



Council Meeting Agenda
February 6, 2023
6:00PM

1. Call to Order..... Mayor Ed Hooks
2. Moment of Silence (*no one signed up for invocation on this meeting date*) Mayor
3. Public Comments Mayor
4. Consent Agenda..... Mayor
 - a. Approval of Minutes- January 9, 2023 Regular Meeting
 - b. Final Plat- Tupelo Junction, Ph. 2
 - c. Final Plat Reapproval- Buckhorn Business Centre, Ph. 1
 - d. Final Plat Reapproval- St. Barts Place
 - e. Bi-Annual Disposed Asset List
 - f. Quarterly Financial Report
5. DMDC Quarterly Report..... Barbara Hollerand, DMDC Executive Director
Dan Shannon, DMDC President
6. Cycle North Carolina Event-
Alcohol Allowance Request..... Aaron Davis, Recreation & Parks Director
Grace VandeVisser, Alamance County Visitors Bureau
7. Clay Street Improvements-
 - a. Bid Results and Award..... Mark Reich, AWCK, Engineer
 - b. Budget Ordinance Amendment Daphna Schwartz, Finance Director
8. Fiddler Stage-
 - a. Bid Results and Award..... Franz Holt, City Engineer
 - b. Budget Ordinance Amendment Ms. Schwartz
9. NCDOT Municipal Agreement-
Buckhorn Road and Interstate 40/85 Signal Lights
 - a. Municipal Agreement Overview..... Lawson Brown, City Attorney
 - b. Budget Ordinance Amendment Ms. Schwartz
10. Duke Energy NC 119 Street Light-
 - a. Project Overview Chuck Smith, Public Works Director
 - b. Budget Ordinance Amendment Ms. Schwartz
11. Bicycle and Pedestrian Advisory Commission
(BPAC) Appointments Ashley Ownbey, Development Director
12. Adjournment..... Mayor



The Mebane City Council met for its regular monthly meeting at 6:00 p.m., Monday, January 9, 2023 in the Council Chambers of the Glendel Stephenson Municipal Building located at 106 E. Washington Street.

Councilmembers Present:

Mayor Ed Hooks
Mayor Pro-Tem Tim Bradley
Councilmember Katie Burkholder
Councilmember Sean Ewing
Councilmember Montrena Hadley
Councilmember Jonathan White

Also Present:

Chris Rollins, City Manager
Preston Mitchell, Assistant City Manager
Lawson Brown, City Attorney
Stephanie Shaw, City Clerk
Ashley Ownbey, Development Director
Daphna Schwartz, Finance Director
Terrence Caldwell, Police Chief
Bob Louis, Fire Chief

Mayor Hooks called the meeting to order. Minister Larry Taylor of Community Church of Christ gave the invocation.

Mayor Hooks recognized the members of Boy Scout Troop 47 who were in attendance.

Mayor Hooks thanked the Mebane Police Department for its courage, sacrifice and hard work in recognition of National Law Enforcement Appreciation Day.

During the Public Comment Period, Carl Bradley shared his personal story regarding a recent fall that he had in which he needed emergency services. He emotionally expressed his sincere appreciation for all those that helped him during that time, including Mebane Police and Fire and the doctors at Duke Hospital.

Also, during the Public Comment period, Omega Wilson, Co-Founder of the West End Revitalization Association (WERA), thanked Mayor Hooks and Mr. Rollins for placing the Alamance County Community Health Assessment presentation on tonight's agenda. He stated that his organization was founded almost thirty years ago specifically related to health and healthcare in low income and minority communities and that he appreciates this effort to hear the same and how it is connected with the county and the state. He requested that Council allow a few comments from Virginia Guidry, Occupational & Environmental Epidemiology Branch of the North Carolina Department of Health and Human Services.

Ms. Guidry said that she is present mostly to listen but wanted to acknowledge that in the work in the division of Public Health that environments affect our health, the air we breathe, the water we drink, the amount of traffic that's going by outside our homes and the occupations we have, all of these things matter for our health with some folks having better exposures than others. She continued saying, we just need to recognize that is not always equally shared and it is really important to pay attention to the idea of environmental justice. She expressed her appreciation to the Alamance County Health Department for taking a look at local environmental justice issues. She said they hope to work with other health departments across the state to include environmental justice in their Community Health assessments. She concluded her comments thanking Council and staff for allowing the county's presentation.

Jules Alston, 948 Holt Street, commended Omega Wilson for the great job he has done for the West End. He then shared concerns with the opening of Smith Road and Fitch Drive. He said there is a lot of traffic traveling through that area, including trucks from the City's Public Works Department. He also shared concerns with the condition of the roads, the puddling on the sides of the roads, speeding traffic and the lack of lighting on Smith Drive near the entrance of the bypass. Mr. Rollins reminded everyone that the roads in that area are outside of the City Limits and are maintained by NCDOT. He assured Mr. Alston that staff will be glad to pass along his concerns to the Sheriff's Department and the Highway Patrol and to NCDOT regarding the maintenance. He also stated that he would be talking with the Public Works department about any issues caused by the City's truck traffic.

Mayor Hooks gave an overview of the Consent Agenda:

- a. Approval of Minutes-
 - i. December 5, 2022- Special Meeting
 - ii. December 5, 2022- Regular Meeting
- b. Final Plat- Stagecoach Corner
- c. Final Plat Reapproval- Cambridge Park, Ph. 2C

Mr. Bradley made a motion, seconded by Mr. Ewing, to approve the Consent Agenda as presented. The motion carried unanimously.

Police Chief Terrence Caldwell announced that he will be retiring effective July 14, 2023. Mayor Hooks expressed his sincere appreciation for all the great work Chief Caldwell has done for the community and the police department.

Mr. Rollins thanked Chief Caldwell for all he has done throughout his career. Mr. Rollins shared that the City has begun the process of recruiting a new Police Chief, stating that the City has contracted with Developmental Associates to assist with the hiring. He shared that the public will have two opportunities to give input on the hiring of a new police chief, one via Zoom and another in person.

Dr. Arlinda Ellison, Alamance County Health Department, presented the Alamance County Community Health Assessment from 2021 via the attached PowerPoint. She explained the process used for gathering data, the results and the path to achieving health equity.

Council thanked Dr. Ellison for the presentation. Mayor Hooks said he also wanted to thank the Alamance County Health Department for including our Mebane Partners WERA, thanking them for their participation. He said while we may not agree one hundred percent on everything within the assessment, we can agree one hundred percent upon moving forward and working together.

A public hearing was held on a request from McKay Land NC, LLC to adopt an ordinance to extend the corporate limits. Mr. Brown presented the request. He stated that this is a voluntary contiguous annexation of +/- 6.654 acres located on Wilson Road in Alamance County. At last month's meeting, the Council accepted the annexation petition and the certificate of sufficiency. No one from the public spoke concerning the request. Mr. Bradley made a motion, seconded by Mr. Ewing, to close the public hearing. Mr. Bradley made a motion, seconded by Mrs. Burkholder, to adopt the ordinance to extend the corporate limits to include the +/- 6.654 acres. The motion carried unanimously.

A public hearing was held on a request from G & L Construction and Larry and Susan Wood to adopt an ordinance to extend the corporate limits. Mr. Brown presented the request. He stated that this is a voluntary contiguous annexation of +/- 10.651 acres located on Baker Lane in Alamance County. At last month's meeting, the Council accepted the annexation petition and the certificate of sufficiency. No one from the public spoke concerning the request. Mr. White made a motion, seconded by Mr. Ewing, to close the public hearing. Mr. White made a motion, seconded by Mr. Bradley, to adopt the ordinance to extend the corporate limits to include the +/- 10.651 acres. The motion carried unanimously.

Ms. Schwartz introduced Patricia Rhodes, Auditor with Stout Stuart McGowen & King LLP. Ms. Rhodes stated that the City received a Certificate of Achievement in Financial Reporting from the Government Finance Officers Association for the fiscal year which ended on June 30, 2022 and this is the ninth year in a row that Mebane has received that award. She stated that they are rendering an unmodified opinion, which is the best and cleanest opinion that can be received. She shared a comparison of Mebane's fund balance to similar municipalities. She concluded her presentation by thanking Council and staff for the opportunity to be the independent auditor for the Mebane.

Ms. Schwartz presented the results of the City's Annual Comprehensive Financial Report for the year ending June 30, 2021 via the attached PowerPoint.

Mr. Bradley questioned if staff has ever compared percentages of spending per department against other cities in similar size and population. Ms. Schwartz stated that she could look at the benchmark data that the state and Local Government Commission has in place. She said in her

personal experience Mebane's spending is similar to another municipality where she worked, in that Public Safety is the largest spending percentage but she is happy to gather that information and bring it back to Council.

Ms. Schwartz thanked Council for their leadership She then thanked the administrative staff and her staff in the finance department.

Ms. Burkholder made a motion, seconded by Mr. Bradley, to accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2022. The motion carried unanimously.

Ms. Schwartz introduced and presented the City's first Popular Annual Financial Report via the attached PowerPoint. Mr. Bradley made a motion, seconded by Mr. White, to accept the Popular Annual Financial Report for the fiscal year ended June 30, 2022. The motion carried unanimously.

Ms. Ownbey presented a request from Desco Summerhaven, LLC, for modification to the approval of the preliminary plat for the Summerhaven Subdivision originally approved by the Mebane City Council on March 2, 2020. Ms. Ownbey gave an overview of the request, highlighting the following details:

By-right subdivision

- No rezoning
- Required to meet all UDO requirements
- Located in Mebane ETJ

Preliminary Plat approved March 2, 2020

- Two connections to NC 119
- Both full-access movement, allowing left and right turns into and out of the subdivision
- Both included construction of left and right turn lanes on NC 119

The proposed modification is to the southern entrance of the subdivision off Hwy 119. The developer is proposing to change the entrance from full-access movement to right-in/right-out only. The original Traffic Impact Analyses (TIAs) prepared for the Summerhaven Subdivision and adjoining Bradford Academy included construction of northbound, right-turn lanes and southbound, left-turn lanes on NC 119 at two full-access entrances. A memorandum was prepared by Davenport Engineering to discuss the effects of changing the southern site access to right-in/right-out only and found no adverse impacts. The modification to right-in/right-out requires installation of a monolithic island on NC 119 in accordance with NCDOT requirements and extending at minimum 150' north and south of the site entrance. The right-turn lane on NC 119 is proposed to remain at the entrance and the left-turn lane is to be removed. Additionally, the NCDOT is requiring modification of the northern entrance to accommodate the additional left turns. The developer is required to install an exclusive westbound, left-turn lane on Summer Walk Drive, which is the internal road connecting to NC 119.

Bob Dischinger, President of Evans Engineering, 4609 Dundas Drive, Greensboro, NC, spoke on behalf of the applicant. He gave a quick background of the Summerhaven project, citing its original proposed plan from 2018 in which a 224-lot subdivision was proposed with two full accesses, then in 2020 it was scaled back to 78 lots with the school, keeping the two full accesses. In January 2022, Phase 1's construction was finished and Phase 1 plat was recorded. Then work began on Phase 2's set of plans and with the rising costs of construction, they began looking to see if there was anything that could be done to save money on the remainder of the development. One of the options discussed was the elimination of the second entrance or maybe doing a right-in/right-out. He then reiterated the same details as Ms. Ownbey regarding the engineering and NCDOT recommendations and requirements.

After considerable discussion among the Council, staff and Mr. Dischinger, Mr. Bradley made a motion, seconded by Ms. Burkholder, to deny the request to modify the approval of the preliminary plat for the Summerhaven Subdivision originally approved by the Mebane City Council on March 2, 2020. The motion carried unanimously.

Mayor Hooks called for a break at 7:34 p.m. He called the meeting back to order at 7:39 p.m.

Ms. Ownbey explained that with regard to the earlier request to modify the preliminary plat, staff included the final plat on the agenda for reapproval. As was mentioned in the earlier presentation,

there are no changes to this final plat. There is no right-of-way dedication occurring at the discussed entrance that would affect how it is developed. Mr. Bradley made a motion, seconded by Mr. Ewing, to reapprove the final plat. The motion carried unanimously.

Ms. Ownbey presented a request for the Council to make the recommendation for the Alamance County ETJ member appointment to the Alamance County Board of Commissioners at its discretion. Applicants were required to apply through Alamance County. The City received one eligible application from David Scott for this recommendation of appointment by the Alamance County Board of Commissioners. Mr. Bradley made a motion, seconded by Ms. Burkholder, to adopt a resolution requesting the Alamance County Commissioners appoint David Scott to the City of Mebane Planning Board representing the Alamance County extraterritorial jurisdictional area of the City of Mebane. The motion carried unanimously.

**RESOLUTION MAKING A RECOMMENDATION TO THE ALAMANCE
COUNTY BOARD OF COMMISSIONERS REGARDING THE ETJ SEAT ON
THE CITY OF MEBANE PLANNING BOARD**

WHEREAS, per North Carolina General Statute 160A-362, all municipalities of the State of North Carolina must include proportional representation for extraterritorial jurisdiction areas; and

WHEREAS, Alamance County has two positions representing extraterritorial jurisdictions around the City of Mebane; and

WHEREAS, one of these positions is currently eligible for appointment by Alamance County; and

WHEREAS, the City of Mebane staff has reviewed the viable applications and made a recommendation to the City of Mebane Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mebane that the Council recommends the Alamance County Board of Commissioners appoint David Scott to the City of Mebane Planning Board ETJ position.

Adopted this the 9th day of January, 2023.

Attest:

Ed Hooks, Mayor

Stephanie Shaw, City Clerk

Chief Louis presented a request for approval of the 2023 Mebane Fire Department Executive Board. Mr. Bradley requested to recuse himself from the vote as he serves as Volunteer 1st Assistant Chief. Mr. White made a motion, seconded by Ms. Hadley, to recue Mr. Bradley. The motion carried unanimously. Mr. Ewing made a motion, seconded by Ms. Hadley, to approve the 2023 Mebane Fire Department Executive Board as presented. The motion carried unanimously. Ms. Burkholder made a motion, seconded by Ms. Hadley, to bring Mr. Bradley back to the meeting. The motion carried unanimously.

Mayor Hooks announced that the North Carolina General Assembly designated 2023 as the Year of the Trail in North Carolina to promote and celebrate the state's extensive network of trails that showcase the state's beauty, vibrancy, and culture. Mayor Hooks then read aloud the Proclamation for 2023 Year of the Trail, proclaiming Mebane's support.

Recreation and Parks Director Aaron Davis and Sherri Seagroves, Recreation and Parks Advocacy Commission member and Mebane Trail Rangers member were in attendance to receive the proclamation. Mr. Davis and Ms. Seagroves shared a few brief comments, thanking Council for its support. Ms. Seagroves exclaimed her excitement for the proclamation, the designation and the upcoming events.

Mr. Bradley complimented Mayor Hooks for his dedication and commitment to the City as he attends many events representing the City of Mebane.

There being no further business, the meeting adjourned at 7:54 p.m.

ATTEST:

Stephanie W. Shaw, City Clerk

Ed Hooks, Mayor

DRAFT

HEALTH ASSESSMENT 2021



ALAMANCE COUNTY

Liberty

21

Ossipee

Burlington

Graham

Alamance

Swebsonville

Green Level

Mebane

Occoneechee-Saponi Indian Villa

STONY CREEK MOUNTAIN

CANE CREEK MOUNTAIN

BASS MOUNTAIN

85

85

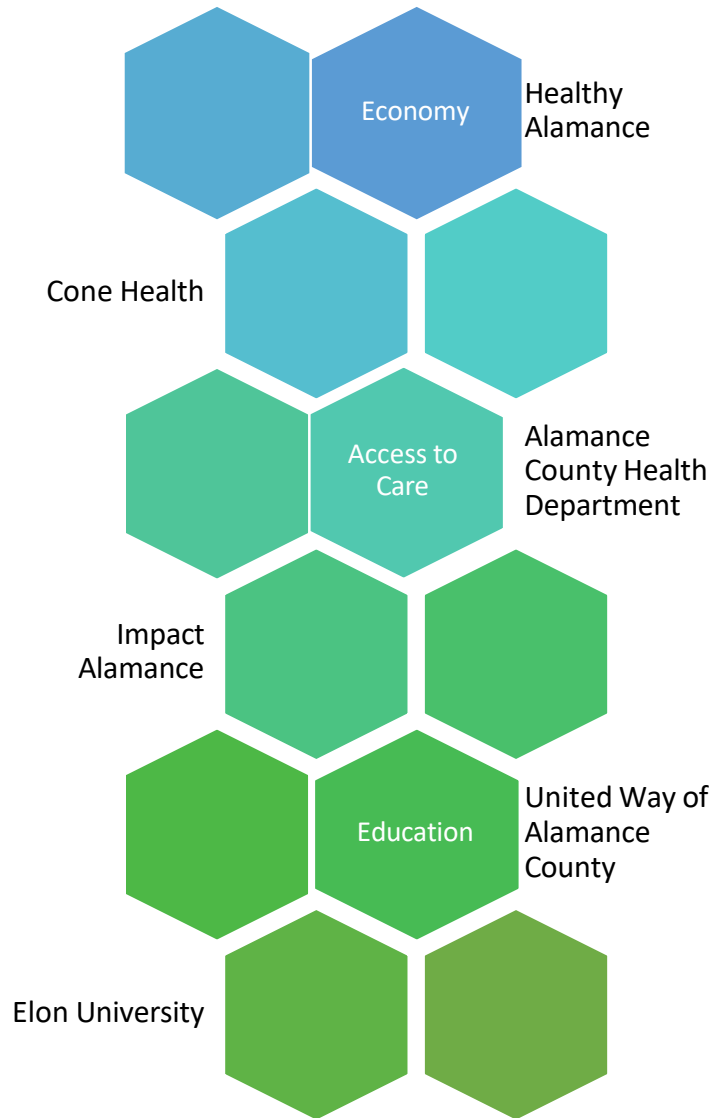
Chapter 1- Background & Intro

Key Questions

- What is a community health assessment?
- Who is involved in the making of this assessment?



*Artie Barksdale, 415 N. Church St.,
Burlington*



Health Equity Collective- Our commitment is to shared and transparent institutional analysis and to strategic and community-informed efforts to eliminate policies, practices, and procedures contributing to disparities.

Chapter 2- County Description

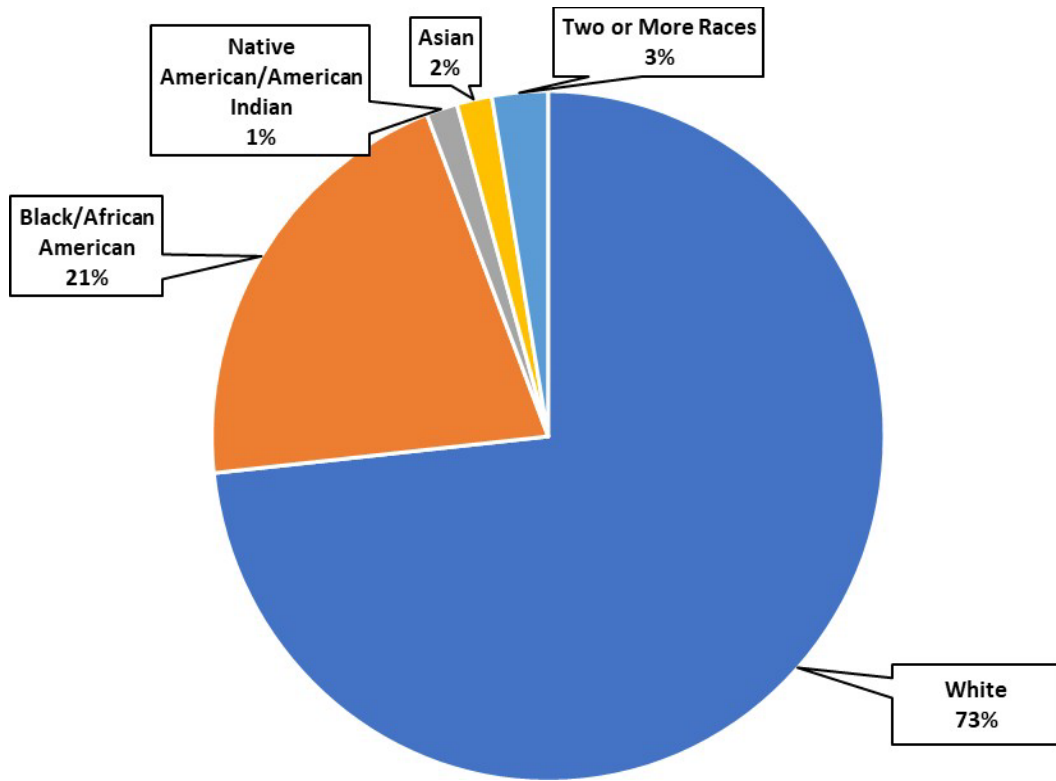
Key Questions

- Who lives in Alamance County?
- How did the county get to where it is now?



Top: Gina Elizabeth Franco, 263 E. Front St., Burlington

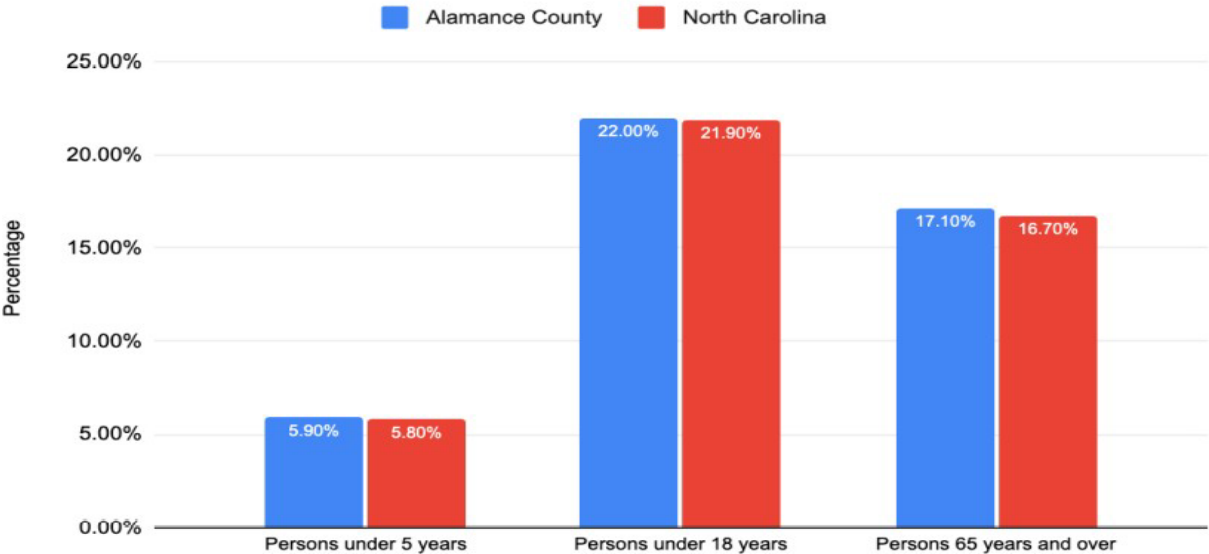
Bottom: Mauricio Ramirez, 236 E. Front St., Burlington



Hispanic/Latino- 13.1%
 Non-Hispanic/Latino: 86.9

2020 Census Information for Alamance County and North Carolina		
	Alamance	NC
Population	174,055	10,389,148
Median Household Income	\$49,688	\$54,602
Households	64,439	3,965,482
Families Below Poverty (2019)	12.3%	9.6%
Children Living in Poverty (2019)	21.8%	19.3%
Households with Children Receiving Food Stamps (2019)	32.9%	29.9%
Unemployed (2019)	7.2%	7.3%
Students Eligible for Free & Reduced School Lunch (2019-2020)	58.8%	57.7%

Population by Age Group in Alamance County vs. NC US Census 2020



Chapter 3- CHA Process

Key Questions

- How is this assessment conducted?
- Where does this assessment get its validity?



*Molly Feudale, Audrey Garton, Davis, Melody Bodkin, Lauri Daughtry
101 N. Main St., Graham*

Community Discussion & Planning Sessions

Key Questions for Consideration

Question Series 1:

How do you define your community?

Who is a part of your community?

What does your community have?

Question Series 2:

How do you define health in your community?

What challenges to health does your community face?

Question Series 3:

Who has the power to make decisions about what happens in your community?

Who makes the decisions about what happens in your community and who should?

What are the top three issues that need funding in your community to address health concerns?

Question Series 4:

Who needs to hear what we have talked about today?

Theme 1: Disconnection from resources

Theme 2: Disconnection among neighbors/ Divided communities

Theme 3: Concern for young people

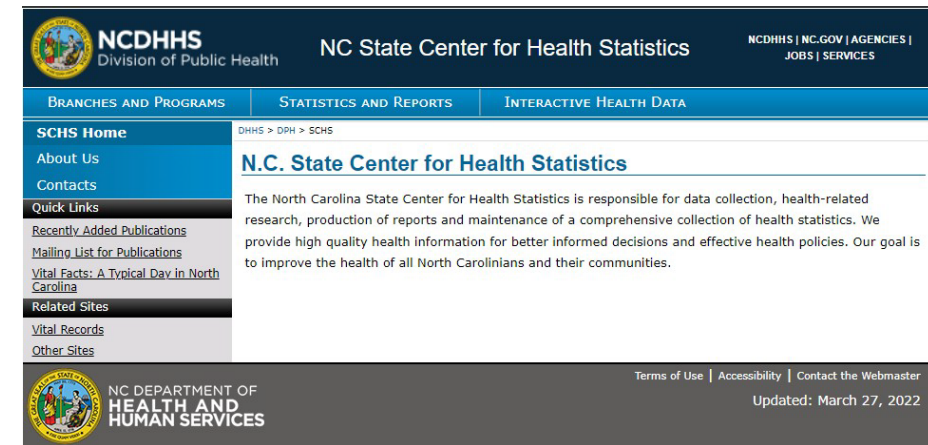
Theme 4: Safety

Theme 5: Infrastructure

Theme 6: Health



529 respondents
89% telephone
11% online survey



Chapter 4- Priorities & Accomplishments

Key Questions

- Who is focused on addressing priorities of health?
- What are success and challenges to these efforts?



