



**McKenzie County**  
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**MEETING MINUTES**  
**PUBLIC WORKS SUBCOMMITTEE**  
June 10<sup>th</sup>, 2024 at 01:00 pm CT

**ATTENDEES:** Engineering Director Grace Demars, Commissioner Craig Hystad, Commissioner Clint Wold, GIS Coordinator Bonnie Foster, Project Specialist Cindy Glover, Road & Bridge Superintendent Layton Northrup, Keith Winter McKenzie County Grazing Association

**AGENDA ITEMS**

**Item 1.** What are County Roads?

Engineering Director, Grace Demars, explained to the Subcommittee that the 2024 County Township Road Mileage Certification and Final County Road Inventory map are to be presented to the Board of County Commissioners (BOCC) at the June 18<sup>th</sup>, 2024 meeting. Demars provided an update on where the organized townships were at with approving their certified mileage and that an email was sent to the remaining organized townships to remind them to certify their mileage.

No roads were discussed that needed to be brought to the BOCC for review.

**Item 2.** 2026 – 2030 Capital Improvement Plan

Engineering Director Demars presented the proposed Capital Improvement Plan (CIP) projects for 2025. Demars explained that the BOCC had not approved a CIP since the summer of 2022 and that one of the next tasks is to develop the 2026 – 2030 CIP. The key components of a CIP were discussed along with the importance of proper planning to ensure projects get constructed in a timely manner. Roads, bridges, multi-use paths/trails, and Road and Bridge Department buildings will be reviewed as part of the 2026 – 2030 CIP development project. Demars emphasized that it will be important to engage the public, be transparent, and be objective throughout the process.

Meeting ended at 01:57 pm CT. The next meeting is July 8<sup>th</sup>, 2024 @ 1:00 pm CT