



SPECIAL MEETING NOTICE
Mebane City Council
April 13, 2022- 1:30 p.m.

NOTICE is hereby given that the Mebane City Council will hold a Special Meeting on Wednesday, April 13, 2022 at 1:30p.m. in the back conference area of the Glendel Stephenson Municipal Building located at 106 Washington Street, Mebane, NC 27302.

The purpose is to hold a budget work session.

Stephanie Shaw
Mebane City Clerk



REVISED-Budget Work Session
April 13, 2022
1:30PM

1. Call to Order Mayor Ed Hooks
2. Invocation..... Dr. Jeff Smith, Pastor of Mebane Presbyterian Church
3. WelcomeCity Manager Chris Rollins
4. Amendment to the American Rescue Plan Grant Project Ordinance..... Finance Director Daphna Schwartz
5. Amendment to the Waste Water Resource Recovery Facility Expansion ... Finance Director Daphna Schwartz
6. PowerPoint Presentation Finance Director Daphna Schwartz
7. Break (20 minutes)
**Light refreshments will be provided.*
8. PowerPoint Presentation Finance Director Daphna Schwartz
9. Main Street Program Overview Assistant City Manager Preston Mitchell
10. Adjournment Mayor



AGENDA ITEM #4

Amendment to the American Rescue Plan (ARP) Grant Project Ordinance

Meeting Date

April 13, 2022

Presenter

Daphna Schwartz, Finance Director

Public Hearing

Yes No

Summary

This amendment will allow staff to use the ARP funds for salaries and benefits under the revenue loss category. Using the funds for this purpose will significantly reduce the City's administrative burden and allow the City to use the funds that would have covered salaries and benefits for other more complex transactions.

Background

At the October 4, 2021 meeting, the Council approved using ARP grant funds to pay for the engineering and design for the Water Resource Recovery Facility expansion project. Since then, the federal government has provided additional guidance on allowable uses of the ARP grant funds. This additional guidance made it clear that using the ARP funds for salaries and benefits dramatically reduces the administrative burden on the City as opposed to using the funds for a capital project. Therefore, staff recommends using the ARP funds for salaries and benefits in the Utility Fund.

Financial Impact

The City has received the first tranch of ARP funds, equaling \$2,591,328.92. The City expects to receive the second tranch for the same amount this summer. The total ARP anticipated funds are \$5,182,657.84. This amount will be transferred to the Utility Fund to reimburse salaries and benefits over time. The transfer will, in turn, free up \$5,182,657.84 in funding to be used for other more complex transactions.

Recommendation

Staff recommends that City Council approve the grant project ordinance amendment.

Suggested Motion

Move to approve the amendment to the American Rescue Plan Grant Project Ordinance.

Attachments

1. Grant Project Ordinance Amendment



Grant Project Ordinance for the City of Mebane American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds

Amendment

BE IT ORDAINED by the city council of the City of Mebane, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby amended on April 13, 2022:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLFRF). The City of Mebane has received the first tranche in the amount of \$2,591,329 of CSLFRF funds. The total allocation is \$5,182,658, with the remainder to be distributed to the city within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The City has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriated for the project and authorized for expenditure:

Internal Project Code	Project	Expenditure Category	Cost Object	Appropriation of CSLFRF Funds
0001	Administration and Metering Services for period of March 3, 2021 through March 31, 2022 (reimbursement)	6.1	Salaries	\$46,263
			Benefits	\$23,957
0002	Utilities Services for period of March 3, 2021 through March 31, 2022 (reimbursement)	6.1	Salaries	\$658,892
			Benefits	\$321,223
0003	Waste Water Treatment Plant Services for period of March 3, 2021 through March 31, 2022 (reimbursement)	6.1	Salaries	\$467,054
			Benefits	\$201,453
0004	Administration and Metering Services for period of April 1, 2022 through December 31, 2024	6.1	Salaries	\$66,674
			Benefits	\$33,954
0005	Utilities Services for period of April 1, 2022 through December 31, 2024	6.1	Salaries	\$1,329,425
			Benefits	\$691,280
0006	Waste Water Treatment Plant Services for period of April 1, 2022 through December 31, 2024	6.1	Salaries	\$923,100
			Benefits	\$419,383
		Total:		\$5,182,658

Section 4: The following revenues are anticipated to be available to complete the project:

CSLFRF Funds:	\$5,182,658
Utility Fund Transfer:	\$0
Total:	\$5,182,658

Section 5: The Finance Director is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the City's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Director is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Director and to the Clerk to the City Council.

Section 8: This grant project ordinance is effective as of March 3, 2021 and expires on December 31, 2026, or when all the CSLFRF funds have been obligated and expended by the City, whichever occurs sooner.



AGENDA ITEM #5

Amendment to Water Resource
Recovery Facility (WRRF) 1.5 MGD
Expansion Capital Project Ordinance

Meeting Date

April 13, 2022

Presenter

Daphna Schwartz, Finance Director

Public Hearing

Yes No

Summary

This amendment will change the funding vehicle for the current work underway for the WRRF 1.5 MGD Expansion Capital Project Ordinance from primarily American Rescue Plan Grant funds to appropriated fund balance from the Utility Fund.

Background

At the October 4, 2021 meeting, the Council approved using American Rescue Plan (ARP) Grant funds to pay for the engineering and design for the WRRF expansion project. Since then, the federal government has provided additional guidance on allowable uses of the grant funds. This additional guidance made it clear that using the ARP funds for salaries and benefits dramatically reduces the administrative burden on the City as opposed to using the funds for a capital project. Therefore, staff is recommending the usage of the appropriated balance in the Utility Fund for the expansion capital project ordinance.

Financial Impact

The appropriated fund balance in the Utility Fund will increase by \$3,310,000. The Council appropriated \$215,000 of fund balance to the project at the April 4, 2022 meeting. Therefore, the total will be \$3,525,000.

Recommendation

Staff recommends that City Council approve the capital project ordinance amendment.

Suggested Motion

Move to approve the amendment to the WRRF 1.5 MGD Expansion Capital Project Ordinance.

Attachments

1. Capital Project Ordinance Amendment

**Capital Project Ordinance for the City of Mebane
Water Resource Recovery Facility 1.5 Million Gallons per Day (MGD) Expansion
Amendment**

BE IT ORDAINED by the Governing Board of the City of Mebane, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

Section 1: The project authorized is the design and construction of Water Resource Recovery Facility 1.5 MGD Expansion to be financed by Utility Fund reserves and a State Revolving Fund or Revenue Bonds or a combination thereof.

Section 2: The officers of this City are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3: The following amounts are hereby appropriated for the project:

	Project Budget
Design & Engineering	\$ 3,525,000

Section 4: The following revenues are anticipated to be available to complete the project:

	Project Budget
Transfer from Utility Fund	\$ 3,525,000

Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the General Statutes of North Carolina.

Section 6: Funds may be advanced from the Water and Sewer Fund for the purpose of making payments as due.

Section 7: The Finance Officer is hereby directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9: Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Officer for direction in carrying out this project.

This is the 13th day of April 2022.



Budget Work Session

FISCAL YEAR 2022-2023

APRIL 13, 2022

Presentation Purpose

Every budget has many pieces, much like a puzzle. The operating piece, the capital piece, the revenue piece, the debt piece and so on.

The purpose of this presentation is to relay information about these pieces and make suggestions as to how to fit all of these pieces of the budget puzzle together to balance the budget.

This presentation is ***not*** the manager's recommended budget.





General Fund Budget Summary

FY22-23



Summary of Department Requests

FY22-23 Department Requests

FY22-23	
Department	Department Requests
Administration	\$ 1,314,057
Council	89,827
Economic Development	1,412,614
Engineering	445,500
Fire	6,519,223
Finance	777,986
General Fund Debt	1,664,609
Inspections	946,707
IT	936,226
Non-Departmental	887,755
Police	7,497,615
Planning	705,311
Main Street Program	182,100
Public Works	4,123,554
Public Facilities	876,587
Sanitation	2,312,106
Recreation and Parks	3,309,850
Total Requests	\$ 34,001,627

Previous Adopted Budgets (including Fund Balance Appropriation)

FY21-22 \$25,445,340 (\$1.9M)

FY20-21 \$22,015,000 (\$1.8M)

FY19-20 \$21,192,300 (\$1.5M)

FY18-19 \$19,607,000 (\$1.8M)

FY17-18 \$18,551,000 (\$1.8M)



CAPITAL IMPROVEMENT PLAN (CIP) CUTS

CAPITAL IMPROVEMENT PLAN CUTS

• New Police Station (<i>deferred to FY23-24</i>)	\$1,750,000
• Training Classroom	\$800,000
• Additional parking at Community Park	\$400,000
• Leaf Vacuum & Box (<i>deferred to FY23-24</i>)	\$110,000
• Old Rec Building Improvements (<i>partial cut</i>)	\$108,000
• Shade Cover for Fitness Court (<i>deferred to FY23-24</i>)	\$55,000
• Sidewalk. 3 rd St. Extension (<i>partial cut; deferred to FY23-24</i>)	\$55,000
• Lake Michael remaining trail design (<i>deferred to FY23-24</i>)	\$45,000
• Pick-up Truck with Plow (<i>deferred to FY23-24</i>)	\$40,000
• Pick-up Truck with Plow (<i>deferred to FY23-24</i>)	\$40,000
• Planning Dept. Vehicle	\$35,418
• John Deere Compact Tractor	<u>\$28,000</u>
Total	\$3,466,418

CAPITAL IMPROVEMENT PLAN TOTALS

Requested	\$7,499,424
Proposed cuts	<u>\$3,466,418</u>
Remaining	\$4,033,006



FUNDING THE CAPTIAL IMPROVEMENT PLAN

PROPOSED ITEMS TO FUND WITH DEBT

• Two Fire Engines	\$1,300,000
• Rolling Stock	\$1,046,006
• Police Vehicles (4)	\$260,006
• Fire Prevention Vehicle	\$45,000
• Life Safety Education Vehicle	\$35,000
• Leaf Truck	\$320,000
• Garbage Truck	\$210,000
• Pick-up Trucks (3)	\$120,000
• SUV (2)	\$56,000
• Holt Street Greenway	<u>\$900,000</u>
Total	\$3,246,006

FUNDING THE CIP

CIP to fund	\$4,033,006
Debt Proceeds	<u>\$3,246,006</u>
Cash Funded	\$787,000
Estimated Yearly Debt Payments:	
Fire Engines, 1% (PEMC), 10 years:	\$137,257
Rolling Stock, 2% 5 years:	\$221,919
Holt Street Greenway, 2% 10 years:	<u>\$100,194</u>
Total New Yearly Debt	\$459,370



GENERAL FUND DEBT OUTLOOK

GENERAL FUND DEBT

If no new debt is issued in FY22-23:	\$7,963,123
New estimated FY22-23 debt:	<u>\$3,484,101</u>
Total General Fund Debt	\$11,447,224
Debt Service payments in FY22-23	<u>\$1,992,986</u>
Total Debt as of June 30, 2023	\$9,454,238

RETIRING DEBT VS. NEW DEBT

Yearly debt payments:

- Retiring in FY22-23: \$403,440
 - City Hall & Rec Center \$218,965
 - FY13-14 Fire Engines \$140,889
 - FY17-18 Fire Radios \$43,586
- Coming on in FY22-23: \$459,370



FUND BALANCE POLICY SUMMARY

- The City will maintain reserves required by law, ordinance, and/or bond covenants.
- The North Carolina Local Government Commission prescribes that a minimum of at least eight (8) percent of annual budgeted expenditures be maintained for unassigned/unreserved fund balance. Higher levels may be set based on the current operating needs of the individual fund and future funding needs.
- **The City's goal is to have an unrestricted fund balance of fifty percent (50%) of annual budgeted expenditures and transfers for each operating fund.**
- All expenditures drawn from fund balance will require City Council approval unless previously authorized by the Council for expenditure within the City's annual budget.