Brian Collins, NE Court Square, Graham

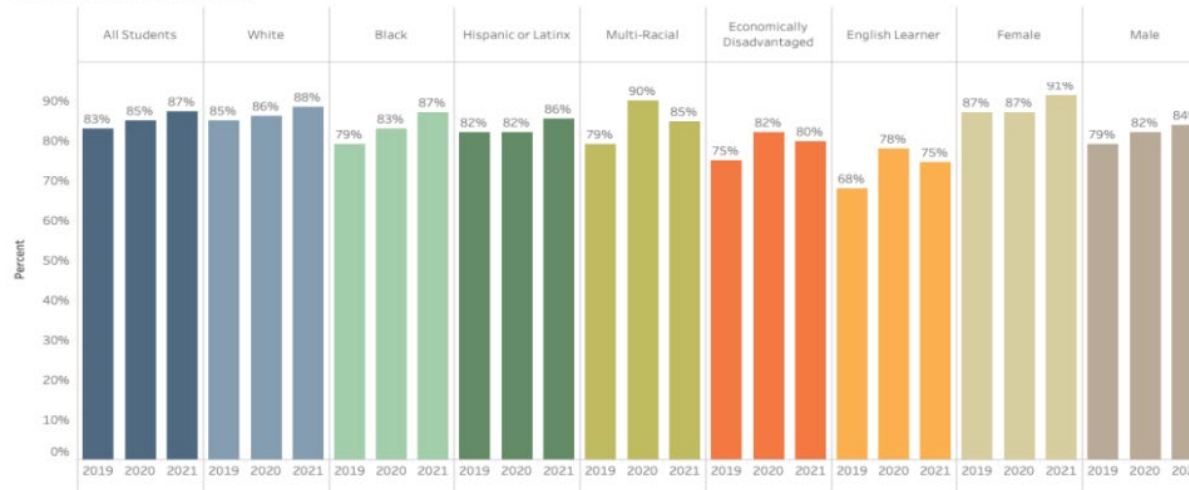


Access to Health/ Healthcare

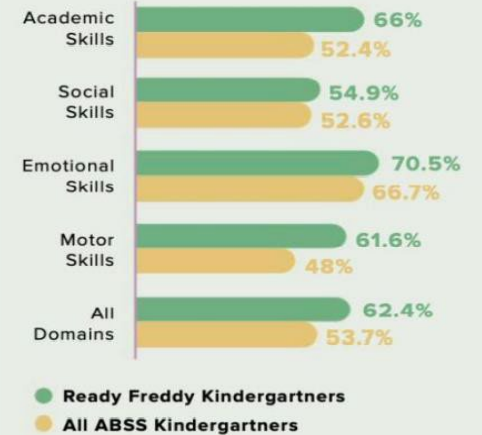
Education

High School Graduation

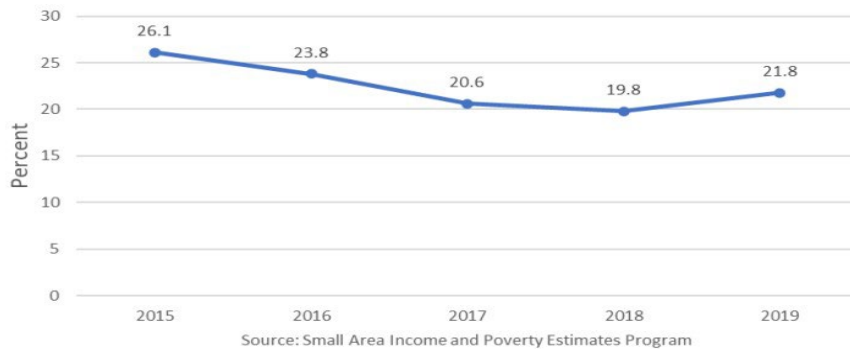
Percent of ninth grade cohorts graduating high school within four years
Source: NC DPI, 4-Year Cohort Graduation



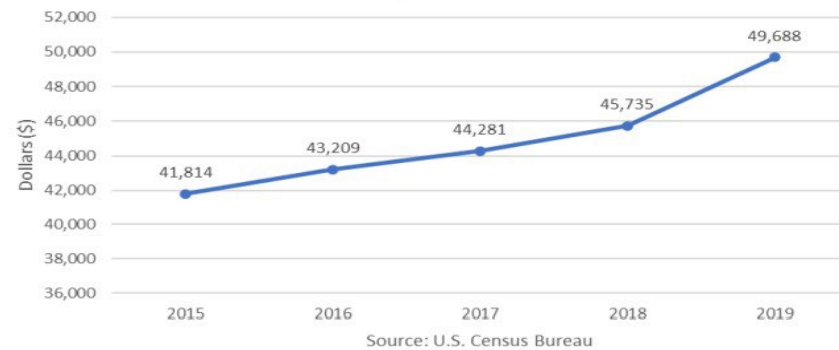
Percent meeting developmental benchmarks at kindergarten entry



Children Living Below Poverty Level County: Alamance



Median Household Income County: Alamance



Economy

Chapter 5- Racial & Ethnic Disparities

Key Questions

- How has racism affected Alamance County?
- Who is fighting against racism?
- How has COVID affected Alamance County?



Top: Davis, 105 E Center St., Mebane
Bottom: N.A., 109 W Clay St., Mebane

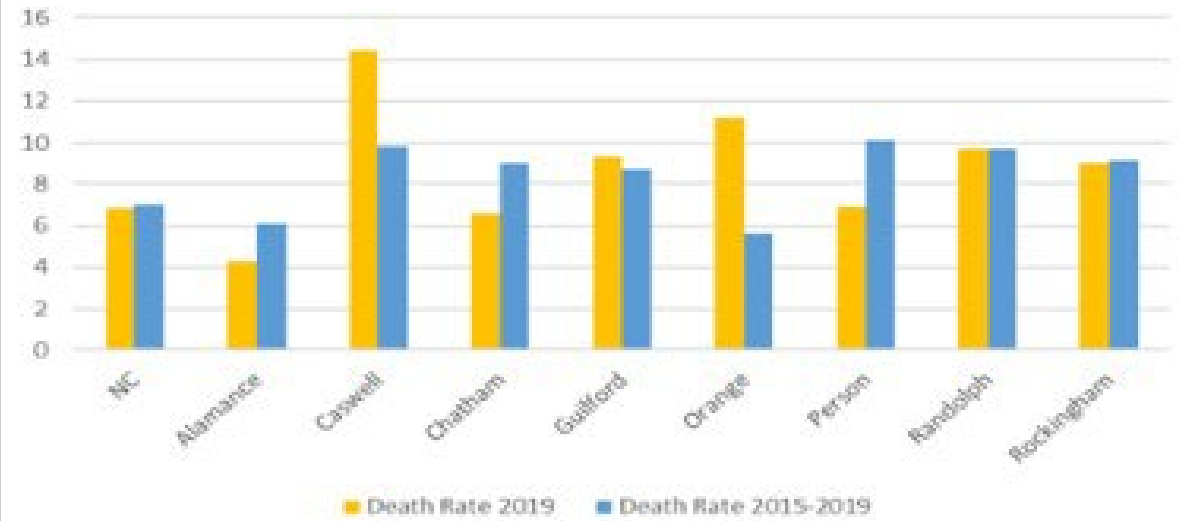
The Path to Achieving Health Equity

What social and economic factors must be addressed on the continued path to achieving Health Equity?

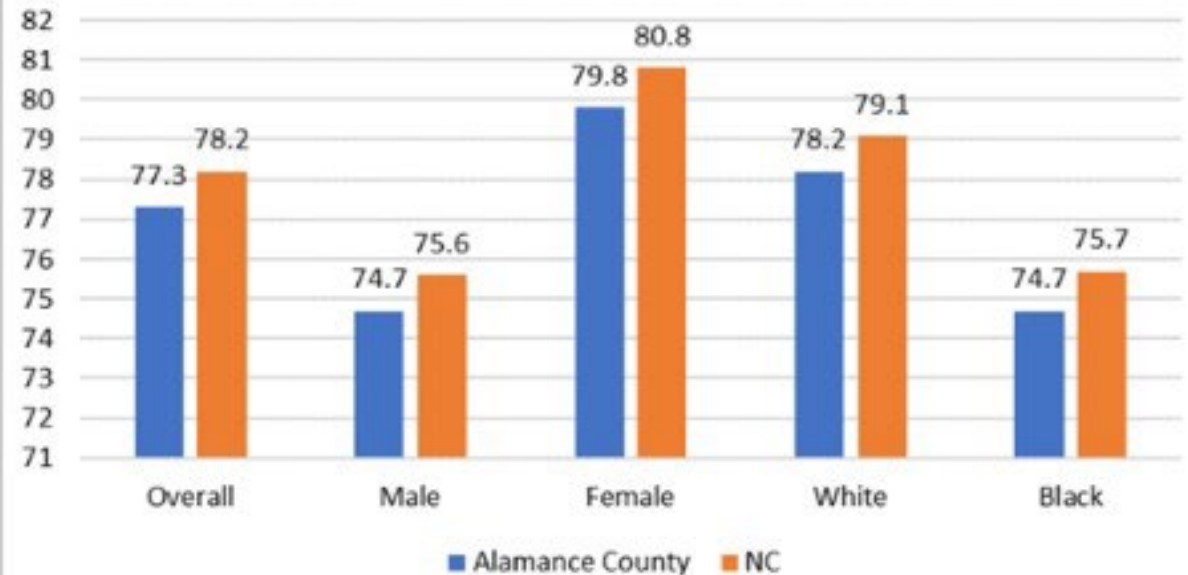


Health Equity aims to ensure that all people have full and equal access to opportunities that enable them to lead healthy lives.

Infant Death Rates (Per 1,000 Live Births)



Life Expectancy at Birth (2017-2019)



Chapter 6- Environmental Health & Justice

Key Questions

- What is the status of environmental health in the community?
- What environmental health concerns are impacting Alamance County?
- What is the environmental justice movement?



*Kathryn Mathias, Robin Freebird
102 E Ruffin St., Mebane*

Environmental Health



Environmental Justice



Collage by Lisa Sorg (Document sources: NC DEQ and U.S. Army historical files. Photos: City of Burlington presentation, DEQ, U.S. Army historical files, Lisa Sorg)



Chapter 7- Health & Well-Being

Key Questions

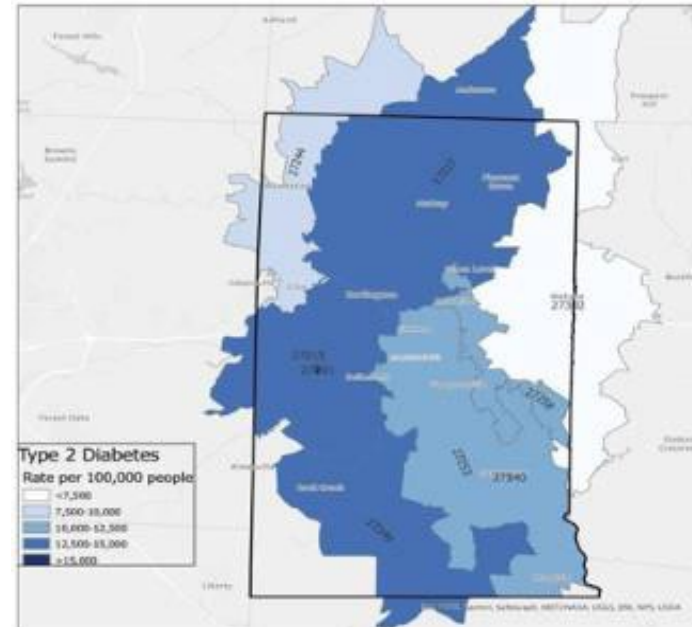
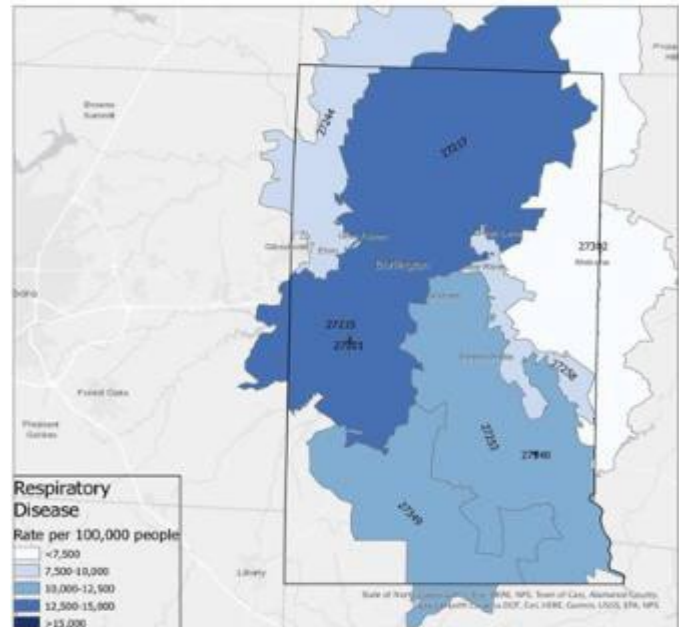
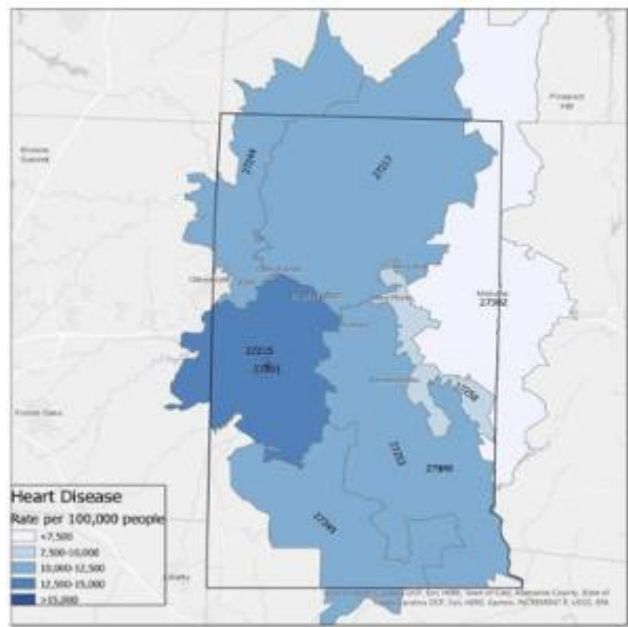
- What determines the health of Alamance County residents?
- What does a healthy community look like?
- What makes our data 'meaningful'?
- What can we learn from this data?



Artie Barksdale, 109 N 4th St, Mebane

Alamance County Leading Causes of Death, 2019		Deaths	% Of deaths	Rate (Per 100,000)
1.	Cancer	421	22.9	248.4
2.	Diseases of the heart	411	22.3	242.5
3.	Chronic lower respiratory diseases	114	6.2	67.3
4.	Cerebrovascular diseases	105	5.7	61.9
5.	Other unintentional injuries	88	4.8	51.9
6.	Alzheimer's disease	85	4.6	50.1
7.	Diabetes mellitus	46	2.5	27.1
8.	Septicemia	31	1.7	18.3
9.	Pneumonia and influenza	31	1.7	18.3
10. Nephritis, nephrotic syndrome, and nephrosis		30	1.6	17.1
All other causes (residual)		475	25.9	51.9
Total Deaths (All Causes)		1837	100%	854.8

Source: NC State Center for Health Statistics, 2021



Chapter 8- Determinants of Health

Key Questions

- What are the social determinants of health?
- How do the social determinants of health affect show up in Alamance County?



Nonperishable, SE Court Square, Graham

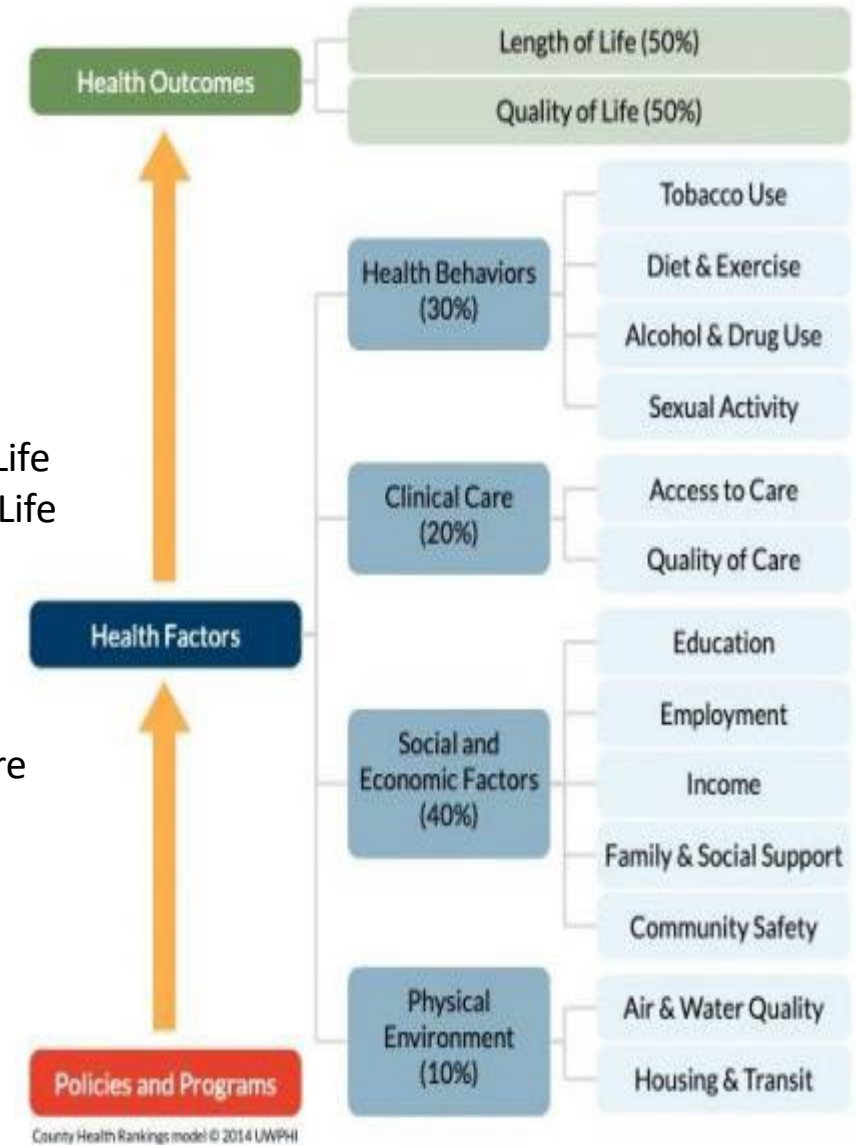
The Path to Achieving Health Equity

What social and economic factors must be addressed on the continued path to achieving Health Equity?



Health Equity aims to ensure that all people have full and equal access to opportunities that enable them to lead healthy lives.

- 38th Overall
- 34th for Length of Life
- 44th for Quality of Life
- 45th for Social and Economic Factors
- 46th for Health Behaviors
- 46th for Clinical Care
- 76th for Physical Environment



County Health Rankings model © 2014 UWPHI



Can be found at:
Alamance County Health Department
www.alamance-nc.com/healthdept
Health Reports

For more information, contact:
Arlinda Ellison, DHSc
arlinda.ellison@alamance-nc.com



Annual Comprehensive Financial Report

For the year ended June 30, 2022

Daphna Schwartz
Finance Director



Agenda

- Annual Comprehensive Financial Report (ACFR) Highlights
- General Fund
- Utility Fund
- Capital Reserve Fund
- Capital Projects
- Debt Portfolio



ACFR Highlights

- “Clean” Audit Opinion
- Assets exceeded liabilities by \$134,032,439 (net position)
- Total net position increased by \$15,784,604 from the prior year
- Combined ending general fund balances of \$20,869,451, an increase of \$4,455,321 over the prior year



General Fund

- Overall, revenues came in 11% higher than budgeted:
 - Sales Tax
 - Federal Equitable Sharing
 - ABC Distributions
 - Miscellaneous revenues
- Overall, expenditures came in 20% lower than budgeted:
 - Supply Chain issues
 - Delayed economic development incentives
- Fund balance increased

	Fiscal Year 2021-2022		
Governmental Funds - FY22 Results	Amended Budget	FY22 Actuals	% of Collected/Spent
Property Taxes	\$ 12,569,424	\$ 12,631,940	100%
Unrestricted Intergovernmental	\$ 5,962,500	\$ 7,683,475	129%
Restricted Intergovernmental	\$ 959,570	\$ 1,231,498	128%
Permits and Fees	\$ 1,335,652	\$ 1,388,813	104%
Sales and Services	\$ 695,550	\$ 701,267	101%
Miscellaneous	\$ 587,602	\$ 955,798	163%
Other taxes and licenses	\$ 1,000	\$ 805	81%
Investment earnings	\$ 20,000	\$ 9,809	49%
Operating Revenues	\$ 22,131,298	\$ 24,603,405	111%
Debt Proceeds	\$ 1,364,044	\$ 1,365,000	100%
Transfers	\$ (908,240)	\$ 437,428	-48%
Fund Balance Appropriated	\$ 4,319,955	\$ -	0%
Total Revenues	\$ 26,907,057	\$ 26,405,833	
Personnel & Benefits	\$ 11,511,287	\$ 10,654,813	93%
Operating Expenses	\$ 9,507,570	\$ 6,680,927	70%
Capital Expenses	\$ 4,268,198	\$ 2,467,577	58%
Debt Payments	\$ 1,620,002	\$ 1,594,324	98%
Total Expenses	\$ 26,907,057	\$ 21,397,641	80%
Net Gain/(Loss)		\$ 5,008,192	



Utility Fund

- Overall, operating revenues came in 1% higher than budgeted.
- Overall, expenditures came in 30% lower than budgeted.
 - Supply chain issues.
 - Revenue bond debt was lower than expected in the first year.

Utility Fund - FY22 Results	Amended Budget	FY22 Actuals	% of Collected/Spent
Charges for services	\$ 7,425,200	\$ 7,648,342	103%
Other operating revenues	\$ 757,545	\$ 631,269	83%
Operating revenues	\$ 8,182,745	\$ 8,279,611	101%
Non-operating revenues	\$ (61,000)	\$ 49,087	-80%
Transfers	\$ (2,825,823)	\$ 2,008,316	-71%
Fund Balance Appropriated	\$ 5,550,368	\$ -	0%
Proceeds from debt	\$ 4,794,058	\$ 4,794,058	100%
Total Revenue	\$ 15,640,348	\$ 15,131,072	97%
Personnel & Benefits	\$ 3,027,297	\$ 2,434,184	80%
Operating Expenses	\$ 4,190,723	\$ 3,223,240	77%
Capital Expenses	\$ 4,065,164	\$ 1,702,527	42%
Debt Payments	\$ 4,357,164	\$ 3,632,095	83%
Total Expenses	\$ 15,640,348	\$ 10,992,046	70%
Net Gain/(Loss)		\$ 4,139,026	



System Development Capital Reserve Fund

- Revenues came in higher than budgeted due to growth.
- Transfers were lower than expected due to higher revenues in the Water and Sewer Funds.
- The transferred amount was used to purchase land for the water tank project.
- Statutorily, the use of system development fees are restricted. In general, the fees can be used to fund future water or sewer capital projects.

System Development Capital Reserve Fund - FY22 Results	Amended Budget	FY22 Actuals	% of Collected/Spent
Charges for Services	\$ 1,107,000	\$ 1,434,780	130%
Other nonoperating revenues	\$ 2,500	\$ 1,293	52%
Total Revenues	\$ 1,109,500	\$ 1,436,073	129%
Transfers	\$ 1,109,500	\$ 199,177	18%
Net Gain/Loss		\$ 1,236,896	



Governmental Capital Projects

Capital Project Funds - FY22 Results	Amended Budget	FY22 Actuals	% of Collected/Spent
Cates Farm Park			
Transfer from General Fund	\$ 680,961	\$ 128,992	19%
Expenditures	\$ 680,961	\$ 128,992	19%
Fund Balance		\$ -	
Lake Michael Dam Spillway			
Transfer from General Fund	\$ 908,240	\$ 85,253	9%
Expenditures	\$ 908,240	\$ 85,253	9%
Fund Balance		\$ -	



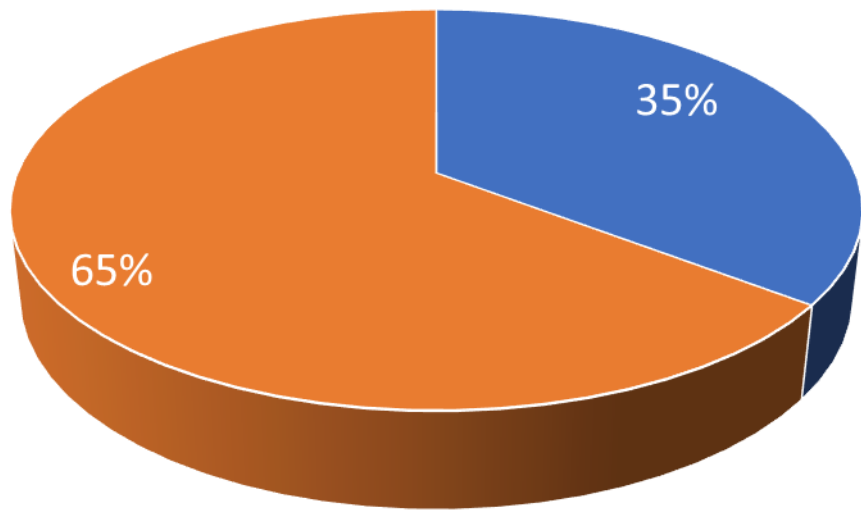
Utility Capital Projects

Capital Project Funds - FY22 Results	Amended Budget	FY22 Actuals	% of Collected/Spent
WRRF Renovation			
Total financing sources	\$ 8,901,942	\$ 8,909,428	100%
Total Transfers and Expenditures	\$ 8,901,942	\$ 1,878,972	21%
Fund Balance		\$ 7,030,456	
WRRF Expansion			
Transfers from Utility Fund	\$ 3,525,000	\$ 1,016,746	29%
Expenditures	\$ 3,525,000	\$ 1,016,746	29%
Fund Balance		\$ -	
American Rescue Plan (ARP) Grant Project			
Total financing sources	\$ 5,182,478	\$ 2,045,880	39%
Expenditures	\$ 5,182,478	\$ 2,045,130	39%
Fund Balance		\$ 750.00	



Debt Portfolio

FY22 Outstanding Debt



■ Governmental Activities ■ Business-Type Activities

- Debt Portfolio remains well within legal limits
- Governmental Activities \$7.5 M
- Business-Type Activities \$13.7M
- In FY22 the General Fund issued \$1,365,000 of debt for rolling stock.
- In FY22 the Utility Fund issued \$123,000 of debt for rolling stock and \$13,573,000 in revenue bonds for debt refunding, GKN pump station re-route and the WRRF renovation.

Thank you

The 6/30/22 ACFR is available on the City's website at the following link:

www.cityofmebane.gov/city-financial-information/

Daphna Schwartz

Finance Director

Daphna.Schwartz@cityofmebane.com





Popular Annual Financial Report

For the year ended June 30, 2022

Daphna Schwartz
Finance Director



Agenda

- What is a Popular Annual Financial Report (PAFR)?
- Is it new?
- What's inside?
- How do I access the PAFR?



What is a PAFR?

A PAFR....

- ...is a document that contains information from the Annual Comprehensive Financial Report.
- ...provides the City's financial and statistical information in a user-friendly format.
- ...is intended to increase awareness throughout the community on the financial operations of the City.



Is it new?

- The PAFR is new to the City of Mebane.
- The Government Finance Officers Association (GFOA) encourages governments to supplement their annual comprehensive financial report with simpler, “popular” reports designed to assist those who need or desire a less detailed overview of a government's financial activities.
- Many North Carolina state and local governments produce a PAFR. Alamance County, the Town of Hillsborough, and the cities of Raleigh and Durham are among them.



What's inside?

About Mebane

- City government overview
- A message from the City Manager
- Organizational chart
- History, geography, and demographic facts
- Local economy

City Finances

- Financial structure
- Net position
- The General Fund
- The Utility Fund
- Capital investments and City debt
- Operating indicators
- Understanding your utility bill
- Glossary of terms

Thank you

The 6/30/22 PAFR is available on the City's website at the following link:

www.cityofmebane.gov/city-financial-information/

Daphna Schwartz

Finance Director

Daphna.Schwartz@cityofmebane.com





AGENDA ITEM #4B

SUB 23-02

Final Subdivision Plat
Tupelo Junction, Phase 2

Presenter

Ashley Ownbey, Development Director

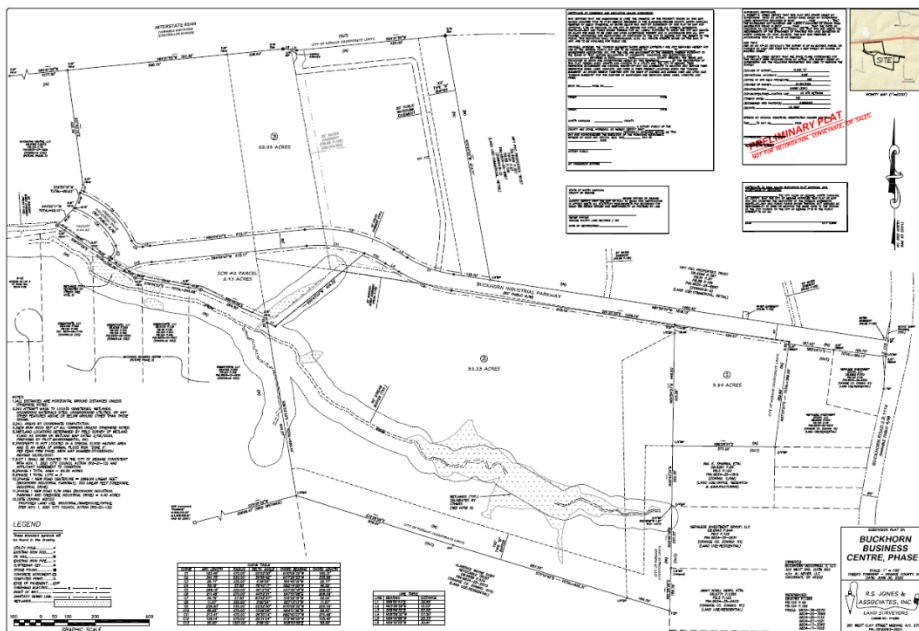
Applicant

Lebanon Road 3, LLC
c/o James Parker, Jr.
320 Executive Court
Hillsborough, NC 27278

Public Hearing

Yes No

Final Plat



Property

Tupelo Junction,
Orange County GPIN
9826408234

Proposed Zoning

N/A

Current Zoning

R-12 (CD)

Size

+/-20.98 acres

Surrounding Zoning

R-20 & R-12 (CD)

Surrounding Land Uses

Residential, Vacant

Utilities

Extended at developer's
expense.

