

City of Mebane Fire Department

Fire Permit Application

By authority of NC General Statute 153A-357 the City of Mebane requires submittal for, and approval of certain installations, construction, modifications, conditions and activities set forth in the current NC Fire Code prior to that installation, condition or activity being initiated. This application shall serve as the official request for such approval. Upon receipt of this application, permit fees, and all supporting materials required of the Fire Marshal's Office, a review of the application will be conducted and if approved, a permit issued. Submittal of this application does not convey authorization for the installation, construction, condition, or activity. Operating without a valid permit is contrary to law and subject to double permit fees, civil and/or criminal action, reporting to licensing agency, and ineligibility to perform work in the City of Mebane. Fees are based on the adopted fee schedule and are subject to change without notice.

Permit Application Date: _____

Site Information

Permit Site Location: _____

Property Owner (If Applicable): _____

Telephone: () _____ - _____ Contact Person: _____ Email: _____

Contractor Information (For Construction/Installation Permits)

Company Name: _____ License Number: _____

Address: _____

Work to be conducted by: _____

Telephone: () _____ - _____ Contact Person: _____ Email: _____

Permit Request Information

Date of Anticipated Operation/Construction: _____ Anticipated End of Operation/ Construction: _____

Note: Construction Permits are issued for duration of work and are valid until completion and acceptance, unless revoked for due cause. Operational permits are valid for specified timeframes as detailed in permit fee schedule.

Detail of Activity/Operation/Construction Requiring Permit: _____

Permit Fee Information

Use current fee schedule included with this form to calculate required permit fees for this application. Payment of permit fee is required prior to issuance of permit and should be remitted with this application. If sent by mail, please include a check and mail to City of Mebane at 102 S. 5th Street, Mebane, NC 27302. If you would like to pay in person, payments may be made at City of Mebane, 102 S. 5th Street Mebane, NC 27302.

Type of Permit(s) Required: _____

Permit Fee Required (Tabulated from Attached Fee Schedule): \$ _____ Date Paid: _____

Receipt Number: _____ Rcvd by: _____

For questions or assistance, please contact Mebane Fire Department, Division of Codes, at (919) 563-5718.

Basic Submittal Requirements for Common Permits

Fire Sprinkler/Standpipe Permit

- 2 sets of plans
- 1 electronic copy of plans saved on CD in PDF and CAD format (include calculations and cut sheets)*
- 2 copies of hydraulic calculations with minimum safety margin of 10 psi.
- Product cut sheets
- Letter of design certification indicating that the system design as submitted meets all local and state requirements and standards set forth by NFPA 13.
- Completed permit application and fee

Fire Alarm System Permit

- 2 sets of plans
- 1 electronic copy of plans saved on CD in PDF and CAD format (include calculations and cut sheets)*
- 2 copies of battery calculations
- Device cut sheets
- Letter of design certification indicating that the system design as submitted meets all local and state requirements and standards set forth by NFPA 72.
- Completed permit application and fee

Automatic Fire Suppression (Hood Suppression/Alternative Systems)

- 2 sets of plans
- 1 electronic copy of plans saved on CD in PDF and CAD format*
- Copy of nozzle selection criteria
- Completed permit application and fee

Tent Permit

- Site plan indicating location(s) of proposed tent on site.
- Detailed plan of proposed use and internal configuration of tent (tables, chairs, exits)
- Copy of Flame Retardant Certificate
- Detail on proposed occupancy (i.e. the anticipated number of people inside the tent)
- Completed permit application and fee

Pyrotechnic/Fireworks Display

- Complete list of the types and sizes of devices to be used
- Detailed site plan indicating required separation and fallout distances
- Proof of \$1,000,000 general liability insurance.
- Copy of any and all training certifications for the shooters to conduct the shoot.
- A list of names and ages of each person working with the on-site operation.
- Completed permit application and fee

Blasting Permit

- Blasting schedule and detailed site plan.
- Information on type and quantity of explosive to be used
- Copy of licensing as an explosive blasting operator
- Proof of \$1,000,000 general liability insurance.
- Verification that blast mats and seismic monitoring to be used on every blast.
- Completed permit application and fee

Flammable/Combustible Liquid Facilities (Tanks/Piping Install/Removal)

- Site plan showing locations of all tanks/piping/vents
- Tank details
- Removal plan
- Completed permit application and fee

**Electronic Copies can be emailed to permitsandinspections@cityofmebane.com or on a CD or flash drive*

For questions about specific requirements for these or other permit types, contact MFD Division of Codes at (919) 563-5718.

Fee Schedule

Fire Inspection Fees

Effective July 1, 2019

Schedule Subject to Change Upon Approval by City Council

Fire Inspections			
Airport/Heliports	\$50	Organic Coatings	\$50
Bowling Pin Refinishing	\$50	Ovens	\$50
Bowling Alley Refinishing	\$50	Pipelines Flammable/Combustible	\$50
Cellulose Nitrate Motion Picture	\$50	Pulverized Particles (Dust)	\$50
Cellulose Nitrate Plastic (Pryroxlyn)	\$50	Repair Garages	\$50
Combustible Fibers	\$50	Tank Vehicle	\$50
Compressed Gases	\$50	Tire Rebuilding Plants	\$50
Crude Oil Production	\$50	Wrecking Yards/Junk Yards/Waste	\$50
Cryogenic Fluids	\$50	Welding/Cutting	\$50
Dry Cleaning Plants (NEW)	\$50	Match Manufacturing	\$50
Flammable Finishes Paint Booths	\$50	Radioactive Materials	\$100
Fruit Ripening Processes	\$50	Hood Systems Extinguishment	\$100
Fumigation/Thermal Insecticide	\$50	Ansul Test & Inspection	\$50
High Pile Storage Facilities	\$50	Fire Suppression Systems:	
Liquified Natural Gas 100-500 Gal.	\$50	1 riser	\$150
500-2,000 Gallons	\$50	2 risers	\$300
2,000-30,000 Gallons	\$50	3 or more risers	\$500
Liquified Petroleum Gas	\$50	Fire Alarm Systems:	
Lumber Storage	\$50	1 - 30,000 Sq. ft.	\$150
Magnesium	\$50	30,001 - 80,000 Sq. ft.	\$300
Mechanical Refrigeration	\$50	80,001 Sq. ft and above	\$500
Motion Picture Projection	\$50	Explosives	\$100
Tents	\$50	Return Inspection Fee	\$100
Canopies more than 400 Sq. ft.	\$50		
Fireworks	\$50		

Flammable/Combustible Liquids Installation

Above Ground	\$100	Return Inspection Fee	\$100
Additional Tank	\$50	Removal	\$100
Return Inspection Fee	\$100	Additional Tank	\$50
Underground	\$100	Upgrade Piping	\$50
Additional Tank	\$50	Return Inspection Fee	\$100

**Explosive/Blasting Agents & Ammunition permits will be issued with a valid certificate of insurance

Noncompliance w/Fire Code Fee (per Code of Ordinances Article III, Chapter 16, Section 16-65)

1st Re-inspection	\$100	3rd Re-inspection	\$300
2nd Re-inspection	\$200		

Recoupment Charge for False Alarms (per Code of Ordinance Article VI, Chapter 6, Section 6-164)

5 or more in 1 year	\$100	More than 2 in a 7 day period	\$300
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2 in a 24 hour period

\$300

Overcrowding

\$100 per person over posted occupancy certificate.