GENERAL FUND DEBT RATIOS AND FISCAL INDICATORS

Debt Obligations		FY22-23
General Obligation (GO) Bond Debt	\$	-
Installment Purchase Debt	\$	9,454,238
Total Net Debt Obligations	\$	9,454,238
Debt Service		
Installment Purchase Principal	\$	1,816,335
Installment Purchase Interest	\$	176,651
Total General Fund Debt Service	\$	1,992,986

General Fund Debt Ratios & Fiscal Indicators		FY22-23
Fund Balance	\$	19,014,615
Projected Unassigned Fund Balance	\$	15,299,872
Revenue per Capita	\$	1,367
% Property Tax Revenue to Total Revenue		59.16%
10-Year Principal Payout		98.74%
Debt Per Assessed Valuation		0.36%
Debt Service to Expenditures less transfers-in		6.58%
PAYGO Percent of capital expenditures		31.43%

- The projected unassigned fund balance assumes no additions or reductions to the June 30, 2021 fund balance.
- Revenue per Capita is based on the 2020 Census population figure of 17,797.
- 10-year Principal Payout – measures the amount of principal being retired within the next 10 years. Recommended ratio is a minimum of 55 to 60%.
- Debt Per Assessed Property Valuation – measure of the City’s debt capacity and burden. Recommended ratio is no more than 2 to 4%.
- Debt Service to Expenditures – measures annual debt service payments as a portion of the City’s General Fund expenditures. Recommended ratio is no greater than 10%.
- PAYGO percent of capital expenditures – measures the percent of capital expenditures being funded with cash. Higher ratios are better.



REQUESTED POSITION CUTS

PROPOSED POSITIONS TO CUT

- IT Technician \$82,455
- Permit Specialist \$63,406
- Total \$145,861

REQUESTED POSITION SUMMARY

- Requested
 - New Positions 10
 - Reclassifications 4
- Proposed
 - New Positions 8
 - Reclassifications 4
- Proposed Costs
 - New Positions
 - FY22-23 \$751,686
 - FY23-24 \$579,544
 - Reclassifications
 - FY22-23 \$44,581
 - FY23-24 \$44,581



AFTER ADJUSTMENTS AND CUTS

Forecasted Expenditures (Including CIP Projects)	FY22-23
<i>Total Expenditures</i>	\$ 29,966,357
Forecasted Funding Sources	
Total Funding Sources	\$25,401,810
Fund Balance Appropriation	\$316,694
Difference	(\$4,247,853)
Projected Fund Balance	\$19,014,615
Projected Unassigned Fund Balance	\$15,299,872
Fund Balance Policy	
Unassigned Fund Balance is a minimum of 50% of Expenditures	\$14,983,179
Fund Balance Available for Appropriation	\$316,694
Assessed Property Value	\$2,611,173,349
\$.01 Property Tax Increase =	\$260,073
Tax Rate	\$0.47
Change in Tax Rate Needed for Difference	\$0.16
Zero-Balance Tax Rate	\$0.63



BRIDGING THE GAP

Appropriate Fund Balance	Unassigned Fund Balance % of Expenditures	Tax Increase	Tax Revenue Increase	Total Deficit	Yearly Tax Increase on a \$250,000 Home	Daily Tax Increase on a \$250,000 Home
\$ 316,694	50.00%	\$ -	\$ -	\$ (4,247,853)	\$ -	\$ -
2,000,000	44.38%	\$ 0.0986	2,564,547	0	246.52	0.68
2,500,000	42.71%	\$ 0.0794	2,064,547	0	198.46	0.17
3,000,000	41.05%	\$ 0.0602	1,564,547	0	150.40	0.13
3,225,000	40.29%	\$ 0.0515	1,339,547	0	128.77	0.11



ENJOY YOUR BREAK
(PLEASE RETURN IN 20 MINUTES)



Utility Fund Budget Summary

FY22-23



Summary of Department Requests

FY22-23 Department Requests

Department	FY22-23 Department Requests
Admin, Meters and Billing	\$ 1,612,876
Utility Maintenance	6,326,544
Engineering	285,000
Water Resource Recovery Facility	2,648,004
Utility Non-Departmental	2,002,965
Total Requests	\$ 12,875,389

Previous Adopted Budgets

(including Fund Balance Appropriation and Transfers from the Capital Reserve Fund)

FY21-22	\$10,378,152 (\$1.6M; \$200K)
FY20-21	\$8,546,000 (\$1.9M; \$38K)
FY19-20	\$8,006,250 (\$1.5M; \$528K)
FY18-19	\$8,173,390 (\$1.8M; \$50K)
FY17-18	\$8,005,035 (\$1.9M; N/A)



CAPITAL IMPROVEMENT PLAN (CIP) CUTS

CAPITAL IMPROVEMENT PLAN CUTS

- Infiltration and Inflow \$1,700,000
- Jones Road Outfall Design (deferred to FY24-25) \$112,500

CAPITAL IMPROVEMENT PLAN TOTALS

Requested	\$2,585,698
Proposed cuts	<u>\$1,812,500</u>
Remaining	\$ 773,198

The proposed plan is to fund the \$773,198 with a \$150,000 State grant and \$583,198 with cash.



UTILITY FUND DEBT & FUND BALANCE OUTLOOK

BOND COVENANT DEBT COVERAGE RATIO

Debt Service Coverage Ratio Calculation	FY22-23
Operating Revenues	\$10,451,591
Operating Expenses	\$7,862,932
Non-Operating Revenues	\$20,000
Net Revenue Available for Debt Service	\$2,608,659
Senior Lien Debt Service Coverage Test	
Net Revenue Available for Senior-Lien Debt Coverage	\$2,608,659
Series 2021 Revenue Bond	\$1,183,839
Total Annual Senior-Lien Debt Service	\$1,183,839
Calculated Senior-Lien Debt Service Coverage (Required 1.20)	2.20
Total All Debt Service Coverage Test	
Net Revenue Available for Debt Service	\$2,608,659
Total Senior Lien Debt Service (including proposed)	\$1,183,839
Other Outstanding Debt	\$318,979
Total Annual Debt Service	\$1,502,818
Calculated All Debt Service Coverage (Required 1.0)	1.74
Other Expenses Not Included in the Calculation	
Cash and Grant Funded Capital	\$773,198

FUND BALANCE

Unrestricted Fund Balance	\$6,635,335
50% of Expenditures	<u>\$4,436,796</u>
Fund Balance available for appropriation	\$2,198,539



REQUESTED POSITION CUTS

PROPOSED POSITIONS TO CUT

- Wastewater Treatment Operator
\$62,400

REQUESTED POSITION SUMMARY

- Requested
 - New Positions 3
- Proposed
 - New Positions 2
- Proposed Costs
 - New Positions
 - FY22-23 \$107,960
 - FY23-24 \$101,890



AFTER ADJUSTMENTS AND CUTS

Estimated Operating Revenues	\$8,853,591
Estimated Non-Operating Revenues	<u>\$20,000</u>
Estimated Total Revenues	\$8,873,591
Proposed Expenditures	<u>\$9,988,948</u>
Difference	(\$1,115,357)



BRIDGING THE GAP

- Options:

- Fund Balance Available for Appropriation \$2,198,539
- Capital Reserve Fund Available for Capital Projects \$2,465,362
- Rate increase higher than the current proposed 6%

- Recommendation:

- Appropriate Fund Balance in the amount of \$1,115,357 to balance the budget.
- Keep the remaining fund balance and capital reserve funds intact to use for the WRRF expansion in order to reduce the amount of debt necessary to complete the project.



Capital Reserve Fund

FY22-23



CAPITAL RESERVE FUND SUMMARY

Estimated Revenues

• System Development Fees – Water	\$460,000
• System Development Fees - Sewer	\$1,138,000
• Interest Earnings	<u>\$3,000</u>
Total	\$1,601,000

Planned Transfers

- There are no planned transfers.
- The goal is to build up fund balance in this reserve fund to use for the WRRF expansion which will reduce the amount of debt required to complete the project.



Preliminary Work

FY22-23



PRELIMINARY WORK

CURRENTLY FUNDED

- Parks & Recreation Master Plan Update
- Bike & Pedestrian Plan Update
- Long Range Utility Plan Update
- Traffic Separation Study (Downtown/Railroad)
- Lake Michael Spillway Engineering Design
- WRRF Expansion Engineering Design
- 1 MGD Elevated Water Tank Site Analysis & Environmental Review
- Clay Street Subservice Analysis
- Lake Michael Building Analysis

PROPOSED

- Eastern Fire Station Preliminary Design
- 1 MGD Elevated Water Tank Preliminary Design
- FEMA Emergency Debris Site Design & Permit Process
- Comprehensive Plan Update



Capital Project Ordinances



GENERAL FUND CAPITAL PROJECT ORDINANCES

CATES FARM PARK

Current Budget	\$680,961
Expenditures	<u>\$92,598</u>
Remaining Budget	\$588,363

A revised total project cost will be provided at a future council meeting.

LAKE MICHAEL DAM SPILLWAY

Current Budget	\$908,240
Expenditures	<u>\$3,945</u>
Remaining Budget	\$904,295

Estimated total project cost is \$4,000,000 to \$6,000,000.



UTILITY FUND CAPITAL PROJECT ORDINANCES

WATER RESOURCE RECOVERY FACILITY(WRRF) RENOVATION

Current Budget	\$8,901,942
Expenditures	<u>\$1,180,319</u>
Remaining Budget	\$7,721,623

WRRF EXPANSION

Current Budget	\$3,525,000
Expenditures	<u>\$333,923</u>
Remaining Budget	\$3,191,077

Estimate total project cost is \$51,000,000.



Questions?



Fiscal Year 2022-2023

Proposed General Fund Budget

April 13, 2022



Fund 100 Department Totals

	<u>FY 2021-2022</u>	<u>FY 2022-2023</u>	<u>FY 2022-2023</u>
	<u>BUDGET</u>	<u>DEPT REQUESTS</u>	<u>PROPOSED BUDGET</u>
4100 - City Council	88,127.00	89,827	89,827
4200 - Administration	1,133,164.00	1,314,057	1,262,711
4400 - Finance	715,712.00	777,986	764,460
4800 - IT	788,925.87	936,226	821,522
4900 - Economic Development	1,745,800.00	1,412,614	1,412,614
5100 - Police	5,257,946.50	7,497,615	5,536,973
5300 - Fire	3,776,790.30	6,519,223	5,686,298
5400 - Planning	585,843.28	705,311	641,195
5410 - Main Street Program	151,810.00	182,100	182,100
5440 - Inspections	890,066.70	946,707	903,767
5480 - Engineering	445,500.00	445,500	445,500
5500 - Public Works	3,457,343.71	4,123,554	3,870,027
5700 - Public Facilities	913,244.17	876,587	840,173
5800 - Sanitation	1,768,539.00	2,312,106	2,191,010
6200 - Recreation and Parks	2,640,347.75	3,309,850	2,437,433
9000 - Non-Departmental	927,893.00	887,755	887,755
9001 - Debt Service	1,620,002.00	1,664,609	1,992,992
9002 - Transfers and Other Uses	908,240.00	-	-
Total Expense	27,815,295.28	34,001,627.00	29,966,357.00



