



McKenzie County
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MEETING MINUTES
PUBLIC WORKS SUBCOMMITTEE
April 8th, 2024 at 01:00 pm CT

ATTENDEES: Engineering Director Grace Demars, Commissioner Craig Hystad, Road & Bridge Administrative Specialist Cassie Cullinan, GIS Coordinator Bonnie Foster, Project Specialist Cindy Glover, Road & Bridge Foreman Joe Kummer, Public Works Operator Cory Brown, Keith Winter McKenzie County Grazing Association, Vicki Wold, Kelly Norby, Tony Wood Mountain Plains, Chase Wisness, Howdy Lawlar, CJ Thorne, Seth Sawyer Conoco Phillips

AGENDA ITEMS

Item 1. Cattle Guard Policy

Engineering Director, Grace Demars, explained that the Road and Bridge Department has started working on a policy for the installation and maintenance of cattle guards on County roads and section lines and requested feedback on the draft policy. Commissioner Hystad expressed concern regarding the adjacent landowner's responsibility as currently written in the policy. Keith Winters suggested reviewing whether cattle guards are to be built to a County standard or a USFS standard. Engineering Director Demars stated that these items will be reviewed prior to bringing the policy to the Commission. A question was asked about how the policy applies to organized townships. Engineering Director Demars stated that, should the policy be adopted, it would apply only to County roads and section lines.

Item 2. East Bridge Replacements – 43rd Street NW Box Culvert Review

Engineering Director Grace Demars presented the memo prepared by AE2S that reviewed the 43rd Street NW box culvert design. Mountain Plains has reviewed the document and will be conducting survey of the stream to see what mitigation option should be pursued.

Item 3. What are County Roads?

Meeting attendees reviewed maps for the following townships/ranges that depicted the proposed County Road Inventory:

- Township 151 North, Range 95 through 99 West
- Township 152 North, Range 94 through 99 West
- Township 153 North, Range 94 through 98 West

The Subcommittee will continue to work through the process of reviewing the proposed County Road Inventory.

Meeting ended at 02:51 pm CT. The next meeting is April 22nd, 2024 @ 1:00 pm CT