Floodplain

Yes

Watershed

Yes

City Limits

Yes

Summary

Lebanon Road 3, LLC, is requesting approval of the Final Plat for Phase 2 of Tupelo Junction (approved for conditional rezoning by City Council 08/03/2020). The Final Plat will include a total area of +/- 20.981 acres featuring 34 lots, +/- 12.06 acres of private common open space, and +/- 2.99 acres of dedicated right-of-way for 2,081 linear feet of streets.

The Technical Review Committee (TRC) has reviewed the Final Plat and the applicant has revised the plat to reflect comments. All infrastructure must be completed and approved to meet the City of Mebane specifications. All infrastructure not completed shall be bonded or a letter of credit provided prior to recordation.

Financial Impact

The developer has extended utilities at his own expense.

Recommendation

Staff recommends approval of the Final Plat.

Suggested Motion

Motion to approve the final plat as presented.

Attachments

1. Final Plat

NOTE "A" SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT EXAMINED OR CONSIDERED DURING THIS SURVEY...

NOTE "D" THIS SURVEY WAS DONE WITHOUT A TITLE SEARCH AND IS BASED ON REFERENCED INFORMATION...

NOTE "I" SEE PLAT "FINAL PLAT EXEMPT SUBDIVISION SURVEY FOR LEE'S BEES, INC." BY BRANTLEY W. WELLS, PLS. DATED 1/29/21, AND RECORDED IN PB 123/1.

NOTE "J" ZONING: R-12 (C0) BUILDING FRONT SETBACK: 25 FT BUILDING SIDE SETBACK: 5 FT BUILDING SIDE STREET CORNER SETBACK: 13 FT

CERTIFICATE OF FINAL MAJOR SUBDIVISION PLAT APPROVAL AND ACCEPTANCE OF DEDICATION

I, _____ THE CITY CLERK OF MEBANE, NORTH CAROLINA, DO CERTIFY THAT THE CITY OF MEBANE APPROVED THIS PLAT OR MAP AND ACCEPTED THE DEDICATION OF THE STREETS, EASEMENTS, RIGHT-OF-WAY AND PUBLIC UTILITIES SHOWN THEREON...

DATE CITY CLERK

STATE OF NORTH CAROLINA ORANGE COUNTY

I, _____ REVIEW OFFICER OF ORANGE COUNTY, DO CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS ATTACHED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING FOR WHICH THE REVIEW OFFICER HAS RESPONSIBILITY AS PROVIDED BY LAW.

REVIEW OFFICER DATE OF CERTIFICATION ORANGE COUNTY LAND RECORDS/GIS

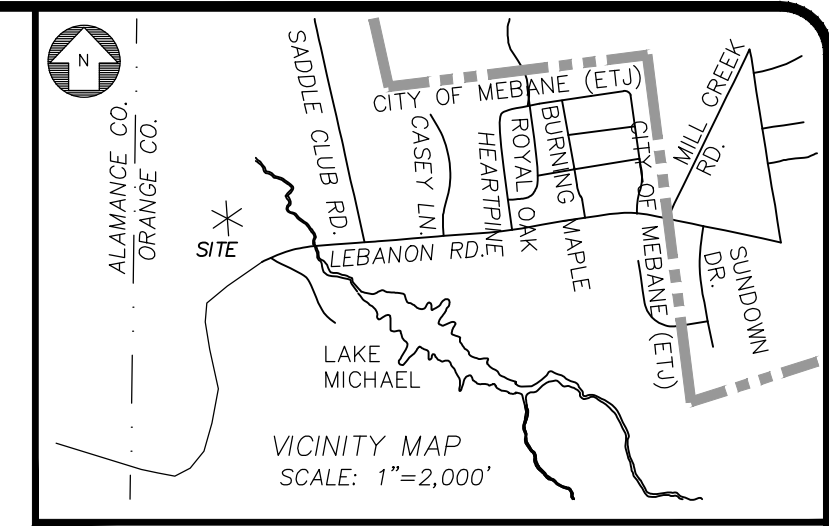
PUBLIC WATER SUPPLY WATERSHED STATEMENT

ALL OR PORTIONS OF THE PROPERTY CONTAINED IN THIS SUBDIVISION ARE LOCATED WITHIN A PUBLIC WATER SUPPLY WATERSHED...

CERTIFICATE OF APPROVAL FOR RECORDING IN PUBLIC WATER SUPPLY WATERSHED

I CERTIFY THE PLAT SHOWN HEREON COMPLIES WITH ARTICLE 5, SECTION 5-3 WATERSHED OVERLAY DISTRICTS OF THE MEBANE UNITED DEVELOPMENT ORDINANCE AND IS APPROVED FOR RECORDING IN REGISTER OF DEEDS OFFICE.

DATE ZONING ADMINISTRATOR (AUTHORIZED OFFICIAL)



LEGEND

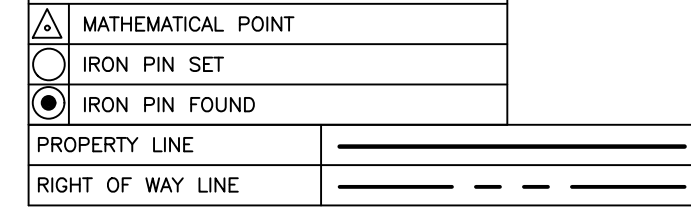


Table with 5 columns: #, COM PLAN COMMENTS, COM PLAN COMMENTS, FIRST SUMMITAL, REVISIONS. Contains revision details for sheets 6, 5, 4, 3, 2, 1, 0.

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CLIENTS ADDRESS: LEBANON ROAD 3, LLC, JAMES FARBER, JR., 320 EXECUTIVE COURT, HILLSBOROUGH, NC 27278



TUPELO JUNCTION SOUTH PHASE II CHIEFS TWP., ORANGE CO., NORTH CAROLINA...

PROJECT NO. 19-0185 DRAWING NO. 19-0185_PH2 SHEET 1 OF 7

CERTIFICATE OF OWNERSHIP AND DEDICATION

THIS CERTIFIES THAT THE UNDERSIGNED IS (ARE) THE OWNER(S) OF THE PROPERTY SHOWN ON THIS MAP, HAVING ACQUIRED TITLE TO IT BY DEED(S) RECORDED IN THE ORANGE COUNTY, NORTH CAROLINA REGISTER OF DEEDS...

PROVIDED, HOWEVER, THE "COMMON ELEMENTS" SHOWN HEREON EXPRESSLY ARE NOT DEDICATED HEREBY FOR USE BY THE GENERAL PUBLIC...

CONVEYED BY LEBANON ROAD 3 LLC TO TUPELO JUNCTION HOMEOWNERS ASSOCIATION, INC. FOR THE USE AND ENJOYMENT OF THE MEMBERS THEREOF...

TUPELO JUNCTION, RECORDED IN BOOK 6795, PAGE 125-149, ORANGE COUNTY REGISTER, THE TERMS AND PROVISIONS OF WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE.

BY THE RECORDATION OF THIS PLAT, HEREBY GIVES, GRANTS AND CONVEYS TO A UTILITY AND THE CITY OF MEBANE, THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, RIGHTS-OF-WAY AND EASEMENTS TO MAINTAIN AND SERVICE THEIR RESPECTIVE WIRES, LINES, CONDUITS, AND PIPES...

Table with columns OWNER, DATE, (NOTARIZED).

BOOK NO. PAGE NO. /5/ COUNTY, NORTH CAROLINA

I CERTIFY THAT THE FOLLOWING PERSON(S) PERSONALLY APPEARED BEFORE ME THIS DAY, EACH ACKNOWLEDGING TO ME THAT HE OR SHE SIGNED THE FOREGOING DOCUMENT:

NAME(S) OF PRINCIPAL(S) OFFICIAL SIGNATURE OF NOTARY NOTARY'S PRINTED NAME MY COMMISSION EXPIRES:

LINE TABLE with columns LINE #, DIRECTION, LENGTH.

CURVE TABLE with columns CURVE #, RADIUS, LENGTH, DELTA, TANGENT, CHORD BEARING, CHORD.

LINE TABLE with columns LINE #, DIRECTION, LENGTH.

LINE TABLE with columns LINE #, DIRECTION, LENGTH.

CURVE TABLE with columns CURVE #, RADIUS, LENGTH, DELTA, TANGENT, CHORD BEARING, CHORD.

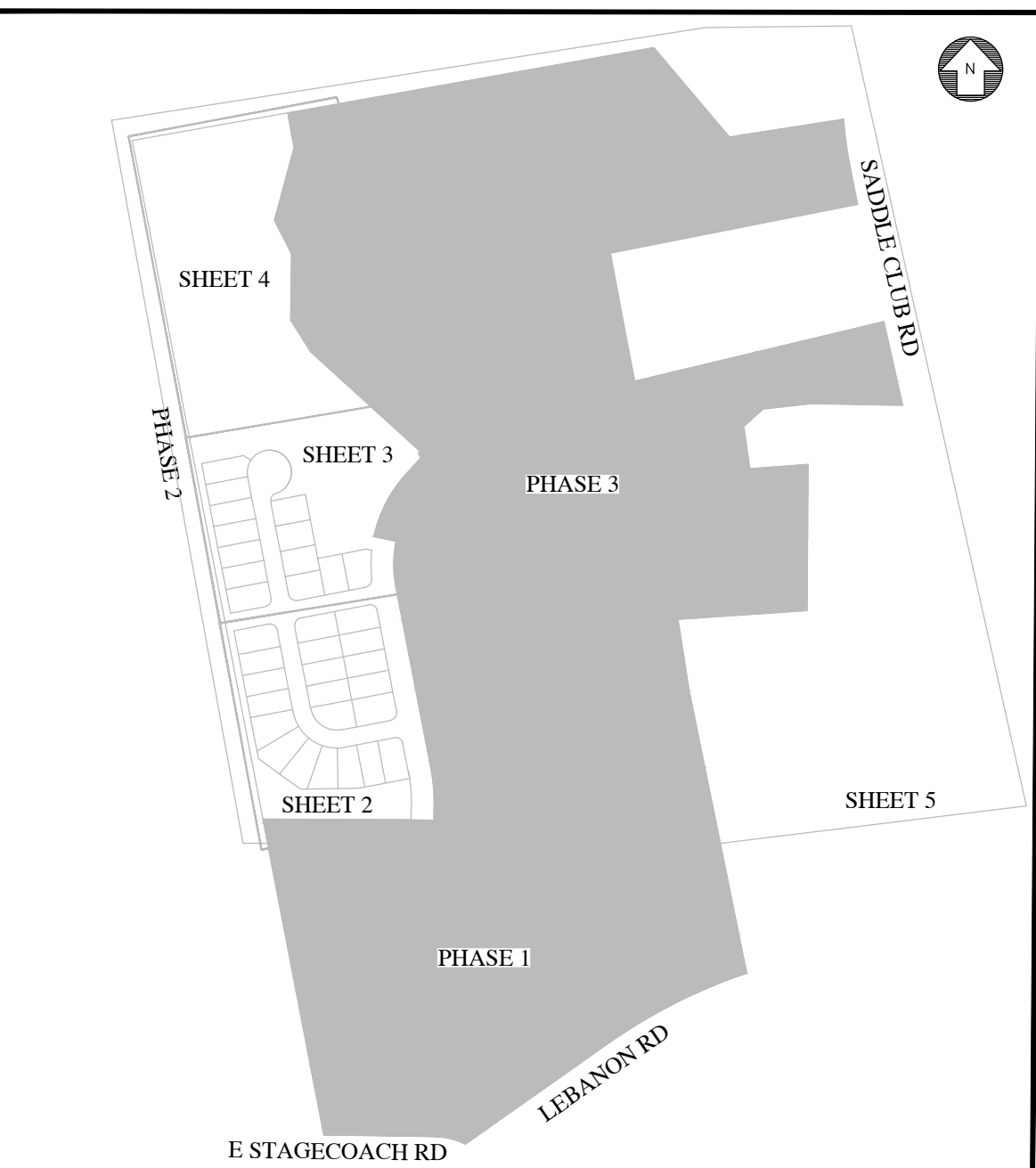
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CURVE TABLE with columns CURVE #, RADIUS, LENGTH, DELTA, TANGENT, CHORD BEARING, CHORD.

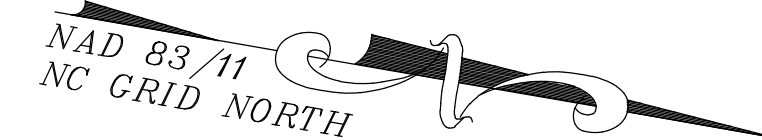
PARCEL REMAINDER TABLE with columns DESCRIPTION, UNITS, TOTAL ACRES.

REF: PIN# 9828408234 DB 6704/442 PB 123/1 PB 125/70-73

SHEET LEGEND



MILL CREEK
DEVELOPMENT COMPANY
PIN# 282336817
DB 2086/255
SEE DB 879/248
ZONING: R-20
VACANT RESIDENTIAL

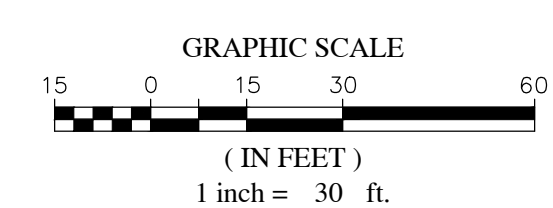


LEBANON ROAD 3, LLC
PIN# 9525488488
DB 6104/442
PB 125/70-73
PRIVATE RECREATION AREA #1
R-12 (CO)

PRIVATE COMMON OPEN SPACE #3
52,097 SF
1.196 AC

PRELIMINARY PLAT REV #2
Not for Recordation, Conveyance or Sales

01/11/2023
PROFESSIONAL LAND SURVEYOR LICENSE NUMBER L-4544
SUMMIT DESIGN AND ENGINEERING SERVICES
LICENSE NUMBER P-0339



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C/O JAMES PARKER JR.
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(919) 732-3853

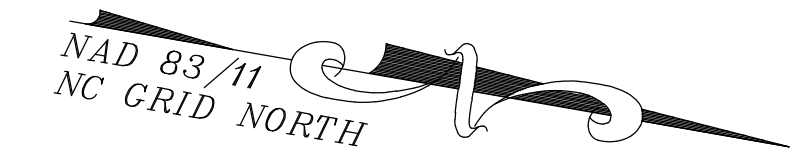
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FINAL PLAT FOR
**TUPELO JUNCTION SOUTH
PHASE II**
CHIEFS TWP., ORANGE CO., NORTH CAROLINA
CITY OF MORGAN
PROPERTY AS DESCRIBED IN DEED BOOK 6704, PAGE 442
STANDING IN THE NAME OF
LEBANON ROAD 3, LLC

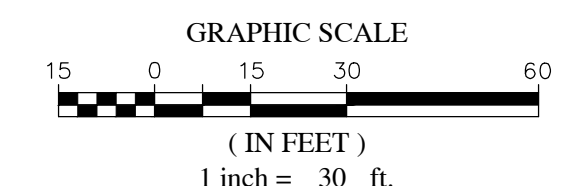
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19-0185_PH2
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MILL CREEK
DEVELOPMENT COMPANY
PING 9825396817
DB 2086/256
SEE DB 879/2548
ZONING: R-20
VACANT RESIDENTIAL



PRELIMINARY PLAT REV #2
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12/08/22 RAH

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TUPELO JUNCTION SOUTH PHASE II

FINAL PLAT FOR

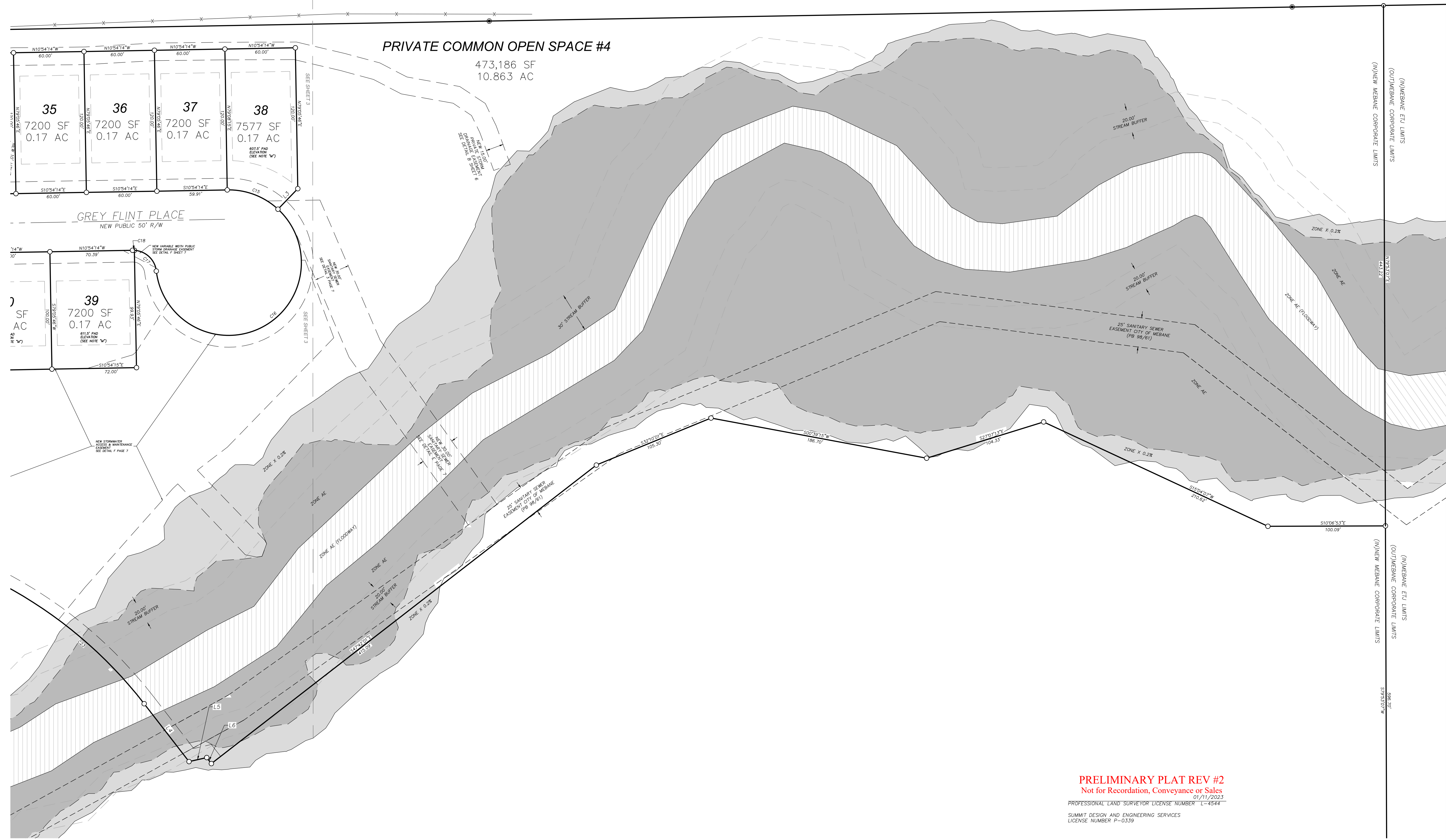
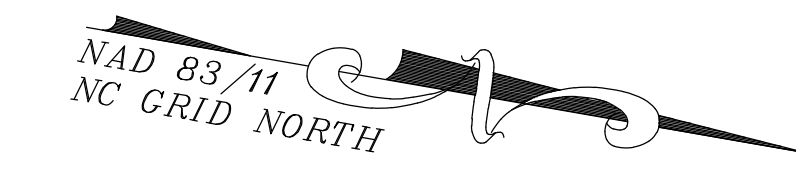
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CITY OF MERLIE
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SHEET 3 OF 7

MILL CREEK
DEVELOPMENT COMPANY
PMB 9825396317
19 2086/255
SEE DB 879/248
ZONING: R-20
VACANT RESIDENTIAL



PRIVATE COMMON OPEN SPACE #4

473,186 SF
10.863 AC

35
7200 SF
0.17 AC

36
7200 SF
0.17 AC

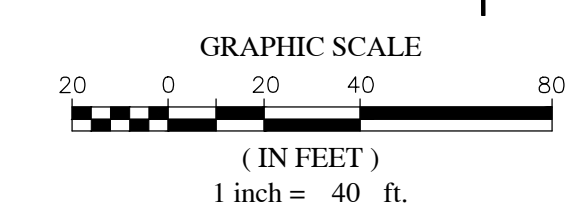
37
7200 SF
0.17 AC

38
7577 SF
0.17 AC

GREY FLINT PLACE
NEW PUBLIC 50' R/W

39
7200 SF
0.17 AC

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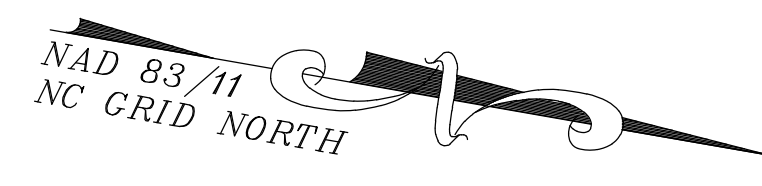
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C/O JAMES PARKER JR.
HILLSBOROUGH, NC 27278
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OWNERS ADDRESS
LEBANON ROAD 3, LLC
320 EXECUTIVE COURT
HILLSBOROUGH, NC 27278
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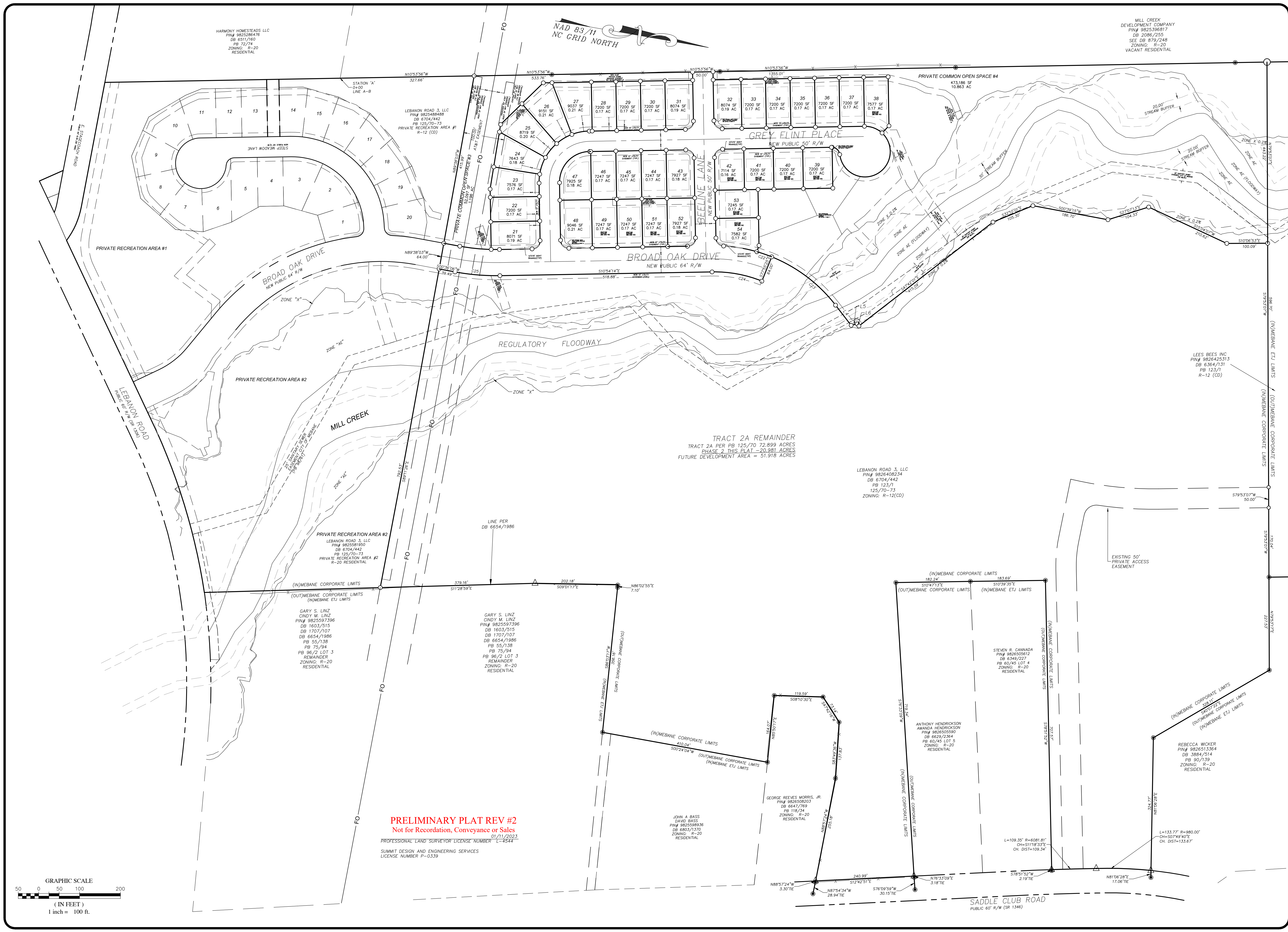
FINAL PLAT FOR
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PHASE II**
CHIEKS TWP., ORANGE CO., NORTH CAROLINA
CITY OF MORGAN
PROPERTY AS DESCRIBED IN DEED BOOK 6704, PAGE 442
STANDING IN THE NAME OF
LEBANON ROAD 3, LLC

PROJECT NO.
19-0185
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SHEET 4 OF 7



HARMONY HOMESTEADS LLC
 PIN# 982528476
 DB 6511/160
 PB 75/74
 ZONING: R-20
 RESIDENTIAL

MILL CREEK
 DEVELOPMENT COMPANY
 PIN# 982530617
 DB 2086/255
 SEE DB 879/248
 ZONING: R-20
 VACANT RESIDENTIAL



TRACT 2A REMAINDER
 TRACT 2A PER PB 125/70 72.899 ACRES
 PHASE 2 THIS PLAT - 20.881 ACRES
 FUTURE DEVELOPMENT AREA = 51.918 ACRES

LEBANON ROAD 3, LLC
 PIN# 982640824
 DB 6704/442
 PB 123/1
 125/70-73
 ZONING: R-12(CD)

PRIVATE RECREATION AREA #2
 LEBANON ROAD 3, LLC
 PIN# 982581950
 DB 6704/442
 PB 125/70-73
 PRIVATE RECREATION AREA #2
 R-20 RESIDENTIAL

GARY S. LINZ
 CINDY M. LINZ
 PIN# 9825597396
 DB 1603/515
 DB 1707/107
 DB 6654/1986
 PB 55/138
 PB 75/94
 PB 96/2 LOT 3
 REMAINDER
 ZONING: R-20
 RESIDENTIAL

GARY S. LINZ
 CINDY M. LINZ
 PIN# 9825597396
 DB 1603/515
 DB 1707/107
 DB 6654/1986
 PB 55/138
 PB 75/94
 PB 96/2 LOT 3
 REMAINDER
 ZONING: R-20
 RESIDENTIAL

JOHN A. BASS
 DAVID BASS
 PIN# 982559826
 DB 6803/1370
 ZONING: R-20
 RESIDENTIAL

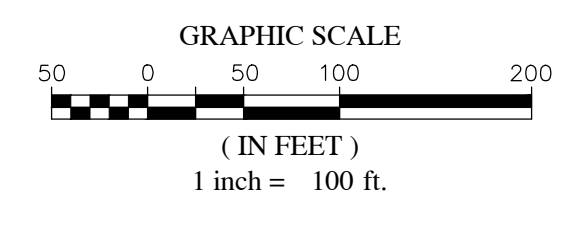
GEORGE REEVES MORRIS, JR.
 PIN# 982550820
 DB 6647/769
 PB 118/34
 ZONING: R-20
 RESIDENTIAL

ANTHONY HENDRICKSON
 AMANDA HENDRICKSON
 PIN# 982655990
 DB 6829/2364
 PB 60/45 LOT 5
 ZONING: R-20
 RESIDENTIAL

STEVEN R. CANNADA
 PIN# 9826505812
 DB 6349/227
 PB 60/45 LOT 4
 ZONING: R-20
 RESIDENTIAL

REBECCA WICKER
 PIN# 9826513384
 DB 3884/514
 PB 90/139
 ZONING: R-20
 RESIDENTIAL

PRELIMINARY PLAT REV #2
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 PROFESSIONAL LAND SURVEYOR LICENSE NUMBER: C-4544
 01/11/2023
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 LICENSE NUMBER: P-0339