Mebane, NC

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Fund: 100 - General Fund				
Expense				
Department: 4100 - City Council				
100-4100-030	PART-TIME SALARIES	55,612.00	55,612.00	55,612.00
100-4100-050	FICA	4,255.00	4,250.00	4,250.00
100-4100-060	GROUP INSURANCE CONTRIBUTION	1,575.00	1,890.00	1,890.00
100-4100-110	TELEPHONE & POSTAGE	2,737.00	2,736.00	2,736.00
100-4100-140	SCHOOLS & CONFERENCES	4,500.00	4,500.00	4,500.00
100-4100-330	DEPARTMENTAL SUPPLIES	1,350.00	1,350.00	1,350.00
100-4100-376	BOARDS AND COMMISSIONS	0.00	0.00	0.00
100-4100-530	DUES & SUBSCRIPTIONS	18,098.00	19,489.00	19,489.00
Total Department: 4100 - City Council:		88,127.00	89,827.00	89,827.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 4200 - Administration				
100-4200-020	SALARIES & WAGES	804,398.40	891,348.00	854,598.00
100-4200-030	PART-TIME SALARIES	4,335.00	7,200.00	7,200.00
100-4200-039	LONGEVITY CONTRIBUTION	17,386.33	20,790.00	21,103.00
100-4200-045	CAR ALLOWANCE	3,672.00	3,692.00	3,692.00
100-4200-046	CELL PHONE STIPEND	1,620.00	1,620.00	1,620.00
100-4200-050	FICA	65,176.00	69,779.00	67,542.00
100-4200-060	GROUP INSURANCE CONTRIBUTION	77,391.00	92,869.00	92,869.00
100-4200-070	RETIREMENT CONTRIBUTION	181,053.00	206,873.00	197,909.00
100-4200-071	401K CONTRIBUTION	43,112.00	47,887.00	43,785.00
100-4200-099	INDIRECT TO WATER (CONTRA)	-305,344.00	-315,335.00	-314,941.00
100-4200-100	PROFESSIONAL SERVICES	137,772.00	178,688.00	178,688.00
100-4200-110	TELEPHONE & POSTAGE	5,656.00	5,820.00	5,820.00
100-4200-140	SCHOOLS & CONFERENCES	12,107.00	24,371.00	24,371.00
100-4200-170	VEHICLE MAINTENANCE & REPAIRS	350.00	0.00	0.00
100-4200-260	ADVERTISING	2,500.00	7,500.00	7,500.00
100-4200-310	FUEL	350.00	350.00	350.00
100-4200-330	DEPARTMENTAL SUPPLIES	23,100.00	16,650.00	16,650.00
100-4200-340	TECHNOLOGY SERVICES & SUPPLIES	11,337.00	19,973.00	19,973.00
100-4200-342	TECHNOLOGY LICENSES	0.00	350.00	350.00
100-4200-376	BOARDS AND COMMISSIONS	0.00	25,000.00	25,000.00
100-4200-390	SMALL EQUIPMENT	2,015.42	0.00	0.00
100-4200-450	MISCELLANEOUS	23,489.85	3,132.00	3,132.00
100-4200-530	DUES & SUBSCRIPTIONS	5,687.00	5,500.00	5,500.00
100-4200-730	CAPITAL OUTLAY - OTHER	16,000.00	0.00	0.00
Total Department: 4200 - Administration:		1,133,164.00	1,314,057.00	1,262,711.00

Budget Listing

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Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 4400 - Finance				
100-4400-020	SALARIES & WAGES	397,190.00	433,924.00	425,101.00
100-4400-030	PART-TIME SALARIES	11,517.00	12,208.00	12,208.00
100-4400-039	LONGEVITY CONTRIBUTION	6,936.00	7,495.00	7,495.00
100-4400-046	CELL PHONE STIPEND	1,080.00	2,160.00	2,160.00
100-4400-050	FICA	32,671.00	33,769.00	33,454.00
100-4400-060	GROUP INSURANCE CONTRIBUTION	67,828.00	81,394.00	81,394.00
100-4400-070	RETIREMENT CONTRIBUTION	90,814.00	100,114.00	97,360.00
100-4400-071	401K CONTRIBUTION	20,782.00	23,174.00	21,540.00
100-4400-099	INDIRECT TO UTILITY (CONTRA)	-206,196.00	-205,821.00	-205,821.00
100-4400-100	PROFESSIONAL SERVICES	72,000.00	88,750.00	88,750.00
100-4400-110	TELEPHONE & POSTAGE	16,187.00	13,733.00	13,733.00
100-4400-140	SCHOOLS & CONFERENCES	11,696.00	14,525.00	14,525.00
100-4400-160	EQUIPMENT MAINTENANCE & REPAIRS	500.00	0.00	0.00
100-4400-260	ADVERTISING	1,000.00	1,000.00	1,000.00
100-4400-270	TAX COLLECTION FEE	94,850.00	100,000.00	100,000.00
100-4400-330	DEPARTMENTAL SUPPLIES	21,100.00	10,600.00	10,600.00
100-4400-340	TECHNOLOGY SERVICES & SUPPLIES	46,727.00	31,921.00	31,921.00
100-4400-342	TECHNOLOGY LICENSES	0.00	21,000.00	21,000.00
100-4400-390	SMALL EQUIPMENT	7,612.00	0.00	0.00
100-4400-391	SMALL EQUIPMENT MAINTENANCE & REPAIRS	0.00	4,900.00	4,900.00
100-4400-450	MISCELLANEOUS	11,651.00	0.00	0.00
100-4400-530	DUES & SUBSCRIPTIONS	3,107.00	3,140.00	3,140.00
100-4400-730	CAPITAL OUTLAY - OTHER	6,660.00	0.00	0.00
Total Department: 4400 - Finance:		715,712.00	777,986.00	764,460.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 4800 - IT				
100-4800-020	SALARIES & WAGES	166,823.00	231,104.00	187,349.00
100-4800-030	PART-TIME SALARIES	14,126.00	5,434.00	5,434.00
100-4800-039	LONGEVITY CONTRIBUTION	5,834.00	13,289.00	6,452.00
100-4800-046	CELL PHONE STIPEND	1,080.00	1,620.00	1,080.00
100-4800-050	FICA	13,600.00	18,696.00	15,242.00
100-4800-060	GROUP INSURANCE CONTRIBUTION	22,178.00	36,826.00	26,614.00
100-4800-070	RETIREMENT CONTRIBUTION	37,731.00	55,565.00	43,800.00
100-4800-071	401K CONTRIBUTION	8,634.00	12,831.00	9,690.00
100-4800-099	INDIRECT TO UTILITY (CONTRA)	-79,942.00	-90,844.00	-90,844.00
100-4800-100	PROFESSIONAL SERVICES	43,500.00	101,000.00	101,000.00
100-4800-110	TELEPHONE & POSTAGE	2,300.00	3,000.00	3,000.00
100-4800-140	SCHOOLS & CONFERENCES	7,200.00	8,200.00	8,200.00
100-4800-160	EQUIPMENT MAINTENANCE & REPAIRS	5,000.00	10,500.00	10,500.00
100-4800-170	VEHICLE MAINTENANCE & REPAIRS	100.00	1,000.00	1,000.00
100-4800-310	FUEL	200.00	500.00	500.00
100-4800-330	DEPARTMENTAL SUPPLIES	1,500.00	8,090.00	5,090.00
100-4800-340	TECHNOLOGY SERVICES & SUPPLIES	46,986.00	103,150.00	103,150.00
100-4800-341	TELECOMMUNICATIONS	54,769.00	71,125.00	71,125.00
100-4800-342	TECHNOLOGY LICENSES	0.00	24,141.00	24,141.00
100-4800-350	SOFTWARE LICENSING AND MAINT	25,475.00	125,909.00	125,909.00
100-4800-390	SMALL EQUIPMENT	24,993.87	65,090.00	65,090.00
100-4800-391	SMALL EQUIPMENT MAINTENANCE	0.00	30,000.00	30,000.00
100-4800-450	MISCELLANEOUS	146,768.00	0.00	0.00
100-4800-530	DUES & SUBSCRIPTIONS	600.00	700.00	700.00
100-4800-730	CAPITAL OUTLAY - OTHER	0.00	30,000.00	30,000.00
100-4800-750	CAPITAL OUTLAY - EQUIPMENT	239,470.00	69,300.00	37,300.00
Total Department: 4800 - IT:		788,925.87	936,226.00	821,522.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 4900 - Economic Development				
100-4900-100	PROFESSIONAL SERVICES	60,000.00	0.00	0.00
100-4900-455	INDUSTRIAL DEVELOPMENT	1,665,800.00	1,392,614.00	1,392,614.00
100-4900-684	ALAMANCE COUNTY CHAMBER OF COMM	20,000.00	20,000.00	20,000.00
	Total Department: 4900 - Economic Development:	1,745,800.00	1,412,614.00	1,412,614.00

Budget Listing

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Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 5100 - Police				
100-5100-020	SALARIES & WAGES	2,338,268.00	2,855,377.00	2,559,904.00
100-5100-030	PART-TIME SALARIES	27,678.00	29,339.00	29,272.00
100-5100-035	OVERTIME SALARIES	20,100.00	20,100.00	20,100.00
100-5100-038	TEMPORARY SALARIES	13,000.00	90,000.00	59,176.00
100-5100-039	LONGEVITY CONTRIBUTION	55,630.00	60,114.00	62,173.00
100-5100-044	LEO SEPARATION ALLOWANCE	47,934.00	48,000.00	48,000.00
100-5100-050	FICA	188,327.00	217,589.00	204,137.00
100-5100-060	GROUP INSURANCE CONTRIBUTION	393,151.00	471,781.00	471,781.00
100-5100-070	RETIREMENT CONTRIBUTION	38,089.00	38,089.00	38,089.00
100-5100-071	401K CONTRIBUTION	121,698.00	145,221.00	132,109.00
100-5100-072	LEO RETIREMENT CONTRIBUTION	483,327.00	483,327.00	623,554.00
100-5100-100	PROFESSIONAL SERVICES	124,531.00	127,578.00	127,578.00
100-5100-110	TELEPHONE & POSTAGE	46,768.00	67,188.00	67,188.00
100-5100-130	UTILITIES	13,230.00	13,230.00	13,230.00
100-5100-140	SCHOOLS & CONFERENCES	28,000.00	28,000.00	28,000.00
100-5100-150	BUILDING & GROUNDS MAINTENANCE	32,074.00	31,135.00	31,135.00
100-5100-170	VEHICLE MAINTENANCE & REPAIRS	106,724.43	95,000.00	95,000.00
100-5100-310	FUEL	100,000.00	160,000.00	160,000.00
100-5100-330	DEPARTMENTAL SUPPLIES	44,730.00	78,660.00	78,660.00
100-5100-340	TECHNOLOGY SERVICES & SUPPLIES	98,644.63	85,973.00	85,973.00
100-5100-342	TECHNOLOGY LICENSES	17,266.00	59,399.00	59,399.00
100-5100-360	EMPLOYEE UNIFORMS & ACCESSORIES	66,018.00	69,750.00	69,750.00
100-5100-370	FEDERAL EQUITABLE SHARING EXPEN	44,023.30	0.00	0.00
100-5100-390	SMALL EQUIPMENT	48,861.44	5,300.00	5,300.00
100-5100-450	MISCELLANEOUS	15,703.00	0.00	0.00
100-5100-451	INVESTIGATIONS	5,000.00	5,000.00	5,000.00
100-5100-456	PUBLIC EDUCATION SUPPLIES & MATERIALS	0.00	5,000.00	5,000.00
100-5100-530	DUES & SUBSCRIPTIONS	7,595.00	4,595.00	4,595.00
100-5100-570	SPECIAL ACTIVITIES	1,500.00	2,000.00	2,000.00
100-5100-683	PET ADOPTION CENTER SUBSIDY	75,870.00	75,870.00	75,870.00
100-5100-720	CAPITAL OUTLAY - BUILDINGS	0.00	1,750,000.00	0.00
100-5100-730	CAPITAL OUTLAY - OTHER	76,428.00	0.00	0.00
100-5100-740	CAPITAL OUTLAY - VEHICLES	461,756.00	375,000.00	375,000.00
100-5100-746	Vehicles - Federal Equitable Sharing	29,681.00	0.00	0.00
100-5100-750	CAPITAL OUTLAY - EQUIPMENT	37,130.00	0.00	0.00
100-5100-751	EQUIPMENT - FEDERAL EQUITABLE SHARING	49,210.70	0.00	0.00
Total Department: 5100 - Police:		5,257,946.50	7,497,615.00	5,536,973.00

