES PROVIDING TECHNOLOGY	2,947.03
225041	CRAIG'S SALES-SERVICE-RENTAL	1,699.54
225042	CROSS/ROBERT	40.60
225043	DAKOTA SUPPLY GROUP	4,678.52
225044	DAKOTA WEST CREDIT UNION	183.92
225045	DEMARS/GRACE	45.50
225046	DASH MEDICAL GLOVES	143.80
225047	DAVENPORT/MAURINE J	318.74
225048	DAWA DEVELOPMENT, LLC	1,949.00
225049	DAWISE PERRY FUNERAL SERVICES	3,000.00
225050	DEMARS/GRACE	38.50
225051	DEMCO	98.44
225052	DMC WEAR PARTS LLC	3,853.00
225053	DTE, INC.	1,663.40
225054	DWYER/DANIEL	20.88
225055	DARBY/EDWIN DELL	80.00
225056	ESRI INC.	25,000.00
225057	FARGO GLASS AND PAINT CO.	17.10
225058	FARMERS UNION OIL COMPANY	46,053.66
225059	FASTENAL COMPANY	1,297.30
225060	FINK/LACEY	45.50
225061	GALLS INCORPORATED	447.57
225062	GEM CITY MOTORS/TOWING	1,462.01
225063	CASTANEDA/GERY	64.00
225064	HANSEN DIESEL & AUTOMOTIVE	488.88
225065	HECK BUILT LLC	2,578.00
225066	HEGGEN EQUIPMENT CO.	570.05
225067	HOLIDAY INN EXPRESS/GRAND FORKS	1,018.80
225068	HOLIDAY INN/FARGO	84.60
225069	HORIZON RESOURCES	106.79
225070	JOHN HUTTER TOWING	187.50
225071	HVINDEN/NANCE E	29.00
225072	IBS, INC	266.07

225073	INFORMATIONAL DATA TECHNOLOGIES LLC	17,396.69
225074	INTOXIMETERS	180.00
225075	IWORQ SYSTEMS	17,500.00
225076	JACK & JILL	23.09
225077	JACOBSON/DUANE AND JUDY	1,592.76
225078	JAPPE/KAROLIN	87.52
225079	JAY DEE INC	140.36
225080	JOHNSRUD/ERICA	682.40
225081	WOSTAL/JOSEPH MITCHELL	8.00
225082	KNUDSON/JACKSON	130.50
225083	KOHLER COMMUNICATIONS, INC.	1,889.20
225084	WHITEOWL/LANDEN KADE	10.00
225085	LANE/SHARON	140.97
225086	LAQUINTA INN & SUITES	84.60
225087	LARSEN SERVICE DRUG, INC.	438.11
225088	LAW ENFORCEMENT SEMINARS LLC	1,050.00
225089	LPO CONFERENCE ACCOUNT	506.89
225090	LUND OIL, INC.	8,827.53
225091	LYLE SIGNS INC.	494.30
225092	MAILFINANCE	207.00
225093	MARCO TECHNOLOGIES LLC	510.59
225094	MCKENZIE CO. FARMER	392.90
225095	MCKENZIE CO. HEALTHCARE SYSTEMS	2,217.98
225096	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	365.00
225097	MCKENZIE COUNTY HEALTHCARE SYSTEMS	223.44
225098	MCKENZIE ELECTRIC CO-OP INC.	1,321.65
225099	MCKENZIE MINERALS MANAGEMENT LLP	1,661.00
225100	MEDLINE INDUSTRIES, INC	310.04
225101	MERCHANTS BANK EQUIPMENT FINANCE	14,229.90
225102	MOHAMED/OMAR A	147.43
225103	MONTANA DAKOTA UTILITIES CO.	56.04
225104	NATIONAL EMERGENCY NUMBER ASSN.	142.00
225105	ND ASSN. OF COUNTIES	5,215.28
225106	ND DEPT. OF HUMAN SERVICES	142.86
225107	ND OFFICE OF THE ATTORNEY GENERAL	5,745.00
225108	ND SHERIFF'S & DEPUTIES ASSN.	350.00
225109	ND STATE RADIO COMMUNICATIONS	21,601.44
225110	ND 911 ASSOCIATION	25.00
225111	NDCCAA	100.00
225112	NELSON INTERNATIONAL	1,556.08
225113	NEOFUNDS BY NEOPOST	1,000.00
225114	NORTH DAKOTA ONE CALL	536.90
225115	NORTHERN HEAVY DUTY TRUCK PARTS	3,739.85
225116	NOVAK/LARRY	35.96
225117	NSC MINERALS, LTD	29,987.77
225118	O K IMPLEMENT CO.	369.55
225119	O.K. TIRE STORE, INC	947.96
225120	O'DAY EQUIPMENT, LLC	1,569.45
225121	PARSHALL LUMBER & SUPPLY LLC	2,114.03

225122	PARTON/JOHN C	735.69
225123	PAULSON/KATIE	260.00
225124	PHARMCHEM. INC.	2,027.05
225125	PICKERING JR/TIMOTHY J	38.50
225126	PRAXAIR	162.52
225127	PRO AUTO BODY, LLC	393.62
225128	PRO FORMS	256.59
225129	QUALITY INN/BISMARCK	253.80
225130	RADISSON HOTEL - BISMARCK	169.20
225131	RAMKOTA HOTEL	84.60
225132	RDO EQUIPMENT CO. - FARGO	26,353.84
225133	REDWOOD TOXICOLOGY LAB, INC.	18.14
225134	RESERVATION TELEPHONE CO-OP	240.00
225135	RMB ENVIRONMENTAL LABORATORIES, INC.	44.00
225136	ROOKS/JO	268.95
225137	ROOT CONSTRUCTION, INC.	2,206.26
225138	SAMUELSON/JERRY	236.80
225139	SENTRY CRANE SERVICES - WATFORD CITY	187.21
225140	SNOW-WHEEL SYSTEM	300.00
225141	STEIN'S INC.	8,111.19
225142	STEVENS/SANDRA	100.00
225143	TDI SERVICES, LLC	42,342.45
225144	THEODORE ROOSEVELT EXPRESSWAY	8,000.00
225145	THOMSON REUTERS-WEST	478.18
225146	TITANIUM PLUMBING	366.66
225147	TRACTOR & EQUIPMENT CO.	81.21
225148	TRANSUNION RISK & ALTERNATIVE DATE SOULU	50.00
225149	TRIANGLE R ENTERPRISES	12,040.00
225150	TRINITY HOSPITALS	1,775.00
225151	ULINE	131.18
225152	UNIFORM CENTER	754.89
225153	US BANK NA DBA VOYAGER FLEET SYSTEMS	10,420.17
225154	US PRISONER TRANSPORT	4,412.00
225155	VERIZON CONNECT FLEET USA LLC	384.00
225156	WATFORD CITY POLICE DEPT.	352.42
225157	WATFORD EXPRESS LAUNDRY CENTER	1,152.55
225158	WAWSA	173,567.80
225159	WESTLIE TRUCK CENTER	2,296.56
225160	ALEXANDER/CITY OF	116.00
225161	ARMSTRONG SANITATION	875.00
225162	AT&T	44.89
225163	CENTURY LINK	171.89
225164	CONSOLIDATED TELCOM	48.84
225165	INFORMATION TECHNOLOGY DEPT.	3,540.20
225166	MCKENZIE COUNTY RURAL WATER	218.99
225167	MCKENZIE ELECTRIC CO-OP INC.	5,275.44
225168	MONTANA DAKOTA UTILITIES CO.	20,855.84
225169	NEMONT	28.50
225170	RESERVATION TELEPHONE CO-OP	9,267.69

225171	SOUTHWEST WATER AUTHORITY	47.00
225172	VERIZON/ACCT 342033315-01	2,537.30
225173	VERIZON/ACCT 842030146-01	4,104.97
225174	WATFORD CITY WATER DEPT./CITY OF	3,143.31
225175-225196	PAYROLL - FEBRUARY 22, 2019	691,310.80

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

March 5, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 5, 2019. Present: Commissioners Howdy Lawlar, Kathy Skarda, Tom McCabe, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Absent: Commissioner Doug Nordby. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Veeder, seconded by Skarda, to approve the February 2019 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Planning Director Talbert updated the Board on NDIC, PSC, and NDDOH hearings. Talbert will be attending an upcoming ONEOK pipeline hearing as well as one dealing with disposal of salt water the oil field waste. Discussion was also held on HB1165. The Board requested additional information from Talbert before a decision to support or not support was made.

Moved by Veeder, seconded by Skarda, to approve the out of state travel request for Bonnie Foster to San Diego, July 5-12 for an ESRI conference. All voting aye, motion carried.

Jeff Prince and Brent Schwan, McKenzie County Sportsman Club, requested \$500,000 in funding from the Board for the shooting range. Prince stated that \$600,000 had been received from the State and that the organization had submitted for grants. Schwan reported that the IRS has been slow in establishing the non-profit status of the project, which is slowing down private donations. Discussion was held on membership fees, building and event insurance, and other funding. Moved by Skarda, seconded by Lawlar, to approve \$500,000 from the Special Project Line Item to the McKenzie County Sportsman Club for the project. All voting aye, motion carried.

A public hearing was held at 10:00 a.m. on abatement applications. Recorder/Tax Director Paulson explained the Homestead and Veterans Credits. Moved

by Lawlar, seconded by Skarda, to approve abatement applications 4073, 4075, 4076, 4080, and 4088. All voting aye, motion carried.

Permit Specialist Pickering discussed Frost Law restrictions with the Board. Also present was Janet Sanford, LoadPass, via phone conference. Sanford discussed the ways other counties handle this each year. Discussion was held on the best way to preserve the roadways. Sanford suggested a working group be established to further discuss this topic and bring a recommendation back to the Board. Moved by Veeder, seconded by Lawlar, to form a working group to discuss frost law restrictions. The Board recommended gathering information from townships and industry representatives. All voting aye, motion carries. The Chairman appointed Nordby to serve on this working group.

Moved by Veeder, seconded by Lawlar, to approve the CR36 Grading and Surfacing Task Agreement with Brosz Engineering for \$36,140.00. Engineer DeMars stated this verifies the four miles previously constructed and includes information needed to prepare the roads to be paved and bid. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve MCK-2738(001) Task Order 12 for \$19,992.00. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve and authorize signature authority of the 2019-2020 ETA Roads Design Agreement with Brosz Engineering for \$352,790.00. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to award the bid for the front end loader, including trade, to RDO Equipment for \$167,000. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to award the bid for five motorgraders, including trade, to RDO Equipment for \$702,000. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to award the bid for two backhoes, including trade, to RDO Equipment for \$194,000. All voting aye, motion carried.

Engineer Knudson discussed a Right Of Way Request for Services Agreement with the Board. Knudson stated the Public Works Department was seeking guidance on moving forward with either hiring a county employee to perform right of way work or to move forward with a contractual right of way agent. The Board raised concerns over using a third party individual and lack of accountability and lack of availability to the

public. The Board recommended tabling the issue to March 19 to research options to hire a county employee as a right of way agent.

Moved by Veeder, seconded by Skarda, to approve Change Order 3 for the Public Works Shop project and authorize the chairman to sign. All items were previously approved as change proposals and represent an increase of \$20,453.00 to the project. All voting aye, motion carried.

Interim Library Director Asselin discussed library policies and procedures with the Board including a Library Fees Policy, Circulation Policy, and Refund Request Form. Changes to the policies include the removal of daily fines moving forward and to waive all fees accrued from March 11, 2019, and prior. Moved by Veeder, seconded by Lawlar, to approve the recommended policies and procedures from the Library Board. All voting aye, motion carried.

Landfill Director Schreiber and Scale Operator Davenport discussed with the Board the rate changes implemented in the summer of 2018 and the changes in the personnel schedules to 4-10 hours days, which includes an increase of \$176,036.66 in revenue between the hours of 3pm and 5pm. Moved by Lawlar, seconded by Skarda, to approve the 4-10 schedule for landfill employees and to approve 7am to 5pm landfill public daily schedule. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the rental of a shredder machine at the landfill for one month at a cost of \$45,000 and to authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Landfill General 2019 Engineering Services Agreement, not to exceed \$150,000, with Burns & McDonnell and to authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the replacement of the vehicle totaled by an accident in the Sheriff's Office and to approve a budget amendment for the not to exceed purchase price of \$52,969.00. All voting aye, motion carried.

No report on the fairgrounds relocation or Yellowstone Room polycom and both items will remain on unfinished business.

Moved by Skarda, seconded by Lawlar, to set a public hearing for Abatement Application 4091 for March 19, 2019, at 1:00 p.m. CT. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the Temporary Right Of Way Agreement with the City of Watford City for Park Avenue and to authorize the chairman to sign. All voting aye, motion carried.

RESOLUTION ESTABLISHING MCKENZIE COUNTY COMPLETE COUNT COMMITTEE FOR 2020 CENSUS

WHEREAS, the Constitution of the United States of America requires an enumeration, or “census,” of the population every 10 years; and

WHEREAS, the next decennial census of the population will be taken on April 1, 2020; and

WHEREAS, the decennial census data compiled in the 2020 Census will be used to determine the apportionment of seats in the State Legislature and the allocation of billions of dollars of federal, state and county funds for social and other programs for the next decade until the next decennial census is taken; and

WHEREAS, it is vitally important that every person in McKenzie County, North Dakota, is counted in the 2020 Census; and

WHEREAS, McKenzie County, North Dakota, will establish a Complete Count Committee that will develop and implement an awareness campaign that motivates residents to respond to the 2020 Census and encourages participation by population groups that are often undercounted; and

WHEREAS, the County Auditor will have full authority to appoint government and community leaders to serve as members of the Complete Count Committee and to partner with the U.S. Census Bureau to provide training to the members of the Complete Count Committee;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of McKenzie County, North Dakota, as follows:

1. The McKenzie County Complete Count Committee is hereby established to develop and implement an awareness campaign that motivates residents to respond

to the 2020 Census and encourages participation by population groups that are often undercounted; and

2. The County Auditor of McKenzie County, North Dakota, is hereby authorized to appoint government and community leaders to serve as members of the McKenzie County Complete Count Committee, to partner with the U.S. Census Bureau to provide training to the members of the McKenzie County Complete Count Committee, and to take all steps necessary to accomplish these purposes.

3. This Resolution shall go into effect upon approval and passage by the Board of Commissioners.

Commissioner Lawlar introduced the foregoing Resolution and moved for its adoption. The motion was duly seconded by Commissioner Veeder. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the Findings of Fact for the Arlen Flynn Zoning Appeal and authorize the chairman to sign. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the N. Shahin litigation pursuant to NDCC § 44-04-19.2(2). Moved by Skarda, seconded by Veeder, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, absent. Motion carried.

Executive Session began at 12:15 p.m. and was attended by Commissioners Veeder, Lawlar, McCabe, and Skarda, State's Attorney Skarda, Auditor/Treasurer Johnsrud, Sheriff Johansen, and HR Manager Cholodewitsch.

Executive Session was adjourned at 12:42 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to follow the advice of counsel on the N. Shahin litigation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, absent. Motion carried.

HR Manager Cholodewitsch discussed an administrative investigation with the Board and recommended forming a Disciplinary Review Committee to review

employees who report directly to the Board. Moved by Lawlar, seconded by Veeder, to create a Disciplinary Review Committee for employees who report directly to the Board to include two commissioners, to publically notice the meetings, and take minutes. All voting aye, motion carried. Commissioners Skarda and Lawlar volunteered to serve on this committee.

McCabe recommended beginning discussions to make HR a stand-alone department. Auditor/Treasurer Johnsrud recommended no decision be made quickly to allow for a plan on how to move forward. Johnsrud provided history on how the structure was formed to this point in time and provided pros and cons to each scenario. Moved by Veeder, seconded by Skarda, to proceed with investigation of the structure of HR and to return to the Board with a plan to move HR to a stand-alone department. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to send a letter of support for the Atmospheric Resources Board budget hearing concerning weather modification. All voting aye, motion carried.

The meeting recessed at 1:40 p.m. until March 19, 2019, at 1:00 p.m.

March 19, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 19, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the Treasurer's Report for the period ending February 28, 2019, as presented. All voting aye, motion carried.

At 1:00 p.m. a public hearing was held on the Planning & Zoning Consent Agenda. No persons from the public were present. Moved by Veeder, seconded by Lawlar, to approve Item 1 on the Planning & Zoning Consent Agenda. All voting aye, motion carried. Item approved: 1. Northwinds of Wyoming, 005-19 Conditional Use Permit - Applicant is requesting a Conditional Use Permit for four RV spots being used for employee housing, the RV spots are not rented out they are used as an incentive for Northwinds of Wyoming employees. RVs are on a 12.47 acre parcel owned by the

company and were grandfathered in until a recent fire on their property, now they have to bring it into compliance. IT 930-PT NE1/4 Section 12, Township 149-N, Range 99-W. 12612 23rd St NW McKenzie County, ND. Planning & Zoning Board recommends approval of Conditional Use Permit 005-19, to the County Commission to allow the continuation of the four RV spots being used for Northwinds of Wyoming employees. Adopt the findings and conditions as provided in the staff report.

At 1:00 p.m. a public hearing was held on Abatement Application 4091. No persons from the public were present. Moved by Nordby, seconded by Veeder, to approve Abatement Application 4091. All voting aye, motion carried.

Planning Director Talbert updated the Board on NDIC, PSC, and NDDOH hearings, as well as bills currently being considered in the legislature. Talbert recommended not supporting HB1165 which address nonconforming uses of residential properties. The Board directed Talbert to draft a letter in opposition to this bill. Talbert recommended not supporting SB2344 which addresses pore spaces and pore space storage of natural gas and other products. Moved by Veeder, seconded by Skarda, to approve the letter in opposition to SB2344 as drafted by Talbert and to authorize the chairman to sign. All voting aye, motion carried.

Joel Brown, JDA President, discussed the JDA Housing Incentive Program and the comments received at the recent public forums. Brown invited Brad Sanford and Chris Fonck, local business representatives, to discuss the impact this program would have on their recruitment of employees. Brown stated three major changes had been made to the program based on comments that have been received: inclusion of approved county subdivisions with HOAs, concerns over payback liabilities of homeowners, and the language about first come first served. Board discussion included checks and balances to ensure owners weren't renting properties, zoning compliance concerns, and the FHA program. Moved by Veeder, seconded by Skarda, to disburse \$1,000,000 to JDA for the Housing Incentive Program and for the JDA to work with the State's Attorney on the legal contracts. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve CP013-PR#12 – Salt/Sand Storage Apron for the County Public Works Shop project in the amount of \$50,752.00. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve CP014-PR#13 – 2nd Floor Office Revisions for the County Public Works Shop project in the amount of \$28,378.00 to Construction Engineers and \$22,202.59 to Hannaher's for furniture needs. All voting aye, motion carried.

MCWRD Manager Shaffer discussed long-term water projects with the Board including a reservoir near Arnegard, Spring Creek #2, Spring Creek #3, and Squaw Gap, as well as an additional line across the river and subdivisions around Watford City. Discussion was held regarding the use of GPT funds for these infrastructure projects,

some of which would probably not qualify for State grant funding. The Board consensus was for Shaffer to prepare a Capital Improvement List including priorities for the projects and to work on these projects during the upcoming budget cycles. McCabe asked if any projects could be started this year and Shaffer responded that permitting with the Forest Service could begin this year on the projects that had been engineered.

Emergency Manager Jappe updated the Board on the area radars. Jappe requested to write a letter to the State's Federal Senators and Congressman requesting federal funding for a radar. Jappe stated that Williams County is looking at options to put a radar near the Williston Airport and that perhaps McKenzie County wanted to join that committee. The Board consensus was for Jappe to draft a letter outlining the situation, area collaborations, and items for consideration and bring the letter back to the Board for approval.

Jappe also requested approval to proceed with a memorandum of understanding between the County and townships to ensure in the event of a natural disaster that FEMA funds would trickle down to the township level. Moved by Nordby, seconded by Veeder, to approve the memorandum of understanding as presented and for Jappe to work with the townships to complete the documents as requested from the State DES. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the landfill charge account application as presented. Schreiber stated changes were made to require 1200 tons or \$60,000 in charges a year and to reduce the late fee from 12% to 3% every 30 days. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to award the RFQ for the Landfill Architectural Services to Burns & McDonnell. All voting aye, motion carried.

PWD Kanwar presented the results of the magnesium or calcium chloride solution bid opening. Kanwar requested the Board reject all bids and re-advertise with changes to the central storage requirements. Moved by Nordby, seconded by Veeder, to reject all bids for magnesium or calcium chloride and to rebid the project. All voting aye, motion carried.

Kanwar requested permission to hire a right of way agent contract for the County until a permanent County ROW employee can be hired as directed by the Board March 5, 2019. The Board consensus was to move forward in the interim with a contractor who will serve until a county employee is hired and to assist with policy implementation and training of the new employee.

Discussion was held on CR37/125th Ave Reconstruction project. Kanwar stated that all of the right of way had been acquired with the exception of one landowner. Kanwar requested permission to bid the project with the section of the project concerning that landowner be added as an alternate to the project. The Board

consensus was to proceed with the project. Nordby stated the project should be completed and a section should not be left unpaved because of one landowner. Moved by Veeder, seconded by Nordby, to advertise for bids for the CR37/125th Ave Reconstruction project. All voting aye, motion carried.

Permitting Specialist Pickering discussed frost law restrictions for the County and the recent meeting with LoadPass on this topic. The roads will need to be posted and these restrictions follow the process in Williams County. Moved by Nordby, seconded by Skarda, to approve the frost law restriction map as presented and to follow the State implementation schedule. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Mule Deer Foundation Gaming Site Authorization and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to set the public hearing for Abatement Applications 4084, 4085, 4086, 4087, and 4089 for April 2, 2019, at 10:00 a.m. CT. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the out of state travel request from Marcia Hellandsaas to Billings, MT, May 13-16 for a volunteerism conference. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the out of state travel request from Ty Skarda to Hoover, AL, April 1-5 for an NCFI training course. All voting aye, motion carried.

SA Skarda asked the Board if they were interested in hearing information about joining an opioid litigation. The Board consensus was to invite the law firm to the next meeting to give a brief presentation on the opioid litigation.

Moved by Veeder, seconded by Lawlar, to approve the AVI contract for polycom support of polycoms located in the Pioneer Room, Yellowstone Room, and Board Room. All voting aye, motion carried.

McCabe reported the Fair Board met Monday and have finished the Architectural RFQ application and will be forwarding to Auditor/Treasurer Johnsrud this week for posting. McCabe reported that no land has been selected at this time.

Nordby requested to move the HR Department Reorganization to the next meeting to allow for time to review a proposal that was provided just prior to the meeting. Board consensus was to add this topic to Unfinished Business at the April 2 meeting.

HR Manager Cholodewitsch discussed the results of the Disciplinary Review Committee with the Board. The Committee recommended following the minimum recommendation of the HR Manager which was a two week suspension, a requirement for J. Samuelson to attend conflict management training in April, and request the Buildings & Grounds staff clear snow from the VA van in the future. Moved by Veeder, seconded by Skarda, to follow the recommendation of the Disciplinary Review Committee regarding the altercation between J. Samuelson and J. Manning. All voting aye, motion carried.

Veeder updated the Board on SB2275 which relates to the Infrastructure Loan Program and to contact legislators on the House Appropriations Committee, including Representative Kempenich, and offer support to the legislation.

Nordby updated the Board that Operation Prairie Dog, HB1066 passed both the House and Senate and would be moving to Governor Burgum for his signature.

Moved by Veeder, seconded by Skarda, to approve the letter in opposition to HB1165 as drafted by Talbert and to authorize the chairman to sign. All voting aye, motion carried.

The meeting adjourned at 3:55 p.m. until April 2, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
35434	ALEXANDER PARK DISTRICT	3,334.58
35435	ALEXANDER RURAL FIRE DISTRICT	99,295.73
35436	ALEXANDER SCHOOL DIST. #2	1,864,646.78
35437	ALEXANDER TWP.	32,886.84
35438	ANTELOPE CR. TWP.	4,303.01
35439	ARNEGARD PARK DISTRICT	5,388.14
35440	ARNEGARD RURAL FIRE PROTECTION DIST.	41,384.82
35441	ARNEGARD TWP.	64,041.64
35442	ARNEGARD/CITY OF	13,826.79
35443	BLUE BUTTES TWP.	16,698.71
35444	CHARBON TWP.	98,687.58
35445	EARL SCHOOL DIST. #18	14,174.29
35446	ELM TREE TWP.	188,743.64
35447	GRAIL TWP.	29,674.70
35448	GRASSY BUTTE FIRE DISTRICT	16,383.44
35449	HAWKEYE TWP.	203,914.82
35450	HORSE CREEK RURAL FIRE DIST.	4,885.32
35451	HORSE CREEK SCHOOL DIST. #32	44,946.44

35452	KEENE TWP.	48,573.52
35453	MANDAREE SCHOOL DIST. #36	22,459.66
35454	MCKENZIE CO. FIRE PROT. DIST.	414,226.66
35455	MCKENZIE CO. HISTORICAL SOCIETY	30,479.68
35456	MCKENZIE CO. SD#1	6,511,091.52
35457	MCKENZIE SOIL CONS. DIST.	277,118.24
35458	ND STATE TREASURER	146,118.08
35459	NEW TOWN PUBLIC SCHOOL DIST.	260,148.58
35460	NEW TOWN RURAL AMBULANCE DIST.	5,695.50
35461	NEW TOWN RURAL FIRE DEPT.	5,684.12
35462	RANDOLPH TWP.	3,342.30
35463	RIVERVIEW TWP.	68,816.79
35464	SIOUX IRRIGATION DISTRICT	587.50
35465	SIOUX TWP.	17,421.33
35466	SIOUX-YELLOWSTONE RURAL FIRE DIST.	14,044.62
35467	TRI TWP	36,692.64
35468	TWIN VALLEY TWP.	118,440.11
35469	UPPER MISSOURI DIST. HEALTH UNIT	123,290.04
35470	WATFORD CITY MUNICIPAL AIRPORT	16.98
35471	WATFORD CITY PARK DISTRICT	439,708.09
35472	WATFORD CITY/CITY OF	1,308,208.12
35473	WILLISTON FIRE PROTECTION DISTRICT	5,024.27
35474	WILLISTON VECTOR CONTROL DIST.	77.01
35475	YELLOWSTONE SCHOOL DISTRICT #14	153,752.29
35476	YELLOWSTONE TWP.	39,623.81
35477	WATFORD CITY/CITY OF	11,881.05
225197	ABRAHAM/JENNIFER	394.36
225198	ACCUSOURCE INC.	183.25
225199	ADVANCED BUSINESS METHODS	644.84
225200	ALL SEASONS SPORT ABOUT	12.96
225201	AMAZON/SYNCB	3,512.90
225202	ARMOR INTERACTIVE	3,624.66
225203	AUTO VALUE	392.79
225204	BADLANDS AREA SAFETY ASSOCIATION	150.00
225205	BADLANDS HARDWARE	1,626.76
225206	BADLANDS OCCUPATIONAL TESTING SERVICES	38.00
225207	BAKER & TAYLOR	1,835.28
225208	BELL/MARY	211.70
225209	BERQUIST/BAILEY	67.50
225210	BLUE LUBE	51.50
225211	BOLKEN/DOUGLAS	3,033.00
225212	BOSS OFFICE & COMPUTER PRODUCTS	3,366.67
225213	BRADY'S ROADSIDE SERVICE	1,425.00
225214	BURNS & MCDONNELL	17,950.03
225215	C.E. BROOKS & ASSOCIATES,P.C.	330.70
225216	C&D WATER SERVICES	45.00
225217	CASCADE AUTO GLASS	350.00
225218	CDW-G GOVERNMENT	3,621.00
225219	CODE RED TOWING LLC	1,037.50

225220	COLLING/JODI L	50.00
225221	COLONIAL RESEARCH CHEMICAL CORP.	1,240.72
225222	COMFORT SUITES	169.20
225223	CONSTRUCTION ENGINEERS INC.	741,631.30
225224	DAVIS/STEPHENIE	141.52
225225	DAWA DEVELOPMENT, LLC	205.00
225226	DAYS INN	113.28
225227	DELL MARKETING L.P.	28,929.60
225228	DMC WEAR PARTS LLC	3,480.32
225229	EIDE BAILLY	7,620.00
225230	ENSIGN UNITED STATES DRILLING INC	684.00
225231	FASTENAL COMPANY	2,229.35
225232	FINSAAS/DARRELL	49.88
225233	FIRST INTERNATIONAL BANK & TRUST	2,585.42
225234	FOSTER/BONNIE	56.00
225235	FRYHLING/PATRICIA E	258.94
225236	FULKERSON FUNERAL HOME	368.75
225237	GEM CITY MOTORS/TOWING	1,188.44
225238	GENE'S TREE SERVICE	250.00
225239	GRAND HOTEL/MINOT	150.00
225240	HARRISON/SADIE	234.76
225241	HECK BUILT LLC	528.00
225242	HEGGEN EQUIPMENT CO.	8,640.64
225243	HOLIDAY INN EXPRESS/GRAND FORKS	423.00
225244	HUMANITY INC	720.00
225245	JOHN HUTTER TOWING	1,050.00
225246	IBS, INC	2,874.24
225247	ICON ARCHITECTURAL GROUP	11,610.00
225248	INFORMATION SYSTEMS CORP.	32,942.00
225249	INGRAM/MAX	356.91
225250	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	50.00
225251	HANCE/JACOB D	73.50
225252	JAPPE/KAROLIN	284.04
225253	TUCKER/JESSICA	118.60
225254	CARSTENS/JILL	291.48
225255	JOHNSRUD/ERICA	406.22
225256	KANWAR/SUHAIL	323.50
225257	KIESON/CAROL	225.52
225258	KIESON/SADIE	419.10
225259	KIRBY/VALERY	930.58
225260	KNUDSON/JACKSON	50.00
225262	L&K ELECTRIC, INC.	835.94
225263	LANE/CHANTEL C	42.00
225264	LAQUINTA INN & SUITES	423.00
225265	LAW ENFORCEMENT SEMINARS LLC	730.00
225266	LEGEND AUTO BODY	20,267.16
225267	LEWIS/JAY	13.92
225268	LIVINGSTON PARISH SHERIFF'S OFFICE	73.17
225269	LYLE SIGNS INC.	2,357.00

225270	MCCABE/THOMAS	429.20
225271	MCKENZIE CO. FARMER	1,419.24
225272	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	20,000.00
225273	WEBER/MEGAN	184.62
225274	MERCHANTS BANK EQUIPMENT FINANCE	14,229.90
225275	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	30.38
225276	MOHAMED/OMAR A	50.00
225277	MOODY/JOSHUA T	307.24
225278	MORKEN/RAY	2,468.50
225279	ND ASSN. OF CO. ENGINEERS	1,050.00
225280	ND OFFICE OF THE ATTORNEY GENERAL	3,704.00
225281	ND STATE UNIVERSITY	80.00
225282	ND SURPLUS PROPERTY	362.00
225283	NDACS SPELLING BEE	45.00
225284	NDPSE - MATHCOUNTS	15.00
225285	NEFF JR/CHARLES B.	854.52
225286	NELSON INTERNATIONAL	429.30
225287	NORTHWEST PIPE FITTINGS, INC	267.70
225288	NORTHWEST YOUTH ASSESSMENT CENTER	3,888.00
225289	O K IMPLEMENT CO.	3,490.99
225290	O.K. TIRE STORE, INC	1,813.73
225291	ONE WAY SERVICE TRUCK REPAIR, LLC	1,357.50
225292	PARRISH/CALVIN	400.00
225293	PAYSTUBZ	1,336.73
225294	PRO-WEST & ASSOCIATES, INC.	1,191.27
225295	QUALITY INN/BISMARCK	676.80
225296	QUILL CORPORATION	359.55
225297	RAMADA BISMARCK HOTEL	338.40
225298	RAMKOTA HOTEL	169.20
225299	RDO EQUIPMENT CO. - FARGO	2,960.46
225300	RESERVATION TELEPHONE CO-OP	45,750.00
225301	RIVER AGGREGATES II	4,804.96
225302	SAMUELSON/JERRY	62.22
225303	SCHEBO/JOANNE	48.95
225304	SCOFIELD/JESSIE	4,233.00
225305	SHIPP/ROBERT	68.50
225306	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	3,660.00
225307	SORENSEN/DESIREE	644.64
225308	SORENSEN/SAMUEL D	142.00
225309	TASC-CLIENT SERVICES	1,983.00
225310	TD & H ENGINEERING	1,915.30
225311	THE CHILD'S WORLD, INC	466.70
225312	THOMSON REUTERS-WEST	492.53
225313	TRIANGLE ELECTRIC, INC.	337.50
225314	TWIN CITY HARDWARE	1,583.39
225315	ULTIMATE SAFETY CONCEPTS INC.	1,577.00
225316	UNDERGROUND VAULTS & STORAGE, INC.	14.30
225317	VERIZON CONNECT FLEET USA LLC	1,147.43
225318	VISION WEST ND	1,500.00

225319	WATFORD CITY VETERINARY CENTER	199.05
225320	WATFORD EXPRESS LAUNDRY CENTER	686.57
225321	WHITAKER/HILLARY	96.00
225322	WOLF PUP DAYCARE	150,000.00
225323	ZUERCHER TECHNOLOGIES LLC	40,465.63
225324-225342	PAYROLL - MARCH 8, 2019	702,902.29
225343	ALEXANDER/CITY OF	13,664.17
225344	GARRISON DIVERSION CONSERVANCY DIST.	138,559.35
225345	L. YELLOWSTONE IRRIG. DIST. #2	251,477.64
225346	MCKENZIE CO. AMBULANCE SERVICE	238,721.18
225347	YELLOWSTONE PUMPING IRRIG. DISTRICT	116.58
225348	YELLOWSTONE SCHOOL DISTRICT #14	58,738.58
225349	ALEXANDER/CITY OF	116.00
225350	ARMSTRONG SANITATION	895.00
225351	AT&T	46.82
225352	CENTURY LINK	171.89
225353	CONSOLIDATED TELCOM	48.84
225354	INFORMATION TECHNOLOGY DEPT.	3,610.45
225355	MCKENZIE COUNTY RURAL WATER	204.72
225356	MCKENZIE ELECTRIC CO-OP INC.	6,009.44
225357	MONTANA DAKOTA UTILITIES CO.	24,428.43
225358	NEMONT	28.50
225359	RESERVATION TELEPHONE CO-OP	8,936.92
225360	SOUTHWEST WATER AUTHORITY	47.00
225361	VERIZON/ACCT 342033315-01	2,797.50
225362	VERIZON/ACCT 842030146-01	4,288.80
225363	WATFORD CITY WATER DEPT./CITY OF	2,831.85
225364	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	4,476.50
225365	AIRGAS ON-SITE SAFETY SERVICES	1,700.00
225366	ALLEGIANCE COBRA SERVICES, INC.	119.00
225367	AMERICAN WELDING & GAS	30.49
225368	AMERICINN MOTEL & SUITES	169.20
225369	AMERICINN OF FARGO	213.00
225370	ARMOR INTERACTIVE	37,906.91
225371	ASSELIN/STEPHANIE	37.94
225372	AUTO VALUE	81.93
225373	AVI SYSTEMS, INC.	1,889.54
225374	BADLANDS HARDWARE	49.04
225375	BADLANDS OCCUPATIONAL TESTING SERVICES	1,897.00
225376	BAKER & TAYLOR	2,255.24
225377	BALCO UNIFORM COMPANY, INC.	704.70
225378	BARRETT PHARMACY	5.50
225379	BEK CONSULTING, LLC	64,218.27
225380	BENCO EQUIPMENT CO.	560.00
225381	KITAGAWA/BENJI KURT	2,000.00
225382	BEST/VAWNITA	17.40
225383	BIG BUTTE SERVICES	8,316.92
225384	BLUE LUBE	144.20
225385	BOSS OFFICE & COMPUTER PRODUCTS	280.34

225386	BOWMAN COUNTY	34.00
225387	BOWMAN LODGE & CONVENTION CENTER	96.82
225388	GOODWIN/BRADLEY DALTON	15.00
225389	BRADY'S ROADSIDE SERVICE	125.00
225390	BURNS/JERROLD	374.39
225391	C.E. BROOKS & ASSOCIATES,P.C.	772.20
225392	C&D WATER SERVICES	97.50
225393	CARROLL/BRIAN J	114.15
225394	CBM MANAGED SERVICES	13,212.50
225395	CDW-G GOVERNMENT	3,837.92
225396	LANE/CHANTEL C	10.50
225397	CHARLIE'S SERVICE, LLC	420.00
225398	CHERREY'S PROPANE	4,871.00
225399	CHRISTENSEN/DANIEL	51.19
225400	CHRISTENSEN/RICHARD	561.30
225401	CODE RED TOWING LLC	200.00
225402	CONSTRUCTION ENGINEERS INC.	176,072.54
225403	CORE & MAIN	121.69
225404	CORPORATE TRANSLATION SERVICES, INC	26.60
225405	COUNTIES PROVIDING TECHNOLOGY	2,947.03
225406	COURTYARD BY MARRIOTT	463.20
225407	CRAIG'S SALES-SERVICE-RENTAL	182.85
225408	DAKOTA SUPPLY GROUP	1,968.41
225409	DAWA DEVELOPMENT, LLC	23.62
225410	DEMARS/GRACE	88.00
225411	DIGITAL HIGHWAY INC.	170.00
225412	ELLIS/CLAY	140.00
225413	ESRI INC.	990.00
225414	FARMERS UNION OIL COMPANY	36,668.82
225415	FASTENAL COMPANY	2,153.69
225416	FIRST INTERNATIONAL INSURANCE	249.00
225417	FOSTER/BONNIE	35.00
225418	FRED PRYOR SEMINARS/CAREERTRACK	199.00
225419	FULKERSON FUNERAL HOME	2,914.25
225420	GEM CITY MOTORS/TOWING	2,802.72
225421	GOOSENECK IMPLEMENT	159,835.04
225422	HECK BUILT LLC	4,999.00
225423	HEGGEN EQUIPMENT CO.	529.10
225424	HELMUTH/JILL M	38.50
225425	HOLIDAY INN EXPRESS/MINOT	84.60
225426	HORIZON RESOURCES	8.68
225427	JOHN HUTTER TOWING	437.50
225428	ICON ARCHITECTURAL GROUP	3,932.27
225429	INFORMATIONAL DATA TECHNOLOGIES LLC	4,749.53
225430	INTERNATIONAL CODE COUNCIL	46.45
225431	INTERSTATE BILLING SERVICE, INC.	1,622.94
225432	ISOM/KAYLA	254.28
225433	JACK & JILL	60.49
225434	JAPPE/KAROLIN	70.00

225435	MALDONADO/JESUS PENA	20.00
225436	JOHNSON & SUNDEEN	175.00
225437	JOHNSRUD/ERICA	559.30
225438	KANWAR/SUHAIL	165.60
225439	KNUDSON/JACKSON	235.56
225440	KOHLER COMMUNICATIONS, INC.	74.25
225441	KOTANA COMMUNICATIONS, INC.	95.00
225442	BROTHERTON/KRIS	38.50
225443	KUMMER'S PUMPING	400.00
225444	LAQUINTA INN & SUITES	1,885.60
225445	LARSEN SERVICE DRUG, INC.	461.64
225446	LEGENDARY SMILES	605.00
225447	LUND OIL, INC.	2,720.28
225448	LUPINE CONSTRUCTION, INC	3,110.00
225449	LYLE SIGNS INC.	15.46
225450	JOHNSRUD/JUSTIN	3,066.00
225451	MAILFINANCE	2,240.13
225452	MARTINEZ/EDWARD	84.00
225453	MATHISEN/CHAR	70.08
225454	MATTHEWS-KASNER/MAXWELL	140.00
225455	MCKENZIE CO. FARMER	38.00
225456	MCKENZIE CO. HEALTHCARE SYSTEMS	1,437.48
225457	MCKENZIE CO. MOTOR VEHICLE BRANCH	16.50
225458	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	479.00
225459	MCKENZIE ELECTRIC CO-OP INC.	1,306.91
225460	MCKENZIE MINERALS MANAGEMENT LLP	1,697.00
225461	MOHAMED/OMAR A	57.73
225462	MONTANA DAKOTA UTILITIES CO.	65.52
225463	ND ASSN. OF COUNTIES	1,008.90
225464	ND DEPARTMENT OF HEALTH	188.32
225465	ND LIBRARY ASSN. (NDLA)	135.00
225466	ND OFFICE OF THE ATTORNEY GENERAL	5,335.00
225467	NELSON INTERNATIONAL	405.00
225468	NEOFUNDS BY NEOPOST	4,000.00
225469	PAVEK/NICHOLAS R	140.00
225470	MCCULLOUGH/NOAH	63.74
225471	NORDBY JR/DOUG M	263.44
225472	NORTH DAKOTA ONE CALL	298.20
225473	NORTHERN HEAVY DUTY TRUCK PARTS	341.70
225474	NORTHWEST PIPE FITTINGS, INC	634.41
225475	NOVAK/LARRY	35.96
225476	O K IMPLEMENT CO.	1,072.61
225477	O.K. TIRE STORE, INC	2,333.01
225478	OIL PATCH HOTLINE	449.00
225479	PARRISH/CALVIN	600.00
225480	PENNINGTON/GREG	92.50
225481	PHARMCHEM. INC.	1,027.80
225482	PICKERING JR/TIMOTHY J	35.00
225483	PRAXAIR	727.96

225484	PRO AUTO BODY, LLC	327.49
225485	PRO FORMS	209.59
225486	PRO SOURCE SPECIALTIES LLC	99.50
225487	PROTECTION SYSTEMS, INC	660.00
225488	QUALITY INN/BISMARCK	423.00
225489	RAMKOTA HOTEL	564.00
225490	RDO EQUIPMENT CO. - FARGO	13,523.77
225491	RECORD KEEPERS LLC	99.00
225492	RESERVATION TELEPHONE CO-OP	283.74
225493	RESIDENCE INN - BISMARCK NORTH	676.80
225494	RIVER AGGREGATES II	1,292.40
225495	ROOKS/JO	38.50
225496	ROOKS/KENNETH	38.50
225497	RACE/RUSSELL	6.00
225498	SANFORD HEALTH	75.58
225499	SCHATZ/SHAUN	56.00
225500	SHAFFER/JEFF	38.50
225501	WELLEN/SHANNON BETH	56.00
225502	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	408.50
225503	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	200.00
225504	SRF CONSULTING GROUP, INC	5,721.02
225505	STEIN'S INC.	4,828.13
225506	SWANSTON EQUIPMENT CO.	23,440.00
225507	THOMSON REUTERS-WEST	492.53
225508	TRANSUNION RISK & ALTERNATIVE DATE SOULU	50.00
225509	TWIN CITY HARDWARE	226.16
225510	UNIFORM CENTER	1,511.96
225511	UNITED QUALITY COOPERATIVE	4,547.78
225512	UPPER MISSOURI BAR ASSOCIATION	100.00
225513	US BANK NA DBA VOYAGER FLEET SYSTEMS	10,449.08
225514	VALLI INFORMATION SYSTEMS, INC	614.47
225515	VEEDER/EUGENE	32.48
225516	VERIZON CONNECT FLEET USA LLC	216.78
225517	WATFORD CITY VETERINARY CENTER	241.28
225518	WATFORD EXPRESS LAUNDRY CENTER	743.08
225519	WAWSA	150,996.45
225520	WESTLIE MOTOR CO.	1,278.51
225521	HERGERT/WHITNEY C	56.00
225522	ZUERCHER TECHNOLOGIES LLC	2,507.40
225523-225541	PAYROLL - MARCH 22, 2019	680,446.37

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

April 2, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 2, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Kathy Skarda, Tom McCabe, and Gene Veeder, Auditor/Treasurer Johnsrud, and Chief Assistant State's Attorney Votava. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Veeder, seconded by Skarda, to approve the March 2019 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Emergency Manager Jappe updated the Board on upcoming PSC meetings that she follows.

Moved by Skarda, seconded by Nordby, to waive the fees at the landfill for the areas affected by the flooding of the Yellowstone River. All voting aye, motion carried.

Discussion was held on the Novak Junkyard. Chad Moberg stated he is representing a local scrap metal buyer who had been contacted by Mr. Novak to clean up the junkyard and was asking for assistance in any fees associated with this. Skarda asked if funds in the reclamation line item would be available to assist with the cost of trucking or any disposal needed. Veeder asked if the Planning & Zoning Board could oversee the project and this was supported by the Board. Todd Foster, McKenzie County Code Enforcer, stated he would oversee the project and make sure it is completely properly. Ari Johnson, Planning & Zoning Attorney, stated he had no concerns about moving forward with the project. Moved by Veeder, seconded by Lawlar, to use \$50,000 from the Reclamation Line Item to be managed by Planning & Zoning for the cleanup of the Novak Junkyard. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the City of Alexander Memorandum of Understanding for Law Enforcement Services as presented by Sheriff Johansen. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the Fairview Mutual Aid Agreement as presented by Sheriff Johansen. All voting aye, motion carried.

HR Manager Cholodewitsch introduced a new Standby Pay Policy for the McKenzie County Sheriff's Office for employees who work standby shifts. Cholodewitsch clarified that standby shifts are different than on-call shifts. Moved by Skarda, seconded by Veeder, to approve the MCSO Standby Policy as presented. All voting aye, motion carried.

Cholodewitsch requested a MCSO budget amendment for one year of back pay to two Sheriff's Office employees who have been working these shifts and stated this would release liability for Department of Labor claims on this topic. Total cost for each detective is \$7,794.54 and asked for a budget amendment of \$15,598.08. Auditor/Treasurer Johnsrud stated this would not be the total cost of the budget amendment as FICA and retirement would also have to be paid out on these wages. The Board requested this item be tabled until April 16 to allow for complete costs to be determined by payroll.

Cholodewitsch updated the Board on the HR Reorganization. Cholodewitsch is requesting HR Office staff of 2.5 employees (HR Director, HR Facilitator, and Administrative Assistant (shared with Buildings & Grounds)). Nordby questioned the need for the additional staff member and asked what duties are not being completed that would justify the need for addition staff. Nordby also stated that the relocation or allocation of additional office space should be moving to the committee that is already working on Courthouse space needs and requested a commissioner be added to that committee for discussions and to update the Board periodically. Skarda volunteered to serve on the Courthouse Space Committee. Nordby also asked if department heads had been given the opportunity to weigh in on the duties they were looking for HR to perform. Questions were asked regarding how HR would interact with the Board moving forward and the Board requested department heads approach the Board directly with staffing needs instead of through HR. Cholodewitsch stated HR is there as a guide to departments and will always move forward with the recommendations and final decision of the department heads. Moved by Skarda, seconded by Lawlar, to submit the HR Director, HR Facilitator, and HR Administrative Assistant PDQs to Fox Lawson for review and band/grade classification. All voting aye, motion carried.

A public hearing was held on abatement applications approved by the City of Watford City. Moved by Skarda, seconded by Lawlar, to approve Abatement Applications 4084, 4085, 4086, 4087, and 4089. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Emergency Declaration as presented by Emergency Manager Jappe. All voting aye, motion carried.

**EMERGENCY DECLARATION
MCKENZIE COUNTY, NORTH DAKOTA**

WHEREAS, McKenzie County has been experiencing more than extraordinary flooding in the Sioux and Yellowstone Townships which has cause damage to roads, culverts, major farmlands, grain bins, and homes from overland flooding and the flooding of tributaries to the Yellowstone and Missouri rivers as it has breached and has exceeded flood stage;

WHEREAS, the impact of these damages may threaten the health, well-being and public safety of the citizens in McKenzie County; and

WHEREAS, necessary mitigation measures, preparedness actions, and other responses must begin immediately to protect public health and safety; and

WHEREAS, the potential damage to public and private property in addition to roads are beyond normal anticipated and budgeted funds; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of McKenzie County Commissioners declares that an emergency exists in McKenzie County, North Dakota.

Moved by Veeder, seconded by Skarda, to authorize signature authority for the Chairman to sign the Memorandum of Understanding between Emergency Management and Yellowstone Township. All voting aye, motion carried.

Jappe discussed the Preliminary Damage Reports that need to be completed for the flood affected areas and stated she will need assistance to complete the needed work. Jappe and Jeff Shaffer discussed the FEMA flood plain designations and what that would mean for landowners County-wide. Adoption of these guidelines would require new building codes for the County. SA Skarda had previously expressed concerns with the language of the agreement. Shaffer was looking for guidance from the Board on how to move forward. Shaffer stated that the Cities of Watford City and Alexander have adopted FEMA flood plains for those jurisdictions. Shaffer also stated that FEMA is in the process of updating all flood maps. Citizens have expressed concerns with the adoption of the flood plain guidelines as it would impact their ability to

manage property. The Board consensus was to continue discussions with the citizens of McKenzie County on this topic but to wait until residents were able to begin the cleanup process. Jon Dunbar, Yellowstone Township, invited the Board to attend their next township meeting.

Discussion was held on the County paying for well water testing for those families affected by the flood. Shaffer stated the Water District was monitoring the rural water customers and would continue to do so and that no issues had been identified. Veeder suggested for the Water District to administer the water testing for those affected. Moved by Veeder, seconded by Lawlar, for the Water Resource District to administer and cover the cost of water testing of wells for the flood affected homeowners. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the Township Permit Agreements as presented and to authorize the chairman to sign. All voting aye, motion carried.

Road Clerk Romero updated the Board on the status of past due Road & Bridge invoices. Moved by Lawlar, seconded by Nordby, to void the invoice issued to Brandon Monson in the amount of \$100.00 as this permit was never issued. All voting aye, motion carried. Moved by Skarda, seconded by Veeder, to write off \$15,277.92 of Road & Bridge invoices as presented by Romero. All voting aye, motion carried. Romero updated the Board on the remainder of the outstanding invoices, totaling \$411,999.49. Romero stated that moving forward dust control will not be provided until payment has been made.

PWD Kanwar discussed the vacancy on the Planning & Zoning Board and asked for direction on filling that position. There are four individuals interested in the position. Veeder stated that historically the Planning & Zoning Board has made a recommendation to the Board of County Commissioners, which has the option to accept the recommendation or appoint someone else. Board consensus was that the Planning & Zoning Board review the interest letters provided by those interested in the board position and return to the Board of County Commissioners with a recommendation.

Extension Agent Hellandsaas and Extension District Manager Jim Gray introduced the County's new Ag and Natural Resources Extension Agent, Devan Leo, to the Board. Ms. Leo started on April 1 with the County and the Board welcomed her to the County.