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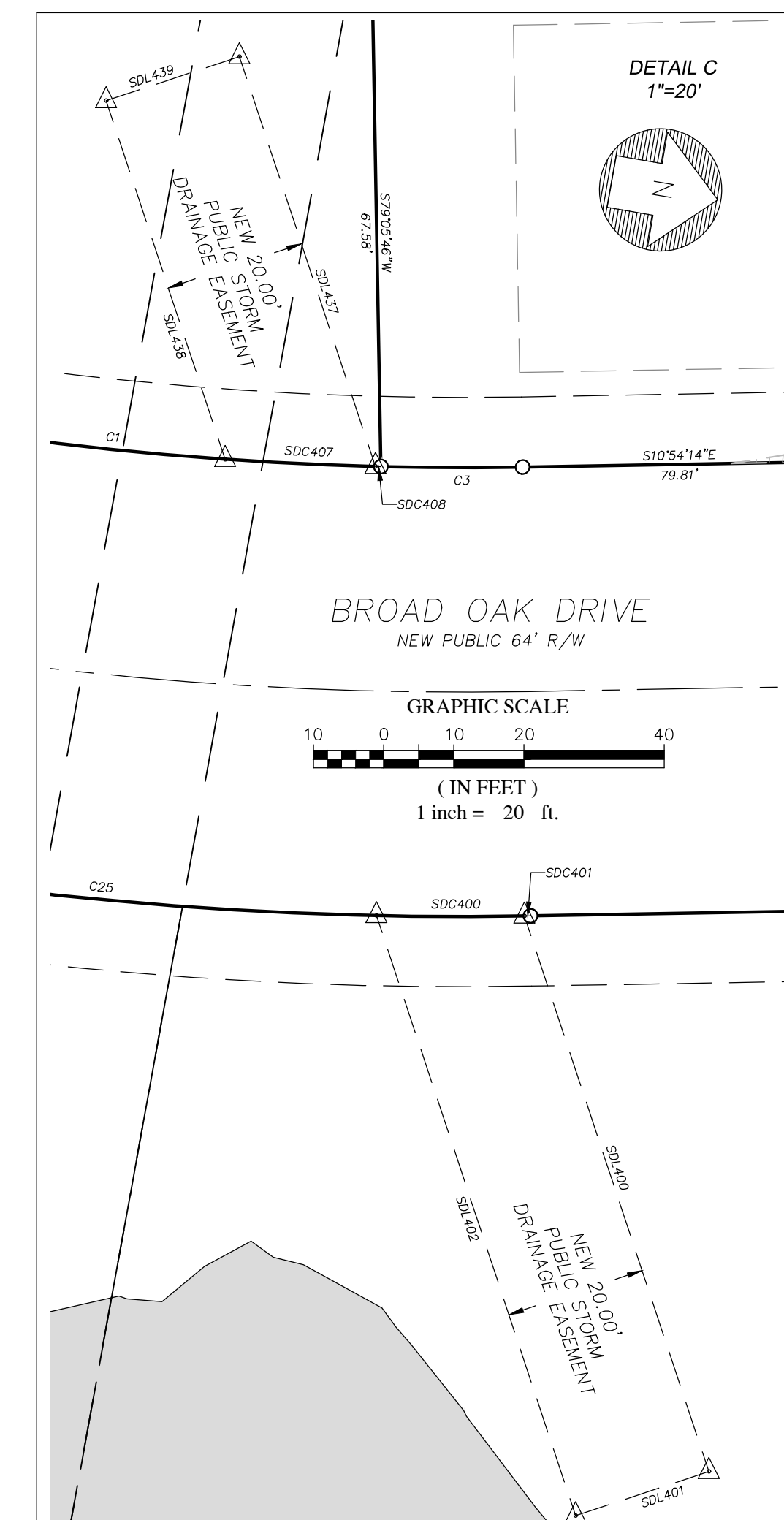
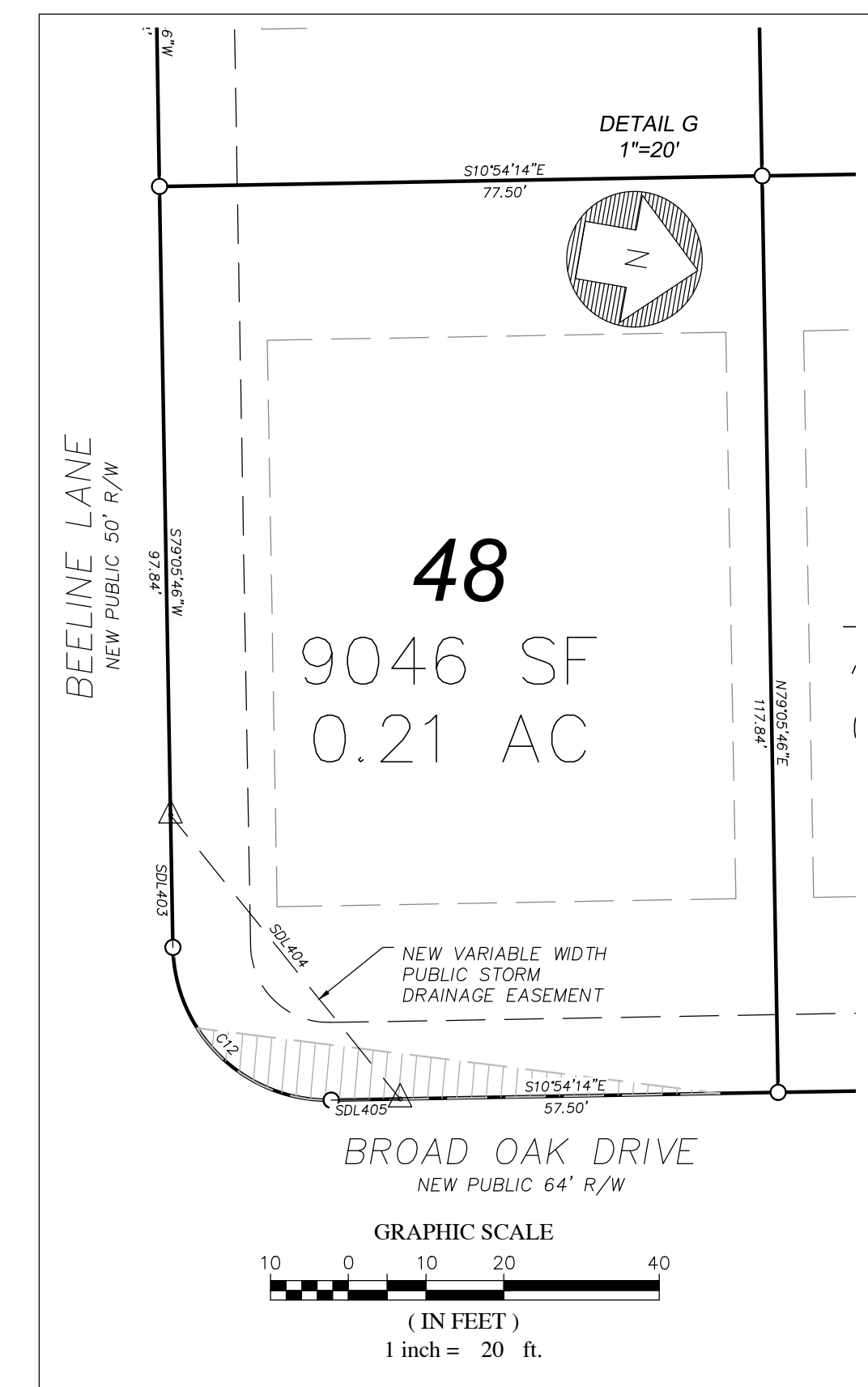
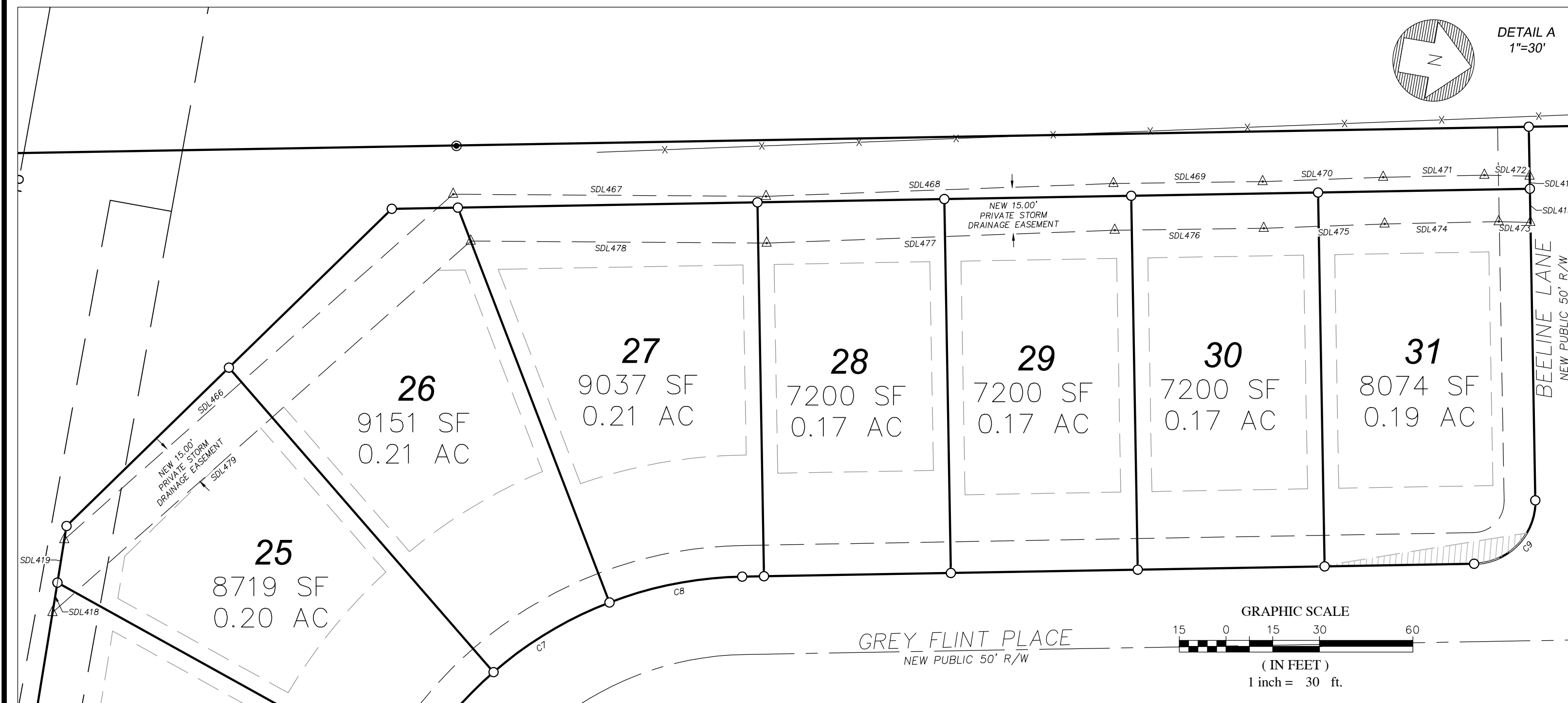
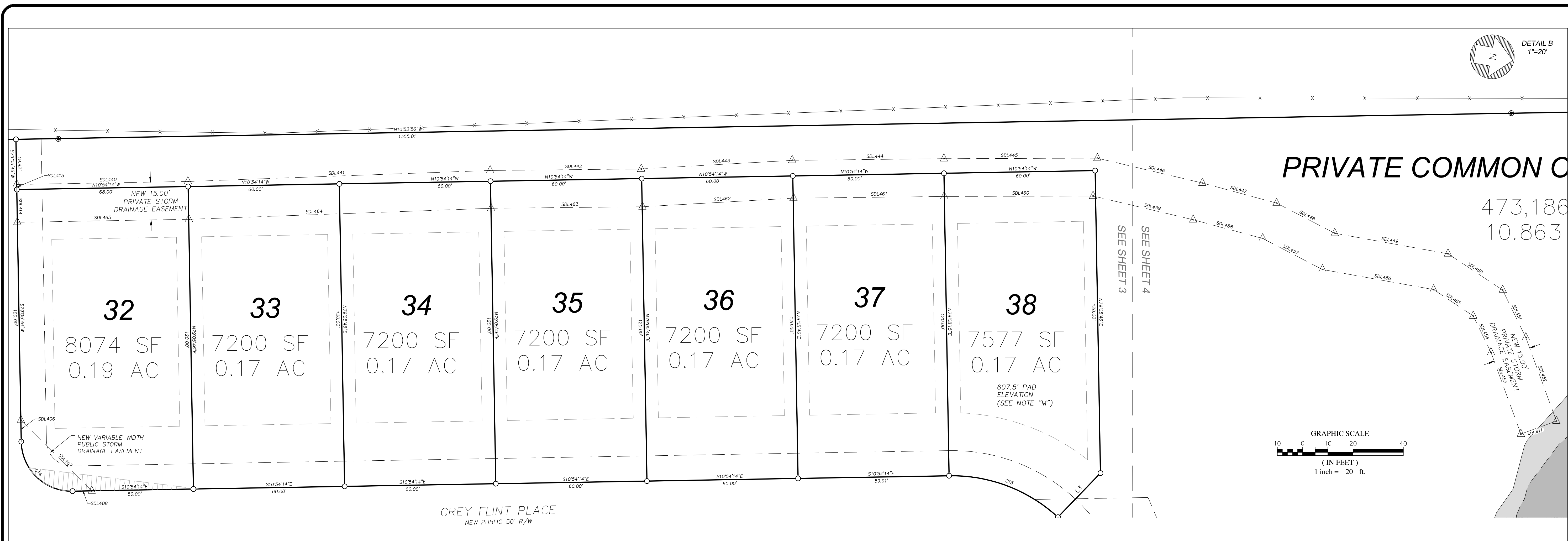
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 LEBANON ROAD 3, LLC
 C/O JAMES PARKER JR.
 HILLSBOROUGH, NC 27278
 (919) 732-3863
 OWNERS ADDRESS
 LEBANON ROAD 3, LLC
 320 EXECUTIVE COURT
 HILLSBOROUGH, NC 27278
 (919) 732-3863

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FINAL PLAT FOR
**TUPELO JUNCTION SOUTH
 PHASE II**
 CHEEKS TWP., ORANGE CO., NORTH CAROLINA
 CITY OF LEBANON
 PROPERTY AS DESCRIBED IN DEED BOOK 6704, PAGE 442
 STANDING IN THE NAME OF
 LEBANON ROAD 3, LLC

PROJECT NO.
19-0185
 DRAWING NO.
19-0185_PH2
 SHEET 5 OF 7



PRELIMINARY PLAT REV #2
Not for Recordation, Conveyance or Sales

01/11/2023
PROFESSIONAL LAND SURVEYOR LICENSE NUMBER L-4544
SUMMIT DESIGN AND ENGINEERING SERVICES
LICENSE NUMBER P-0339

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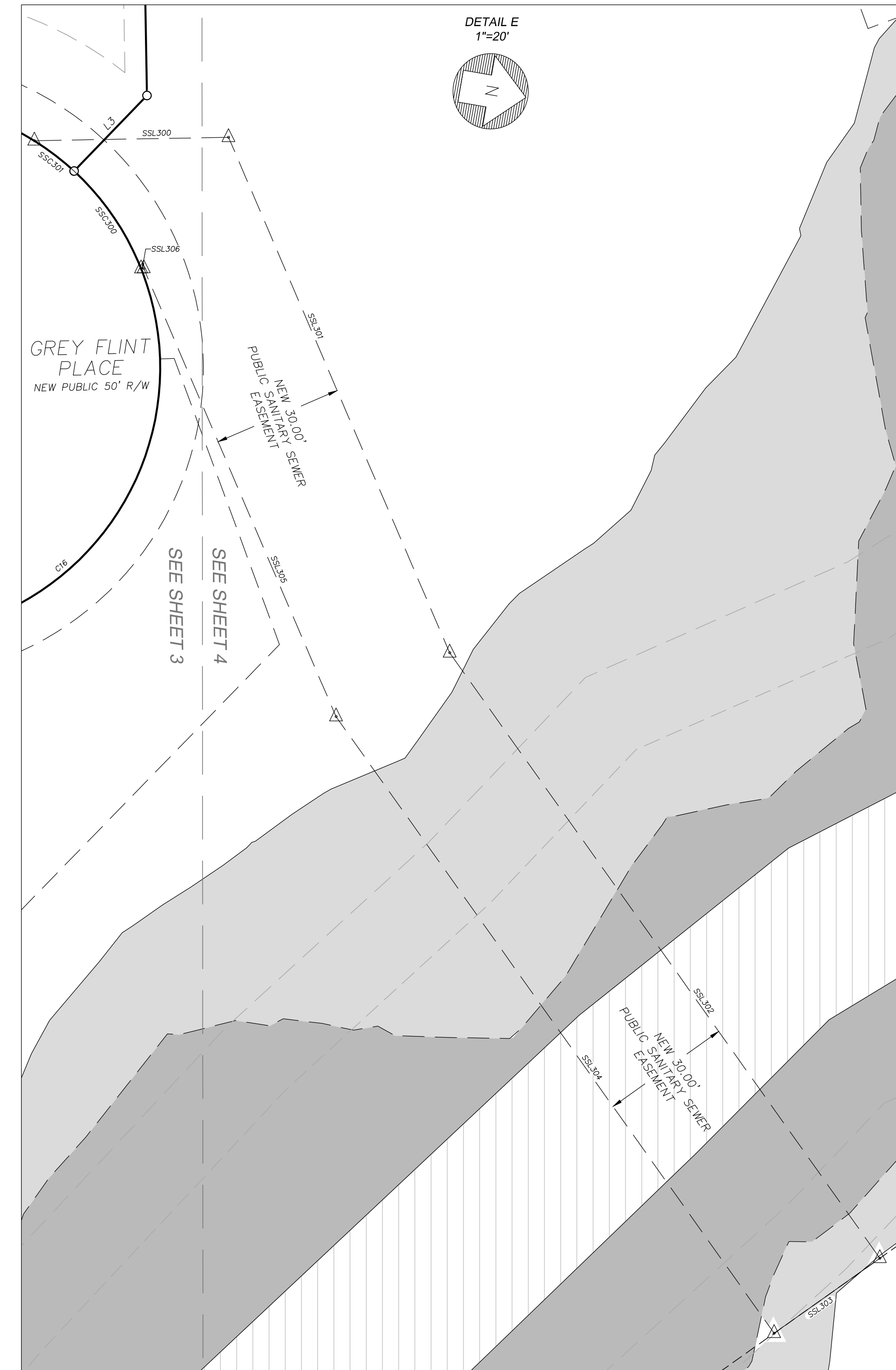
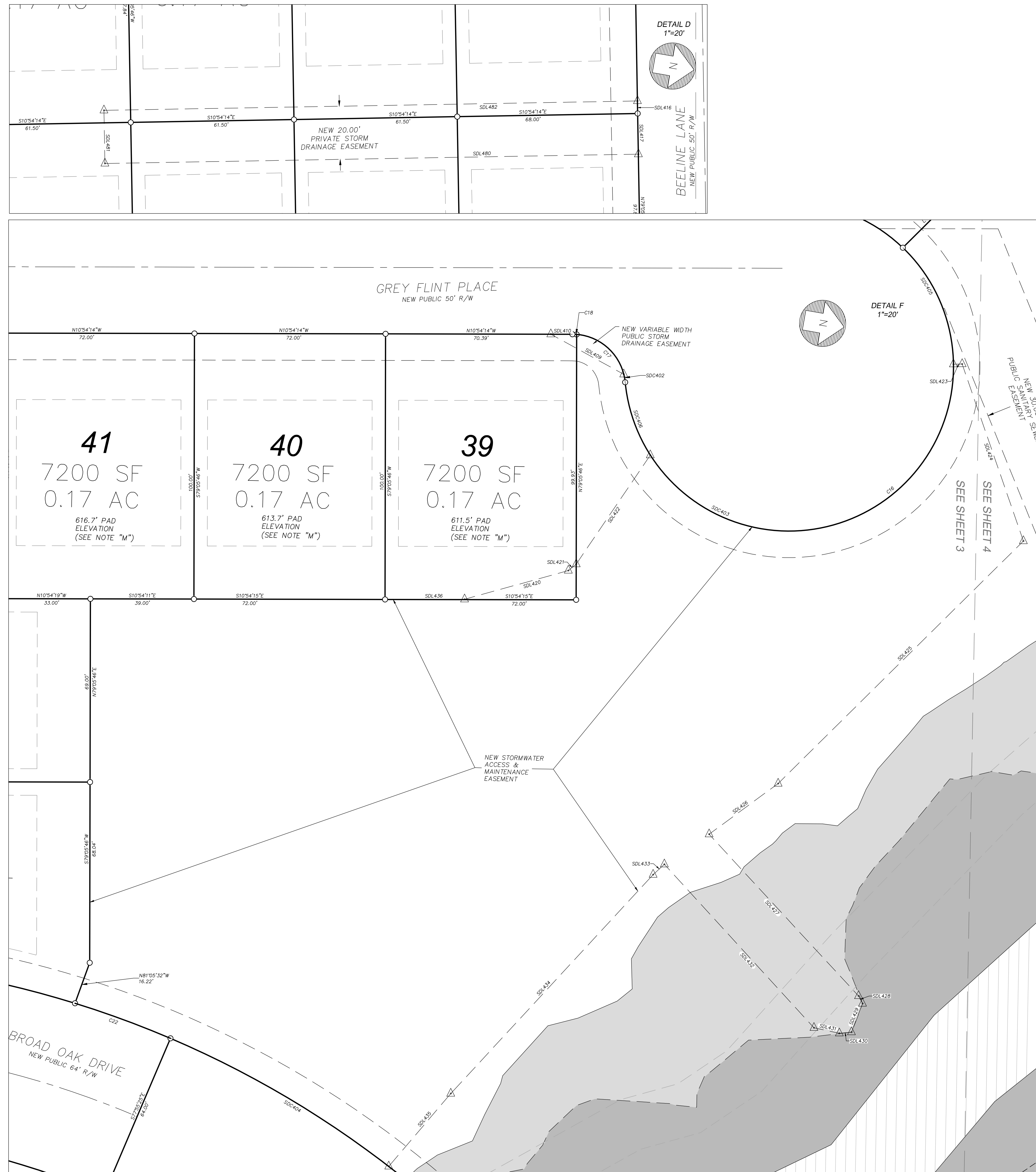
PROJECT ENGINEER/ARCHITECT
TS
PROJECT MANAGER
TS
DRAWN BY
RH

CLIENT'S ADDRESS
LEBANON ROAD 3, LLC
C/O JAMES PARKER JR.
HILLSBOROUGH, NC 27278
(919) 732-3853
OWNERS ADDRESS
LEBANON ROAD 3, LLC
320 EXECUTIVE COURT
HILLSBOROUGH, NC 27278
(919) 732-3853

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Hillsborough, NC 27278-8651
Voice: (919) 732-3853 Fax: (919) 732-6676 www.summitsds.com

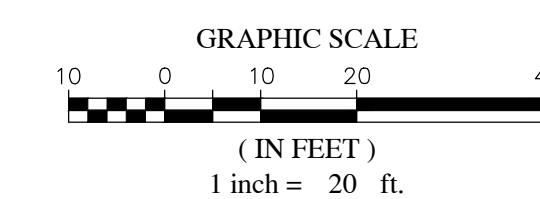
TUPELO JUNCTION SOUTH
PHASE II
CHIEFS TWP., ORANGE CO., NORTH CAROLINA
CITY OF MERLENE
PROPERTY AS DESCRIBED IN DEED BOOK 6704, PAGE 442
STANDING IN THE NAME OF
LEBANON ROAD 3, LLC

PROJECT NO.
19-0185
DRAWING NO.
19-0185_PH2
SHEET 6 OF 7



PRELIMINARY PLAT REV #2
Not for Recordation, Conveyance or Sales

01/11/2023
PROFESSIONAL LAND SURVEYOR LICENSE NUMBER L-4544
SUMMIT DESIGN AND ENGINEERING SERVICES
LICENSE NUMBER P-0339



6	COM PLANNING COMMENTS	01/11/23	RAH	BY
5	COM PLANNING COMMENTS	01/06/23	RAH	DATE
4	COM PLANNING COMMENTS	01/06/23	RAH	REVISIONS
3	COM PLANNING COMMENTS	01/06/23	RAH	DATE
2	COM PLANNING COMMENTS	01/06/23	RAH	REVISIONS
1	COM PLANNING COMMENTS	01/06/23	RAH	DATE
0	COM PLANNING COMMENTS	01/06/23	RAH	REVISIONS

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OF SUMMIT DESIGN AND ENGINEERING
SERVICES.

PROJECT ENGINEER/ARCHITECT
TS
PROJECT MANAGER
TS
DRAWN BY
RH

CLIENT'S ADDRESS
LEBANON ROAD 3, LLC
C/O JAMES PARKER JR.
HILLSBOROUGH, NC 27278
(919) 732-3863

OWNERS ADDRESS
LEBANON ROAD 3, LLC
320 EXECUTIVE COURT
HILLSBOROUGH, NC 27278
(919) 732-3863

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FINAL PLAT FOR
TUPELO JUNCTION SOUTH
PHASE II

CHIEFS TWP., ORANGE CO., NORTH CAROLINA
CITY OF MERRIME
PROPERTY AS DESCRIBED IN DEED BOOK 6704, PAGE 442
STANDING IN THE NAME OF
LEBANON ROAD 3, LLC

PROJECT NO.
19-0185

DRAWING NO.
19-0185_PH2

SHEET 7 OF 7



AGENDA ITEM #4C

SUB 22-10

Final Subdivision Plat
Buckhorn Business Centre,
Phase 1

REAPPROVAL

Presenter

Ashley Ownbey, Development Director

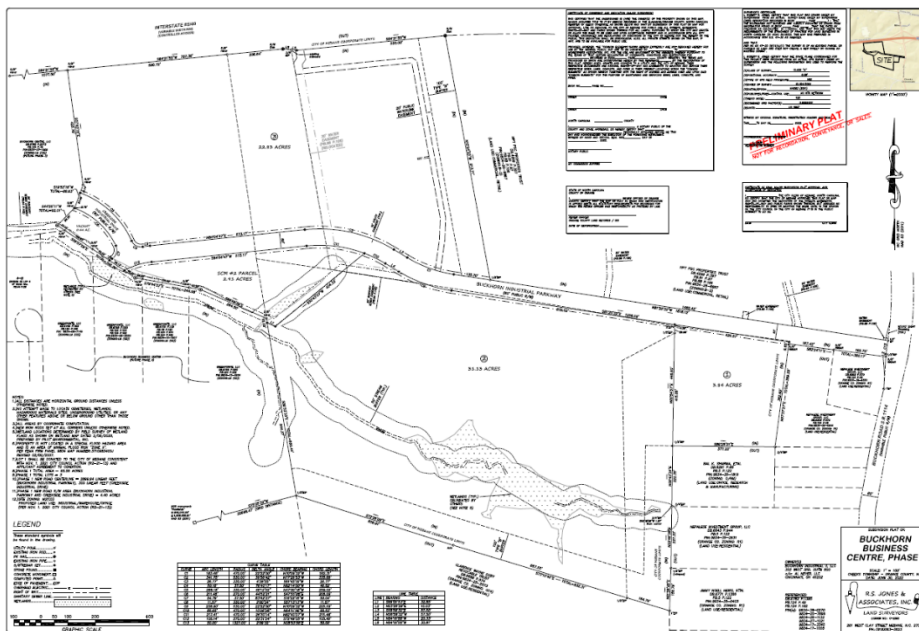
Applicant

Buckhorn Industrial II, LLC
302 W Third Street, Ste 800
c/o Al Neyer, LLC
Cincinnati, OH 45202

Public Hearing

Yes No

Final Plat



Property

Buckhorn Business Centre,
Orange County

GPINs

9834360270, 9834257896,
9834261132, 9834271021,
9834173345, 9834171005

Proposed Zoning

N/A

Current Zoning

LM (CD)

Size

+/-65.56 acres

Surrounding Zoning

B-2 & Orange County
Zoning

Surrounding Land Uses

Residential, Truck Stop,
Vacant

Utilities

Extended at developer's
expense.