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Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 5300 - Fire				
100-5300-020	SALARIES & WAGES	1,565,257.00	2,012,283.00	2,038,505.00
100-5300-030	PART-TIME SALARIES	39,806.00	65,196.00	65,196.00
100-5300-035	OVERTIME SALARIES	60,300.00	88,300.00	88,300.00
100-5300-039	LONGEVITY CONTRIBUTION	39,147.00	103,193.00	47,692.00
100-5300-041	VOLUNTEER REIMBURSEMENTS	25,000.00	25,000.00	25,000.00
100-5300-046	CELL PHONE STIPEND	4,320.00	5,940.00	5,940.00
100-5300-050	FICA	136,074.00	161,834.00	173,249.00
100-5300-060	GROUP INSURANCE CONTRIBUTION	274,738.00	390,958.00	390,958.00
100-5300-061	FRATERNAL INSURANCE CONTRIBUTIO	6,000.00	10,000.00	10,000.00
100-5300-070	RETIREMENT CONTRIBUTION	375,280.00	479,790.00	471,481.00
100-5300-071	401K CONTRIBUTION	85,876.00	111,062.00	104,310.00
100-5300-072	FIRE RETIREMENT CONTRIBUTION	4,000.00	4,500.00	4,500.00
100-5300-095	PENSION EXPENSE	48,000.00	57,600.00	57,600.00
100-5300-100	PROFESSIONAL SERVICES	2,150.00	5,000.00	5,000.00
100-5300-110	TELEPHONE & POSTAGE	17,320.00	18,000.00	18,000.00
100-5300-120	BANK CHARGES	250.00	1,600.00	1,600.00
100-5300-130	UTILITIES	29,850.00	29,850.00	29,850.00
100-5300-140	SCHOOLS & CONFERENCES	20,000.00	30,000.00	30,000.00
100-5300-150	BUILDING & GROUNDS MAINTENANCE	90,100.00	103,925.00	103,925.00
100-5300-160	EQUIPMENT MAINTENANCE & REPAIRS	8,000.00	8,040.00	8,040.00
100-5300-170	VEHICLE MAINTENANCE & REPAIRS	73,350.00	75,000.00	75,000.00
100-5300-310	FUEL	35,661.00	70,000.00	70,000.00
100-5300-330	DEPARTMENTAL SUPPLIES	30,660.00	37,800.00	37,800.00
100-5300-333	EMT EQUIPMENT	14,400.00	15,900.00	15,900.00
100-5300-340	TECHNOLOGY SERVICES & SUPPLIES	74,297.30	3,300.00	3,300.00
100-5300-342	TECHNOLOGY LICENSES	0.00	13,300.00	13,300.00
100-5300-360	EMPLOYEE UNIFORMS & ACCESSORIES	59,459.00	104,000.00	104,000.00
100-5300-390	SMALL EQUIPMENT	19,507.00	47,500.00	47,500.00
100-5300-391	SMALL EQUIPMENT MAINTENANCE & REPAIRS	0.00	13,640.00	13,640.00
100-5300-450	MISCELLANEOUS	30,085.00	0.00	0.00
100-5300-451	INVESTIGATIONS	0.00	6,290.00	6,290.00
100-5300-456	PUBLIC EDUCATION SUPPLIES & MATERIALS	0.00	5,000.00	5,000.00
100-5300-530	DUES & SUBSCRIPTIONS	10,465.00	8,122.00	8,122.00
100-5300-570	SPECIAL ACTIVITIES	4,200.00	52,300.00	52,300.00
100-5300-720	CAPITAL OUTLAY - BUILDINGS	0.00	965,000.00	165,000.00
100-5300-740	CAPITAL OUTLAY - VEHICLES	582,288.00	1,380,000.00	1,380,000.00
100-5300-750	CAPITAL OUTLAY - EQUIPMENT	10,950.00	10,000.00	10,000.00
Total Department: 5300 - Fire:		3,776,790.30	6,519,223.00	5,686,298.00

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Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 5400 - Planning				
100-5400-020	SALARIES & WAGES	221,831.00	265,621.00	214,977.00
100-5400-030	PART-TIME SALARIES	18,034.00	27,066.00	27,066.00
100-5400-035	OVERTIME SALARIES	3,325.00	5,025.00	5,025.00
100-5400-039	LONGEVITY CONTRIBUTION	1,905.00	5,120.00	2,106.00
100-5400-046	CELL PHONE STIPEND	1,080.00	1,620.00	1,620.00
100-5400-050	FICA	21,230.00	20,745.00	19,062.00
100-5400-060	GROUP INSURANCE CONTRIBUTION	28,628.00	30,935.00	30,935.00
100-5400-070	RETIREMENT CONTRIBUTION	52,775.00	57,029.00	50,196.00
100-5400-071	401K CONTRIBUTION	12,563.00	13,576.00	11,105.00
100-5400-099	UTILITY CONTRA	-28,666.00	-33,509.00	-32,980.00
100-5400-100	PROFESSIONAL SERVICES	119,700.00	200,000.00	200,000.00
100-5400-110	TELEPHONE & POSTAGE	5,430.00	5,973.00	5,973.00
100-5400-140	SCHOOLS & CONFERENCES	4,000.00	9,310.00	9,310.00
100-5400-150	BUILDING & GROUNDS MAINTENANCE	8,517.00	13,830.00	13,830.00
100-5400-160	EQUIPMENT MAINTENANCE & REPAIRS	0.00	875.00	875.00
100-5400-260	ADVERTISING	18,500.00	13,750.00	13,750.00
100-5400-310	FUEL	0.00	1,200.00	1,200.00
100-5400-330	DEPARTMENTAL SUPPLIES	8,850.00	9,000.00	9,000.00
100-5400-340	TECHNOLOGY SERVICES & SUPPLIES	48,044.28	2,500.00	2,500.00
100-5400-360	EMPLOYEE UNIFORMS & ACCESSORIES	500.00	500.00	500.00
100-5400-530	DUES & SUBSCRIPTIONS	8,313.00	10,062.00	10,062.00
100-5400-730	CAPITAL OUTLAY - OTHER	31,284.00	0.00	0.00
100-5400-740	CAPITAL OUTLAY - VEHICLES	0.00	35,418.00	35,418.00
100-5400-750	CAPITAL OUTLAY - EQUIPMENT	0.00	9,665.00	9,665.00
Total Department: 5400 - Planning:		585,843.28	705,311.00	641,195.00

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Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 5410 - Main Street Program				
100-5410-100	PROFESSIONAL SERVICES	80,000.00	100,000.00	100,000.00
100-5410-110	TELEPHONE & POSTAGE	1,810.00	0.00	0.00
100-5410-140	SCHOOLS & CONFERENCES	5,000.00	0.00	0.00
100-5410-260	ADVERTISING	11,000.00	16,000.00	16,000.00
100-5410-265	SOCIAL MEDIA & MARKETING	0.00	16,100.00	16,100.00
100-5410-330	DEPARTMENTAL SUPPLIES	3,000.00	0.00	0.00
100-5410-360	EMPLOYEE UNIFORMS & ACCESSORIES	500.00	0.00	0.00
100-5410-375	DOWNTOWN FACADE CITY GRANTS	50,000.00	50,000.00	50,000.00
100-5410-530	DUES & SUBSCRIPTIONS	500.00	0.00	0.00
Total Department: 5410 - Main Street Program:		151,810.00	182,100.00	182,100.00

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Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 5440 - Inspections				
100-5440-020	SALARIES & WAGES	352,138.59	516,788.00	474,231.00
100-5440-030	PART-TIME SALARIES	5,126.00	5,434.00	5,434.00
100-5440-035	OVERTIME SALARIES	5,025.00	5,430.00	5,430.00
100-5440-039	LONGEVITY CONTRIBUTION	6,568.41	7,115.00	9,000.00
100-5440-046	CELL PHONE STIPEND	2,660.00	3,240.00	3,240.00
100-5440-050	FICA	29,723.00	36,736.00	37,162.00
100-5440-060	GROUP INSURANCE CONTRIBUTION	59,277.00	81,344.00	81,344.00
100-5440-070	RETIREMENT CONTRIBUTION	83,781.00	110,940.00	109,210.00
100-5440-071	401K CONTRIBUTION	19,172.00	25,484.00	24,161.00
100-5440-099	INDIRECT TO UTILITY CONTRA	-13,988.00	-16,354.00	-15,995.00
100-5440-100	PROFESSIONAL SERVICES	0.00	8,000.00	8,000.00
100-5440-110	TELEPHONE & POSTAGE	1,080.00	1,900.00	1,900.00
100-5440-120	BANK CHARGES	19,310.94	40,000.00	40,000.00
100-5440-140	SCHOOLS & CONFERENCES	6,750.00	10,650.00	10,650.00
100-5440-170	VEHICLE MAINTENANCE & REPAIRS	4,100.00	10,900.00	10,900.00
100-5440-310	FUEL	5,500.00	12,000.00	12,000.00
100-5440-330	DEPARTMENTAL SUPPLIES	3,650.00	4,050.00	4,050.00
100-5440-340	TECHNOLOGY SERVICES & SUPPLIES	11,400.00	22,250.00	22,250.00
100-5440-360	EMPLOYEE UNIFORMS & ACCESSORIES	1,091.31	1,600.00	1,600.00
100-5440-390	SMALL EQUIPMENT	1,500.00	2,600.00	2,600.00
100-5440-450	MISCELLANEOUS	6,809.06	0.00	0.00
100-5440-530	DUES & SUBSCRIPTIONS	600.00	600.00	600.00
100-5440-720	CAPITAL OUTLAY - BUILDINGS	278,792.39	0.00	0.00
100-5440-740	CAPITAL OUTLAY - VEHICLES	0.00	56,000.00	56,000.00
Total Department: 5440 - Inspections:		890,066.70	946,707.00	903,767.00

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Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 5480 - Engineering				
100-5480-101	PROFESSIONAL SERVICES - POWELL BILL	95,000.00	95,000.00	95,000.00
100-5480-102	CITY ENGINEER	90,000.00	90,000.00	90,000.00
100-5480-103	TECHNICAL REVIEW	31,000.00	31,000.00	31,000.00
100-5480-104	CONSTRUCTION INSPECTION	108,000.00	108,000.00	108,000.00
100-5480-105	DEPT ENGINEERING SERVICES	51,500.00	51,500.00	51,500.00
100-5480-106	STORMWATER ENGINEERING	70,000.00	70,000.00	70,000.00
Total Department: 5480 - Engineering:		445,500.00	445,500.00	445,500.00