Wes Erickson, President of the Mondak Fairview Cemetery Association, requested assistance from McKenzie County for a new fence at the cemetery which is located in McKenzie County and also supported by Richland County, Montana. Richland County has provided \$15,000 to the project which has a cost of approximately \$39,000. Moved by Nordby, seconded by Skarda, to approve \$15,000 to the Mondak Fairview Cemetery Association for assistance with a new fence. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve out of state travel for two Human Resources employees to attend the SHRM Conference in Las Vegas, NV June 23—26 with a cost of approximately \$5,580 and to provide for a budget amendment. All voting aye, motion carried.

McCabe stated there was nothing to report on the relocation of the Fairgrounds other than the RFQ for an architect has been released.

Moved by Skarda, seconded by Lawlar, to set the public hearing date for Abatement Applications 4029, 4056, 4057, 4060-4068, and 4092 for April 16, 2019, at 1:00 p.m. CT. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to set the public hearing for the PetroShale (US), Inc. temporary section line closure, Sections 19 & 30, T149N, R95W, for May 7, 2019, at 10:00 a.m. CT. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve Change Order 4 for the Public Works Shop project with an increase of \$79,130.00 to the GMP. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve and authorize the chairman to sign the Burns & McDonnell contract for the Landfill Shop project. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve the Substantial Completion document for the Court Services Remodel and authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve Change Order 4 for the Court Services Remodel with an increase of \$26,951.50 to the GMP. All voting aye, motion carried.

Auditor/Treasurer Johnsrud provided the 2017 Final Audit Report as prepared by Eide Bailly. Moved by Nordby, seconded by Skarda, to approve the 2017 Final Audit Report as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Cornerstone Bank ATM Contract for the Courthouse and authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the raffle permit from the McKenzie County 4-H Council as presented. All voting aye, motion carried.

The meeting recessed at 11:29 a.m. until April 16, 2019, at 1:00 p.m.

April 16, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 16, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Nordby, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Treasurer's Report as amended for the period ending March 31, 2019. All voting aye, motion carried.

Planning & Zoning Interim Director Helmuth presented two items on the Planning & Zoning Consent Agenda as well as a discussion item with Republic EES, LLC. Moved by Veeder, seconded by Skarda, to pull the Republic EES, LLC item for discussion and approve Items 1 and 2 and on the Planning & Zoning Consent Agenda. All voting aye, motion carried.

Discussion was held on the Republic EES, LLC request for an amendment to their existing CUP. Helmuth reported that the decision on this item was a split vote by the Planning & Zoning Board and is an amendment raise the existing facility by three feet. Helmuth stated that approval of the amendment would extend the life of the project to approximately 20 years and denial of the amendment would maintain the life of the project to approximately 15 years. Veeder stated the requested soil and water samples of the site had been provided and fell within the testing range thresholds. Skarda asked whether the samples were taken before or after run off and this was not

known, but that the samples were taken in March. Skarda asked about concerns from residents which included an diesel-smelling odor from the facility. Helmuth clarified that air quality regulation is handled by the State of North Dakota. Skarda stated approval of the new extension would reward the company for not complying with their existing CUP. Lawlar asked if the inverted mud was wet or dried when it arrives at the facility and Republic stated it was dry. Helmuth stated Republic had agreed to pay half of the paving costs of the road, which Kanwar stated is approximately \$1.8M/mile. The Board continued discussion on making sure that the site is being properly monitored, ensuring the current CUP is being followed, including dust control and maintenance, and on ways to solutions to the diesel-smelling odor from the facility. Moved by Veeder, seconded by Nordby, to table the Republic EES, LLC CUP decision and to have the Engineering Department formulate a plan for the road to the facility and for Planning & Zoning to research ways to monitor and correct the diesel-smelling odor. All voting aye, motion carried.

Helmuth presented the recommendation from the Planning & Zoning Board to appoint John (Robert) Irwin to fill the unexpired term vacancy on the Board. Moved by Lawlar, seconded by Nordby, to appoint John (Robert) Irwin to the Planning & Zoning Board to the unexpired term to January 31, 2020. All voting aye, motion carried.

A public hearing was held on Abatement Applications. Mike Raum, attorney for Auburn Ridge and Bison Run, was present for the hearing on Applications 4056 and 4057, along with the property Manager Viki Williams. Raum began with Application 4056 – Auburn Ridge. Auburn Ridge's abatement application asked for a change in assessed value from \$9.9M to \$8.73M and provided a packet of information to the Board with 2016 and 2017 rent rolls and income statements. Recorder/Tax Director Paulson and City Assessor Olson discussed with the Board the ways properties can be assessed and how the process works. Olson described the manner in which the property was assessed and how she determined the value. Paulson's recommendation was to deny the abatement to maintain equalized values across the County. Olson reported that the request was also denied by the City of Watford City. Moved by Nordby, seconded by Skarda, to deny Abatement Application 4056 – Auburn Ridge. All voting aye, motion carried.

Raum moved on to Abatement Application 4057 – Bison Run, which was requested to move from \$13.6M assessed value to \$8.275M and stated that only 45 units were available for rent at the time of assessment. Olson stated that her 2016 notes show 50 units were completed and 34 units that were not completed and noted there is also 23 vacant acres of land associated with the property. Olson reported that the City of Watford City had also denied this abatement application. Moved by Nordby, seconded by Veeder, to set the true and full value to \$9M for abatement application 4057. All voting aye, motion carried.

No members of the public were present for any other abatement applications. Moved by Nordby, seconded by Skarda, to approve abatement application 4029, 4060-4068, and 4092 as presented. All voting aye, motion carried.

Emergency Manager Jappe came before the Board to request an additional full-time administrative assistant employee for her department. The Board asked questions about Veterans Service Officer Samuelson who, according to his job description, serves as the Emergency Manager backup and Jappe stated this is not occurring. Jappe reported she does backup the VSO when he is out of town or unavailable. Nordby stated a discussion needed to occur between Emergency Management and Veteran Services to discuss backup duties and to reassess job classification based on what is occurring. HR Manager Cholodewitsch requested direction from the Board on how to proceed with the request. The Board asked for current job descriptions of Jappe and Samuelson, as well as a job description for the proposed position.

Jappe presented the 2019 Burn Ban to the Board. Chairman McCabe signed the ban Saturday April 13, 2019, and requested the ban be ratified by the Board. Moved by Nordby, seconded by Lawlar, to approve the Burn Ban as presented. All voting aye, motion carried.

2019 FIRE EMERGENCY AND BURN BAN FOR McKENZIE COUNTY, ND

WHEREAS, McKenzie County, North Dakota has very dry conditions with significant fuel supplies available; and

WHEREAS, McKenzie County, North Dakota has sustained or been threatened with rural fires as of this date, and the McKenzie County Department of Emergency Services has been in consultation with local fire departments; and

WHEREAS, all available resources remain committed to protecting life and property; and

WHEREAS, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

NOW THEREFORE, BE IT RESOLVED, that the Board of McKenzie County Commissioners declare a Fire Emergency and Burn Ban to include a ban on ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High, or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. The daily Rangeland Fire Index can be found at the following web site:

<https://ndresponse.gov/burn-ban-restrictions-fire-danger-maps>

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30

DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT FROM THE COURT.

Dated this 16th Day of April, 2019, McKenzie County North Dakota. Ending October 31, 2019.

Curt Olfson, Motley Rice, FPW, FN Consortium, presented information to the Board regarding joining litigation on opioids. Olfson stated that Burleigh, Cass, Dunn, Mountrail, Mercer, Williams, and other counties have joined to date and that there would be no cost to the County for joining the litigation at this time as fees would be paid from any judgement received. State's Attorney Skarda asked about time requirements for fulfilling discovery requests and Olfson stated most of the needed information can be provided in 2-3 days. SA Skarda requested to table this item to the May 7 meeting to allow him to review the retained agreement and present that information to the Board for final decision at that time.

Pastor Mark Honstein approached the Board as a newly elected area representative to the Williston Council on the Aging. Honstein provided updates to expenses and revenues with the program and expressed concerns over programming dispatched from Williston to McKenzie County residents. Honstein requested the support of the Board in starting a McKenzie County Council on the Aging and McKenzie County Transit program. Moved by Veeder, seconded by Skarda, to support proceeding with researching separation from the Williston Council on the Aging and NW Transit and to place the Senior Mill levy question on the next available election ballot. All voting aye, motion carried. Pastor Honstein and Commissioner Skarda will work on this project and bring information back to the Board.

Chief Deputy Wellen requested moving the temporary evidence records employee to a full time Evidence Records Specialist. Wellen reported she has a three year plan in place to organize and create efficiencies within the evidence areas but cannot accomplish this with one FTE. The Board asked if this position would still be needed after the three year timeframe and requesting re-evaluation of the position at that time. Moved by Veeder, seconded by Skarda, to approve the addition of a full time FTE to the Sheriff's Office as an Evidence Records Specialist with a wage of \$46,987 annually and to remove the temporary position. All voting aye, motion carried.

HR Manager Cholodewitsch presented a request from the Landfill Department to change the scale operator position to an equipment operator. Moved by Nordby, seconded by Lawlar, to move the Landfill Scale Operator to an Equipment Operator (B23 Step 1). All voting aye, motion carried.

Kylee Roff, Pick Up the Patch, requested landfill fees be waived for the 2019 event. Moved by Nordby, seconded by Skarda, to approve waiving landfill fees associated with the Pick Up the Patch Event May 6-11. All voting aye, motion carried.

Economic Development Coordinator Stenberg, co-chair of the 2020 McKenzie County 2020 Census Complete Count Committee, requested funding from the County in the amount of \$15,000 to assist with education and materials for the 2020 Census. Stenberg stated that each person not counted results in a loss of approximately \$19,000 over a decade. Moved by Veeder, seconded by Lawlar, to approve \$15,000 to the JDA for marketing and administration of the 2020 Census Complete Count Committee from the Special Projects line item. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the 140th Avenue Improvement Project (Continental) Agreement as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the request to advertise for the Landfill Shop Project Construction Manager at Risk by RFQ. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve C0015-CPR#14 and Change Order 5 – 2nd Floor Office Revisions for the Public Works Shop Project at a cost of \$9,157.00. All voting aye, motion carried.

MCWRD Manager Shaffer presented the Water District's 5 year Capital Improvement Plan to the Board. Shaffer requested a budget amendment and general fund transfer to MCWRD in the amount of \$356,250 to cover the cost of engineering and federal permitting for the Squaw Gap System 4 portion of the CIP. Moved by Veeder, seconded by Skarda, to approve a budget transfer from the General Fund to MCWRD in the amount of \$356,250 for engineering and federal permitting related to the Squaw Gap System 4 project and to approve the CIP as presented. All voting aye, motion carried.

McCabe reported that 5 RFQs were submitted for the Fairgrounds project and that the committee would be meeting soon to review them and select companies to interview for the project.

Moved by Skarda, seconded by Lawlar, to move the Human Resources Department to a stand-alone department that reports directly to the Board of County Commissioners. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to set the hearing date for Abatement Applications 4043-4045, 4070, 4090, and 4093-4095 to May 7, 2019, at 10:00 a.m. CT. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to vote by proxy for Chad Peterson as the NDIRD Board of Directors. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the Special Alcohol Permit for the WC Eagles Club Aerie #3543 at Tobacco Gardens July 13 and July 14, 2019. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Ducks Unlimited WC Chapter Raffle Permit Application. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve leasing the Frontier Room (245) on the 2nd Floor to Parole and Probation at the same rate charged to Agencies at the LEC. All voting aye, motion carried.

The meeting adjourned at 5:17 p.m. until May 7, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor name</u>	<u>Amount</u>
35681	WATFORD CITY/CITY OF	110.44
35883	ALEXANDER PARK DISTRICT	447.43
35884	ALEXANDER RURAL FIRE DISTRICT	1553.07
35885	ALEXANDER SCHOOL DIST. #2	47389.65
35886	ALEXANDER TWP.	8331.05
35887	ANTELOPE CR. TWP.	5385.35
35888	ARNEGARD PARK DISTRICT	5614.42
35889	ARNEGARD RURAL FIRE PROTECTION DIS	2133.61
35890	ARNEGARD TWP.	12389.73
35891	ARNEGARD/CITY OF	11984.55
35892	BLUE BUTTES TWP.	7749.06
35893	CHARBON TWP.	8202.67
35894	EARL SCHOOL DIST. #18	334.35
35895	ELM TREE TWP.	8255.60
35896	GRAIL TWP.	4330.66
35897	GRASSY BUTTE FIRE DISTRICT	473.58
35898	HAWKEYE TWP.	5039.09
35899	HORSE CREEK RURAL FIRE DIST.	45.69
35900	HORSE CREEK SCHOOL DIST. #32	1354.55
35901	KEENE TWP.	7753.10
35902	MANDAREE SCHOOL DIST. #36	1078.31
35903	MCKENZIE CO. FIRE PROT. DIST.	5786.51
35904	MCKENZIE CO. HISTORICAL SOCIETY	911.95

35905	MCKENZIE CO. SD#1	201363.64
35906	MCKENZIE SOIL CONS. DIST.	7836.79
35907	ND STATE TREASURER	11392.17
35908	NEW TOWN PUBLIC SCHOOL DIST.	1911.49
35909	NEW TOWN RURAL AMBULANCE DIST.	108.39
35910	NEW TOWN RURAL FIRE DEPT.	108.18
35911	RANDOLPH TWP.	4186.82
35912	RIVERVIEW TWP.	8194.99
35913	SIOUX TWP.	8906.88
35914	SIOUX-YELLOWSTONE RURAL FIRE DIST.	1192.20
35915	TRI TWP	14124.14
35916	TWIN VALLEY TWP.	12203.34
35917	UPPER MISSOURI DIST. HEALTH UNIT	4108.19
35918	WATFORD CITY MUNICIPAL AIRPORT	3.53
35919	WATFORD CITY PARK DISTRICT	58562.65
35920	WATFORD CITY/CITY OF	106956.30
35921	WILLISTON FIRE PROTECTION DISTRICT	849.23
35922	WILLISTON VECTOR CONTROL DIST.	121.48
35923	YELLOWSTONE SCHOOL DISTRICT #14	16706.10
35924	YELLOWSTONE TWP.	18224.58
35925	MCKENZIE CO. FIRE PROT. DIST.	80000.00
35926	WATFORD CITY/CITY OF	10784.59
225542	ABRAHAM/JENNIFER	63.92
225543	ACCUSOURCE INC.	647.12
225544	ADVANCED BUSINESS METHODS	1337.69
225545	AMAZON CAPITAL SERVICES	565.14
225546	AMAZON/SYNCB	263.60
225547	AMERICAN WELDING & GAS	1775.00
225548	ARMOR INTERACTIVE	34024.22
225549	ASC CONSTRUCTION EQUIPMENT	701.54
225550	ASDCO CONSTRUCTION SUPPLY	13077.10
225551	ASSELIN/STEPHANIE	19.81
225552	AUTO VALUE	432.39
225553	BADLANDS HARDWARE	492.83
225554	BADLANDS OCCUPATIONAL TESTING SERV	2562.00
225555	BAKER & TAYLOR	5599.41
225556	BALCO UNIFORM COMPANY, INC.	693.82
225557	BELL/MARY	121.80
225558	BERQUIST/BAILEY	270.56
225559	BIG BUTTE SERVICES	240.00
225560	BLUE LUBE	2213.31

225561	BLUE TARP FINANCIAL, INC.	540.54
225562	BOLKEN/DOUGLAS	3033.00
225563	BOSS OFFICE & COMPUTER PRODUCTS	4246.15
225564	BRADY'S ROADSIDE SERVICE	262.50
225565	BURNS & MCDONNELL	20295.49
225566	C&D WATER SERVICES	82.50
225567	CASCADE AUTO GLASS	558.80
225568	CDW-G GOVERNMENT	611.30
225569	CLAYE PARKER/TUNNELL	61.00
225570	CLOCK/LLOYD	279.50
225571	CONSTRUCTION ENGINEERS INC.	788078.60
225572	CORPORATE TRANSLATION SERVICES, IN	23.62
225573	CPS TECHNOLOGY SOLUTIONS	290.11
225574	DELL MARKETING L.P.	2227.68
225575	DEMARS/GRACE	50.00
225576	DIRTY BIRDS, LLC	1200.00
225577	DMC WEAR PARTS LLC	1198.96
225578	DTE, INC.	704.76
225579	DYPEX, INC	795.00
225580	FASTENAL COMPANY	688.78
225581	FIRST INTERNATIONAL BANK & TRUST	4093.20
225582	FOSS/BONNIE	435.94
225583	FULKERSON FUNERAL HOME	1050.00
225584	GRANITE SPRINGS WATER & ICE, INC.	60.00
225585	GRAYBAR	242.95
225586	H.A. THOMPSON & SONS, INC.	1857.64
225587	HARRISON/SADIE	268.55
225588	HECK BUILT LLC	56844.00
225589	HEGGEN EQUIPMENT CO.	427.88
225590	HOLTE/KAREN L.	122.50
225591	HOME OF ECONOMY	238.00
225592	HORIZON RESOURCES	7.94
225593	HOWARD SUPPLY COMPANY	500.65
225594	IBS, INC	721.14
225595	ICON ARCHITECTURAL GROUP	26750.70
225596	JAPPE/KAROLIN	55.38
225597	JOHNSON & SUNDEEN	10082.10
225598	KADRMAS, LEE AND JACKSON, INC.	18120.50
225599	KDSR RADIO SERVICES	485.00
225600	KIESON/SADIE	61.66
225601	KUPPER CHEVROLET INC	27870.58

225602	LAQUINTA INN & SUITES	84.60
225603	LEWIS/JAY	13.92
225604	LYLE SIGNS INC.	687.52
225605	M-K HYDROVAC, INC	3066.00
225606	MAINSTAY SUITES	243.58
225607	MARCO TECHNOLOGIES LLC	510.59
225608	MC OIL & GAS EQUIPMENT LLC	94.67
225609	MCKENZIE CO. FARMER	1001.44
225611	MCKENZIE CO.SOCIAL SERVICES-FOSTER	289.08
225612	MERCHANTS BANK EQUIPMENT FINANCE	14229.90
225613	MULHOLLAND/HEIDI	31.90
225614	ND ASSN. OF COUNTIES	1044.80
225615	ND COUNTY AUDITOR'S ASSN.	125.00
225616	ND COUNTY TREASURER'S ASSN.	250.00
225617	ND STATE RADIO COMMUNICATIONS	2176.95
225618	ND SURPLUS PROPERTY	26.00
225619	NDAWN CENTER	500.00
225620	NEHRING LAW OFFICE	525.00
225621	NORTHERN PUMP & COMPRESSION, INC.	29.65
225622	NORTHWEST PIPE FITTINGS, INC	552.13
225623	NORTHWEST YOUTH ASSESSMENT CENTER	3786.00
225624	O K IMPLEMENT CO.	1216.63
225625	O.K. TIRE STORE, INC	8465.33
225626	OLSON/DOUG	32.48
225627	PAYSTUBZ	1304.91
225628	PRAXAIR	419.79
225629	PRO-WEST & ASSOCIATES, INC.	1786.91
225630	QUALITY INN/BISMARCK	423.00
225631	RAMKOTA HOTEL	198.00
225632	RDO EQUIPMENT CO. - FARGO	37615.24
225633	ROCKMOUNT RESEARCH & ALLOYS, INC.	2322.12
225634	ROLLA/SHANIA	110.00
225635	SAMBATEK, INC	12726.08
225636	SAVE THE MAAH DAAH HEY FOUNDATIOIN	35000.00
225637	SCHATZ/SHAUN	17.50
225638	SCHEBO/JOANNE	37.35
225639	SCOFIELD/JESSIE	4233.00
225640	SIRCHIE FINGER PRINT LAB.	140.18
225641	SMITH, PORSBORG, SCHWEIGERT, ARMST	2678.80
225642	SOFTLINE DATA INC.	670.00
225643	SORENSEN/DESIREE	389.06

225644	SRF CONSULTING GROUP, INC	52.83
225645	STEIN'S INC.	548.28
225646	STENBERG/DANIEL	1021.66
225647	STREICHER'S	417.00
225648	THOMSEN/MICHELLE	189.00
225649	TITANIUM PLUMBING	350.00
225650	TROTTER/KAYLA D	63.80
225651	TUCKER/JESSICA	811.46
225652	TWOGOOD/SCOTT	2094.94
225653	ULINE	4325.40
225654	VERIZON CONNECT FLEET USA LLC	1078.70
225655	WATFORD EXPRESS LAUNDRY CENTER	609.27
225656	WEBER/MEGAN	176.17
225657	WESTLIE MOTOR CO.	739.61
225658	WHITAKER/HILLARY	59.86
225659	WISNESS/MONIQUE	793.71
225660	WSC SBDC	25000.00
225661	MCKENZIE CO. MOTOR VEHICLE BRANCH	122.00
225662	MCKENZIE CO. MOTOR VEHICLE BRANCH	10.00
225663-225684	PAYROLL - APRIL 5, 2019	686586.49
225685	ALEXANDER/CITY OF	2480.06
225686	GARRISON DIVERSION CONSERVANCY DIS	3795.42
225687	L. YELLOWSTONE IRRIG. DIST. #2	23789.74
225688	MCKENZIE CO. AMBULANCE SERVICE	6629.24
225689	YELLOWSTONE SCHOOL DISTRICT #14	4402.34
225690	ALEXANDER/CITY OF	116.00
225691	ARMSTRONG SANITATION	1085.00
225692	AT&T	44.89
225693	CENTURY LINK	166.19
225694	CONSOLIDATED TELCOM	48.72
225695	INFORMATION TECHNOLOGY DEPT.	3726.05
225696	MCKENZIE COUNTY RURAL WATER	221.68
225697	MCKENZIE ELECTRIC CO-OP INC.	5164.66
225698	MONTANA DAKOTA UTILITIES CO.	17282.31
225699	NEMONT	28.50
225700	RESERVATION TELEPHONE CO-OP	8905.27
225701	SOUTHWEST WATER AUTHORITY	47.00
225702	VERIZON/ACCT 342033315-01	2798.54
225703	VERIZON/ACCT 842030146-01	4105.09
225704	WATFORD CITY WATER DEPT./CITY OF	2982.31
225705	ADVANCED BUSINESS METHODS	550.25

225706	ADVANCED ENG. & ENVIRONMENTAL SERV	12650.75
225707	ALERTSENSE, INC	995.00
225708	ALLEGIANCE COBRA SERVICES, INC.	155.50
225709	AMAZON CAPITAL SERVICES	62.21
225710	AMERICAN WELDING & GAS	32.23
225711	APPLIED CONCEPTS	11860.00
225712	ARMOR INTERACTIVE	20973.80
225713	ASDCO CONSTRUCTION SUPPLY	860.00
225714	ASSELIN/STEPHANIE	29.99
225715	AUTO VALUE	629.97
225716	BADLANDS HARDWARE	35.72
225717	BADLANDS OCCUPATIONAL TESTING SERV	2165.00
225718	BAKER & TAYLOR	975.67
225719	BALCO UNIFORM COMPANY, INC.	64.34
225720	BECKER/SIMON E	20.00
225721	BEK CONSULTING, LLC	7057.53
225722	BEST/VAWNITA	17.40
225723	BIG BUTTE SERVICES	10096.15
225724	BIG HORN TIRE, INC	16494.30
225725	BIZZYWEB	420.00
225726	BLUE LUBE	819.28
225727	BLUE TARP FINANCIAL, INC.	685.81
225728	BORDER STEEL AND RECYCLING, INC	124.50
225729	BOSS OFFICE & COMPUTER PRODUCTS	263.62
225730	BRADY'S ROADSIDE SERVICE	762.50
225731	BUTLER MACHINERY COMPANY	5534.00
225732	C&D WATER SERVICES	165.00
225733	CARLSON/MEGHAN	2139.00
225734	CARSTENS/JILL	280.24
225735	CARSTENSEN CONTRACTING, INC	6601.01
225736	CASCADE AUTO GLASS	475.00
225737	CBM MANAGED SERVICES	11515.39
225738	CHECKERS, INC.	245.00
225739	CHERREY'S PROPANE	1479.00
225740	CHRISTOPHERSEN/EUNICE	53.36
225741	CODE RED TOWING LLC	125.00
225742	COLONIAL RESEARCH CHEMICAL CORP.	452.53
225743	COMFORT SUITES	253.80
225744	CONSTRUCTION ENGINEERS INC.	124837.17
225745	CORE & MAIN	739.84
225746	CORPORATE TRANSLATION SERVICES, IN	94.13

225747	COUNTIES PROVIDING TECHNOLOGY	2947.03
225748	CRAIG'S SALES-SERVICE-RENTAL	157.28
225749	CROSS/ROBERT	40.60
225750	DAKOTA SUPPLY GROUP	743.04
225751	DASH MEDICAL GLOVES	431.40
225752	DEMCO	96.85
225753	DIGITAL HIGHWAY INC.	1092.53
225754	DIRTY BIRDS, LLC	9405.00
225755	DTE,INC.	47298.20
225756	DWYER/DANIEL	20.88
225757	EBSCO INFORMATION SERVICES	1313.57
225758	EIDE BAILLY	5079.42
225759	ENERGYVE LLC	3600.00
225760	FAIRFIELD INN & SUITES	837.00
225761	FASTENAL COMPANY	951.86
225762	FINSAAS/DARRELL	49.88
225763	GEM CITY MOTORS/TOWING	39.95
225764	GLOVER/THOMAS H.	45.50
225765	GOODWIN/BRANDON DECODA	12.00
225766	H.A. THOMPSON & SONS,INC.	17736.79
225767	HANSEN DIESEL & AUTOMOTIVE	3091.29
225768	HEALTHCARE ENVIRONMENTAL SERVICE L	122.00
225769	HECK BUILT LLC	368.00
225770	HEGGEN EQUIPMENT CO.	117.40
225771	HELLANDSAAS/MARCIA	247.41
225772	HOLIDAY INN EXPRESS/JAMESTOWN	334.80
225773	HOLIDAY INN/FARGO	676.80
225774	HOWARD SUPPLY COMPANY	40.59
225775	JOHN HUTTER TOWING	250.00
225776	IBS, INC	725.69
225777	ICON ARCHITECTURAL GROUP	27887.33
225778	INDIGO SIGNWORKS, INC	147.27
225779	INFORMATIONAL DATA TECHNOLOGIES LL	4485.00
225780	IRONSIDE EQUIPMENT INC	4374.76
225781	JACK & JILL	45.99
225782	JAPPE/KAROLIN	302.54
225783	JOHNSON & SUNDEEN	125.00
225784	KARST/BLAINE	45.50
225785	KIESON/CAROL	591.80
225786	KITAGAWA/BENJI KURT	2000.00
225787	KNUDSON/JACKSON	124.39

225788	KOMPTECH AMERICAS LLC	49800.00
225789	KOTANA COMMUNICATIONS, INC.	250.00
225790	KUPPER CHEVROLET INC	34500.00
225791	LAQUINTA INN & SUITES	1099.80
225792	LARSEN SERVICE DRUG, INC.	265.23
225793	LEWIS/JAY	13.92
225794	LEWIS/TIM	58.99
225795	LSS HOUSING WATFORD CITY, LLC	1047.80
225796	LUND OIL, INC.	10310.67
225797	LYLE SIGNS INC.	5772.18
225798	MATTHEWS-KASNER/MAXWELL	112.00
225799	MCCABE/THOMAS	629.88
225800	MCCOY-LUNN/JOSEPH	416.50
225801	MCKENZIE CO. FARMER	1288.00
225802	MCKENZIE CO. HEALTHCARE SYSTEMS	1236.68
225804	MCKENZIE CO. TREASURER	1836.35
225805	MCKENZIE CO.SOCIAL SERVICES-FOSTER	245.20
225806	MCKENZIE COUNTY HEALTHCARE SYSTEMS	3813.53
225807	MCKENZIE COUNTY RURAL WATER	692416.43
225808	MCKENZIE ELECTRIC CO-OP INC.	1302.76
225809	MCNUTT/SHARALYN	274.00
225810	MEDLINE INDUSTRIES, INC	338.77
225811	MERCHANTS BANK EQUIPMENT FINANCE	113839.20
225812	MID-DAKOTA WHEEL ALIGNMENT &	6868.83
225813	MOHAMED/OMAR A	50.00
225814	MONTANA DAKOTA UTILITIES CO.	52.20
225815	NATIONAL SHERIFFS' ASSOCIATION	44485.00
225816	ND ASSN. OF ASSESSING OFFICERS	30.00
225817	ND ASSN. OF COUNTIES	284448.84
225818	ND DEPARTMENT OF HEALTH	258.94
225819	ND OFFICE OF THE ATTORNEY GENERAL	7145.00
225820	ND STATE RADIO COMMUNICATIONS	3240.00
225821	ND STATE TAX COMMISSIONER	526.97
225822	ND WATER EDUCATION FOUNDATION	732.00
225823	NDEWA	45.00
225824	NDSU EXTENSION SERVICE	7568.18
225825	NELSON INTERNATIONAL	635.85
225826	NEOFUNDS BY NEOPOST	500.00
225827	NEPRASH/KIMBERLY	150.00
225828	NORDBY JR/DOUG M	263.44
225829	NORTH DAKOTA ONE CALL	426.20

225830	NORTHERN HEAVY DUTY TRUCK PARTS	8303.10
225831	NORTHERN PLAINS INN, LLC	1434.00
225832	NORTHERN LAUNDRY SYSTEMS	1215.42
225833	NOVAK/LARRY	35.96
225834	O K IMPLEMENT CO.	554.18
225835	O'DAY EQUIPMENT, LLC	1905.92
225836	OLSON/DOUG	32.48
225837	PARRISH/CALVIN	1100.00
225838	PENNINGTON/GREG	50.00
225839	PERRY/PETE	185.00
225840	PHARMCHEM. INC.	1456.05
225841	PRAXAIR	658.75
225842	PRO AUTO BODY, LLC	2151.27
225843	PROTECTION SYSTEMS, INC	415.00
225844	RAMKOTA HOTEL	84.60
225845	RDO EQUIPMENT CO. - FARGO	38006.67
225846	RESERVATION TELEPHONE CO-OP	240.00
225847	RICOH USA, INC	399.38
225848	RMB ENVIRONMENTAL LABORATORIES, IN	176.00
225849	ROCKMOUNT RESEARCH & ALLOYS, INC.	1194.36
225850	SAGE/CORRINE	39.44
225851	SALAZAR/CASEY	10.00
225852	SCHATZ/SHAUN	21.00
225853	SCHLICHTING/MATTHEW I	416.50
225854	SHRM	3755.00
225855	SHRM HOUSING	1576.02
225856	SHULL/JOSEPH W	161.34
225857	SIGN SHOP/THE	499.00
225858	SKALA/NATASHA	56.00
225859	SMYTH/SCOTT	47.29
225860	STEIN'S INC.	1512.21
225861	STREICHER'S	18.00
225862	THOMSON REUTERS-WEST	492.53
225863	THOS. Y PICKETT & CO. INC.	24250.00
225864	TIMBER AUTO BODY	652.10
225865	TRANSUNION RISK & ALTERNATIVE DATE	50.00
225866	TRIANGLE R ENTERPRISES	7480.00
225867	TWOGOOD/SCOTT	1601.27
225868	ULINE	338.03
225869	UNIFORM CENTER	6684.62
225870	UNITED QUALITY COOPERATIVE	3784.90

225871	US BANK NA DBA VOYAGER FLEET SYSTE	11609.54
225872	US PRISONER TRANSPORT	7811.00
225873	VALLI INFORMATION SYSTEMS, INC	615.51
225874	VEEDER/EUGENE	32.48
225875	VERIZON CONNECT FLEET USA LLC	89.58
225876	VILLANUEVA/FITZ WILLIAM M	282.97
225877	WARD COUNTY CORRECTIONAL CENTER	100.00
225878	WATCHGUARD VIDEO	6470.00
225879	WATFORD CITY LUMBER	617.38
225880	WATFORD EXPRESS LAUNDRY CENTER	839.51
225881	WAWSA	170365.26
225882	WENTZ/DYLAN JEAN	10.00
225883	WESTLIE MOTOR CO.	50807.06
225884	MCKENZIE CO. MOTOR VEHICLE BRANCH	16.50
225885	MCKENZIE CO. MOTOR VEHICLE BRANCH	20.00
225886	DCI CREDIT SERVICES, INC	460.37
225887-225909	PAYROLL - APRIL 19, 2019	684135.43

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

May 7, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 7, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Kathy Skarda, Tom McCabe, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Nordby, seconded by Lawlar, to approve the April 2019 minutes as presented to include diesel-smelling odors. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Commission Consent Agenda Items 1-4 as presented. All voting aye, motion carried. Items approved: 1. Set hearing date for Abatement Applications 4047, 4078, 4082, 4083 – May 21, 2017 at 1:00 pm CT; 2. Out of State Travel Request – D. Stenberg – Regina, SK May 27-29, Williston Basin Petroleum Conference; 3. Gaming Site Authorization – Sweet Crude Travel Center – Pull tab machines; 4. Gaming Site Authorization – Long X Saloon – Bingo/Pull tabs/Twenty-One.

Moved by Veeder, seconded by Skarda, to approve CPR15 and Change Order 6 for the Public Works Shop Building for humidistats in the wash bay for a total cost of \$2,267.00. All voting aye, motion carried.

Interim Planning & Zoning Director Helmuth requested direction on the fees for skid units. Moved by Veeder, seconded by Skarda, to send discussion on skid unit permit fees to the Planning & Zoning Board for discussion and recommendation. All voting aye, motion carried.

Helmuth and Code Enforcer Foster discussed the progress of the Highway 85 junkyard cleanup. Approximately 430 cars have been crushed and hauled out. Discussion was held on the cost to complete the cleanup of the 1000 foot area next to the bypass and Board consensus was to only cleanup that area. Moved by Nordby,

seconded by Skarda, to allocate an additional \$75,000 to clean up debris within the 1000 foot areas from the highway in the junkyard. All voting aye, motion carried.

McCabe reported that the Fair Board would be interviewing architects for the relocation project on Thursday.

Moved by Lawlar, seconded by Skarda, to approve the RTC right of way easement for fiber optics into Cartwright. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the BCBS Healthy Blue Wellness Program Renewal and to direct HR to encourage employees to use the program. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the addition of a computer monitor to the wall near the Clerk of District Court's area for court schedule display purposes. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the opioid litigation retainer agreement as presented by SA Skarda. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to waive building permit fees for the nine families affected by the flood whose homes were destroyed. All voting aye, motion carried.

US Forest Service District Ranger Veres spoke to the Board regarding the County joining as a cooperating agency. Billings County has already entered into an agreement. Moved by Veeder, seconded by Skarda, to begin the process of joining with the US Forest Service as a cooperating agency. All voting aye, motion carried. Veeder volunteered to take the lead on this process and this was supported by the Board.

A public hearing was held on abatement applications. Moved by Lawlar, seconded by Skarda, to approve Abatement Applications 4043-4045, 4070, 4090, and 4093-4095 as presented. All voting aye, motion carried.

Discussion was held on a letter from the City of Watford City regarding a recent abatement for Bison Run which was approved as amended by the Board. Johnsrud will provide the calculations for refund to the Board when they have been completed. Tax

Director/Recorder Paulson stated the process was followed for this abatement application.

A public hearing was held on a section line closure from PetroShale (US), Inc.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 149 North, Range 95 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located in the SE1/4 of Section 19, and the NE1/4 of Section 30, T149N, R95W, 5th P.M., McKenzie County, North Dakota, said strip being 66 feet wide lying 33' each side of the following described centerline:

Commencing at the North 1/4 corner of said Section 30, thence along the North line of said Section 30, N89°52'05"E, 1011.48 feet to the point of beginning, thence N89°52'05"E, a distance of 564.31 feet to the point of terminus. Said strip of land has a total length of 564.31 feet and contains 0.855 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, May 7, 2019, at 10:00 AM CT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Veeder, Skarda, Lawlar, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Veeder, seconded by Commissioner Lawlar, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Moved by Nordby, seconded by Lawlar, to approve the budget amendment for spending authority to the Library in the amount \$2,000 for funds received from a beneficiary. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to appoint Howdy Lawlar to the Library Board to fill the position vacated by Kathy Skarda due to term limits on June 30, 2019. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the Cartwright Shop repairs with H.A. Thompson not to exceed \$16,000 to fix low hanging heater units. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the County Route 37 McKenzie Electric Cooperative Utility Relocation Contract as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the draft dust control agreements as presented by Road Clerk Romero. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to award the bid for 2019 dust control to Roadworx for magnesium chloride at \$0.987/gallon. All voting aye, motion carried.

Discussion was held on maintenance of 108th Ave NW near the Republic site. PWD Kanwar requested to allow his department to work with Republic and the State's Attorney's Office on a contract for maintenance. Kanwar stated Republic is willing to pay \$85,000/mile for one year for the County to provide maintenance on this road, which is approximately 2.5 miles.

Moved by Nordby, seconded by Veeder, to award the bid for Route 36 Reconstruction to the low bidder, Mayo Construction, for \$10,854,216.15 and signature authority for the chairman to sign the contract. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to award the bid for Route 37 and 125th Ave NW Reconstruction to the low bidder, Central Specialties, Inc., for \$37,030,325.85 and signature authority for the chairman to sign the contract. All voting aye, motion carried.

Jeff Prince, McKenzie County Sportsman's Club requested a waiver of fees for the gun range facility. Building Inspector Twogood was in agreement on this request. Moved by Skarda, seconded by Lawlar, to waive the building permit fees for the Sportsman's Club Gun Range project. All voting aye, motion carried. Discussion was also held on the funding source for the project which will need to come through the JDA.

Moved by Skarda, seconded by Veeder, to approve the MCSO Deputy standby back pay and budget amendment in the amount of \$18,659.08. All voting aye, motion carried.

HR Manager Cholodewitsch reported the Facility Administrator position will be vacated this summer and asked for direction on filling the position. Board consensus was for HR to advertise for four weeks and for Nordby to assist in screening of applicants.

Daubs Thompson and Ben Palczewski, Crestwood, came before the Board to discuss a section line road standards variance for a section of road off of CR57 which is currently a two-track road that leads to a pipeline salt water disposal site. The disposal is not open to truck traffic and Crestwood and area landowners are requesting a variance so the road is not required to be built to 55mph standards. Crestwood has entered into agreements with adjacent landowners regarding dust control and snow removal. Moved by Veeder, seconded by Skarda, to grant a variance to Crestwood and for Crestwood to work with the County Engineer and State's Attorney for engineering plans and liability concerns. All voting aye, motion carried.

Terry Moe, Rough Rider Center, spoke briefly to the Board about exhibition baseball and the exploration of bringing a team to Watford City. Moe will return on May 21 to more fully present this opportunity.

JDA President Joel Brown requested a release of funds budgeted for the Skills Initiative in 2019 in the amount of \$475,000. Pat Bergnatolli, MBI VP of HR, spoke regarding new relationships and partnerships that have developed as a result of the Skills Initiative. Terry Moe, RRC Director of Marketing and PR, presented information on the use of the RRC, user groups, and financials to the Board. The Board consensus was to thank the JDA and RRC for providing an update to the Board on what is occurring with the Skills Initiative and that the JDA could release the funds that were previously approved during the 2019 budget process.

Commissioner Nordby left the meeting at 11:50 a.m.

Moved by Veeder, seconded by Lawlar, to authorize the sale of the landfill military dump truck by sealed bid through the Auditor's Office. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to deny waiving the landfill fees for the City of Alexander's city-wide cleanup event. Discussion was held that the fees were not waived for the City of Arnegard and that anyone can bring a loaded pickup bed for \$20 in landfill fees. Schreiber stated waiving fees can become a slippery slope and difficult to control. All voting aye, motion carried.

The meeting recessed at 12:06 p.m. until May 21, 2019, at 1:00 p.m.

May 21, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 21, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Veeder, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Treasurer's Report for the period ending April 30, 2019. All voting aye, motion carried.

A public hearing was held on abatement applications. No persons from the public were present. Moved by Skarda, seconded by Lawlar, to approve abatement applications 4047, 4078, 4082, and 4083 as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve Commission Consent Agenda Item 1. All voting aye, motion carried. Item approved: 1. Set public hearing for Abatement Application 4046 – June 4, 2019, at 10:00 a.m. CT.

Moved by Nordby, seconded by Veeder, to approve County funding of \$8,000 to the City of Alexander and \$8,000 to the City of Arnegard from the Special Projects line for upgrades to the emergency sirens. All voting aye, motion carried.

Discussion was held on numerous items donated to Disaster Emergency Services from WIBSCO. State's Attorney Skarda and several Board members expressed concern over donation of two small boats, citing liability concerns. Commissioner Skarda asked for an inventory list to track items and who checks them out as they are used. DES Manager Jappe stated she would assist in finding another agency that was able to accept the spill cleanup equipment and two small boats. Commissioner Veeder requested Jappe to come up with a plan for the items and bring a list back to the Board for further discussion. WIBSCO is still in position of the titles at

this time and Johnsrud and SA Skarda requested this be complete as soon as possible so items can be properly insured.

Jappe requested reimbursement for mileage costs to a non-county employee who recently attended public information officer (PIO) training. Jappe stated this person is an EMT in Alexander and Jappe requested her to attend the training. The Board expressed concern over authority and accountability for a non-county employee. Nordby suggested the backup PIO should be the Chairman of the Board. Veeder stated it is important that the press and others know who is authorized to act as a PIO. McCabe stated he is comfortable handling questions and does not need someone to assist him. The Board consensus was for permission to be given prior to the training instead of after the fact.

Moved by Veeder, seconded by Lawlar, to allow for County paid testing of water wells for 90 days from May 21, 2019, for those affected by the Yellowstone River flooding. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the WAWSA Lease for space at the Public Works Shop and to authorize the chairman to sign. Shaffer stated this will allow a place in McKenzie County for shop and facility needs which will increase the responsiveness in the area. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve Change Order 7 for the Public Works Shop in the amount of \$5,816.00 for 2 additional cubicles on the 2nd floor. All voting aye, motion carried.

Library Director Asselin discussed needed upgrades to the security cameras at the Library. The City of Watford City contacted the County asking to cost-share. Asselin would like the opportunity to inquire about adding additional cameras to the Library space. The Board consensus was to move forward with cost-sharing with the City of Watford City.

At 2:00 p.m. the Board recessed for the County Park Board meeting. The meeting reconvened at 3:48 p.m.

The Arnegard Fire Department requested \$100,000 in funding to purchase a rescue unit for the department. Moved by Nordby, seconded by Veeder, to approve \$100,000 from the Special Projects line to Arnegard Fire Department for the purchase of a used rescue unit. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to award the Construction Manager At Risk (CMAR) for the Landfill Shop to Tooz Construction. All voting aye, motion carried.

Landfill Director Schreiber presented results of the rental of the shredder unit and indicated at this time the benefits do not outweigh the costs of purchasing a unit.

Schreiber will include annual rental costs in his budgets instead of requesting to purchase a shredder.

HR Manager Cholodewitsch requested a budget amendment for an additional workspace within the current HR Office. Shaffer asked about ordering this furniture with the Public Works Shop furniture to save costs and/or using the remaining current Public Works furniture if possible. The Board consensus was to work with Shaffer of using remaining Public Works furniture, to order anything else needed, and to return to the Board for a budget amendment once costs are known. Moved by Veeder, seconded by Skarda, to approve a budget amendment to the IT line item for \$2,428.33 for an additional HR computer station. All voting aye, motion carried.

Cholodewitsch and Schreiber requested authorization to change landfill operators from DBM value of B23 to B25 to match road operators due to recruitment and staffing competition. Cholodewitsch requested moving the employees to B25 for 2019 and resubmitting PDQs for re-evaluation of the position. Moved by Nordby, seconded by Skarda, to approve changing the Landfill Operators from B23 to B25 and Landfill Supervisor from B32 to C41. Nordby stated Kanwar should work with Road and Bridge and the Landfill to come up with job descriptions and that the County should stay within the current pay scale. All voting aye, motion carried.

Cholodewitsch discussed the results of the Gallagher Wage Study and stated she had three goals: move the midpoint, establish a special pay range, and extend the maximum range spread. Cholodewitsch suggested establishing a temporary scale for select hard to fill positions due to industry demands in the area. This temporary scale would use the same DBM values but have a separate pay scale. Cholodewitsch asked the Board to be allowed additional time to review the data and then come back and ask the Board to determine a percentile to move the new scale to for 2020 wages. Johnsrud stated that the Board can choose to add a budget line for implementation costs as it did in 2015 when the original scale was adopted. Nordby believes two commissioners should work on this and bring it back to the Board. Commissioner Skarda volunteered for the committee and Veeder requested Nordby also volunteer as he has historical knowledge of the original implementation. Shaffer was also appointed to the committee and all meeting will be publically noticed.

PWD Kanwar presented a proposal for contracted right of way services until the County is able to hire this employee as the Board previously directed. Kanwar stated four proposals were scored and recommended hiring HDR. Lawlar expressed concern over the cost of the contract. K. Skarda requested reports of landowners the ROW agents meet with and when meetings occurred. Kanwar stated this is a hard to fill position and costs to contract the work are costly due to demand in the region. Moved by Veeder, seconded by Nordby, to approve the contract for right of way services to HDR. Roll call vote: Veeder, aye; Lawlar, nay; McCabe, aye; Nordby, aye; Skarda, nay. With 3 votes aye and 2 votes nay, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the bridge inspection task order with SRF Consulting for minor and major bridges at a cost of \$52,289.00. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the HLC-2700(051) amendment with Interstate Engineering for \$70,000.00. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to award the CR36 materials testing to Terracon for \$74,403.50. K. Skarda asked if all right of way has been acquired and Kanwar stated all landowners have agreed but one has not yet signed. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to award the CR36 surveying to Brosz Engineering for \$70,787.73. All voting aye, motion carried.

Discussion was held on a CR2 Task Order with KLJ which Kanwar stated landowners are in support of the project. Lawlar and K. Skarda stated they have heard from landowners that they do not want this project to move forward. The Board suggested a public hearing be held on the project before funds are allocated. Kanwar will set up a public hearing meeting and notify the Auditor/Treasurer's Office so the meeting is properly noticed.

Moved by Veeder, seconded by Skarda, to approve the 2020 Structures Task Agreement/General Agreement with Brosz Engineering for \$145,410.00. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the amendment to the 108th Ave Road Use Agreement and authorize the chairman to sign. Kanwar stated this agreement is the same as other county road use agreements. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Demicks Lake Road Improvements Agreement with ONEOK and to authorize the chairman to sign. ONEOK will pay for the paving and the County will be responsible for maintenance. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to award the CR37 and 125th Ave NW Testing to Braun Intertec for \$273,900.00. Kanwar stated all easements have been obtained except for one landowner. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to award the fairground architectural project to ICON-Priefert on the recommendation of the selection committee. All voting aye, motion carried.

Auditor/Treasurer Johnsrud asked about 2020 budget guidance for department heads. The Board consensus was for departments to hold the line on operating expenses and to provide justification for any additional expenses.

Moved by Nordby, seconded by Veeder, to approve the release agreement from Santander Bank for the Al-Jon compactor for a cost of \$78,550.13 on the advice of SA Skarda. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to appoint Kristy Pittsley to the McKenzie County Housing Authority to fill the unexpired term to October 29, 2023. All voting aye, motion carried.