Floodplain

No

Watershed

No

City Limits

Yes

Summary

Buckhorn Industrial II, LLC, is requesting approval of the Final Plat for Phase 1 of Buckhorn Business Centre (approved for annexation and conditional rezoning by City Council 11/01/2021). The Final Plat will include a total area of +/- 65.56 acres featuring three buildable lots and one lot for a stormwater control measure. As a condition of Council's approval of the rezoning request and as noted on the plat, Lot 1 will be donated to the City of Mebane at the agreeable time.

The Technical Review Committee (TRC) has reviewed the Final Plat and the applicant has revised the plat to reflect comments. All infrastructure must be completed and approved to meet the City of Mebane specifications. All infrastructure not completed shall be bonded or a letter of credit provided prior to recordation.

This major subdivision plat was originally approved by the City Council at its November 7, 2022, meeting.

Financial Impact

The developer has extended utilities at his own expense.

Recommendation

Staff recommends approval of the Final Plat.

Suggested Motion

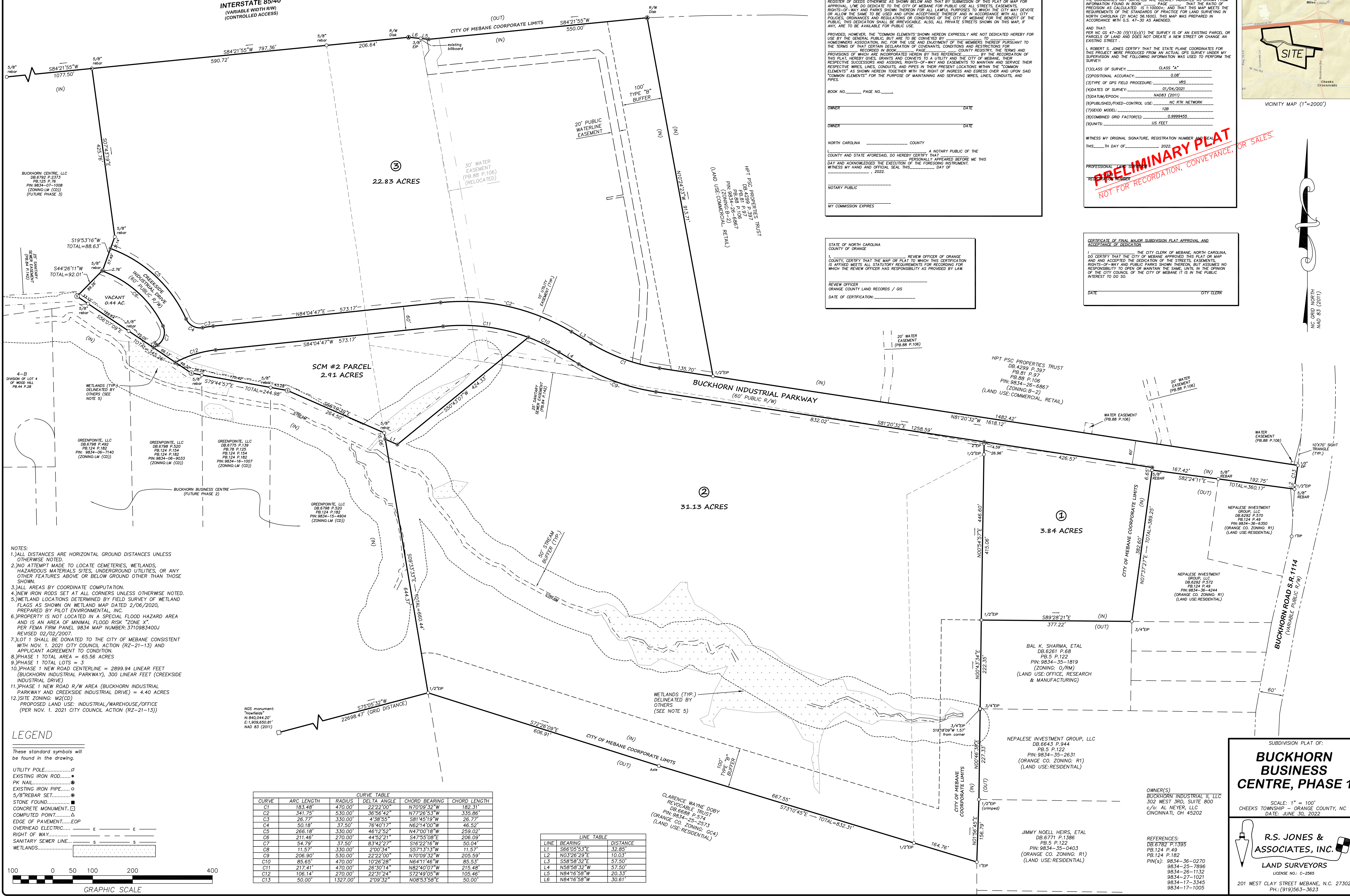
Motion to approve the final plat as presented.

Attachments

1. Final Plat

INTERSTATE 85/40
(VARIABLE WIDTH R/W)
(CONTROLLED ACCESS)

CITY OF MEBANE CORPORATE LIMITS



CERTIFICATE OF OWNERSHIP AND DEDICATION (MAJOR SUBDIVISION)

THIS CERTIFIES THAT THE UNDERSIGNED IS (ARE) THE OWNER(S) OF THE PROPERTY SHOWN ON THIS MAP, HAVING ACQUIRED TITLE TO IT BY DEED(S) RECORDED IN THE ALAMANCE/ORANGE COUNTY, NORTH CAROLINA REGISTER OF DEEDS OTHERWISE AS SHOWN BELOW AND THAT BY SUBMISSION OF THIS PLAT OR MAP FOR APPROVAL, I/WE DO DEDICATE TO THE CITY OF MEBANE FOR PUBLIC USE ALL STREETS, EASEMENTS, RIGHTS-OF-WAY AND PARKS SHOWN THEREON FOR ALL LAWFUL PURPOSES TO WHICH THE CITY MAY DEVOTE OR ALLOW THE SAME TO BE USED AND UPON ACCEPTANCE THEREOF AND IN ACCORDANCE WITH ALL CITY POLICES, ORDINANCES AND REGULATIONS AND CONDITIONS OF THE CITY OF MEBANE FOR THE BENEFIT OF THE PUBLIC. THIS DEDICATION SHALL BE IRREVOCABLE. ALSO, ALL PRIVATE STREETS SHOWN ON THIS MAP, IF ANY, ARE TO BE AVAILABLE FOR PUBLIC USE.

PROVIDED, HOWEVER, THE "COMMON ELEMENTS" SHOWN HEREON EXPRESSLY ARE NOT DEDICATED HEREBY FOR USE BY THE GENERAL PUBLIC, BUT ARE TO BE CONVEYED BY _____ TO _____ HOMEOWNERS ASSOCIATION, INC. FOR THE USE AND ENJOYMENT OF THE MEMBERS THEREOF PURSUANT TO THE TERMS OF THAT CERTAIN DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR _____ RECORDED IN BOOK _____ PAGE _____ COUNTY REGISTRY; THE TERMS AND PROVISIONS OF WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. BY THE RECORDATION OF THIS PLAT, HEREBY GIVES, GRANTS AND CONVEYS TO A UTILITY AND THE CITY OF MEBANE, THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, RIGHTS-OF-WAY AND EASEMENTS TO MAINTAIN AND SERVICE THEIR RESPECTIVE WIRES, LINES, CONDUITS, AND PIPES IN THEIR PRESENT LOCATIONS WITHIN THE "COMMON ELEMENTS" AS SHOWN HEREON TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER AND UPON SAID "COMMON ELEMENTS" FOR THE PURPOSE OF MAINTAINING AND SERVING WIRES, LINES, CONDUITS, AND PIPES.

BOOK NO. _____ PAGE NO. _____

OWNER _____ DATE _____

OWNER _____ DATE _____

NORTH CAROLINA _____ COUNTY _____

A NOTARY PUBLIC OF THE COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY THAT _____ PERSONALLY APPEARED BEFORE ME THIS _____ DAY AND ACKNOWLEDGED THE EXECUTION OF THE FOREGOING INSTRUMENT. WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, 2022.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

SURVEYOR'S CERTIFICATE

I, ROBERT S. JONES, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK _____ PAGE _____). I, THE SURVEYOR, HAVE PERSONALLY INSPECTED THE BOUNDARIES NOT SURVEYED AND CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____ PAGE _____ THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10000.00 AND THAT THIS RATIO MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (14 NCAC 56.1600). THIS MAP WAS MADE IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

AND THAT:

PER NC GS 47-30 (1)(1)(i)(II) THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.

I, ROBERT S. JONES CERTIFY THAT THE STATE PLANE COORDINATES FOR THIS PROJECT WERE PRODUCED FROM AN ACTUAL GPS SURVEY UNDER MY SUPERVISION AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE SURVEY:

(1) CLASS OF SURVEY: _____ CLASS "A"

(2) POSITIONAL ACCURACY: _____ 0.08"

(3) TYPE OF GPS FIELD PROCEDURE: _____ VRS

(4) DATES OF SURVEY: _____ 01/04/2021

(5) DATUM/EPOCH: _____ NAD83 (2011)

(6) PUBLISHED/FIXED-CONTROL USE: _____ NC RTK NETWORK

(7) GEOD. MODEL: _____ 12B

(8) COMBINED GRID FACTOR(S): _____ 0.9999455

(9) UNITS: _____ US FEET

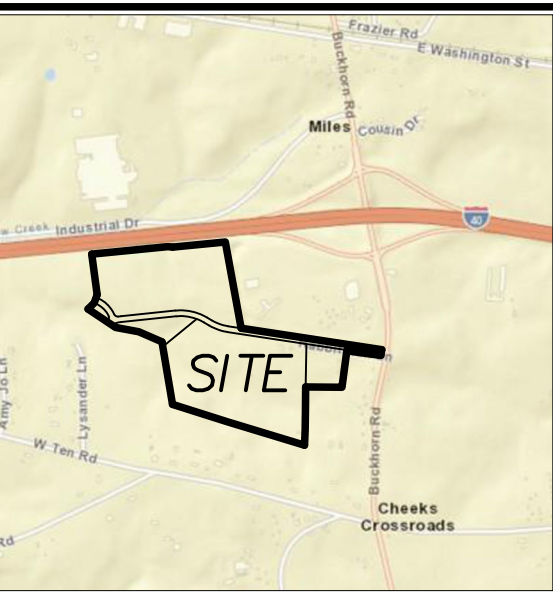
WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS _____ TH DAY OF _____, 2022.

PROFESSIONAL LAND SURVEYOR NUMBER _____

REGISTRATION NUMBER _____

NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____



CERTIFICATE OF FINAL MAJOR SUBDIVISION PLAT APPROVAL AND ACCEPTANCE OF DEDICATION

I, _____ THE CITY CLERK OF MEBANE, NORTH CAROLINA, DO CERTIFY THAT THE CITY OF MEBANE APPROVED THIS PLAT OR MAP AND ACCEPTED THE DEDICATION OF THE STREETS, EASEMENTS, RIGHTS-OF-WAY AND PARKS SHOWN HEREON, BUT ASSUMES NO RESPONSIBILITY TO OPEN OR MAINTAIN THE SAME, UNTIL IN THE OPINION OF THE CITY COUNCIL OF THE CITY OF MEBANE IT IS IN THE PUBLIC INTEREST TO DO SO.

DATE _____ CITY CLERK _____

STATE OF NORTH CAROLINA
COUNTY OF ORANGE

REVIEW OFFICER OF ORANGE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING FOR WHICH THE REVIEW OFFICER HAS RESPONSIBILITY AS PROVIDED BY LAW.

REVIEW OFFICER _____
ORANGE COUNTY LAND RECORDS / GIS
DATE OF CERTIFICATION: _____

CERTIFICATE OF FINAL MAJOR SUBDIVISION PLAT APPROVAL AND ACCEPTANCE OF DEDICATION

I, _____ THE CITY CLERK OF MEBANE, NORTH CAROLINA, DO CERTIFY THAT THE CITY OF MEBANE APPROVED THIS PLAT OR MAP AND ACCEPTED THE DEDICATION OF THE STREETS, EASEMENTS, RIGHTS-OF-WAY AND PARKS SHOWN HEREON, BUT ASSUMES NO RESPONSIBILITY TO OPEN OR MAINTAIN THE SAME, UNTIL IN THE OPINION OF THE CITY COUNCIL OF THE CITY OF MEBANE IT IS IN THE PUBLIC INTEREST TO DO SO.

DATE _____ CITY CLERK _____

- NOTES:**
- 1.) ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED.
 - 2.) NO ATTEMPT MADE TO LOCATE CEMETERIES, WETLANDS, HAZARDOUS MATERIALS SITES, UNDERGROUND UTILITIES, OR ANY OTHER FEATURES ABOVE OR BELOW GROUND OTHER THAN THOSE SHOWN.
 - 3.) ALL AREAS BY COORDINATE COMPUTATION.
 - 4.) NEW IRON RODS SET AT ALL CORNERS UNLESS OTHERWISE NOTED.
 - 5.) WETLAND LOCATIONS DETERMINED BY FIELD SURVEY OF WETLAND FLAGS AS SHOWN ON WETLAND MAP DATED 2/06/2020, PREPARED BY PILOT ENVIRONMENTAL, INC.
 - 6.) PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AND IS AN AREA OF MINIMAL FLOOD RISK "ZONE X" PER FEMA FIRM PANEL 9834 MAP NUMBER: 3710983400J REVISED 02/02/2007.
 - 7.) LOT 1 SHALL BE DONATED TO THE CITY OF MEBANE CONSISTENT WITH NOV. 1, 2021 CITY COUNCIL ACTION (RZ-21-13) AND APPLICANT AGREEMENT TO CONDITION.
 - 8.) PHASE 1 TOTAL AREA = 65.56 ACRES
 - 9.) PHASE 1 TOTAL LOTS = 3
 - 10.) PHASE 1 NEW ROAD CENTERLINE = 2899.94 LINEAR FEET (BUCKHORN INDUSTRIAL PARKWAY), 300 LINEAR FEET (CREEKSIDE INDUSTRIAL DRIVE)
 - 11.) PHASE 1 NEW ROAD R/W AREA (BUCKHORN INDUSTRIAL PARKWAY AND CREEKSIDE INDUSTRIAL DRIVE) = 4.40 ACRES
 - 12.) SITE ZONING: MZ(CO)
- PROPOSED LAND USE: INDUSTRIAL/WAREHOUSE/OFFICE (PER NOV. 1, 2021 CITY COUNCIL ACTION (RZ-21-13))

LEGEND

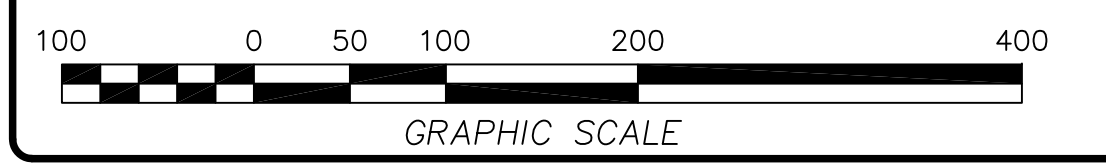
- These standard symbols will be found in the drawing.
- UTILITY POLE.....
 - EXISTING IRON ROD.....
 - PK NAIL.....
 - EXISTING IRON PIPE.....
 - 5/8" REBAR SET.....
 - STONE FOUND.....
 - CONCRETE MONUMENT.....
 - COMPUTED POINT.....
 - EDGE OF PAVEMENT.....EOP
 - OVERHEAD ELECTRIC.....
 - RIGHT OF WAY.....
 - SANITARY SEWER LINE.....
 - WETLANDS.....

CURVE TABLE

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	183.48'	470.00'	22°22'00"	N70°09'32"W	182.31'
C2	341.75'	530.00'	36°56'42"	N77°26'53"W	335.86'
C3	26.77'	330.00'	4°38'55"	S81°45'19"W	26.77'
C4	50.18'	37.50'	76°40'17"	N62°14'00"W	46.52'
C5	266.18'	330.00'	46°12'52"	N47°00'18"W	259.02'
C6	211.46'	270.00'	44°52'21"	S47°55'08"E	206.09'
C7	54.79'	37.50'	83°42'27"	S16°22'16"W	50.04'
C8	11.57'	330.00'	2°00'34"	S57°13'13"W	11.57'
C9	206.90'	530.00'	22°22'00"	N70°09'32"W	205.59'
C10	85.65'	470.00'	10°26'28"	N64°11'46"W	85.53'
C11	217.41'	470.00'	26°30'14"	N82°40'07"W	215.48'
C12	106.14'	270.00'	22°31'24"	S72°49'05"W	105.46'
C13	50.00'	1327.00'	2°09'32"	N08°53'58"E	50.00'

LINE TABLE

LINE	BEARING	DISTANCE
L1	S86°05'53"E	32.85'
L2	N03°26'29"E	10.03'
L3	S58°58'32"E	57.50'
L4	N58°58'32"W	57.50'
L5	N84°16'58"W	20.33'
L6	N84°16'58"W	30.61'



SUBDIVISION PLAT OF:

BUCKHORN BUSINESS CENTRE, PHASE 1

SCALE: 1" = 100'
CHECKS TOWNSHIP - ORANGE COUNTY, NC
DATE: JUNE 30, 2022

R.S. JONES & ASSOCIATES, INC.
LAND SURVEYORS
LICENSE NO.: C-2565
9834-25-7896
9834-26-1132
9834-27-1021
9834-17-3345
9834-17-1005

201 WEST CLAY STREET MEBANE, N.C. 27302
PH: (919)563-3623

NC GRID NORTH NAD 83 (2011)



AGENDA ITEM #4D

SUB 22-08

Final Subdivision Plat St. Barts Place

REAPPROVAL

Presenter

Ashley Ownbey, Development Director

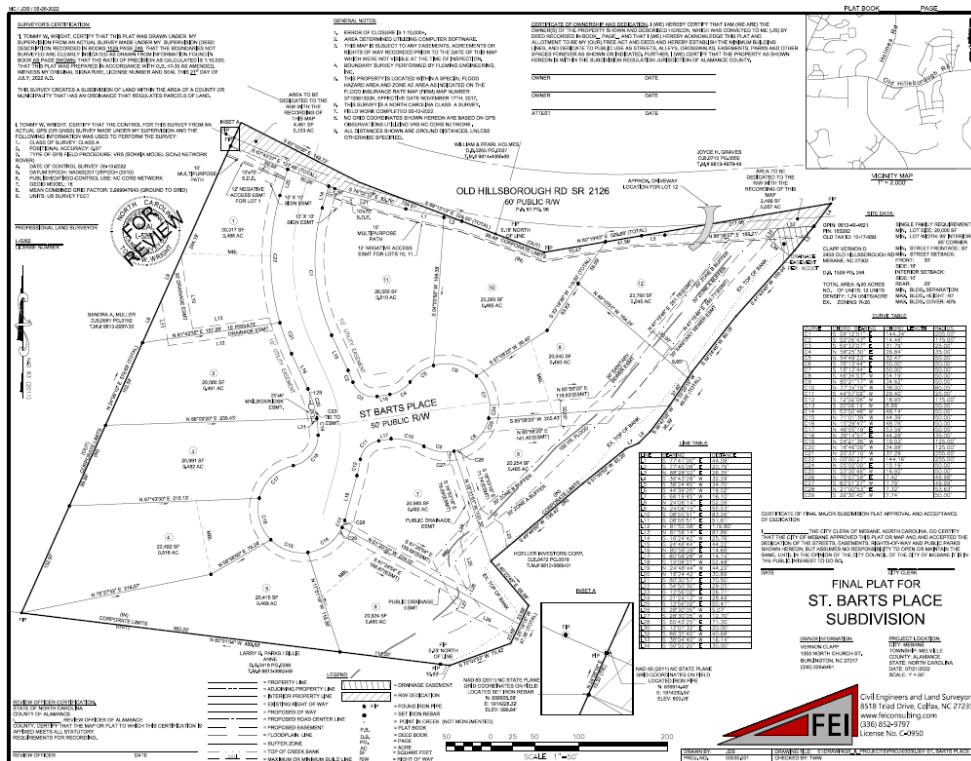
Applicant

Vernon Clapp
1353 North Church Street
Burlington, NC 27217

Public Hearing

Yes No

Final Plat



Property

St. Barts Place,
Alamance County

GPIN
9813494621

Proposed Zoning

N/A

Current Zoning

R-20

Size

+/-6.9 acres

Surrounding Zoning

R-20, R-12, R-6 (CD)

Surrounding Land Uses

Residential, Church

Utilities

Extended at
developer's expense.

Floodplain

Yes

Watershed

No

City Limits

Yes

Summary

Vernon Clapp is requesting approval of the Final Plat for the St. Barts Place Subdivision (approved as a preliminary subdivision plat by City Council on 02/06/2017). The Final Plat will include a total area of +/-6.9 acres featuring 12 single-family lots, right-of-way dedication, and a 10' multi-use path.

The Technical Review Committee (TRC) has reviewed the Final Plat and the applicant has revised the plat to reflect comments. All infrastructure must be completed and approved to meet the City of Mebane specifications. All infrastructure not completed shall be bonded or a letter of credit provided prior to recordation.

This major subdivision plat was originally approved by the City Council at its November 7, 2022, meeting.

Financial Impact

The developer has extended utilities at his own expense.

Recommendation

Staff recommends approval of the Final Plat.

Suggested Motion

Motion to approve the final plat as presented.

Attachments

1. Final Plat

SURVEYOR'S CERTIFICATION:

I, TOMMY W. WRIGHT, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOKS 1529 PAGE 248, THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK AS PAGE SHOWN; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 21ST DAY OF JULY, 2022 A.D.

THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

I, TOMMY W. WRIGHT, CERTIFY THAT THE CONTROL FOR THIS SURVEY FROM AN ACTUAL GPS (OR GNSS) SURVEY MADE UNDER MY SUPERVISION AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE SURVEY:

- 1. CLASS OF SURVEY: CLASS A
2. POSITIONAL ACCURACY: 0.07'
3. TYPE OF GPS FIELD PROCEDURE: VRS (SOKKIA MODEL GCX-3 NETWORK ROVER)
4. DATE OF CONTROL SURVEY: 05-10-2022
5. DATUM EPOCH: NAD83(2011)/EPOCH (2010)
6. PUBLISHED/FIXED-CONTROL USE: NC CORS NETWORK
7. GEOID MODEL: 18
8. MEAN COMBINED GRID FACTOR: 0.999947943 (GROUND TO GRID)
9. UNITS: US SURVEY FEET

PROFESSIONAL LAND SURVEYOR

L-5262 LICENSE NUMBER



SANDRA A. MULLER D.B.0561 PG.0152 T.M.# 9813-3997-30

LARRY G. PARKS / BILLIE ANNE D.B.0419 PG.0396 T.M.# 9813-3982-59

REVIEW OFFICER CERTIFICATION. STATE OF NORTH CAROLINA COUNTY OF ALAMANCE

I, REVIEW OFFICER OF ALAMANCE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER

DATE

GENERAL NOTES:

- 1. ERROR OF CLOSURE IS 1:10,000+.
2. AREA DETERMINED UTILIZING COMPUTER SOFTWARE.
3. THIS MAP IS SUBJECT TO ANY EASEMENTS, AGREEMENTS OR RIGHTS OF WAY RECORDED PRIOR TO THE DATE OF THIS MAP WHICH WERE NOT VISIBLE AT THE TIME OF INSPECTION.
4. BOUNDARY SURVEY PERFORMED BY FLEMING ENGINEERING, INC.
5. THIS PROPERTY IS LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AND ZONE AE AREA AS INDICATED ON THE FLOOD INSURANCE RATE MAP (FIRM) MAP NUMBER 3710981300K, EFFECTIVE DATE NOVEMBER 17TH, 2017.
6. THIS SURVEY IS A NORTH CAROLINA CLASS A SURVEY.
7. FIELD WORK COMPLETED 05-12-2022
8. NC GRID COORDINATES SHOWN HEREON ARE BASED ON GPS OBSERVATIONS UTILIZING VRS NC CORS NETWORK.
9. ALL DISTANCES SHOWN ARE GROUND DISTANCES, UNLESS OTHERWISE SPECIFIED.

CERTIFICATE OF OWNERSHIP AND DEDICATION. I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON, WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN BOOK, PAGE, AND THAT I (WE) HEREBY ACKNOWLEDGE THIS PLAT AND ALLOTMENT TO BE MY (OUR) FREE ACT AND DEED AND HEREBY ESTABLISH THE MINIMUM BUILDING LINES, AND DEDICATE TO PUBLIC USE AS STREETS, ALLEYS, CROSSWALKS, EASEMENTS, PARKS AND OTHER SPACES FOREVER AS SHOWN OR INDICATED. FURTHER, I (WE) CERTIFY THAT THE PROPERTY AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF ALAMANCE COUNTY.

OWNER DATE
OWNER DATE
ATTEST DATE

WILLIAM & PEARL HOLMES D.B.0265 PG.0027 T.M.# 9814-4065-88

JOYCE H. GRAVES D.B.0710 PG.0550 T.M.# 9813-4979-49

OLD HILLSBOROUGH RD SR 2126

60' PUBLIC R/W P.B. 61 PG. 96

ST BARTS PLACE 50' PUBLIC R/W

LINE TABLE

Table with columns: LINE, BEARING, DISTANCE. Lists line segments L1 through L34 with their respective bearings and distances.

CURVE TABLE

Table with columns: CURVE, CHORD BEARING, CHORD LENGTH, RADIUS. Lists curves C1 through C29 with their respective chord bearings, lengths, and radii.

CERTIFICATE OF FINAL MAJOR SUBDIVISION PLAT APPROVAL AND ACCEPTANCE OF DEDICATION

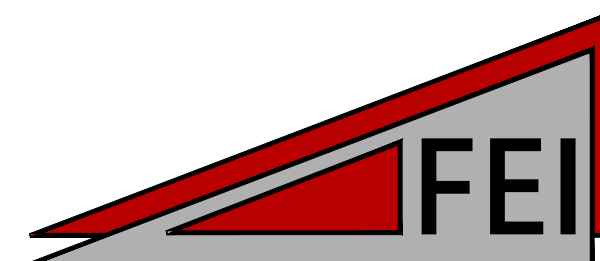
I, THE CITY CLERK OF MEBALE, NORTH CAROLINA, DO CERTIFY THAT THE CITY OF MEBALE APPROVED THIS PLAT OR MAP AND ACCEPTED THE DEDICATION OF THE STREETS, EASEMENTS, RIGHTS-OF-WAY AND PUBLIC PARKS SHOWN HEREON, BUT ASSUMES NO RESPONSIBILITY TO OPEN OR MAINTAIN THE SAME, UNTIL IN THE OPINION OF THE CITY COUNCIL OF THE CITY OF MEBALE IT IS IN THE PUBLIC INTEREST TO DO SO.