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 5500 - Public Works				
100-5500-020	SALARIES & WAGES	580,804.00	691,166.00	589,053.00
100-5500-030	PART-TIME SALARIES	37,030.00	45,052.00	52,395.00
100-5500-035	OVERTIME SALARIES	21,100.00	23,100.00	23,100.00
100-5500-039	LONGEVITY CONTRIBUTION	7,578.00	8,116.00	10,641.00
100-5500-046	CELL PHONE STIPEND	2,280.00	1,620.00	1,620.00
100-5500-050	FICA	54,127.00	56,758.00	52,012.00
100-5500-060	GROUP INSURANCE CONTRIBUTION	132,020.00	168,636.00	168,636.00
100-5500-070	RETIREMENT CONTRIBUTION	146,545.00	170,642.00	151,305.00
100-5500-071	401K CONTRIBUTION	33,534.00	39,027.00	35,398.00
100-5500-099	INDIRECT TO UTILITY (CONTRA)	-74,056.00	-83,558.00	-67,128.00
100-5500-100	PROFESSIONAL SERVICES	6,150.00	42,500.00	42,500.00
100-5500-110	TELEPHONE & POSTAGE	11,900.00	12,000.00	12,000.00
100-5500-130	UTILITIES	188,645.00	194,445.00	194,445.00
100-5500-140	SCHOOLS & CONFERENCES	9,600.00	18,500.00	18,500.00
100-5500-150	BUILDING & GROUNDS MAINTENANCE	181,198.00	57,000.00	57,000.00
100-5500-151	SIDEWALK MAINTENANCE & REPAIR	66,162.00	47,500.00	47,500.00
100-5500-152	STORM SEWER & DRIVEWAY PIPE MAI	30,500.00	47,000.00	47,000.00
100-5500-153	STREET MAINTENANCE & REPAIR	751,425.71	872,900.00	872,900.00
100-5500-160	EQUIPMENT MAINTENANCE & REPAIRS	17,212.65	12,700.00	12,700.00
100-5500-170	VEHICLE MAINTENANCE & REPAIRS	34,300.00	41,310.00	41,310.00
100-5500-310	FUEL	41,000.00	85,000.00	85,000.00
100-5500-330	DEPARTMENTAL SUPPLIES	38,600.00	37,350.00	37,350.00
100-5500-340	TECHNOLOGY SERVICES & SUPPLIES	32,740.37	11,800.00	11,800.00
100-5500-342	TECHNOLOGY LICENSES	0.00	14,250.00	14,250.00
100-5500-360	EMPLOYEE UNIFORMS & ACCESSORIES	23,600.00	23,800.00	23,800.00
100-5500-390	SMALL EQUIPMENT	10,322.35	2,600.00	2,600.00
100-5500-391	SMALL EQUIPMENT MAINTENANCE & REPAIR	0.00	3,120.00	3,120.00
100-5500-450	MISCELLANEOUS	8,640.00	5,650.00	5,650.00
100-5500-530	DUES & SUBSCRIPTIONS	2,680.00	2,570.00	2,570.00
100-5500-720	CAPITAL OUTLAY - BUILDING	40,000.00	7,000.00	7,000.00
100-5500-730	CAPITAL OUTLAY - OTHER	614,051.71	1,294,000.00	1,224,000.00
100-5500-740	CAPITAL OUTLAY - VEHICLES	379,668.92	120,000.00	40,000.00
100-5500-750	CAPITAL OUTLAY - EQUIPMENT	27,985.00	50,000.00	50,000.00
Total Department: 5500 - Public Works:		3,457,343.71	4,123,554.00	3,870,027.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 5700 - Public Facilities				
100-5700-020	SALARIES & WAGES	215,505.00	243,306.00	215,552.00
100-5700-030	PART-TIME SALARIES	31,696.00	33,598.00	33,598.00
100-5700-035	OVERTIME SALARIES	2,010.00	2,172.00	2,172.00
100-5700-039	LONGEVITY CONTRIBUTION	4,130.00	4,463.00	4,545.00
100-5700-046	CELL PHONE STIPEND	1,080.00	1,620.00	1,620.00
100-5700-050	FICA	20,457.00	21,690.00	19,574.00
100-5700-060	GROUP INSURANCE CONTRIBUTION	45,008.00	54,010.00	54,010.00
100-5700-070	RETIREMENT CONTRIBUTION	51,447.00	55,594.00	50,233.00
100-5700-071	401K CONTRIBUTION	11,335.00	1,126.00	11,113.00
100-5700-099	UTILITY CONTRA	0.00	-17,392.00	-33,644.00
100-5700-100	PROFESSIONAL SERVICES	10,000.00	0.00	0.00
100-5700-130	UTILITIES	26,000.00	26,000.00	26,000.00
100-5700-150	BUILDING & GROUNDS MAINTENANCE	42,487.17	45,850.00	45,850.00
100-5700-154	LAKE & MARINA MAINT & OPERATION	63,000.00	63,000.00	63,000.00
100-5700-155	LIBRARY MAINTENANCE & REPAIRS	90,000.00	84,300.00	84,300.00
100-5700-156	GROUNDS MAINTENANCE	77,567.86	147,500.00	147,500.00
100-5700-310	FUEL	3,400.00	3,000.00	3,000.00
100-5700-330	DEPARTMENTAL SUPPLIES	21,000.00	15,000.00	15,000.00
100-5700-335	SIGNAGE AND BRANDING	57,206.14	58,200.00	58,200.00
100-5700-340	TECHNOLOGY SERVICES & SUPPLIES	4,135.00	0.00	0.00
100-5700-342	TECHNOLOGY LICENSES	0.00	750.00	750.00
100-5700-360	EMPLOYEE UNIFORMS & ACCESSORIES	400.00	500.00	500.00
100-5700-400	FACILITY RENTAL	2,300.00	4,800.00	4,800.00
100-5700-450	MISCELLANEOUS	13,080.00	0.00	0.00
100-5700-710	CAPITAL OUTLAY - LAND	70,000.00	0.00	0.00
100-5700-720	CAPITAL OUTLAY - BUILDINGS	35,000.00	7,500.00	7,500.00
100-5700-730	CAPITAL OUTLAY - OTHER	15,000.00	20,000.00	25,000.00
Total Department: 5700 - Public Facilities:		913,244.17	876,587.00	840,173.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 5800 - Sanitation				
100-5800-020	SALARIES & WAGES	316,046.00	360,633.00	349,511.00
100-5800-035	OVERTIME SALARIES	1,005.00	1,086.00	1,086.00
100-5800-039	LONGEVITY CONTRIBUTION	4,438.00	4,819.00	6,717.00
100-5800-046	CELL PHONE STIPEND	0.00	540.00	540.00
100-5800-050	FICA	26,312.00	28,038.00	27,335.00
100-5800-060	GROUP INSURANCE CONTRIBUTION	81,168.00	97,402.00	97,402.00
100-5800-070	RETIREMENT CONTRIBUTION	75,153.00	81,210.00	80,753.00
100-5800-071	401K CONTRIBUTION	17,192.00	18,578.00	17,866.00
100-5800-110	TELEPHONE & POSTAGE	3,400.00	3,400.00	3,400.00
100-5800-160	EQUIPMENT MAINTENANCE & REPAIRS	2,000.00	3,000.00	3,000.00
100-5800-170	VEHICLE MAINTENANCE & REPAIRS	191,500.00	215,000.00	215,000.00
100-5800-310	FUEL	76,000.00	110,000.00	110,000.00
100-5800-330	DEPARTMENTAL SUPPLIES	17,600.00	17,700.00	17,700.00
100-5800-331	ROLL-OUT GARBAGE CANS	36,500.00	49,000.00	49,000.00
100-5800-360	EMPLOYEE UNIFORMS & ACCESSORIES	8,500.00	9,500.00	9,500.00
100-5800-420	MATERIAL HAULING & DISPOSAL	569,000.00	592,200.00	592,200.00
100-5800-450	MISCELLANEOUS	16,000.00	0.00	0.00
100-5800-530	DUES & SUBSCRIPTIONS	700.00	0.00	0.00
100-5800-740	CAPITAL OUTLAY - VEHICLES	326,025.00	610,000.00	610,000.00
100-5800-750	CAPITAL OUTLAY - EQUIPMENT	0.00	110,000.00	0.00
Total Department: 5800 - Sanitation:		1,768,539.00	2,312,106.00	2,191,010.00

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 6200 - Recreation and Parks				
100-6200-020	SALARIES & WAGES	492,190.00	671,190.00	638,492.00
100-6200-030	PART-TIME SALARIES	110,711.00	158,505.00	158,505.00
100-6200-039	LONGEVITY CONTRIBUTION	15,885.00	35,547.00	16,652.00
100-6200-045	CAR ALLOWANCE	3,672.00	3,692.00	3,692.00
100-6200-046	CELL PHONE STIPEND	540.00	540.00	540.00
100-6200-050	FICA	50,757.00	53,196.00	62,244.00
100-6200-060	GROUP INSURANCE CONTRIBUTION	103,292.00	134,162.00	134,162.00
100-6200-070	RETIREMENT CONTRIBUTION	120,899.00	160,288.00	148,063.00
100-6200-071	401K CONTRIBUTION	27,715.00	37,104.00	32,757.00
100-6200-100	PROFESSIONAL SERVICES	105,100.00	25,000.00	25,000.00
100-6200-110	TELEPHONE & POSTAGE	23,250.00	21,480.00	21,480.00
100-6200-120	BANK CHARGES	0.00	2,040.00	2,040.00
100-6200-130	UTILITIES	89,500.00	99,300.00	99,300.00
100-6200-131	BALLFIELD LIGHTS	30,250.00	40,800.00	40,800.00
100-6200-140	SCHOOLS & CONFERENCES	9,500.00	14,150.00	14,150.00
100-6200-150	BUILDING & GROUNDS MAINTENANCE	203,175.79	264,300.00	256,300.00
100-6200-160	EQUIPMENT MAINTENANCE & REPAIRS	16,500.00	14,000.00	14,000.00
100-6200-170	VEHICLE MAINTENANCE & REPAIRS	10,250.00	12,500.00	12,500.00
100-6200-265	SOCIAL MEDIA & MARKETING	21,500.00	24,700.00	24,700.00
100-6200-310	FUEL	15,150.00	31,000.00	31,000.00
100-6200-330	DEPARTMENTAL SUPPLIES	38,000.00	44,151.00	44,151.00
100-6200-332	ATHLETIC PROGRAMS	72,450.00	85,500.00	85,500.00
100-6200-340	TECHNOLOGY SERVICES & SUPPLIES	35,947.96	0.00	0.00
100-6200-342	TECHNOLOGY LICENSES	200.00	11,725.00	11,725.00
100-6200-360	EMPLOYEE UNIFORMS & ACCESSORIES	5,800.00	5,650.00	5,650.00
100-6200-390	SMALL EQUIPMENT	34,680.90	47,800.00	30,400.00
100-6200-450	MISCELLANEOUS	44,395.00	0.00	0.00
100-6200-530	DUES & SUBSCRIPTIONS	8,736.00	3,730.00	3,730.00
100-6200-570	SPECIAL ACTIVITIES	79,250.00	125,000.00	125,000.00
100-6200-571	CAMPS	11,230.76	19,400.00	19,400.00
100-6200-572	SPORTS HALL OF FAME GALA	11,814.67	0.00	0.00
100-6200-720	CAPITAL OUTLAY - BUILDINGS	23,100.00	371,400.00	204,000.00
100-6200-721	CAPITAL OUTLAY - MACC RENOVATIO	100,457.78	0.00	0.00
100-6200-730	CAPITAL OUTLAY - OTHER	46,824.54	630,500.00	131,000.00
100-6200-737	CAPITAL - FIRST STREET POCKET P	101,266.55	0.00	0.00
100-6200-738	CAPITAL OUTLAY - CATES FARM PARK	6,994.00	0.00	0.00
100-6200-739	CAPITAL OUTLAY - LAKE MICHAEL	15,542.80	0.00	0.00
100-6200-740	CAPITAL OUTLAY - VEHICLES	0.00	35,000.00	35,000.00
100-6200-744	LEBANON RD/LAKE MICHAEL CONNECTOR	165,000.00	0.00	0.00
100-6200-745	YOUTH/WALKER & OLD REC UPDATES	328,820.00	0.00	0.00
100-6200-750	CAPITAL OUTLAY - EQUIPMENT	60,000.00	126,500.00	5,500.00
Total Department: 6200 - Recreation and Parks:		2,640,347.75	3,309,850.00	2,437,433.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 9000 - Non-Departmental				
100-9000-060	GROUP INSURANCE CONTRIBUTION	209,629.00	251,555.00	251,555.00
100-9000-070	RETIREMENT CONTRIBUTION	100,000.00	0.00	0.00
100-9000-080	UNEMPLOYMENT INSURANCE CONTRIBU	20,000.00	20,000.00	20,000.00
100-9000-332	WEBSITE HOSTING	5,000.00	0.00	0.00
100-9000-334	TRAIN COLLECTION EXPENSES	10,000.00	10,000.00	10,000.00
100-9000-540	PROPERTY & GENERAL LIABILITY IN	522,064.00	545,000.00	545,000.00
100-9000-680	ALAMANCE COUNTY ARTS COUNCIL SU	10,000.00	10,000.00	10,000.00
100-9000-681	ACTA SUBSIDY	6,500.00	6,500.00	6,500.00
100-9000-682	MEBANE HISTORICAL MUSEUM SUBSID	39,700.00	39,700.00	39,700.00
100-9000-685	UNITED WAY DONATION	5,000.00	5,000.00	5,000.00
Total Department: 9000 - Non-Departmental:		927,893.00	887,755.00	887,755.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 9001 - Debt Service				
100-9001-810	PRINCIPAL - 2008 ISSUE (REC & C	213,334.00	213,334.00	213,334.00
100-9001-818	PRINCIPAL - FIRE STATION BB&T	173,334.00	173,334.00	173,333.00
100-9001-819	PRINCIPAL - FIRE STATION PEMC	140,889.00	140,889.00	140,889.00
100-9001-820	PRINCIPAL - NEW PARK	388,667.00	388,668.00	388,668.00
100-9001-821	PRINCIPAL - FIRE TRUCK 2017	46,833.00	46,833.00	46,833.00
100-9001-822	PRINCIPAL - FIRE RADIOS	86,375.00	43,188.00	43,188.00
100-9001-823	PRINCIPAL - POLICE VEHICLES 2019	53,294.00	53,294.00	53,294.00
100-9001-824	PRINCIPAL - POLICE RADIOS 2019 Firstbank	93,800.00	93,800.00	93,800.00
100-9001-826	PRINCIPAL - NEW PW TRUCKS	86,100.00	86,100.00	86,100.00
100-9001-828	PRINCIPAL - FY22 VEHICLE & APPARATUS	133,176.00	269,414.00	257,700.00
100-9001-850	INTEREST - 2008 ISSUE (REC & CI	13,142.00	5,633.00	5,633.00
100-9001-858	INTEREST - FIRE STATION BB&T	38,151.00	33,229.00	33,229.00
100-9001-859	INTEREST - NEW PARK	103,794.00	94,140.00	94,140.00
100-9001-860	INTEREST - FIRE TRUCK 2017	1,998.00	0.00	0.00
100-9001-861	INTEREST - FIRE RADIOS	3,835.00	400.00	399.00
100-9001-862	INTEREST - POLICE VEHICLES 2019	6,468.00	2,441.00	2,441.00
100-9001-863	INTEREST - POLICE RADIOS 2019	12,833.00	3,597.00	3,597.00
100-9001-865	INTEREST - NEW PW TRUCKS	4,988.00	3,815.00	3,815.00
100-9001-867	INTEREST - FY22 VEHICLE & APPARATUS	18,991.00	12,500.00	11,956.00
Total Department: 9001 - Debt Service:		1,620,002.00	1,664,609.00	1,652,348.00
Proposed Debt				340,644.00
New Total				\$1,992,992.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 9002 - Transfers and Other Uses				
100-9002-919	TRANSFER TO LAKE MICHAEL DAM SPILLWAY CPO	908,240.00	0.00	0.00
	Total Department: 9002 - Transfers and Other Uses:	908,240.00	0.00	0.00
	Total Expense:	27,815,295.28	34,001,627.00	29,625,713.00
	Total Fund: 100 - General Fund:	27,815,295.28	34,001,627.00	29,625,713.00
	Report Total:	27,815,295.28	34,001,627.00	29,635,713.00