The meeting adjourned at 5:43 p.m. until June 4, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
36332	ALEXANDER PARK DISTRICT	107.48
36333	ALEXANDER RURAL FIRE DISTRICT	39,853.41
36334	ALEXANDER SCHOOL DIST. #2	548,441.87
36335	ALEXANDER TWP.	49,900.27
36336	ANTELOPE CR. TWP.	6,442.92
36337	ARNEGARD PARK DISTRICT	874.47
36338	ARNEGARD RURAL FIRE PROTECTION DIST.	8,245.99
36339	ARNEGARD TWP.	19,445.80
36340	ARNEGARD/CITY OF	1,742.71
36341	BLUE BUTTES TWP.	15,231.92
36342	CHARBON TWP.	16,745.16
36343	EARL SCHOOL DIST. #18	22,232.12
36344	ELM TREE TWP.	26,327.17
36345	GRAIL TWP.	12,562.58
36346	GRASSY BUTTE FIRE DISTRICT	5,093.76
36347	HAWKEYE TWP.	15,905.67
36348	HORSE CREEK RURAL FIRE DIST.	5,165.91
36349	HORSE CREEK SCHOOL DIST. #32	41,050.72
36350	KEENE TWP.	20,261.70
36351	MANDAREE SCHOOL DIST. #36	5,414.87
36352	MCKENZIE CO. FIRE PROT. DIST.	62,221.15
36353	MCKENZIE CO. HISTORICAL SOCIETY	7,037.02
36354	MCKENZIE CO. SD#1	833,469.89
36355	MCKENZIE SOIL CONS. DIST.	65,253.79
36356	ND STATE TREASURER	33,228.68
36357	NEW TOWN PUBLIC SCHOOL DIST.	42,976.60
36358	NEW TOWN RURAL AMBULANCE DIST.	3,444.43

36359	NEW TOWN RURAL FIRE DEPT.	3,437.86
36360	RANDOLPH TWP.	4,996.34
36361	RIVERVIEW TWP.	10,049.18
36362	SIOUX TWP.	13,599.65
36363	SIOUX-YELLOWSTONE RURAL FIRE DIST.	3,216.42
36364	TRI TWP	19,513.73
36365	TWIN VALLEY TWP.	31,404.36
36366	UPPER MISSOURI DIST. HEALTH UNIT	27,970.21
36367	WATFORD CITY MUNICIPAL AIRPORT	19.66
36368	WATFORD CITY PARK DISTRICT	10,284.26
36369	WATFORD CITY/CITY OF	36,887.13
36370	WILLISTON FIRE PROTECTION DISTRICT	1,327.18
36371	WILLISTON VECTOR CONTROL DIST.	46.45
36372	YELLOWSTONE SCHOOL DISTRICT #14	29,843.09
36373	YELLOWSTONE TWP.	20,427.56
36583	WATFORD CITY/CITY OF	6,981.12
225910-225930	PAYROLL-MAY 3, 2019	715,286.36
225931	ABRAHAM/JENNIFER	358.72
225932	ACCUSOURCE INC.	1,499.80
225933	ADVANCED BUSINESS METHODS	1,434.97
225934	AIRGAS ON-SITE SAFETY SERVICES	542.65
225935	AMAZON CAPITAL SERVICES	167.60
225936	AMAZON/SYNCB	1,025.68
225937	AMERICAN WELDING & GAS	31.65
225938	ANDERSON/JIM	15.00
225939	ARMOR INTERACTIVE	9,449.43
225940	ASDCO CONSTRUCTION SUPPLY	2,146.75
225941	ASSELIN/STEPHANIE	358.32
225942	AVI SYSTEMS, INC.	744.31
225943	BADLANDS HARDWARE	585.33
225944	BADLANDS OCCUPATIONAL TESTING SERVICES	1,916.00
225945	BAKER & TAYLOR	3,511.93
225946	BALCO UNIFORM COMPANY, INC.	396.69
225947	BAYMONT INN & SUITES/MANDAN	158.00
225948	BELL/MARY	345.10
225949	BERQUIST/BAILEY	158.50
225950	BIG BUTTE SERVICES	240.00
225951	BLUE LUBE	72.10
225952	BOLKEN/DOUGLAS	3,033.00
225953	BOOK SYSTEMS, INC.	1,390.00
225954	BOSS OFFICE & COMPUTER PRODUCTS	4,653.28
225955	BRADY'S ROADSIDE SERVICE	950.00
225956	BRIGGS/JAMES	20.00
225957	BROSZ ENGINEERING, INC.	213,837.50
225958	BURNS & MCDONNELL	3,285.87
225959	BURT/MICHEAL RAY	6.00
225960	BUTTONS BY FISH	75.50
225961	C&D WATER SERVICES	135.00
225962	CARSTENS/JILL	268.53

225963	CASCADE AUTO GLASS	2,581.60
225964	CDW-G GOVERNMENT	2,071.19
225965	CERTIFIED POWER. INC	70.18
225966	CHECKERS, INC.	175.00
225967	CHOLODEWITSCH/NICHOLE	248.40
225968	CODE RED TOWING LLC	125.00
225969	COLONIAL RESEARCH CHEMICAL CORP.	485.24
225970	CONSTRUCTION ENGINEERS INC.	1,003,133.35
225971	CORPORATE TRANSLATION SERVICES, INC	36.58
225972	CRAIG'S SALES-SERVICE-RENTAL	437.00
225973	CUPS DRUG TESTING & OCCUPATIONAL HEALTH	225.00
225974	DAVENPORT/MAURINE J	43.60
225975	DAWA DEVELOPMENT, LLC	75.00
225976	DEMARS/GRACE	119.00
225977	DEMCO	255.27
225978	DIGITAL HIGHWAY INC.	3,215.88
225979	DMC WEAR PARTS LLC	4,000.00
225980	DOLLINGER/MICHAEL W.	1,200.00
225981	DTE,INC.	1,675.00
225982	EIDE BAILLY	310.00
225983	ENERGYVE LLC	7,800.00
225984	FARGO GLASS AND PAINT CO.	2,973.75
225985	FARMERS UNION OIL COMPANY	94,485.28
225986	FASTENAL COMPANY	5,216.20
225987	FINSAAS/DARRELL	49.88
225988	FIRE SAFETY USA	295.00
225989	FIRST INTERNATIONAL BANK & TRUST	3,525.10
225990	FOSS/BONNIE	66.45
225991	FOSTER/BONNIE	45.50
225992	FRISINGER/LUCY	14.39
225993	FULKERSON FUNERAL HOME	1,911.25
225994	GEM CITY MOTORS/TOWING	2,322.09
225995	HANCE/JACOB D	65.00
225996	HANNAHER'S	1,249.50
225997	HARRISON/SADIE	79.00
225998	HAWKEYE OILFIELD SUPPLY	310.27
225999	HDR ENGINEERING, INC	11,751.25
226000	HECK BUILT LLC	243.00
226001	HEGGEN EQUIPMENT CO.	6,331.45
226002	HOLTE/KAREN L.	28.84
226003	HOME OF ECONOMY	403.99
226004	HORIZON RESOURCES	71.96
226005	IBS, INC	439.72
226006	INDEED INC	500.56
226007	INFORMATION SYSTEMS CORP.	1,945.00
226008	INTERNATIONAL CODE COUNCIL	1,000.00
226009	JOHN HUTTER TOWING	250.00
226010	JOHNSON & SUNDEEN	6,659.10
226011	JOHNSON CONTROLS FIRE PROTECTION	3,528.00

226012	JOE/RICK	263.90
226013	JP NIXON CONSULTING LLC	3,750.00
226014	KELLEY INTEGRITY SAFETY SOLUTIONS, LLC	2,408.00
226015	KIESON/SADIE	392.42
226016	KNOWBUDDY RESOURCES	2,262.31
226017	KOHLER COMMUNICATIONS, INC.	800.65
226018	KUPPER CHEVROLET INC	28,400.00
226019	L&K ELECTRIC, INC.	861.37
226020	LAW ENFORCEMENT SEMINARS LLC	730.00
226021	LEO/DEVAN	71.91
226022	LEWIS/JAY	13.92
226023	LEWIS/TIM	55.99
226024	LYLE SIGNS INC.	2,680.40
226025	MAINSTAY SUITES	84.60
226026	MARCO TECHNOLOGIES LLC	510.59
226027	MATHISEN/CHAR	20.91
226028	MATTHEWS-KASNER/MAXWELL	10.50
226029	MAYO CONSTRUCTION CO. INC.	291,789.50
226030	MCCABE/THOMAS	992.40
226031	MCKENZIE CO. FARMER	1,562.64
226032	MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
226033	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	540.00
226034	MCKENZIE ELECTRIC CO-OP INC.	407,946.49
226035	MCKENZIE MINERALS MANAGEMENT LLP	1,661.00
226036	MCNUTT/SHARALYN	710.78
226037	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	89.00
226038	MEUTH/PATRICK FRANCIS	16.00
226039	MOHAMED/OMAR A	63.00
226040	MOLINE, INC. D/B/A	204.48
226041	NARDINI FIRE EQUIPMENT	272.00
226042	NASERT/JAMES EDWARD	5.00
226043	ND ASSN OF CO. SUPERINTENDENTS	50.00
226044	ND OFFICE OF THE ATTORNEY GENERAL	6,910.00
226045	ND RECORDERS ASSOCIATION	200.00
226046	ND VICTIM ASSISTANCE ASSOCIATION	50.00
226047	NELSON INTERNATIONAL	827.66
226048	NEWMAN/DUSTIN B	10.50
226049	NORTH DAKOTA ONE CALL	4.80
226050	NORTHERN HEAVY DUTY TRUCK PARTS	4,287.50
226051	NORTHERN TESTING	190.00
226052	NORTHWEST NARCOTICS TASK FORCE	24,345.30
226053	NORTHWEST PIPE FITTINGS, INC	1,006.42
226054	O K IMPLEMENT CO.	4,723.11
226055	O.K. TIRE STORE, INC	2,137.24
226056	OLIVO/RICARDO CARLOS	10.00
226057	OLSON/DOUG	32.48
226058	OTIS ELEVATOR COMPANY	527.52
226059	PARSHALL LUMBER & SUPPLY LLC	873.47
226060	PAULSON/KATIE	751.00

226061	PAYSTUBZ	1,330.37
226062	PHARMCHEM. INC.	3,633.00
226063	PICKERING JR/TIMOTHY J	73.50
226064	PICTOMETRY INTERNATIONAL CORP.	138,523.00
226065	PRAXAIR	1,671.09
226066	PRO AUTO BODY, LLC	1,552.95
226067	PROFESSIONAL DEVELOPMENT ACADEMY, LLC	1,495.00
226068	QUALITY INN/BISMARCK	169.20
226069	QUALITY QUICK PRINT	2,948.10
226070	RAMADA BISMARCK HOTEL	94.00
226071	RDO EQUIPMENT CO. - FARGO	11,881.10
226072	REEVES/PHILIP JAMES	9.00
226073	ROCKMOUNT RESEARCH & ALLOYS, INC.	4,167.23
226074	ROUNDUP/THE	43.05
226075	SCHAUER/FRANK CARL	5.00
226076	SCOFIELD/JESSIE	4,601.30
226077	SORENSEN/SAMUEL D	65.00
226078	STEIN'S INC.	532.22
226079	STENBERG/DANIEL	250.00
226080	TALBERT/JIM	438.20
226081	TALLINGTON/MALACHI	50.00
226082	THOMSEN/MICHELLE	153.18
226083	TRANSUNION RISK & ALTERNATIVE DATE SOULU	50.00
226084	TRUE NORTH STEEL	2,624.77
226085	TUCKER/JESSICA	919.41
226086	UNITED QUALITY COOPERATIVE	4,271.40
226087	UPPER GREAT PLAINS TRANSPORT INSTITUTE	250.00
226088	US POSTAL SERVICE	204.00
226089	VERIZON CONNECT FLEET USA LLC	960.00
226090	WATFORD CITY LUMBER	1,984.35
226091	WATFORD EXPRESS LAUNDRY CENTER	1,103.57
226092	WEBER/MEGAN	50.00
226093	WESTLIE MOTOR CO.	56,625.22
226094	WHITAKER/HILLARY	465.60
226095	WING/GENE	88.51
226096	WISNESS/MONIQUE	113.80
226097	ZIPRECRUITER, INC.	1,665.00
226098	MCKENZIE CO.TREAS.-LIFE INS.	5.34
226099	ALEXANDER/CITY OF	437.83
226100	GARRISON DIVERSION CONSERVANCY DIST.	32,626.87
226101	L. YELLOWSTONE IRRIG. DIST. #2	7,735.83
226102	MCKENZIE CO. AMBULANCE SERVICE	24,970.70
226104	YELLOWSTONE SCHOOL DISTRICT #14	11,407.94
226105-226132	PAYROLL-MAY 17, 2019	749,606.58
226133	ALEXANDER/CITY OF	116.00
226134	ARMSTRONG SANITATION	1,035.00
226135	AT&T	44.47
226136	CENTURY LINK	165.75
226137	CONSOLIDATED TELCOM	48.72

226138	INFORMATION TECHNOLOGY DEPT.	4,468.15
226139	MCKENZIE COUNTY RURAL WATER	232.12
226140	MCKENZIE ELECTRIC CO-OP INC.	4,007.03
226141	MONTANA DAKOTA UTILITIES CO.	21,551.45
226142	NEMONT	28.50
226143	RESERVATION TELEPHONE CO-OP	9,490.46
226144	SOUTHWEST WATER AUTHORITY	47.00
226145	VERIZON/ACCT 342033315-01	5,805.63
226146	VERIZON/ACCT 842030146-01	4,545.15
226147	WATFORD CITY WATER DEPT./CITY OF	3,086.27
226148	ABRAHAM/JENNIFER	463.02
226149	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	5,654.30
226150	ALLEGIANCE COBRA SERVICES, INC.	123.50
226151	ALPPERSPACH/PATRICIA	400.00
226152	AMAZON CAPITAL SERVICES	695.40
226153	ANDREN/KARI	2,350.05
226154	ARMOR INTERACTIVE	17,902.67
226155	ASC CONSTRUCTION EQUIPMENT	2,346.85
226156	ASDCO CONSTRUCTION SUPPLY	2,731.50
226157	AVI SYSTEMS, INC.	6,318.37
226158	BADLANDS HARDWARE	231.83
226159	BADLANDS OCCUPATIONAL TESTING SERVICES	756.00
226160	BAKER & TAYLOR	1,314.17
226161	BALCO UNIFORM COMPANY, INC.	225.50
226162	BEK CONSULTING, LLC	7,996.29
226163	KITAGAWA/BENJI KURT	2,000.00
226164	BEST/VAWNITA	17.40
226165	BIG BUTTE SERVICES	8,076.92
226166	BIG HORN TIRE, INC	1,860.70
226167	BISON RUN LAND HOLDING LLC	32,430.84
226168	BLUE LUBE	144.20
226169	BLUE TARP FINANCIAL, INC.	1,227.98
226170	BORDER PLAINS EQUIPMENT LLC	42,200.00
226171	BORDER STATES ELECTRIC	32.52
226172	BOSS OFFICE & COMPUTER PRODUCTS	174.47
226173	BRADY'S ROADSIDE SERVICE	912.50
226174	BURLEIGH COUNTY	50.00
226175	BUTTONS BY FISH	1,322.51
226176	C.E. BROOKS & ASSOCIATES,P.C.	15,530.72
226177	C&D WATER SERVICES	90.00
226178	CAN-AM MERCHANDISING SYSTEMS, INC	1,425.00
226179	CASCADE AUTO GLASS	765.00
226180	CBM MANAGED SERVICES	14,698.51
226181	CDW-G GOVERNMENT	8,252.72
226182	CHARLIE'S SERVICE, LLC	56.90
226183	CHECKERS, INC.	175.00
226184	CHOLODEWITSCH/NICHOLE	497.34
226185	CIOX HEALTH LLC	72.90
226186	CODE RED TOWING LLC	250.00

226187	COLONIAL RESEARCH CHEMICAL CORP.	2,503.04
226188	COMFORT SUITES	592.20
226189	CORPORATE TRANSLATION SERVICES, INC	2.36
226190	COUNTIES PROVIDING TECHNOLOGY	2,947.03
226191	CROSS/ROBERT	843.36
226192	CULLINAN/CASSIE	149.00
226193	DAKOTA BUSINESS SOLUTIONS	57.50
226194	DAKOTA SUPPLY GROUP	4,199.70
226195	DAWA DEVELOPMENT, LLC	209.20
226196	DIRTY BIRDS, LLC	4,200.00
226197	DOORMEN OVERHEAD, LLC	150.00
226198	ENERGYVE LLC	1,050.00
226199	FARMERS UNION OIL COMPANY	42,091.93
226200	FASTENAL COMPANY	3,990.61
226201	FIRST INTERNATIONAL INSURANCE	1,965.00
226202	FLAGSHOOTER LLC	1,190.42
226203	FOSTER/BONNIE	512.90
226204	FRONTIER PRECISION	1,500.00
226205	FRYHLING/PATRICIA E	258.94
226206	GALLAGHER BENEFIT SERVICES INC.	10,000.00
226207	GLOCK, INC.	750.00
226208	GRAYBAR	192.46
226209	HANNAHER'S	551.00
226210	HANSEN DIESEL & AUTOMOTIVE	1,282.94
226211	HAUGEN/LESLIE C	102.72
226212	HAWKEYE OILFIELD SUPPLY	653.84
226213	HECK BUILT LLC	3,710.00
226214	HEGGEN EQUIPMENT CO.	244.80
226215	HOLTE/KAREN L.	251.94
226216	HOME OF ECONOMY	99.98
226218	JOHN HUTTER TOWING	375.00
226219	IBS, INC	84.24
226220	ICON ARCHITECTURAL GROUP	30,047.50
226221	MORPHO USA, INC	4,120.00
226222	INFORMATIONAL DATA TECHNOLOGIES LLC	4,530.00
226223	INTOXIMETERS	253.25
226224	JAPPE/KAROLIN	81.37
226226	CARSTENS/JILL	60.50
226227	JOHANSEN/MATTHEW	35.00
226228	JOHNSRUD/ERICA	392.28
226229	KOHLER COMMUNICATIONS, INC.	3,221.80
226230	KUPPER CHEVROLET INC	403.60
226231	L&L KELTER LLC	466.13
226232	LARSEN SERVICE DRUG, INC.	908.15
226233	LUND OIL, INC.	6,722.93
226234	LYLE SIGNS INC.	1,116.50
226235	MAILFINANCE	207.00
226236	MARCO TECHNOLOGIES LLC	510.59
226237	MARTINEZ/EDWARD	112.00

226238	MATTHEWS-KASNER/MAXWELL	28.00
226239	MAYO CONSTRUCTION CO. INC.	1,728,286.41
226240	MCKENZIE CO. HEALTHCARE SYSTEMS	2,168.00
226241	MCKENZIE CO. MOTOR VEHICLE BRANCH	18.00
226242	MCKENZIE CO. TREASURER	356,250.00
226243	MCKENZIE COUNTY ROAD & BRIDGE	330.00
226244	MCKENZIE ELECTRIC CO-OP INC.	1,081.16
226245	MCKENZIE MINERALS MANAGEMENT LLP	1,697.00
226246	MCKESSON MEDICAL-SURGICAL GOVT SOLUTIONS	10.88
226247	MINNESOTA VALLEY TESTING LABS	11,598.75
226248	MONDAK FAIRVIEW CEMETERY ASSOCIATION	15,000.00
226249	MONTANA DAKOTA UTILITIES CO.	53.64
226250	MYERS AUTO PARTS	177.95
226251	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	535.00
226252	ND ASSN. OF COUNTIES	17,315.98
226253	ND ASSN. OF SCHOOL RESOURCE OFFICERS	50.00
226254	ND DEPT. OF TRANSPORTATION	5.00
226255	ND SCHOOL BOARDS ASSOCIATION	200.00
226256	ND STATE RADIO COMMUNICATIONS	20,218.38
226257	ND WATER & POLLUTION CONTROL CONFERENCE	600.00
226258	NDAAO TREASURER - CARLA BROADLAND	455.00
226259	NDGS LLC	47.47
226260	NELSON INTERNATIONAL	898.07
226261	NELSON/DONALD & LUANN	1,436.71
226262	NEOFUNDS BY NEOPOST	4,000.00
226263	NORDBY JR/DOUG M	50.00
226264	NORTH DAKOTA ONE CALL	741.90
226265	NORTHERN HEAVY DUTY TRUCK PARTS	9,274.40
226266	NORTHERN TESTING	117.00
226267	NORTHWEST YOUTH ASSESSMENT CENTER	9,276.00
226268	NOVAK/LARRY	35.96
226269	O K IMPLEMENT CO.	838.26
226270	O.K. TIRE STORE, INC	2,846.25
226271	OLSON/JEREMY	38.52
226272	PAVEK/NICHOLAS R	56.00
226273	PESEK/MONTE & JAMES REVOCABLE TRUST	416.89
226274	PHARMCHEM. INC.	656.65
226275	PREVENT CHILD ABUSE ND	17.85
226276	PRO-WEST & ASSOCIATES, INC.	3,803.02
226277	QUALITY INN BISMARCK	169.20
226278	RDO EQUIPMENT CO. - FARGO	1,703.35
226279	RECORD KEEPERS LLC	73.50
226280	RESERVATION TELEPHONE CO-OP	282.30
226281	RESTORX	480.00
226282	RFS, LLC	1,097.80
226283	RMB ENVIRONMENTAL LABORATORIES, INC.	528.00
226284	ROADWORX, LLC	237,230.39
226285	ROLFSRUD/JOHN	420.69
226286	BERRY/RON	96.00

226287	ROUGH RIDER INDUSTRIES	850.00
226288	SANFORD HEALTH	94.00
226289	SCHATZ/SHAUN	56.00
226290	SCHEBO/LESLIE	9.54
226291	SKALA/NATASHA	66.50
226292	SKILLPATH SEMINARS	248.00
226293	STEIN'S INC.	1,075.35
226294	STREICHER'S	333.99
226295	THE ALICE TRAINING INSTITUTE	595.00
226296	TRIANGLE R ENTERPRISES	28,389.00
226297	TSCHETTER/KEITH	456.77
226298	UNIFORM CENTER	868.46
226299	UPLAND AC INC	451.88
226300	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,810.29
226301	USA BLUE BOOK	226.33
226302	VALLI INFORMATION SYSTEMS, INC	1,222.33
226303	VILLANUEVA/FITZ WILLIAM M	254.28
226304	VOGEL LAW FIRM	1,563.50
226305	WARD COUNTY CORRECTIONAL CENTER	100.00
226306	WARNE CHEMICAL & EQUIPMENT CO.	284.98
226307	WATFORD CITY LUMBER	24.19
226308	WATFORD CITY VETERINARY CENTER	83.50
226309	WATFORD EXPRESS LAUNDRY CENTER	649.08
226310	WAWSA	192,852.93
226311	WEBER/MEGAN	92.99
226312	WESTLIE MOTOR CO.	185.32
226313	WILLISTON BASIN EYECARE ASSOCIATES	95.00
226314	WOLD/KIRK	234.65
226315	SANTANDER LEASING, LLC	78,550.13
226316	SANTOYO JR/JESUS	235.68
226317-226334	PAYROLL-MAY 31, 2019	621,658.27

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

June 4, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 4, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Kathy Skarda, Tom McCabe, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Veeder, seconded by Skarda, to approve the May 2019 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Commission Consent Agenda Items 1 and 2. All voting aye, motion carried. Items approved: 1. Approval of disbursing funds to JDA for the Gun Range project; 2. Out of State Travel Request – P&Z iWorQ Training – Salt Lake City, UT July 30-31.

Chairman McCabe provided an update to the Board on a meeting with DAPL pipeline parties regarding about methods to increase the amount of oil that is moving through the pipeline.

HR Manager Cholodewitsch presented on behalf of Emergency Manager Jappe requesting a temporary employee to assist with gathering required Tier 2 reports from Salt Water Disposal sites. Moved by Veeder, seconded by Nordby, to approve a temporary employee for two weeks, up to \$2,000, to assist in the gathering of Tier 2 reports. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Library amendment of \$15,065.00, funds received from ND State Library Aid, for spending authority for the purchase of office furniture and equipment to purchase new shelving units and computer workstation at the Library. All voting aye, motion carried.

JDA President Joel Brown presented a request of \$1 Million in funding to Fox Hills Golf Course in 2019. Brown stated this project adds an additional piece to the quality of life amenities needed to attract workforce. Josh Norby, Fox Hills Golf Course, stated this funding would complete the requests to the County. Lawlar asked about

dues and Norby stated the goal is to keep dues as affordable as possible for the membership. Lawlar asked for additional information on the youth programs being offered. It was reported by the Golf Course Manager that memberships are growing over previous years. Moved by Skarda, seconded by Nordby, to approve the \$1 Million contribution to JDA for the Fox Hills Golf Course as requested. Lawlar requested additional reports on the youth program as it grows. All voting aye, motion carried.

Facility Administrator Carlson discussed landscaping options to the Board for the grassy area near the main entrance. Board consensus was to proceed with the project but to request additional drawings and ideas of what the landscaping would look like when completed to keep it modern and clean.

Nordby discussed the replacement of Carlson as he vacates his position. Carlson stated he would be willing to serve in a contracted capacity to assist in training a new person once they were hired. Nordby agreed to work on the contract and bring it back to the Board for approval.

Moved by Lawlar, seconded by Nordby, to approve the purchase of a new landfill pickup, including transferring a current vehicle to Buildings and Grounds and trading in a Buildings and Grounds pick up. All voting aye, motion carried.

The Board convened as the County Equalization Board at 10:00 a.m.
Recorder/Tax Paulson gave the following report:

As required by ND Century Code, the county is required to remain at least 90% of market value to be in tolerance with state law. 2019 is the first year that Watford City will be completing a sales ratio study independent of McKenzie County. Since Watford City would be considered our "key market" meaning the area where the most and strongest sales occurred, we ended up having to make some changes to the residential properties. There were areas that we increased with a map area factor. We use map areas to determine assessment level in comparison to our key market. No longer being able to use Watford City as our key market, we used the sales ratio information by location to determine our prime, secondary, and tertiary markets. Unless there was new construction on the residential parcels, any property owners in the affected areas saw between a 3-4.5% increase in overall property value.

Sales Ratio Stats:

Residential: 86.12% after adjustments 90.5%

Commercial: 92%

McKenzie County Ag land valuation can remain as it did the last two years as there was not a significant enough change recommended by NDSU. The average value per acre of \$283.12 keeps us at a 94% tolerance level which means we meet the requirement. Any property owner that had an increase of \$3,000 and 10% in total true and full value received a notice of increase from our system.

Moved by Nordby, seconded by Veeder, to approve the 2019 valuations as presented by Recorder/Tax Director Paulson. All voting aye, motion carried. The County Equalization meeting ended at 10:11 a.m.

Moved by Lawlar, seconded by Veeder, to approve Abatement 4046 as presented. All voting aye, motion carried.

HR Manager Cholodewitsch presented information on the 2020 Compensation Adjustment and reported on the committee meeting that was held. Committee recommends moving forward with the 90th percentile recommendation and up to 31% adjustments. Skarda stated this move was in the best interests of the County. Cholodewitsch stated she was looking at options for 50th percentile for all, with 90% for a select group. Johnsrud asked for clarification on the amount to be added to the salary line of each department for preliminary budgeting purposes. Consensus of the Board and HR was to add 31% to each department's salary line item. Moved by Lawlar, seconded by Skarda, to approve moving forward with the 90% percentile for 2020 compensation adjustments. All voting aye, motion carried.

Discussion was held on the HR Department structure and recent job evaluations performed by Gallagher Benefit Services. Cholodewitsch requested to move the administrative assistant shared with Buildings & Grounds to a B21 DBM as recommended. The job evaluations recommended moving the HR Manager from a C43 to HR Director at a D62. Job duty delineations between the HR Director and HR Facilitator were discussed with the facilitator handling first offense counseling, document preparation, unemployment assistance, and first offense conflict resolution.

Moved by Skarda, seconded by Lawlar, to approve the 2.5 employee structure and the DBM recommendations received from Gallagher Benefit Services. Cholodewitsch asked for clarification on her role in the HR Department so it was clear what position needed to be advertised. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to appoint the HR Director position to Nichole Cholodewitsch as a D62 Step 1 effective June 10, 2019. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to move the HR Administrative support position to a B21 effective June 10, 2019 and to pay the wages each year for 6 months from the HR budget and 6 months from the Buildings & Grounds budget. All voting aye, motion carried.

Cholodewitsch stated she would return at the next meeting with a budget amendment for the changes made in the HR Department.

Moved by Veeder, seconded by Skarda, to approve the RFP process and begin advertising for the CR36 Construction Inspection Consultant as requested by PWD Kanwar. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve placing the order for all Public Works Shop furniture and additional furniture for the HR office at the Courthouse with a total cost of \$358,659.35. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the Public Works Shop IT budget needs of \$40,768.30 as presented. All voting aye, motion carried.

McCabe reported the fairgrounds project is working on their project plan and are waiting on soil sample reports before proceeding with land purchase.

Moved by Skarda, seconded by Lawlar, to approve the third party lease for Tobacco Gardens with an end date of December 31, 2022. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to begin the July 16 meeting at 8:00 a.m. CT for budget hearings. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the Polycom proposal from AVI as presented. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Novak Highway Beautification Litigation pursuant to NDCC § 44-04-19.2(2). Moved by Veeder, seconded by Skarda,

to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

Executive Session began at 11:18 a.m. and was attended by Commissioners Nordby, Veeder, Lawlar, McCabe, and Skarda, State's Attorney Skarda, Auditor/Treasurer Johnsrud, Planning & Zoning Interim Director Helmuth, Planner II Roff, Code Inspector Foster, and Outside Council Ariston Johnson.

Executive Session was adjourned at 11:43 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to follow the advice of counsel and direct counsel to propose a negotiated settlement for the Novak Litigation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on N. Shahin Litigation pursuant to NDCC § 44-04-19.2(2). Moved by Veeder, seconded by Lawlar, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

Executive Session began at 11:48 a.m. and was attended by Commissioners Nordby, Veeder, Lawlar, McCabe, and Skarda, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Outside Council Brian Schmidt (phone).

Executive Session was adjourned at 12:04 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Nordby, seconded by Skarda, to follow the advice of counsel on the N. Shahin Litigation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Farleigh Triangle US Lease Litigation pursuant to NDCC § 44-04-19.2(2). Moved by Lawlar, seconded by Skarda, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

Executive Session began at 12:08 p.m. and was attended by Commissioners Nordby, Veeder, Lawlar, McCabe, and Skarda, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Outside Council Benjamin Keup and Zack Pelham (phone).

Executive Session was adjourned at 12:18 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Lawlar, to follow the advice of counsel on the Farleigh Triangle US Lease Litigation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

The meeting recessed at 12:19 p.m. until June 18, 2019, at 1:00 p.m.

June 18, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 18, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Lawlar, seconded by Veeder, to pull the bill for the Weed Control Office to Blue Buttes Landfill. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented, with the exception of Blue Buttes Landfill. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Treasurer Report for the period ending May 31, 2019, as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the Planning & Zoning Consent Agenda Items 1-3 as presented. All voting aye, motion carried. Items approved: 1. Sinclair Oil & Gas Company, 007-19 Conditional Use Permit Applicant purchased land with a home on it. They would like to use the home as an office for the field employee to stop in and do paperwork and use it as security for the site. They would like to take approximately 1.471 acres of the 5 acres and fence it for security purposes to store field equipment to be used in McKenzie County. IT #2761 PT NE ¼ Section 9, Township 147-N, Range 98-W Parcel # 010009790, McKenzie County, ND. Recommend approval of Conditional Use Permit 007-19, Sinclair Oil & Gas Company, to the County Commission to allow the home to be used as an office for employees and also a security office. Fencing approximately 1.471 acres to store field equipment in a

secure area. Adopt the findings as provided in the staff report. 2. Lydia Stubbs, 008-19 Conditional Use Permit Applicant is requesting a Conditional Use Permit for employee housing to offer housing for drivers and mechanics. 2 double wide trailers (28'x76') with 10 bedrooms, 4 baths, kitchen, living and laundry in each. SE ¼ NE ¼ of Section 22, Township 150 N, Range 101 W, 5th Principal Meridian, McKenzie County Parcel #010009790 Recommend approval of Conditional Use Permit 008-19, Lydia Stubbs to the County Commission to allow the installation of 2 double wide trailers for employee housing. Adopt the findings and conditions as provided in the staff report. 3. Larry & Carla Sorenson/Eric Sorenson, 009-19 Conditional Use Permit Applicant is proposing to construct a freshwater containment pond, not exceeding 50 acre-ft. capacity. NE ¼ SW ¼ Section 13, Township 150-N, Range 98-W, McKenzie County Parcel #200009100 Recommend approval of Conditional Use Permit 009-19, Larry & Carla Sorenson/Eric Sorenson, to the County Commission to allow the proposed construction of a freshwater containment pond. Adopt the findings and conditions as provided in the staff report.

Moved by Nordby, seconded by Skarda, to approve the Commission Consent Agenda Items 1-5 as presented. All voting aye, motion carried. Items approved: 1. Gaming Site Authorization – American Legion Pull Tabs at Outsiders Bar & Grill; 2. Gaming Site Authorization – WC Aerie #3543 Fraternal Order of Eagles – Annual Renewal; 3. Donated Sick Leave Request – N. Skala; 4. Donated Sick Leave Request – K. Thorgramson; 5. Signature Authority on Arnegard Tornado Siren Joint Powers Agreement.

Roger Kelley, Continental Resources, discussed with the Board the impact of road closures during rain events. Kelley spoke of an incident in May 2019 where Continental paid \$40,000 to be able to haul on a road that they built and maintain and which wasn't damaged during the closure. Discussion was held on agreements to pay for damages when it occurs and Veeder suggested having separate agreements on roads, such as this one, with companies. Moved by Nordby, seconded by Veeder, to refund the \$40,000 to Continental Resources. All voting aye, motion carried.

Economic Development Coordinator Stenberg presented a request from the JDA for funding to the Summit Silver Creek Residential Treatment Facility for \$265,000. Matthew D'Alessandro and Brenda Owen spoke about the facility and implications within the community. Moved by Nordby, seconded by Veeder, to approve the transfer of \$265,000 to the JDA for the Summit Silver Creek Residential Treatment Facility. All voting aye, motion carried.

The Board recessed at 2:17 p.m. for the County Park Board meeting and reconvened as the Board of County Commissioners at 3:15 p.m.

Tim Cayko, Yellowstone Township spoke to the Board regarding flood relief assistance for Yellowstone Township and Sundheim Park. The Board was supportive of assistance to the township and park and State's Attorney Skarda will work with

Yellowstone Township on a Joint Powers Agreement to transfer funds needed. The total request of the township and park was \$100,000 for 2019.

Brian Bieber, Mayor of Fairview, along with 3 EMTs from the Fairview area requested funding for a new ambulance bar in Fairview. Sioux and Yellowstone Townships have also agreed to support the project and the request from the County was for 50% of the project costs. The Board consensus was to support the project and move forward with a Joint Powers Agreement to transfer \$110,000 for the project.

Bieber also requested assistance on the roundabout located at Highway 200 and Highway 58. The Board stated those roads are regulated by the NDDOT and that the County has no authority at that roundabout. Bieber will contact Joel Wilt at the NDDOT Williston office.

Moved by Skarda, seconded by Lawlar, to approve the Landfill Shop CMAR contract with Tooz Construction as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to award the landfill dump truck bid to William Stubberg for \$1,762.34. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the disposal of trash from the McKenzie County Public School District #1 new elementary construction project for no charge. All voting aye, motion carried.

Landfill Director Schreiber discussed chemical exposures at the landfill as two employees have now had incidents. Schreiber asked for Board support to no longer accept oilfield waste. The Board consensus was to move forward with a policy that provides clarification to the customers of what can and cannot be brought to the landfill and to include where those items can be disposed of safely. The Board supported Schreiber's request to reject unacceptable loads at the landfill.

Terry Moe and Tessa Moberg presented information on Quality Childcare Delivery in McKenzie County. Discussed was the history of childcare within the County and the needs moving forward. Hospital CEO Dan Kelly, Superintendent Steve Holen, Assistant Police Chief Wellen, and ONOEK representative Teresa Morawski were also present to support the request of funding for a KidsStop program for 2019 and 2020 for before/after school care. Also discussed was the option of providing funding in 2019 to pay off the Wolf Pup mortgage and budget funds for a new facility in 2020. The Board consensus was to move this topic to the JDA who will then bring back a request if approved for funding.

Moved by Nordby, seconded by Skarda, to approve the Public Works Shop Change Order 8 for an expanded LEC parking lot for \$502,520 and to include a budget amendment to the LEC building expenses for the change order. All voting aye, motion carried.

The Board discussed the plan for the current County Shop and Weed Shop offices and land and asked for a timeline for bidding out that property for sale. Board consensus was to begin the bid process in Spring/Summer 2020.

Moved by Nordby, seconded by Skarda, to authorize the chairman to sign the Highway 73 comment letter as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve the Scairt Woman Road Task Agreement with Brosz Engineering for \$65,010.00 and to authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the 2019 ETA Right-Of-Way Warranty Deed as presented. All voting aye, motion carried.

McCabe reported the fairgrounds potential land site is being bored and a survey is being conducted.

Nordby left the meeting at 4:46 p.m.

Moved by Veeder, seconded by Lawlar, to approve the DOCR Parole and Probation Office Space Lease Agreement as presented and authorize the chairman to sign. All voting aye, motion carried.

Nordby returned to the meeting at 4:49 p.m.

Moved by Nordby, seconded by Skarda, to approve the Quality Assurance Director Position reassignment, as recommended by Gallagher Benefit Services from a C43 to a D61 Step 1 effective June 24, 2019. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the support letter for the Theodore Roosevelt Expressway as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the Consultant Service Agreement with Nathanael Carlson as presented. All voting aye, motion carried.

Nordby discussed Facility Administrator interviews with the Board and the Board consensus was to move forward quickly on the interviews and to hold them when a time was determined at which a quorum of Commissioners were available.

The meeting adjourned at 5:02 p.m. until July 2, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
36788	ARNEGARD RURAL FIRE PROTECTION DIST.	100,000.00
39789	ALEXANDER PARK DISTRICT	439.35
39790	ALEXANDER RURAL FIRE DISTRICT	549.48
39791	ALEXANDER SCHOOL DIST. #2	9,074.11
39792	ALEXANDER TWP.	7,461.34
39793	ANTELOPE CR. TWP.	6,009.10
39794	ARNEGARD PARK DISTRICT	35.99
39795	ARNEGARD RURAL FIRE PROTECTION DIST.	785.57
39796	ARNEGARD TWP.	14,555.49
39797	ARNEGARD/CITY OF	224.46
39798	BLUE BUTTES TWP.	8,571.37
39799	CHARBON TWP.	9,033.07
39800	ELM TREE TWP.	9,078.79
39801	GRAIL TWP.	4,532.22
39802	GRASSY BUTTE FIRE DISTRICT	135.71
39803	HAWKEYE TWP.	5,442.11
39804	HORSE CREEK RURAL FIRE DIST.	15.37
39805	KEENE TWP.	8,558.22
39806	MCKENZIE CO. FIRE PROT. DIST.	3,184.52
39807	MCKENZIE CO. HISTORICAL SOCIETY	294.36
39808	MCKENZIE CO. SD#1	67,978.83
39809	MCKENZIE SOIL CONS. DIST.	2,757.66
39810	ND STATE TREASURER	8,874.72
39811	RANDOLPH TWP.	4,664.53
39812	RIVERVIEW TWP.	9,127.25
39813	SIOUX IRRIGATION DISTRICT	2,210.50
39814	SIOUX TWP.	9,777.34
39815	SIOUX-YELLOWSTONE RURAL FIRE DIST.	364.67
39816	TRI TWP	15,806.19
39817	TWIN VALLEY TWP.	11,902.57
39818	UPPER MISSOURI DIST. HEALTH UNIT	1,166.18
39819	WATFORD CITY PARK DISTRICT	12,154.86
39820	WATFORD CITY/CITY OF	15,201.76
39821	WILLISTON FIRE PROTECTION DISTRICT	8.12
39822	YELLOWSTONE SCHOOL DISTRICT #14	3,852.40
39823	YELLOWSTONE TWP.	17,397.78
40043	WATFORD CITY PARK DISTRICT	4,000.00
40044	WATFORD CITY/CITY OF	1,004,097.27
226335	A&M STRUCTURING 7 LLC	1,021.98
226336	ACCUSOURCE INC.	1,347.90
226337	ACOM SOLUTIONS, INC.	950.00
226338	ADVANCED BUSINESS METHODS	813.72
226339	AMAZON/SYNCB	1,036.93
226340	AMERICAN WORKING DOGS, INC.	105.00

226341	ARMOR INTERACTIVE	1,703.42
226342	ASDCO CONSTRUCTION SUPPLY	703.08
226343	AUTO VALUE	52.95
226344	AVI SYSTEMS, INC.	2,469.85
226345	BADLANDS HARDWARE	691.32
226346	BADLANDS OCCUPATIONAL TESTING SERVICES	1,316.00
226347	BAKER & TAYLOR	2,972.69
226348	BALCO UNIFORM COMPANY, INC.	582.72
226349	BAYMONT INN & SUITES/MANDAN	84.60
226350	BIG BOYS TOYS	348.23
226351	BIG BUTTE SERVICES	300.00
226352	BISMARCK TRIBUNE/THE	242.99
226353	BOLKEN/DOUGLAS	3,033.00
226354	BORDER STEEL AND RECYCLING, INC	330.00
226355	BOSS OFFICE & COMPUTER PRODUCTS	4,391.66
226356	BRADY'S ROADSIDE SERVICE	1,025.00
226357	BURNS & MCDONNELL	23,393.41
226358	BUTTONS BY FISH	100.00
226359	C.E. BROOKS & ASSOCIATES,P.C.	13,646.17
226360	C&D WATER SERVICES	82.50
226361	CARLSON/JOHN	330.00
226362	CASCADE AUTO GLASS	375.00
226363	CAYKO/VICKY	1,191.90
226364	CDW-G GOVERNMENT	522.59
226365	CHARLIE'S SERVICE, LLC	180.71
226366	CODE RED TOWING LLC	437.50
226367	COLONIAL RESEARCH CHEMICAL CORP.	879.89
226368	COMFORT SUITES	423.00
226369	COMMAND CENTER, INC	4,410.41
226370	CONSTRUCTION ENGINEERS INC.	1,679,101.65
226371	CPS TECHNOLOGY SOLUTIONS	60,050.82
226372	CREATIVE PRODUCT SOURCE, INC	192.87
226373	DAKOTA BUSINESS SOLUTIONS	415.99
226374	DEMARS/GRACE	119.50
226375	DEMCO	315.47
226376	DONALD & HELEN HELM FAMILY TRUST	403.06
226377	ECOLAB PEST ELIMINATION DIV.	1,252.36
226378	FAIRFIELD INN & SUITES	505.80
226379	FASTENAL COMPANY	2,775.68
226380	FINSAAS/DARRELL	49.88
226381	FIRST INTERNATIONAL BANK & TRUST	2,379.62
226382	HANSEN DIESEL & AUTOMOTIVE	156.17
226383	HDR ENGINEERING, INC	2,406.10
226384	HEGGEN EQUIPMENT CO.	526.59
226385	HELLANDSAAS/MARCIA	98.60
226386	HERGERT/WHITNEY C	48.98
226387	HIGGINS/AMBER	49.88
226388	HOME OF ECONOMY	59.70
226389	HORIZON RESOURCES	20.02

226390	HOSE & RUBBER SUPPLY	1,634.11
226391	HR COLLABORATIVE	25.00
226392	JAPPE/KAROLIN	21.39
226393	JOHN HUTTER TOWING	437.50
226394	JOHNSON & SUNDEEN	5,684.30
226395	JOHNSRUD/ERICA	336.53
226396	KANWAR/SUHAIL	160.50
226397	KIESON/CAROL	332.96
226398	KUPPER CHEVROLET INC	558.48
226399	LEBSOCK WELDING	607.35
226400	LEO/DEVAN	144.20
226401	LEWIS/JAY	13.92
226402	LYLE SIGNS INC.	140.46
226403	M&T FIRE AND SAFETY, INC.	1,040.00
226404	MATHISEN/CHAR	24.59
226405	MCCABE/THOMAS	566.20
226406	MCKENZIE CO. FARMER	2,012.56
226407	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	400.00
226408	MCKESSON MEDICAL-SURGICAL GOVT SOLUTIONS	15.38
226409	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	57.00
226410	MOHAMED/OMAR A	63.18
226411	ND ASSN OF CO. SUPERINTENDENTS	85.00
226412	ND ASSN. OF COUNTIES	189.00
226413	ND GAME & FISH DEPT.	851.43
226414	ND LTAP	50.00
226415	ND SACCHO	30.00
226416	ND STATE UNIVERSITY	60.00
226417	NELSON INTERNATIONAL	120,507.44
226418	NORTHERN HEAVY DUTY TRUCK PARTS	360.00
226419	NUTRIEN AG SOLUTIONS	1,375.00
226420	O K IMPLEMENT CO.	4,487.59
226421	O.K. TIRE STORE, INC	9,344.29
226422	PARRISH/CALVIN	1,200.00
226423	PAYSTUBZ	1,470.41
226424	PICKERING JR/TIMOTHY J	101.50
226425	PRAXAIR	823.49
226426	PRO AUTO BODY, LLC	527.30
226427	QUALITY INN BISMARCK	423.00
226428	RADISSON HOTEL - BISMARCK	84.60
226429	RDO EQUIPMENT CO. - FARGO	42,538.73
226430	RED HOT FIRE EXTINGUISHER SALES & SVC	2,297.50
226431	ROCKMOUNT RESEARCH & ALLOYS, INC.	2,150.87
226432	ROOSEVELT INN & SUITES	199.90
226433	ROUGH RIDER CENTER	475,000.00
226434	SAMBATEK, INC	13,865.76
226435	SAMUELSON/JERRY	250.00
226436	SCHEBO/JOANNE	49.18
226437	SCOFIELD/JESSIE	4,233.00
226438	SIRCHIE FINGER PRINT LAB.	410.70

226439	SKARDA/TY	426.88
226440	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	44.60
226441	SRF CONSULTING GROUP, INC	2,741.95
226442	STEIN'S INC.	594.53
226443	TASC-CLIENT SERVICES	1,348.44
226444	THOMSON REUTERS-WEST	492.53
226445	TROTTER/JOE	2,178.00
226446	TUCKER/JESSICA	697.40
226447	VERIZON CONNECT FLEET USA LLC	960.00
226448	WATFORD CITY LUMBER	242.05
226449	WATFORD EXPRESS LAUNDRY CENTER	896.18
226450	WESCO DISPOSAL DBA ABCO RECYCLING	124,537.50
226451	WESTLIE MOTOR CO.	504.46
226452	WISNESS/MONIQUE	50.00
226453	YELLOWSTONE BRIDGE RV PARK LLC	113.10
226454	ALEXANDER/CITY OF	1,937.55
226455	GARRISON DIVERSION CONSERVANCY DIST.	1,378.80
226456	L. YELLOWSTONE IRRIG. DIST. #2	2,818.26
226457	MCKENZIE CO. AMBULANCE SERVICE	1,909.16
226458	YELLOWSTONE SCHOOL DISTRICT #14	1,372.08
226459-226492	PAYROLL - JUNE 14, 2019	770,480.20
226493	ALEXANDER/CITY OF	116.00
226494	ARMSTRONG SANITATION	925.00
226495	AT&T	44.47
226496	CENTURY LINK	165.75
226497	CONSOLIDATED TELCOM	48.72
226498	INFORMATION TECHNOLOGY DEPT.	5,001.82
226499	MCKENZIE COUNTY RURAL WATER	231.47
226500	MCKENZIE ELECTRIC CO-OP INC.	5,589.36
226501	MONTANA DAKOTA UTILITIES CO.	16,764.08
226502	NEMONT	28.50
226503	RESERVATION TELEPHONE CO-OP	10,171.87
226504	SOUTHWEST WATER AUTHORITY	47.00
226505	VERIZON/ACCT 342033315-01	3,051.30
226506	VERIZON/ACCT 842030146-01	4,140.97
226507	WATFORD CITY WATER DEPT./CITY OF	5,194.74
226508	A&L AUTO REPAIR LLC	150.00
226509	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	5,480.02
226510	AE2S CONSTRUCTION	9,500.00
226511	AGENCY MABU	4,833.33
226512	ALLEGIANCE COBRA SERVICES, INC.	167.50
226513	AMAZON CAPITAL SERVICES	267.03
226514	AMERICAN WELDING & GAS	32.83
226515	ARMOR INTERACTIVE	41,655.60
226516	ARMS/GREGORY	25.00
226517	ARROWHEAD SCIENTIFIC INC	578.25
226518	ASDCO CONSTRUCTION SUPPLY	2,337.34
226519	ASPHALT ZIPPER	527.00
226520	ASTRO-CHEM LAB, INC.	175.00

226521	BADLANDS OCCUPATIONAL TESTING SERVICES	882.00
226522	BAKER & TAYLOR	4,470.99
226523	BALCO UNIFORM COMPANY, INC.	41.34
226524	BARRETT PHARMACY	33.05
226525	BAYMONT INN & SUITES/MANDAN	592.20
226526	BEK CONSULTING, LLC	2,580.00
226527	BELL/MARY	219.24
226528	BEST/VAWNITA	17.40
226529	BIG BUTTE SERVICES	10,396.15
226530	BOB BARKER COMPANY INC	861.48
226531	BOOKS ON BROADWAY	183.92
226532	BOSS OFFICE & COMPUTER PRODUCTS	147.95
226533	BRAUN INTERTEC CORPORATION	42,352.00
226534	BRENNA/TAMMY	41.76
226535	BROSZ ENGINEERING, INC.	108,955.91
226536	BUTLER MACHINERY COMPANY	980.00
226537	C.E. BROOKS & ASSOCIATES,P.C.	15,285.84
226538	C&D WATER SERVICES	106.00
226539	CBM MANAGED SERVICES	13,767.17
226540	CDW-G GOVERNMENT	13,776.27
226541	CENTRAL SPECIALTIES INC.	16,268.04
226542	CERTIFIED POWER. INC	41.70
226543	CHARLIE'S SERVICE, LLC	264.43
226544	CHERREY'S PROPANE	862.50
226545	CODE RED TOWING LLC	325.00
226546	COLONIAL RESEARCH CHEMICAL CORP.	516.79
226547	COMFORT SUITES	169.20
226548	COMMAND CENTER, INC	2,372.63
226549	CORE & MAIN	14,345.02
226550	CORPORATE TRANSLATION SERVICES, INC	32.61
226551	COUNTIES PROVIDING TECHNOLOGY	2,947.03
226552	COVERTTRACK GROUP INC	600.00
226553	CULLINAN/CASSIE	68.50
226554	D & L LITTLE GREENHOUSE	191.82
226555	DAKOTA SUPPLY GROUP	336.24
226556	DASH MEDICAL GLOVES	503.30
226557	DAWA DEVELOPMENT, LLC	1,164.00
226558	DEAN/MITCHELL DALTON	10.00
226559	DEATH INVESTIGATION TRAINING ACADEMY	2,385.00
226560	DTE,INC.	1,725.35
226561	DUBRIDGE/RACHAEL	30.00
226562	EATON TOWING/RECOVERY	250.00
226563	ELKAN, INC	479.80
226564	ENERGYVE LLC	5,075.00
226565	FARMERS UNION OIL COMPANY	81,843.79
226566	FASTENAL COMPANY	1,713.01
226567	FERGUSON WATERWORKS	298.39
226568	FLECK/WILLIAM	96.30
226569	FOSTER/BONNIE	47.50

226570	FRED PRYOR SEMINARS/CAREERTRACK	199.00
226571	FULKERSON FUNERAL HOME	2,200.00
226572	GEM CITY MOTORS/TOWING	99.90
226573	GJESTVAN/DUSTAN NICHOLAS	11.00
226574	GLOVER/THOMAS H.	74.52
226575	GRONOS/JEFF	40.60
226576	HANNAHER'S	177,800.25
226577	HATLEN/EDWIN THOMAS	10.00
226578	HAYES/COURTNEY D	379.00
226579	HECK BUILT LLC	483.00
226580	HEGGEN EQUIPMENT CO.	473.40
226581	HERGERT/WHITNEY C	220.47
226582	HOME OF ECONOMY	692.12
226583	ICON ARCHITECTURAL GROUP	11,610.00
226584	INFORMATIONAL DATA TECHNOLOGIES LLC	4,595.00
226585	INTERACTIVE DATA, INC	50.00
226586	INTERSTATE ENGINEERING	29,737.95
226587	INTOXIMETERS	492.25
226588	JAPPE/KAROLIN	54.87
226589	JOHNSRUD/ERICA	260.10
226590	JONES/LARRY	350.00
226591	KENNEDY SCALES, INC	6,262.68
226592	KITAGAWA/BENJI KURT	2,000.00
226593	KNUDSON/JACKSON	73.50
226594	KUMMER'S PUMPING	600.00
226595	KUPPER CHEVROLET INC	146,018.29
226596	LAQUINTA INN & SUITES	1,776.60
226597	LARSEN SERVICE DRUG, INC.	1,356.83
226598	LESTER/WILLIAM RAY	10.00
226599	LOWE'S PRINTING, INC.	10.95
226600	LUND OIL, INC.	10,315.25
226601	MAILFINANCE	2,240.13
226602	MARCO TECHNOLOGIES LLC	2,606.65
226603	MAYO CONSTRUCTION CO. INC.	198,413.02
226604	MCKENZIE CO. FARMER	495.00
226606	MCKENZIE CO. MOTOR VEHICLE BRANCH	31.00
226607	MCKENZIE CO. SPORTSMENS CLUB	500,000.00
226608	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	240.00
226609	MCKENZIE COUNTY HEALTHCARE SYSTEMS	1,592.16
226610	MCKENZIE ELECTRIC CO-OP INC.	952.61
226611	MEDLINE INDUSTRIES, INC	519.36
226612	MID-STATES ORGANIZED CRIME INFORMATION	112.50
226613	MONTANA DAKOTA UTILITIES CO.	44.99
226614	ND ASSN. OF COUNTIES	1,327.80
226615	ND DEPARTMENT OF HEALTH	447.26
226616	ND DEPT. OF TRANSPORTATION	5.00
226617	ND OFFICE OF THE ATTORNEY GENERAL	6,155.00
226618	ND SACCHO	60.00
226619	NDESC	87.50

226620	NDGS LLC	54.49
226621	NEOFUNDS BY NEOPOST	2,000.00
226622	NORTH DAKOTA ONE CALL	877.50
226623	NORTHERN HEAVY DUTY TRUCK PARTS	4,700.80
226624	NORTHERN PLAINS INN, LLC	59.00
226625	NOVAK/LARRY	35.96
226626	O K IMPLEMENT CO.	349.68
226627	O.K. TIRE STORE, INC	836.76
226628	ONE WAY SERVICE TRUCK REPAIR, LLC	145.00
226629	PAULSON/KATIE	270.50
226630	PHARMCHEM. INC.	999.25
226631	PITNEY BOWES	12,506.70
226632	POJORLIE PONDS	2,944.00
226633	PRAXAIR	62.42
226634	PRO AUTO BODY, LLC	499.12
226635	RDO EQUIPMENT CO. - FARGO	7,297.11
226636	RECORD KEEPERS LLC	82.00
226637	RESERVATION TELEPHONE CO-OP	3,705.00
226638	RIEDEL/JOSIEPHINE R	45.24
226639	ROOKS/JO	17.93
226640	ROUGH RIDER INDUSTRIES	2,866.00
226641	SAX MOTOR CO	36,091.00
226642	SAX WATER DEPOT LLP	991.65
226643	SECURE ENERGY SERVICES USA LLC	415.00
226644	SKILLPATH SEMINARS	199.95
226645	SLEEP INN & SUITES	418.50
226646	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	152.40
226647	STEIN'S INC.	875.66
226648	STENBERG/DANIEL	858.00
226649	STENHOFF/SHANNON DAVID	10.00
226650	SUELZLE/BENJAMIN DEAN	13.26
226651	THIEL BROTHERS ROOFING, INC.	639.88
226652	THOMSON REUTERS-WEST	492.53
226653	THORGRAMSON/KAELA M	100.00
226654	TIMBER AUTO BODY	528.35
226655	TITAN MACHINERY, INC.	6,465.08
226656	TITANIUM PLUMBING	393.68
226657	TRAFFIC SAFETY SERVICES, INC.	97,192.02
226658	TRIANGLE ELECTRIC, INC.	1,856.64
226659	TRIANGLE R ENTERPRISES	18,460.00
226660	TWIN CITY HARDWARE	42.74
226661	UNITED QUALITY COOPERATIVE	4,777.14
226662	UPLAND AC INC	628.00
226663	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,520.27
226664	VANGUARD APPRAISALS INC.	3,200.00
226665	VEEDER/EUGENE	64.20
226666	VOGEL LAW FIRM	1,103.50
226667	WALL STREET JOURNAL/THE	539.88
226668	WATFORD CITY LUMBER	604.78

226669	WATFORD EXPRESS LAUNDRY CENTER	829.78
226670	WAWSA	223,888.63
226671	WEST DAKOTA WATER, LLC	827.78
226672	WESTLIE MOTOR CO.	1,092.26
226673	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	1,515,000.00
226674	MCKENZIE CO. JDA % DANIEL STENBERG	15,000.00
226675-226702	PAYROLL - JUNE 28, 2019	776,450.52

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

July 2, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 2, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Kathy Skarda, Tom McCabe, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Nordby, to approve the June 2019 Minutes as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the Commission Consent Agenda Items 1, 2, 3, and 5. All voting aye, motion carried. Items approved: 1. City of Alexander Tornado Siren JPA – Signature Authority; 2. Third Party Lease Tobacco Gardens – Update Insurance Amount; 3. Set Public Hearing for Section Line Closure – PetroShale (US), Inc. – NW1/4, Sec 30 and SW1/4 Sec 19, T149N, R95W – August 6, 2019, at 10am CT; 5. Reappoint Rick Holm – WC Planning Commission, term expiring 6/30/2024.