DATE CITY CLERK

FINAL PLAT FOR ST. BARTS PLACE SUBDIVISION

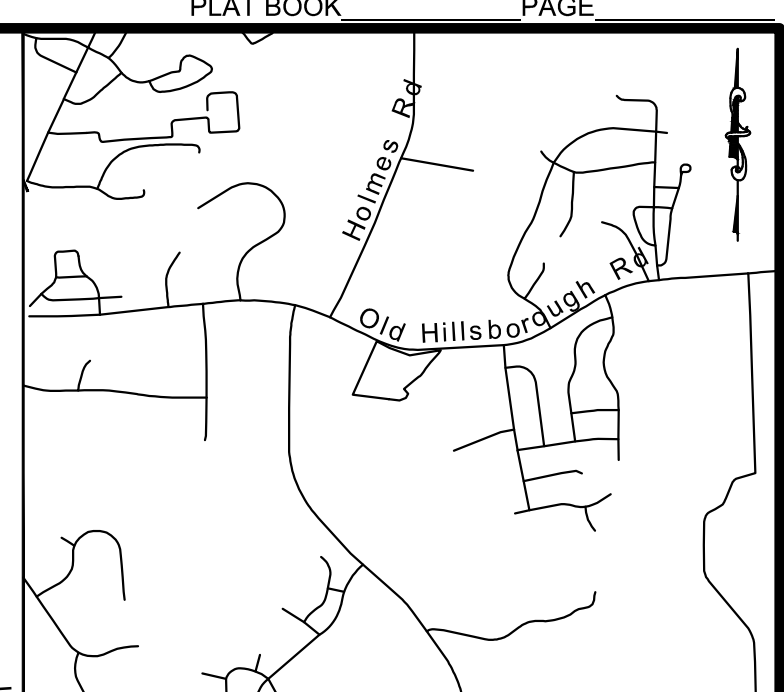
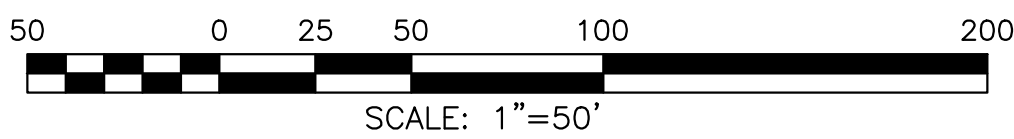
OWNER INFORMATION: VERNON CLAPP 1353 NORTH CHURCH ST. BURLINGTON, NC 27217 (336) 228-6461

PROJECT LOCATION: CITY: MEBALE TOWNSHIP: MELVILLE COUNTY: ALAMANCE STATE: NORTH CAROLINA DATE: 07/21/2022 SCALE: 1" = 50'



Civil Engineers and Land Surveyors 8518 Triad Drive, Colfax, NC 27235 www.feiconsulting.com (336) 852-9797 License No. C-0950

DRAWN BY: JDB PROJ. NO.: 03030.001 DRAWING FILE: E:\DRAWINGS & PROJECTS\PROJ03030.001 ST. BARTS PLACE CHECKED BY: TWVV



VICINITY MAP 1" = 2,000'

SITE DATA:

GPIN: 9813-49-4621 PIN: 163282 OLD TAX ID: 10-17-66B
SINGLE FAMILY REQUIREMENTS MIN. LOT SIZE: 20,000 SF MIN. LOT WIDTH: 85' INTERIOR 85' CORNER MIN. STREET FRONTAGE: 30' MIN. STREET SETBACK: FRONT: 30' SIDE: 18' INTERIOR SETBACK: SIDE: 10' REAR: 25' MIN. BLDG. SEPARATION: MIN. BLDG. HEIGHT: 40' MAX. BLDG. COVER: 40%



LEGEND table defining symbols for property lines, easements, floodplains, and other features.

NAD 83 (2011) NC STATE PLANE GRID COORDINATES ON FIELD LOCATED SET IRON REBAR N: 839905.08 E: 1914228.32 ELEV: 599.64'

NAD 83 (2011) NC STATE PLANE GRID COORDINATES ON FIELD LOCATED IRON PIPE N: 839914.48 E: 1914232.54 ELEV: 600.18'



AGENDA ITEM #4E

FY22-23 Asset Disposals

July 1, 2022 to December 31, 2022

Meeting Date

February 6, 2023

Presenter

Daphna Schwartz, Finance Director

Public Hearing

Yes No

Summary

Per the City Code, the City Council shall receive a bi-annual list of disposed assets for informational purposes.

Background

Per the City Code (Sec. 2-181 – 2-184) and in compliance with North Carolina General Statute 160A-266(c), the City Manager is authorized to dispose of any surplus personal property owned by the city whenever he determines, in his discretion, that has a fair market value of less than \$30,000, is no longer necessary for the conduct of public business, and sound property management principles and financial considerations indicate that the interests of the city would best be served by disposing of the property.

Financial Impact

All of the disposed of assets are fully depreciated. The sale proceeds for all assets were \$4,753.

Recommendation

Accept the asset disposal report.

Suggested Motion

Motion to accept the asset disposal report as presented.

Attachments

1. Disposed Asset Listing Report



Mebane, NC

Disposed Asset Listing Report

By Asset ID

Disposed Date: 7/1/2022-12/31/2022

Disposed Assets: 2

Asset ID	Description	Primary Location	Class	Category	Disposed Date	Disposed Amount	Net Asset Value
Department: 5500 - PUBLIC WORKS							
948	2002 FORD F350 TRK - CHASSIS ST-59	PW	PICK-UP	VEHICLE	12/31/2022	0.00	0.00
Department 5500 Totals:						0.00	0.00
Department: 5800 - SANITATION							
564	2002 DODGE RAM 1500 SAN-65	GAR	PICK-UP	VEHICLE	12/31/2022	0.00	0.00
Department 5800 Totals:						0.00	0.00
Grand Totals:						0.00	0.00

Disposed Asset Summary

Department	Disposed Amount	Net Asset Value
5500 - PUBLIC WORKS	0.00	0.00
5800 - SANITATION	0.00	0.00
Disposed Totals:	0.00	0.00



AGENDA ITEM #4F

Quarterly Report – October 1, 2022 to
December 31, 2022

Meeting Date

February 6, 2023

Presenter

Daphna Schwartz, Finance Director

Public Hearing

Yes No

Summary

Municipal finance officers in North Carolina are required to report financial information, including encumbrances, to the governing body throughout the fiscal year. The City of Mebane meets this requirement with quarterly reports.

Background

This report displays the first two quarters of the fiscal year for the period that ended December 31, 2022.

General Fund: Property tax collections on December 31, 2022, are \$814,000 over last year's first six months of collections. In addition, expenditures and encumbrances to date are in line with budgeted amounts.

Utility Fund: Revenues are \$300,000 higher than at the same time last year. . In addition, expenditures and encumbrances to date are in line with budgeted amounts.

Utility Reserve Fund: Revenues are \$401,000 higher than at the same time last year.

Financial Impact

None.

Recommendation

That the Council accepts the report.

Suggested Motion

Motion to accept the Fiscal Year 2022-2023 2nd Quarter Financial Report.

Attachments

1. The fiscal Year 2022-2023 2nd Quarter Financial Report



Mebane, NC

Income Statement Account Summary

For Fiscal: 2022-2023 Period Ending: 12/31/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining	
Fund: 100 - General Fund							
Revenue							
GovType: 3000 - Property Taxes							
100-3012-000	2012 PROPERTY TAXES	0.00	0.00	0.00	51.84	51.84	-51.84
100-3013-000	2013 PROPERTY TAXES	0.00	0.00	0.00	367.49	367.49	-367.49
100-3014-000	2014 PROPERTY TAXES	0.00	0.00	0.00	289.63	289.63	-289.63
100-3015-000	2015 PROPERTY TAXES	0.00	0.00	0.00	628.19	628.19	-628.19
100-3016-000	2016 PROPERTY TAXES	0.00	0.00	0.00	338.56	338.56	-338.56
100-3017-000	2017 PROPERTY TAXES	0.00	0.00	218.20	636.83	636.83	-636.83
100-3018-000	2018 PROPERTY TAXES	0.00	0.00	75.85	600.92	600.92	-600.92
100-3019-000	2019 PROPERTY TAXES	0.00	0.00	967.81	1,679.52	1,679.52	-1,679.52
100-3020-000	2020 PROPERTY TAXES	0.00	0.00	1,100.38	2,484.09	2,484.09	-2,484.09
100-3021-000	2021 PROPERTY TAXES	35,000.00	35,000.00	-18,699.90	-10,816.17	-10,816.17	45,816.17
100-3022-000	2022 PROPERTY TAXES	12,278,405.00	12,278,405.00	1,191,512.48	9,025,134.09	9,025,134.09	3,253,270.91
100-3069-000	MOTOR VEHICLE PROPERTY TAXES	827,365.00	827,365.00	68,824.02	395,664.42	395,664.42	431,700.58
100-3070-000	TAX DISCOUNTS	-36,000.00	-36,000.00	0.24	-37,562.07	-37,562.07	1,562.07
100-3071-000	TAX PENALTIES & INTEREST	40,000.00	40,000.00	1,647.15	21,685.70	21,685.70	18,314.30
100-3080-000	FIRE DISTRICT TAXES - CURRENT YR	511,000.00	511,000.00	18,083.71	377,612.52	377,612.52	133,387.48
100-3081-000	FIRE DISTRICT TAXES - PRIOR YEAR	6,000.00	6,000.00	956.41	1,800.60	1,800.60	4,199.40
100-3082-000	FIRE DISTRICT TAXES - PENALTY & INT	1,500.00	1,500.00	408.58	813.03	813.03	686.97
GovType: 3000 - Property Taxes Total:		13,663,270.00	13,663,270.00	1,265,094.93	9,781,409.19	9,781,409.19	3,881,860.81
GovType: 3100 - Other Taxes and Licenses							
100-3090-000	PRIVILEGE LICENSE FEES	1,000.00	1,000.00	0.00	30.00	30.00	970.00
GovType: 3100 - Other Taxes and Licenses Total:		1,000.00	1,000.00	0.00	30.00	30.00	970.00
GovType: 3215 - Restricted Federal Intergov							
100-3150-510	FEDERAL EQUITABLE SHARING FUNDS	0.00	0.00	0.00	89,847.24	89,847.24	-89,847.24
GovType: 3215 - Restricted Federal Intergov Total:		0.00	0.00	0.00	89,847.24	89,847.24	-89,847.24
GovType: 3220 - Unrestricted State Intergov							
100-3205-000	LOCAL OPTION SALES TAX	5,585,356.00	5,585,356.00	534,213.62	1,605,928.17	1,605,928.17	3,979,427.83
100-3210-000	UTILITY FRANCHISE TAX	1,124,100.00	1,124,100.00	348,881.77	348,881.77	348,881.77	775,218.23
100-3211-000	VIDEO PROGRAMMING SALES TAX	62,000.00	62,000.00	18,152.95	18,152.95	18,152.95	43,847.05
100-3212-000	TELECOM SALES TAX	75,000.00	75,000.00	17,685.40	17,685.40	17,685.40	57,314.60
100-3220-000	BEER AND WINE TAX	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
100-3258-580	SOLID WASTE DISPOSAL TAX	11,000.00	11,000.00	0.00	3,411.40	3,411.40	7,588.60
GovType: 3220 - Unrestricted State Intergov Total:		6,917,456.00	6,917,456.00	918,933.74	1,994,059.69	1,994,059.69	4,923,396.31
GovType: 3225 - Restricted State Intergov							
100-3230-000	POWELL BILL ALLOCATION	498,000.00	498,000.00	251,366.29	502,732.59	502,732.59	-4,732.59
100-3252-510	CONTROLLED SUBSTANCE TAX	1,300.00	1,300.00	84.24	888.63	888.63	411.37
100-3253-530	STATE CONTRIBUTION TO FIRE RELIEF	48,000.00	48,000.00	0.00	0.00	0.00	48,000.00
GovType: 3225 - Restricted State Intergov Total:		547,300.00	547,300.00	251,450.53	503,621.22	503,621.22	43,678.78
GovType: 3230 - Unrestricted Local Intergov							
100-3301-000	INTERGOVERNMENTAL - TAX SHARING	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00
100-3351-000	ABC DISTRIBUTION	99,000.00	99,000.00	30,599.00	30,599.00	30,599.00	68,401.00
100-3353-000	ABC DISTRIBUTION - SURCHARGE	18,905.00	18,905.00	7,615.00	7,615.00	7,615.00	11,290.00
GovType: 3230 - Unrestricted Local Intergov Total:		417,905.00	417,905.00	38,214.00	38,214.00	38,214.00	379,691.00
GovType: 3235 - Restricted Local Intergov							
100-3308-000	ABSS SCHOOL RESOURCE OFFICER FUND..	0.00	280,000.00	0.00	56,095.91	56,095.91	223,904.09
100-3320-530	EFLAND FIRE DISTRICT CONTRIBUTI	9,000.00	9,000.00	0.00	8,441.50	8,441.50	558.50
100-3321-000	ORANGE COUNTY LIBRARY CONTRIBUT	700.00	700.00	0.00	700.00	700.00	0.00
100-3322-620	ORANGE COUNTY RECREATION CONTRI	5,450.00	5,450.00	0.00	5,450.00	5,450.00	0.00

Income Statement

For Fiscal: 2022-2023 Period Ending: 12/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
100-3352-510	ABC DISTRIBUTION - LAW ENFORCEM	28,000.00	28,000.00	7,488.00	7,488.00	7,488.00	20,512.00
	GovType: 3235 - Restricted Local Intergov Total:	43,150.00	323,150.00	7,488.00	78,175.41	78,175.41	244,974.59
	GovType: 3400 - Permits and Fees						
100-3440-540	PLAN REVIEW FEES	19,310.00	19,310.00	325.00	12,240.00	12,240.00	7,070.00
100-3440-548	ENGINEERING CONST INSP FEES	260,400.00	260,400.00	4,000.00	82,695.65	82,695.65	177,704.35
100-3442-540	PLANNING AND ZONING FEES	70,700.00	70,700.00	7,875.00	59,675.00	59,675.00	11,025.00
100-3445-544	BUILDING PERMIT FEES	500,000.00	500,000.00	46,778.00	448,814.00	448,814.00	51,186.00
100-3450-544	INSPECTIONS FEES	300,000.00	300,000.00	26,320.00	223,432.00	223,432.00	76,568.00
100-3451-550	STREET & UTILITY INSPECTION FEE	64,000.00	64,000.00	1,900.00	42,472.00	42,472.00	21,528.00
100-3453-530	FIRE PERMIT & INSPECTION FEES	40,000.00	40,000.00	2,950.00	20,000.00	20,000.00	20,000.00
100-3455-540	STORMWATER CONTROL FEES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-3459-544	HOMEOWNER'S RECOVERY FUND FEES	350.00	350.00	19.00	205.00	205.00	145.00
100-3460-510	COURT FEES	4,000.00	4,000.00	292.50	1,452.00	1,452.00	2,548.00
	GovType: 3400 - Permits and Fees Total:	1,259,760.00	1,259,760.00	90,459.50	890,985.65	890,985.65	368,774.35
	GovType: 3500 - Sales and Services						
100-3510-620	FIELD, ROOM AND SHELTER RENTALS	70,000.00	70,000.00	5,935.00	44,767.50	44,767.50	25,232.50
100-3511-620	EVENT FEES	7,000.00	7,000.00	165.00	3,515.00	3,515.00	3,485.00
100-3512-620	ATHLETIC FEES	21,000.00	21,000.00	65.00	12,655.00	12,655.00	8,345.00
100-3513-620	CAMP FEES	13,000.00	13,000.00	0.00	770.00	770.00	12,230.00
100-3514-620	LAKE MICHAEL FEES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-3515-620	RECREATION FEES OTHER	2,000.00	2,000.00	10.00	665.00	665.00	1,335.00
100-3558-580	SANITATION USER FEES	533,664.00	533,664.00	45,976.00	273,496.00	273,496.00	260,168.00
100-3560-550	CEMETERY PLOT SALES	25,000.00	25,000.00	3,000.00	27,750.00	27,750.00	-2,750.00
100-3580-000	CELLULAR RENTS	45,430.00	45,430.00	3,740.00	25,344.00	25,344.00	20,086.00
	GovType: 3500 - Sales and Services Total:	722,094.00	722,094.00	58,891.00	388,962.50	388,962.50	333,131.50
	GovType: 3700 - Investment earnings						
100-3710-000	INTEREST EARNINGS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
	GovType: 3700 - Investment earnings Total:	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
	GovType: 3800 - Miscellaneous Revenues						
100-3802-000	MISCELLANEOUS GRANTS	5,000.00	5,000.00	0.00	2,600,000.00	2,600,000.00	-2,595,000.00
100-3810-000	MISCELLANEOUS REVENUES	15,000.00	15,000.00	-31,485.88	78,460.02	78,460.02	-63,460.02
100-3811-000	CONTRIBUTIONS & DONATIONS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
100-3811-620	DONATIONS - RECREATION	0.00	0.00	0.00	1,675.52	1,675.52	-1,675.52
100-3840-000	SALE OF FIXED ASSETS	25,000.00	25,000.00	0.00	5,265.00	5,265.00	19,735.00
100-3845-550	SALE OF MATERIALS	5,000.00	5,000.00	142.56	4,370.48	4,370.48	629.52
100-3850-000	RENTAL INCOME	0.00	0.00	600.00	2,850.00	2,850.00	-2,850.00
100-3860-000	INSURANCE PROCEEDS	0.00	0.00	0.00	10,053.00	10,053.00	-10,053.00
100-3880-000	REVENUE IN LIEU	0.00	0.00	0.00	21,060.00	21,060.00	-21,060.00
	GovType: 3800 - Miscellaneous Revenues Total:	53,000.00	53,000.00	-30,743.32	2,723,734.02	2,723,734.02	-2,670,734.02
	GovType: 8500 - Proceeds of Debt						
100-3980-000	PROCEEDS OF DEBT	2,466,006.00	2,466,006.00	0.00	916,006.00	916,006.00	1,550,000.00
	GovType: 8500 - Proceeds of Debt Total:	2,466,006.00	2,466,006.00	0.00	916,006.00	916,006.00	1,550,000.00
	GovType: 9000 - Appropriated Fund Balance						
100-3990-000	APPROPRIATED FUND BALANCE	2,165,385.00	4,696,038.07	0.00	0.00	0.00	4,696,038.07
	GovType: 9000 - Appropriated Fund Balance Total:	2,165,385.00	4,696,038.07	0.00	0.00	0.00	4,696,038.07
	Revenue Total:	28,276,326.00	31,086,979.07	2,599,788.38	17,405,044.92	17,405,044.92	13,681,934.15
	Expense						
	Department: 4100 - City Council						
100-4100-030	PART-TIME SALARIES	55,612.00	55,612.00	4,541.67	27,250.02	27,250.02	28,361.98
100-4100-050	FICA	4,250.00	4,250.00	347.46	2,084.76	2,084.76	2,165.24
100-4100-060	GROUP INSURANCE CONTRIBUTION	300.00	300.00	24.92	174.44	174.44	125.56
100-4100-110	TELEPHONE & POSTAGE	2,736.00	2,736.00	456.12	1,140.30	2,736.00	0.00
100-4100-140	SCHOOLS & CONFERENCES	4,500.00	1,756.00	343.99	1,122.59	1,122.59	633.41
100-4100-330	DEPARTMENTAL SUPPLIES	1,350.00	1,350.00	131.78	281.78	281.78	1,068.22
100-4100-530	DUES & SUBSCRIPTIONS	19,489.00	22,233.00	0.00	19,744.00	19,744.00	2,489.00
	Department: 4100 - City Council Total:	88,237.00	88,237.00	5,845.94	51,797.89	53,393.59	34,843.41

Income Statement

For Fiscal: 2022-2023 Period Ending: 12/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Department: 4200 - Administration							
100-4200-020	SALARIES & WAGES	854,598.00	841,748.43	96,039.70	378,640.25	378,640.25	463,108.18
100-4200-030	PART-TIME SALARIES	7,200.00	7,200.00	0.00	0.00	0.00	7,200.00
100-4200-039	LONGEVITY CONTRIBUTION	21,103.00	20,879.57	20,879.57	20,879.57	20,879.57	0.00
100-4200-045	CAR ALLOWANCE	3,692.00	3,692.00	423.69	1,977.22	1,977.22	1,714.78
100-4200-046	CELL PHONE STIPEND	1,620.00	1,620.00	45.00	405.00	405.00	1,215.00
100-4200-050	FICA	67,542.00	67,542.00	5,446.36	27,072.34	27,072.34	40,469.66
100-4200-060	GROUP INSURANCE CONTRIBUTION	64,759.00	64,759.00	5,821.43	32,790.69	32,790.69	31,968.31
100-4200-070	RETIREMENT CONTRIBUTION	197,909.00	197,909.00	26,423.74	99,003.12	99,003.12	98,905.88
100-4200-071	401K CONTRIBUTION	43,785.00	43,785.00	4,802.01	20,859.48	20,859.48	22,925.52
100-4200-099	INDIRECT TO WATER (CONTRA)	-314,941.00	-314,941.00	0.00	-81,031.08	-81,031.08	-233,909.92
100-4200-100	PROFESSIONAL SERVICES	180,688.00	180,688.00	11,153.05	54,056.40	131,482.50	49,205.50
100-4200-110	TELEPHONE & POSTAGE	5,820.00	5,820.00	760.79	2,898.41	5,618.61	201.39
100-4200-140	SCHOOLS & CONFERENCES	24,371.00	24,371.00	393.48	6,347.74	9,641.74	14,729.26
100-4200-260	ADVERTISING	7,500.00	7,500.00	89.20	1,525.62	6,525.62	974.38
100-4200-310	FUEL	350.00	350.00	0.00	0.00	350.00	0.00
100-4200-330	DEPARTMENTAL SUPPLIES	16,650.00	16,945.39	515.85	9,297.54	16,729.99	215.40
100-4200-340	TECHNOLOGY SERVICES & SUPPLIES	19,973.00	18,973.00	190.58	850.47	850.47	18,122.53
100-4200-342	TECHNOLOGY LICENSES	350.00	3,348.00	2,988.00	2,988.00	5,976.00	-2,628.00
100-4200-344	VARIED SERVICES	0.00	2,583.00	0.00	0.00	2,583.00	0.00
100-4200-350	SOFTWARE LICENSES	0.00	6,075.00	3,000.00	3,000.00	5,375.00	700.00
100-4200-376	BOARDS AND COMMISSIONS	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
100-4200-390	SMALL EQUIPMENT	0.00	1,695.00	384.63	542.49	1,237.49	457.51
100-4200-450	MISCELLANEOUS	3,132.00	549.00	0.00	1,081.00	532.00	17.00
100-4200-530	DUES & SUBSCRIPTIONS	5,500.00	21,597.00	2,612.34	3,274.39	4,474.39	17,122.61
100-4200-570	SPECIAL ACTIVITIES	0.00	3,068.61	0.00	0.00	3,068.61	0.00
Department: 4200 - Administration Total:		1,236,601.00	1,252,757.00	181,969.42	586,458.65	695,042.01	557,714.99
Department: 4400 - Finance							
100-4400-020	SALARIES & WAGES	425,101.00	426,843.50	48,599.86	201,361.19	201,361.19	225,482.31
100-4400-030	PART-TIME SALARIES	12,208.00	5,002.00	0.00	4,046.40	4,046.40	955.60
100-4400-039	LONGEVITY CONTRIBUTION	7,495.00	5,752.50	5,752.50	5,752.50	5,752.50	0.00
100-4400-046	CELL PHONE STIPEND	2,160.00	2,160.00	180.00	990.00	990.00	1,170.00
100-4400-050	FICA	33,454.00	33,454.00	4,054.50	17,314.69	17,314.69	16,139.31
100-4400-060	GROUP INSURANCE CONTRIBUTION	64,193.00	64,193.00	4,856.43	29,289.16	29,289.16	34,903.84
100-4400-070	RETIREMENT CONTRIBUTION	57,209.00	57,209.00	12,283.66	51,878.08	51,878.08	5,330.92
100-4400-071	401K CONTRIBUTION	21,540.00	21,540.00	2,429.98	10,731.18	10,731.18	10,808.82
100-4400-099	INDIRECT TO UTILITY (CONTRA)	-205,821.00	-205,821.00	0.00	-47,936.23	-47,936.23	-157,884.77
100-4400-100	PROFESSIONAL SERVICES	88,750.00	104,800.00	11,000.00	52,053.65	104,599.64	200.36
100-4400-110	TELEPHONE & POSTAGE	13,733.00	13,733.00	750.96	6,274.93	10,868.20	2,864.80
100-4400-120	BANK CHARGES	0.00	0.00	0.00	-57.47	-57.47	57.47
100-4400-140	SCHOOLS & CONFERENCES	14,525.00	14,525.00	21.97	8,057.77	10,406.77	4,118.23
100-4400-260	ADVERTISING	1,000.00	0.00	0.00	0.00	0.00	0.00
100-4400-270	TAX COLLECTION FEE	100,000.00	100,000.00	4,158.26	47,030.10	47,030.10	52,969.90
100-4400-330	DEPARTMENTAL SUPPLIES	10,600.00	5,294.01	929.21	2,027.98	3,621.35	1,672.66
100-4400-340	TECHNOLOGY SERVICES & SUPPLIES	31,921.00	31,921.00	284.00	20,473.73	28,513.73	3,407.27
100-4400-342	TECHNOLOGY LICENSES	21,000.00	21,000.00	0.00	15,100.00	15,100.00	5,900.00
100-4400-390	SMALL EQUIPMENT	0.00	558.99	47.91	382.86	382.86	176.13
100-4400-391	SMALL EQUIPMENT MAINTENANCE & R...	4,900.00	900.00	0.00	0.00	0.00	900.00
100-4400-450	MISCELLANEOUS	0.00	266.00	0.00	266.00	266.00	0.00
100-4400-530	DUES & SUBSCRIPTIONS	3,140.00	3,140.00	900.00	1,504.00	1,504.00	1,636.00
Department: 4400 - Finance Total:		707,108.00	706,471.00	96,249.24	426,540.52	495,662.15	210,808.85
Department: 4800 - IT							
100-4800-020	SALARIES & WAGES	187,349.00	187,307.88	21,271.89	88,520.24	88,520.24	98,787.64
100-4800-030	PART-TIME SALARIES	5,434.00	5,434.00	5,962.50	9,075.00	9,075.00	-3,641.00
100-4800-039	LONGEVITY CONTRIBUTION	6,452.00	6,493.12	6,493.12	6,493.12	6,493.12	0.00
100-4800-046	CELL PHONE STIPEND	1,080.00	1,080.00	90.00	540.00	540.00	540.00
100-4800-050	FICA	15,242.00	15,242.00	2,552.96	8,518.14	8,518.14	6,723.86
100-4800-060	GROUP INSURANCE CONTRIBUTION	18,503.00	18,503.00	1,646.45	9,933.27	9,933.27	8,569.73
100-4800-070	RETIREMENT CONTRIBUTION	43,800.00	43,800.00	6,274.88	23,595.96	23,595.96	20,204.04