**General Fund Capital Improvement Plan
Proposed Cuts**

Department	Project Title	Proposed			Budget Notes	Project Notes
		Requested	Cut	New Total		
Fire	Fire Station #4 Bids and Design	\$ 110,000		\$ 110,000		Site off Buckhorn Rd.
Fire	Replace Two Fire Engines	1,300,000		1,300,000		Engine 32 and 35 to be retired from service and Engine 35 to be moved to reserve tanker.
Fire	Fire Prevention Vehicle	45,000		45,000		Use by support staff members who are responsible for the safety of the visiting public and the citizens of Mebane.
Fire	Life Safety Education Vehicle	35,000		35,000		Provide transportation for the Life Safety Education Program staff.
Fire	Training Classroom	800,000	800,000	-	Withdrawn by the Fire Chief	Training for all City staff in a centralized location.
IT	Upgrade door systems at Firestations	30,000		30,000		We have replaced the system at City Hall, Planning and Inspections to be uniform across the board. This will eliminate the need for multiple platforms to control the doors at city locations.
Police	Police Facility - Land/Planning and Engineering	1,750,000	1,750,000	-	The potential site will not be ready for this work until FY23-24	
Police	Vehicles (4) Replacements	260,006		260,006		
Inspections	Vehicles (2) Replacements	56,000		56,000		Vehicles for Inspectors.

**General Fund Capital Improvement Plan
Proposed Cuts**

Department	Project Title	Requested	Proposed Cut	New Total	Budget Notes	Project Notes
Planning	Planning Department Vehicle (New)	35,418	35,418	-		Department currently has no dedicated vehicle.
Public Works	Brine Mount System and Body	50,000		50,000		One brine truck is out of service.
Public Works	ST 11 Pick-up Truck (2007) w/ Plow	40,000	40,000	-	Deferred to FY23-24.	15 years old, mileage 107,256
Public Works	ST 59 Pick-up Truck (2002) w/ Plow	40,000	40,000	-	Deferred to FY23-24.	22 years old, mileage 78,355
Public Works	ST 24 Pick-up Truck (2000) w/ Plow	40,000		40,000		20 years old, out of service - used to spread brine. Mileage 88,080
Public Works	Downtown Stamped Asphalt Crosswalk Refurbishing	70,000		70,000		
Public Works	FEMA Area at PW Facility	60,000		60,000		Devloep site plan and obtain permits
Public Works	East Graham St Stormwater project	25,000		25,000		Should cover city's portion of design and construction, which includes sidewalk and guardrail.
Public Works	Dead-end street design	30,000		30,000		Design for six dead-end streets
Public Works	Sidewalk - W Carr Street/Yoder Sidewalk Final Design & Construction	54,000		54,000		Fills sidewalk gap at low-visibility bend in Carr Street. Sidewalk will be on EM Yoder ES campus.
Public Works	Sidewalk - S. Third Ext. from Corporate Park Drive to Gibson Rd - Engineering Design	110,000	55,000	55,000	Only one phase will be studied.	Fills Sidewalk Gap to Governor's Green & Cooperstone Subdivisions. Construction proposed for FY 25-26.

General Fund Capital Improvement Plan

Proposed Cuts

Department	Project Title	Requested	Proposed Cut	New Total	Budget Notes	Project Notes
Public Works	Holt Street Greenway	900,000		900,000		
Sanitation	SAN 61 Rear Loader Garbage Truck Replacement (2002)	210,000		210,000		20 years old, mileage 154,727, maintenance increasing costs & issues
Sanitation	SAN 28 Pick-up Truck Replacement (1997) w/ Plow	40,000		40,000		25 years old, mileage 190,587, maintenance issues
Sanitation	SAN 65 Pick-up Truck Replacement (2002) w/ Plow	40,000		40,000		20 years old, mileage 231,716, maintenance increasing cost & issues
Sanitation	SAN 53 Mack Leaf Truck Replacement (1999)	320,000		320,000		23 years old, odometer broken, mileage assumed greater than 50,000
Sanitation	Pull-behind leaf vacuum and box	110,000	110,000	-	Deferred to FY23-24.	We will need to rent a truck for the Fall of 2022
Recreation & Parks	Lake Michael Lebanon Road Connector construction	121,000		121,000		Preliminary Engineering Design occurring for the connector (Phase 1) in FY 21-22 at \$36,000 of appropriated \$165,000.
Recreation & Parks	Lake Michael remaining trail preliminary engineering design transfer to Phase 2 CPO	45,000	45,000	-	Deferred to FY23-24.	Non-Lebanon Road Connector trail
Recreation & Parks	Community Park Fiddler Stage	75,000		75,000		Full funding of project at the Community Park /Seeking 25k donation from MBA

**General Fund Capital Improvement Plan
Proposed Cuts**

Department	Project Title	Requested	Proposed Cut	New Total	Budget Notes	Project Notes
Recreation & Parks	Old Rec Building Improvements	180,000	108,000	72,000	Removed AC in Gym \$80,000 and Humidity Control \$25,000	Floor in Train Room \$25,000, AC in Gym \$80,000, Roof \$53,000, and Humidify Control in Museum \$25,000
Recreation & Parks	John Deere Compact Tractor	28,000	28,000	-		For Community Park use, John 2038R Tractor
Recreation & Parks	Maintenance Truck	35,000		35,000		Maintenance Truck for potential new Parks Superintendent
Recreation & Parks	Shade Cover for Fitness Court	55,000	55,000	-		Three posts, plus installation. This is a custom design due to the three post shade that must be used.
Recreation & Parks	Woodlawn Entrance to Parking lot to Community Park	400,000	400,000	-		Create additional parking. Includes paving and storm water requirements.
Totals		\$ 7,499,424	\$ 3,466,418	\$ 4,033,006		

GENERAL FUND REQUESTED POSITIONS AND PROPOSED CUTS

Number	Department	Fund	Position Requested	Type	Requested FY22-23	Requested FY23-24	Proposed Cuts	New FY22- 23 Total	New FY23-24 Total
1	Rec & Parks	General	Parks Superintendent	New	\$ 135,850	\$ 97,600		\$ 135,850	\$ 97,600
2	Rec & Parks	General	Recreation Superintendent	Reclass	5,819	5,819		5,819	5,819
3	Rec & Parks	General	Supervisor of Athletics	Reclass	3,648	3,648		3,648	3,648
4	Rec & Parks	General	Parks Operations & Maintenance Supervisor	Reclass	4,426	4,426		4,426	4,426
5	IT	General	IT Technician	New	82,455	78,816	82,455	-	-
6	Fire	General	Firefighter	New	83,782	61,465		83,782	61,465
7	Fire	General	Firefighter	New	83,782	61,465		83,782	61,465
8	Fire	General	Firefighter	New	83,782	61,465		83,782	61,465
9	Fire	General	Firefighter	New	83,782	61,465		83,782	61,465
10	Fire	General	Firefighter	New	83,782	61,465		83,782	61,465
11	Fire	General	Firefighter	New	83,782	61,465		83,782	61,465
12	Inspections	General	Plan Reviewer	New	113,144	113,154		113,144	113,154
13	Inspections	General	Permit Specialist	New	63,406	62,992	63,406	-	-
14	Public Works	General	Automotive Mechanic	Reclass	30,688	30,688		30,688	30,688
Total					\$ 942,128	\$ 765,933	\$ 145,861	\$ 796,267	\$ 624,125



Fund 300 Department Totals

	<u>FY 2021-2022</u>	<u>FY 2022-2023</u>	<u>FY 2022-2023</u>
	<u>BUDGET</u>	<u>DEPT REQUESTS</u>	<u>PROPOSED BUDGET</u>
8100 - Admin, Meters and Billing	1,868,739.00	1,612,876.00	1,418,135.00
8200 - Utility Maintenance	6,627,417.00	6,326,544.00	4,460,327.00
8280 - Engineering	325,000.00	285,000.00	285,000.00
8300 - Water Resource Recovery Facility	2,225,098.00	2,648,004.00	2,322,341.00
9300 - Utility Non-Departmental	4,594,094.20	2,002,965.00	1,502,965.00
Total Expense	15,640,348.20	12,875,389.00	9,988,768.00



Mebane, NC

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Fund: 300 - Utility Fund				
Expense				
Department: 8100 - Admin, Meters and Billing				
300-8100-020	SALARIES & WAGES	181,022.00	195,612.00	53,635.00
300-8100-039	LONGEVITY CONTRIBUTION	1,756.00	1,898.00	526.00
300-8100-050	FICA	13,450.00	15,110.00	4,143.00
300-8100-060	GROUP INSURANCE CONTRIBUTION	9,763.00	11,716.00	11,716.00
300-8100-070	RETIREMENT CONTRIBUTION	38,416.00	44,795.00	12,241.00
300-8100-071	401K CONTRIBUTION	8,791.00	10,369.00	2,708.00
300-8100-099	INDIRECT TO UTILITY (CONTRA)	708,191.00	744,976.00	744,976.00
300-8100-110	TELEPHONE & POSTAGE	28,000.00	32,000.00	32,000.00
300-8100-120	BANK CHARGES	75,000.00	289,800.00	289,800.00
300-8100-140	SCHOOLS AND CONFERENCES	0.00	1,000.00	1,000.00
300-8100-160	EQUIPMENT MAINTENANCE & REPAIRS	2,000.00	2,000.00	2,000.00
300-8100-271	UTILITY BILLING SERVICES	0.00	50,500.00	50,290.00
300-8100-330	DEPARTMENTAL SUPPLIES	1,000.00	1,000.00	1,000.00
300-8100-340	TECHNOLOGY SERVICES & SUPPLIES	9,900.00	12,100.00	12,100.00
300-8100-450	MISCELLANEOUS	91,450.00	0.00	0.00
300-8100-730	CAPITAL OUTLAY - OTHER	700,000.00	200,000.00	200,000.00
Total Department: 8100 - Admin, Meters and Billing:		1,868,739.00	1,612,876.00	1,418,135.00