Discussion was held on Consent Agenda Item 4, Wolf Pup Daycare Mortgage Payoff and KidsStop Program Funding. Lawlar asked what the \$300,000 to the KidsStop program would be funding and the answer by Nordby was startup costs, including salaries and materials to get the program up and running. EDC Stenberg stated the program will be run through the Wolf Run Village and will take place at the school. Moved by Lawlar, seconded by Skarda, to approve Consent Agenda Item 4, Wolf Pup Daycare Mortgage Payoff and KidsStop Program Funding. All voting aye, motion carried.

Jeff Kummer and Marquel Stuedemann, McKenzie Minerals Management gave the 2019 mid-year report on County mineral interests.

Nordby discussed the Bankhead Jones Distribution formula with the Board. Bankhead Jones are federal dollars that must be used for funding roads and schools and are not imputed into the school funding formula. Nordby proposed adding an additional \$3M to the school funding portion as a one-time contribution. Nordby discussed with the schools that these funds should only be used for infrastructure needs. McKenzie County Public School District #1 Superintendent Holen and Alexander Public School District #2 Superintendent Bieber both identified infrastructure

projects that this funding would be put towards. Moved by Nordby, seconded by Veeder, to allocate an additional \$3M of Bankhead Jones dollars to the schools.

Moved by Skarda, seconded by Lawlar, to award the bid to Tooz Construction for \$546,490.00 for the PEMB/Bid Page #1 as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to order the pre-engineered metal building upon contract approval of the State's Attorney and project architect. All voting aye, motion carried.

Landfill Director Schreiber discussed landfill rules, fines, fees, and regulations. Schreiber provided information on what the landfill facility can and cannot accept and recommended a \$10,000 fine per incident to include a revocation of the haulers ability to use the facility until the fine is paid. Schreiber stated the goal is for the waste to go to the appropriate facilities for disposal but also to not take waste the landfill is not regulated to take. Schreiber informed the Board that NDDOH is planning to hold workshops in the Bakken region to assist in educating generators and haulers of waste understand the proper disposal sites for the waste streams. Moved by Nordby, seconded by Skarda, to approve a \$10,000 fine to haulers for non-permitted waste brought to the McKenzie County Landfill and to refuse loads until the fine has been paid in full. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to close on Friday, July 5 for the Fourth of July Holiday weekend. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve Change Order 2 for the CR36 project which represents a reduction in cost of \$466,273.50. All voting aye, motion carried.

Discussion was held with Road Superintendent Glover regarding road maintenance of two sections of road in the County, Spring Creek Road and 1st Street in Grassy Butte. A portion of Spring Creek Road includes road closed signs. PWD Kanwar stated this is public road. Landowners are requesting the road be maintained, but do not wish for it to be open to the public. Discussion was held regarding easements for this road and Kanwar stated this is a prescriptive road easement at this time as the road has been in use for more than 25 years. The Board consensus was Spring Creek Road was a public road that must be open for travel and that the County would maintain it. Kanwar stated he would communicate this with the landowners and remove the signs. The Board was also in support of fixing a slide on 1st St NW in Grassy Butte.

Skarda asked about the status of the Long X Road Slide Report and if the results had been obtained. Skarda also asked about pavement on Beicegel Creek Road which is deteriorating. Board consensus was to patch that portion of Long X Road at this time.

Moved by Nordby, seconded by Skarda, to approve the Eide Bailly 2018 audit engagement letter and additional/modified services attachment as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to appoint Keith Buck as the Facility Administrator at E82 Step 1 effective July 8, 2019. Nordby requested HR notify Mr. Buck officially. All voting aye, motion carried.

Emergency Manager Jappe provided an update to the Board on grant funding she has received. Jappe stated at this time it appears that the storm shelters for Tobacco Gardens will be approved, as well as the multi-hazard mitigation grant. Jappe also updated the Board on the donated equipment from WIIBSCO. Jappe stated the boats have been given to the Search and Rescue team, which is a 501(c)3 organization. Questions were asked by Lawlar about the Search and Rescue team and Jappe stated it is being run by Travis Bateman and is available if requested. Lawlar stated the fire departments currently are providing this service.

Al Hanson, Northwest Regional Coordinator for ND Department of Emergency Services, gave a presentation to the Board on Incident Command Systems and local roles in disaster response. Hanson also provided information on training available to commissioners on these topics.

McCabe reported that soil samples have been taken on a potential location for the fairgrounds. The report will be provided to the Board as soon as it is available.

Emergency Manager Jappe requested permission to opt out of the EMPG grant process with the State as the items required do not benefit the County and are taking time and energy away from County needs. The Board was supportive of this concept given that should the County decide to opt back in moving forward that option is available. Al Hanson stated it is a year by year decision and does not affect the support given to Jappe from NDDES.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the transfer of power for right of way acquisition to the City of Watford City pursuant to NDCC § 44-04-19.1(9). Moved by Skarda, seconded by Nordby, to enter into Executive Session for negotiation strategy discussions. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

Executive Session began at 11:33 a.m. and was attended by Commissioners Nordby, Veeder, Lawlar, McCabe, and Skarda, State's Attorney Skarda, Auditor/Treasurer Johnsrud, City of Watford City Administrator Curt Moen, PWD Suhail

Kanwar, Engineer Grace Demars, Brosz Engineer Brady Bertram, and McKenzie County Right of Way Agent Dan Vandervorste.

Executive Session was adjourned at 12:08 p.m. The public was invited to return to the meeting room and the meeting returned to open session. Moved by Nordby, seconded by Veeder, to direct PWD Kanwar to draft a letter concerning right of way acquisition and return to the Board for approval. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the CR37 Right of Way negotiations pursuant to NDCC § 44-04-19.1(9). Moved by Skarda, seconded by Lawlar, to enter into Executive Session for negotiation strategy discussions. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

Executive Session began at 12:10 p.m. and was attended by Commissioners Nordby, Veeder, Lawlar, McCabe, and Skarda, State's Attorney Skarda, Auditor/Treasurer Johnsrud, PWD Suhail Kanwar, Engineer Grace Demars, Brosz Engineer Brady Bertram, and McKenzie County Right of Way Agent Dan Vandervorste.

Executive Session was adjourned at 1:30 p.m. The public was invited to return to the meeting room and the meeting returned to open session. Moved by Nordby, seconded by Veeder, to direct PWD Kanwar and ROW Agent Vandervorste to continue with negotiations regarding CR37 Right of Way. Roll call vote: Skarda, aye; Nordby, aye; McCabe, nay, Lawlar, aye; Veeder, aye. With 4 votes aye and 1 vote nay, motion carried.

The meeting recessed at 1:33 p.m. until July 16, 2019, at 8:00 a.m.

July 16, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 16, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 8:00 a.m.

Throughout the morning the Board held hearings on departmental budgets. The Board recessed at 12:15 p.m. for lunch and reconvened at 1:00 p.m.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the Treasurer's Report ending June 30, 2019, as presented. All voting aye, motion carried.

Skarda requested to remove Planning & Zoning Consent Agenda Item 1: Dakota Access Pipeline, LLC for further discussion. Moved by Skarda, seconded by Veeder, to approve the Planning & Zoning Consent Agenda Items 2, 3, 4, 5, and 6 and to pull item 1. All voting aye, motion carried. Items approved: 2. ROJDK Inc, 004-19 Variance Applicant is seeking a setback variance from the 133'feet per Ordinance to 103' feet. The applicant thought this property was grandfathered as the Westwood Business Park was platted June 13, 2016 in Arnegard. Applicant did obtain a Building permit from McKenzie County in May of 2018 for the installation of this home with the setbacks at 85' however, upon installation they came in at 103'. Planning & Zoning Board recommend approval of variance of 004-19, ROJDK LLC, to the County Commission. Adopt the findings as provided in the staff report. 3. Douglas Hernberg, 002-19 Zone Change Applicant is requesting a zone change from Agricultural use to Light Industrial which is its current use. This is a transfer from Arnegard Township where it had been zoned industrial back in 2012. Planning & Zoning Board recommend approval of Zone Change 002-19, Douglas Hernberg, to the County Commission to change the zoning from Agricultural to Light Industrial. Adopt the findings as provided in the staff report. 4. Rhino Ready Mix, 003-19 Conditional Use Permit Applicant is seeking to place a concrete batch plant on property that was at one time used for the same purpose. Planning & Zoning Board recommend approval to the County Commission for this Conditional Use Permit based on the applicant meeting all requirements for the application process to allow the development of a concrete batch plant. Adopt the findings and conditions as provided in the staff report. 5. Patrick Ragains, 005-19 Variance Applicant requests a variance to add an additional manufactured home to his property for his granddaughter to live in. He is installing an additional septic system. See yearly views of this property in the attached document. Planning & Zoning Board recommend approval of this variance to the County Commission. Adopt the findings as provided in the staff report. 6. Planning and Zoning is requesting approval by the County Commission for amendments to the McKenzie County Zoning Ordinance as shown throughout the Zoning Ordinance Book written in red color. One exception is Skid Unit Permit Fee 2.16 which has not been voted on by the Planning & Zoning Board.

Discussion was held on Planning & Zoning Consent Agenda Item 1: Dakota Access Pipeline, LLC Amended CUP. Skarda wanted to confirm the school and families within one mile of the facility received a copy of the emergency plan. Move by Skarda, seconded by Nordby, to approve Planning & Zoning Consent Agenda Item 1. All voting aye, motion carried. Item 1: 1. Dakota Access Pipeline, LLC, 0119-15 Amended Conditional Use Permit -Applicant is requesting an amendment to add an additional 300,000 barrel above ground storage tank and containment dike to existing

tank facility. Tank dimensions are 244 ft. diameter by 50 ft. shell height with a fixed external tank roof identical in design and function to the existing 200,000 bbl tanks at the facility. The new tank would be connected to existing manifold piping and existing tank fire suppression system. Plus 4 additional building structures to house various equipment such as: Mainline Pumps, Booster Pumps and a pre-inspected electrical enclosure for each pump type. Applicant will be utilizing an existing approach and existing property owned by Dakota Access. The existing chain link fence would be extended within the existing property boundaries for site security. Planning & Zoning Board recommend approval of the Amendment to Conditional Use Permit 0119-15, Dakota Access Pipeline LLC, to the County Commission to allow for the installation of the 300,000 barrel above ground storage tank and containment dike to the existing facility. 4 addtl structures to house various equipment: One 115' x 74' x 36' roof height Mainline Pump Building (unheated and uncooled); One 96' x 17' x 17' roof height PCR Building for electrical equipment for new Mainline Pumps (will have HVAC and will be ND state certified); One 60' x 40' x 20' roof height Booster Pump Building (unheated and uncooled); One 74' x 15' x 16' roof height PDC Building for electrical equipment for new Booster Pumps (will have HVAC and will be ND state certified); Note: PCR and PDC building are elevated on concrete piers approximately 6' above grade. Adopt the findings and conditions as provided in the staff report.

Moved by Skarda, seconded by Lawlar, to approve the Commission Consent Agenda Items 1 through 5. All voting aye, motion carried. Items approved: 1. Set Upper Missouri District Health Unit Public Hearing on Budget – August 20 at 2pm; 2. Amendment 006 to ICON Professional Services Agreement for LEC Additional Parking; 3. Out of State Travel – S. Twogood – Grand Rapids, MI August 14-16; 4. Chairman Signature Authority on CR37 Right of Way Agreement; 5. Out of State Travel – J. Samuelson – Indianapolis, IA August 23-28.

Heidi Brenna and Todd Mitzel, ICON, introduced Glen Calvert, Preifert, to the Board. ICON and Preifert will be working together as architects on the fairgrounds project. Brenna updated the Board that the soil borings report had been received and was currently being evaluated and stated further information may be needed to complete the soil analysis. Brenna stated they would be meeting with the Fair Board and additional user groups in the next days to continue to define the scope of the project. Brenna stated the independent of the location of the fairgrounds project, there were infrastructure needs, including water and sewer. The estimated cost to hook into City of Watford City services at one propose site are \$11-14M. The Board discussed lagoons versus sewer services and consensus was to pursue sewer services if available. Brenna reported that soil bores were taken in 11-12 acres of the 150 acre proposed site and indicated some amount of over-excavation would need to occur on the property to include engineered fill.

Tom Wheeler, Williston Research Extension Center Seed Cleaning Facility, discussed the new seed cleaning facility that received an allocation from the State plus other additional funding for the project. Wheeler stated that funds were received from

Richland County, Montana, and Williams County will also be allocating funds. Wheeler requested support from McKenzie County. Veeder stated this project represents a well-rounded ag-based project for the JDA and voiced his support. Moved by Veeder, seconded by Lawlar, to allocate \$300,000 to the JDA for the NDSU Seed Cleaning Facility in Williston. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the McKenzie County Fairgrounds Agreement between Owner and Architect ICON. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve CR36 Change Order 1, which represents a change in pipe quantities due to profile and grade changes to the road, for an additional \$57,226.46. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve CR38 Change Order 1, which includes truck pullouts, for an additional \$118,885.99. All voting aye, motion carried.

Lawlar asked about the County's approach permit process. PWD Kanwar stated he would research the topic and return information to Lawlar on this topic as this case was between a private landowner and contractor.

Moved by Veeder, seconded by Skarda, to approve the replacement of two Sheriff's Office vehicles that were totaled in traffic accidents to include the spending authority of up to \$112,803.67. All voting aye, motion carried.

PWD Kanwar requested approval of a CR2 Task Order with KLJ. Kanwar stated that following a recent public hearing he felt there was support for the project to move forward. Board consensus was that the project was not supported by those that attended the public hearing. Kanwar stated his understanding was the biggest obstacle with the project was paving the road and the plan had now changed to leave the road as gravel but to improve the curves to make the road more safe. Lawlar and Skarda requested to table the item to allow for time to contact landowners and clarify the project support.

Moved by Veeder, seconded by Skarda, to direct the Public Works Department to demolish the gymnasium at the Lewis and Clark Museum, former Alexander school, and waive the landfill fees for disposal of the materials. Kathy James, Museum Board President, stated asbestos at the museum has already been abated. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to dispose of two sanders in the Road Department that are no longer operational and to scrap the iron. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve advertising for 2020 gravel stockpiles. All voting aye, motion carried.

The Board recessed at 2:17 p.m. and budget discussions continued with additional department heads beginning at 2:35 p.m.

The meeting adjourned at 4:31 p.m. until August 6, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
40266	ARNEGARD/CITY OF	8,000.00
40492	ALEXANDER PARK DISTRICT	40.15
40493	ALEXANDER RURAL FIRE DISTRICT	4,779.62
40494	ALEXANDER SCHOOL DIST. #2	490,159.07
40495	ALEXANDER TWP.	17,832.73
40496	ANTELOPE CR. TWP.	7,099.26
40497	ARNEGARD PARK DISTRICT	31.97
40498	ARNEGARD RURAL FIRE PROTECTION DIST.	98.57
40499	ARNEGARD TWP.	14,301.19
40500	ARNEGARD/CITY OF	5,650.93
40501	BLUE BUTTES TWP.	10,194.39
40502	CHARBON TWP.	10,716.41
40503	EARL SCHOOL DIST. #18	119,098.52
40504	ELM TREE TWP.	14,519.84
40505	GRAIL TWP.	5,332.68
40506	GRASSY BUTTE FIRE DISTRICT	31.55
40507	HAWKEYE TWP.	6,421.04
40508	HORSE CREEK SCHOOL DIST. #32	152,254.69
40509	KEENE TWP.	10,298.58
40510	MANDAREE SCHOOL DIST. #36	7,043.34
40511	MCKENZIE CO. FIRE PROT. DIST.	1,071.92
40512	MCKENZIE CO. HISTORICAL SOCIETY	272.24
40513	MCKENZIE CO. SD#1	3,533,967.87
40514	MCKENZIE SOIL CONS. DIST.	2,721.08
40515	ND STATE TREASURER	8,773.08
40516	NEW TOWN PUBLIC SCHOOL DIST.	46,893.15
40517	RANDOLPH TWP.	5,490.92
40518	RIVERVIEW TWP.	10,736.75
40519	SIOUX TWP.	11,427.11

40520	SIoux-YELLOWSTONE RURAL FIRE DIST.	100.75
40521	TRI TWP	18,383.02
40522	TWIN VALLEY TWP.	14,908.74
40523	UPPER MISSOURI DIST. HEALTH UNIT	1,132.89
40524	WATFORD CITY PARK DISTRICT	8,349.15
40525	WATFORD CITY/CITY OF	239,810.25
40526	YELLOWSTONE PUMPING IRRIG. DISTRICT	7,045.75
40527	YELLOWSTONE SCHOOL DISTRICT #14	191,484.34
40528	YELLOWSTONE TWP.	19,671.96
40529	WATFORD CITY/CITY OF	308,439.21
226703	ADVANCED BUSINESS METHODS	856.44
226704	AG WEEK	40.00
226705	AMAZON CAPITAL SERVICES	176.83
226706	AMAZON/SYNCB	1,273.74
226707	ARMOR INTERACTIVE	1,088.00
226708	AUTO VALUE	2,324.80
226709	BADGER OILFIELD CONSTRUCTION LLC	18,495.00
226710	BADLANDS HARDWARE	693.80
226711	BADLANDS OCCUPATIONAL TESTING SERVICES	2,729.00
226712	BAKER & TAYLOR	1,012.17
226713	BALCO UNIFORM COMPANY, INC.	1,439.91
226714	BANK OF NORTH DAKOTA	1,500.00
226715	BLUE TARP FINANCIAL, INC.	22.50
226716	BOLKEN/DOUGLAS	3,033.00
226717	BOSS OFFICE & COMPUTER PRODUCTS	4,540.11
226718	BRADY, MARTZ & ASSOCIATES	6,750.00
226719	BRADY'S ROADSIDE SERVICE	500.00
226720	BURNS & MCDONNELL	64,246.26
226721	C&D WATER SERVICES	112.50
226722	CARSTENS/JILL	147.05
226723	CASCADE AUTO GLASS	409.91
226724	CDW-G GOVERNMENT	1,150.04
226725	CERTIFIED POWER. INC	116.66
226726	CHARLIE'S SERVICE, LLC	204.43
226727	CHRISTENSEN/DANIEL	30.02
226728	COLONIAL RESEARCH CHEMICAL CORP.	2,707.27
226729	COMFORT SUITES	169.20
226730	CONSTRUCTION SUPPLY INC.	333.00
226731	CONTINENTAL RESOURCES, INC.	40,000.00
226732	CREATIVE PRODUCT SOURCE, INC	202.36
226733	DEMCO	452.47
226734	DTE, INC.	9,563.74
226735	ENERGYVE LLC	8,575.00
226736	EVIDENT CRIME SCENE PRODUCTS	147.18
226737	FASTENAL COMPANY	1,947.54
226738	FIRST INTERNATIONAL BANK & TRUST	4,041.70
226739	FIRST INTERNATIONAL INSURANCE	617.00
226740	FOREMAN/TINA	280.00
226741	FRYHLING/PATRICIA E	28.00

226742	FULKERSON FUNERAL HOME	4,587.50
226743	GALLAGHER BENEFIT SERVICES INC.	1,050.00
226744	GRAYBAR	361.80
226745	H.A. THOMPSON & SONS, INC.	807.00
226746	HAWKEYE OILFIELD SUPPLY	36.52
226747	HDR ENGINEERING, INC	736.42
226748	HEGGEN EQUIPMENT CO.	192.05
226749	HELLANDSAAS/MARCIA	53.92
226750	HIGGINS/AMBER	99.06
226751	HOME OF ECONOMY	149.98
226752	HORIZON RESOURCES	112.97
226753	INGRAM/MAX	228.99
226754	JOHANSEN/MATTHEW	45.50
226755	JOHN HUTTER TOWING	187.50
226756	JOHNSON & SUNDEEN	5,900.00
226757	JOHNSRUD/ERICA	305.18
226758	KIESON/SADIE	298.54
226759	L&K ELECTRIC, INC.	749.25
226760	LANDMAN'S ASSOCIATION OF NORTH DAKOTA	67.00
226761	LEO/DEVAN	59.69
226762	LEWIS/JAY	13.92
226763	LUND OIL, INC.	6,730.42
226764	LYLE SIGNS INC.	3,319.32
226765	MAYO CONSTRUCTION CO. INC.	1,706,624.80
226766	MCCABE/THOMAS	431.64
226767	MCKENZIE CO. FARMER	2,458.66
226768	MCKENZIE CO. MOTOR VEHICLE BRANCH	6.50
226769	MCKENZIE CO. SOCIAL SERVICES-FOSTER CARE	110.00
226770	MCKENZIE COUNTY RURAL WATER	179,326.99
226771	MCKENZIE MINERALS MANAGEMENT LLP	1,709.00
226772	MCNANEY/CHARLES	42.92
226773	MCNUTT/SHARALYN	198.64
226774	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	11.54
226775	MON-KOTA INC.	540.00
226776	MULHOLLAND/HEIDI	182.28
226777	NARDINI FIRE EQUIPMENT	1,761.50
226778	ND E-WASTE, LLC	5,969.00
226779	ND EMERGENCY MANAGEMENT ASSN.	125.00
226780	ND LIBRARY ASSN. (NDLA)	320.00
226781	ND STATE UNIVERSITY	114.00
226782	NELSON INTERNATIONAL	226.00
226783	NEPRASH/KIMBERLY	312.13
226784	NEWMAN/DUSTIN B	45.50
226785	NORDBY JR/DOUG M	100.00
226786	NORTHERN HEAVY DUTY TRUCK PARTS	1,361.70
226787	NORTHWESTERN UNIVERSITY	1,000.00
226788	O K IMPLEMENT CO.	3,627.24
226789	O.K. TIRE STORE, INC	6,935.86
226790	O'DAY EQUIPMENT, LLC	6,592.75

226791	OLSON/DOUG	32.48
226792	PARRISH/CALVIN	1,750.00
226793	QUALITY INN BISMARCK	169.20
226794	RASH/NEAL D	2,840.00
226795	RDO EQUIPMENT CO. - FARGO	53,072.18
226796	RIEDEL/JOSIEPHINE R	45.24
226797	ROADWORX, LLC	1,284,468.97
226798	ROLLA/SHANIA	216.38
226799	SAMBATEK, INC	25,411.39
226800	SAMUELSON/JERRY	219.30
226801	SCHEBO/LESLIE	4.77
226802	SCHMIDT/TINA-MARIE	34.99
226803	SCOFIELD/JESSIE	4,233.00
226804	SLEEP INN & SUITES	238.65
226805	SORENSEN/DESIREE	856.24
226806	STEIN'S INC.	18.27
226807	SW ASSN. OF COUNTIES	100.00
226808	TERRACON	1,298.75
226809	THE ACTIVITY GROUP, INC.	899.94
226810	THOS. Y PICKETT & CO. INC.	12,500.00
226811	TITANIUM PLUMBING	2,000.00
226812	TREVENA/JOSHUA T	45.50
226813	TWIN CITY HARDWARE	143.19
226814	VERIZON CONNECT FLEET USA LLC	743.47
226815	WARNE CHEMICAL & EQUIPMENT CO.	86.50
226816	WATFORD CITY LUMBER	269.16
226817	WATFORD EXPRESS LAUNDRY CENTER	608.18
226818	WATSON/TERRY	97.00
226819	WESTLIE MOTOR CO.	1,432.28
226820	WISNESS/MONIQUE	124.30
226821-226842	PAYROLL - JULY 12, 2019	764,045.44
226843	ALEXANDER/CITY OF	11,228.46
226844	GARRISON DIVERSION CONSERVANCY DIST.	1,386.64
226845	L. YELLOWSTONE IRRIG. DIST. #2	14,760.13
226846	MCKENZIE CO. AMBULANCE SERVICE	699.13
226847	YELLOWSTONE SCHOOL DISTRICT #14	438.52
226848	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	2,250.00
226849	ABRAHAM/JENNIFER	361.52
226850	ACCUSOURCE INC.	399.87
226851	ADVANCED BUSINESS METHODS	320.26
226852	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	930.09
226853	ALEXANDER/CITY OF	8,000.00
226854	AMAZON CAPITAL SERVICES	179.79
226855	AMERICAN WELDING & GAS	32.25
226856	ARMOR INTERACTIVE	81,346.75
226857	ASDCO CONSTRUCTION SUPPLY	1,773.08
226858	ASTRO-CHEM LAB, INC.	50.00
226859	AVI SYSTEMS, INC.	888.93
226860	BADLANDS OCCUPATIONAL TESTING SERVICES	2,948.00

226861	BAKER & TAYLOR	6,791.30
226862	BALCO UNIFORM COMPANY, INC.	357.33
226863	BEAVER CREEK ARCHAEOLOGY	4,000.00
226864	BELL/MARY	213.44
226865	BEST/VAWNITA	17.40
226866	BIG HORN TIRE, INC	4,186.90
226867	BLUE TARP FINANCIAL, INC.	330.00
226868	BOB BARKER COMPANY INC	339.00
226869	BOSS OFFICE & COMPUTER PRODUCTS	204.42
226870	BRADY'S ROADSIDE SERVICE	375.00
226871	BRAUN INTERTEC CORPORATION	34,324.00
226872	BROSZ ENGINEERING, INC.	85,383.00
226873	BROTHERTON/KRIS	87.50
226874	BUTLER MACHINERY COMPANY	5,419.83
226875	C&D WATER SERVICES	76.00
226876	CASCADE AUTO GLASS	375.00
226877	CBM MANAGED SERVICES	13,466.84
226878	CDW-G GOVERNMENT	2,309.02
226879	CHARLIE'S SERVICE, LLC	319.14
226880	CHARM-TEX, INC.	41.80
226881	CHERRY CREEK MEDIA	708.00
226882	CHOLODEWITSCH/NICHOLE	1,199.91
226883	CIRILO/PEDRO SANTOS	65.00
226884	CLOCK/LLOYD	297.00
226885	CONWELL/IAN B	410.00
226886	CORE & MAIN	13,319.55
226887	CORPORATE TRANSLATION SERVICES, INC	7.82
226888	COUNTIES PROVIDING TECHNOLOGY	2,947.03
226889	CREATIVE PRODUCT SOURCE, INC	366.07
226890	DAKOTA SUPPLY GROUP	21,767.08
226891	DASH MEDICAL GLOVES	790.90
226892	DAWA DEVELOPMENT, LLC	1,344.00
226893	DEVERA/TRAVIS	410.00
226894	DOST/ZACHARIAH	10.00
226895	DWYER/DANIEL	20.88
226896	EATON TOWING/RECOVERY	475.00
226897	ECOLAB PEST ELIMINATION DIV.	62.10
226898	EKNESS/KELLIE A	470.54
226899	ELKAN, INC	685.33
226900	FARMERS UNION OIL COMPANY	40,461.80
226901	FASTENAL COMPANY	1,974.36
226902	FOSS/BONNIE	128.00
226903	FRYHLING/PATRICIA E	21.00
226904	FULKERSON FUNERAL HOME	1,000.00
226905	GRANITE SPRINGS WATER & ICE, INC.	90.00
226906	H.A. THOMPSON & SONS, INC.	33,010.00
226907	HANSEN DIESEL & AUTOMOTIVE	3,563.21
226908	HARRISON/SADIE	141.28
226909	HEGGEN EQUIPMENT CO.	334.80

226910	HOLIDAY INN EXPRESS/GRAND FORKS	376.00
226911	HORIZON RESOURCES	15.47
226912	IBS, INC	652.38
226913	ICON ARCHITECTURAL GROUP	20,652.44
226914	INFORMATIONAL DATA TECHNOLOGIES LLC	4,909.53
226915	INTERACTIVE DATA, INC	52.00
226916	JOHN HUTTER TOWING	187.50
226917	JOHNSRUD/ERICA	268.14
226918	KITAGAWA/BENJI KURT	2,000.00
226919	KOTANA COMMUNICATIONS, INC.	8,772.52
226920	KROWN ENERGY GROUP, LLC	1,697.00
226921	KUPPER CHEVROLET INC	658.60
226922	LAQUINTA INN & SUITES	930.60
226923	LARSEN SERVICE DRUG, INC.	564.45
226924	LARSON/JOHN H	412.66
226925	LEXIPOL LLC	5,472.00
226926	LOWE'S PRINTING, INC.	1.00
226927	LYLE SIGNS INC.	3,115.82
226928	MATHISEN/CHAR	23.20
226929	MCKENZIE CO. FARMER	665.45
226930	MCKENZIE CO. JDA % DANIEL STENBERG	2,275,857.47
226931	MCKENZIE CO. MOTOR VEHICLE BRANCH	10.00
226932	MCKENZIE CO. TREASURER	1,636.10
226933	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	200.00
226934	MCKENZIE COUNTY RURAL WATER	11,478.99
226935	MCKENZIE ELECTRIC CO-OP INC.	841.54
226936	MEYERS/MICHELLE	33.12
226937	ND ASSN. OF COUNTIES	1,084.70
226938	ND COUNCIL OF EDUCATIONAL LEADERS	420.00
226939	ND INSURANCE RESERVE FUND	29,059.34
226940	ND OFFICE OF STATE TAX COMM'R.	4,422.31
226941	ND STATE RADIO COMMUNICATIONS	2,160.00
226942	ND WATER EDUCATION FOUNDATION	1,242.27
226943	NDGS LLC	50.23
226944	NDSWRA	140.00
226945	NEHRING LAW OFFICE	577.50
226946	NELSON INTERNATIONAL	210.72
226947	NEOFUNDS BY NEOPOST	2,000.00
226948	NORTH DAKOTA ONE CALL	870.95
226949	NORTHERN HEAVY DUTY TRUCK PARTS	2,083.00
226950	NORTHWEST PIPE FITTINGS, INC	112.11
226951	NOVAK/LARRY	35.96
226952	NUTRIEN AG SOLUTIONS	12,722.00
226953	O K IMPLEMENT CO.	700.28
226954	O.K. TIRE STORE, INC	13,838.63
226955	OFFICE OF THE ATTORNEY GENERAL	5,160.00
226956	OPENGOV, INC.	9,900.00
226957	PACIFIC STEEL & RECYCLING	319.54
226958	PARRISH/CALVIN	950.00

226959	PAYSTUBZ	1,502.23
226960	PEACE OFFICERS STANDARDS & TRAINING	135.00
226961	PIKE/CASEY	23.00
226962	PRAXAIR	698.03
226963	PRO AUTO BODY, LLC	310.94
226964	PRO FORMS	165.05
226965	QUALITY INN BISMARCK	169.20
226966	RADISSON HOTEL - BISMARCK	676.80
226967	RDO EQUIPMENT CO. - FARGO	5,063.42
226968	RESIDENCE INN - BISMARCK NORTH	84.60
226969	RICOH USA, INC	399.38
226970	RTC REDLEG	1,148,148.08
226971	SAX WATER DEPOT LLP	552.75
226972	SIGN SHOP/THE	784.50
226973	SKARDA/GARY	368.00
226974	SOLID WASTE ASSN. OF NORTH AMERICA	223.00
226975	SRF CONSULTING GROUP, INC	221.27
226976	STEIN'S INC.	1,389.24
226977	TERRACON	7,447.50
226978	THRIFTY WHITE PHARMACY	3.99
226979	TITAN MACHINERY, INC.	585.29
226980	TITANIUM PLUMBING	125.00
226981	TRIANGLE R ENTERPRISES	13,885.00
226982	TUCKER/JESSICA	1,040.08
226983	UNITED QUALITY COOPERATIVE	2,935.37
226984	US BANK NA DBA VOYAGER FLEET SYSTEMS	11,119.39
226985	VALLI INFORMATION SYSTEMS, INC	614.70
226986	VEOLIA	9,798.40
226987	VOGEL LAW FIRM	2,077.50
226988	WARNE CHEMICAL & EQUIPMENT CO.	208.00
226989	WATCHGUARD VIDEO	17,700.00
226990	WATFORD EXPRESS LAUNDRY CENTER	396.62
226991	WAWSA	272,105.90
226992	WEBER/MEGAN	165.02
226993	WESTLIE MOTOR CO.	604.85
226994	WHITAKER/HILLARY	161.13
226995	WOLF RUN VILLAGE	827,709.39
226996	ALEXANDER/CITY OF	116.00
226997	ARMSTRONG SANITATION	1,145.00
226998	AT&T	44.47
226999	CENTURY LINK	165.75
227000	CONSOLIDATED TELCOM	49.26
227001	INFORMATION TECHNOLOGY DEPT.	4,877.74
227002	INTERNAL REVENUE SERVICE	1,139.25
227003	MCKENZIE COUNTY RURAL WATER	224.79
227004	MCKENZIE ELECTRIC CO-OP INC.	8,759.59
227005	MONTANA DAKOTA UTILITIES CO.	20,983.25
227006	NEMONT	28.50
227007	RESERVATION TELEPHONE CO-OP	9,254.34

227008	SOUTHWEST WATER AUTHORITY	47.00
227009	VERIZON/ACCT 342033315-01	2,814.51
227010	VERIZON/ACCT 842030146-01	4,393.95
227011	WATFORD CITY WATER DEPT./CITY OF	8,098.59
227012-227030	PAYROLL - JULY 26, 2019	769,114.04

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

August 6, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 6, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Kathy Skarda, Tom McCabe, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Lawlar, to approve the July 2019 Minutes as amended. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the Commission Consent Agenda Items 1 through 7. All voting aye, motion carried. Items approved: 1. Sick Leave Donation Request – S. Wellen; 2. Set 2020 Preliminary Budget Hearing – 6:00pm Tuesday, September 17, 2019; 3. Out of State Travel Request – M. Hellandsaas, Oct 13-17, Colorado Springs, CO; 4. Signature Authority – TY Pickett Contract – Gas Plants/Terminals; 5. Hillside Court HUD Forms – Chairman Signature Authority; 6. Out of State Travel Request – MCSO Zuercher Training in SD, Sept 9-12; 7. Sick Leave Donation Request – J. Manning.

NDIC, PSC, and NDDOH public hearings were discussed. McCabe stated there would be a WBI open house on August 7th to discuss a pipeline from Tioga to Watford City. Veeder stated the State Legislature is studying salt water disposals during the interim.

Moved by Nordby, seconded by Skarda, to accept the McKenzie County Water Resource District Audit 2013-2017 as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve ordering the tire changing equipment for the PW Shop from OK Automotive at a cost of \$30,165.00. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve Change Order 009 for the address lettering on the PW Shop exterior for a total cost of \$3,591.00. All voting aye, motion carried.

Leroy Lillibridge and Sandy Rieker, Heritage Park, requested funding for the construction of a new building at the Heritage Park in the amount of \$500,000. The

Board was supportive of the idea and authorized displaying the model in the Courthouse. The Board requested this project to proceed through the JDA for funding in 2020.

Moved by Lawlar, seconded by Skarda, to authorize a bid advertisement for a new dozer at the Landfill in 2019. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to appoint Katie Paulson as the County's delegate for the NDACo Annual Meeting in October. All voting aye, motion carried.

Nordby spoke with PWD Kanwar regarding having a County presence at the UND and NDSU job fairs and to have the department head or member of the department there to answer questions about the job duties.

Skarda spoke with Kanwar regarding City/County right of way acquisition letter and Kanwar stated the City was working on a draft of the letter at this time.

At 10:00 a.m. a public hearing was held on a section line closure request from PetroShale(US), Inc. No members of the public were present.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 149 North, Range 95 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located in the NW1/4 of Section 30, T149N, R95W, and the SW1/4 of Section 19, T149N, R95W, 5th P.M., McKenzie County, North Dakota, said strip being 66 feet wide lying 33' each side of the following described centerline:

Commencing at the NW 1/4 corner of said Section 30, thence along the North line of said Section 30, N89°52'10"E, 677.33 feet to the point of beginning, thence N89°52'10"E, a distance of 636.58 feet to the point of terminus. Said strip of land has a total length of 636.58 feet and contains 0.965 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, August 6, 2019, at 10:00 AM CT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Veeder, Skarda, Lawlar, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Veeder, seconded by Commissioner Nordby, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Facility Administrator Buck requested the purchase of a vehicle for Buildings & Grounds. Board discussion was if there was another vehicle not being used in another department that could be transferred instead of purchasing a new vehicle. Buck was open to transferring the vehicle he has currently been using to his department. Moved by Nordby, seconded by Veeder, to transfer the Public Works Planning & Zoning pickup to Buildings and Grounds effective immediately. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to provide notice of termination of contract with Nate Carlson for consulting services, which includes a 30 day notice. All voting aye, motion carried.

Nordby asked Buck about the administrative assistant position within Buildings and Grounds. Buck stated this position duties will be absorbed by existing staff. Buck has requested an additional FTE in his 2020 budget for cleaning which would then staff two at the Courthouse and two at the Public Works Shop.

HR Director Cholodewitsch discussed with the Board the option of the part-time employee in her department working some hours from home. Nordby stated in his experience work from home doesn't work well and expressed concern about access to this employee from the public and employees. Cholodewitsch stated this position has limited interactions with the public and employees and focuses on recruiting needs. Nordby inquired about the timing of the hiring of this part time employee as the Board's policy is not hire part time employees. Cholodewitsch stated she was under the impression that the part time employee was approved by the Board. Nordby stated it was a full time employee that had shared responsibilities with other departments, not a part time employee. Veeder asked if additional work was sought for this position in other departments to retain the full time employee. Cholodewitsch stated she filled her department's part time position. Nordby stated that HR is supervised by the Board and that HR should have approached the Board for direction when the situation arose regarding this position. Skarda stated in the future issues need to come to the Board immediately. Cholodewitsch stated she had experienced difficulty in staffing employees in HR and has no office space for them to work. Johnsrud was asked about moving HR to the former downstairs courtroom space and Johnsrud reported the Courthouse Space Committee had recently met and the plan was to move HR to the former downstairs courtroom space as quickly as the space could be set up. The Board consensus was for HR to work to find additional work for her part time employee to make the shared full time employee by contacting other departments about work needs. Nordby again stated need to refrain from hiring part time employees. Cholodewitsch stated she will ask for direction going forward for positions shared between departments so that clear agreements exist.

Cholodewitsch and Kanwar presented a contract for headhunter services for recruiting of engineers and Planning & Zoning Director, with costs of \$7,000-\$8,000 for each engineer and \$10,000 to \$14,500 per Director. Lawlar asked about guarantees for this contract and Cholodewitsch responded there is a 12 month guarantee and recruiter will be required to staff the position if there is a vacancy. Kanwar stated they will be using this carefully as an option to recruit engineers. Moved by Nordby, seconded by Veeder, to approve the recruiting contract with The Executive Group for \$7,000 per engineer and \$10,000 per Planning & Zoning Director. All voting aye, motion carried.

Cholodewitsch presented a Planning & Zoning Director candidate to the Board and requested permission to offer the position at a D63 Step 12 with 5 year vacation accrual rate. Skarda stated she was concerned with the lack of experience in oilfield and rural areas. PWD Kanwar stated this is the only qualified candidate that has applied. Discussion was had regarding the 5 year vacation accrual rate and what type of precedent this may start. Moved by Veeder, seconded by Nordby, to offer the Planning & Zoning Director position to the candidate at a D63 Step 12, \$98,179/annually, and 5 year vacation accrual rate. Roll call vote: Veeder, aye; Lawlar, aye; McCabe, aye; Nordby, aye; Skarda, nay. With 4 votes aye and 1 vote nay, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the MCSO request to purchase order the Tahoe PPV slated for purchase in 2020 now and authorize payment in 2020. All voting aye, motion carried.

Jennifer Winter, Crisis Coordinator in Watford City, requested additional funds to cover costs for an additional coordinator in Watford City. WCPD Chief Doble provided statistics to support the request. Doble stated they are asking for a total of \$40,000 with half coming from the City of Watford City and half from the County. Moved by Veeder, seconded by Skarda, to add an additional \$20,000 to the Family Crisis Center budget line item to a total of \$55,000 for 2020. All voting aye, motion carried.

DES Manager Jappe requested transferring the 1999 Bookmobile from the Sheriff's Office to Emergency Management for the CERT team. Board consensus was that the vehicle was to be driven only by County employees. Moved by Veeder, seconded by Skarda, to authorize the transfer of the 1999 bookmobile to DES for the CERT team. All voting aye, motion carried.

MCWRD Manager Shaffer and HR Director Cholodewitsch discussed 2020 Compensation with the Board. Shaffer presented information from the committee working on the topic and the requested information from Gallagher regarding what the structure would look like with a 20% cap and without a cap on percentage increases. Shaffer stated there is still additional work to do on the compensation amounts. Cholodewitsch stated a contingency plan was to possibly work with some individuals with large dollar amount increases and negotiate down salaries in one-on-one discussions. Nordby expressed concerns over employees not being treated equally and

making sure data had been cross-referenced with other counties. Shaffer discussed positions that negotiated salaries for 2019 would not receive the same increases as others and would be placed on a step that corresponds with the negotiated wage. Nordby suggested an increase between 8-10% based on past cost of living increases. Cholodewitsch requested moving forward with the 90% implementation. Shaffer stated an 8% increase is approximately \$1.1M in salary increases. Veeder and Nordby requested this topic move back to the committee for additional work.

Heidi Brenna, ICON, and members of the McKenzie County Fair Board discussed preliminary data from user group meetings and preliminary budget information to the Board. Brenna stated the Fair Board wishes to at least double the current fairgrounds space and that the project combines many of the smaller items from the existing site. Brenna requested soil bores on the entire site if this is the site that will be selected and to discuss with the soil analysis company the types of buildings that will be on the site. Lawlar expressed concern about the location due to high cost of prepping the soil for building. Chris Kubal, Fair Board, stated they are exploring other land options in the area for the project. Board consensus was that additional sites needed to be explored before deciding on the final location.

Moved by Veeder, seconded by Skarda, to authorize the scrap of a walk-n-roll packer that is no longer useable. All voting aye, motion carried.

Road Superintendent Glover requested Board direction on the asphalt patching of Route 50 which is estimated to cost \$435,000. PWD Kanwar stated they will get estimates from other companies and bring it back to the Board.

Moved by Nordby, seconded by Veeder, to approve CR37 Design Task Agreement with Bros Engineering, Amendment #2 for \$75,000 due to redesign needed after negotiations. All voting aye, motion carried.

Kanwar discussed the CR2 project with the Board and requested Board direction on the project which now will not including paving the road. Veeder asked about improving the road without widening the road and Kanwar stated that the design has not been completed and that he couldn't comment on any needed right-of-way or widening of the road at this time. Kanwar stated they would look at the whole road for safety concerns, including vertical and horizontal curves. Kanwar recommending collecting all needed information and then coming up with a plan for improvements. Moved by Veeder, seconded by Skarda, to approve the Task Order with KLJ for CR2. All voting aye, motion carried.

Skarda discussed with Kanwar several roads where landowners were looking for additional dust control including 108th Street and CR38. Kanwar stated 108th Street has road base issues and needs to be rebuilt. Kanwar stated the department will take care of providing mag chloride to the requested 3.5 miles on CR38 that had not been treated.

Skarda and Lawlar reported information they gathered about road maintenance of private driveways. Nordby stated previous Board policy was no maintenance to private drives was available. Lawlar stated landowners are requesting the County come down each road twice a year and in big snow events. Veeder asked for a policy and procedures to implement a program moving forward and suggested a trial period as schedules allowed for the Road Department employees. Board consensus was for Lawlar and Skarda to work on a policy to bring back to the Board for discussion.

Moved by Skarda, seconded by Lawlar, to approve inspection services for CR36 from Civil Science, Inc., for a cost of \$382,178.00. All voting aye, motion carried.

McCabe asked Kanwar why oil companies are charged considerably more than private citizens for magnesium chloride applications. Kanwar stated commercial operations have more impact on the roads and charges are for locations that are not regularly serviced and at their request. Pickering stated some of the costs are requirements from Planning & Zoning agreements and approach permits that are issued. Veeder stated topic needs to be revisited to understand requirements for approach permits and road design requirements. Kanwar expressed concern about meeting demands for dust control if there is no charge for the service. Veeder and McCabe were appointed to a committee to continue work on this topic.

Moved by Veeder, seconded by Skarda, to approve the 2020 Preliminary Budget presented by Auditor/Treasurer Johnsrud and to include the additional request from Killdeer Ambulance Service/Grassy Butte First Responders and additional \$20,000 to the Family Crisis Center. All voting aye, motion carried.

The meeting recessed at 1:51 p.m. until August 20, 2019, at 1:00 p.m.

August 20, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 20, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the Treasurer's Report for the period ending July 31, 2019, as presented. All voting aye, motion carried.

Moved by Nordby, second by Veeder, to approve Commission Consent Agenda Item 1. All voting aye, motion carried. Items Approved: 1. Set public hearing – Abatement Application 4096 – September 3, 2019 @10am.

Moved by Veeder, seconded by Skarda, to approve the Planning & Zoning Consent Agenda as presented. All voting aye, motion carried. Items approved: 1.