Income Statement

For Fiscal: 2022-2023 Period Ending: 12/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
100-4800-071	401K CONTRIBUTION	9,690.00	9,690.00	1,063.62	4,895.71	4,895.71	4,794.29
100-4800-099	INDIRECT TO UTILITY (CONTRA)	-90,844.00	-90,844.00	0.00	-23,134.38	-23,134.38	-67,709.62
100-4800-100	PROFESSIONAL SERVICES	149,000.00	138,680.00	8,493.50	43,788.24	120,557.24	18,122.76
100-4800-110	TELEPHONE & POSTAGE	3,000.00	3,000.00	304.08	790.86	3,000.00	0.00
100-4800-140	SCHOOLS & CONFERENCES	8,200.00	8,200.00	0.00	4,597.16	5,834.66	2,365.34
100-4800-160	EQUIPMENT MAINTENANCE & REPAIRS	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00
100-4800-170	VEHICLE MAINTENANCE & REPAIRS	1,000.00	1,000.00	0.00	22.94	22.94	977.06
100-4800-310	FUEL	500.00	500.00	0.00	7.48	7.48	492.52
100-4800-330	DEPARTMENTAL SUPPLIES	5,090.00	5,560.01	479.27	5,155.57	5,590.50	-30.49
100-4800-340	TECHNOLOGY SERVICES & SUPPLIES	103,150.00	120,200.00	10,181.65	51,518.13	106,534.95	13,665.05
100-4800-341	TELECOMMUNICATIONS	71,125.00	71,125.00	6,880.12	21,287.87	60,625.00	10,500.00
100-4800-342	TECHNOLOGY LICENSES	24,141.00	28,141.00	0.00	26,011.54	26,224.14	1,916.86
100-4800-344	VARIED SERVICES	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00
100-4800-350	SOFTWARE LICENSING AND MAINT	125,909.00	125,909.00	17,408.86	94,483.25	119,074.70	6,834.30
100-4800-390	SMALL EQUIPMENT	65,090.00	74,605.00	7,867.02	41,914.06	65,554.06	9,050.94
100-4800-391	SMALL EQUIPMENT MAINTENANCE	30,000.00	31,352.99	1,690.54	16,910.96	27,967.01	3,385.98
100-4800-530	DUES & SUBSCRIPTIONS	700.00	700.00	7.46	262.11	262.11	437.89
100-4800-730	CAPITAL OUTLAY - OTHER	30,000.00	28,500.00	0.00	0.00	14,917.00	13,583.00
100-4800-750	CAPITAL OUTLAY - EQUIPMENT	37,300.00	112,243.70	12,218.80	87,085.78	108,755.18	3,488.52
	Department: 4800 - IT Total:	861,411.00	957,922.70	110,886.72	523,273.01	794,364.03	163,558.67
Department: 4900 - Economic Development							
100-4900-455	INDUSTRIAL DEVELOPMENT	889,569.00	1,153,388.00	0.00	387,394.18	582,702.18	570,685.82
100-4900-684	ALAMANCE COUNTY CHAMBER OF CO...	20,000.00	20,000.00	0.00	10,000.00	20,000.00	0.00
	Department: 4900 - Economic Development Total:	909,569.00	1,173,388.00	0.00	397,394.18	602,702.18	570,685.82
Department: 5100 - Police							
100-5100-020	SALARIES & WAGES	2,659,749.00	2,814,681.30	280,820.83	1,187,644.08	1,187,644.08	1,627,037.22
100-5100-030	PART-TIME SALARIES	29,858.00	29,858.00	2,980.14	13,878.39	13,878.39	15,979.61
100-5100-035	OVERTIME SALARIES	20,100.00	59,681.85	35,441.67	59,681.85	59,681.85	0.00
100-5100-036	ON-CALL	0.00	4,000.00	252.00	1,296.00	1,296.00	2,704.00
100-5100-038	TEMPORARY SALARIES	71,678.00	71,678.00	7,736.08	24,792.11	24,792.11	46,885.89
100-5100-039	LONGEVITY CONTRIBUTION	62,173.00	59,529.13	59,529.13	59,529.13	59,529.13	0.00
100-5100-044	LEO SEPARATION ALLOWANCE	48,000.00	48,000.00	2,092.53	9,765.14	9,765.14	38,234.86
100-5100-046	CELL PHONE STIPEND	0.00	0.00	135.00	135.00	135.00	-135.00
100-5100-050	FICA	221,205.00	236,189.08	29,276.78	112,245.53	112,245.53	123,943.55
100-5100-060	GROUP INSURANCE CONTRIBUTION	397,802.00	411,046.27	33,744.31	194,709.69	194,709.69	216,336.58
100-5100-070	RETIREMENT CONTRIBUTION	38,089.00	38,089.00	6,827.98	25,762.07	25,762.07	12,326.93
100-5100-071	401K CONTRIBUTION	137,101.00	146,894.51	16,177.65	70,993.71	70,993.71	75,900.80
100-5100-072	LEO RETIREMENT CONTRIBUTION	647,118.00	693,225.86	81,408.72	314,309.31	314,309.31	378,916.55
100-5100-100	PROFESSIONAL SERVICES	127,578.00	152,578.00	30.39	118,228.39	122,828.39	29,749.61
100-5100-110	TELEPHONE & POSTAGE	67,188.00	67,188.00	1,543.15	18,275.71	62,223.53	4,964.47
100-5100-130	UTILITIES	13,230.00	13,230.00	713.05	4,313.95	4,313.95	8,916.05
100-5100-140	SCHOOLS & CONFERENCES	28,000.00	27,035.00	226.71	9,178.13	9,178.13	17,856.87
100-5100-150	BUILDING & GROUNDS MAINTENANCE	31,135.00	31,135.00	2,215.72	13,471.34	22,208.62	8,926.38
100-5100-170	VEHICLE MAINTENANCE & REPAIRS	81,566.00	81,566.00	1,421.54	39,476.43	70,863.59	10,702.41
100-5100-310	FUEL	130,000.00	130,000.00	11,458.79	62,068.39	130,000.00	0.00
100-5100-330	DEPARTMENTAL SUPPLIES	78,660.00	78,585.00	1,576.72	21,493.51	43,284.99	35,300.01
100-5100-340	TECHNOLOGY SERVICES & SUPPLIES	85,973.00	85,973.00	0.00	1,296.02	1,296.02	84,676.98
100-5100-342	TECHNOLOGY LICENSES	59,399.00	59,399.00	0.00	34,327.32	41,502.73	17,896.27
100-5100-360	EMPLOYEE UNIFORMS & ACCESSORIES	69,750.00	69,750.00	1,589.23	15,194.76	38,822.39	30,927.61
100-5100-390	SMALL EQUIPMENT	5,300.00	5,300.00	389.00	982.88	982.88	4,317.12
100-5100-450	MISCELLANEOUS	0.00	0.00	0.00	73.16	73.16	-73.16
100-5100-451	INVESTIGATIONS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-5100-456	PUBLIC EDUCATION SUPPLIES & MATER...	5,000.00	5,000.00	683.26	2,428.80	4,220.60	779.40
100-5100-530	DUES & SUBSCRIPTIONS	4,595.00	5,560.00	0.00	928.00	5,523.00	37.00
100-5100-570	SPECIAL ACTIVITIES	2,000.00	2,000.00	142.40	194.37	194.37	1,805.63
100-5100-683	PET ADOPTION CENTER SUBSIDY	76,393.00	76,393.00	0.00	76,393.00	76,393.00	0.00
100-5100-740	CAPITAL OUTLAY - VEHICLES	375,000.00	420,767.18	357.00	40,826.44	337,088.38	83,678.80
	Department: 5100 - Police Total:	5,578,640.00	5,929,332.18	578,769.78	2,533,892.61	3,045,739.74	2,883,592.44

Income Statement

For Fiscal: 2022-2023 Period Ending: 12/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Department: 5300 - Fire							
100-5300-020	SALARIES & WAGES	1,898,659.00	1,898,504.85	201,502.03	846,043.43	846,043.43	1,052,461.42
100-5300-030	PART-TIME SALARIES	65,196.00	65,196.00	2,425.76	30,622.15	30,622.15	34,573.85
100-5300-035	OVERTIME SALARIES	88,300.00	88,300.00	15,759.60	43,340.69	43,340.69	44,959.31
100-5300-039	LONGEVITY CONTRIBUTION	45,211.00	45,365.15	45,365.15	45,365.15	45,365.15	0.00
100-5300-041	VOLUNTEER REIMBURSEMENTS	25,000.00	25,000.00	9,707.00	9,707.00	9,707.00	15,293.00
100-5300-046	CELL PHONE STIPEND	5,940.00	5,940.00	495.00	2,970.00	2,970.00	2,970.00
100-5300-050	FICA	155,681.00	155,681.00	20,761.32	81,590.11	81,590.11	74,090.89
100-5300-060	GROUP INSURANCE CONTRIBUTION	305,287.00	305,287.00	24,123.88	145,220.84	145,220.84	160,066.16
100-5300-061	FRATERNAL INSURANCE CONTRIBUTIO	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
100-5300-070	RETIREMENT CONTRIBUTION	471,481.00	471,481.00	59,314.23	233,331.02	233,331.02	238,149.98
100-5300-071	401K CONTRIBUTION	104,310.00	104,310.00	11,136.26	50,769.47	50,769.47	53,540.53
100-5300-072	FIRE RETIREMENT CONTRIBUTION	4,500.00	4,500.00	0.00	4,000.00	4,000.00	500.00
100-5300-095	PENSION EXPENSE	57,600.00	57,600.00	0.00	0.00	0.00	57,600.00
100-5300-100	PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-5300-110	TELEPHONE & POSTAGE	18,000.00	18,000.00	1,512.94	7,373.34	15,338.03	2,661.97
100-5300-120	BANK CHARGES	1,600.00	1,600.00	44.99	194.37	194.37	1,405.63
100-5300-130	UTILITIES	29,850.00	29,850.00	3,297.47	13,994.06	13,994.06	15,855.94
100-5300-140	SCHOOLS & CONFERENCES	30,000.00	30,000.00	211.87	8,381.50	9,881.50	20,118.50
100-5300-150	BUILDING & GROUNDS MAINTENANCE	53,925.00	47,925.00	3,386.19	24,821.50	28,121.00	19,804.00
100-5300-160	EQUIPMENT MAINTENANCE & REPAIRS	8,040.00	8,040.00	0.00	1,370.88	2,945.44	5,094.56
100-5300-170	VEHICLE MAINTENANCE & REPAIRS	75,000.00	77,183.16	2,323.68	41,578.64	49,083.24	28,099.92
100-5300-310	FUEL	47,250.00	47,250.00	4,997.88	25,941.73	47,193.20	56.80
100-5300-330	DEPARTMENTAL SUPPLIES	37,800.00	35,200.00	1,279.12	12,868.60	19,149.03	16,050.97
100-5300-333	EMT EQUIPMENT	15,900.00	15,900.00	2,786.41	7,833.22	10,146.23	5,753.77
100-5300-340	TECHNOLOGY SERVICES & SUPPLIES	3,300.00	39,336.00	0.00	50.89	36,086.89	3,249.11
100-5300-342	TECHNOLOGY LICENSES	13,300.00	14,600.00	0.00	13,929.25	13,929.25	670.75
100-5300-360	EMPLOYEE UNIFORMS & ACCESSORIES	104,000.00	183,981.00	13,998.87	26,785.82	167,430.50	16,550.50
100-5300-390	SMALL EQUIPMENT	47,500.00	43,005.00	0.00	9,015.25	38,420.75	4,584.25
100-5300-391	SMALL EQUIPMENT MAINTENANCE & R...	13,640.00	13,640.00	5,712.68	7,212.32	7,212.32	6,427.68
100-5300-450	MISCELLANEOUS	0.00	0.00	0.00	-73.16	-73.16	73.16
100-5300-451	INVESTIGATIONS	6,290.00	6,290.00	0.00	4,313.53	4,313.53	1,976.47
100-5300-456	PUBLIC EDUCATION SUPPLIES & MATER...	5,000.00	5,000.00	0.00	936.95	936.95	4,063.05
100-5300-530	DUES & SUBSCRIPTIONS	8,122.00	8,122.00	60.00	3,328.50	3,328.50	4,793.50
100-5300-570	SPECIAL ACTIVITIES	52,300.00	51,800.00	8,484.10	36,707.61	36,707.61	15,092.39
100-5300-720	CAPITAL OUTLAY - BUILDINGS	165,000.00	165,000.00	0.00	36,655.00	36,655.00	128,345.00
100-5300-740	CAPITAL OUTLAY - VEHICLES	730,000.00	1,340,977.80	0.00	0.00	1,332,399.79	8,578.01
100-5300-750	CAPITAL OUTLAY - EQUIPMENT	10,000.00	67,375.00	47,629.50	47,629.50	66,838.73	536.27
	Department: 5300 - Fire Total:	4,717,982.00	5,492,239.96	486,315.93	1,823,809.16	3,433,192.62	2,059,047.34
Department: 5400 - Planning							
100-5400-020	SALARIES & WAGES	214,977.00	197,635.19	20,274.71	72,934.50	72,934.50	124,700.69
100-5400-030	PART-TIME SALARIES	27,066.00	14,066.00	1,176.00	1,794.00	1,794.00	12,272.00
100-5400-035	OVERTIME SALARIES	5,025.00	5,025.00	0.00	0.00	0.00	5,025.00
100-5400-039	LONGEVITY CONTRIBUTION	2,106.00	1,947.81	1,947.81	1,947.81	1,947.81	0.00
100-5400-046	CELL PHONE STIPEND	1,620.00	1,620.00	90.00	540.00	540.00	1,080.00
100-5400-050	FICA	19,062.00	17,062.00	1,796.88	6,981.43	6,981.43	10,080.57
100-5400-060	GROUP INSURANCE CONTRIBUTION	27,754.00	27,754.00	3,196.52	11,350.06	11,350.06	16,403.94
100-5400-070	RETIREMENT CONTRIBUTION	50,196.00	50,196.00	5,022.27	20,097.51	20,097.51	30,098.49
100-5400-071	401K CONTRIBUTION	11,105.00	11,105.00	1,013.74	4,349.01	4,349.01	6,755.99
100-5400-099	UTILITY CONTRA	-32,980.00	-32,980.00	0.00	-7,781.50	-7,781.50	-25,198.50
100-5400-100	PROFESSIONAL SERVICES	200,000.00	284,675.88	9,658.44	72,698.44	122,908.38	161,767.50
100-5400-110	TELEPHONE & POSTAGE	5,973.00	5,973.00	921.88	3,025.08	4,789.78	1,183.22
100-5400-140	SCHOOLS & CONFERENCES	9,310.00	7,810.00	14.49	1,275.91	1,275.91	6,534.09
100-5400-150	BUILDING & GROUNDS MAINTENANCE	13,830.00	13,830.00	1,597.93	6,460.47	13,007.07	822.93
100-5400-160	EQUIPMENT MAINTENANCE & REPAIRS	875.00	875.00	0.00	0.00	0.00	875.00
100-5400-260	ADVERTISING	13,750.00	13,750.00	930.19	3,720.09	8,704.09	5,045.91
100-5400-310	FUEL	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
100-5400-330	DEPARTMENTAL SUPPLIES	9,000.00	7,300.00	-342.93	247.51	747.51	6,552.49
100-5400-340	TECHNOLOGY SERVICES & SUPPLIES	2,500.00	2,500.00	97.01	1,379.57	1,379.57	1,120.43

Income Statement

For Fiscal: 2022-2023 Period Ending: 12/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
100-5400-344	VARIED SERVICES	0.00	1,400.00	0.00	1,300.00	1,400.00	0.00
100-5400-360	EMPLOYEE UNIFORMS & ACCESSORIES	500.00	500.00	0.00	0.00	0.00	500.00
100-5400-390	SMALL EQUIPMENT	0.00	1,300.00	0.00	0.00	0.00	1,300.00
100-5400-530	DUES & SUBSCRIPTIONS	10,062.00	9,062.00	0.00	7,396.00	7,396.00	1,666.00
100-5400-750	CAPITAL OUTLAY - EQUIPMENT	9,665.00	9,665.00	9,665.00	9,665.00	9,665.00	0.00
Department: 5400 - Planning Total:		602,596.00	653,271.88	57,059.94	218,380.89	283,486.13	369,785.75
Department: 5410 - Main Street Program							
100-5410-100	PROFESSIONAL SERVICES	72,900.00	88,799.00	18,235.00	42,495.37	69,330.00	19,469.00
100-5410-110	TELEPHONE & POSTAGE	0.00	1,666.00	0.00	0.00	0.00	1,666.00
100-5410-140	SCHOOLS & CONFERENCES	0.00	2,000.00	0.00	162.00	162.00	1,838.00
100-5410-260	ADVERTISING	11,000.00	11,000.00	2,352.00	7,056.00	10,250.00	750.00
100-5410-265	SOCIAL MEDIA & MARKETING	16,100.00	16,100.00	0.00	2,985.18	7,185.18	8,914.82
100-5410-330	DEPARTMENTAL SUPPLIES	0.00	1,866.00	541.44	541.44	541.44	1,324.56
100-5410-375	DOWNTOWN FACADE CITY GRANTS	50,000.00	93,410.00	22,596.75	29,646.41	29,646.41	63,763.59
100-5410-390	SMALL EQUIPMENT	0.00	1,631.00	0.00	1,631.00	1,631.00	0.00
100-5410-450	MISCELLANEOUS	0.00	663.00	600.00	663.00	663.00	0.00
100-5410-530	DUES & SUBSCRIPTIONS	0.00	500.00	0.00	0.00	0.00	500.00
100-5410-540	PROPERTY & LIABILITY INSURANCE	0.00	3,900.00	1,495.00	1,495.00	2,539.00	1,361.00
Department: 5410 - Main Street Program Total:		150,000.00	221,535.00	45,820.19	86,675.40	121,948.03	99,586.97
Department: 5440 - Inspections							
100-5440-020	SALARIES & WAGES	474,231.00	472,675.69	49,061.77	200,513.68	200,513.68	272,162.01
100-5440-030	PART-TIME SALARIES	5,434.00	5,434.00	0.00	0.00	0.00	5,434.00
100-5440-035	OVERTIME SALARIES	5,430.00	5,430.00	0.00	684.85	684.85	4,745.15
100-5440-039	LONGEVITY CONTRIBUTION	9,000.00	9,862.27	9,862.27	9,862.27	9,862.27	0.00
100-5440-046	CELL PHONE STIPEND	3,240.00	3,240.00	180.00	1,125.00	1,125.00	2,115.00
100-5440-050	FICA	37,162.00	37,162.00	4,338.01	16,627.36	16,627.36	20,534.64
100-5440-060	GROUP INSURANCE CONTRIBUTION	64,759.00	64,759.00	4,874.38	27,719.43	27,719.43	37,039.57
100-5440-070	RETIREMENT CONTRIBUTION	109,210.00	109,210.00	13,316.87	52,222.77	52,222.77	56,987.23
100-5440-071	401K CONTRIBUTION	24,161.00	24,161.00	2,453.10	11,060.59	11,060.59	13,100.41
100-5440-099	INDIRECT TO UTILITY CONTRA	-15,995.00	-15,995.00	0.00	-4,376.23	-4,376.23	-11,618.77
100-5440-100	PROFESSIONAL SERVICES	8,000.00	8,000.00	125.00	1,479.71	4,492.21	3,507.79
100-5440-110	TELEPHONE & POSTAGE	1,900.00	2,900.00	8.39	1,224.24	1,882.40	1,017.60
100-5440-120	BANK CHARGES	40,000.00	39,000.00	863.52	2,330.13	2,330.13	36,669.87
100-5440-140	SCHOOLS & CONFERENCES	10,650.00	10,650.00	1,220.50	3,005.10	4,005.10	6,644.90
100-5440-170	VEHICLE MAINTENANCE & REPAIRS	5,900.00	5,522.30	194.83	2,641.40	2,641.40	2,880.90
100-5440-310	FUEL	6,800.00	6,800.00	507.55	2,597.48	5,200.00	1,600.00
100-5440-330	DEPARTMENTAL SUPPLIES	4,050.00	3,987.00	0.00	1,742.47	3,042.53	944.47
100-5440-340	TECHNOLOGY SERVICES & SUPPLIES	22,250.00	22,250.00	8,750.00	8,750.00	9,358.00	12,892.00
100-5440-360	EMPLOYEE UNIFORMS & ACCESSORIES	1,600.00	1,600.00	0.00	1,176.00	1,490.00	110.00
100-5440-390	SMALL EQUIPMENT	2,600.00	1,806.04	59.00	520.94	520.94	1,285.10
100-5440-530	DUES & SUBSCRIPTIONS	600.00	600.00	0.00	0.00	0.00	600.00
100-5440-740	CAPITAL OUTLAY - VEHICLES	56,000.00	59,372.70	0.00	31,330.37	59,372.70	0.00
Department: 5440 - Inspections Total:		876,982.00	878,427.00	95,815.19	372,237.56	409,775.13	468,651.87
Department: 5480 - Engineering							
100-5480-101	PROFESSIONAL SERVICES - POWELL BILL	95,000.00	95,000.00	0.00	24,737.37	95,000.00	0.00
100-5480-102	CITY ENGINEER	90,000.00	90,000.00	0.00	40,484.44	90,000.00	0.00
100-5480-103	TECHNICAL REVIEW	31,000.00	31,000.00	0.00	8,128.44	31,000.00	0.00
100-5480-104	CONSTRUCTION INSPECTION	108,000.00	108,000.00	0.00	36,207.38	108,000.00	0.00
100-5480-105	DEPT ENGINEERING SERVICES	51,500.00	51,500.00	0.00	30,936.51	51,500.00	0.00
100-5480-106	STORMWATER ENGINEERING	70,000.00	70,000.00	0.00	34,971.38	70,000.00	0.00
Department: 5480 - Engineering Total:		445,500.00	445,500.00	0.00	175,465.52	445,500.00	0.00
Department: 5500 - Public Works							
100-5500-020	SALARIES & WAGES	677,617.00	679,090.78	71,325.46	273,254.25	273,254.25	405,836.53
100-5500-030	PART-TIME SALARIES	41,200.00	41,200.00	395.52	6,870.39	6,870.39	34,329.61
100-5500-035	OVERTIME SALARIES	23,100.00	18,100.00	1,313.10	5,655.11	5,655.11	12,444.89
100-5500-036	ON-CALL	0.00	276.00	0.00	276.00	276.00	0.00
100-5500-039	LONGEVITY CONTRIBUTION	10,641.00	8,891.22	8,891.22	8,891.22	8,891.22	0.00
100-5500-046	CELL PHONE STIPEND	1,620.00	1,620.00	135.00	810.00	810.00	810.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
100-5500-050	FICA	57,571.00	57,571.00	6,210.20	24,777.59	24,777.59	32,793.41
100-5500-060	GROUP INSURANCE CONTRIBUTION	129,517.00	129,517.00	10,417.37	57,871.74	57,871.74	71,645.26
100-5500-070	RETIREMENT CONTRIBUTION	160,767.00	160,767.00	18,425.73	72,086.63	72,086.63	88,680.37
100-5500-071	401K CONTRIBUTION	35,568.00	35,568.00	3,349.64	14,485.19	14,485.19	21,082.81
100-5500-099	INDIRECT TO UTILITY (CONTRA)	-67,128.00	-67,128.00	0.00	-21,553.12	-21,553.12	-45,574.88
100-5500-100	PROFESSIONAL SERVICES	42,500.00	43,606.88	0.00	0.00	11,106.88	32,500.00
100-5500-110	TELEPHONE & POSTAGE	12,000.00	12,000.00	1,115.62	3,608.06	8,935.36	3,064.64
100-5500-130	UTILITIES	194,445.00	194,445.00	33,354.60	100,888.38	100,888.38	93,556.62
100-5500-140	SCHOOLS & CONFERENCES	18,500.00	18,500.00	175.37	9,643.16	11,823.16	6,676.84
100-5500-150	BUILDING & GROUNDS MAINTENANCE	57,000.00	74,003.00	1,334.87	12,759.37	35,993.18	38,009.82
100-5500-151	SIDEWALK MAINTENANCE & REPAIR	47,500.00	35,977.00	84.93	820.97	1,383.09	34,593.91
100-5500-152	STORM SEWER & DRIVEWAY PIPE MAI	47,000.00	30,500.00	0.00	545.93	11,000.00	19,500.00
100-5500-153	STREET MAINTENANCE & REPAIR	872,900.00	967,900.00	50,043.41	79,724.67	776,330.28	191,569.72
100-5500-160	EQUIPMENT MAINTENANCE & REPAIRS	12,700.00	12,700.00	456.57	7,312.04	9,349.03	3,350.97
100-5500-170	VEHICLE MAINTENANCE & REPAIRS	41,310.00	41,310.00	658.25	2,345.92	4,281.92	37,028.08
100-5500-310	FUEL	40,000.00	40,000.00	4,920.37	21,532.17	38,000.00	2,000.00
100-5500-330	DEPARTMENTAL SUPPLIES	37,350.00	36,975.00	1,341.99	9,696.87	22,157.05	14,817.95
100-5500-340	TECHNOLOGY SERVICES & SUPPLIES	11,800.00	11,800.00	783.00	5,201.63	7,952.13	3,847.87
100-5500-342	TECHNOLOGY LICENSES	14,250.00	16,249.00	0.00	10,137.17	12,136.17	4,112.83
100-5500-360	EMPLOYEE UNIFORMS & ACCESSORIES	23,800.00	23,800.00	2,192.79	7,430.22	15,621.52	8,178.48
100-5500-390	SMALL EQUIPMENT	2,600.00	2,600.00	0.00	954.92	954.92	1,645.08
100-5500-391	SMALL EQUIPMENT MAINTENANCE & R...	3,120.00	3,120.00	0.00	0.00	0.00	3,120.00
100-5500-450	MISCELLANEOUS	5,650.00	5,650.00	0.00	0.00	0.00	5,650.00
100-5500-530	DUES & SUBSCRIPTIONS	2,570.00	2,570.00	0.00	1,474.00	1,474.00	1,096.00
100-5500-720	CAPITAL OUTLAY - BUILDING	7,000.00	117,000.00	1,520.00	112,178.11	114,573.11	2,426.89
100-5500-730	CAPITAL OUTLAY - OTHER	324,000.00	479,917.71	3,413.00	174,447.69	313,578.90	166,338.81
100-5500-740	CAPITAL OUTLAY - VEHICLES	40,000.00	47,000.00	0.00	0.00	45,227.86	1,772.14
100-5500-750	CAPITAL OUTLAY - EQUIPMENT	50,000.00	43,000.00	0.00	0.00	43,000.00	0.00
	Department: 5500 - Public Works Total:	2,978,468.00	3,326,096.59	221,858.01	1,004,126.28	2,029,191.94	1,296,904.65
	Department: 5700 - Public Facilities						
100-5700-020	SALARIES & WAGES	215,552.00	215,367.72	25,305.77	99,506.76	99,506.76	115,860.96
100-5700-030	PART-TIME SALARIES	33,598.00	33,598.00	2,115.85	16,156.93	16,156.93	17,441.07
100-5700-035	OVERTIME SALARIES	2,172.00	2,172.00	454.03	1,767.96	1,767.96	404.04
100-5700-039	LONGEVITY CONTRIBUTION	4,545.00	4,729.28	4,729.28	4,729.28	4,729.28	0.00
100-5700-046	CELL PHONE STIPEND	1,620.00	1,620.00	135.00	810.00	810.00	810.00
100-5700-050	FICA	19,574.00	19,574.00	2,444.12	9,866.77	9,866.77	9,707.23
100-5700-060	GROUP INSURANCE CONTRIBUTION	46,256.00	46,256.00	3,985.27	23,957.01	23,957.01	22,298.99
100-5700-070	RETIREMENT CONTRIBUTION	50,233.00	50,233.00	6,890.54	26,455.90	26,455.90	23,777.10
100-5700-071	401K CONTRIBUTION	11,113.00	11,113.00	1,288.00	5,616.62	5,616.62	5,496.38
100-5700-099	UTILITY CONTRA	-33,644.00	-33,644.00	0.00	-3,785.75	-3,785.75	-29,858.25
100-5700-130	UTILITIES	26,000.00	26,000.00	2,776.66	9,410.91	9,410.91	16,589.09
100-5700-150	BUILDING & GROUNDS MAINTENANCE	45,850.00	45,850.00	3,424.66	16,139.04	30,453.06	15,396.94
100-5700-154	LAKE & MARINA MAINT & OPERATION	98,800.00	98,800.00	0.00	21,232.31	21,232.31	77,567.69
100-5700-155	LIBRARY MAINTENANCE & REPAIRS	84,300.00	64,247.00	5,899.60	36,981.40	52,399.79	11,847.21
100-5700-156	GROUNDS MAINTENANCE	147,500.00	147,500.00	2,716.00	30,875.69	60,920.33	86,579.67
100-5700-310	FUEL	3,000.00	3,000.00	267.08	992.61	1,511.38	1,488.62
100-5700-330	DEPARTMENTAL SUPPLIES	15,000.00	15,000.00	367.69	1,710.72	5,903.43	9,096.57
100-5700-335	SIGNAGE AND BRANDING	58,200.00	63,680.00	0.00	5,480.00	5,480.00	58,200.00
100-5700-342	TECHNOLOGY LICENSES	750.00	750.00	0.00	0.00	0.00	750.00
100-5700-360	EMPLOYEE UNIFORMS & ACCESSORIES	500.00	500.00	0.00	160.00	160.00	340.00
100-5700-400	FACILITY RENTAL	4,800.00	4,800.00	0.00	0.00	0.00	4,800.00
100-5700-720	CAPITAL OUTLAY - BUILDINGS	7,500.00	7,500.00	0.00	3,140.88	3,140.88	4,359.12
100-5700-730	CAPITAL OUTLAY - OTHER	25,000.00	40,000.00	1,080.25	21,751.77	23,971.12	16,028.88
100-5700-754	CAPITAL OUTLAY - LIBRARY	0.00	20,053.00	20,053.00	20,053.00	20,053.00	0.00
	Department: 5700 - Public Facilities Total:	868,219.00	888,699.00	83,932.80	353,009.81	419,717.69	468,981.31
	Department: 5800 - Sanitation						
100-5800-020	SALARIES & WAGES	349,511.00	350,165.74	36,184.84	148,251.21	148,251.21	201,914.53
100-5800-035	OVERTIME SALARIES	1,086.00	6,340.16	614.38	1,954.54	1,954.54	4,385.62
100-5800-039	LONGEVITY CONTRIBUTION	6,717.00	5,808.10	5,480.45	5,808.10	5,808.10	0.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
100-5800-046	CELL PHONE STIPEND	540.00	540.00	45.00	270.00	270.00	270.00
100-5800-050	FICA	27,335.00	27,335.00	3,201.60	12,947.64	12,947.64	14,387.36
100-5800-060	GROUP INSURANCE CONTRIBUTION	74,010.00	74,010.00	5,603.79	33,769.50	33,769.50	40,240.50
100-5800-070	RETIREMENT CONTRIBUTION	80,753.00	80,753.00	9,555.23	38,327.57	38,327.57	42,425.43
100-5800-071	401K CONTRIBUTION	17,866.00	17,866.00	1,839.95	8,205.46	8,205.46	9,660.54
100-5800-110	TELEPHONE & POSTAGE	3,400.00	3,400.00	456.12	1,140.30	3,400.00	0.00
100-5800-160	EQUIPMENT MAINTENANCE & REPAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
100-5800-170	VEHICLE MAINTENANCE & REPAIRS	215,000.00	220,474.09	8,697.38	91,911.51	162,887.63	57,586.46
100-5800-310	FUEL	94,500.00	94,500.00	12,035.80	47,944.18	75,600.00	18,900.00
100-5800-330	DEPARTMENTAL SUPPLIES	17,700.00	17,250.00	260.97	2,693.25	4,997.38	12,252.62
100-5800-331	ROLL-OUT GARBAGE CANS	49,000.00	49,000.00	48,980.92	48,980.92	48,980.92	19.08
100-5800-360	EMPLOYEE UNIFORMS & ACCESSORIES	9,500.00	9,500.00	808.81	3,023.96	6,673.82	2,826.18
100-5800-390	SMALL EQUIPMENT	0.00	5,155.77	0.00	4,775.77	4,775.77	380.00
100-5800-420	MATERIAL HAULING & DISPOSAL	592,200.00	592,200.00	47,433.38	239,099.41	582,361.01	9,838.99
100-5800-530	DUES & SUBSCRIPTIONS	0.00	450.00	0.00	107.50	107.50	342.50
100-5800-740	CAPITAL OUTLAY - VEHICLES	610,000.00	610,000.00	0.00	250,309.55	597,284.41	12,715.59
Department: 5800 - Sanitation Total:		2,152,118.00	2,167,747.86	181,198.62	939,520.37	1,736,602.46	431,145.40
Department: 6200 - Recreation and Parks							
100-6200-020	SALARIES & WAGES	638,492.00	636,758.33	72,919.52	273,360.76	273,360.76	363,397.57
100-6200-030	PART-TIME SALARIES	158,505.00	158,505.00	11,031.81	63,528.47	63,528.47	94,976.53
100-6200-039	LONGEVITY CONTRIBUTION	16,652.00	18,385.67	16,833.76	18,385.67	18,385.67	0.00
100-6200-045	CAR ALLOWANCE	3,692.00	3,692.00	423.69	1,977.22	1,977.22	1,714.78
100-6200-046	CELL PHONE STIPEND	540.00	540.00	45.00	270.00	270.00	270.00
100-6200-050	FICA	62,244.00	62,244.00	7,732.39	30,024.41	30,024.41	32,219.59
100-6200-060	GROUP INSURANCE CONTRIBUTION	92,511.00	92,511.00	8,069.51	45,404.57	45,404.57	47,106.43
100-6200-070	RETIREMENT CONTRIBUTION	148,063.00	148,063.00	20,284.21	74,074.65	74,074.65	73,988.35
100-6200-071	401K CONTRIBUTION	32,757.00	32,757.00	3,646.02	15,546.62	15,546.62	17,210.38
100-6200-100	PROFESSIONAL SERVICES	25,000.00	100,000.00	4,502.56	38,193.56	90,000.00	10,000.00
100-6200-110	TELEPHONE & POSTAGE	21,480.00	25,380.00	2,663.10	11,470.73	21,681.87	3,698.13
100-6200-120	BANK CHARGES	2,040.00	5,240.00	373.89	2,431.16	2,431.16	2,808.84
100-6200-130	UTILITIES	99,300.00	95,202.54	8,692.37	31,089.15	31,089.15	64,113.39
100-6200-131	BALLFIELD LIGHTS	40,800.00	40,800.00	3,219.48	11,565.07	11,565.07	29,234.93
100-6200-140	SCHOOLS & CONFERENCES	14,150.00	14,150.00	495.00	3,387.26	3,387.26	10,762.74
100-6200-150	BUILDING & GROUNDS MAINTENANCE	256,300.00	285,067.74	11,077.13	82,907.41	188,926.53	96,141.21
100-6200-160	EQUIPMENT MAINTENANCE & REPAIRS	14,000.00	14,000.00	772.03	1,551.25	1,551.25	12,448.75
100-6200-170	VEHICLE MAINTENANCE & REPAIRS	12,500.00	12,947.26	0.00	2,137.92	2,277.12	10,670.14
100-6200-265	SOCIAL MEDIA & MARKETING	24,700.00	24,700.00	304.60	3,282.06	11,212.96	13,487.04
100-6200-310	FUEL	31,000.00	31,000.00	2,408.53	10,919.08	31,000.00	0.00
100-6200-330	DEPARTMENTAL SUPPLIES	44,151.00	44,151.00	2,794.15	20,308.95	31,653.40	12,497.60
100-6200-332	ATHLETIC PROGRAMS	83,500.00	86,200.00	7,815.50	31,981.50	48,461.50	37,738.50
100-6200-340	TECHNOLOGY SERVICES & SUPPLIES	0.00	1,502.46	97.16	532.69	1,627.69	-125.23
100-6200-342	TECHNOLOGY LICENSES	11,725.00	11,900.00	837.99	6,666.07	6,666.07	5,233.93
100-6200-360	EMPLOYEE UNIFORMS & ACCESSORIES	5,650.00	5,650.00	54.98	408.60	408.60	5,241.40
100-6200-390	SMALL EQUIPMENT	30,400.00	34,314.19	318.63	10,525.27	12,140.03	22,174.16
100-6200-420	MATERIAL HAULING & DISPOSAL	0.00	4,500.00	0.00	0.00	0.00	4,500.00
100-6200-530	DUES & SUBSCRIPTIONS	3,730.00	3,730.00	690.97	1,631.91	1,631.91	2,098.09
100-6200-570	SPECIAL ACTIVITIES	125,000.00	125,000.00	11,542.56	58,391.63	72,476.46	52,523.54
100-6200-571	CAMPS	19,400.00	16,200.00	0.00	11,737.16	11,737.16	4,462.84
100-6200-720	CAPITAL OUTLAY - BUILDINGS	201,000.00	212,784.13	0.00	27,916.67	108,240.39	104,543.74
100-6200-721	CAPITAL OUTLAY - MACC RENOVATIO	0.00	12,146.02	0.00	11,881.00	11,881.00	265.02
100-6200-730	CAPITAL OUTLAY - OTHER	131,000.00	131,000.00	0.00	14,961.00	17,721.00	113,279.00
100-6200-737	CAPITAL - FIRST STREET POCKET P	0.00	83,211.55	0.00	33,897.69	46,547.73	36,663.82
100-6200-740	CAPITAL OUTLAY - VEHICLES	35,000.00	34,552.74	0.00	34,552.74	34,552.74	0.00
100-6200-744	LEBANON RD/LAKE MICHAEL CONNECT...	0.00	16,820.00	0.00	0.00	16,820.00	0.00
100-6200-750	CAPITAL OUTLAY - EQUIPMENT	5,500.00	10,769.90	0.00	1,708.00	5,269.90	5,500.00
Department: 6200 - Recreation and Parks Total:		2,390,782.00	2,636,375.53	199,646.54	988,607.90	1,345,530.32	1,290,845.21
Department: 9000 - Non-Departmental							
100-9000-060	GROUP INSURANCE CONTRIBUTION	251,555.00	251,555.00	9,887.39	68,575.55	77,520.48	174,034.52
100-9000-080	UNEMPLOYMENT INSURANCE CONTRIBU	20,000.00	20,000.00	0.00	7,267.82	7,267.82	12,732.18