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 8200 - Utility Maintenance				
300-8200-020	SALARIES & WAGES	708,044.00	862,822.00	821,869.00
300-8200-030	PART-TIME SALARIES	5,100.00	5,406.00	5,406.00
300-8200-035	OVERTIME SALARIES	49,000.00	60,949.00	60,949.00
300-8200-036	ON-CALL	12,816.00	0.00	0.00
300-8200-039	LONGEVITY CONTRIBUTION	14,885.00	16,761.00	16,503.00
300-8200-045	CAR ALLOWANCE	3,672.00	3,692.00	3,692.00
300-8200-046	CELL PHONE STIPEND	1,620.00	540.00	540.00
300-8200-050	FICA	55,703.00	67,313.00	69,212.00
300-8200-060	GROUP INSURANCE CONTRIBUTION	139,040.00	187,272.00	187,272.00
300-8200-070	RETIREMENT CONTRIBUTION	157,982.00	214,091.00	203,247.00
300-8200-071	401K CONTRIBUTION	36,152.00	47,027.00	44,966.00
300-8200-100	PROFESSIONAL SERVICES	140,100.00	93,500.00	93,500.00
300-8200-110	TELEPHONE & POSTAGE	13,100.00	12,060.00	12,060.00
300-8200-130	UTILITIES	100,600.00	97,000.00	97,000.00
300-8200-140	SCHOOLS & CONFERENCES	6,000.00	22,000.00	22,000.00
300-8200-150	BUILDING & GROUNDS MAINTENANCE	7,800.00	13,000.00	13,000.00
300-8200-153	STREET MAINTENANCE & REPAIR	25,000.00	20,000.00	20,000.00
300-8200-157	FIRE HYDRANT MAINTENANCE & REPA	42,000.00	35,000.00	35,000.00
300-8200-160	EQUIPMENT MAINTENANCE & REPAIRS	99,462.65	135,000.00	135,000.00
300-8200-161	INFRASTRUCTURE MAINTENANCE & REPA	555,000.00	586,044.00	586,044.00
300-8200-170	VEHICLE MAINTENANCE & REPAIRS	30,500.00	25,000.00	25,000.00
300-8200-260	ADVERTISING	500.00	500.00	500.00
300-8200-310	FUEL	22,500.00	22,500.00	41,000.00
300-8200-330	DEPARTMENTAL SUPPLIES	146,101.00	120,000.00	120,000.00
300-8200-332	CHEMICALS	130,000.00	0.00	0.00
300-8200-336	CHEMICALS	0.00	220,187.00	220,187.00
300-8200-340	TECHNOLOGY SERVICES & SUPPLIES	23,000.00	9,750.00	9,750.00
300-8200-342	TECHNOLOGY LICENSES	0.00	18,500.00	18,500.00
300-8200-360	EMPLOYEE UNIFORMS & ACCESSORIES	19,700.00	20,700.00	20,700.00
300-8200-390	SMALL EQUIPMENT	7,375.96	9,900.00	9,900.00
300-8200-430	GRAHAM SEWER SERVICES	20,000.00	20,000.00	20,000.00
300-8200-450	MISCELLANEOUS	99,765.73	0.00	0.00
300-8200-452	LABORATORY SERVICES	2,640.00	10,000.00	10,000.00
300-8200-454	SCADA SERVICES	7,740.00	24,500.00	24,500.00
300-8200-480	PURCHASE OF WATER	780,000.00	850,000.00	850,000.00
300-8200-530	DUES & SUBSCRIPTIONS	15,565.00	18,030.00	18,030.00
300-8200-710	CAPITAL OUTLAY - LAND	199,177.00	0.00	0.00
300-8200-730	CAPITAL OUTLAY - OTHER	857,950.00	2,397,500.00	585,000.00
300-8200-733	CAPITAL OUTLAY - GKN PUMP STATION RE-ROUTE	1,900,000.00	0.00	0.00
300-8200-740	CAPITAL OUTLAY - VEHICLES	123,000.00	0.00	0.00
300-8200-750	CAPITAL OUTLAY - EQUIPMENT	68,825.66	80,000.00	60,000.00
Total Department: 8200 - Utility Maintenance:		6,627,417.00	6,326,544.00	4,460,327.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 8280 - Engineering				
300-8280-102	CITY ENGINEER	134,000.00	94,000.00	94,000.00
300-8280-103	TECHNICAL REVIEW	28,000.00	28,000.00	28,000.00
300-8280-104	CONSTRUCTION INSPECTION	130,000.00	130,000.00	130,000.00
300-8280-105	DEPT ENGINEERING SERVICES	33,000.00	33,000.00	33,000.00
	Total Department: 8280 - Engineering :	325,000.00	285,000.00	285,000.00

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 8300 - Water Resource Recovery Facility				
300-8300-020	SALARIES & WAGES	570,390.00	797,889.00	552,119.00
300-8300-030	PART-TIME SALARIES	12,240.00	12,974.00	37,000.00
300-8300-035	OVERTIME SALARIES	18,920.00	20,046.00	20,055.00
300-8300-039	LONGEVITY CONTRIBUTION	13,618.00	16,509.00	12,776.00
300-8300-045	CAR ALLOWANCE	3,672.00	3,692.00	3,692.00
300-8300-046	CELL PHONE STIPEND	1,080.00	2,520.00	2,520.00
300-8300-050	FICA	45,382.00	64,980.00	47,618.00
300-8300-060	GROUP INSURANCE CONTRIBUTION	79,341.00	122,441.00	102,017.00
300-8300-070	RETIREMENT CONTRIBUTION	126,946.00	182,836.00	132,312.00
300-8300-071	401K CONTRIBUTION	29,050.00	41,822.00	29,273.00
300-8300-100	PROFESSIONAL SERVICES	10,000.00	10,000.00	10,000.00
300-8300-110	TELEPHONE & POSTAGE	7,671.00	8,264.00	8,264.00
300-8300-130	UTILITIES	178,980.00	192,660.00	192,660.00
300-8300-140	SCHOOLS & CONFERENCES	3,200.00	4,400.00	4,400.00
300-8300-150	BUILDINGS & GROUNDS MAINTENANCE	32,730.00	32,565.00	32,565.00
300-8300-160	EQUIPMENT MAINTENANCE & REPAIRS	168,675.00	195,600.00	195,600.00
300-8300-170	VEHICLE MAINTENANCE & REPAIRS	950.00	1,000.00	1,000.00
300-8300-260	ADVERTISING	100.00	100.00	100.00
300-8300-310	FUEL	3,100.00	7,176.00	9,840.00
300-8300-330	DEPARTMENTAL SUPPLIES	41,740.00	42,164.00	42,164.00
300-8300-332	CHEMICALS	95,000.00	0.00	0.00
300-8300-336	CHEMICALS	0.00	134,716.00	134,716.00
300-8300-340	TECHNOLOGY SERVICES & SUPPLIES	2,300.00	7,000.00	7,000.00
300-8300-350	SOFTWARE LICENSING	1,400.00	10,000.00	10,000.00
300-8300-360	EMPLOYEE UNIFORMS & ACCESSORIES	4,400.00	4,192.00	4,192.00
300-8300-390	SMALL EQUIPMENT	16,800.00	24,400.00	24,400.00
300-8300-391	SMALL EQUIPMENT MAINTENANCE	0.00	600.00	600.00
300-8300-420	MATERIAL HAULING & DISPOSAL	0.00	473,704.00	473,704.00
300-8300-450	MISCELLANEOUS	505,565.00	0.00	0.00
300-8300-452	LABORATORY SERVICES	31,100.00	36,120.00	36,120.00
300-8300-454	SCADA SERVICES	31,200.00	42,233.00	42,233.00
300-8300-530	DUES & SUBSCRIPTIONS	12,490.00	13,503.00	13,503.00
300-8300-730	CAPITAL OUTLAY - OTHER	151,108.00	52,000.00	52,000.00
300-8300-740	CAPITAL OUTLAY - VEHICLES	0.00	11,700.00	11,700.00
300-8300-750	CAPITAL OUTLAY - EQUIPMENT	25,950.00	76,198.00	76,198.00
Total Department: 8300 - Water Resource Recovery Facility:		2,225,098.00	2,648,004.00	2,322,341.00

Budget Listing

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 2021-2022 RECOMM	2022-2023 FY 22-23 DEPT	2022-2023 FY 22-23 PRELIM
Department: 9300 - Utility Non-Departmental				
300-9300-100	PROFESSIONAL SERVICES	174,930.35	1,300.00	1,300.00
300-9300-540	PROPERTY & LIABILTY INSURANCE	62,000.00	11,100.00	11,100.00
300-9300-833	PRINCIPAL - 2007 ISSUE (SE PUMP	133,334.00	0.00	0.00
300-9300-834	PRINCIPAL - 2009 DENR WATER QUALITY LOAN	4,806.00	4,806.00	4,806.00
300-9300-835	PRINCIPAL - WATER UPGRADE/EXENS	3,015,000.00	0.00	0.00
300-9300-836	WATER PLANT CAPACITY PAYMENT	127,403.00	127,403.00	127,403.00
300-9300-837	PRINCIPAL - GRAHAM SEWER CAPACI	200,000.00	150,000.00	150,000.00
300-9300-838	PRINCIPAL - WRRF FY22 REVENUE BONDS	620,000.00	964,000.00	964,000.00
300-9300-839	PRINCIPAL - FY22 VEHICLES & APPARATUS	12,300.00	23,428.00	23,428.00
300-9300-881	INTEREST - WATER UPGRADE/EXPANS	87,591.85	0.00	0.00
300-9300-883	INTEREST - 2007 ISSUE (SE PUMP	3,850.00	0.00	0.00
300-9300-885	INTEREST - WRRF FY22 REVENUE BONDS	151,125.00	219,840.00	219,840.00
300-9300-886	INTEREST - FY22 VEHICLES & APPARATUS	1,754.00	1,088.00	1,088.00
300-9300-914	TRANSFER TO UTILITY PROJECTS CAPITAL RESERVE ...	0.00	500,000.00	0.00
300-9300-978	TRANSFER TO CAPITAL PROJECT ORDINANCES	215,000.00	0.00	0.00
Total Department: 9300 - Utility Non-Departmental:		4,809,094.20	2,002,965.00	1,502,965.00
Total Expense:		15,855,348.20	10,963,271.00	9,988,768.00
Total Fund: 300 - Utility Fund:		15,855,348.20	10,963,271.00	9,988,768.00
Report Total:		15,855,348.20	10,963,271.00	9,988,768.00

**General Fund Capital Improvement Plan
Proposed Cuts**

Department	Project Title	Requested	Proposed Cut	New Total	Budget Notes	Project Notes
Fire	Fire Station #4 Bids and Design	\$ 110,000		\$ 110,000		Site off Buckhorn Rd.
Fire	Replace Two Fire Engines	1,300,000		1,300,000		Engine 32 and 35 to be retired from service and Engine 35 to be moved to reserve tanker.
Fire	Fire Prevention Vehicle	45,000		45,000		Use by support staff members who are responsible for the safety of the visiting public and the citizens of Mebane.
Fire	Life Safety Education Vehicle	35,000		35,000		Provide transportation for the Life Safety Education Program staff.
Fire	Training Classroom	800,000	800,000	-	Withdrawn by the Fire Chief	Training for all City staff in a centralized location.
IT	Upgrade door systems at Firestations	30,000		30,000		We have replaced the system at City Hall, Planning and Inspections to be uniform across the board. This will eliminate the need for multiple platforms to control the doors at city locations.
Police	Police Facility - Land/Planning and Engineering	1,750,000	1,750,000	-	The potential site will not be ready for this work until FY23-24	
Police	Vehicles (4) Replacements	260,006		260,006		
Inspections	Vehicles (2) Replacements	56,000		56,000		Vehicles for Inspectors.

**General Fund Capital Improvement Plan
Proposed Cuts**

Department	Project Title	Requested	Proposed Cut	New Total	Budget Notes	Project Notes
Planning	Planning Department Vehicle (New)	35,418	35,418	-		Department currently has no dedicated vehicle.
Public Works	Brine Mount System and Body	50,000		50,000		One brine truck is out of service.
Public Works	ST 11 Pick-up Truck (2007) w/ Plow	40,000	40,000	-	Deferred to FY23-24.	15 years old, mileage 107,256
Public Works	ST 59 Pick-up Truck (2002) w/ Plow	40,000	40,000	-	Deferred to FY23-24.	22 years old, mileage 78,355
Public Works	ST 24 Pick-up Truck (2000) w/ Plow	40,000		40,000		20 years old, out of service - used to spread brine. Mileage 88,080
Public Works	Downtown Stamped Asphalt Crosswalk Refurbishing	70,000		70,000		
Public Works	FEMA Area at PW Facility	60,000		60,000		Devloep site plan and obtain permits
Public Works	East Graham St Stormwater project	25,000		25,000		Should cover city's portion of design and construction, which includes sidewalk and guardrail.
Public Works	Dead-end street design	30,000		30,000		Design for six dead-end streets
Public Works	Sidewalk - W Carr Street/Yoder Sidewalk Final Design & Construction	54,000		54,000		Fills sidewalk gap at low-visibility bend in Carr Street. Sidewalk will be on EM Yoder ES campus.
Public Works	Sidewalk - S. Third Ext. from Corporate Park Drive to Gibson Rd - Engineering Design	110,000	55,000	55,000	Only one phase will be studied.	Fills Sidewalk Gap to Governor's Green & Cooperstone Subdivisions. Construction proposed for FY 25-26.