Blue Flame Propane Inc, #010-19 Conditional Use Permit Applicant is seeking a Conditional Use Permit for bulk storage of 60,000 gallons of propane with plans to add addt'l 30,000 gallon tank at a later date. Planning & Zoning recommend approval of the Conditional Use Permit 010-19, Blue Flame Propane Inc, to the County Commission to allow for bulk storage of 60,000 gallons of propane with plans to add addt'l 30,000 gallon tank at a later date. Adopt the findings as provided in the staff report.; 2. DMB Properties LLC/Benz Oil Co., Inc, #012-19 Conditional Use Permit Applicant is requesting to use the property as a storage facility for propane, diesel and methanol. It would also serve as a refilling yard for Benz Oil Co, Inc., trucks in service to McKenzie County. Planning & Zoning recommend approval of Conditional Use Permit 012-19, DMB Properties LLC., DBA Benz Oil Co., Inc to the County Commission to allow the development of a storage facility for propane, diesel and methanol also serving as a refilling yard for Benz Oil Co., Inc trucks. Adopt the findings and conditions as provided in the staff report.; 3. Watford Arnegard Treatment Environmental Reservoir, LLC/Complete Sewage Disposal, #013-19 Conditional Use Permit & Zone Change This waste water treatment facility has been in use since June of 2012 seeks Conditional Use Permit and Zone Change to be compliant with Planning & Zoning. Planning & Zoning recommend approval of Conditional Use Permit 013-19CUP/ZC, Watford Arnegard Treatment Environmental Reservoir LLC/Complete Sewage Disposal/EP1, LLC to the County Commission, to allow the continuation of the Sewage Treatment Plant operation. Adopt the findings and conditions as provided in the staff report.; 4. Russ Williams #011-19 Conditional Use Permit & Zone Change Applicant is seeking a Conditional Use Permit and Zone Change for the property that has been in use since 2013. 19.63 acres with a 10,000 square foot shop building and 5 mobile home trailers which have been in constant use since 2013. A landscaped buffer is included between the housing and shop, new scoria has been installed. Applicant wishes to recognize the existing light industrial operation and associated workforce housing units by changing the zoning to correlate its continued use. Planning & Zoning recommend approval of Conditional Use Permit 011-19CUP/ZC, Russ Williams, to the County Commission, to allow the continuation of workforce housing and Zone Change to Light Industrial. Adopt the findings and conditions as provided in the staff report.; 5. James R. (Dick) Joyce, #004-19 Zone Change Applicant is seeking a Zone Change from Agricultural to Light Industrial for continuation of business. Planning & Zoning recommend approval of Zone Change #004-19ZC, James R (Dick) Joyce, to the County Commission to change the zoning from Agricultural to Light Industrial. Adopt the findings as provided in the staff report.

The Board discussed upcoming NDIC, PSC, and NDDOH hearings including an upcoming air quality meeting.

Joel Brown, Krown Energy Group, presented a proposal for additional work on the County's 6 ¼% royalties interests to assist in determining which of the 10,000 acres are producing and what production has been in conjunction with C.E. Brooks. Moved by Nordby, seconded by Lawlar, to approve the Phase 4 Scope of Work with Krown Energy Group as presented. All voting aye, motion carried.

Brandon Kummer and Todd Foster discussed SDS Compliance with the Board and introduced an electronic program that would replace the required binders. Questions were asked by the Board regarding updates to SDS forms, labor cost savings, and fees for the service. The Board was in support of the program but asked for additional details on implementation before purchasing, specifically regarding who will oversee the program and how it will be updated moving forward.

Heidi Brenna, ICON, Tim Jorgenson, and Brenda Lautenschlauger, Fair Board, presented a proposal for boring additional potential sites for the fairgrounds relocation project. Proposal included soil bores of up to 3 other sites to included 25 bores/site, survey staking, and infrastructure evaluations/budget analysis. Moved by Veeder, seconded by Nordby, to approve Amendment 1 to McKenzie County Fairgrounds project for soil boring, not to exceed \$86,240.00. All voting aye, motion carried.

Building Inspector Twogood approached the Board due to a change in out of state travel that had been approved. Twogood reported the original training was cancelled after he purchased non-refundable airfare and Twogood requested reimbursement for the original airfare as well as airfare to the new training location in Kentucky. Moved by Veeder, seconded by Skarda, to approve the out of state travel change in venue and to reimburse Twogood for the airfare. All voting aye, motion carried.

Twogood also requested to separate the Building Department from Planning & Zoning and report directly to the Board. No action was taken by the Board on this request.

Moved by Skarda, seconded by Lawlar, to lease the Courthouse Renovation RFQ for architects. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the GMP of \$1,960,847 for the Landfill Equipment Storage Building as presented. All voting aye, motion carried.

A public hearing was held beginning at 2:00pm on the Upper Missouri District Health Unit Budget for 2020. No members of the public were present. Moved by

Nordby, seconded by Veeder, to approve the UMDHU preliminary 2020 budget. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to purchase a small bobcat for sidewalk use and snow removal as requested from Facility Administrator Buck. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the hiring in 2019 of the 2020 requested Buildings & Grounds cleaning position. All voting aye, motion carried.

Facility Administrator Buck presented four options of landscape designs for the front entrance to the Courthouse. Board consensus was to remove the water feature from the design and include seating. Buck will bring back additional design options based on the Board's direction at a future meeting.

Lt. Matthews-Kasner requested replacement of MCSO Unit 19 which was totaled in July. Skarda asked about risk mitigation and training for the deputies. Matthews-Kasner discussed the training that is required for MCSO deputies, including an upcoming defensive driving course. Moved by Lawlar, seconded by Skarda, to approve ordering the replacement for Unit 19, at an approximate cost of \$37,720. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to dispose of the burned MCSO squad and to include any costs that may be incurred with the disposal. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Public Works Shop Committee's proposal for a GPS Public Base Station for \$15,541.95. All voting aye, motion carried.

MCWRD Manager Shaffer, as chair of the Compensation Committee, presented options to the Board on cost of living increases for employees in fall 2019. Options of 8.3%, 9%, and 10% were discussed. Nordby stated the 8.3% figure came from inflation rates from the U.S. and that the national average is approximately 2.4% over the past 10 years. Shaffer stated recommendation is to re-evaluation all DBMs in 2020 that weren't re-evaluated in 2018 or 2019. Skarda wanted to see this implemented as soon as possible. Johnsrud requested additional time for implementation to ensure wages are correct and outstanding questions are answered. Nordby recommended moving forward with 8.3% increase and looking at another COLA increase in June or July of 2020. Moved by Nordby, seconded by Skarda, to approve the 8.3% COLA increases and to bring back to the Board for discussion on final wages and additional questions for implementation. All voting aye, motion carried.

Shaffer also requested permission to pay overtime wages to staff to move into the new Public Works Shop over the weekend. The Board stated this would not be an issue.

Andy Mogen, Hawkeye Township, requested County assistance on 41st Street west of Highway 1806 for a culvert that continues to wash out. Mogen stated the township has looked into a box culvert but doesn't have funds available for that work and asked if the County had plans to extend that route. Moved by Veeder, seconded by Skarda, to direct the County Engineer to prepare and plan and joint powers agreement for the Hawkeye Township project to include financial support from Hawkeye Township in the amount of \$209,000 and the balance being covered by McKenzie County. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the purchase of HCSS software for tracking vehicles and associated maintenance for \$23,495. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to purchase the Cal/Amp Tracking system for \$99,678 and to bring the contract back to the Board for signature authority. This system replaces the current Fleetmatics tracking equipment for County vehicles. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the cattle guard request from C.J. Thorn on 121st Ave for two cattle guards to be installed by XTO. All voting aye, motion carried.

Matthew Baca, XTO, requested permission to install signs along CR53A/108th Ave NW, including yield and speed limit signs. Moved by Veeder, seconded by Lawlar, to approve the XTO signage request as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Nine Point Energy Indemnity Agreement as presented. All voting aye, motion carried.

Road Superintendent Glover discussed heavy equipment tracking down County gravel roads and the damage associated with the tracking. Questions were asked if County is able to issue fines for this and if a permit or policy can be put in place. PWD Kanwar stated there was no permit for companies to load and unload equipment on the road. Nordby suggested taking this topic to the LoadPass group for further discussion and will bring back information.

Moved by Skarda, seconded by Nordby, to approve CR36 Change Order 3 in the amount of \$125,901.94. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve signature authority for CR36 Construction Inspection services with Civil Science for \$382,178.00. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Go Aggregates litigation pursuant to NDCC § 44-04-19.1. Moved by Nordby, seconded by Lawlar, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

Executive Session began at 3:56 p.m. and was attended by Commissioners Veeder, Lawlar, McCabe, Nordby, and Skarda, State's Attorney Skarda, Auditor/Treasurer Johnsrud, PWD Kanwar, Attorneys Scott Porsborg and Sarah Wall (by phone).

Executive Session was adjourned at 4:23 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Lawlar, seconded by Skarda, to table the Go Aggregates lawsuit to the next meeting. All voting aye, motion carried.

Billings County Commissioner Jim Arthaud presented information on the history and current status of the Roadless Lawsuit.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Quiet Title and Roadless Lawsuit litigation pursuant to NDCC § 44-04-19.1. Moved by Nordby, seconded by Skarda, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye; Nordby, aye. Motion carried.

Executive Session began at 4:48 p.m. and was attended by Commissioners Veeder, Lawlar, McCabe, Nordby, and Skarda, State's Attorney Skarda, Auditor/Treasurer Johnsrud, Keith Winter, Billings County Commissioner Jim Arthaud, Roger Chinn, Billings County State's Attorney Pat Weir, Dale Patten, Joel Brown, Marquel Stedman, Connie Brooks and Danielle Bettencourt (by phone).

Executive Session was adjourned at 5:07 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Nordby, seconded by Lawlar, to follow the advice of counsel on the Quiet Title lawsuit. All voting aye, motion carried.

The meeting adjourned at 5:08 p.m. until September 3, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
40755	WATFORD CITY/CITY OF	7,650.00
40756	ALEXANDER PARK DISTRICT	459.77
40757	ALEXANDER RURAL FIRE DISTRICT	4,332.17
40758	ALEXANDER SCHOOL DIST. #2	39,724.60
40759	ALEXANDER TWP.	15,273.86
40760	ANTELOPE CR. TWP.	7,848.96
40761	ARNEGARD PARK DISTRICT	819.61
40762	ARNEGARD RURAL FIRE PROTECTION DIST.	1,869.39
40763	ARNEGARD TWP.	18,809.42
40764	ARNEGARD/CITY OF	1,633.54
40765	BLUE BUTTES TWP.	13,050.88
40766	CHARBON TWP.	13,778.32
40767	ELM TREE TWP.	17,025.14
40768	GRAIL TWP.	7,893.90
40769	GRASSY BUTTE FIRE DISTRICT	320.92
40770	HAWKEYE TWP.	12,573.59
40771	HORSE CREEK RURAL FIRE DIST.	254.61
40772	HORSE CREEK SCHOOL DIST. #32	173.61
40773	KEENE TWP.	12,302.51
40774	MANDAREE SCHOOL DIST. #36	3.52
40775	MCKENZIE CO. FIRE PROT. DIST.	9,186.52
40776	MCKENZIE CO. HISTORICAL SOCIETY	1,678.96
40777	MCKENZIE CO. SD#1	38,696.58
40778	MCKENZIE SOIL CONS. DIST.	16,589.89
40779	ND STATE TREASURER	8,531.04
40780	NEW TOWN PUBLIC SCHOOL DIST.	12.23
40781	NEW TOWN RURAL AMBULANCE DIST.	162.33
40782	NEW TOWN RURAL FIRE DEPT.	162.33
40783	RANDOLPH TWP.	5,929.29
40784	RIVERVIEW TWP.	11,978.26
40785	SIOUX TWP.	12,915.73
40786	SIOUX-YELLOWSTONE RURAL FIRE DIST.	687.13
40787	TRI TWP	22,905.12
40788	TWIN VALLEY TWP.	16,122.47
40789	UPPER MISSOURI DIST. HEALTH UNIT	6,285.27

40790	WATFORD CITY PARK DISTRICT	18,126.30
40791	WATFORD CITY/CITY OF	18,800.31
40792	WILLISTON FIRE PROTECTION DISTRICT	148.06
40793	WILLISTON VECTOR CONTROL DIST.	5.41
40794	YELLOWSTONE SCHOOL DISTRICT #14	484.33
40795	YELLOWSTONE TWP.	22,777.20
41023	WATFORD CITY/CITY OF	17,678.37
227031	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	14,550.00
227032	ACCUSOURCE INC.	789.32
227033	ADVANCED BUSINESS METHODS	1,402.45
227034	ALLEGIANCE COBRA SERVICES, INC.	165.00
227035	AMAZON CAPITAL SERVICES	46.47
227036	AMAZON/SYNCB	671.69
227037	ARMOR INTERACTIVE	7,454.46
227038	ASDCO CONSTRUCTION SUPPLY	9,052.67
227039	ASSELIN/STEPHANIE	10.98
227040	AUTO VALUE	506.51
227041	BADLANDS HARDWARE	138.77
227042	BADLANDS OCCUPATIONAL TESTING SERVICES	590.00
227043	BAKER & TAYLOR	1,160.33
227044	BAKER/CODY D	5.00
227045	BALCO UNIFORM COMPANY, INC.	374.59
227046	BIG BOYS TOYS	182.96
227047	BIG BUTTE SERVICES	8,376.92
227048	BLUE TARP FINANCIAL, INC.	628.72
227049	BOB BARKER COMPANY INC	2,513.71
227050	BOHMBACH/CLARK	720.00
227051	BOLKEN/DOUGLAS	3,033.00
227052	BORDER STEEL AND RECYCLING, INC	1,221.20
227053	BOSS OFFICE & COMPUTER PRODUCTS	2,026.36
227054	BRADY'S ROADSIDE SERVICE	1,150.00
227055	BRAUN INTERTEC CORPORATION	21,021.70
227056	BROWNELLS INC.	20.13
227057	BRYAN ROCK PRODUCTS, INC.	5,149.77
227058	BURNS & MCDONNELL	118,812.84
227059	BUTTONS BY FISH	780.00
227060	C.E. BROOKS & ASSOCIATES,P.C.	4,887.44
227061	C&D WATER SERVICES	134.00
227062	CARLSON/NATE	5,000.00
227063	CASCADE AUTO GLASS	1,000.00
227064	CDW-G GOVERNMENT	34,153.25
227065	CELLEBRITE INC	3,700.00
227066	CENTRAL SPECIALTIES INC.	63,672.54
227067	CHARLIE'S SERVICE, LLC	477.29
227068	CHRISTENSEN/DANIEL	20.21
227069	CHRISTOPHERSEN/EUNICE	53.36
227070	COLONIAL RESEARCH CHEMICAL CORP.	192.45
227071	COMFORT SUITES	169.20
227072	CONSTRUCTION ENGINEERS INC.	2,188,931.70

227073	CREATIVE SERVICES OF NEW ENGLAND	1,334.63
227074	CTK GROUP LLC	900.00
227075	DACOTAH PAPER CO.	349.75
227076	DAHL/NEVIN	1,776.00
227077	DAKOTA BACK & NECK CLINIC	120.00
227078	DAWA DEVELOPMENT, LLC	240.00
227079	DEFOE/RYAN	6.00
227080	DELL MARKETING L.P.	27,497.37
227081	DEMCO	743.91
227082	DONE RIGHT THE FIRST TIME	1,867.25
227083	ECOLAB PEST ELIMINATION DIV.	1,097.11
227084	EIDE BAILLY	20,050.00
227085	ENERGYVE LLC	1,200.00
227086	EVIDENT CRIME SCENE PRODUCTS	62.00
227087	FASTENAL COMPANY	5,786.79
227088	FINSAAS/DARRELL	49.88
227089	FIRST INTERNATIONAL BANK & TRUST	3,760.94
227090	FIRST INTERNATIONAL INSURANCE	1,424.00
227091	FLECK/WILLIAM	32.10
227092	FOSTER/BONNIE	2,011.29
227093	FREED/CAROLE	200,600.00
227094	FULKERSON FUNERAL HOME	3,737.50
227095	GALLS INCORPORATED	60.93
227096	GOOSENECK IMPLEMENT	1,313.08
227097	GRANITE SPRINGS WATER & ICE, INC.	30.00
227098	HANCE/JACOB D	69.49
227099	HANNAHER'S	1,058.85
227100	HANSEN DIESEL & AUTOMOTIVE	127.95
227101	HANSON'S CONCRETE, MASONRY & LANDSCAPING	9,840.00
227102	HAUGEN/LESLIE C	102.72
227103	HAWKEYE OILFIELD SUPPLY	65.00
227104	HDR ENGINEERING, INC	9,702.50
227105	HEGGEN EQUIPMENT CO.	287.11
227106	HELLANDSAAS/MARCIA	422.31
227107	HERGERT/WHITNEY C	213.50
227108	HIGGINS/AMBER	220.76
227109	HOME OF ECONOMY	583.85
227110	HORIZON RESOURCES	180.69
227111	HOWARD SUPPLY COMPANY, LLC	179.42
227112	MORPHO USA, INC	4,523.00
227113	INDEPENDENT TELEPHONE SERVICES LLC	6,741.00
227114	INTERNATIONAL CODE COUNCIL, INC.	230.00
227115	JAPPE/KAROLIN	211.01
227116	JCJ WATER SOURCE LLP	1,428.00
227117	JOHN HUTTER TOWING	375.00
227118	JOHNSON & SUNDEEN	5,450.00
227119	JOHNSRUD/ERICA	219.60
227120	JORGENSEN/LANCE DUANE	15.00
227121	KIESON/CAROL	507.10

227122	KIRKLAND/JIM	74.00
227123	KOHLER COMMUNICATIONS, INC.	2,349.50
227124	KONO/KAITLYN	103.45
227125	LAQUINTA INN & SUITES	84.60
227126	LEO/DEVAN	201.04
227127	LEWIS/JAY	13.92
227128	LUDLUM MEASUREMENTS, INC.	6,703.00
227129	LUNA/DIEGO GIBRAM SAUZA	642.00
227130	LUND OIL, INC.	8,721.30
227131	LYLE SIGNS INC.	2,000.00
227132	MAINSTAY SUITES	84.60
227133	MARCO TECHNOLOGIES LLC	510.59
227134	MAYO CONSTRUCTION CO. INC.	1,933,886.87
227135	MCCABE/THOMAS	334.20
227136	MCKENZIE CO. FARMER	1,651.01
227137	MCKENZIE CO. HEALTHCARE SYSTEMS	5,866.52
227138	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	275.00
227139	MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
227140	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	2.65
227141	MCKENZIE COUNTY RURAL WATER	93.39
227142	MCNANEY/CHARLES	42.92
227143	MEDLINE INDUSTRIES, INC	212.43
227144	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	5.13
227145	MIKE AND MARTIN'S ASPHALT PAVING	75,000.00
227147	MOTOROLA	26,764.60
227148	NATIONAL FIRE PROTECTION ASSOCIATION	855.00
227149	NCRAAO	520.00
227150	ND ASSN. OF COUNTIES	1,094.50
227151	ND EMERGENCY MANAGEMENT ASSN.	30.00
227152	ND INSURANCE DEPARTMENT	850.00
227153	ND OFFICE OF THE ATTORNEY GENERAL	10,430.00
227154	ND STATE'S ATTORNEYS ASSN.	750.00
227155	NDPC	20.00
227156	NDSWRA	150.00
227157	NELSON INTERNATIONAL	169.27
227158	NELSON/DONALD	203.80
227159	NEPRASH/KIMBERLY	207.76
227160	NORTH DAKOTA ONE CALL	7.20
227161	NORTHERN HEAVY DUTY TRUCK PARTS	316.85
227162	NORTHERN PLAINS INN, LLC	903.60
227163	NORTHERN PLAINS LOCKSMITH	1,777.90
227164	NORTHERN TESTING	524.00
227165	NORTHWEST YOUTH ASSESSMENT CENTER	3,234.00
227166	O K IMPLEMENT CO.	4,757.16
227167	O.K. TIRE STORE, INC	20,439.79
227168	OLSON/DOUG	32.48
227169	OLSON/JEREMY	38.52
227170	PACIFIC STEEL & RECYCLING	685.02
227171	PAYSTUBZ	1,502.23

227172	PEACE OFFICERS STANDARDS & TRAINING	135.00
227173	PENGUIN MANAGEMENT INC.	3,756.00
227174	PHARMCHEM. INC.	770.85
227175	PRAXAIR	676.33
227176	QUALITY INN BISMARCK	84.60
227177	RADISSON HOTEL - BISMARCK	253.80
227178	RDO EQUIPMENT CO. - FARGO	70,180.63
227179	RIEDEL/JOSIEPHINE R	45.24
227180	ROADWORX, LLC	682,600.33
227181	ROLFSRUD/DAVID	1,332.00
227182	ROOKS/JO	495.00
227183	ROOSEVELT INN & SUITES	94.00
227184	SAGE/CORRINE	39.44
227185	SCOFIELD/JESSIE	4,233.00
227186	SIRCHIE FINGER PRINT LAB.	1,802.41
227187	SKARDA/GARY	405.36
227188	SKARDA/TY	422.24
227189	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	7,662.00
227190	SORENSEN/SAMUEL D	59.00
227191	SRF CONSULTING GROUP, INC	647.22
227192	STEIN'S INC.	1,664.16
227193	STREICHER'S	9,428.17
227194	SUMMIT FOOD SERVICE, LLC	8,992.61
227195	TERRACON	7,854.00
227196	THOMSON REUTERS-WEST	492.53
227197	THOS. Y PICKETT & CO. INC.	28,750.00
227198	TITAN MACHINERY, INC.	320.26
227199	TITANIUM PLUMBING	3,755.75
227200	TOTAL SAFETY U.S., INC.	257.00
227201	TREVENA/JOSHUA T	14.89
227202	TRI-COUNTY IMPLEMENT, INC.	161.94
227203	TRIPLE AAA SAFETY/TRAINING INC.	69.37
227204	TROTTER/ED	464.00
227205	TWIN CITY HARDWARE	3,208.36
227206	UNIFORM CENTER	7.00
227207	VEEDER/EUGENE	96.30
227208	VERIZON CONNECT FLEET USA LLC	576.00
227209	WATFORD CITY LUMBER	38.11
227211	ZIPRECRUITER, INC.	1,665.00
227212	ALEXANDER/CITY OF	1,906.32
227213	GARRISON DIVERSION CONSERVANCY DIST.	8,294.91
227214	MCKENZIE CO. AMBULANCE SERVICE	1,925.93
227215	YELLOWSTONE SCHOOL DISTRICT #14	178.63
227216-227242	PAYROLL - AUGUST 9, 2019	751,439.14
227243	ALEXANDER/CITY OF	116.00
227244	ARMSTRONG SANITATION	1,035.00
227245	AT&T	56.99
227246	CENTURY LINK	168.35
227247	CONSOLIDATED TELCOM	49.26

227248	INFORMATION TECHNOLOGY DEPT.	4,884.26
227249	LYREC	874.22
227250	MCKENZIE COUNTY RURAL WATER	224.83
227251	MCKENZIE ELECTRIC CO-OP INC.	7,984.61
227252	MONTANA DAKOTA UTILITIES CO.	21,247.13
227253	NEMONT	28.50
227254	RESERVATION TELEPHONE CO-OP	9,146.88
227255	SOUTHWEST WATER AUTHORITY	47.00
227256	VERIZON/ACCT 342033315-01	3,076.13
227257	VERIZON/ACCT 842030146-01	4,365.39
227258	WATFORD CITY WATER DEPT./CITY OF	12,630.22
227259	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	1,280.00
227260	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	1,146.75
227261	AGENCY MABU	4,833.34
227262	ALLEGIANCE COBRA SERVICES, INC.	217.00
227263	AMAZON CAPITAL SERVICES	116.40
227264	AMERICAN WELDING & GAS	32.83
227265	AMERICINN MOTEL & SUITES	169.20
227266	AMERICINN OF WAHPETON	84.60
227267	ARMOR INTERACTIVE	35,960.30
227268	ASDCO CONSTRUCTION SUPPLY	3,929.72
227269	ASSELIN/STEPHANIE	258.94
227270	ASTRO-CHEM LAB, INC.	50.00
227271	BADLANDS HARDWARE	680.58
227272	BADLANDS OCCUPATIONAL TESTING SERVICES	358.00
227273	BADLANDS POWER FUELS, LLC	1,350.00
227274	BAKER & TAYLOR	4,981.84
227275	BALCO UNIFORM COMPANY, INC.	75.37
227276	BANK OF NORTH DAKOTA	345,400.00
227277	BARRETT PHARMACY	60.56
227278	BECKER/BARBARA J.	500.00
227279	BEK CONSULTING, LLC	13,672.50
227280	BEST/VAWNITA	17.40
227281	BIG BOYS TOYS	16.99
227282	BLUE/JORY	115.04
227283	BORDER STEEL AND RECYCLING, INC	1,221.20
227284	BRADY'S ROADSIDE SERVICE	625.00
227285	BRYAN ROCK PRODUCTS, INC.	13,233.64
227286	BUTTONS BY FISH	740.00
227287	C&D WATER SERVICES	114.00
227288	CARSTENS/JILL	115.02
227289	CASCADE AUTO GLASS	375.00
227290	CHARLIE'S SERVICE, LLC	187.37
227291	CHAVEZ/KADIE	520.54
227292	COLONIAL RESEARCH CHEMICAL CORP.	427.70
227293	COMFORT SUITES	94.00
227294	CORBIN/ZACHERY	112.00
227295	CORE & MAIN	10,313.99
227296	COUNTIES PROVIDING TECHNOLOGY	2,947.03

227297	CROSS/ROBERT	40.60
227298	DAHL/EUGENE	136.66
227299	DAKOTA BACK & NECK CLINIC	240.00
227300	DAKOTA SUPPLY GROUP	413.87
227301	DAWA DEVELOPMENT, LLC	85.00
227302	DEMCO	56.90
227303	DONE RIGHT THE FIRST TIME	1,145.00
227304	EATON TOWING/RECOVERY	293.75
227305	EKNESS/KELLIE A	512.84
227306	ELECTRIC & MAGNETO INC.	1,800.00
227307	ELKAN, INC	3,013.35
227308	FARMERS UNION OIL COMPANY	47,019.98
227309	FASTENAL COMPANY	747.46
227310	FIRST INTERNATIONAL INSURANCE	50.00
227311	FOSS/BONNIE	50.00
227312	FRONTIER PRECISION	392.56
227313	GOLDSTAR PRODUCTS INC.	2,793.10
227314	HANSEN DIESEL & AUTOMOTIVE	2,560.28
227315	HARRISON/SADIE	481.19
227316	HAWKEYE OILFIELD SUPPLY	110.82
227317	HECK BUILT LLC	393.00
227318	HEGGEN EQUIPMENT CO.	463.00
227319	HOLTE/KAREN L.	68.08
227320	HORIZON RESOURCES	33.03
227321	HOWARD SUPPLY COMPANY, LLC	2,321.59
227322	ICON ARCHITECTURAL GROUP	23,543.28
227323	INFORMATIONAL DATA TECHNOLOGIES LLC	4,700.00
227324	INTERACTIVE DATA, INC	50.00
227325	INTOXIMETERS	180.00
227326	IRWIN/JOHN	80.25
227327	JOHN HUTTER TOWING	625.00
227328	JOHNSRUD/ERICA	196.72
227329	KIESON/CRAIG A	1,035.00
227330	KOTANA COMMUNICATIONS, INC.	500.00
227331	KROWN ENERGY GROUP, LLC	1,697.00
227332	KUMMER'S PUMPING	400.00
227333	KUPPER CHEVROLET INC	1,625.11
227334	LAQUINTA INN & SUITES	1,226.70
227335	LARSEN SERVICE DRUG, INC.	736.20
227336	LARSON/JOHN H	307.78
227337	LUND OIL, INC.	7,154.59
227338	MAILFINANCE	207.00
227339	MARTINEZ/EDWARD	136.50
227340	MATHISEN/CHAR	331.88
227341	MATTHEWS-KASNER/MAXWELL	58.50
227342	MCKENZIE CO. FARMER	381.00
227343	MCKENZIE CO. JDA % DANIEL STENBERG	300,000.00
227344	MCKENZIE CO. MOTOR VEHICLE BRANCH	10.00
227345	MCKENZIE ELECTRIC CO-OP INC.	15,829.73

227346	MEDLINE INDUSTRIES, INC	200.29
227347	MEYERS/MICHELLE	430.52
227348	MIKE AND MARTIN'S ASPHALT PAVING	138,000.00
227349	MOHAMED/OMAR A	45.28
227350	MOORE/JERRY	130.61
227351	ND ASSN. OF COUNTIES	126.00
227352	ND CONFERENCE OF SOCIAL WELFARE	480.00
227353	ND DEPARTMENT OF HEALTH	353.10
227354	ND DEPT. OF ENVIRONMENTAL QUALITY	1,500.00
227355	ND INSURANCE DEPARTMENT	50.00
227356	ND STATE RADIO COMMUNICATIONS	20,250.12
227357	NDGS LLC	10.73
227358	NDSU EXTENSION SERVICE	19,706.41
227359	NDSU FOUNDATION AND ALUMNI ASSOCIATION	300,000.00
227360	NELSON INTERNATIONAL	1,428.40
227361	NORTH DAKOTA ONE CALL	8.40
227362	NORTHERN HEAVY DUTY TRUCK PARTS	1,410.90
227363	NOVAK/LARRY	35.96
227364	NUTRIEN AG SOLUTIONS	25,393.00
227365	NW SUPPLY AND R&R TROPHIES, INC.	59.00
227366	O K IMPLEMENT CO.	1,873.52
227367	O.K. TIRE STORE, INC	19,884.31
227368	PAULSON/KATIE	256.50
227369	PAVEK/NICHOLAS R	35.00
227370	PEACE OFFICERS STANDARDS & TRAINING	135.00
227371	PHARMCHEM. INC.	856.50
227372	PRO AUTO BODY, LLC	403.77
227373	QUALITY INN BISMARCK	84.60
227374	RAMKOTA HOTEL	198.00
227375	RDO EQUIPMENT CO. - FARGO	4,578.44
227376	RECORD KEEPERS LLC	73.50
227377	RESERVATION TELEPHONE CO-OP	524.46
227378	RESOURCE WEST	1,124.91
227379	ROFF/DANA L	1,015.38
227380	SAMBATEK, INC	57,933.63
227381	SAX WATER DEPOT LLP	1,012.00
227382	SHERWIN-WILLIAMS/WILLISTON	575.09
227383	SILLOWAY PROPERTIES	202.25
227384	SOUTHERN CROSS RANCH	896.21
227385	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	100.00
227386	STEBBINS/LISA L	36.00
227387	STEIN'S INC.	121.72
227388	STREICHER'S	179.98
227389	SUMMIT FOOD SERVICE, LLC	7,640.62
227390	TERRACON	11,867.70
227391	THOMSON REUTERS-WEST	492.53
227392	TITANIUM PLUMBING	906.94
227393	TOTAL SAFETY U.S., INC.	1,524.00
227394	TREVENA/JOSHUA T	10.50

227395	TRIANGLE R ENTERPRISES	10,490.00
227396	TROTTER/ED	251.00
227397	TRUAX PATIENT SERVICES	375.00
227398	TSCHETTER/KEITH	256.50
227399	TUCKER/JESSICA	529.18
227400	UNIFORM CENTER	304.32
227401	UNITED QUALITY COOPERATIVE	3,214.88
227402	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,288.09
227403	VALLI INFORMATION SYSTEMS, INC	1,233.20
227404	VOGEL LAW FIRM	157.00
227405	WATFORD CITY LUMBER	61.85
227406	WATFORD EXPRESS LAUNDRY CENTER	353.16
227407	WAWSA	285,895.16
227408	WEBER/MEGAN	272.30
227409	WESTERN DAKOTA ENERGY ASSOCIATION	6,000.00
227410	WESTLIE MOTOR CO.	389.60
227411	WHITAKER/HILLARY	113.98
227412	WILLIS/MIKE	916.79
227413	WIR3D ELECTRIC INC.	7,250.00
227414	WISNESS/MONIQUE	247.90
227415	701 CLEAN	4,982.00
227416-227439	PAYROLL - AUGUST 23, 2019	759,288.26
227440-227443	PAYROLL - AUGUST 26, 2019	824.75
227444	DWYER/DANIEL	19.62
227445	MATTHEWS-KASNER/MAXWELL	175.00
227446	MOHAMED/OMAR A	50.00
227447	SAGE/CORRINE	190.06
227448	SOUTHWEST WATER AUTHORITY	52.08

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

September 3, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 3, 2019. Present: Commissioners Howdy Lawlar, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Absent: Commissioners Tom McCabe and Doug Nordby. Vice Chair Skarda called the meeting to order at 9:00 a.m.

Moved by Lawlar, seconded by Veeder, to approve the August 2019 Minutes as amended. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the Commission Consent Agenda Items 1 through 4. All voting aye, motion carried. Items approved: 1. Out of State Travel Request – Sgt. Martinez/Det. Schatz – Tactical HazMat Operations; 2. Special Alcohol Permit – Hi Way Lounge – Company Event September 7; 3. Local Gaming Permit – Yellowstone School District – Turkey Bingo; 4. Special Alcohol Permit – D&Ms – Wedding – Tobacco Gardens September 21.

NDIC, PSC, and NDDOH public hearings were discussed. Code Enforcement Officer Foster and Emergency Manager Jappe discussed an upcoming hearing for Alturus Energy. The Board requested Foster attend the upcoming meeting and report back to the Board with information gathered. Skarda also requested Foster and Jappe to discuss recent event on 116th Street where six cattle were lost due to sulfate poisoning. Discussion was held on water testing and encouraging residents to have their water tested routinely. Veeder requested information be placed on the County's website so residents know the proper procedure for water reporting.

Moved by Veeder, seconded by Lawlar, to approve the quarterly fire sprinkler inspection agreement for the Public Works Shop with Dakota Fire for \$3,850.00. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the HVAC service contract with H.A. Thompson for the Public Works Shop for \$15,940.00. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the purchase of appliances for the Public Works Shop from Garman's Flooring for \$9,027.00. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the Public Works storage racks/work benches from Fastenal for \$14,029.51. All voting aye, motion carried.

Compensation Committee Chair Shaffer requested additional guidance on the salary increases currently being worked through. Shaffer asked for clarification if red-lined employees were also to receive the 8.3% increase and the Board answered yes. Discussion was also held on employees of Social Services which now have to have State approval for changes due to recent law changes this year and direction was to exclude them from this wage increase at this time. Shaffer also reported the Committee would continue to meet and discuss employees who negotiated wages in 2019 and bring information back to the next Board meeting.

Sheriff Johansen presented information to the Board on competing agency wages and requested a separate scale for all sworn law enforcement officers. Veeder asked why these differences were not picked up in the recent wage study. HR Director Cholodewitsch stated some of these wages represent information that was not in the NDACo wage study and that she believes the 8.3% increase is not sufficient for the Sheriff's Office. Lt. Matthews-Kasner stated the request is for a 32% increase for sworn law enforcement officers. Veeder requested to table this topic to the next meeting when a full Board is able to comment and vote on the item.

Auditor/Treasurer Johnsrud presented information on BCBS premiums for 2020 and recommendations from BCBS. Moved by Veeder, seconded by Lawlar, to increase health insurance premiums, as recommended by BCBS, by 6% for 2020. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to sign the Eide Bailly ACA reporting requirement engagement letter as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to appoint Commissioner Skarda, Auditor/Treasurer Johnsrud, Facility Administrator Buck, Recorder/Tax Director Paulson, and Glen Beard to the Courthouse Renovation RFQ selection committee. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Application 4096. No members of the public were in attendance. Moved by Veeder, seconded by Lawlar, to approve abatement application 4096 as presented. All voting aye, motion carried.

Library Director Asselin requested to change the Library's Saturday operating hours to 9am to noon. Asselin stated there would be no library compliance issues or loss of funding with the change. Moved by Veeder, seconded by Lawlar, to approve the

Library's Saturday operating hours of 9am to noon as recommended by the Library Board. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the reimbursement of MCSO personnel clothing in the amount of \$658.74 as requested. All voting aye, motion carried. Veeder requested the Sheriff prepare a policy to handle this topic moving forward.

Moved by Veeder, seconded by Lawlar, to approve moving forward with procedures for an interim coroner and to bring information back to the Board at the next meeting. SA Skarda reminded the Board the position is required to be approved by the State Medical Board. All voting aye, motion carried.

HR Director Cholodewitsch informed the Board that she is resigning effective September 20, 2019, for family reasons. Veeder requested Cholodewitsch to begin advertising for a new Director as soon as possible. Cholodewitsch stated she would be available on a temporary status moving forward should the Board request it.

Moved by Veeder, seconded by Lawlar, to approve Task Order 13 for CR38 with HDR in the amount of \$11,658.40 as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the 22nd St Box Culverts Task Order with KLJ for \$45,074.00 as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to award the 2019 aggregate stockpile bid to River Aggregates in the amount of \$1,722,300.00 as presented. All voting aye, motion carried.

PWD Kanwar requested to hire additional employees for the Road & Bridge Department. Lawlar requested to review the job description for the Fleet Manager position before the Board approved it and requested to table this position until the next Board meeting. Cholodewitsch stated the Fleet Manager position had not been reviewed by Gallagher at this time. Moved by Veeder, seconded by Lawlar, to approve the hiring of an additional FTE Permitting Technician position to assist with the permitting process. All voting aye, motion carried. Moved by Lawlar, seconded by Veeder, to hire the 2020 requested GIS Specialist position in 2019 and to include a budget amendment for the 2019 salary and benefits. All voting aye, motion carried. Moved by Veeder, seconded by Lawlar, to hire the 2020 requested Public Works Accountant/Front Desk position in 2019. Lawlar requested a job description for this position. All voting aye, motion carried. Skarda requested consideration of the hiring of the additional Code Enforcement position in 2019 due to the workload of the department. Kanwar stated he would discuss this with the new Planning & Zoning Director.

Vice Chair Skarda asked for a motion to close the meeting and enter into

Executive Session for attorney consultation on the potential wrongful termination litigation pursuant to NDCC § 44-04-19.1. Moved by Lawlar, seconded by Veeder, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, absent; Lawlar, aye; Veeder, aye; Nordby, absent. Motion carried.

Executive Session began at 11:04 a.m. and was attended by Commissioners Veeder, Lawlar, and Skarda, State's Attorney Skarda, Auditor/Treasurer Johnsrud, HR Director Chlodewitsch, and Sheriff Johansen.

Executive Session was adjourned at 11:09 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Lawlar, to follow the advice of counsel on the potential wrongful termination litigation. All voting aye, motion carried.

The meeting recessed at 11:11 a.m. until September 17, 2019, at 1:00 p.m.

September 17, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 17, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Treasurer's Report for the period ending August 31, 2019, as presented. All voting aye, motion carried.

PWD Kanwar introduced Curt Huus, Planning & Zoning Director, to the Board. Huus presented the Planning & Zoning Consent Agenda. Moved by Nordby, seconded by Lawlar, to approve the Planning & Zoning Consent Agenda Items 1 and 2. All voting aye, motion carried. Items: 1. CKC Oilfield Services #016-19 Conditional Use Permit Applicant is seeking a CUP to store secondary containment supplies at this location so they do not have to drive 2 hours back to their shop and get them when they need them. They would store some steel wall parts, rolls of geotextile felt, and a few drums of a spray in bed liner material, all materials are non-hazmat materials. There is a house located on the property. Planning & Zoning recommend disapproval of the Conditional Use Permit #016-19, CKC Oilfield Services to the County Commission to store

secondary containment supplies at this location. Adopt the findings as provided in the staff report; 2. ONEOK Rockies Midstream, #002-19COMP/ZC The Demicks Lake natural gas processing plant is currently covered by CUP #0009-18 which was approved by the County Commission on 4/19/18. ONEOK is now requesting a Zone change from Agricultural to Industrial and a Comprehensive Plan change from Agricultural to Heavy Industrial to comply with County Zoning needs. The Demicks Lake plant is classified as an "Energy Conversion Facility", which is a plant, addition, or combination of plant and addition as provided in N.D.C.C. Ch. 49-22-03. Per the McKenzie County Zoning Ordinance, the purpose of the Heavy Industrial district is to provide for the development of the mineral and agricultural resources of McKenzie County; to provide for the refining and processing of unfinished and partially finished resources and products; and to isolate industrial activities in locations where conflicts with other uses will be minimized. The allowed uses of this zoning district includes Energy Conversion Facilities. This ONEOK Rockies Midstream LLC facility is currently in compliance with all conditions required by McKenzie County. Planning & Zoning recommend approval of Comprehensive Plan Amendment/Zone Change # 002-19, ONEOK Rockies Midstream to the County Commission, for a Comprehensive Plan Amendment and Zone Change. Adopt the findings and conditions as provided in the staff report.

A public hearing was held for the Comp Plan Adjustment and Zone Change for the application of Certarus Application 006-19COMP/ZC. Huus stated there had been no comments from the public on the project and recommended approval. Moved by Skarda, seconded by Veeder, to approve the Certarus Comp Plan Amendment and Zone Change as presented. All voting aye, motion carried.

Brent Bogar, Jadestone Consulting, presented an agreement and scope of work to assist McKenzie County and schools determine the impact of the school funding formula on taxpayers. Moved by Nordby, seconded by Skarda, to approve the agreement with Jadestone Consulting as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve waiving landfill fees for the Wolfe family to dispose of their home in Grassy Butte which burned. Board discussion was to waive fees for a period of six months for this property. All voting aye, motion carried.

Chris Milcan, ConocoPhillips, presented the Board with a grant for \$100,000 for the purchase of 24 new mobile radios for local emergency responders.

Holly Boltz and Jenny Jaggi, Grassy Butte Quick Response Unit, stated they were recently released from the Killdeer Area Ambulance Service and were looking to reorganize with McKenzie County Ambulance. Boltz stated that KAAS was willing to sell the response unit to Grassy Butte QRU for \$15,000. Jaggi presented information on costs to fully equip the QRU. Jim Johnsrud, McKenzie County Ambulance state his Board is working to get the transfer approved with the State Health Department. Moved

by Lawlar, seconded by Skarda, to approve a contribution of \$83,678.00 to the Grassy Butte QRU on October 1, 2019. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to award the bid to RDO for the Landfill Crawler Dozer at a cost of \$435,000. All voting aye, motion carried.

Luke Rodig, Burns and McDonnell, presented information on a new Landfill GPS system. State's Attorney Skarda recommended tabling this item until the next meeting to allow time to review the SourceWell bid.

Chairman McCabe stated there was nothing to report at this time on the Fairgrounds Relocation Project.

Discussion was held on malicious email and spam. Auditor/Treasurer Johnsrud presented information to the Board regarding employees continuing to expose the County's computers and servers to this email regardless of the training and types of filtering products put in place. The Board direction is for this to become a disciplinary issue and to let all Department Heads know repeated incidents will not be taken lightly. HR Director Cholodewitsch stated she will add this topic to the employee training modules in November.

Moved by Nordby, seconded by Skarda, to approve the Traffic Safety Contract for 2020 in the Sheriff's Office as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve the replacement of the totaled Buildings & Grounds toolcat as presented for \$47,000 from Heggen Equipment, with \$34,500 of insurance payment for the wrecked toolcat. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve Change Order 10 for the Public Works Shop, to replace a fiber optics line and move a card reader, for \$30,342.00 as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve Change Order 11 for the LEC, removal of a concrete island, for \$5,723.00 as presented. All voting aye, motion carried.

Jeff Kummer, McKenzie Minerals Management, presented the Board an offer to lease minerals in the Hufflund Bakken Unit for \$7,900/acre with a three year lease and 20% royalty. Kummer stated this is a very fair offer for minerals at this time. Moved by Veeder, seconded by Lawlar, to approve the lease from Great Northern Energy for \$7,900/acre (5.13 net mineral acres) with 20% royalty for three years. State's Attorney Skarda will review the oil and gas lease before signing. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the radio equipment quote of \$6,022.00 from Kohler Communications for the Public Works Shop. All voting aye, motion carried.

MCWRD Manager Shaffer presented a mockup of the dedication plaque for the Public Works Shop at a cost of approximately \$3,000. Board consensus was to move forward but request ICON to pay for this from the contingency fund.

Shaffer updated the Board on the September 10 Compensation Committee Meeting. Shaffer stated discussion was on the 8.3% increase and whether it should be applied to all employees, including those that negotiated a wage in 2019. Shaffer stated State's Attorney Skarda recommended applying to all to avoid discrimination claims. Moved by Nordby, seconded by Skarda, to approve the 8.3% increase in wages across the Board on the October 4, 2019, payroll. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to appoint Auditor/Treasurer Johnsrud to the Compensation Committee. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the lease contract from Advanced Business Methods for a copier/scanner/fax in HR Department at a cost of \$373.67/month plus overage usage. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the PDQ Evaluation of the Planning & Zoning Administrative Assistant/Receptionist position. All voting aye, motion carried.

HR Director Cholodewitsch requested to move the part-time HR employee to a split full-time employee shared with Public Works. Nordby asked if this was a new position for Public Works. Kanwar stated it would be a new half-time position to his budget. Moved by Veeder, seconded by Skarda, to approve the full-time employee split between HR and Public Works with the DBM value set to the Public Works position. Cholodewitsch requested moving the employee to her previous wage. Nordby asked if this was the person who requested to work from home previously and now is requesting to go full time and Cholodewitsch stated yes. All voting aye, motion carried.

Cholodewitsch discussed the lateral transfer policy with the Board and requested backpay for an employee who transferred between departments with a step increase promise from a department head. Cholodewitsch and Kanwar stated they were not aware of the County's lateral transfer policy. Lawlar stated the policy should be followed and expressed concern about opening the door for other items like this in the future if allowed. Nordby stated the reason the policy exists is to limit continual requests for employee pay increases and stated only way the wage should change is based on an evaluation of the PDQ. Cholodewitsch and Kanwar stated the position responsibilities are similar and would not warrant a change in DBM. Kanwar stated this

is a lateral transfer. Board consensus was to follow the lateral transfer policy and not grant the step increase or backpay request.

Moved by Veeder, seconded by Nordby, to offer the HR Director position to Joseph Weber as a D62 Step 1. All voting aye, motion carried.

The Board discussed the timeframe and transition between the HR Directors. Cholodewitsch requested temporary status for herself moving forward for a time as an hourly temp employee at her current wage as of September 23, 2019. Veeder asked how long Cholodewitsch would remain as a temp employee. Cholodewitsch requested to wrap up the Social Services Redesign project. Moved by Skarda, seconded by Veeder, to hire Nichole Cholodewitsch as a temporary employee for a period of no longer than 90 days at her current hourly wage effective Monday, September 23, 2019. All voting aye, motion carried.

Todd and T.J. Stevenson, Fulkerson-Stevenson Funeral Homes, discussed the County Coroner position with the Board due to the unavailability of Coroner Calvin Parrish at this time. Fulkerson-Stevenson has been covering the duties but stated there is an urgency to appoint an interim coroner as death certificates are being held up currently. Stevenson stated he has two employees who are willing to cover the position until more discussion can be held on long-term solutions. Moved by Lawlar, seconded by Skarda, to appoint Robert Pulver and Albert McGahn as interim McKenzie County Coroners. All voting aye, motion carried. Board direction was to keep this topic on unfinished business moving forward. State's Attorney Skarda requested Stevenson to reach out to the State Medical Examiner so they were also made aware of the situation at this time.

Curt Moen presented a petition to close a section of road. Moen requested the County not maintain the portion of road and that the landowners be allowed to gate and close the road. Discussion was held on the need for a survey and if the road was a public road. Kanwar and Moen stated it was a public road as it had been in use for over 20 years. State's Attorney Skarda stated a survey is required in order to close the road and that he will work with Moen on the closure request and bring it back to the Board at a future meeting.

Moved by Veeder, seconded by Skarda, to approve Change Order 4 for County Route 36 for \$32,067.75 for bridge improvements. All voting aye, motion carried.

Discussion was held on the permissible weight of vehicles during rain closure events. Lawlar stated many service vehicles are over 12,000lbs and asked what a good number was to use. Kanwar stated he had set the limit in the past. Moved by Lawlar/seconded by Skarda, to set the GVW for road closures to 20,000. All voting aye, motion carried.

Kanwar requested the 2019 hiring of a fleet manager, a position in his 2020 budget. Nordby questioned the need to hire 2020 positions in 2019. The Board consensus was that the position needs to be evaluated by Gallagher before it can be filled. Lawlar asked why there is a need to hire someone new when the duties are currently being handled internally. Kanwar stated the bulk of the work is being done by the Shop Foreman currently, but other portions are managed by other department heads and would prefer to have a Fleet Manager to house all needed work in one position to create efficiencies. Skarda stated she was in favor of the position but need to look at people on staff doing the role and the consequences of them training their supervisor. Skarda wants to ensure the people doing the work currently can apply for the position and the need to change the qualifications from required to preferred. Moved by Veeder, seconded by Skarda, to move forward with a Gallagher review of the Fleet Manager position to determine DBM. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the out of state training for Tim Pickering and Omar Mohamed for bridge inspection training in Fort Pierre, South Dakota. All voting aye, motion carried.

Brandon Kummer requested to dispose of a tar tank and associated equipment. Kummer stated it has not been utilized in the past 12 years. Kummer reported on the costs to dispose of the waste as industrial and stated there was another county interested in purchasing the equipment. State's Attorney Skarda recommended the Board set the value of the equipment, which would then determine the method for disposal/sale. Moved by Veeder, seconded by Skarda, to set the value of the tar tank and associated equipment at \$100.00. All voting aye, motion carried.

The meeting recessed at 4:05 p.m. until 6:00 p.m. for the Public Hearing on the County Preliminary Budget.

At 6:00 p.m. the public hearing on the County preliminary budget was convened. Present were Commissioners McCabe, Nordby, Veeder, Lawlar, and Skarda as well as Auditor/Treasurer Johnsrud and State's Attorney Skarda. No members of the public were present.

