

City of Mebane Fire Department

Fire Permit Application

By authority of NC General Statute 160-D the City of Mebane requires submittal for, and approval of certain installations, construction, modifications, conditions and activities set forth in the current NC Fire Code prior to that installation, condition or activity being initiated. This application shall serve as the official request for such approval. Upon receipt of this application, permit fees, and all supporting materials required of the Fire Marshal's Office, a review of the application will be conducted and if approved, a permit issued. Submittal of this application does not indicate authorization for the installation, construction, condition, or activity. Operating without a valid permit is contrary to law and subject to double permit fees, civil and/or criminal action, reporting to licensing agency, and ineligibility to perform work in the City of Mebane. Fees are subject to change without notice.

Permit Application Date: ____ / ____ / ____

Site Information

Permit Site Location: _____

Property Owner (If Applicable): _____

Telephone: () _____ - _____ Contact Person: _____ Email: _____

Contractor Information (For Construction/Installation Permits)

Company Name: _____ License Number: _____

Address: _____

Work to be conducted by: _____

Telephone: () _____ - _____ Contact Person: _____ Email: _____

Permit Request Information

Date of Anticipated Operation/Construction: ____ / ____ / ____ Anticipated End of Operation/ Construction: ____ / ____ / ____

Note: Construction Permits are issued for duration of work and are valid until completion and acceptance, unless revoked for due cause. Operational permits are valid for specified timeframes as detailed in permit fee schedule.

Detail of Activity/Operation/Construction Requiring Permit: _____

Permit Fee Information

Use current fee schedule to calculate required permit fees for this application. Payment of permit fee is required prior to issuance of permit and should be remitted with this application. To pay online click here: <https://www.municipalonlinepayments.com/mebanenc/easypay/me3Z8Fo7ckODT112CAAdrZA/fire-inspections-and-permits>

Type of Permit(s) Required: _____

Permit Fee Required (Tabulated from Attached Fee Schedule): \$ _____ Date Paid: ____ / ____ / ____

Receipt Number: _____ Rcvd by: _____

For questions or assistance, please contact Mebane Fire Department Fire Marshal's Office at (919) 563-5718

City of Mebane Fire Department

Fire Permit Application Form

Basic Submittal Requirements for Common Permits

Fire Sprinkler/Standpipe Permit

- Electronic copy of the following emailed to [Fire inspections permits@cityofmebane.com](mailto:Fire_inspections_permits@cityofmebane.com) or on a flash drive
 - Plans in PDF and CAD format (include calculations and cut sheets)
 - Hydraulic calculations with minimum safety margin of 10 psi.
 - Product cut sheets
 - Letter of design certification indicating that the system design as submitted meets all local and state requirements and standards set forth by NFPA 13.
 - Completed permit application and fee

Fire Alarm System Permit

- Electronic copy of the following emailed to [Fire inspections permits@cityofmebane.com](mailto:Fire_inspections_permits@cityofmebane.com) or on a flash drive
 - Electronic copy of plans in PDF and CAD format (include calculations and cut sheets)
 - Battery calculations
 - Device cut sheets
 - Letter of design certification indicating that the system design as submitted meets all local and state requirements and standards set forth by NFPA 72.
 - Completed permit application and fee

Automatic Fire Suppression (Hood Suppression/Alternative Systems)

- Electronic copy of the following emailed to [Fire inspections permits@cityofmebane.com](mailto:Fire_inspections_permits@cityofmebane.com) or on a flash drive
 - 1 electronic copy of plans in PDF and CAD format
 - Copy of nozzle selection criteria
 - Completed permit application and fee

Tent Permit

- Tent permits in excess of 800 sq feet require a zoning permit prior to a tent permit being issued.
- Electronic copy of the following emailed to [Fire inspections permits@cityofmebane.com](mailto:Fire_inspections_permits@cityofmebane.com) or on a flash drive
 - Site plan indicating location(s) of proposed tent on site.
 - Detailed plan of proposed use and internal configuration of tent (tables, chairs, exits)
 - Copy of Flame Retardant Certificate
 - Detail on proposed occupancy (i.e., the anticipated number of people inside the tent)
 - Completed permit application and fee

Pyrotechnic/Fireworks Display

- Electronic copy of the following emailed to [Fire inspections permits@cityofmebane.com](mailto:Fire_inspections_permits@cityofmebane.com) or on a flash drive
 - Complete list of the types and sizes of devices to be used
 - Detailed site plan indicating required separation and fallout distances
 - Proof of \$1,000,000 general liability insurance.
 - Copy of any and all training certifications for the shooters to conduct the shoot.
 - A list of names and ages of each person working with the on-site operation.
 - Completed permit application and fee

Blasting Permit

- Electronic copy of the following emailed to [Fire inspections permits@cityofmebane.com](mailto:Fire_inspections_permits@cityofmebane.com) or on a flash drive
 - Blasting schedule and detailed site plan. Information on type and quantity of explosive to be used
 - Copy of licensing as an explosive blasting operator
 - Proof of \$1,000,000 general liability insurance.
 - Verification that blast mats and seismic monitoring to be used on every blast.
 - Completed permit application and fee

Flammable/Combustible Liquid Facilities (Tanks/Piping Install/Removal)

- Electronic copy of the following emailed to [Fire inspections permits@cityofmebane.com](mailto:Fire_inspections_permits@cityofmebane.com) or on a flash drive
 - Site plan showing locations of all tanks/piping/vents
 - Tank details
 - Removal plan
 - Completed permit application and fee