



Recreation and Parks Advocacy Commission

Meeting Summary
January 10, 2022 at 6:00 p.m.

NAME	Representation
Aaron Davis (AD)	City Leader
Sherri Seagroves (SS)	City Limits (Secretary)
Jesse Whitaker (JW)	City Limits
John Kirby (JK)	ABSS Representative
Shayla Clemons-Armas (SCA)	City Limits
Tanner Deisch (TD)	City Limits (Vice Chair/Chair Elect)
Emily Powell (EP)	City Limits
Jay Bissette (JB)	City Limits

1. Call to order – JW.
 - a. Meeting took place in the Civic Room at the Mebane Arts and Community Center and was called to order at 6:00 PM
 - b. AD called for introductions from those present and welcomed new members EP and JB. Those present were JW, AD, SCA, TD, EP, JB and JK.
2. Approval of minutes – JW
 - a. JW asked for approval of minutes from October 18 and November 29, 2021 meeting.
 - b. SS asked for a revision in the November minutes to add TD advocating for the Senior Games with local assisted living homes.
 - c. Motion made by Tanner, second by Sherri – unanimously passed
3. Appointment of Commission member roles – JW
 - a. JW explained the two open roles and asked for nominations for Vice Chair and Secretary.
 - b. TD volunteered for Vice Chair and SS volunteered for Secretary.
 - c. Motion was made by Jesse, Jay second Motion carried.
4. Budget Discussion – AD
 - a. AD stated that the CIP items are the biggest items at \$25k or more; capital outlay is a onetime item or one off purchase at \$5k - \$25k.
 - b. AD was informed that the Lake Michael spillway will now be covered by the city and will not be included in his budget.
 - c. The theme for 2022 is fixing and finishing. Fix what needs fixing and finish the projects that were started.



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- d. Lake Michael Trail Extension – AD is applying for a \$100k grant, the environmental study has been completed. The cost for the extension is \$400k. The city has held multiple public input meeting to discuss the completion and location of the trail.
- e. Community Park – AD
 - i. Fiddlers Stage Cover – will cost \$75k and AD applied for \$50k grant from AT&T and asked the Mebane Business Association for \$25k.
 - ii. Community Park - tractor is \$27k.
 - iii. Shade cover over the fitness center is \$55k.
 - iv. AD stated they will also complete the back entrance of the park on Woodlawn adding 50 more parking spaces. Old Rec Building - AD stated that it needs a lot of work; floor, roof, lighting comes to \$250k
- f. AD stated he is also asking for a maintenance truck
- g. JW asked how this year's budget compares to last year
 - i. Operations & Capital Outlay
 - 1. 2020 – 1.3 mil
 - 2. 2021 – 2.1
 - 3. 2022 – 2.6
 - 4. 2023 – 1.1 Mil + F/T and P/T Salary and benefits (will be about 2.0mil)
 - ii. CIP
 - 1. 2022 – 2 mil
 - 2. 2023 – 1.2 mil
- h. EP asked about a storage unit at the Community Park and AD stated that it is included in the budget
- i. Project ordinances – AD stated the following will be included Lake Michael spillway, greenway, Cates Farm Park (entry way, shelter, playground, etc)
- j. Personnel – AD is requesting that the Recreation Superintendent position be reclassified for someone already on staff giving this person more duties. Parks Superintendent is the new position that he's asking for. That's 2 direct reports to AD which frees him up to fundraise, write grants, and more. The MPRD hasn't had a new leader since 2014.
- k. Fee schedule proposal –



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Fee	Current Rate	Proposed Rate	Projected Annual Impact
Youth Tennis Clinics	0	\$15/\$40	\$1,500
Adult Tennis Nights	0	\$15	\$600
Score Table Rental	0	\$200/\$350	\$750
Food Truck @ Event	0	\$50	\$500
MACC Kitchen	\$40	\$50	\$500
MACC Multi/Gym	\$300/5hrs	\$500/5hrs	\$6000
Business Booth @ Event	\$0	\$50	\$500
3Hr. Kids Camps	\$0	\$50/week (m-th)	\$4000
Easter Brunch/ Valentines Event	\$0	\$25/person	\$2500
Basketball Court Rental	\$0	\$25/Hr. or \$100/Day	?
Basketball Tournament Rental	\$0	\$200/Day	?

- l. JW asked when we should meet with our respective council members and AD stated that council votes on budget in June and we should talk to them in April/May. AD submitted his budget this week but he presents in late March or early April. RPAC members are encouraged to reach out to their council partners to establish a relationship. Next August we need to ask council ‘what do you want AD to put in the budget?’ AD will provide budget talking points to everyone in April.
 - m. TD asked about the Master Plan and if it’s included in this year’s budget. AD stated it will go in next year’s budget. We are waiting on the planning documents from the planning department. The city will decide which firm is going to perform the plan by July. SCA asked for a copy of the last Master Plan which was completed in 2014.
 - n. BB court – AD stated the RFQ will go out this week
5. Mebane Trailblazers – SS
- a. SS stated that Mebane Trailblazers is a working title until the group meets on 1/12 to vote on a name.
 - b. The initiative is with the Mebane Woman’s Club and currently under the Mebane on the Move program.
 - c. The goal of the group is to promote the trails in Mebane including the Mountains to Sea Trail, Cates Farm, Lake Michael and the urban trails. The group will also create interest along the trails (art, benches, themes), create a Jr. Trail Ranger program for kids, help maintain the trails and create fun events.
 - d. SS presented the initiative to Diane Young with NC Main Street, Rebecca Brouwer with Bicycle Pedestrian Advisory Commission and Aaron Davis with MRPD to



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discuss how our programs intersect and how we can support each other. The initiative was well received.

- e. AD, Rebecca Brower and SS are in the process of completing a Memorandum of Understanding to make the partnership official.

6. Senior Games Information Distribution – SS
 - a. AD provided handouts to all members and encouraged everyone to disperse the information. AD will provide an electronic copy to members.

7. Other Business – JW
 - a. Job Opportunities – AD reviewed the job opportunities with the MRPD that are in the approval stage. Lake Michael Attendant – hours 9-7; MACC Attendant – as needed; Athletics – weeknights and weekends – as needed; Grounds Crew – 9-5
 - b. Lake Michael – AD
 - i. AD reviewed on Google Maps the current and planned projects for the trail. The funded project for this year will connect Tupolo Junction to the current trail
 - ii. TD asked for public information campaign concerning dogs on trails.

8. Next Meeting – February 21, 2022 at 6:00 PM at MACC

9. Adjournment – JW called for the meeting to adjourn at 7:35