The meeting adjourned at 6:13 p.m. until October 1, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
41457	ALEXANDER PARK DISTRICT	42.09
41458	ALEXANDER RURAL FIRE DISTRICT	126.14
41459	ALEXANDER SCHOOL DIST. #2	47,618.97
41460	ALEXANDER TWP.	7,515.46
41461	ANTELOPE CR. TWP.	6,002.31
41462	ARNEGARD TWP.	11,761.15
41463	BLUE BUTTES TWP.	8,571.73
41464	CHARBON TWP.	9,034.71
41465	ELM TREE TWP.	26,645.67
41466	GRAIL TWP.	4,521.30
41467	HAWKEYE TWP.	5,433.73
41468	KEENE TWP.	8,633.99
41469	MCKENZIE CO. FIRE PROT. DIST.	1,211.75
41470	MCKENZIE CO. HISTORICAL SOCIETY	81.79
41471	MCKENZIE CO. SD#1	313,823.89
41472	MCKENZIE SOIL CONS. DIST.	748.40
41473	ND STATE TREASURER	8,130.58
41474	NEW TOWN PUBLIC SCHOOL DIST.	110,557.34
41475	RANDOLPH TWP.	4,653.97
41476	RIVERVIEW TWP.	64,383.27
41477	SIOUX TWP.	9,683.67
41478	SIOUX-YELLOWSTONE RURAL FIRE DIST.	83.69
41479	TRI TWP	38,220.58
41480	TWIN VALLEY TWP.	88,385.48
41481	UPPER MISSOURI DIST. HEALTH UNIT	295.79
41482	WATFORD CITY PARK DISTRICT	3,413.44
41483	WATFORD CITY/CITY OF	5,718.09
41484	YELLOWSTONE SCHOOL DISTRICT #14	1,260.65
41485	YELLOWSTONE TWP.	16,259.05
41486	WATFORD CITY/CITY OF	6,464.22
227449	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	10,681.25
227450	ABRAHAM/JENNIFER	382.38
227451	ADVANCED BUSINESS METHODS	1,006.73
227452	ADVANCED DRAINAGE SYSTEM INC	24,914.32
227453	AMAZON CAPITAL SERVICES	1,377.03
227454	AMAZON/SYNCB	1,324.01
227455	AMERICAN ENGINEERING TESTING, INC.	3,060.00
227456	ANDERSON/BEN	408.00
227457	ARMOR INTERACTIVE	394.04
227458	ASDCO CONSTRUCTION SUPPLY	3,077.71
227459	AUTO VALUE	759.69
227460	BADLANDS HARDWARE	422.29
227461	BADLANDS OCCUPATIONAL TESTING SERVICES	1,047.00
227462	BAKER & TAYLOR	1,284.55
227463	BALCO UNIFORM COMPANY, INC.	532.44
227464	BIDDLE CONSULTING GROUP, INC	719.00
227465	BIG BOYS TOYS	17,865.00
227466	BIG BUTTE SERVICES	8,316.92

227467	BIG HORN TIRE, INC	10,406.70
227468	BLUE TARP FINANCIAL, INC.	138.85
227469	BOLKEN/DOUGLAS	3,033.00
227470	BOSS OFFICE & COMPUTER PRODUCTS	5,886.42
227471	BRADY'S ROADSIDE SERVICE	375.00
227472	BROSZ ENGINEERING, INC.	111,640.10
227473	BURNS & MCDONNELL	82,971.33
227474	C&D WATER SERVICES	85.00
227475	CANAD INNS	99.00
227476	CASCADE AUTO GLASS	375.00
227477	CDW-G GOVERNMENT	113.88
227478	CHARLIE'S SERVICE, LLC	248.58
227479	CLARION HOTEL	319.96
227480	CODE RED TOWING LLC	250.00
227481	COLONIAL RESEARCH CHEMICAL CORP.	205.36
227482	CONSTRUCTION ENGINEERS INC.	1,034,723.45
227483	CPS TECHNOLOGY SOLUTIONS	87.50
227484	D & J EQUIPMENT SALES & SERVICE,LLC	495.23
227485	DEMCO	4,570.98
227486	DIRTY BIRDS, LLC	1,200.00
227487	DOUPE/DAPHNE	140.00
227488	ELECTRIC & MAGNETO INC.	1,800.00
227489	ENERGYVE LLC	4,700.00
227490	FASTENAL COMPANY	1,033.82
227491	FIRST INTERNATIONAL BANK & TRUST	3,383.29
227492	FIRST INTERNATIONAL INSURANCE	50.00
227493	FRED PRYOR SEMINARS	604.00
227494	FRED PRYOR SEMINARS/CAREERTRACK	128.00
227495	FRYHLING/PATRICIA E	318.33
227496	FULKERSON FUNERAL HOME	750.00
227497	GEMPLER'S INC.	355.58
227498	GLOVER/THOMAS H.	58.56
227499	GOOSENECK IMPLEMENT	38.37
227500	HANNAHER'S	162,948.84
227501	HDR ENGINEERING, INC	16,743.79
227502	HECK BUILT LLC	1,128.00
227503	HELLANDSAAS/MARCIA	51.50
227504	HOME OF ECONOMY	258.97
227505	HORIZON RESOURCES	54.99
227506	IBS, INC	1,418.25
227507	JOHNSON & SUNDEEN	5,350.00
227508	KADRMAS, LEE AND JACKSON, INC.	75,325.85
227509	KIESON/CAROL	95.12
227510	KUPPER CHEVROLET INC	303.65
227511	MARCO TECHNOLOGIES LLC	510.59
227512	MAYO CONSTRUCTION CO. INC.	1,815,295.57
227513	MCKENZIE CO. FARMER	1,491.14
227514	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	125.00
227515	MCKENZIE COUNTY RURAL WATER	2,098.52

227516	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	33.08
227517	MIKE AND MARTIN'S ASPHALT PAVING	94,000.00
227518	MOTOROLA	26,764.60
227519	MULTIMEDIA SALES & MARKETING	475.00
227520	ND ASSN. OF COUNTIES	378.00
227521	ND CHAPTER OF APCO	450.00
227522	ND DEPT. OF ENVIRONMENTAL QUALITY	450.00
227523	ND LIBRARY ASSN. (NDLA)	25.00
227524	NDBOA	805.00
227525	NDFPA	150.00
227526	NEHRING LAW OFFICE	2,884.96
227527	NEOFUNDS BY NEOPOST	1,000.00
227528	NORTHERN HEAVY DUTY TRUCK PARTS	121.95
227529	NORTHERN PLAINS INN, LLC	472.00
227530	NORTHERN TESTING	435.00
227531	O K IMPLEMENT CO.	6,164.95
227532	O.K. TIRE STORE, INC	3,199.02
227533	PARRISH/CALVIN	1,550.00
227534	POSITIVE PROMOTIONS	1,220.58
227535	PRAXAIR	335.24
227536	QUALLS/LISA D	266.28
227537	RDO EQUIPMENT CO. - FARGO	9,637.72
227538	ROADWORX, LLC	1,174,045.40
227539	ROLFSRUD/DAVID	2,902.00
227540	SAMBATEK, INC	1,169.50
227541	SCHEBO/LESLIE	7.98
227542	SCOFIELD/JESSIE	4,233.00
227543	SRF CONSULTING GROUP, INC	9,960.65
227544	STATE OF MONTANA	1,800.00
227545	STEIN'S INC.	4,203.04
227546	STENBERG/CARLYLE	382.84
227547	STREICHER'S	1,560.00
227548	TASC-CLIENT SERVICES	1,447.59
227549	TERRACON	10,316.70
227550	TITANIUM PLUMBING	62.50
227551	TRACTOR & EQUIPMENT CO.	4,031.60
227552	TRI-COUNTY IMPLEMENT, INC.	112.62
227553	TROTTER/ED	957.50
227554	TROTTER/JOE	1,476.00
227555	VANGUARD APPRAISALS INC.	8,400.00
227556	VERIZON CONNECT FLEET USA LLC	576.00
227557	WATFORD CITY LUMBER	116.96
227558	WATFORD EXPRESS LAUNDRY CENTER	2,181.49
227559	WESTLIE MOTOR CO.	1,680.18
227560	WISNESS RANCH	7,158.00
227561	ZUERCHER TECHNOLOGIES LLC	48.28
227562-227580	PAYROLL - SEPTEMBER 6, 2019	739,935.44
227581	ALEXANDER/CITY OF	171.48
227582	GARRISON DIVERSION CONSERVANCY DIST.	374.17

227583	MCKENZIE CO. AMBULANCE SERVICE	307.43
227584	BURT/MICHEAL RAY	6.00
227585	CEKALLA/GARRETT	24.00
227586	DOLLINGER/KYLE	335.25
227587	DOORMEN OVERHEAD, LLC	150.00
227588	HOLLINBECK/JESSICA	80.92
227589	TREVENA/JOSHUA T	36.00
227590	WILMINGTTON LUTHERAN CHURCH	2,000.00
227591	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	5,391.25
227592	AASEN/WADE	5,455.84
227593	ABRAHAM/JENNIFER	67.46
227594	ACCUSOURCE INC.	1,081.17
227595	ACME TOOLS	1,483.81
227596	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	5,569.90
227597	AMAZON CAPITAL SERVICES	35.20
227598	AMERICAN WELDING & GAS	32.83
227599	ANDERSON/MARQUES	10.00
227600	ARMOR INTERACTIVE	18,521.74
227601	ARNEGARD/STACY	9.28
227602	ASDCO CONSTRUCTION SUPPLY	1,736.00
227603	ASTRO-CHEM LAB, INC.	50.00
227604	BADLANDS HARDWARE	107.74
227605	BADLANDS OCCUPATIONAL TESTING SERVICES	1,131.00
227606	BADLANDS POWER FUELS, LLC	250.00
227607	BAKER & TAYLOR	4,204.08
227608	BALCO UNIFORM COMPANY, INC.	156.66
227609	BARRETT PHARMACY	22.09
227610	BECKER/BARBARA J.	500.00
227611	BEK CONSULTING, LLC	4,328.56
227612	BEST/VAWNITA	17.40
227613	BIG HORN TIRE, INC	1,859.00
227614	BLUE TARP FINANCIAL, INC.	101.87
227615	BRADY'S ROADSIDE SERVICE	500.00
227616	BRAUN INTERTEC CORPORATION	34,475.70
227617	BRENNA/TAMMY	41.76
227618	C.E. BROOKS & ASSOCIATES,P.C.	2,553.32
227619	C&D WATER SERVICES	91.50
227620	CANAD INNS	99.00
227621	CARSTENS/JILL	153.08
227622	CDW-G GOVERNMENT	2,795.76
227623	CENTRAL MINNESOTA EXCAVATORS, INC.	77,595.00
227624	CHERREY'S PROPANE	477.00
227625	CHRISTOPHERSEN/EUNICE	53.36
227626	CLINICAL LABORATORY IMPROVEMENT ADMEND.	180.00
227627	CORE & MAIN	1,658.74
227628	CORPORATE TRANSLATION SERVICES, INC	72.78
227629	COUNTIES PROVIDING TECHNOLOGY	2,947.03
227630	CROSS/ROBERT	40.60
227631	DAKOTA FIRE EXTINGUISHERS	1,252.70

227632	DEMCO	2,769.70
227633	DIRTY BIRDS, LLC	15,600.00
227634	DTE, INC.	96,479.00
227635	DWYER/DANIEL	20.88
227636	ECOLAB PEST ELIMINATION DIV.	726.79
227637	EKNESS/KELLIE A	233.28
227638	ELKAN, INC	1,776.75
227639	ENERGYVE LLC	5,600.00
227640	FARMERS UNION OIL COMPANY	78,712.70
227641	FASTENAL COMPANY	585.25
227642	FIRST INTERNATIONAL BANK & TRUST	2,169.95
227643	FOSS/BONNIE	50.00
227644	FRYHLING/PATRICIA E	21.00
227645	FULKERSON FUNERAL HOME	1,538.75
227646	GEM CITY MOTORS/TOWING	496.80
227647	GIERSDORF/KYLE	35.00
227648	HANSEN DIESEL & AUTOMOTIVE	43.92
227649	HARRISON/SADIE	114.63
227650	HEAVY CONSTRUCTION SYSTEMS SPECIALISTS	22,559.00
227651	HEGGEN EQUIPMENT CO.	4,982.37
227652	HELLANDSAAS/MARCIA	47.66
227653	HOLIDAY INN/FARGO	338.40
227654	HOLTE/KAREN L.	10.50
227655	HOME OF ECONOMY	802.97
227656	HORIZON RESOURCES	20.27
227657	IBS, INC	84.24
227658	ICON ARCHITECTURAL GROUP	56,262.98
227659	INFORMATIONAL DATA TECHNOLOGIES LLC	7,344.89
227660	INTERACTIVE DATA, INC	52.00
227661	JAPPE/KAROLIN	139.32
227662	JOHN HUTTER TOWING	937.50
227663	KITAGAWA/BENJI KURT	4,000.00
227664	KOHLER COMMUNICATIONS, INC.	1,353.00
227665	KROWN ENERGY GROUP, LLC	1,733.00
227666	LANE/CHANTEL C	296.45
227667	LAQUINTA INN & SUITES	169.20
227668	LARSEN SERVICE DRUG, INC.	432.61
227669	LARSON/JOHN H	102.20
227670	LAWLAR/RICHARD	1,357.08
227671	LEO/DEVAN	162.88
227672	LOBATO/DYLAN	5.00
227673	LODGE/CHANCE	72.00
227674	LUND OIL, INC.	10,285.72
227675	MAILFINANCE	2,240.13
227676	MARTINEZ/EDWARD	350.01
227677	MAYO CONSTRUCTION CO. INC.	1,593,910.99
227678	MCKENZIE CO. FARMER	260.20
227679	MCKENZIE CO. HEALTHCARE SYSTEMS	4,303.16
227680	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	500.00

227681	MCKENZIE COUNTY RURAL WATER	2,098.52
227682	MCKENZIE ELECTRIC CO-OP INC.	808.56
227683	MEDLINE INDUSTRIES, INC	318.78
227684	MEYERS/MICHELLE	50.00
227685	MONTANA DAKOTA UTILITIES CO.	28.91
227686	ND ASSN. OF COUNTIES	40.00
227687	ND DEPARTMENT OF HEALTH	211.86
227688	ND INSURANCE RESERVE FUND	4,170.72
227689	ND OFFICE OF THE ATTORNEY GENERAL	4,550.00
227690	ND SURPLUS PROPERTY	295.00
227691	NDESC	75.00
227692	NDFPA	75.00
227693	NDGS LLC	81.68
227694	NELSON CONTRACTING CO.	3,333.00
227695	NELSON INTERNATIONAL	3,122.94
227696	NEOFUNDS BY NEOPOST	1,500.00
227697	NORTH DAKOTA ONE CALL	950.50
227698	NORTHERN LAUNDRY SYSTEMS	779.66
227699	NOVAK/LARRY	35.96
227700	O K IMPLEMENT CO.	315.46
227701	O.K. TIRE STORE, INC	4,904.44
227702	OLSON/TRAVIS J	73.50
227703	PAVEK/NICHOLAS R	157.50
227704	PAYSTUBZ	1,514.52
227705	PETRO-HUNT, LLC	4,140.00
227706	PRAXAIR	698.03
227707	PRO FORMS	260.00
227708	QUALITY INN BISMARCK	84.60
227709	RDO EQUIPMENT CO. - FARGO	883,039.53
227710	RESERVATION TELEPHONE CO-OP	283.20
227711	ROOTES/VICTORIA E	35.00
227712	SAGE/CORRINE	39.44
227713	SAMUELSON/JERRY	1,831.95
227714	SANFORD HEALTH	22.00
227715	SAX WATER DEPOT LLP	429.00
227716	SCHATZ/SHAUN	379.92
227717	SELLAND CONSTRUCTION, INC	71,963.89
227718	SKARDA/GARY	143.32
227719	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	4,018.15
227720	STEIN'S INC.	8,204.41
227721	STEVENS/SANDRA	6.75
227722	STREICHER'S	148.74
227723	SUMMIT FOOD SERVICE, LLC	13,870.58
227724	SYVERSON/FLOYDE	72.96
227725	TELOW/JOSEPH	11.00
227726	TERRACON	2,769.20
227727	THOMSON REUTERS-WEST	492.53
227728	TITAN MACHINERY, INC.	3,507.15
227729	TOTAL SAFETY U.S., INC.	250.00

227730	TRIANGLE ELECTRIC, INC.	300.00
227731	TRIANGLE R ENTERPRISES	13,535.00
227732	TSCHETTER/KEITH	499.00
227733	TUCKER/JESSICA	436.34
227734	TWIN CITY HARDWARE	851.47
227735	U-HAUL	50.53
227736	UNDERGROUND VAULTS & STORAGE, INC.	5,000.00
227737	UNITED QUALITY COOPERATIVE	3,073.84
227738	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,682.99
227739	US POSTAL SERVICE	78.08
227740	VALLI INFORMATION SYSTEMS, INC	629.53
227741	VETETO/ROBERT	36.00
227742	VOGEL LAW FIRM	1,409.00
227743	WARD COUNTY CORRECTIONAL CENTER	100.00
227744	WATCHGUARD VIDEO	162.00
227745	WATFORD CITY LUMBER	415.40
227746	WATFORD EXPRESS LAUNDRY CENTER	755.41
227747	WAWSA	283,136.57
227748	WEBER/MEGAN	84.80
227749	WEST DAKOTA WATER, LLC	657.09
227750	WESTERN DAKOTA ENERGY ASSOCIATION	95.00
227751	WESTLIE MOTOR CO.	2,571.71
227752	WHITAKER/HILLARY	189.96
227753	ALEXANDER/CITY OF	116.00
227754	ARMSTRONG SANITATION	1,035.00
227755	AT&T	46.64
227756	CENTURY LINK	168.35
227757	CONSOLIDATED TELCOM	49.26
227758	INFORMATION TECHNOLOGY DEPT.	4,911.81
227759	MCKENZIE COUNTY RURAL WATER	227.62
227760	MCKENZIE ELECTRIC CO-OP INC.	8,549.09
227761	MONTANA DAKOTA UTILITIES CO.	19,698.54
227762	NEMONT	28.50
227763	RESERVATION TELEPHONE CO-OP	9,131.48
227764	SOUTHWEST WATER AUTHORITY	47.00
227765	VERIZON/ACCT 342033315-01	2,907.89
227766	VERIZON/ACCT 842030146-01	4,872.50
227767	WATFORD CITY WATER DEPT./CITY OF	8,338.69
227768-227790	PAYROLL - SEPTEMBER 20, 2019	762,005.24

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

October 1, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 1, 2019. Present: Commissioners Tom McCabe, Doug Nordby, Howdy Lawlar, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Nordby, seconded by Skarda, to approve the September 2019 Minutes as amended. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. Discussion was held on cattle guards and if the cleaning was awarded by bid. All voting aye, motion carried.

Updates on NDIC, PSC, and NDDOH hearings were given. Planning & Zoning Director Huus gave an update on the Alturus Energy hearing before the NDIC and stated it had been continued.

Moved by Skarda, seconded by Veeder, to approve the landfill GPS system for \$109,937.00 from RDO. All voting aye, motion carried.

McCabe reported the fairgrounds project is currently waiting for soil bores to be completed due to the extensive rainfall.

Moved by Nordby, seconded by Skarda, to approve the unclaimed property report from the Auditor/Treasurer's Office. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to appoint Marcia Hellandsaas as the McKenzie County State Fair delegate. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to appoint Kathy Skarda and Jodi Chinn as the McKenzie County Healthcare System delegates for 2019. All voting aye, motion carried.

Discussion was held on the 2020 budget. Moved by Lawlar, seconded by Nordby, to table approval of the requested new positions for 2020. Direction was to add this item to unfinished business moving forward. All voting aye, motion carried.

FINAL BUDGET RESOLUTIONS

Moved by Nordby, seconded by Veeder, to adopt the following resolutions addressing the final budget and tax levy for calendar year 2020:

RESOLUTION ADOPTING A FINAL BUDGET FOR MCKENZIE COUNTY FOR CALENDAR YEAR 2020

WHEREAS, this Board did on the 6th day of August 2019, adopt a Preliminary Budget for January 1 through December 31, 2020, and

WHEREAS, this preliminary budget notice of public hearing was published in the official newspaper of this County, such hearing being held on the 17th day of September 2019,

NOW, THEREFORE BE IT RESOLVED, that the following be and is hereby adopted as the final budget for McKenzie County from January 1, 2020, through December 31, 2020, and there is hereby appropriated the following amounts of money for the purposed hereinafter set forth, namely:

2020 FINAL COUNTY BUDGET MCKENZIE COUNTY

	2018 ACTUAL	2019 APPROPRI- ATION	2020 APPROVED
<u>GENERAL GOVERNMENT</u>			
County Board	228,657	271,277	333,577
Housing Authority Board	0	3,000	3,000
Auditor/Treasurer	511,947	560,442	675,784
Motor Vehicle/Passports	213,865	230,224	273,555
State's Attorney	815,769	873,129	997,846
Recorder/Tax Director	667,104	761,031	780,440
County Superintendent	77,431	82,315	90,998
Planning & Zoning	536,401	678,729	953,729
Human Resources	102,223	135,074	324,020
GIS Department	250,507	337,790	480,552
Custodian	635,098	671,596	826,228
Courthouse Maintenance	433,812	529,200	1,054,000
Building Fund	2,255,105	0	33,000,000
Elections	40,372	72,500	43,250

Landfill	1,164,836	4,090,496	2,046,850
Workforce Safety & Insurance	133,588	180,000	180,000
WSI Medical Expense	0	1,000	1,000
Job Service	22,171	22,000	22,000
Audit Fees	111,918	27,500	50,000
Court Appointed Atty - Mental Health Fees	4,668	8,000	8,000
Forest Service - Litigation	68,912	150,000	150,000
Property & Liability Insurance	144,860	130,000	150,000
Telephone System & Maintenance	0	10,000	10,000
Publishing, Printing	22,478	50,000	40,000
Dues, Registrations	40,099	40,000	40,000
Postage	31,867	35,000	35,000
Mailing Machine	11,508	10,000	15,000
Copier Expense	18,563	25,000	30,000
Technology/Computer Expense	1,047,205	1,000,000	1,100,000
Remediation & Reclamation	1,391	50,000	500,000
Miscellaneous	2,406,269	350,000	360,000
Special Projects	2,680,000	2,500,000	2,500,000
McKenzie County Health Care System	300,000	300,000	300,000
Family Crisis Shelter	25,000	25,000	55,000
Williston Community Services	30,000	30,000	30,000
Watford City Airport	30,000	30,000	50,000
Alexander Senior Citizens	0	0	0
Watford City Senior Citizens	8,000	13,000	13,000
McKenzie Co Rural Fire - OT/weekend housing	80,000	80,000	80,000
Lewis & Clark Museum	50,000	70,000	70,000
Pioneer Museum	25,000	25,000	27,500
McKenzie County Heritage Association	35,000	35,000	35,000
Tri-County Economic Development	26,000	26,000	26,000
County Fair (General Fund 2017)	75,000	75,000	75,000
Atmospheric Resources (General Fund 2017)	115,000	115,000	120,000
Tourism & Recreation	74,914	72,792	93,726

TOTAL GENERAL GOVERNMENT	\$15,552,538	\$14,782,095	\$48,050,055
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2020 FINAL COUNTY BUDGET

2018 ACTUAL	2019 APPROPRIATIO	2020 APPROVED
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PUBLIC SAFETY

County Sheriff	\$4,980,215	\$5,425,944	\$5,891,535
Dispatch	830,832	1,059,817	1,138,899
Jail - LE Center	3,422,342	4,327,936	3,766,293
County Coroner	28,389	30,600	30,000
Disaster Emergency Service	107,339	110,302	543,781
Arnegard Quick Response Units	0	15,000	25,000
Killdeer Area Amb/Grassy Butte 1st Resp	0	0	50,000
Alexander First Responders	4,000	4,000	5,000
TOTAL PUBLIC SAFETY	\$9,373,117	\$10,973,599	\$11,450,508

SUB-TOTAL GENERAL FUND **\$24,925,655** **\$25,755,694** **\$59,500,563**

TRANSFERS FROM GENERAL FUND TO OTHER FUNDS

Road & Bridge	\$22,285,000	\$43,000,000	\$39,000,000
County Park	565,000	94,000	250,000
Job Development Authority	650,000	660,000	4,330,000
Water Resource District	0	0	2,600,000
County Library	0	0	0
TOTAL TRANSFERS	\$23,500,000	\$43,754,000	\$46,180,000

GRAND TOTAL-GENERAL FUND **\$48,425,655** **\$69,509,694** **\$105,680,563**

SPECIAL REVENUE FUNDS

Unorganized District Roads - Tfr to R&B	\$3,000,000	\$5,000,000	\$5,000,000
Highway Tax Distribution Fund - Tfr to R&B	900,000	1,500,000	1,500,000
County Road & Bridge	30,641,918	102,652,059	96,360,847
			*See note below
County Human Services	1,686,874	1,999,531	
Veteran's Services	120,597	121,520	130,008
County Agent	241,711	322,186	314,292
County Park	102,611	94,631	1,236,866
Public Library	509,118	435,775	478,488
Public Library - Tfr to Bookmobile	0	0	10,000
Bookmobile - Tfr to Purchase			
Bookmobile	0	0	0
Water Resource District	4,485,590	7,039,340	9,664,792

Weed Control	442,370	595,811	681,375
Job Development Authority	2,698,933	812,303	3,985,233
Self Insurance Fund	3,034,798	3,809,000	3,807,000
Document Preservation Fund	89,332	59,000	61,000
Hazardous Chemical Preparedness	33,777	59,300	84,300
E911	113,898	186,800	211,800
Debt Service Fund	0	0	4,820,000
District Health Unit	197,605	175,000	20,000
Historical Society	55,854	55,000	60,000
TOTAL SPECIAL REVENUE			
FUNDS	\$48,354,986	\$124,917,256	\$128,426,001
Total including Interfund Transfers	\$96,780,641	\$194,426,950	\$234,106,564
Less Interfund Transfers	(27,400,000)	(50,254,000)	(52,690,000)
GRAND TOTALS	\$69,380,641	\$144,172,950	\$181,416,564

RESOLUTION FOR A COUNTY TAX LEVY FOR
CALENDAR YEAR ENDING DECEMBER 31, 2020

WHEREAS, this Board did on the 1st day of October, 2019, set forth in budget form the amounts necessary to appropriate from County Funds for each and every County office, department and undertaking, for the calendar year ending December 31, 2020, and indicated there on the amount of taxes necessary to be levied to meet such appropriations, and

WHEREAS, this Board has this day adopted a Final County Budget for the calendar year 2020 as heretofore set forth,

NOW, THEREFORE, BE IT RESOLVED, that in accordance there is hereby levied a tax for the year 2019 on all taxable property in McKenzie County, for the purposes set forth in the Final Budget in the total amount of \$6,651,026 to be divided and apportioned to the several County Funds and Unorganized District Road funds as follows:

	2020 Budget Requests	Non-Tax Resources	Proposed Levy	
General Fund	105,680,563	145,913,043	600,506	
Unorganized District Roads	5,000,000	5,488,059	1,479,920	(10 mills)
Road & Bridge Fund	96,360,847	48,191,400	2,846,000	(10 mills)
Veteran's Services	130,008	62,130	115,000	

County Agent	314,292	93,207	275,000
Public Library	478,488	154,771	375,000
Water Resource District	9,664,792	6,068,384	0
Weed Control	681,375	228,637	470,000
Job Development Authority	3,985,233	20,252	145,000
Health Unit	284,600	11,525	284,600
Historical Society	60,000	5,761	60,000

Total Requests and Levies Required 222,640,198 206,237,169 6,651,026

*Social Services Fund Formula payments will be received on or before December 16, 2019 in accordance with NDCC §50-35-3

All voting aye, resolution carried.

HR Director Cholodewitsch reported the selected new HR Director candidate counteroffered. Veeder asked for a recommendation from HR. Cholodewitsch recommended offering a D62 Step 3 position to the candidate. Moved by Veeder, seconded by Nordby, to offer D62 Step 3 to the new HR Director. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the sick time donation request for C. Bostic. All voting aye, motion carried.

At 10:00 a.m. the public hearing was held on omitted property. No persons were present for the hearing. Moved by Skarda, seconded by Lawlar, to add the omitted property to the tax rolls. All voting aye, motion carried. Property added:

Parcel	Owner	Amount Added	NOTES
13800200	Michael Christian Nagy	\$203,660	New Dwelling.
13800700	William & Jillian Hunsaker	\$161,390	New Dwelling.
13800800	Zachary & Samantha Womelsdorf	\$245,040	New Dwelling.
13802200	Marc & Bethany Ouellette	\$160,430	New Dwelling.
13802300	Billy Shape	\$178,890	New Dwelling.
20010000	KL Haugen LLP	\$165,680	No FE form returned.
30013900	Michael Dwyer	\$426,560	No FE Forms Returned. 2 FE forms & 1 MH Registration Form given to Tax payer's son to give to him.
32100500	Sheldon Paul & Larry Sookdeo	\$104,320	New shop, new floor.

50008050	Douglas Olson	\$348,350	No FE form returned.
60001620	Richard D Thompson	\$278,120	New Dwelling
110014300	Darrell & Leigh Ann Kirkland	\$568,520	No longer qualifies for FE.
140001410	Craig & Lona Hystad	\$224,940	No FE form returned.
160005100	Susan M Link	\$326,040	Did not have dwelling assessed.
160008100	Susan M Link	\$127,010	Did not have dwelling assessed.
190000250	Darrell Quale	\$229,790	No longer qualifies for FE.
210001010	Andrew Bednarik	\$134,560	Additional structures added to mobile home. I.E.
210004100	Milton Olson	\$187,150	Enclosed porch & Detached garage.
210016100	Dean & Janice Oakland	\$196,300	No FE form returned.
210016100	Dean & Janice Oakland	\$107,050	No longer qualifies for FE.
210018560	Scott Sponheim	\$71,080	No longer qualifies for FE.
210025060	James A Gullikson	\$167,270	Foundation for house & 3 stall garage. Present before 2/1/19 per Gworks.
210025400	William Dobias Family Trust	\$244,430	No FE form returned.
240019550	Dan Cayko	\$147,630	No FE form returned.
240024700	James Karst	\$219,990	No longer qualifies for FE.
240025250	Douglas & Beverly Danielson	\$285,100	No longer qualifies for FE.
310002035	Jesse Monson	\$247,430	No longer qualifies for FE.
320502500	Brent Kohlman	\$183,560	No FE Form returned. Gave form to wife. Have not received back.
324500220	Vess Hurley	\$336,440	New Dwelling.
350007010	Leland & Randi Smith	\$143,130	New Metal Shop. Partially Complete as of 2/1/19.
360008000	Gajewski Family Farm LLP	\$185,360	No longer qualifies for FE.
410002300	Robert & Brenda Carson	\$281,010	No longer qualifies for FE.
410002310	Robert & Brenda Carson	\$238,880	No FE Form returned.
410002325	Robert & Brenda Carson	\$319,400	No FE Form returned.
420001400	Morris Tarnavsky	\$173,520	No FE Form returned. 2nd record added for manuf home park.
632200500	Michael Goulet Inc.	\$183,190	No FE form returned.
633700500	Mitchell Roff	\$415,810	New Dwelling. Partially complete as of 2/1/19.
650004500	Richard & Robert Wisness	\$410,710	New Dwelling. Partially complete as of 2/1/19.
650009800	Gene Transtrom	\$244,350	No FE form returned.
650011550	Andrew Wisness	\$368,040	No longer qualifies for FE.
650013650	Michael Goulet	\$572,850	No FE Form returned.
650300200	Clyde Carlson	\$21,160	New Dwelling. Partially complete as of 2/1/19.
Total Added:		\$9,834,140	New additions to parcel as of 2/1/19.

Moved by Nordby, seconded by Lawlar, to approve the purchase of coffee machines for the Public Works Shop for \$2,519.00 from the project FFE budget. This will add a coffee maker to each conference room plus the 2nd floor breakroom. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the purchase of additional chairs and parts for the Public Works Shop from Hannahers for \$2,015.86 from the project FFE budget. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve four additional security camera to the Public Works Shop, not to exceed \$12,900 from the Contingency budget. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the printer/copier/scanner for the Engineering Department and printer/copier/scanner/fax for the Water Resource District from ABM as presented. All voting aye, motion carried.

MCWRD Manager Shaffer, as Chair of the Compensation Committee, requested clarification on if temporary employees would receive the 8.3% increase. The Board consensus was to include the temporary employees in the 8.3% increases.

Skarda requested discussion from the Board on behalf of the Compensation Committee should review the salaries of the Landfill Manger and Water Resource District Manager. Veeder stated it is something we should continue to work on for all senior level people to make sure they fit into the schedule. The Board consensus was to look at these positions across the County on an as needed basis. Moved by Lawlar, seconded by Veeder, for the Compensation Committee to review pay and bonuses for department heads with other duties assigned to them and return to the Board with a recommendation. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the 2019 Aggregate Stockpile Agreement and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve CR38 Change Order 2 for \$264,988.42 and authorize the chairman to sign. All voting aye, motion carried.

The Board discussed road closures and what happens when trucks continue to run on closed roads as the Sheriff's Office is responsible for enforcing the closures. Nordby stated perhaps the County should purchase 1-2 additional truck enforcement

vehicles, full of equipment, for the Sheriff's Office to use on rainy days to reinforce the closures. Nordby also stated that all truckloads of gravel and scoria need to be tarped, including County trucks. McCabe asked if the 5 zone system is working as intended as he hasn't seen closures by zone this year.

PWD Kanwar requested a change in the vacation accrual rate for the newly hired Planning & Zoning Director to the 6 year level. Kanwar stated the offer letter offered the 2nd tier of vacation accrual of 6 hours per pay period, but Board motion stated year 5 accrual. Kanwar and Cholodewitsch requested to clarify the vacation accrual to 6 years. Nordby stated it needs to be clear on the request form as what was requested was approved. Kanwar stated it was a mistake on the staff for not making the request form clear, but that the intent was present. Lawlar stated he didn't want to see these types of mistakes continuing to come back to the Board. Skarda requested to include a draft copy of the offer letter in the Board packet for review. Cholodewitsch apologized for the confusion on the original request. Moved by Nordby, seconded by Veeder, to approve 6 hours per pay period of vacation accrual for the Planning & Zoning Director. Veeder clarified during discussion that this was supporting a verbal offer that was different than what was seen by the Board but that he doesn't want the employee to suffer from the mistake. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Lawlar, nay; Veeder, aye. With 4 votes aye and 1 vote nay, motion carried.

The meeting recessed at 10:58 a.m. until 2:00 p.m. for the Ribbon Cutting Ceremony at the Public Works Shop. The next meeting will be October 15, 2019, at 1:00 p.m.

October 15, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 15, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report for the period ending September 30, 2019, as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to approve the Commission Consent Agenda Items 1 through 5. All voting aye, motion carried. Items approved: 1. Out of State Travel Request – J. Abraham & J. Tucker – Foster Child Medical Appointment; 2. Out of State Travel Request – D. Newman – HazMat Technician Training (Pueblo, CO); 3. Out of State Travel Request – D. Stenberg – Panelist – Santa Fe, NM; 4. Sick Time Donation – N. Langford; 5. Raffle Permit – Grassy Butte Fire Department – February 2020.

Skarda requested to remove Planning & Zoning Consent Agenda Items 1 and 6 for discussion. Lawlar also requested to remove Item 1. Moved by Nordby, seconded by Skarda, to approve Planning & Zoning Consent Agenda Items 2, 3, 4, and 5 as presented. All voting aye, motion carried. Items approved: 2. Ames Savage/Tim Dwyer Pond #021-19CUP - Applicant plans to install a 30.2 acre-feet fresh water storage pond for frac water storage. There would be two pick-up trucks accessing the area daily to maintain the location. Planning & Zoning recommend approval of Conditional Use Permit #021-19CUP Ames Savage/Tim Dwyer Pond to the County Commission to allow the freshwater holding pond. Adopt the findings and conditions as provided in the staff report. 3. Murex Petroleum Corporation #001-19SUB&ZC - Request approval of a minor subdivision & a zone change from Agriculture to Residential 2, to allow the north 11 acres to be subdivided from the remaining 25.02 as it consists of 5 manufactured homes with rural water and separate septic systems. Planning & Zoning recommend approval of the proposed subdivision plat & Zone Change from Agricultural to R-2 #001-19 Murex Minor Subdivision to the County Commission. Adopt the findings as provided in the staff report. 4. Goodnight Midstream Bakken, LLC Jorgenson Yard #024-19CUP - Applicant is requesting a CUP to use the property as a pipe storage yard for a period exceeding 1 year. Planning & Zoning recommend approval of Conditional Use Permit #024-19, Goodnight Midstream Bakken LLC, to the County Commission to allow the development of a pipe storage lay yard for use exceeding 1 year. Adopt the findings and conditions as provided in the staff report. 5. Goodnight Midstream Bakken, LLC Kirkland Yard #025-19CUP - Applicant is requesting a CUP to use the property as a pipe storage yard for a period to exceed one year. Planning & Zoning recommend approval of Conditional Use Permit #025-19, Goodnight Midstream Bakken LLC, to the County Commission to allow the development of a pipe storage lay yard for use exceeding one year. Adopt the findings and conditions as provided in the staff report.

Discussion was held on Planning & Zoning Consent Agenda Item 1: Cherry Creek Water, LLC #20-19CUP. Lawlar requested clarification on 430 or 43 acre feet. Planning & Zoning Director Huus stated the department felt the 430 acre feet was a mistake, but have come to learn that it was not a mistake. Moved by Veeder, seconded by Nordby, to move the Cherry Creek Water, LLC #20-19CUP back to Planning & Zoning for additional clarification. All voting aye, motion carried.

Discussion was held on Planning & Zoning Consent Agenda Item 6: Knife River Corporation-North Central #018-19COMP/CUP. Skarda requested present homeowners the opportunity to voice their concerns with the project. Danette Mayne, property owner, stated concerns over respiratory issues and requested the project move away from a housing development. Nordby asked for additional discussion from the Planning & Zoning meeting. Huus stated there were two letters in opposition to the project. The applicant is moving out of the City of Watford City limits to help truck traffic and to relocate farther away from the residential city area. Nordby asked if there were other suitable areas farther south on Highway 85 in what is already zoned industrial. Applicant stated they had worked with 8-10 landowners to find one willing to sell. Moved by Veeder, seconded by McCabe, to approve the Conditional Use Permit for Knife River Corporation-North Central #018-29COMP/CUP. Roll call vote: Veeder, aye; Lawlar, nay; McCabe, aye; Nordby, nay; Skarda, nay. With 2 votes aye and 3 votes nay, motion failed.

There were no NDIC, PSC, or NDDOH hearing updates.

Veterans Service Officer Samuelson presented an update on the Veterans Park Project and fundraising efforts. Samuelson reported that Phase I is nearly completed, which includes the lower position with the name-etched monuments and two banks of flag poles. Samuelson stated \$3.1M is the latest estimated to complete the entire project, but Phase II of the project has not yet been bid or designed. Heidi Brenna, ICON Architects, stated that their recommendation is to complete the design services and then bid out the project with alternates, which would allow flexibility in decisions in respect to the budget available. Justin Johnsrud, Watford City Park Board President, presented information on the funds that have been spent and what remains for the project. Johnsrud stated the Park Board is in support of the project and that they are working to complete the project with the funds that are available and have been raised. The Park Board has discussed cost-saving alternatives to the project and have been having discussions with many interested organizations regarding the project. Nordby recommended putting the project out to bid and then seeing what is needed to complete the project. Johnsrud stated he would return once the bid results are available.

Sheriff Johansen presented a to the NDDOT regarding intersections on State Highways in McKenzie Count and requested traffic studies to improve safety. Moved by Nordby, seconded by Skarda, to authorize the chairman to sign the letter to NDDOT regarding traffic concerns. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the back pay request for Deputy Chaffin as presented. All voting aye, motion carried.

At 2:18 p.m. the meeting recessed for the McKenzie County Park Board Meeting. The meeting reconvened at 2:22 p.m.

Moved by Veeder, seconded by Lawlar, to waive the landfill fees for the demolition of a modular classroom in the Alexander School District, as requested by Superintendent Bieber, until January 1, 2020. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the purchase of a pickup for the Buildings & Grounds Department for \$36,682.96 from Westlie's Ford – Minot. All voting aye, motion carried.

Glen Richens, Horse Creek School District, requested assistance from McKenzie County to help fund new playground equipment at the school. Moved by Veeder, seconded by Lawlar, to approve Option 3 as presented, approximately \$95,000, and to enter into a Joint Powers Agreement with the Horse Creek School District for the project. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the purchase of a pickup, with the trade in of a 2014 Ford, from Kupper Chevrolet for a 2020 Chevy Silverado for a total cost of \$29,475.00 for the Water Resource District. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to appoint HR Director Joe Weber to the Compensation Committee. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to forward Jeff Shaffer's job description to Gallagher for review. During discussion Veeder asked if Shaffer thought a review would warrant a higher DBM. Shaffer stated the Compensation Committee had been tasked to review all positions in 2020. Cholodewitsch stated many of Shaffer's additional duties are not due to the role, but due to the individual filling the role. Suggestion was made to two DBMs for the same position and then if there is a vacancy to move back to the original DBM for the position. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to authorize the chairman to sign the NDDOT Maintenance Certification for 2019 as presented. All voting aye, motion carried.

Lawlar discussed the Right of Way Agent position with the Board. Lawlar stated he had an individual approach him about the position only to learn the position was not posted on the County website and that no job description had been developed. Lawlar presented information of previous Board action in March through May of 2019 to move this position forward for hiring someone in-house. Moved by Lawlar, seconded by Skarda, to forward the Right of Way position to Gallagher for review. Cholodewitsch apologized to the Board as she was not aware of this position until August 2019. Cholodewitsch stated HR has received a suggested job description from PWD Kanwar and will work to determine if the workload supports a full-time employee or if it can be assigned as an additional duty to an existing position. Cholodewitsch stated she will

review costs and hours billed in 2019 and send the information to Gallagher. All voting aye, motion carried.

Alan Ibach, Armor Interactive, discussed network security with the Board. Ibach stated a zero trust firewall rule was to be implemented at the State level, but that recent testing by Armor revealed issues with the rule that was in place. Armor has been working with the State to get the rules corrected and implement the improved network security. Ibach also discussed procedures and products in place to reduce spam and malicious emails to County employees. Ibach recommends forwarding suspicious emails to Armor for screening and testing.

Moved by Veeder, seconded by Skarda, to approve the Great Northern Energy lease and rider and authorize the chairman to sign. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the minimum sales prices on the property acquired through tax deed in 2019.

**Property Acquired By County Through Tax Deed
2019**

<u>Name</u>	<u>Description</u>		<u>Total Amount</u> <u>Real Estate &</u> <u>Specials</u>	<u>2018 True &</u> <u>Full</u> <u>Value</u>	<u>Minimum</u> <u>Sales</u> <u>Price</u>
Gary F Jacobs	<u>Arnegard Township</u>	Tax	\$ 2,353.26	\$ 105,560.00	
	Sec 2 Twp 150 Rng 100	Specials	\$ -		
03-00-01165	IT#2555 PT S1/2NE1/4		\$ 2,353.26		\$ 2,500.00
A&R Oilfield Services LLC	<u>Arnegard Township</u>	Tax	\$ 1,126.72	\$ 58,000.00	
	Sec. 25 Twp 150 Rng 100	Specials	\$ -		
03-00-10160	IT# 2431 PT SE1/4		\$ 1,126.72		\$ 1,500.00
A&R Oilfield Services LLC	<u>Arnegard Township</u>	Tax	\$ 1,126.72	\$ 58,000.00	
	Sec. 25 Twp 150 Rng 100	Specials	\$ -		
03-00-10170	IT# 2430 PT SE1/4		\$ 1,126.72		\$ 1,500.00

Duck Pond Apartments	<u>Unorganized Township</u> Sec. 11 Twp 150 Rng 100 IT# 2777 PT NE1/4SE1/4	Tax	\$	1,553.71	\$	92,640.00
		Specials	\$	-		
11-00-03525			\$	1,553.71	\$	2,000.00
Wayne Koistinen	<u>Unorganized Township</u> Sec. 13 Twp 150 Rng 98 IT# 2099 PT SW1/4SE1/4	Tax	\$	10,021.10	\$	423,880.00
		Specials				
20-00-09275			\$	10,021.10	\$	10,500.00
Auto Property Solutions LLC	<u>City of Watford City</u> Lot 3 Blk 1 Sierra Jordan Subdivision	Tax	\$	5,113.90	\$	212,250.00
		Specials				
20-33-00300			\$	5,113.90	\$	5,500.00
83-39-00300						
Auto Property Solutions LLC	<u>City of Watford City</u> Lot 4 Blk 1 Sierra Jordan Subdivision	Tax	\$	5,155.44	\$	236,040.00
		Specials	\$	-		
20-33-00400			\$	5,155.44	\$	5,500.00
83-39-00400						
JDM Development Group LLC	<u>City of Watford City</u> Lot 7 Blk 006 Original Townsite of Watford	Tax	\$	8,589.82	\$	262,910.00
		Specials	\$	-		
82-01-09200			\$	8,589.82	\$	9,000.00
Auto Property Solutions LLC	<u>City of Watford City</u> Lot 18 Blk 001	Tax	\$	1,736.15	\$	51,300.00
		Specials	\$	583.00		

82-26-00100	Dakota Ridge Subdivision		\$	2,319.15		\$	2,500.00
Auto Property Solutions LLC	<u>City of Watford City</u>	Tax	\$	1,183.01	\$	19,240.00	
	Lot 19 Blk 001	Specials	\$	-			
82-26-01000	Dakota Ridge Subdivision		\$	1,183.01		\$	1,500.00
Auto Property Solutions LLC	<u>City of Watford City</u>	Tax	\$	2,408.82	\$	62,840.00	
	Lot 1 Blk 003	Specials	\$	-			
82-26-02000	Dakota Ridge Subdivision		\$	2,408.82		\$	2,500.00
Auto Property Solutions LLC	<u>City of Watford City</u>	Tax	\$	2,042.64	\$	51,300.00	
	Lot 2 Blk 003	Specials	\$	-			
82-26-02100	Dakota Ridge Subdivision		\$	2,042.64		\$	2,500.00
Auto Property Solutions LLC	<u>City of Watford City</u>	Tax	\$	2,408.82	\$	62,840.00	
	Lot 23 Blk 003	Specials	\$	-			
82-26-02200	Dakota Ridge Subdivision		\$	2,408.82		\$	2,500.00
Judith H Stenehjelm (SLS)	<u>City of Watford City</u>	Tax	\$	4,577.11	\$	110,050.00	
LTD PTR	Lot 7 Blk 1	Specials	\$	873,801.71			
82-31-05200	Fox Hills Village		\$	878,378.82		\$	880,000.00

Auto Property Solutions LLC	<u>City of Watford City</u>	Tax	\$	316.49	\$	7,070.00
	Lot 7 Blk 004	Specials	\$	-		
82-32-04700	Dakota Ridge Subdivision 1st Addition		\$	316.49		\$ 500.00
Auto Property Solutions LLC	<u>City of Watford City</u>	Tax	\$	1,917.75	\$	51,300.00
	Lot 5 Blk 007	Specials	\$	-		
82-32-07500	Dakota Ridge Subdivision 1st Addition		\$	1,917.75		\$ 2,000.00
Auto Property Solutions LLC	<u>City of Watford City</u>	Tax	\$	2,460.64	\$	75,710.00
	Lot 35	Specials	\$	203.50		
82-51-04700	1st Addition, North Watford S 68 FT of Lot 35 N 28 FT of Lot 36		\$	2,664.14		\$ 2,700.00
Auto Property Solutions LLC	<u>City of Watford City</u>	Tax	\$	1,000.76	\$	26,730.00
	Lot 35	Specials	\$	305.25		
82-51-04900	1st Addition, North Watford N 50 FT Lot 35		\$	1,306.01		\$ 1,500.00
Citation Fox Ridge LLC	<u>City of Watford City</u>	Tax	\$	47,910.76	\$	1,596,900.00
	Sec 21 Twp 150 Rng 98	Specials	\$	5,861,455.56		
82-73-15500	SW1/4 Less IT #2041 in NW1/4SW1/4		\$	5,909,366.32		\$ 6,000,000.00

All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to set the 2020 meeting dates as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to select ICON Architects for architectural services for the Courthouse Renovation project. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the N. Shahin Employment Litigation pursuant to NDCC § 44-04-19.1. Moved by Nordby, seconded by Lawlar, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Veeder; aye; Lawlar, aye. Motion carried.

Executive Session began at 3:45 p.m. and was attended by Commissioners Lawlar, Nordby, McCabe, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, Former HR Director Cholodewitsch, and HR Director Weber.

Executive Session was adjourned at 3:50 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Nordby, seconded by Skarda, to follow the advice of counsel on the N. Shahin Employment Litigation. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Ninepoint/Farleigh Litigation pursuant to NDCC § 44-04-19.1. Moved by Lawlar, seconded by Skarda, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Veeder; aye; Lawlar, aye. Motion carried.

Executive Session began at 3:55 p.m. and was attended by Commissioners Lawlar, Nordby, McCabe, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Special Assistant State's Attorney Ben Keup.

Executive Session was adjourned at 4:03 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by Lawlar, to follow the advice of counsel on the Ninepoint/Farleigh Litigation. All voting aye, motion carried.