General Fund Capital Improvement Plan

Proposed Cuts

Department	Project Title	Requested	Proposed Cut	New Total	Budget Notes	Project Notes
Public Works	Holt Street Greenway	900,000		900,000		
Sanitation	SAN 61 Rear Loader Garbage Truck Replacement (2002)	210,000		210,000		20 years old, mileage 154,727, maintenance increasing costs & issues
Sanitation	SAN 28 Pick-up Truck Replacement (1997) w/ Plow	40,000		40,000		25 years old, mileage 190,587, maintenance issues
Sanitation	SAN 65 Pick-up Truck Replacement (2002) w/ Plow	40,000		40,000		20 years old, mileage 231,716, maintenance increasing cost & issues
Sanitation	SAN 53 Mack Leaf Truck Replacement (1999)	320,000		320,000		23 years old, odometer broken, mileage assumed greater than 50,000
Sanitation	Pull-behind leaf vacuum and box	110,000	110,000	-	Deferred to FY23-24.	We will need to rent a truck for the Fall of 2022
Recreation & Parks	Lake Michael Lebanon Road Connector construction	121,000		121,000		Preliminary Engineering Design occurring for the connector (Phase 1) in FY 21-22 at \$36,000 of appropriated \$165,000.
Recreation & Parks	Lake Michael remaining trail preliminary engineering design transfer to Phase 2 CPO	45,000	45,000	-	Deferred to FY23-24.	Non-Lebanon Road Connector trail
Recreation & Parks	Community Park Fiddler Stage	75,000		75,000		Full funding of project at the Community Park /Seeking 25k donation from MBA

**General Fund Capital Improvement Plan
Proposed Cuts**

Department	Project Title	Requested	Proposed Cut	New Total	Budget Notes	Project Notes
Recreation & Parks	Old Rec Building Improvements	180,000	108,000	72,000	Removed AC in Gym \$80,000 and Humidity Control \$25,000	Floor in Train Room \$25,000, AC in Gym \$80,000, Roof \$53,000, and Humidify Control in Museum \$25,000
Recreation & Parks	John Deere Compact Tractor	28,000	28,000	-		For Community Park use, John 2038R Tractor
Recreation & Parks	Maintenance Truck	35,000		35,000		Maintenance Truck for potential new Parks Superintendent
Recreation & Parks	Shade Cover for Fitness Court	55,000	55,000	-		Three posts, plus installation. This is a custom design due to the three post shade that must be used.
Recreation & Parks	Woodlawn Entrance to Parking lot to Community Park	400,000	400,000	-		Create additional parking. Includes paving and storm water requirements.
Totals		\$ 7,499,424	\$ 3,466,418	\$ 4,033,006		

UTILITY FUND REQUESTED POSITIONS AND PROPOSED CUTS

Number	Department	Fund	Position Requested	Type	Requested FY22-23	Requested FY23-24	Proposed Cuts	New FY22- 23 Total	New FY23-24 Total
			Wastewater Treatment						
2	WRRF	Utility	Plant Operator	New	\$ 62,400	\$ 68,078	\$ 62,400	\$ -	\$ -
3	Utility Maintenance	Utility	Maintenance Technician	New	53,980	50,890		\$ 53,980	50,890
4	Utility Maintenance	Utility	Maintenance Technician	New	53,980	50,890		\$ 53,980	50,890
Total					\$ 170,360	\$ 169,858		\$ 107,960	\$ 101,780



City of Mebane
Budget - Debt Service Summary
2022-2023

Description	Origination Date	Lender	Original Amount	FY Beginning Balance	Required Principal	Required Interest	Total Payment	Payment Period	Interest Rate	Payoff Date
2020 Renegotiated Community (City) Park	8/21/2020	American National	\$ 4,664,000	\$ 3,886,667	\$ 388,667	\$ 94,139	\$ 482,806	Oct/April	2.45%	4/15/2032
2014 Fire Station # 3	1/23/2014	BB&T	\$ 2,600,000	\$ 1,213,333	\$ 173,333	\$ 33,228	\$ 206,561	July/Jan	2.84%	6/30/2029
2008 City Hall and Recreation Center	6/27/2008	Bank of America	\$ 3,200,000	\$ 320,000	\$ 213,333	\$ 5,632	\$ 218,965	Dec/June	3.52%	6/27/2023
Total - General Fund			\$ 10,464,000	\$ 5,420,000	\$ 775,333	\$ 132,999	\$ 908,332			
Graham-Mebane Sewer Capacity Agreement	5/1/2017	Graham	\$ 2,682,464	\$ 1,682,464	\$ 150,000	\$ -	\$ 150,000	Annual	0.00%	7/10/2036
Graham-Mebane Water Capacity Agreement	2/1/2014	Graham	\$ 2,548,070	\$ 1,656,249	\$ 127,403	\$ -	\$ 127,403	Annual	0.00%	9/1/2034
2009 Sewer E-SRF-T	10/30/2009	DENR-DWQ	\$ 96,113.00	\$ 33,640	\$ 4,806	\$ -	\$ 4,806	Annual	0.00%	5/1/2029
Revenue Bonds - Series 2021	9/22/2021	Truist	\$ 13,573,000	\$ 13,573,000	\$ 964,000	\$ 219,839	\$ 1,183,839	Aug/Feb	1.27% & 1.78%	8/1/2036
Total - Utility Fund			\$ 18,899,647	\$ 16,945,353	\$ 1,246,209	\$ 219,839	\$ 1,466,048			
Total Combined			\$ 29,363,647	\$ 22,365,353	\$ 2,021,542	\$ 352,838	\$ 2,374,380			



City of Mebane
Budget - Debt Service Summary - Vehicles
2022-2023

Description	Origination Date	Lender	Original Amount	Beginning Balance	Required Principal	Required Interest	Total Payment	Payment Period	Interest Rate	Payoff Date
2021 Rolling Stock (Fire Engine, Police Vehicles, Garbage Truck)	7/20/2021	Truist	\$ 1,365,000	\$ 1,235,328	\$ 257,698	\$ 11,958	\$ 269,656	July/Jan	1.070%	7/20/2026
2020 Public Works Vehicles	2/28/2020	US Bank	\$ 430,500	\$ 310,391	\$ 86,100	\$ 3,814	\$ 89,914	Aug/Feb	1.363%	8/28/2025
2019 Police Vehicles	4/16/2019	First Bank	\$ 266,468	\$ 106,587	\$ 53,294	\$ 2,441	\$ 55,734	Oct/April	2.580%	4/16/2024
2019 Police Radios	5/9/2019	First Bank	\$ 469,000	\$ 140,700	\$ 93,800	\$ 3,596	\$ 97,396	Nov/May	3.020%	11/9/2023
2018 Fire Radios	4/27/2018	BB&T	\$ 431,873	\$ 43,187	\$ 43,187	\$ 399	\$ 43,587	Oct/April	1.850%	6/30/2023
2017 Fire Truck	5/25/2017	PEMC REDLG	\$ 468,330	\$ 234,165	\$ 46,833	\$ -	\$ 46,833	Annual	0.000%	8/1/2026
2014 Fire Trucks and Station 3 Equipment	1/23/2014	PEMC	\$ 1,268,000	\$ 140,889	\$ 140,889	\$ -	\$ 140,889	Annual	0.00%	1/6/2023
Total - General Fund			\$ 4,699,171	\$ 2,211,246	\$ 721,801	\$ 22,208	\$ 744,009			
2021 Rolling Stock (Pick-up Trucks)	7/20/2021	Truist	\$ 123,000	\$ 107,419	\$ 35,143	\$ 1,628	\$ 36,771	July/Jan	1.070%	7/20/2026
Total Utility Fund			\$ 123,000	\$ 107,419	\$ 35,143	\$ 1,628	\$ 36,771			
Total - Combined			\$ 4,822,171	\$ 2,318,665	\$ 756,944	\$ 23,836	\$ 780,780			



Mebane Main Street Program Overview

City Manager Proposal for FY 22-23 Plan Of Action



Overview and Decisions

- NC Main Street Program
 - Selected Mebane as Downtown Associate Community (DAC) in 1-2020
 - DACs receive staff support from NC Main Street office for a period of up to three years to complete requirements to achieve Main Street designation.
- What is “Main Street”?
 - Approach to downtown revitalization developed by the National Trust for Historic Preservation.
 - Approach recognizes success requires concentration of efforts in following four areas:
 - Organization
 - Promotion
 - Design
 - Economic Vitality
- Specific vision & mission statement is encouraged for local programs.
- Program Model
 - City Department Model
 - Hybrid-Quasi Model
 - Independent Model
- State Main Street Program Membership Options for FY 22-23
 - Full Designation in August 2022
 - Remain as Downtown Associate Program Status and Full Designation in August 2023
 - Hybrid transition to Full Designation in August 2023
- Budget Requirements for Full Designation
 - Full time Main Street position in place by August 2022 or 2023
 - Funded by public and private sector appropriation/revenues
 - Attendance for conference/trainings



FY 22-23 Main Street Program Budget Request

- Professional Services - Personnel/Operations
 - \$100,000
- Social Media & Marketing - Website & Marketing Contractor
 - \$16,000
 - City contacted several companies and has proposals it can share with forthcoming Mebane Main Street Program.
- Advertising - Alamance County Tourism Grant
 - \$16,000
- Downtown Exterior Improvement Grant (DEIG)
 - \$50,000
 - City Council will decide if they want to delegate this grant to the Main Street Program fully or partially (provide recommendations on awards).



Downtown Associate Program Steering Committee

- Members
 - Teresa Dallas
 - Barbara Gutman
 - Steve Krans
 - Kathryn Mathias
 - Adam Powell
 - Dan Shannon
 - Sugaree Thornton
- February 2022 Feed Back Session with City Manager – Three Questions
 - Ready to move forward toward full designation.
 - Hybrid format (model) of one (new) independent organization but continues to partner & works with the City of Mebane .
 - Municipal Service District Tax is to be determined in future years.



Recommendation – Model

- Hybrid-Quasi Model
 - Main Street Entity will be independent organization who partners & works with City of Mebane, but this entity will serve as the lead agency of the Mebane Main Street Program
- Independent Board of Directors
 - City delegates the operations of the program to the independent entity.
 - City Council will receive annual reports.
 - City Council will designate the time frame for review/renewal of Mebane Main Street Program to independent entity.
- Main Street Full Time Position
 - Employee of independent entity.
- Proposing the City will commit to fund the program at \$100,000 for three to five-year period (initial start up period).
 - Time period could begin in July 2022 or 2023.



Recommendation – Main Street Program Option

- Hybrid Transition to Full Designation in August 2023 – Remain Downtown Associate Community while Organizing Independent Entity
 - General Logistics
 - Main Street Full Time Position Selection Process
 - Creation of Independent Entity
 - Head Start on Organization Point (Four Point Approach)
- Downtown Associate Community Steering Community serves as One Year Provisional Board of Directors
 - Composed of present seven members with two members of Mebane City Council serving as Ex Officio.
 - City officials and staff support remains at current levels during this transitional year.
 - Four provisional board members can serve on first term of new Mebane Main Street entity to provide continuity and create staggered terms.
 - Jumpstart on organizational items; 501c(3) status, bylaws, committee creation & member recruitment, four point approach, work plan, & etc.



Recommendation – Budget Requirements for Full Designation

- Funding to achieve full time position for August 2023 deadline.
 - Urge provisional board to have the goal of full-time position hired by October 3, 2022.
 - Allows full time employee to assist with the transition to full designation.
 - Compliments City budget process time-frame and ensure position deadline requirement is met.
- Public and Private Sector Funding
 - Public sector funding appropriation via Mebane City Budget.
 - Provisional year allows for work to begin on additional private sector funding.
- Additional time to prepare & meet 501c(3) requirements.



Recommendation – Next Steps

- May 2022 – Appointment of Provisional Board of Directors.
- May to August 2022 – General organization and achieve 501c(3) status.
- August to September 2022 – Advertisement & selection of full-time employee.
- October 2022 – Full time employee begins.
- October to November 2022 – Main Street Program organization approach point items.
- Spring 2023 – Selection of new Board of Directors.
- Spring 2023 – City Budget Process
- July 2023 – City Council approves contract with new entity.
- August 2023 – Full Designation as Main Street Program



QUESTIONS?