The meeting adjourned at 4:05 p.m. until November 5, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
41702	WATFORD CITY/CITY OF	1,298.50
41923	ALEXANDER PARK DISTRICT	93.16
41924	ALEXANDER RURAL FIRE DISTRICT	200.09
41925	ALEXANDER SCHOOL DIST. #2	100,058.31
41926	ALEXANDER TWP.	9,980.08
41927	ANTELOPE CR. TWP.	7,658.47
41928	ARNEGARD RURAL FIRE PROTECTION DIST.	3,305.11
41929	ARNEGARD TWP.	17,697.44
41930	BLUE BUTTES TWP.	12,173.03
41931	CHARBON TWP.	12,943.43
41932	ELM TREE TWP.	49,886.95
41933	GRAIL TWP.	5,077.34
41934	HAWKEYE TWP.	6,699.14
41935	KEENE TWP.	12,245.29
41936	MCKENZIE CO. FIRE PROT. DIST.	802.75
41937	MCKENZIE CO. HISTORICAL SOCIETY	270.74
41938	MCKENZIE CO. SD#1	689,339.92
41939	MCKENZIE SOIL CONS. DIST.	2,464.82
41940	ND STATE TREASURER	9,156.86
41941	NEW TOWN PUBLIC SCHOOL DIST.	235,086.47
41942	RANDOLPH TWP.	5,308.55
41943	RIVERVIEW TWP.	127,649.42
41944	SIOUX TWP.	13,113.31
41945	SIOUX-YELLOWSTONE RURAL FIRE DIST.	134.69
41946	TRI TWP	67,194.99
41947	TWIN VALLEY TWP.	175,513.03
41948	UPPER MISSOURI DIST. HEALTH UNIT	1,093.21
41949	WATFORD CITY PARK DISTRICT	13,677.47
41950	WATFORD CITY/CITY OF	13,533.06
41951	YELLOWSTONE SCHOOL DISTRICT #14	1,946.41
41952	YELLOWSTONE TWP.	23,580.55
227791	ACOM SOLUTIONS, INC.	2,299.00
227792	ADVANCED BUSINESS METHODS	1,176.95
227793	ALLEGIANCE COBRA SERVICES, INC.	91.00
227794	AMAZON CAPITAL SERVICES	283.17
227795	AMAZON/SYNCB	2,377.75
227796	ARMOR INTERACTIVE	2,500.00
227797	BADLANDS OCCUPATIONAL TESTING SERVICES	924.00

227798	BAKER & TAYLOR	1,906.27
227799	BALCO UNIFORM COMPANY, INC.	1,982.38
227800	BAYMONT INN & SUITES/MANDAN	79.00
227801	BEST WESTERN PLUS-RAMKOTA HOTEL	737.94
227802	BIG BOYS TOYS	554.98
227803	BIG BUTTE SERVICES	10,396.15
227804	BIG HORN TIRE, INC	13,388.00
227805	BOB BARKER COMPANY INC	936.77
227806	BOGUE/KAYLEY J	73.50
227807	BOLKEN/DOUGLAS	3,033.00
227808	BOSS OFFICE & COMPUTER PRODUCTS	2,638.97
227809	BRADY'S ROADSIDE SERVICE	700.00
227810	BROSZ ENGINEERING, INC.	60,565.00
227811	BROWNELLS INC.	208.50
227812	BURNS & MCDONNELL	33,485.04
227813	C.E. BROOKS & ASSOCIATES,P.C.	3,451.56
227814	C.E. BROOKS & ASSOCIATES,P.C.	14,351.00
227815	C&C PLUMBING & HEATING, L.L.P.	1,291.50
227816	C&D WATER SERVICES	76.50
227817	CARLSON/NATE	10,000.00
227818	CASCADE AUTO GLASS	1,125.00
227819	CC'S PHYSICAL THERAPY	30.00
227820	CDW-G GOVERNMENT	353.14
227821	CENTRAL SPECIALTIES INC.	60,695.10
227822	CERTIFIED POWER. INC	114.26
227823	CHARLIE'S SERVICE, LLC	134.76
227824	CHECKERS, INC.	145.00
227825	CIVIL SCIENCE INFRASTRUCTURE, INC.	28,980.58
227826	CLOCK/LLOYD	150.00
227827	COLONIAL RESEARCH CHEMICAL CORP.	142.04
227828	COMFORT SUITES	84.60
227829	CONSTRUCTION ENGINEERS INC.	720,831.60
227830	CORDOVA CONSTRUCTION	4,830.00
227831	CUSTOM GRAPHICS, INC.	1,538.00
227832	DAKOTA BUSINESS SOLUTIONS	3,722.00
227833	DAKOTA FIRE EXTINGUISHERS	443.00
227834	DASH MEDICAL GLOVES	133.80
227835	DIRTY BIRDS, LLC	1,800.00
227836	DOCUMENT OUTPUT CENTER	3,514.96
227837	DOUPE/DAPHNE	246.08
227838	DOWN TO EARTH TRUCKING	173.59
227839	DTE,INC.	827.40
227840	ENERGYVE LLC	12,200.00
227841	FASTENAL COMPANY	1,401.03
227842	FIRST INTERNATIONAL BANK & TRUST	4,384.45
227843	GARMANS FLOORING	9,295.97
227844	GEM CITY MOTORS/TOWING	129.95
227845	GEMPLER'S INC.	21.90
227846	GENE'S TREE SERVICE	6,350.00

227847	GRASSY BUTTE FIRST RESPONDERS	83,678.00
227848	HANNAHER'S	14,400.00
227849	HAWKEYE OILFIELD SUPPLY	1,434.95
227850	HDR ENGINEERING, INC	19,377.49
227851	HECK BUILT LLC	153.00
227852	HEGGEN EQUIPMENT CO.	609.74
227853	HOBBS/TAYLOR R	28.00
227854	HOME OF ECONOMY	412.93
227855	HORIZON RESOURCES	16.98
227856	INGRAM/MAX	184.78
227857	JADESTONE CONSULTING LLC	3,625.00
227858	JOHN HUTTER TOWING	575.00
227859	JOHNSON & SUNDEEN	6,425.00
227860	JOHNSRUD/ERICA	659.98
227861	JOHNSTON/DEBORA	16.66
227862	KADRMAS, LEE AND JACKSON, INC.	8,451.50
227863	KIESON/CAROL	316.18
227864	KOHLER COMMUNICATIONS, INC.	1,647.60
227865	KUPPER CHEVROLET INC	368.37
227866	L&K ELECTRIC, INC.	1,606.87
227867	LAQUINTA INN & SUITES	338.40
227868	LOWE'S PRINTING, INC.	11.95
227869	LYLE SIGNS INC.	31,826.50
227870	MAINSTAY SUITES	84.60
227871	MARCO TECHNOLOGIES LLC	510.59
227872	MAYO CONSTRUCTION CO. INC.	3,313,528.88
227873	MCCABE/THOMAS	623.16
227874	MCGRUFF SAFE KIDS	1,500.00
227875	MCKENZIE CO. FARMER	2,145.19
227876	MCKENZIE ELECTRIC CO-OP INC.	434,239.90
227877	MEDLINE INDUSTRIES, INC	80.87
227878	MIKE AND MARTIN'S ASPHALT PAVING	92,000.00
227879	MIRION TECHNOLOGIES (GDS) INC.	1,209.85
227880	MOTOROLA	11,314.68
227881	NARDINI FIRE EQUIPMENT	272.01
227882	ND ASSN. OF COUNTIES	1,105.70
227883	ND DEPT. OF HUMAN SERVICES	175.32
227884	ND DEPT.OF CORRECTIONS & REHABILITATION	350.00
227885	NELSON CONTRACTING CO.	5,137.00
227886	NELSON INTERNATIONAL	33,497.54
227887	NEWMAN/DUSTIN B	107.00
227888	NORTHERN HEAVY DUTY TRUCK PARTS	3,623.25
227889	O K IMPLEMENT CO.	7,430.30
227890	O.K. TIRE STORE, INC	8,685.61
227891	PEARCE DURICK PLLC	1,000.00
227892	PEREZ/GABRIELLA	300.90
227893	PITNEY BOWES	1,250.67
227894	PRAXAIR	83.10
227895	PRIA	60.00

227896	PRO-WEST & ASSOCIATES, INC.	117.18
227897	QUALITY INN BISMARCK	423.00
227898	QUALITY QUICK PRINT	1,100.00
227899	QUEST DIAGNOSTICS	149.45
227900	RADISSON HOTEL - BISMARCK	761.40
227901	RAMADA BISMARCK HOTEL	249.00
227902	RDO EQUIPMENT CO. - FARGO	30,073.85
227903	RED ROCK AUTO WATFORD CITY	555.70
227904	RIVER AGGREGATES II	475,855.78
227905	ROADWORX, LLC	1,126,018.00
227906	ROUGH RIDER INDUSTRIES	8,288.00
227907	SAMUELSON/JERRY	150.00
227908	SAX MOTOR CO	78.28
227909	SCOFIELD/JESSIE	4,233.00
227910	SRF CONSULTING GROUP, INC	10,926.48
227911	STEIN'S INC.	2,095.75
227912	STREICHER'S	2,010.24
227913	STUEBER/LORI	300.90
227914	SUMMIT FOOD SERVICE, LLC	7,070.46
227915	THOMSEN/MICHELLE	351.86
227916	THORGRAMSON/WESLEY R	73.50
227917	TOOZ CONSTRUCTION, INC.	2,500.00
227918	TRACTOR & EQUIPMENT CO.	788.88
227919	UNIFORM CENTER	185.00
227920	VERIZON CONNECT FLEET USA LLC	441.60
227921	WATFORD CITY LUMBER	110.92
227922	WATFORD EXPRESS LAUNDRY CENTER	921.91
227923	WENCK ASSOCIATES INC.	11,644.62
227924	WESTERN DAKOTA ENERGY ASSOCIATION	190.00
227925	WESTLIE MOTOR CO.	1,502.39
227926-227948	PAYROLL - OCTOBER 4, 2019	829,262.67
227949	ALEXANDER/CITY OF	421.20
227950	GARRISON DIVERSION CONSERVANCY DIST.	1,232.37
227951	L. YELLOWSTONE IRRIG. DIST. #2	536.62
227952	MCKENZIE CO. AMBULANCE SERVICE	2,649.61
227953	ACCUSOURCE INC.	283.02
227954	ACME TOOLS	223.98
227955	ADVANCED BUSINESS METHODS	336.56
227956	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,104.75
227957	ALLEGIANCE COBRA SERVICES, INC.	140.00
227958	AMERICAN WELDING & GAS	32.25
227959	APCO INTERNATIONAL	877.00
227960	ARMOR INTERACTIVE	63,808.69
227961	ARNEGARD/STACY	9.28
227962	ASSELIN/STEPHANIE	847.88
227963	ASTRO-CHEM LAB, INC.	100.00
227964	AUTO VALUE	1,776.86
227965	BADLANDS HARDWARE	1,244.37
227966	BADLANDS OCCUPATIONAL TESTING SERVICES	990.00

227967	BAKER & TAYLOR	3,554.40
227968	BALCO UNIFORM COMPANY, INC.	75.39
227969	BARRETT PHARMACY	54.44
227970	BEST/VAWNITA	17.40
227971	BIG BUTTE SERVICES	240.00
227972	BIG HORN TIRE, INC	8,100.00
227973	BLUE TARP FINANCIAL, INC.	620.71
227974	BORDER STEEL AND RECYCLING, INC	412.91
227975	BOSS OFFICE & COMPUTER PRODUCTS	577.40
227976	BRAUN INTERTEC CORPORATION	1,820.00
227977	BROSZ ENGINEERING, INC.	62,644.52
227978	BUCK/KEITH	64.79
227979	C.E. BROOKS & ASSOCIATES,P.C.	7,104.04
227980	C.E. BROOKS & ASSOCIATES,P.C.	1,047.00
227981	C&D WATER SERVICES	117.00
227982	CAPITAL CITY RESTAURANT SUPPLY	2,554.00
227983	CARLSON/JOHN	31.95
227984	CARSTENS/JILL	60.50
227985	CASCADE AUTO GLASS	295.85
227986	CDW-G GOVERNMENT	1,452.18
227987	CENTRAL MINNESOTA EXCAVATORS, INC.	77,595.00
227988	CHARGING EAGLE ENTERPRISES, LLC	75.35
227989	CHARLIE'S SERVICE, LLC	78.14
227990	CHERREY'S PROPANE	180.00
227991	CHRISTOPHERSEN/EUNICE	53.36
227992	COMFORT SUITES	338.40
227993	CORE & MAIN	17,731.30
227994	CORPORATE TRANSLATION SERVICES, INC	45.81
227995	COUNTIES PROVIDING TECHNOLOGY	3,022.03
227996	CRAIG'S SALES-SERVICE-RENTAL	175.90
227997	CROSS/ROBERT	40.60
227998	DAKOTA FIRE PROTECTION, INC	600.00
227999	DAKOTA SUPPLY GROUP	6,609.16
228000	DEANS DISTRIBUTING	15,997.65
228001	DEATH INVESTIGATION TRAINING ACADEMY	795.00
228002	DEMCO	109.75
228003	DMC WEAR PARTS LLC	24,000.00
228004	DTE,INC.	992.54
228005	EBSCO INFORMATION SERVICES	1,291.62
228006	ECOLAB PEST ELIMINATION DIV.	734.86
228007	EKNESS/KELLIE A	835.60
228008	ELECTRIC & MAGNETO INC.	424.50
228009	ELKAN, INC	178.55
228010	ENERGYVE LLC	700.00
228011	FASTENAL COMPANY	17,323.91
228012	FINSAAS/DARRELL	49.88
228013	FLAGSHOOTER LLC	1,020.33
228014	FOSS/BONNIE	210.51
228015	FOSTER/BONNIE	45.50

228017	FULKERSON FUNERAL HOME	6,371.25
228018	GOOSENECK IMPLEMENT	222.96
228019	GRASSY BUTTE QUICK RESPONSE UNIT	83,678.00
228020	GREAT PLAINS DIRECTORY SERVICE	55.00
228021	GREG'S WELDING INC.	635.99
228022	H.A. THOMPSON & SONS,INC.	17,330.00
228023	HANNAHER'S	2,075.00
228024	HANSEN DIESEL & AUTOMOTIVE	1,333.15
228025	HARRISON/SADIE	50.00
228026	HEGGEN EQUIPMENT CO.	564.70
228027	HIGGINS/AMBER	183.86
228028	HILL/MATHEW JAMES	32.00
228029	HILTON GARDEN INN/FARGO ND	282.00
228030	HOODIE/ETHAN	32.00
228031	HOLIDAY INN/MINOT	338.40
228032	HOLTE/KAREN L.	66.50
228033	HORIZON RESOURCES	133.37
228034	HOWARD SUPPLY COMPANY, LLC	4,803.34
228035	JOHN HUTTER TOWING	375.00
228036	IBS, INC	1,943.10
228037	INFORMATIONAL DATA TECHNOLOGIES LLC	4,790.00
228038	INTERACTIVE DATA, INC	51.00
228039	INTERNATIONAL ASSOC OF ASSESSING OFFICER	220.00
228040	JCJ WATER SOURCE LLP	2,247.00
228041	JOHN HUTTER TOWING	250.00
228042	KADIR/PEYMAN O	53.36
228043	KADRMAS, LEE AND JACKSON, INC.	20,227.36
228044	KROWN ENERGY GROUP, LLC	6,023.00
228045	KUMMER'S PUMPING	400.00
228046	KUPPER CHEVROLET INC	43.92
228047	L&K ELECTRIC, INC.	355.00
228048	LANE/CHANTEL C	15.08
228049	LARSON/JOHN H	190.00
228050	LEARNING OPPORTUNITIES, LLC	279.60
228051	LEGEND AUTO BODY	13,857.19
228052	LEWIS/JAY	13.92
228053	LUND OIL, INC.	7,256.47
228054	LYLE SIGNS INC.	30,328.00
228055	MAINSTAY SUITES	169.20
228056	MATHISEN/CHAR	646.55
228057	MAYO CONSTRUCTION CO. INC.	4,866,869.89
228058	MCKENZIE CO. FARMER	189.00
228059	MCKENZIE CO. MOTOR VEHICLE BRANCH	5.00
228060	MCKENZIE CO. TREASURER	1,129.35
228061	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	244.95
228062	MCKENZIE ELECTRIC CO-OP INC.	786.30
228063	MCNANEY/CHARLES	42.92
228064	MCNUTT/SHARALYN	162.76
228065	MERCY MEDICAL CENTER	25.00

228066	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	26.18
228067	MEYERS/MICHELLE	1,093.78
228068	MOHAMED/OMAR A	151.66
228069	MONTANA DAKOTA UTILITIES CO.	37.99
228070	MORAN/DUSTY MOUNTAIN	12.00
228071	MOTOROLA	378.00
228072	ND ASSN. OF COUNTIES	2,101.00
228073	ND DEPARTMENT OF HEALTH	291.30
228074	ND INSURANCE RESERVE FUND	6,258.30
228075	ND LTAP	350.00
228076	ND OFFICE OF THE ATTORNEY GENERAL	3,770.00
228077	ND STATE RADIO COMMUNICATIONS	2,160.00
228078	ND STATE TAX COMMISSIONER	851.29
228079	NDAAO TREASURER - CARLA BROADLAND	450.00
228080	NDEWA	45.00
228081	NDGS LLC	61.34
228082	NDSBA	220.00
228083	NEHRING LAW OFFICE	997.50
228084	NELSON INTERNATIONAL	5,424.74
228085	NORTH DAKOTA ONE CALL	1,834.70
228086	NORTHERN HEAVY DUTY TRUCK PARTS	469.90
228087	NORTHERN PUMP & COMPRESSION, INC.	39.40
228088	NOVAK/LARRY	35.96
228089	NSC MINERALS, LTD	28,520.32
228090	O K IMPLEMENT CO.	465.87
228091	O.K. TIRE STORE, INC	14,955.24
228092	O'DAY EQUIPMENT, LLC	21.62
228093	OVERDRIVE, INC	3,000.00
228094	PAYSTUBZ	1,494.85
228095	PEACE OFFICERS STANDARDS & TRAINING	450.00
228096	PHARMCHEM. INC.	1,284.75
228097	PICKERING JR/TIMOTHY J	52.50
228098	POJORLIE PONDS	1,517.00
228099	PRAXAIR	698.03
228100	PRO AUTO BODY, LLC	393.72
228101	PRO FORMS	315.02
228102	QUALITY QUICK PRINT	687.98
228103	RAMADA FARGO	560.70
228104	RDO EQUIPMENT CO. - FARGO	308,070.32
228105	RECORD KEEPERS LLC	57.50
228106	RESERVATION TELEPHONE CO-OP	313.77
228107	RICOH USA, INC	419.35
228108	RIEDEL/JOSIEPHINE R	45.24
228109	RIVER AGGREGATES II	301,423.43
228110	ROUGH RIDER CENTER	370.00
228111	SAGE/CORRINE	39.44
228112	SAMUELSON/JERRY	201.65
228113	SAX WATER DEPOT LLP	115.50
228114	SCHEBO/JOANNE	146.39

228115	SCHWANZ/NATLIE ROBERTA	13.00
228116	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	5,865.95
228117	STATE BAR ASSOCIATION OF NORTH DAKOTA	43.75
228118	STEIN'S INC.	1,020.70
228119	STENBERG/DANIEL	658.92
228120	TERRACON	6,902.45
228121	THIEL BROTHERS ROOFING, INC.	1,852.18
228122	THOMSON REUTERS-WEST	492.53
228123	TITANIUM PLUMBING	125.00
228124	TSCHETTER/KEITH	270.50
228125	TUCKER/JESSICA	444.35
228126	UNITED QUALITY COOPERATIVE	2,576.31
228127	UNIVERSITY OF NORTH DAKOTA	100.00
228128	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,174.33
228129	VOGEL LAW FIRM	1,058.00
228130	WATFORD CITY LUMBER	183.47
228131	WATFORD EXPRESS LAUNDRY CENTER	790.99
228132	WAWSA	217,272.54
228133	WEBER/MEGAN	119.08
228134	WELLS/NATHAN	60.00
228135	WENCK ASSOCIATES INC.	1,468.07
228136	WESTLIE MOTOR CO.	1,827.73
228137	WESTLIE TRUCK CENTER	1,456.16
228138	WHITAKER/HILLARY	222.26
228139	ALEXANDER/CITY OF	116.00
228140	ARMSTRONG SANITATION	1,035.00
228141	AT&T	46.64
228142	CENTURY LINK	168.35
228143	CONSOLIDATED TELCOM	49.31
228144	INFORMATION TECHNOLOGY DEPT.	4,827.93
228145	MCKENZIE COUNTY RURAL WATER	236.40
228146	MCKENZIE ELECTRIC CO-OP INC.	8,119.21
228147	MONTANA DAKOTA UTILITIES CO.	21,512.34
228148	NEMONT	28.50
228149	RESERVATION TELEPHONE CO-OP	9,445.35
228150	SOUTHWEST WATER AUTHORITY	9.11
228151	VERIZON/ACCT 342033315-01	2,146.32
228152	VERIZON/ACCT 842030146-01	3,335.45
228153	WATFORD CITY WATER DEPT./CITY OF	7,340.04
228154-228177	PAYROLL - OCTOBER 18, 2019	793,750.81
228178	FRYHLING/PATRICIA E	98.00
228179	ND STATE LAND DEPARTMENT	520.96
228180	SUBWAY	68.00

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

November 5, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 5, 2019. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Absent: Commissioner Doug Nordby. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Lawlar, to approve the October 2019 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. Discussion was held on Scott Twogood car rental bill. Board consensus was for Auditor/Treasurer Johnsrud to work on a rental car policy and for HR Director Weber to provide training to employees for transportation options while travelling. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve Commission Consent Agenda Items 1-3. All voting aye, motion carried. Items approved: 1. Signature Authority – County Delinquent Tax Deeds – Property Redeemed; 2. Appoint Social Services Zone Board Members – Kathy Skarda, Corrine Sage-Brugh, Stacy Arnegard; 3. Out of State Travel Request – S. Kanwar, O. Mohammed, A. Pauly, S. Lisok – Sioux Falls, SD, November 18-19 for Pavement Design, Construction, & Maintenance Training.

Discussion was held on upcoming NDIC, PSC, and NDDOH hearings, including the hearing on flaring of new wells. Veeder suggested asking Geoff Simon, WDEA, to sit in on the hearing on McKenzie County's behalf. Code Enforcement Officer Foster stated he would attend the hearing on behalf of the County if needed, and Board consensus was to support Foster attending the hearing and to report back to the Board on November 19th.

Moved by Veeder, seconded by Skarda, to approve the budget amendment to the Hazardous Chemical Fund in the amount of \$60,000 for 2019. The Board asked for an itemized listing of what the funds were spent on and Jappe indicated she would put that report together. All voting aye, motion carried.

Emergency Manager Jappe informed the Board that she received a grant from Marathon Oil for \$50,000 and requested to use the funds for a hazmat trailer. Moved by

Veeder, seconded by Lawlar, to approve using the Marathon Oil grant for a hazmat trailer. All voting aye, motion carried.

Jappe requested to donate an old camper trailer to the Search and Rescue team. State's Attorney Skarda asked what the value of the camper was and Lawlar requested to table the item until photos could be taken of the camper trailer for the Board to determine a value.

Moved by Skarda, seconded by Lawlar, to authorize the chairman to sign the HMHP Grant Award letter which will be used for a hazardous materials training exercise. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the purchase of four SIREN2020 portable radios at a total cost of \$25,695.88, which is within the budget of the Sheriff's Office. All voting aye, motion carried.

Ari Johnson, representing the Watford City Airport, discussed options with the Board regarding the airport expansion, including asphalt, concrete, and one or two year project options. Board consensus was to support the project and to return with a funding request when the figures were available for 2020 and 2021 budget needs.

At 10:00 a.m. a public hearing was held on the Delinquent Tax Minimum Sales Prices. No members of the public were present and the hearing was closed.

Moved by Lawlar, seconded by Skarda, to approve the request from Larry Novak, Alexander Fire Department, for the County to tear down and dispose of the Alexander Senior Center, waiving Landfill fees. All voting aye, motion carried.

Keith Winter updated the Board on the Roadless Lawsuit, which is scheduled to begin trial in Federal Court on November 18. Discussion was held on having Commissioners present during the trial, as well as the State's Attorney.

Craig Braaten approached the Board with a request to reduce a utility permit fee. Braaten owns the property on both sides of the road and needs to run a power line over the road. PWD Kanwar stated the fee is being charged to McKenzie Electric Cooperative, as the applicant. Moved by Veeder, seconded by Skarda, to waive the \$1,000 permit fee for Craig Braaten and to work on reviewing the fee policy. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the Public Works Shop cubical upgrade for the Facility Administrator at a cost of \$3,587.74. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Public Works Shop pallet racks for both the Water and Weed Shops at a cost of \$3,610.13. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Compensation Committee's recommendation for Sheriff's Office pay beginning the first pay period in January 2020, B24-C43 receiving a step 1 increase of \$6513, C44-C52 receiving a step 1 increase of \$3257, and D61-E82 receiving no increase. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to appoint Howdy Lawlar as an alternate Commissioner member of the Compensation Committee and to allow him to vote in the absence of Commissioner Nordby or Skarda. All voting aye, motion carried.

There was no report on the fairgrounds relocation project.

Discussion was held on the Right of Way Agent position. Veeder updated Kanwar on the discussion from the previous meeting. Kanwar stated the job description was sent to HR for processing and that the information has not been received back from Gallagher. Lawlar was concerned that this discussion began in March/May 2019 and no real progress has been made. Veeder stated previous discussion was to add these job duties to another position, but Kanwar stated it requires a special set of skills to deal with landowners and would not work with engineer job duties. Veeder stated his interest was to have an internal County employee to provide consistency to landowners and accountability with the Board and that many oil companies are moving this service in house as well. Kanwar stated the position is hard to fill and requested HR Director Weber to work on getting the position filled. The Board expressed concerns that road projects are not being completed due to ROW issues.

Library Director Asselin presented options to the Board for security system upgrades and a key card system, both which came as recommendations from the Library Board. Moved by Skarda, seconded by Lawlar, to approve the Electro Watchman quotes for both the security system and key card system at the Library at a total cost of \$29,540. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve Change Order 1 on the CR37/125th Ave Project and to authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the order of six motor graders off of the 2019 bid, which are in the 2020 budget and to provide payment in 2020 at a cost of \$842,000. All voting aye, motion carried.

PWD Kanwar presented the proposed 2020-2024 Capital Improvement Plan (CIP) for Board discussion. Kanwar discussed a memo he drafted which included public hearings on the CIP, as well as comprehensive transportation and road safety

studies. Moved by Veeder, seconded by Skarda, to begin the process for a comprehensive transportation study and a comprehensive safety study for McKenzie County. All voting aye, motion carried.

Further discussion was held on specific roads presented on the new CIP, including Beicegel Road, County Route 6, County Route 55, County Route 2, County Route 14, and others. The Board consensus was to move forward with the projects listed for 2020 and 2021 and to have continued discussion on future years after the transportation and safety studies are completed.

Maintenance of private roads was discussed with Kanwar. Skarda and Lawlar reported on discussions they had with landowners and requested the Road & Bridge department perform work on private drives when work was needed. Kanwar stated there is no ironclad policy on private drive work and requested to create a map for the County for this type of work. Veeder stated if the desire is for a policy to take care of private driveways that it can be done, but discussions on liability and definitions of work scopes need to be completed first. Commissioners Lawlar and Skarda were previously appointed to a committee to discuss this policy and will work to provide some guidelines to the State's Attorney's Office.

Skarda requested an update on the phones at the new Public Works Shop. MCWRD Manager Shaffer indicated the phone issues had been resolved with a phone tree being added. Shaffer also stated the front desk position has been filled and when that employee is absent the Water Department staff are notified to pick up the phone if needed.

Marsella Romero, Road & Bridge, updated the Board on accounts with payments outstanding. Romero reported that since her report was prepared a few invoices have been paid or otherwise resolved. Romero reported on 6 invoices that needed to be written off and requested the Board to approve that action. These invoices included those sent to the wrong company, companies that were no longer viable, and refusal to pay. Moved by Skarda, seconded by Veeder, to approve the write off of \$410,532.94 in outstanding invoices in the Road & Bridge department as presented. All voting aye, motion carried.

Discussion was held on charges for dust control, which are currently \$800/mile one time for private citizens, \$800/mile per application for townships, and \$1,800/mile per application for commercial operations. The Board requested review of these rates and to bring the information back at a later meeting for discussion.

Cory Johnson, RTC, updated the Board on the fiber line to Cartwright. Johnson stated the work is now finished and ready for users to hook up to. Johnson asked what services were needed at the Cartwright Shop. Kanwar will work with Auditor/Treasurer Johnsrud and/or Facilities Administrator Buck on the needs for that building.

Johnsrud updated the Board on the federal PILT lawsuit and reported that payment in the amount of \$5,690 has been received. No action is required by the Board at this time and the lawsuit is now resolved.

The Courthouse Security Committee will meet with representatives of the State Court System on November 21. Board consensus was to have Commissioners Nordby and Skarda, State's Attorney Skarda, Sheriff Johansen, Facility Administrator Buck, and Auditor/Treasurer Johnsrud as County representatives to that committee.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Go Aggregates Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Lawlar, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Veeder; aye; Lawlar, aye. Nordby absent. Motion carried.

Executive Session began at 12:37 p.m. and was attended by Commissioners Lawlar, McCabe, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, PWD Kanwar, and attorney Scott Porsburg, Sarah Wall, and Brian Schmidt (by phone).

Executive Session was adjourned at 12:58 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to follow the advice of counsel on the Go Aggregates Litigation. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the potential G. Schwarzenberger/M. Schmitz litigation pursuant to NDCC § 44-04-19.1. Moved by Lawlar, seconded by Skarda, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Veeder; aye; Lawlar, aye. Nordby absent. Motion carried.

Executive Session began at 1:00 p.m. and was attended by Commissioners Lawlar, McCabe, Skarda, and Veeder; State's Attorney Skarda, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 1:10 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Lawlar, to follow the advice of counsel on the potential G. Schwarzenberger/M. Schmitz litigation. All voting aye, motion carried.

The meeting recessed at 1:12 p.m. until November 19, 2019, at 11:30 a.m.

Special Meeting November 19, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 19, 2019 for a Special Meeting. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 11:30 a.m.

The Board joined a conference call with Mountrail County Commissioners to discuss the Human Service Zone Agreement and Interim Zone Director position. Mountrail County Chairwoman Ruland gave background information on the purpose of the meeting. Mountrail County State's Attorney Enget discussed a joint email with McKenzie County State's Attorney Skarda to Jonathan Alm with DHS regarding the appointment of co-interim zone directors, and both Enget and Skarda felt there were no issues with having co-interim zone directors. Veeder stated it was the consensus of the McKenzie County Human Services Board to move forward with co-directors as that was in the best interest of each county in the interim.

Consensus was to move forward with co-interim directors. Enget and Skarda will work on the language for the plan and bring back to both boards during their regular meeting for approval.

The meeting adjourned at 11:49 a.m. until November 19, 2019, at 1:00 p.m.

November 19, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 19, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the Treasurer's Report for the period ending October 31, 2019, as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve the Commission Consent Agenda Items 1-6 as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing Date for Abatement Application 4099 – December 3, 2019, at 10:00 a.m. CT; 2. Out of State Travel Request – D.A.R.E Training – W. Hergert to Minnesota January 27-February 7, 2020; 3. Set Public Hearing Date – PetroHunt Section Line Closure – December 17 at 2:00pm; 4. Keene Volunteer Fire Department Raffle Permit – March 2020; 5. Chairman Signature Authority – MHMP Grant; 6. Chairman Signature Authority – Storm Shelter Grant.

Lawlar requested to remove Item 3, Cherry Creek Water LLC, Johnson Reservoir #020-10CUP, from the Planning & Zoning Consent Agenda for discussion. Moved by Skarda, seconded by Lawlar, to approve the Planning and Zoning Consent Agenda Items 1, 2, and 4. All voting aye, motion carried. Items approved: **1. Ames Construction #029-19CUP** - Applicant would like to install 3 trailers which are to be used for site operations for Ames, NDDOT and a laboratory for the State to test materials for the Long X Bridge construction. There is no running water at this site, only portable toilets. The lease agreement with the Lessor, Dixon Badlands Trust is for a term until August 15, 2021. Planning & Zoning recommend approval of Conditional Use Permit #029-19CUP to the County Commission to allow the installation of 3 trailers for site operations during the Long X Bridge construction. Adopt the findings and conditions as provided in the staff report.; **2. Certarus USA Ltd #028-19CUP** - Applicant proposes construction of the Watford City Compressed Natural Gas (CNG) fill station located approx. 5.5 miles northeast of Watford City. Hazardous materials on-site at any given time may include natural gas, diesel, and lubricants for on-site machinery. The station will have no on-site natural gas storage beyond the mobile trailers coming in and out of the station which will utilize existing roads. Several trucks will visit the site daily & at scheduled times to not interfere with traffic or create additional noise. All permanent, on-site equipment will be electric, and the noise level from the compression equipment will be minimized. Dust suppressants are used to help control dust. On start-up, the station will provide full-time employment for one to two employees with additional support from three to six additional part-time employees and/or contractors. Comprehensive Plan Amendment and Zone Change requests #006-19 were granted by the McKenzie County Commission on September 17, 2019. Planning & Zoning recommend approval of Conditional Use Permit #028-19CUP to the County Commission to allow construction of the Watford City Compressed Natural Gas fill station by Certarus USA, Ltd. Adopt the findings and conditions as provided in the staff report.; **4. Goodnight Midstream Bakken, LLC Johnson Pipe Yard #023-19CUP** - Applicant is requesting a CUP to use the property as a pipe storage yard for a period to exceed 1 year. Planning & Zoning recommend approval of Conditional Use Permit #023-19CUP to the County Commission to allow the property to be used as a pipe storage yard for a period to exceed 1 year. Adopt the findings and conditions as provided in the staff report.

Discussion was held on Item 3, Cherry Creek Water LLC, Johnson Reservoir #020-10CUP and clarification was given on the 430 acres as the correct amount. Moved by Lawlar, seconded by Skarda, to approve Planning & Zoning Consent Agenda Item 3 as presented. All voting aye, motion carried. Item approved: **3. Cherry Creek Water LLC, Johnson Reservoir #020-19CUP** - Applicant is requesting to build a 430 acre foot ground storage reservoir to store treated non-potable water for use in hydraulic fracturing. The holding pond would be earthen, and lined with an earthen berm around the pond. Planning & Zoning recommend approval of Conditional Use Permit #020-19CUP to the County Commission to allow construction of the 430 acre foot Cherry Creek Water LLC, Johnson Reservoir. Adopt the findings and conditions as provided in the staff report.

Code Enforcement Officer Foster updated the Board on the NDIC hearing on flaring. Veeder asked Foster to continue to follow these gas capture hearings with the NDIC.

Moved by Veeder, seconded by Nordby, to approve the City of Arnegard-McKenzie County Building & Fire Inspection Agreement as presented. All voting aye, motion carried.

There was no update on the fairgrounds relocation. McCabe stated the Fair Board was meeting and he would bring information back to the next meeting. Discussion was held on the City Park District moving forward with a parcel of land and consensus was that did not present a challenge for the County.

The rental car policy was discussed. Johnsrud reported no other counties, the State, or NDACo have a policy for rental cars and instead strongly urge employees to use means of public transportation, including Uber and Lyft. Johnsrud reported on information she gathered from the County's vehicle insurance carrier which urged caution on opening up the County to additional liability and risk. Moved by Skarda, seconded by Veeder, to direct county employees traveling to utilize means of public transportation available (including Lyft, Uber, taxis), to require pre-approval for rental cars by the Board of County Commissions on a case-by-case basis, and to have HR Director Weber work to incorporate a policy into the County Employee Handbook. All voting aye, motion carried.

Library Director Asselin presented information collected regarding the library being open on Saturdays. The request from the Library Board is to close the library on Saturdays beginning November 23 and to re-evaluate at the January 8 Library Board meeting. Moved by Veeder, seconded by Skarda, to follow the recommendation of the Library Board for Saturday closings. All voting aye, motion carried.

Darin Langerud presented the final Weather Modification Report to the Board for the 2019 season. Langerud also updated the Board on the new weather station at the Williston airport, which will provide additional coverage to McKenzie County.

Skarda thanked the Planning & Zoning Department for their work getting the bonds updated for reclamations.

Brandon Kummer, Road & Bridge Department, requested to release bids for new equipment and vehicles out of the 2020 budget. Nordby requested the requests be tabled until additional information can be supplied to the Board.

Kummer discussed the CalAmp contract with the Board for vehicle tracking. The cost went up due to the addition of the Sheriff's Office vehicles. Moved by Lawlar, seconded by Nordby, to authorize the chairman to sign the CalAmp contract as presented. All voting aye, motion carried.

HR Director Weber discussed with the Board the Fleet Manager Position, as results were recently received back from Gallagher as a D61 position. Weber stated the position would supervise the team of mechanics, Shop Foreman, and Parts Supervisor. Lawlar questioned the 10 years of experience. Weber stated the experience was a preferred and not required portion of the position. Moved by Veeder, seconded by Skarda, to approve the Fleet Manager position as presented at a D61 DBM. All voting aye, motion carried. Moved by Veeder, seconded by Nordby, to approve hiring the Fleet Manager position in 2019. All voting aye, motion carried.

Weber presented a request from Social Services employee B. Foss for vacation back pay due to her years of serve not being moved over when she was hired. Foss requested 204 hours be added to her vacation balance. SA Skarda asked if Weber had spoken to the State DHS regarding the request. Weber stated he did not get a response but that his evaluation of the guidelines indicated this could be done. Johnsrud asked about the 240 hour vacation cap per County policy and if the hours added would only go to the cap of 240 or over. Board consensus was to only allow additional hours up to the 240 hour County cap. Moved by Lawlar, seconded by Nordby, to approve the additional hours for Bonnie Foss up to the 240 hour County cap effective November 19, 2019. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to appoint Desiree Sorenson and Candice Gilley as Co-Interim Zone Directors of the Mountrail McKenzie Human Service Zone and to approve the Human Service Zone Agreement Template as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the purchase of an additional Social Services vehicle up to \$35,000. SS Director Sorenson stated the purchase was approved also by the State. All voting aye, motion carried.

Billie Jo and Ray Morken discussed with the Board the purchase of a parcel in a County delinquent tax sale. The Morkens are currently in litigation with the previous owners and requested the County join the lawsuit. Johnsrud described the process for tax foreclosure sales. Veeder asked SA Skarda for the legal options for the county. SA Skarda stated the Morkens needed to discuss options with their attorney as he was not able to provide them legal advice. SA Skarda advised the County not to join the lawsuit. SA Skarda stated he would entertain a call from the attorney representing the Morkens to further discuss the situation.

Moved by Skarda, seconded by Veeder, to approve the Planning & Zoning Furniture Redesign in the Public Works Building at a cost of approximately \$3,865.51 from the contingency fund for the project. All voting aye, motion carried.

MCWRD Manager Shaffer updated the Board that the Compensation Committee is working to identify indexes to obtain the yearly COLAs. Shaffer stated the committee will come back with recommendations at a later date. Current indexes being investigated at the State of ND Labor Market, Bureau of Labor Statistics, and Social Security Administration.

Moved by Skarda, seconded by Nordby, to award the 2019 ETA project to Teraflex Group LLC for Option 1, Alternative A, and Option 2, the low bid, for \$13,095,364.49 as presented. Discussion was held on the roads involved in the project as well as experience with the company. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the 23rd St NW Design Task Agreement with Brosz Engineering in the amount of \$76,330.00 as presented. All voting aye, motion carried.

Road Superintendent Glover requested the formation of a building committee for the Alexander Shop in 2020. Moved by Nordby, seconded by Skarda, to appoint Nathan Dekker, Blaine Karst, Tom McCabe, Howdy Lawlar, and Glen Beard to the Alexander Shop Building Committee. Johnsrud reminded the committee that their meetings will need to be noticed. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the AVI – Courthouse Fire Alarm Monitoring Agreement and to authorize the chairman to sign. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to put forth McKenzie County's name to be a part of the pilot project for land access through the ND Game & Fish Department, as requested by Senator Dale Patten. All voting aye, motion carried.

The meeting adjourned at 3:07 p.m. until December 3, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
42386	WATFORD CITY/CITY OF	53,612.79
42387	ALEXANDER PARK DISTRICT	216.48
42388	ALEXANDER RURAL FIRE DISTRICT	3,699.55
42389	ALEXANDER SCHOOL DIST. #2	29,396.01
42390	ALEXANDER TWP.	12,681.87
42391	ANTELOPE CR. TWP.	6,835.20
42392	ARNEGARD RURAL FIRE PROTECTION DIST.	1,907.30
42393	ARNEGARD TWP.	18,535.54
42394	BLUE BUTTES TWP.	12,966.54
42395	CHARBON TWP.	13,800.43
42396	ELM TREE TWP.	22,463.90
42397	GRAIL TWP.	7,228.96
42398	GRASSY BUTTE FIRE DISTRICT	561.18
42399	HAWKEYE TWP.	13,061.86
42400	HORSE CREEK RURAL FIRE DIST.	295.17
42401	KEENE TWP.	11,986.53
42402	MCKENZIE CO. FIRE PROT. DIST.	13,212.08
42403	MCKENZIE CO. HISTORICAL SOCIETY	2,238.37
42404	MCKENZIE CO. SD#1	171,304.64
42405	MCKENZIE SOIL CONS. DIST.	22,048.47
42406	ND STATE TREASURER	9,711.21
42407	NEW TOWN PUBLIC SCHOOL DIST.	30,164.73
42408	NEW TOWN RURAL AMBULANCE DIST.	209.51
42409	NEW TOWN RURAL FIRE DEPT.	209.51
42410	RANDOLPH TWP.	4,663.27
42411	RIVERVIEW TWP.	24,528.41
42412	SIOUX TWP.	11,975.48
42413	SIOUX-YELLOWSTONE RURAL FIRE DIST.	907.03
42414	TRI TWP	26,632.95
42415	TWIN VALLEY TWP.	35,324.25
42416	UPPER MISSOURI DIST. HEALTH UNIT	8,399.47
42417	WATFORD CITY PARK DISTRICT	44,016.98
42418	WATFORD CITY/CITY OF	54,082.27
42419	WILLISTON FIRE PROTECTION DISTRICT	196.89
42420	WILLISTON VECTOR CONTROL DIST.	6.98
42421	YELLOWSTONE SCHOOL DISTRICT #14	864.26
42422	YELLOWSTONE TWP.	22,101.43
228181-228202	PAYROLL - NOVEMBER 1, 2019	813,394.55
228203	ABRAHAM/JENNIFER	297.43
228204	ACME TOOLS	906.99
228205	ADVANCED BUSINESS METHODS	1,644.65
228206	AMAZON CAPITAL SERVICES	154.24
228207	AMAZON/SYNCB	2,069.86

228208	ARFMANN MARKETING, LLC	110.00
228209	ARMOR INTERACTIVE	15,441.26
228210	ARNEGARD/STACY	9.28
228211	AUTO VALUE	2,146.56
228212	AVI SYSTEMS, INC.	652.13
228213	AXON ENTERPRISES INC	650.00
228214	BADLANDS HARDWARE	1,623.43
228215	BADLANDS OCCUPATIONAL TESTING SERVICES	1,564.00
228216	BADLANDS POWER FUELS, LLC	1,525.00
228217	BAKER & TAYLOR	1,238.89
228218	BALCO UNIFORM COMPANY, INC.	4,366.46
228219	BIG BUTTE SERVICES	8,076.92
228220	BOGUE/KAYLEY J	38.50
228221	BOSS OFFICE & COMPUTER PRODUCTS	6,317.56
228222	BRADY'S ROADSIDE SERVICE	500.00
228223	BRENNATAMMY	41.76
228224	BURNS & MCDONNELL	20,818.14
228225	C&D WATER SERVICES	110.50
228226	CDW-G GOVERNMENT	5,759.76
228227	CENTRAL SPECIALTIES INC.	803,972.23
228228	CIVIL SCIENCE INFRASTRUCTURE, INC.	35,985.82
228229	CLOCK/LLOYD	97.59
228230	COLONIAL RESEARCH CHEMICAL CORP.	431.80
228231	CONSTRUCTION ENGINEERS INC.	139,983.00
228232	CORPORATE TRANSLATION SERVICES, INC	18.29
228233	CUSTOMINK, LLC	637.68
228234	D & J EQUIPMENT SALES & SERVICE,LLC	379.10
228235	DAKOTA FIRE EXTINGUISHERS	19,789.60
228236	DAKOTA FIRE PROTECTION, INC	1,450.00
228237	DASH MEDICAL GLOVES	1,078.50
228238	DAWA DEVELOPMENT, LLC	546.00
228239	DEANS DISTRIBUTING	1,297.60
228240	DEMCO	435.74
228241	DH WIRELESS SOLUTIONS	1,091.53
228242	DMC WEAR PARTS LLC	4,735.80
228243	DONE RIGHT THE FIRST TIME	560.00
228244	DTE,INC.	6,244.89
228245	ECOLAB PEST ELIMINATION DIV.	189.10
228246	ECONOMIC DEVELOPMENT OF NORTH DAKOTA	150.00
228247	ENERGYVE LLC	1,200.00
228248	FARMERS UNION OIL COMPANY	50,577.72
228249	FASTENAL COMPANY	19,228.82
228250	FINSAAS/DARRELL	49.88
228251	FIRST INTERNATIONAL BANK & TRUST	5,661.15
228252	FIRST INTERNATIONAL INSURANCE	350,497.00
228253	FOSTER/BONNIE	257.78
228254	FRONTIER PRECISION	15,564.95
228255	FULKERSON FUNERAL HOME	2,267.50
228256	GLOVER/CINDY	77.00

228257	GUERRERO/FERNANDO	410.00
228258	HDR ENGINEERING, INC	4,961.50
228259	HECK BUILT LLC	876.00
228260	HEGGEN EQUIPMENT CO.	2,001.04
228261	HELLANDSAAS/MARCIA	1,274.02
228262	HERGERT/WHITNEY C	10.00
228263	HORIZON RESOURCES	295.95
228264	HUMANITY INC	1,116.00
228265	IBS, INC	319.05
228266	INFORMATION SYSTEMS CORP.	800.00
228267	INGRAM/MAX	95.23
228268	INTERGRAPH CORPORATION SGI DIVISION	5,715.36
228269	INTERSTATE POWER SYSTEMS	1,087.80
228270	JOHN HUTTER TOWING	615.00
228271	JOHNSON & SUNDEEN	525.00
228272	JOHNSRUD/ERICA	242.60
228273	KADRMAS, LEE AND JACKSON, INC.	27,832.49
228274	KIESON/CAROL	291.30
228275	KNIFE RIVER	7,062.35
228276	KOHLER COMMUNICATIONS, INC.	898.85
228277	KOTANA COMMUNICATIONS, INC.	519.60
228278	L&K ELECTRIC, INC.	2,227.75
228279	LAQUINTA INN & SUITES	169.20
228280	LARSEN SERVICE DRUG, INC.	773.70
228281	LEO/DEVAN	686.40
228282	LEWIS/JAY	13.92
228283	LICKERT/KRISTA D	73.50
228284	LUND OIL, INC.	134.89
228285	MARCO TECHNOLOGIES LLC	510.59
228286	VANDERLEY/MATTHEW	430.00
228287	MATTHEWS-KASNER/MAXWELL	45.50
228288	MAYO CONSTRUCTION CO. INC.	5,398,153.74
228289	MCCULLOUGH/NOAH	90.63
228290	MCKENZIE CO. FARMER	2,486.54
228291	MCKENZIE CO. HEALTHCARE SYSTEMS	2,554.32
228292	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	250.00
228293	MCNANEY/CHARLES	42.92
228294	MCQUISTION/JUSTIN	134.56
228295	MECHAM/CINDY	288.08
228296	MERCY MEDICAL CENTER	101.57
228297	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	48.28
228298	MON-KOTA INC.	53.97
228299	MONSON/LINDA	224.96
228300	MOTOROLA	4,797.75
228301	MY PLACE HOTEL	85.99
228302	NAGEL/BRYAN	332.95
228303	NAPA AUTO PARTS	1,149.88
228304	ND ASSN. OF COUNTIES	3,065.00
228305	ND DEPT. OF ENVIRONMENTAL QUALITY	5,250.00

228306	ND DEPT. OF TRANSPORTATION	2,983.20
228307	ND DEPT.OF CORRECTIONS & REHABILITATION	225.00
228308	ND WEED CONTROL ASSOCIATION	405.00
228309	NDACS SPELLING BEE	366.00
228310	NELSON CONTRACTING CO.	1,591.82
228311	NELSON INTERNATIONAL	91,473.96
228312	NEOFUNDS BY NEOPOST	2,000.00
228313	NEPRASH/KIMBERLY	150.00
228314	NORTH DAKOTA ONE CALL	15.60
228315	NORTHERN EXPRESS TRANSPORT, INC.	2,500.00
228316	NORTHERN PUMP & COMPRESSION, INC.	362.55
228317	NORTHERN TOOL & EQUIPMENT CO.	627.97
228318	NORTHWEST YOUTH ASSESSMENT CENTER	2,283.00
228319	O K IMPLEMENT CO.	3,874.03
228320	O.K. TIRE STORE, INC	1,663.57
228321	OLSON/DOUG	32.48
228322	PAULY/AUSTIN	45.50
228323	PAYSTUBZ	1,455.51
228324	PRAXAIR	321.80
228325	QUALITY INN BISMARCK	169.20
228326	RADISSON HOTEL - BISMARCK	1,891.80
228327	RAMADA BISMARCK HOTEL	169.20
228328	RAMADA GRAND DAKOTA LODGE	79.00
228329	RAMKOTA HOTEL	86.40
228330	RAMKOTA HOTEL & CONFERENCE CENTER	192.00
228331	RDO EQUIPMENT CO. - FARGO	47,396.31
228332	RECORD KEEPERS LLC	24.50
228333	RIEDEL/JOSIEPHINE R	45.24
228334	RIVER AGGREGATES II	570,967.23
228335	ROADWORX, LLC	520,228.95
228336	ROCKMOUNT RESEARCH & ALLOYS, INC.	2,459.46
228337	ROFF/DANA L	100.58
228338	ROLFSRUD/NANCY	1,350.00
228339	ROLLA/SHANIA	330.00
228340	ROMERO/MARSELLA	484.85
228341	ROOKS/JO	38.50
228342	ROOKS/KENNETH	38.50
228343	ROOT CONSTRUCTION, INC.	3,011.39
228344	SAGE/CORRINE	39.44
228345	SAMUELSON/JERRY	110.50
228346	SAX MOTOR CO	1,863.61
228347	SCOFIELD/JESSIE	4,233.00
228348	SEA CHANGE PRINTING & MARKETING SRV.LLC	245.06
228349	SIMBECK & ASSOCIATES	4,262.50
228350	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	2,488.25
228351	SNOW-WHEEL SYSTEM	15,697.75
228352	SORENSEN/DESIREE	1,001.06
228353	SRF CONSULTING GROUP, INC	12,715.33
228354	STEBBINS/LISA L	83.83

228355	STEIN'S INC.	8,887.35
228356	STUART/KARI A	158.12
228357	SUMMIT FOOD SERVICE, LLC	19,247.10
228359	SYN-TECH SYSTEMS, INC	1,375.00
228360	TEI LANDMARK AUDIO	2,980.00
228361	TERRACON	6,179.25
228362	TITAN MACHINERY, INC.	119.52
228363	TOTAL SAFETY U.S., INC.	1,170.00
228364	TRANE U.S. INC.	4,215.00
228365	OLSON/TRAVIS J	38.50
228366	TSCHETTER/DAWN	219.68
228367	TWOGOOD/SCOTT	6,332.22
228368	ULTIMATE SAFETY CONCEPTS INC.	440.16
228369	UNIFORM CENTER	6,861.86
228370	US BANK NA DBA VOYAGER FLEET SYSTEMS	391.32
228371	VERIZON CONNECT FLEET USA LLC	352.00
228372	WARD COUNTY TREASURER	3,360.50
228373	WARNE CHEMICAL & EQUIPMENT CO.	852.70
228374	WATFORD CITY LUMBER	473.20
228375	WATFORD EXPRESS LAUNDRY CENTER	1,625.60
228376	WEBER/MEGAN	48.20
228377	WESTERN DAKOTA ENERGY ASSOCIATION	240.00
228378	WHITAKER/HILLARY	361.58
228379	WRK SERVICES, LLC	180.00
228380	ZAMAN/SAQIB	85.00
228381	ZIPRECRUITER, INC.	1,665.00
228382	4IMPRINT	175.49
228383	701 CLEAN	725.00
228384	SUMMIT SILVER CREEK, LLC	265,000.00
228385	ALEXANDER/CITY OF	881.84
228386	GARRISON DIVERSION CONSERVANCY DIST.	11,024.22
228387	L. YELLOWSTONE IRRIG. DIST. #2	143.11
228388	MCKENZIE CO. AMBULANCE SERVICE	3,224.00
228389	YELLOWSTONE SCHOOL DISTRICT #14	330.39
228394-228408	PAYROLL - NOVEMBER 15, 2019	781,825.23
228409	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	11,082.50
228410	ACCUSOURCE INC.	368.00
228411	ADVANCED BUSINESS METHODS	198.30
228412	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	77,496.40
228413	ALPPERSPACH/PATRICIA	3,150.00
228414	ALLEGIANCE COBRA SERVICES, INC.	116.50
228415	ALMQUIST/SHAWN MICHEAL	11.00
228416	AMERICAN SOLUTIONS FOR BUSINESS	112.11
228417	AMERICAN WELDING & GAS	32.83
228418	ARMOR INTERACTIVE	21,808.46
228419	ASDCO CONSTRUCTION SUPPLY	882.24
228420	AUTO VALUE	1,911.98
228421	BADLANDS OCCUPATIONAL TESTING SERVICES	360.00
228422	BAKER & TAYLOR	223.75

228423	BALCO UNIFORM COMPANY, INC.	4,732.12
228424	BCA TRAINING	1,250.00
228425	BECKER/BARBARA J.	1,000.00
228426	BEK CONSULTING, LLC	21,180.74
228427	BEST/VAWNITA	17.40
228428	BIG BUTTE SERVICES	10,336.15
228429	BIG HORN TIRE, INC	8,788.00
228430	BLUE360 MEDIA	274.04
228431	BOB BARKER COMPANY INC	239.09
228432	BOGUE/KAYLEY J	130.00
228433	BOLKEN/DOUGLAS	3,033.00
228434	BORDER STATES ELECTRIC	1,503.34
228435	BOSS OFFICE & COMPUTER PRODUCTS	856.63
228436	BRADY'S ROADSIDE SERVICE	575.00
228437	BROSZ ENGINEERING, INC.	61,360.65
228438	BUTLER MACHINERY COMPANY	490.00
228439	C&D WATER SERVICES	100.00
228440	CARSTENS/JILL	137.52
228441	CARTWRIGHT WELDING SERVICE, INC.	304.46
228442	CDW-G GOVERNMENT	485.02
228443	CERTIFIED POWER. INC	1,027.80
228444	CHOLODEWITSCH/NICHOLE	107.91
228445	CLOCK/LLOYD	389.40
228446	COLONIAL RESEARCH CHEMICAL CORP.	360.89
228447	CORE & MAIN	12,787.04
228448	CORPORATE TRANSLATION SERVICES, INC	78.39
228449	CORPORATE WAREHOUSE SUPPLY	519.85
228450	COUNTIES PROVIDING TECHNOLOGY	3,287.03
228451	CROSS/ROBERT	40.60
228452	DAKOTA BACK & NECK CLINIC	120.00
228453	DAKOTA BUSINESS SOLUTIONS	519.99
228454	DAKOTA FENCE	15,418.54
228455	DAKOTA SUPPLY GROUP	1,182.23
228456	DBA DH WIRELESS SOLUTIONS	806.53
228457	DEANS DISTRIBUTING	2,697.00
228458	DIRTY BIRDS, LLC	9,180.00
228459	DONE RIGHT THE FIRST TIME	140.00
228460	DWYER/DANIEL	20.88
228461	ECOLAB PEST ELIMINATION DIV.	501.93
228462	EKNESS/KELLIE A	1,076.28
228463	ELECTRICAL INSTALLATION & MAINTENANCE	8,704.71
228464	ELKAN, INC	824.25
228465	EXPRESSWAY SUITES	169.20
228466	FARMERS UNION OIL COMPANY	65,033.18
228467	FASTENAL COMPANY	5,825.42
228468	FIRST INTERNATIONAL INSURANCE	50.00
228469	FLATLAND FRESHWATER DEPOT, LLC	443.50
228470	FOSS/BONNIE	50.00
228471	FRED PRYOR SEMINARS/CAREERTRACK	497.00

228472	FRYHLING/PATRICIA E	98.84
228473	FULKERSON FUNERAL HOME	1,175.00
228474	GARNER/ANTHONY CRAIG	6.00
228475	HANNAHER'S	4,599.42
228476	HARRISON/SADIE	376.57
228477	HEGGEN EQUIPMENT CO.	173.03
228478	HELLANDSAAS/MARCIA	46.57
228479	HIGGINS/AMBER	32.95
228480	HOME OF ECONOMY	1,137.51
228481	HOMER/MARILYN	861.65
228482	JOHN HUTTER TOWING	250.00
228483	IBS, INC	1,040.83
228484	INFORMATIONAL DATA TECHNOLOGIES LLC	4,870.00
228485	INTERACTIVE DATA, INC	50.00
228486	INTERSTATE ENGINEERING	7,545.00
228487	INTERSTATE POWER SYSTEMS	1,798.16
228488	JOHANSEN/MATTHEW	140.00
228489	KEEPITSAFE, INC	588.00
228490	KITAGAWA/BENJI KURT	4,000.00
228491	KROWN ENERGY GROUP, LLC	1,733.00
228492	KUMMER'S PUMPING	400.00
228493	KUPPER CHEVROLET INC	29,475.00
228494	L&K ELECTRIC, INC.	540.00
228495	LAQUINTA INN & SUITES	1,103.40
228496	LARSON/JOHN H	307.78
228497	LINK COMPUTER CORPORATION	5,000.00
228498	LUND OIL, INC.	11,546.48
228499	LUPINE CONSTRUCTION, INC	119,563.00
228500	MAGNUM ELECTIC	380.00
228501	MAILFINANCE	207.00
228502	MARCO TECHNOLOGIES LLC	2,069.52
228503	MCCABE/THOMAS	686.26
228504	MCKENZIE CO. EXTENSION OFFICE	75.00
228505	MCKENZIE CO. FARMER	54.60
228506	MCKENZIE COUNTY HEALTHCARE SYSTEMS	3,297.26
228507	MCKENZIE ELECTRIC CO-OP INC.	945.24
228508	MCNUTT/SHARALYN	950.32
228509	MEYERS/MICHELLE	883.40
228510	MID-STATES WIRELESS	40.47
228511	MONTANA DAKOTA UTILITIES CO.	43.11
228512	MYERS AUTO PARTS	448.92
228514	ND ASSN. OF COUNTIES	1,090.60
228515	ND COUNTY COMMISSIONERS ASSN.	2,107.00
228516	ND DEPT. OF TRANSPORTATION	15.00
228517	ND LTAP	50.00
228518	ND OFFICE OF THE ATTORNEY GENERAL	4,040.00
228519	ND STATE RADIO COMMUNICATIONS	37,981.44
228520	ND WATER EDUCATION FOUNDATION	778.00
228521	NDGS LLC	99.67

228522	NDSU EXTENSION SERVICE	15,441.78
228523	NELSON INTERNATIONAL	3,359.74
228524	NEOFUNDS BY NEOPOST	5,500.00
228525	NEWMAN TRAFFIC SIGNS	13,452.42
228526	NORTH DAKOTA ONE CALL	921.65
228527	NORTHERN HEAVY DUTY TRUCK PARTS	1,588.85
228528	NORTHERN PUMP & COMPRESSION, INC.	549.95
228529	NOVAK/LARRY	35.96
228530	O K IMPLEMENT CO.	1,329.00
228531	O.K. TIRE STORE, INC	3,714.08
228532	PACE/KAREN	140.00
228533	PAVEK/NICHOLAS R	10.50
228534	PEACE OFFICERS STANDARDS & TRAINING	180.00
228535	PHARMCHEM. INC.	199.85
228536	POSITIVE PROMOTIONS	264.95
228537	PRAIRIE SCALE SYSTEMS, INC.	1,591.60
228538	PRAXAIR	1,324.22
228539	PRO FORMS	192.56
228540	QUALLS/LISA D	358.08
228541	RDO EQUIPMENT CO. - FARGO	23,628.47
228542	RED ROCK AUTO WATFORD CITY	228.10
228543	RESERVATION TELEPHONE CO-OP	337.56
228544	RIVER AGGREGATES II	9,349.14
228545	ROADWORX, LLC	432,009.90
228546	SAX MOTOR CO	200.63
228547	SAX WATER DEPOT LLP	82.50
228548	SKALA/NATASHA	294.28
228549	SKARDA/TY	211.12
228550	SLEEP INN & SUITES	345.00
228551	STATE BOARD OF LAW EXAMINERS	1,080.00
228552	STEIN'S INC.	588.87
228553	STENBERG/DANIEL	1,550.84
228554	STUART/KARI A	28.00
228555	SUMMIT FOOD SERVICE, LLC	3,063.26
228556	SUPERIOR JETTING INC	7,660.00
228558	TERRACON	14,087.60
228559	THOMSON REUTERS-WEST	492.53
228560	TITANIUM PLUMBING	894.38
228561	TRANE U.S. INC.	285.00
228562	TRIANGLE R ENTERPRISES	4,845.00
228563	ULINE	211.50
228564	UNITED QUALITY COOPERATIVE	3,815.71
228565	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,615.58
228566	VALLI INFORMATION SYSTEMS, INC	631.15
228567	WATFORD CITY LUMBER	1,234.71
228568	WATFORD CITY VETERINARY CENTER	171.90
228569	WATFORD EXPRESS LAUNDRY CENTER	727.36
228570	WAWSA	192,117.89
228571	WENCK ASSOCIATES INC.	3,557.54

228572	WEST DAKOTA WATER, LLC	191.43
228573	WESTLIE MOTOR CO.	160.92
228574	WESTLIE TRUCK CENTER	1,241.68
228575	O K IMPLEMENT CO.	529.97
228576	TEAM LABORATORY, LLC	111,034.00
228577	ALEXANDER/CITY OF	116.00
228578	ARMSTRONG SANITATION	1,035.00
228579	CENTURY LINK	182.47
228580	CONSOLIDATED TELCOM	49.31
228581	INFORMATION TECHNOLOGY DEPT.	6,104.91
228582	MCKENZIE COUNTY RURAL WATER	226.95
228583	MCKENZIE ELECTRIC CO-OP INC.	7,616.41
228584	MONTANA DAKOTA UTILITIES CO.	19,042.63
228585	NEMONT	28.50
228586	RESERVATION TELEPHONE CO-OP	14,300.31
228587	SOUTHWEST WATER AUTHORITY	1,745.35
228588	VERIZON/ACCT 342033315-01	2,490.77
228589	VERIZON/ACCT 842030146-01	3,766.39
228590	WATFORD CITY WATER DEPT./CITY OF	3,619.62
228591-558598	PAYROLL - NOVEMBER 29, 2019	664772.91

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

December 3, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 3, 2019. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Nordby, to approve the November 2019 Minutes as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the Commission Consent Agenda Items 1-3. All voting aye, motion carried. Items approved: 1. Set Hearing Date for Abatements 4090-4196 – December 17, 2019, at 2:00pm; 2. Signature Authority of Chair – Horse Creek School JPA; 3. Signature Authority of Chair – County Deeds for Tax Sale Properties.

Moved by Veeder, seconded by Skarda, to approve the renewal of the cost share for Wolf Run Village, 1/3 of the deficit up to \$15,000/month. All voting aye, motion carried.

Economic Development Coordinator Stenberg updated the Board on the housing programs JDA is working on in 2019 and 2020. Stenberg stated the 2019 program has 9 homes in it currently, with room for 20 total homes. Stenberg reported the JDA is looking at a 2020 program to perhaps incentivize at the beginning of the build process instead of at the end as the current program works and would target infrastructure costs. Board consensus was to move forward with the new project.

City of Watford City Administrator Moen also updated the Board on building an additional daycare facility. Moen reported that plans are moving forward and land has been identified, but that County support of the project would be needed. The Board consensus was to keep moving forward with the additional daycare project.

Risk Manager Samuelson approached the Board regarding a Learning Management System (LMS) from Workforce Safety Insurance. This program requires all employees to take one class per quarter and in return the County received a discount on their WSI premium. The Board consensus was to move forward with the program beginning January 1, 2020. Skarda requested Samuelson update the Board quarterly

on how the program is working. Moved by Veeder, seconded by Skarda, to enter into the LMS program under the direction of Risk Manager Samuelson and NDACo. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the rental care policy as presented and to add it to the employee handbook. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the 2020 alcohol license renewals as presented. All voting aye, motion carried. Licenses renewed: PS Hellandsaas Enterprises Inc/Tobacco Gardens, WC Eagles Aerie #3543, Outsiders Bar & Grill, Patriot Fuels, Sweet Crude Travel Center (change from 2019 to include on-sale), and TA Operating LLC/TA Express.

Moved by Skarda, seconded by Lawlar, to approve and authorize Chairman McCabe to sign the ICON Courthouse Renovation contract as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the addition of Hailee Ford, Accounting Specialist in the Auditor/Treasurer's Office to signature cards at all official depositories. All voting aye, motion carried.

Discussion was held on the Right of Way Agent position. HR Director Weber reported it had been sent off for review to Gallagher.

Social Services Director Sorenson updated the Board on the Human Service Zone Agreement and letter of explanation. Mountrail and McKenzie County State's Attorneys will be working to clarify language in response to an email from the State Department of Human Services.

Moved by Veeder, seconded by Skarda, to set the value of the old camper trailer to \$1 and to sell the item to the Badlands Search and Rescue. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve reimbursing Emergency Manager Jappe for damage to a rental car for approximately \$440. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Application 4099, which was denied by Alex Township. Moved by Skarda, seconded by Lawlar, to deny Abatement Application 4099 due to land being assessed correctly by County criteria for 2018. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the dust control request form changes as presented, with no cost to all entities, beginning in 2020. All voting aye,

motion carried. Board consensus was to not refund dust control charges for prior requests.

Moved by Veeder, seconded by Skarda, to approve the changes as presented to the Permit Fee Schedule with a request to review the language pertaining to farm/ag/single family charges and to bring it back to the Board for approval. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve releasing bids for three semis, with two trades and one new, at an approximate cost of \$306,071. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve releasing bids for adding two end dump pup trailers to the Road & Bridge fleet at an approximate cost of \$90,000. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the purchase of two new pickups, with trades of two pickups, in the Road & Bridge fleet at an approximate cost of \$60,000. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve releasing bids for two new trailers, with two trailer trades, at an approximate cost of \$80,000. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve releasing bids for one new mowing tractor, with one mowing tractor trade in, at an approximate cost of \$180,000. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve releasing bids for a new water truck, with one water truck trade in, at an approximate cost of \$165,000. All voting aye, motion carried.

Road Superintendent Glover presented information to the Board on CR53, which has a steep shoulder. Glover stated a contractor is close to the site and would begin the work. Moved by Veeder, seconded by Skarda, to fix the steep shoulder on CR53, including guard rail installation. All voting aye, motion carried.

Assistant Engineer Mohammed discussed moving forward with a public hearing for CIP approval. Board direction was to publish the plan for the coming year in the official county newspaper and hold public hearings once bids are let for specific projects and to include maps with the notices.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Damon Sondrol complaint/litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Veeder, to enter into

Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 11:08 a.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 11:13 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to follow the advice of counsel on the Damon Sondrol complaint/litigation. All voting aye, motion carried.

The meeting recessed at 11:15 a.m. until December 17, 2019, at 1:00 p.m.

December 17, 2019

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 17, 2019. Present: Commissioners Doug Nordby, Howdy Lawlar, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Chairman McCabe turned the meeting over to Auditor/Treasurer Johnsrud for Board Organization. Move by Skarda, seconded by Veeder, to appoint Tom McCabe as Chairman. All voting aye, motion carried. Moved by Lawlar, seconded by Nordby, to appoint Kathy Skarda as Vice Chair. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report for the period ending November 30, 2019. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve Items 1-11 on the Commission Consent Agenda. All voting aye, motion carried. Items approved: 1. Out of State Travel – S. Schatz & E. Martinez – St. Paul, MN, December 18-19, 2019; 2. McKenzie County – Yellowstone Township JPA – Sundheim Park – Approval and Chairman Signature Authority; 3. Storm Shelter Concrete Precasts – Signature Authority; 4. Sick Leave Donation Request – S. Wellen; 5. Sick Leave Donation Request – T. Schmidt; 6. Sick Leave Donation Request – J. Bauman; 7. Gaming Site

Authorization – WC Fraternal Order of the Eagles at Teddy's Residential Suites; 8. Out of State Travel – S. Twogood – Las Vegas, NV, March 9-13, 2020; 9. Substantial Completion for Public Works Shop; 10. Photo Release for Public Works Shop; 11. Signature Authorization for MHMP Grant Contract.

Moved by Lawlar, seconded by Skarda, to approve the 2020 Household Hazardous Waste and E-waste event at the Landfill, not to exceed \$22,500. All voting aye, motion carried.

Landfill Director Schreiber and Billing Specialist Davenport updated the Board on the Call2Recycle Program. Davenport stated this is a no-cost program for the County and fewer battery fires have been seen in the pit as a result.

Lance Powell, Alexander Fire District, addressed jurisdiction of fire districts and planning and zoning authority with the Board. The issue for discussion was whether a local fire district has the jurisdiction to overrule the Planning & Zoning Board. State's Attorney Skarda stated that Powell needed to go before the County Planning & Zoning Board to address this issue.

Powell also discussed with the Board a CUP held by Blue Flame. Board consensus as to move this item back to the Planning & Zoning Board for additional clarification on the approved CUP, any potential violations, and jurisdiction questions.

Joel Brown, McKenzie Minerals Management, discussed with the Board an offer the County received for leasing or participating with Oasis in 16.6 acres. Brown recommended the County move towards leasing the acreage to Jamison Natural Resources for \$8,500/acre plus 20% royalty. The Board consensus was to follow the advice of McKenzie Minerals Management on this topic.

At 2:00pm public hearings were held. Moved by Lawlar, seconded by Skarda, to approve Abatement Applications 4190-4196 as presented. All voting aye, motion carried.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 153 North, Range 95 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located in the Southwest Quarter (SW1/4) of Section Eleven (11) and the Northwest (NW1/4) of Fourteen (14), Township One Hundred Fifty-Three North (T153N), Range Ninety-Five West (R95W) of the Fifty Principal Meridian (5th.P.M.), McKenzie County, North Dakota. A strip of land Sixty-Six (66) feet wide having Thirty-Three (33) feet lying on each side of the following described line:

Commencing at the Southwest Corner of said Section Eleven (11); thence S 89°50'54"E, a distance of 992.48 feet along South section line of Section Eleven (11) to the point of beginning; thence S 89°50'54"E, a distance of 338.71 feet to the point of terminus, located in 89°50'54"W, a distance of 1315.08 feet from the South Quarter Corner of said Section Eleven (11). Said easement has a total length of 338.71 feet and contains 0.26 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, December 17, 2019, at 2:00 PM CT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Veeder, Skarda, Lawlar, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Veeder, seconded by Commissioner Skarda, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Social Services Director Sorenson presented the final draft of the Human Service Zone agreement and letter of explanation. Moved by Veeder, seconded by Lawlar, to approve the Human Service Zone Agreement and Letter of Explanation and to authorize the Chairman to sign. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to authorize the transfer of \$80,000.04 from the Social Services Fund for 2019 indirect costs to the County General Fund. All voting aye, motion carried.

The Board discussed the remaining 2020 FTE position requests. Discussion was held on the need for an Administrative Assistance in the Emergency Management Office as the duties are shared between Jappe and Samuelson. Nordby requested both employees to come to a Board meeting to discuss the shared duties. Moved by Veeder, seconded by Skarda, to approve the GIS intern, Planning & Zoning additional employee, Sheriff K9, and Road & Bridge positions as presented and to table the Emergency Management position for future discussion. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the 2020 election precinct boundaries as presented. All voting aye, motion carried.

2020 McKenzie County Precincts

Precinct Number 270401 – also known as Four Bears and Hoffmann Precinct - consists of the portion of the Four Bears Segment of the Fort Berthold Reservation that is in McKenzie County, more fully described as those portions of Township 152N Range

95W; Township 152N Range 94W and Township 152N Range 93W and Sections One through Thirty (1-30) of Township 151N Range 94 W and Sections 1, 12, 13, 24, and 25 of Township 151N Range 95W which lie within the boundaries of the Fort Berthold Indian Reservation west of the Garrison Reservoir.

Precinct Number 270402 - also known as Mandaree Precinct consists of the portions of Section 36 Township 151N Range 95W; Sections 31-36 Township 151N Range 94W; Township 150N Range 95W; Township 150N Range 94W; Range 150N Range 93W; Township 149N Range 95W; Township 149N Range 94W which lie within the boundaries of the Fort Berthold Indian Reservation west of the Garrison Reservoir

Precinct Number 273903 (Yellowstone)

All of the organized township of Yellowstone including the former incorporated limits of East Fairview (Also known as Yellowstone precinct)

Precinct Number 273904 (Sioux)

The organized township of Sioux; the portion of Township 150N Range 104W which lies east and south of the Yellowstone River; Township 150N Range 103W except the S $\frac{1}{2}$ SE $\frac{1}{4}$ of Section 1, the E $\frac{1}{2}$ W $\frac{1}{2}$ and the E $\frac{1}{2}$ of Section 12, the SW $\frac{1}{4}$ NE $\frac{1}{4}$ and the E $\frac{1}{2}$ E $\frac{1}{2}$ of Section 13 and the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 24 in township 150N 103W; Township 149N Range 104W; and Township 149N Range 103W (Also known as Sioux precinct)

Precinct Number 273905 (Alexander)

The City of Alexander; the organized townships of Alex, Antelope Creek, Charbon, Randolph and Tri; the portion of Township 152N Range 100W which lies south of the Missouri River; Township 151N Range 101W; Township 149N Range 102W; the east 2 (one-half) of Township 148N Range 103W (sections 1 through 3, 10 through 15, 22 through 27 and 34 through 36); Township 148N Range 102W; Sections 6, 7 and the north half of Section 18 in the organized Township of Arnegard; Sections 5, 6, 7, 8, 17 and 18 in Township 151N Range 100W; and the S $\frac{1}{2}$ SE $\frac{1}{4}$ of Section 1, the E $\frac{1}{2}$ W $\frac{1}{2}$ and the E $\frac{1}{2}$ of Section 12, the SW $\frac{1}{4}$ NE $\frac{1}{4}$ and the E $\frac{1}{2}$ E $\frac{1}{2}$ of Section 13 and the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 24 in Township 150N 103W (Also known as Alexander precinct)

Precinct Number 273906 (Arnegard)

The City of Arnegard; the organized Township of Arnegard except Sections 6 and 7 and the north half of Section 18; Township 151N Range 100W except Sections 5, 6, 7, 8, 17 and 18; Township 149N Range 100W; Township 148N Range 101W; the portion of Township 148N Range 100W which lies north of the Little Missouri River; and the portion of Township 147N Range 100W which lies north and west of the Little Missouri River (Also known as Arnegard precinct)

Precinct Number 273907 (Bennie Pierre)

Township 148N Range 105W; Township 148N Range 104W; the west 2 (one-half) of Township 148N Range 103W (sections 4 through 9, 16 through 21, and 28 through 33);

Township 147N Range 105W; Township 147N Range 104W; Township 147N Range 103W; Township 146N Range 105W; Township 146N Range 104W; Township 146N Range 103W; Township 145N Range 105W; Township 145N Range 104W; Township 145N Range 103W; and the portions of Township 147N Range 102W, Township 147N Range 101W, Township 146N Range 102W, and Township 145N Range 102W which lie north and west of the Little Missouri River (Also known as Bennie Pierre precinct)

Precinct Number 273908 (Rhoades)

That portion of McKenzie County which lies to the east and south of the Little Missouri River (Also known as Rhoades precinct)

Precinct Number 273909 (Ideal/Schafer)

The portion of Township 153N Range 99W which lies south of the Missouri River; Township 152N Range 99W; Township 151N Range 99W; Township 150N Range 99W; and Township 149N Range 99W with the exception of those parts that are within the City of Watford City corporate limits (Formerly known as Ideal precinct) The organized Township of Twin Valley; the portion of Township 154N Range 96W which lies south of the Missouri River; Township 153N Range 96W; Township 152N Range 97W; Township 151N Range 98W; Township 151N Range 97W; Township 150N Range 98W; Township 150N Range 97W; Township 149N Range 98W; Township 149N Range 97W; Township 148N Range 98W; and the portions of Township 148N Range 99W, Township 147N Range 99W, and Township 147N Range 98W which lie north of the Little Missouri River with the exception of those parts that are within the City of Watford City corporate limits (Formerly known as Schafer precinct)

Precinct Number 273911 (Watford City)

All of the City of Watford City within its corporate limits

Precinct Number 273912 (Blue Buttes)

The organized townships of Blue Buttes, Keene, Grail, Elm Tree, Hawkeye and Riverview; Township 150N Range 96W; Township 149N Range 96W; and the portions of Township 151W Range 95N and Township 149N Range 95W which lie west of the Fort Berthold Reservation (Also known as Blue Buttes precinct)

Moved by Skarda, seconded by Veeder, to approve the alcohol licenses for Long X Saloon and Carmen Corner as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the 2020 Extension Agent stipends as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to set the hearing date for Abatement Applications 4102-4189 for 2:00 p.m. CT on January 21, 2019. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the agreement from the City of Watford City for the purchase of three tax foreclosure parcels as presented and to cancel all current and delinquent taxes on those parcels. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the support of the NDDOT TA Program Grant Application for the City of Watford City and to authorize the chairman to sign a letter of support. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the 2020 CIP publication in the official County newspaper as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the 2020 Chip Seal Project Task Order 14 as presented for \$31,893.80. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve MCK-2710ETA Owner Contractor Agreement as presented for \$13,095,364.49 and to authorize the chairman to sign. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to authorize the chairman to sign the Long X Road Contract due to change in contractor ownership. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the amendment, as presented, to the Transfer Agreement with the City of Watford City for 2020 ETA project. Discussion was held that the change is to approve the design for urban sections with the City of Watford City contributing \$160,000/mile. All voting aye, motion carried.

Assistant Engineer Mohammed requested approval to extend the ROW services contract. Lawlar asked where in the process the County hired ROW agent is and Weber stated information was just received back from Gallagher and that the position was rated a B25. Board consensus was to see the updated contract before approving it for one year. Moved by Veeder, seconded by Nordby, to extend the Right Of Way Services Contract with HDR until January 21, 2020. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to set the value for a list of items as presented at the old County Shop to \$1.00 each and to authorize the sale of the items to Dawson County. All voting aye, motion carried. Items: Homemade green water tank; old trailer axle and split rim wheels from 1981 lowboy, 2-scarifier tooth holder for Caterpillar blade, rack for scarifier teeth, 5-steel belly gate cylinders, and 5-Cat windshield glass items.

Moved by Lawlar, seconded by Skarda, to set the value of the homemade sander racks at \$1.00 each and to authorize the sale of the racks to the City of Watford City. All voting aye, motion carried.

Dan Vandervorste, County ROW Agent, provided an update on the right of way acquisition process for various County projects. Vandervorste stated he prefers to communicate with the landowners face-to-face and has started communicating with design firms on upcoming 2020 projects so he can coordinate meetings with landowners.

MCSO Lt. Newman approached the Board requesting to utilize the old County shop property to expand their impound lot. The Board raised concerns over the location and future plans for the property which are currently unknown. The Board requested to move the old shop properties to unfinished business for future meetings.

MCSO Sgt. Carlson presented 2019 Truck Enforcement Division Report to the Board through December 9, 2019. Discussion was held on the number of truck reg deputies in the County and the process for weighing trucks and times of patrols. The Board requested input from the Sheriff's Office for additional locations where truck pullouts may be needed to improve safety for these weigh stops. The Board also requested the Sheriff to return with a request if an additional truck reg deputy FTE was needed.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Novak Litigation pursuant to NDCC § 44-04-19.1. Moved by Lawlar, seconded by Skarda, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 3:45 p.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Planning & Zoning Attorney Ariston Johnson.

Executive Session was adjourned at 3:58 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

The meeting adjourned at 3:58 p.m. until January 7, 2020, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
42841	WATFORD CITY/CITY OF	6,611.46
42842	ALEXANDER PARK DISTRICT	221.08
42843	ALEXANDER RURAL FIRE DISTRICT	645.02
42844	ALEXANDER SCHOOL DIST. #2	21,400.88
42845	ALEXANDER TWP.	7,407.66
42846	ANTELOPE CR. TWP.	5,049.78
42847	ARNEGARD PARK DISTRICT	252.33
42848	ARNEGARD RURAL FIRE PROTECTION DIST.	1,582.07
42849	ARNEGARD TWP.	16,651.15
42850	ARNEGARD/CITY OF	502.93
42851	BLUE BUTTES TWP.	8,005.85
42852	CHARBON TWP.	8,545.30
42853	EARL SCHOOL DIST. #18	89.13
42854	ELM TREE TWP.	11,831.90
42855	GRAIL TWP.	3,366.71
42856	GRASSY BUTTE FIRE DISTRICT	178.07
42857	HAWKEYE TWP.	4,785.65
42858	KEENE TWP.	8,536.91
42859	MANDAREE SCHOOL DIST. #36	3.25
42860	MCKENZIE CO. FIRE PROT. DIST.	5,387.35
42861	MCKENZIE CO. HISTORICAL SOCIETY	470.33
42862	MCKENZIE CO. SD#1	171,625.06
42863	MCKENZIE SOIL CONS. DIST.	4,374.84
42864	ND STATE TREASURER	12,201.33
42865	NEW TOWN PUBLIC SCHOOL DIST.	23,120.04
42866	RANDOLPH TWP.	3,500.32
42867	RIVERVIEW TWP.	18,161.75
42868	SIOUX TWP.	8,780.38
42869	SIOUX-YELLOWSTONE RURAL FIRE DIST.	503.45
42870	TRI TWP	17,245.37
42871	TWIN VALLEY TWP.	25,151.84
42872	UPPER MISSOURI DIST. HEALTH UNIT	1,861.73
42873	WATFORD CITY PARK DISTRICT	19,753.63
42874	WATFORD CITY/CITY OF	19,694.00
42875	YELLOWSTONE SCHOOL DISTRICT #14	5,447.28
42876	YELLOWSTONE TWP.	16,645.74
43090	HORSE CREEK SCHOOL DIST. #32	95,000.00
43091	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
43092	WATFORD CITY/CITY OF	10,614.40
120419	MCKENZIE CO. TREASURER	49,500,000.00
121719	MCKENZIE CO. TREASURER	80,000.04
228599	ABRAHAM/JENNIFER	449.14
228600	ADVANCED BUSINESS METHODS	1,288.63
228601	AGC OF NORTH DAKOTA	600.00
228602	AMAZON CAPITAL SERVICES	497.98
228603	AMAZON/SYNCB	1,577.45
228604	AMERICAN SOLUTIONS FOR BUSINESS	515.56
228605	ARMOR INTERACTIVE	33,486.89
228606	ARNEGARD/STACY	9.28

228607 AUTO VALUE	108.18
228608 AVI SYSTEMS, INC.	589.26
228609 BADLANDS OCCUPATIONAL TESTING SERVICES	1,629.00
228610 BALCO UNIFORM COMPANY, INC.	4,960.03
228611 BIG HORN TIRE, INC	10,958.04
228612 BISMARCK TRIBUNE/THE	240.00
228613 BOB BARKER COMPANY INC	196.70
228614 BOSS OFFICE & COMPUTER PRODUCTS	425.82
228615 BOSTIC/CARLEY	85.96
228616 BRADY'S ROADSIDE SERVICE	2,800.00
228617 BROSZ ENGINEERING, INC.	11,137.02
228618 C.E. BROOKS & ASSOCIATES,P.C.	8,320.14
228619 C&D WATER SERVICES	59.50
228620 CARTWRIGHT WELDING SERVICE, INC.	160.00
228621 CASCADE AUTO GLASS	375.00
228622 CDW-G GOVERNMENT	3,721.55
228623 CENTRAL SPECIALTIES INC.	1,060,101.76
228624 CHARLIE'S SERVICE, LLC	78.95
228625 CHRISTOPHERSEN/EUNICE	53.36
228626 COLONIAL RESEARCH CHEMICAL CORP.	327.66
228627 CORPORATE TRANSLATION SERVICES, INC	9.48
228628 DAKOTA ASPHALT PAVEMENT ASSOCIATION	900.00
228629 DAKOTA BUSINESS SOLUTIONS	265.99
228630 DAKOTA FIRE EXTINGUISHERS	169.00
228631 DAKOTA FIRE PROTECTION, INC	850.00
228632 DEANS DISTRIBUTING	604.80
228633 DEMCO	2,052.20
228634 DIRTY BIRDS, LLC	9,000.00
228635 EATON TOWING/RECOVERY	187.50
228636 ECONOMIC DEVELOPMENT OF NORTH DAKOTA	275.00
228637 FASTENAL COMPANY	9,092.15
228638 FIRST INTERNATIONAL BANK & TRUST	6,075.78
228639 FIRST INTERNATIONAL INSURANCE	100.00
228640 FLECK/WILLIAM	96.30
228641 FRED PRYOR SEMINARS/CAREERTRACK	269.00
228642 FULKERSON FUNERAL HOME	1,535.00
228643 GEM CITY MOTORS/TOWING	35,182.46
228644 GRAND HOTEL/MINOT	600.00
228645 GROSS/WINONA	372.00
228646 HANCE/JOHN	45.00
228647 HANNAHER'S	1,343.54
228648 HAUGEN/LESLIE C	68.48
228649 HDR ENGINEERING, INC	6,843.27
228650 HECK BUILT LLC	55.00
228651 HEGGEN EQUIPMENT CO.	116,751.74
228652 HELLANDSAAS/MARCIA	590.40
228653 HORIZON RESOURCES	484.74
228654 HOWARD SUPPLY COMPANY, LLC	136.04
228655 HUUS/CURT	150.00
228656 IAOGO - INTERNATIONAL ASSOC OF GOV	200.00

228657 IBS, INC	4,167.74
228658 IRWIN/JOHN	120.38
228659 JCJ WATER SOURCE LLP	175.00
228660 JOHN HUTTER TOWING	187.50
228661 JOHNSON & SUNDEEN	10,250.00
228662 JOHNSRUD/ERICA	200.00
228663 KANWAR/SUHAIL	626.50
228664 KOHLER COMMUNICATIONS, INC.	984.55
228665 LAQUINTA INN & SUITES	350.20
228666 LARSEN SERVICE DRUG, INC.	838.61
228667 LEGEND AUTO BODY	1,951.60
228668 LICKERT/KRISTA D	36.00
228669 LISOK/STEPHEN	63.00
228670 MARCO TECHNOLOGIES LLC	510.59
228671 MARTINEZ/EDWARD	49.00
228672 MCCABE/THOMAS	442.08
228673 MCQUISTION/JUSTIN	67.28
228674 MEUCHEL COMPUTER SERVICES & OFFICE SUPP	47.98
228675 MICROTEL INN & SUITES	158.00
228676 MINNESOTA VALLEY TESTING LABS	5,432.00
228677 MOHAMED/OMAR A	197.68
228678 ND ASSN. OF COUNTIES	28,302.00
228679 ND DEPT.OF CORRECTIONS & REHABILITATION	150.00
228680 ND INSURANCE RESERVE FUND	280.22
228681 NELSON INTERNATIONAL	1,595.17
228682 NORDBY JR/DOUG M	362.52
228683 NORTHERN HEAVY DUTY TRUCK PARTS	669.40
228684 NORTHERN PUMP & COMPRESSION, INC.	140.50
228685 O K IMPLEMENT CO.	7,402.18
228686 O'DAY EQUIPMENT, LLC	4,178.86
228687 OLSON/JEREMY	38.52
228688 PACE/KAREN	36.00
228689 PAULSON/KATIE	393.40
228690 PAULY/AUSTIN	63.00
228691 PEARCE DURICK PLLC	2,810.62
228692 PICKERING JR/TIMOTHY J	73.50
228693 PRAXAIR	73.53
228694 QUALITY INN BISMARCK	1,861.20
228695 RDO EQUIPMENT CO. - FARGO	132,897.80
228696 RESIDENCE INN - BISMARCK NORTH	345.60
228697 RIEDEL/JOSIEPHINE R	45.24
228698 ROUGH RIDER INDUSTRIES	3,433.00
228699 RUDY'S LOCK & KEY LLC	14.00
228700 SAGE/CORRINE	39.44
228701 SAMBATEK, INC	7,715.00
228702 SAX MOTOR CO	47.64
228703 SHULL/JOSEPH W	398.66
228704 SIRCHIE FINGER PRINT LAB.	1,962.00
228705 SKARDA/TY	422.24
228706 STEIN'S INC.	1,720.65

228707 SUMMIT FOOD SERVICE, LLC	5,148.88
228708 THORGRAMSON/RENEE	36.00
228709 THOS. Y PICKETT & CO. INC.	28,750.00
228710 TIMBER AUTO BODY	583.90
228711 TITAN MACHINERY, INC.	5,307.00
228712 TOOZ CONSTRUCTION, INC.	320,102.05
228713 TUCKER/JESSICA	548.60
228714 UNIFORM CENTER	580.00
228715 US BANK NA DBA VOYAGER FLEET SYSTEMS	490.94
228716 VEEDER/EUGENE	64.20
228717 VERIZON CONNECT FLEET USA LLC	352.00
228718 WARNE CHEMICAL & EQUIPMENT CO.	804.50
228719 WATFORD CITY LUMBER	26.46
228720 WATFORD EXPRESS LAUNDRY CENTER	420.19
228721 WESTERN DENT LLC	2,677.15
228722 WESTLIE MOTOR CO.	38,512.19
228723 WIR3D ELECTRIC INC.	15,365.00
228724 ALEXANDER/CITY OF	912.96
228725 GARRISON DIVERSION CONSERVANCY DIST.	2,187.37
228726 L. YELLOWSTONE IRRIG. DIST. #2	1,876.15
228727 MCKENZIE CO. AMBULANCE SERVICE	3,276.13
228728 YELLOWSTONE SCHOOL DISTRICT #14	2,061.26
228729-228755 PAYROLL - DECEMBER 13, 2019	790,043.48
228756 ACCUSOURCE INC.	82.25
228757 ACME TOOLS	844.83
228758 ADVANCED BUSINESS METHODS	251.37
228759 ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,082.65
228760 ALLEGIANCE COBRA SERVICES, INC.	89.50
228761 AMAZON CAPITAL SERVICES	786.01
228762 AMAZON/SYNCB	6,595.31
228763 AMERICAN WELDING & GAS	32.25
228764 ARMOR INTERACTIVE	44,470.98
228765 ARMSTRONG SANITATION	110.00
228766 ASDCO CONSTRUCTION SUPPLY	934.00
228767 ASSELIN/STEPHANIE	306.99
228768 ASSOCIATED BAG	261.15
228769 ASTRO-CHEM LAB, INC.	75.00
228770 AUTO VALUE	3,006.80
228771 AVI SYSTEMS, INC.	500.00
228772 AXON ENTERPRISES INC	6,717.60
228773 AXTMAN + ASSOCIATES, PC	2,500.00
228774 BADLANDS HARDWARE	1,013.94
228775 BADLANDS OCCUPATIONAL TESTING SERVICES	1,217.00
228776 BAKER & TAYLOR	308.08
228777 BALCO UNIFORM COMPANY, INC.	1,166.55
228778 BECKER/BARBARA J.	500.00
228779 BEST/VAWNITA	17.40
228780 BIG BOYS TOYS	4,739.95
228781 BIG BUTTE SERVICES	10,096.15
228782 BIG HORN TIRE, INC	190.00

228783 BOGUE/KAYLEY J	45.50
228784 BOLKEN/DOUGLAS	3,033.00
228785 BOSS OFFICE & COMPUTER PRODUCTS	3,482.20
228786 BRADY'S ROADSIDE SERVICE	2,312.50
228787 BRAUN INTERTEC CORPORATION	32,213.45
228788 BROSZ ENGINEERING, INC.	77,035.63
228789 BROWNELLS INC.	33.20
228790 BUCK/KEITH	35.05
228791 C.E. BROOKS & ASSOCIATES,P.C.	144.90
228792 C&D WATER SERVICES	83.00
228793 CARSTENS/JILL	60.50
228794 CASCADE AUTO GLASS	318.00
228795 CDW-G GOVERNMENT	2,368.86
228796 CERTIFIED POWER. INC	2,723.53
228797 CHERREY'S PROPANE	1,430.00
228798 COLONIAL RESEARCH CHEMICAL CORP.	1,327.59
228799 LINK COMPUTER CORPORATION	201.00
228800 CORE & MAIN	16,998.36
228801 CORPORATE TRANSLATION SERVICES, INC	51.34
228802 COUNTIES PROVIDING TECHNOLOGY	2,947.03
228803 CROSS/ROBERT	40.60
228804 D & D WATER WELL SERVICE	2,535.00
228805 DAKOTA SUPPLY GROUP	996.00
228806 DWYER/DANIEL	20.88
228807 DASH MEDICAL GLOVES	71.90
228808 DAVIS INSTRUMENTS CORP.	28.00
228809 DAWA DEVELOPMENT, LLC	436.00
228810 DEMCO	29.33
228811 DMC WEAR PARTS LLC	5,196.14
228812 DOLLINGER/MICHAEL W.	320.00
228813 DONE RIGHT THE FIRST TIME	280.00
228814 DYPEX	397.50
228815 EAGLE COUNTRY FORD, INC.	11.08
228816 ECOLAB PEST ELIMINATION DIV.	517.50
228817 EKNESS/KELLIE A	117.28
228818 EPCON SIGN COMPANY	880.00
228819 ERVIN/CLARYAN JOSEPH	30.00
228820 EVIDENT CRIME SCENE PRODUCTS	687.00
228821 FARMERS UNION OIL COMPANY	37,615.53
228822 FASTENAL COMPANY	6,923.06
228823 FOSS/BONNIE	85.54
228824 FRYHLING/PATRICIA E	31.50
228825 FULKERSON FUNERAL HOME	4,732.50
228826 GALLS INCORPORATED	912.44
228827 GRANICUS	4,950.00
228828 GRANITE SPRINGS WATER & ICE, INC.	120.00
228829 GRONOS/JEFF	24.36
228830 HANSEN DIESEL & AUTOMOTIVE	211.87
228831 HARRISON/SADIE	1,425.42
228832 HDR ENGINEERING, INC	11,633.85

228833 HECK BUILT LLC	29,271.00
228834 HEGGEN EQUIPMENT CO.	2,898.47
228835 HELLANDSAAS/MARCIA	150.00
228836 HIGGINS/AMBER	130.27
228837 HOLIDAY INN EXPRESS/ SIOUX FALLS	872.00
228838 HOLIDAY INN EXPRESS/GRAND FORKS	86.40
228839 HOLTE/KAREN L.	335.94
228840 HORIZON RESOURCES	79.99
228841 IBS, INC	1,027.11
228842 ICON ARCHITECTURAL GROUP	48,994.80
228843 INFORMATIONAL DATA TECHNOLOGIES LLC	4,920.00
228844 INTERACTIVE DATA, INC	50.00
228845 JAPPE/KAROLIN	450.24
228846 JOHN HUTTER TOWING	187.50
228847 JOHNSON & SUNDEEN	5,000.00
228848 JOHNSRUD/ERICA	53.81
228849 KADRMAS, LEE AND JACKSON, INC.	3,949.00
228850 KIESON/CAROL	141.52
228851 KITAGAWA/BENJI KURT	2,000.00
228852 KOTANA COMMUNICATIONS, INC.	9.28
228853 LARSON/JOHN H	576.06
228854 LAWLAR/HOWDY	52.20
228855 LEGEND AUTO BODY	7,075.50
228856 LEO/DEVAN	258.98
228857 LEWIS/JAY	13.92
228858 LINK COMPUTER CORPORATION	550.00
228859 LUND OIL, INC.	8,302.62
228860 LUPINE CONSTRUCTION, INC	2,750.00
228861 MAILFINANCE	2,302.68
228862 MAYER ELECTRIC INC	475.00
228863 MAYO CONSTRUCTION CO. INC.	964,747.61
228864 MCKENZIE CO. EXTENSION OFFICE	75.00
228865 MCKENZIE CO. FARMER	2,638.22
228866 MCKENZIE CO. HEALTHCARE SYSTEMS	4,712.64
228867 MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	1,265,000.00
228868 MCKENZIE CO. MOTOR VEHICLE BRANCH	28.00
228869 MCKENZIE CO. SOCIAL SERVICE	370.00
228870 MCKENZIE CO. TREASURER	973.16
228871 MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	225.00
228872 MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
228873 MCKENZIE ELECTRIC CO-OP INC.	1,334.46
228874 MCNUTT/SHARALYN	98.44
228875 MEDLINE INDUSTRIES, INC	142.48
228876 MIDWEST INDUSTRIES INC.	1,604.00
228877 MINOT DAILY NEWS	270.40
228878 MOE/KELLY J	298.24
228879 MONTANA DAKOTA UTILITIES CO.	135.12
228880 MOTOROLA	59,673.20
228881 MYERS AUTO PARTS	290.75
228882 NARDINI FIRE EQUIPMENT	1,705.50

228883 NATIONAL ASSOC. OF COUNTIES	450.00
228884 NATIONAL SHERIFFS' ASSOCIATION	65.00
228885 ND DEPARTMENT OF HEALTH	211.86
228886 ND OFFICE OF THE ATTORNEY GENERAL	4,300.00
228887 ND RURAL WATER SYSTEMS ASSN.	2,442.50
228888 ND STATE AUDITOR'S OFFICE	420.00
228889 ND STATE UNIVERSITY	1,289.72
228890 NELSON INTERNATIONAL	3,494.38
228891 NEPRASH/KIMBERLY	150.00
228892 NEWMAN TRAFFIC SIGNS	10,452.42
228893 NINNEMAN/COLENE K	3,220.85
228894 NORTH DAKOTA ONE CALL	510.75
228895 NORTH DAKOTA SAFETY PROS INC	215.00
228896 NORTHERN HEAVY DUTY TRUCK PARTS	2,366.55
228897 NORTHERN TESTING	145.00
228898 NORTHERN TOOL & EQUIPMENT CO.	2,764.75
228899 NORTHWEST YOUTH ASSESSMENT CENTER	13,248.00
228900 NOVAK/LARRY	35.96
228901 O K IMPLEMENT CO.	4,196.68
228902 O.K. TIRE STORE, INC	4,015.05
228903 OLSON/DOUG	32.48
228904 ONE CALL NOW	155.20
228905 PACIFIC STEEL & RECYCLING	20.77
228906 PAYSTUBZ	1,928.96
228907 PRAXAIR	1,037.98
228908 QUALLS/LISA D	37.35
228909 RADISSON HOTEL - BISMARCK	608.04
228910 RDO EQUIPMENT CO. - FARGO	440,387.66
228911 RECORD KEEPERS LLC	73.50
228912 RESERVATION TELEPHONE CO-OP	284.08
228913 ROMERO/MARSELLA	40.60
228914 ROTHANG/SANDRA	52.20
228915 SAMUELSON/JERRY	231.00
228916 SAX MOTOR CO	62.50
228917 SCOFIELD/JESSIE	4,233.00
228918 SIGN SHOP/THE	680.50
228919 SIRCHIE FINGER PRINT LAB.	182.95
228920 SMITH/MATTHEW COLE	34.00
228921 SORENSON/DESIREE	627.66
228922 SOUTHWEST MULTI-COUNTY CORRECTION CENTER	25.00
228923 SRF CONSULTING GROUP, INC	473.55
228924 STEIN'S INC.	1,531.69
228925 STENBERG/DANIEL	867.93
228926 STREICHER'S	131.93
228927 SUMMIT FOOD SERVICE, LLC	8,110.16
228928 TASC-CLIENT SERVICES	2,128.42
228929 GIS JOBS CLEARINGHOUSE/THE	25.00
228930 TIMBER AUTO BODY	8,375.42
228931 TITANIUM PLUMBING	310.07
228932 TOTAL SAFETY U.S., INC.	50.80

228933 TRIANGLE ELECTRIC, INC.	837.50
228934 TUCKER/JESSICA	709.04
228935 TUNNELL/CLAYE P	44.00
228936 TWOGOOD/SCOTT	997.92
228937 UNIFORM CENTER	119.80
228938 UNITED QUALITY COOPERATIVE	3,497.33
228939 UNITED SEATING & MOBILITY LLC	212.11
228940 US BANK NA DBA VOYAGER FLEET SYSTEMS	9,807.58
228941 VALLI INFORMATION SYSTEMS, INC	663.40
228942 VOGEL LAW FIRM	85.00
228943 VOTAVA/CHRISTOPHER	334.84
228944 WATFORD CITY LUMBER	63.99
228945 WATFORD EXPRESS LAUNDRY CENTER	1,600.04
228946 WAWSA	174,313.51
228947 WENCK ASSOCIATES INC.	50.93
228948 WESTLIE MOTOR CO.	3,516.53
228949 WESTLIE TRUCK CENTER	659.36
228950 WHITAKER/HILLARY	464.81
228951 WRK SERVICES, LLC	434.82
228952 ZUERCHER TECHNOLOGIES LLC	10,336.20
228953 241 INK PRODUCTIONS	586.22
228954 ALEXANDER/CITY OF	116.00
228955 ARMSTRONG SANITATION	925.00
228956 CENTURY LINK	179.12
228957 CONSOLIDATED TELCOM	49.31
228958 INFORMATION TECHNOLOGY DEPT.	6,048.46
228959 MCKENZIE COUNTY RURAL WATER	223.36
228960 MCKENZIE ELECTRIC CO-OP INC.	8,263.58
228961 MONTANA DAKOTA UTILITIES CO.	24,239.97
228962 NEMONT	28.50
228963 RESERVATION TELEPHONE CO-OP	9,611.33
228964 SOUTHWEST WATER AUTHORITY	50.00
228965 VERIZON/ACCT 342033315-01	2,490.82
228966 VERIZON/ACCT 842030146-01	4,285.38
228967 WATFORD CITY WATER DEPT./CITY OF	3,182.49
228968-228989 PAYROLL - DECEMBER 27, 2019	770,822.00