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
100-9000-334	TRAIN COLLECTION EXPENSES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
100-9000-540	PROPERTY & GENERAL LIABILITY IN	545,000.00	545,000.00	142,928.75	373,603.91	455,198.11	89,801.89
100-9000-680	ALAMANCE COUNTY ARTS COUNCIL SU	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
100-9000-681	ACTA SUBSIDY	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
100-9000-682	MEBANE HISTORICAL MUSEUM SUBSID	39,700.00	39,700.00	0.00	19,850.00	39,700.00	0.00
100-9000-685	UNITED WAY DONATION	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00
100-9000-978	TRANSFER TO CAPITAL PROJECT ORDIN...	900,000.00	1,596,848.00	0.00	0.00	0.00	1,596,848.00
Department: 9000 - Non-Departmental Total:		1,787,755.00	2,484,603.00	152,816.14	474,297.28	601,186.41	1,883,416.59
Department: 9001 - Debt Service							
100-9001-810	PRINCIPAL - 2008 ISSUE (REC & C	213,333.00	213,333.00	106,666.67	106,666.67	106,666.67	106,666.33
100-9001-812	PRINCIPAL - FY 22-23 ROLLING STOCK	209,201.00	93,468.37	0.00	0.00	0.00	93,468.37
100-9001-813	PRINCIPAL - FY 22-23 HOLT STREET GRE...	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00
100-9001-818	PRINCIPAL - FIRE STATION BB&T	173,333.00	173,333.00	0.00	86,666.67	86,666.67	86,666.33
100-9001-819	PRINCIPAL - FIRE STATION PEMC	140,889.00	140,889.00	140,888.96	140,888.96	140,888.96	0.04
100-9001-820	PRINCIPAL - NEW PARK	388,667.00	388,667.00	0.00	194,333.33	194,333.33	194,333.67
100-9001-821	PRINCIPAL - FIRE TRUCK 2017	46,833.00	46,833.00	0.00	46,833.00	46,833.00	0.00
100-9001-822	PRINCIPAL - FIRE RADIOS	43,187.00	43,187.00	0.00	43,187.30	43,187.30	-0.30
100-9001-823	PRINCIPAL - POLICE VEHICLES 2019	53,294.00	53,294.00	0.00	26,646.80	26,646.80	26,647.20
100-9001-824	PRINCIPAL - POLICE RADIOS 2019 Firstb...	93,800.00	93,800.00	0.00	46,900.00	46,900.00	46,900.00
100-9001-826	PRINCIPAL - NEW PW TRUCKS	86,100.00	86,100.00	0.00	43,050.00	43,050.00	43,050.00
100-9001-828	PRINCIPAL - FY22 VEHICLE & APPARATUS	257,698.00	257,698.00	0.00	134,347.40	134,347.40	123,350.60
100-9001-850	INTEREST - 2008 ISSUE (REC & CI	5,632.00	5,632.00	3,752.61	3,752.61	3,752.61	1,879.39
100-9001-852	INTEREST - FY 22-23 ROLLING STOCK	12,718.00	12,718.00	0.00	0.00	0.00	12,718.00
100-9001-853	INTEREST - FY 22-23 HOLT STREET GREE...	5,097.00	5,097.00	0.00	0.00	0.00	5,097.00
100-9001-858	INTEREST - FIRE STATION BB&T	33,228.00	33,228.00	0.00	17,229.33	17,229.33	15,998.67
100-9001-859	INTEREST - NEW PARK	94,139.00	94,139.00	0.00	48,405.20	48,405.20	45,733.80
100-9001-861	INTEREST - FIRE RADIOS	399.00	399.00	0.00	399.48	399.48	-0.48
100-9001-862	INTEREST - POLICE VEHICLES 2019	2,441.00	2,441.00	0.00	1,397.89	1,397.89	1,043.11
100-9001-863	INTEREST - POLICE RADIOS 2019	3,596.00	3,596.00	0.00	2,171.78	2,171.78	1,424.22
100-9001-865	INTEREST - NEW PW TRUCKS	3,815.00	3,815.00	0.00	2,053.70	2,053.70	1,761.30
100-9001-867	INTEREST - FY22 VEHICLE & APPARATUS	11,958.00	11,958.00	0.00	6,609.00	6,609.00	5,349.00
Department: 9001 - Debt Service Total:		1,924,358.00	1,808,625.37	251,308.24	951,539.12	951,539.12	857,086.25
Expense Total:		28,276,326.00	31,111,229.07	2,749,492.70	11,907,026.15	17,464,573.55	13,646,655.52
Fund: 100 - General Fund Surplus (Deficit):		0.00	-24,250.00	-149,704.32	5,498,018.77	-59,528.63	35,278.63
Fund: 300 - Utility Fund							
Revenue							
GovType: 3400 - Permits and Fees							
300-3448-820	DEVELOPMENT FEES	160,000.00	160,000.00	0.00	0.00	0.00	160,000.00
GovType: 3400 - Permits and Fees Total:		160,000.00	160,000.00	0.00	0.00	0.00	160,000.00
GovType: 3700 - Investment earnings							
300-3710-000	INTEREST EARNINGS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
GovType: 3700 - Investment earnings Total:		20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
GovType: 3800 - Miscellaneous Revenues							
300-3802-000	MISCELLANEOUS GRANTS	0.00	300,000.00	0.00	0.00	0.00	300,000.00
GovType: 3800 - Miscellaneous Revenues Total:		0.00	300,000.00	0.00	0.00	0.00	300,000.00
GovType: 5010 - Enterprise Charges for Services							
300-3391-000	REVENUE SHARING CONTRA (NCCP)	-106,000.00	-106,000.00	0.00	-25,148.66	-25,148.66	-80,851.34
300-3501-820	WATER SALES	4,182,765.00	4,182,765.00	313,110.62	2,142,220.28	2,142,220.28	2,040,544.72
300-3502-830	SEWER SALES	4,083,451.00	4,083,451.00	319,606.42	2,075,532.60	2,075,532.60	2,007,918.40
300-3503-820	WATER TAPS	8,000.00	8,000.00	0.00	6,200.00	6,200.00	1,800.00
300-3504-830	SEWER TAPS	10,000.00	10,000.00	0.00	1,000.00	1,000.00	9,000.00
GovType: 5010 - Enterprise Charges for Services Total:		8,178,216.00	8,178,216.00	632,717.04	4,199,804.22	4,199,804.22	3,978,411.78
GovType: 5020 - Enterprise Other Operating Revenues							
300-3447-000	ENGINEERING CONST INSP FEE	212,300.00	212,300.00	2,640.00	106,260.00	106,260.00	106,040.00
300-3812-000	MISCELLANEOUS REVENUES	8,000.00	8,000.00	425.00	6,325.00	6,325.00	1,675.00
300-3820-000	LATE FEES	75,275.00	75,275.00	6,960.00	38,700.00	38,700.00	36,575.00
300-3830-820	WATER RECONNECTIONS	3,300.00	3,300.00	50.00	450.00	450.00	2,850.00

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
300-3836-000 FIRE FLOW TEST FEES	10,000.00	10,000.00	2,450.00	11,700.00	11,700.00	-1,700.00
300-3846-000 SALE OF MATERIALS	200,000.00	200,000.00	10,500.00	105,090.00	105,090.00	94,910.00
300-3883-830 INDUSTRIAL WASTE MONITORING FEE	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
GovType: 5020 - Enterprise Other Operating Revenues Total:	512,875.00	512,875.00	23,025.00	268,525.00	268,525.00	244,350.00
GovType: 5500 - Enterprise NonOperating Revenues						
300-3841-000 SALE OF FIXED ASSETS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
GovType: 5500 - Enterprise NonOperating Revenues Total:	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
GovType: 8150 - Transfers from Proprietary Funds						
300-3974-350 TRANSFER FROM ARP GRANT ORDINAN...	0.00	0.00	0.00	499,767.87	499,767.87	-499,767.87
GovType: 8150 - Transfers from Proprietary Funds Total:	0.00	0.00	0.00	499,767.87	499,767.87	-499,767.87
GovType: 9000 - Appropriated Fund Balance						
300-3990-000 APPROPRIATED FUND BALANCE	1,180,742.00	3,729,202.98	0.00	0.00	0.00	3,729,202.98
GovType: 9000 - Appropriated Fund Balance Total:	1,180,742.00	3,729,202.98	0.00	0.00	0.00	3,729,202.98
Revenue Total:	10,054,333.00	12,902,793.98	655,742.04	4,968,097.09	4,968,097.09	7,934,696.89

Expense

Department: 8100 - Admin, Meters and Billing

300-8100-020 SALARIES & WAGES	53,635.00	53,636.46	6,052.32	25,310.68	25,310.68	28,325.78
300-8100-039 LONGEVITY CONTRIBUTION	526.00	524.54	524.54	524.54	524.54	0.00
300-8100-050 FICA	4,143.00	4,143.00	503.12	2,177.78	2,177.78	1,965.22
300-8100-060 GROUP INSURANCE CONTRIBUTION	9,217.00	9,217.00	801.17	4,830.63	4,830.63	4,386.37
300-8100-070 RETIREMENT CONTRIBUTION	12,241.00	12,241.00	1,486.37	6,433.78	6,433.78	5,807.22
300-8100-071 401K CONTRIBUTION	2,708.00	2,708.00	302.61	1,397.18	1,397.18	1,310.82
300-8100-099 INDIRECT TO UTILITY (CONTRA)	744,976.00	744,976.00	0.00	189,598.29	189,598.29	555,377.71
300-8100-100 PROFESSIONAL SERVICES	0.00	24,300.00	1,972.00	9,100.00	24,300.00	0.00
300-8100-110 TELEPHONE & POSTAGE	32,000.00	32,200.00	2,388.39	12,010.41	32,009.38	190.62
300-8100-120 BANK CHARGES	289,800.00	289,800.00	9,120.07	57,303.69	90,631.19	199,168.81
300-8100-140 SCHOOLS AND CONFERENCES	1,000.00	735.00	0.00	0.00	0.00	735.00
300-8100-160 EQUIPMENT MAINTENANCE & REPAIRS	2,000.00	1,000.00	0.00	0.00	0.00	1,000.00
300-8100-271 UTILITY BILLING SERVICES	50,290.00	51,555.00	715.15	21,792.53	51,466.60	88.40
300-8100-330 DEPARTMENTAL SUPPLIES	1,000.00	800.00	0.00	28.04	28.04	771.96
300-8100-340 TECHNOLOGY SERVICES & SUPPLIES	12,100.00	12,100.00	0.00	9,679.69	9,679.69	2,420.31
300-8100-730 CAPITAL OUTLAY - OTHER	200,000.00	200,000.00	0.00	104,384.00	193,449.08	6,550.92
Department: 8100 - Admin, Meters and Billing Total:	1,415,636.00	1,439,936.00	23,865.74	444,571.24	631,836.86	808,099.14

Department: 8200 - Utility Maintenance

300-8200-020 SALARIES & WAGES	821,869.00	807,349.58	84,911.17	336,144.08	336,144.08	471,205.50
300-8200-030 PART-TIME SALARIES	5,406.00	5,406.00	891.16	3,323.60	3,323.60	2,082.40
300-8200-035 OVERTIME SALARIES	60,949.00	60,949.00	7,580.36	36,591.73	36,591.73	24,357.27
300-8200-036 ON-CALL	0.00	13,200.00	1,128.00	5,316.00	5,316.00	7,884.00
300-8200-039 LONGEVITY CONTRIBUTION	16,503.00	17,822.42	16,151.03	16,151.03	16,151.03	1,671.39
300-8200-045 CAR ALLOWANCE	3,692.00	3,692.00	423.69	1,977.22	1,977.22	1,714.78
300-8200-046 CELL PHONE STIPEND	540.00	540.00	45.00	270.00	270.00	270.00
300-8200-050 FICA	69,212.00	69,212.00	8,388.90	32,944.50	32,944.50	36,267.50
300-8200-060 GROUP INSURANCE CONTRIBUTION	156,675.00	156,675.00	13,492.27	70,090.38	70,090.38	86,584.62
300-8200-070 RETIREMENT CONTRIBUTION	203,247.00	203,247.00	24,784.90	97,979.12	97,979.12	105,267.88
300-8200-071 401K CONTRIBUTION	44,966.00	44,966.00	4,675.85	20,869.27	20,869.27	24,096.73
300-8200-100 PROFESSIONAL SERVICES	93,500.00	444,664.16	9,787.80	26,482.25	98,144.75	346,519.41
300-8200-110 TELEPHONE & POSTAGE	12,060.00	12,060.00	1,454.88	4,240.28	9,873.48	2,186.52
300-8200-130 UTILITIES	97,000.00	97,000.00	9,568.88	39,671.51	39,671.51	57,328.49
300-8200-140 SCHOOLS & CONFERENCES	22,000.00	22,000.00	0.00	6,606.25	6,606.25	15,393.75
300-8200-150 BUILDING & GROUNDS MAINTENANCE	13,000.00	13,000.00	0.00	586.49	586.49	12,413.51
300-8200-153 STREET MAINTENANCE & REPAIR	20,000.00	20,000.00	0.00	1,454.62	8,686.42	11,313.58
300-8200-157 FIRE HYDRANT MAINTENANCE & REPA	35,000.00	32,345.84	0.00	914.36	30,000.00	2,345.84
300-8200-160 EQUIPMENT MAINTENANCE & REPAIRS	135,000.00	130,500.00	3,670.69	32,853.41	108,342.35	22,157.65
300-8200-161 INFRASTRUCTURE MAINTENANCE & RE...	586,044.00	462,744.00	1,500.00	11,384.05	18,500.00	444,244.00
300-8200-170 VEHICLE MAINTENANCE & REPAIRS	25,000.00	25,000.00	531.85	6,786.72	21,198.49	3,801.51
300-8200-260 ADVERTISING	500.00	500.00	145.88	220.88	220.88	279.12
300-8200-310 FUEL	34,000.00	34,000.00	1,474.30	8,092.63	34,000.00	0.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
300-8200-330	DEPARTMENTAL SUPPLIES	120,000.00	119,144.72	6,186.51	25,880.93	96,509.78	22,634.94
300-8200-336	CHEMICALS	220,187.00	220,187.00	6,450.00	81,467.90	216,616.10	3,570.90
300-8200-340	TECHNOLOGY SERVICES & SUPPLIES	9,750.00	10,605.28	0.00	6,515.88	9,049.88	1,555.40
300-8200-342	TECHNOLOGY LICENSES	18,500.00	18,500.00	0.00	17,315.00	17,315.00	1,185.00
300-8200-350	SOFTWARE LICENSING AND MAINTENA...	0.00	575.00	0.00	575.00	575.00	0.00
300-8200-360	EMPLOYEE UNIFORMS & ACCESSORIES	20,700.00	20,700.00	922.09	5,806.80	20,366.00	334.00
300-8200-390	SMALL EQUIPMENT	9,900.00	9,900.00	0.00	7,158.40	9,355.21	544.79
300-8200-430	GRAHAM SEWER SERVICES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
300-8200-450	MISCELLANEOUS	0.00	3,424.00	0.00	0.00	3,424.00	0.00
300-8200-452	LABORATORY SERVICES	10,000.00	10,000.00	560.00	1,120.00	2,500.00	7,500.00
300-8200-454	SCADA SERVICES	24,500.00	24,500.00	0.00	325.00	21,634.05	2,865.95
300-8200-480	PURCHASE OF WATER	1,159,600.00	1,159,600.00	0.00	365,042.33	365,042.33	794,557.67
300-8200-530	DUES & SUBSCRIPTIONS	18,030.00	17,455.00	946.80	14,546.90	14,546.90	2,908.10
300-8200-720	CAPITAL OUTLAY - BUILDINGS	0.00	12,612.00	0.00	4,825.90	4,825.90	7,786.10
300-8200-730	CAPITAL OUTLAY - OTHER	415,000.00	517,553.50	0.00	8,390.15	259,036.65	258,516.85
300-8200-733	CAPITAL OUTLAY - GKN PUMP STATION ...	0.00	1,905,317.50	0.00	22,587.25	52,158.50	1,853,159.00
300-8200-740	CAPITAL OUTLAY - VEHICLES	0.00	122,239.80	1,297.00	109,183.65	113,683.65	8,556.15
300-8200-750	CAPITAL OUTLAY - EQUIPMENT	60,000.00	60,000.00	59,033.23	59,033.23	59,033.23	966.77
Department: 8200 - Utility Maintenance Total:		4,562,330.00	6,929,186.80	266,002.24	1,490,724.70	2,263,159.73	4,666,027.07
Department: 8280 - Engineering							
300-8280-102	CITY ENGINEER	94,000.00	107,097.75	0.00	49,916.25	92,097.75	15,000.00
300-8280-103	TECHNICAL REVIEW	28,000.00	13,000.00	0.00	7,071.94	28,000.00	-15,000.00
300-8280-104	CONSTRUCTION INSPECTION	130,000.00	130,000.00	0.00	37,902.38	130,000.00	0.00
300-8280-105	DEPT ENGINEERING SERVICES	33,000.00	48,000.00	0.00	2,144.63	33,000.00	15,000.00
Department: 8280 - Engineering Total:		285,000.00	298,097.75	0.00	97,035.20	283,097.75	15,000.00
Department: 8300 - Water Resource Recovery Facility							
300-8300-020	SALARIES & WAGES	552,119.00	547,119.00	49,214.97	203,715.29	203,715.29	343,403.71
300-8300-030	PART-TIME SALARIES	37,000.00	37,000.00	6,338.00	24,261.26	24,261.26	12,738.74
300-8300-035	OVERTIME SALARIES	20,055.00	20,055.00	2,332.19	7,249.53	7,249.53	12,805.47
300-8300-036	ON-CALL	0.00	5,000.00	492.00	2,304.00	2,304.00	2,696.00
300-8300-039	LONGEVITY CONTRIBUTION	12,776.00	12,776.00	11,919.51	14,447.39	14,447.39	-1,671.39
300-8300-045	CAR ALLOWANCE	3,692.00	3,692.00	423.69	1,977.22	1,977.22	1,714.78
300-8300-046	CELL PHONE STIPEND	2,520.00	2,520.00	180.00	1,080.00	1,080.00	1,440.00
300-8300-050	FICA	47,618.00	47,618.00	5,267.25	20,352.77	20,352.77	27,265.23
300-8300-060	GROUP INSURANCE CONTRIBUTION	55,297.00	55,297.00	4,884.79	29,386.39	29,386.39	25,910.61
300-8300-070	RETIREMENT CONTRIBUTION	132,312.00	132,312.00	14,454.67	56,750.50	56,750.50	75,561.50
300-8300-071	401K CONTRIBUTION	29,273.00	29,273.00	2,601.95	11,959.52	11,959.52	17,313.48
300-8300-100	PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
300-8300-110	TELEPHONE & POSTAGE	8,264.00	8,264.00	503.32	2,811.98	4,591.38	3,672.62
300-8300-130	UTILITIES	192,660.00	192,660.00	13,482.00	71,332.81	71,332.81	121,327.19
300-8300-140	SCHOOLS & CONFERENCES	4,400.00	4,400.00	0.00	911.42	911.42	3,488.58
300-8300-150	BUILDINGS & GROUNDS MAINTENANCE	32,565.00	33,605.00	1,613.00	11,161.34	18,547.99	15,057.01
300-8300-160	EQUIPMENT MAINTENANCE & REPAIRS	195,600.00	181,832.13	3,810.23	15,834.28	49,122.12	132,710.01
300-8300-170	VEHICLE MAINTENANCE & REPAIRS	1,000.00	1,000.00	0.00	245.40	245.40	754.60
300-8300-260	ADVERTISING	100.00	100.00	0.00	39.96	39.96	60.04
300-8300-310	FUEL	8,790.00	8,790.00	-30.12	1,275.24	7,100.00	1,690.00
300-8300-330	DEPARTMENTAL SUPPLIES	42,164.00	20,164.00	1,632.85	9,553.64	18,115.99	2,048.01
300-8300-336	CHEMICALS	134,716.00	134,716.00	2,534.50	48,831.40	106,425.48	28,290.52
300-8300-340	TECHNOLOGY SERVICES & SUPPLIES	7,000.00	7,000.00	0.00	314.88	314.88	6,685.12
300-8300-350	SOFTWARE LICENSING	10,000.00	10,334.00	0.00	10,334.00	10,334.00	0.00
300-8300-360	EMPLOYEE UNIFORMS & ACCESSORIES	4,192.00	4,192.00	312.35	1,245.34	3,316.49	875.51
300-8300-390	SMALL EQUIPMENT	24,400.00	28,466.14	2,853.00	8,731.52	9,944.66	18,521.48
300-8300-391	SMALL EQUIPMENT MAINTENANCE	600.00	600.00	0.00	0.00	0.00	600.00
300-8300-420	MATERIAL HAULING & DISPOSAL	473,704.00	473,704.00	65,569.01	125,500.58	400,000.00	73,704.00
300-8300-450	MISCELLANEOUS	0.00	0.00	0.00	179.90	179.90	-179.90
300-8300-452	LABORATORY SERVICES	36,120.00	58,120.00	1,897.84	20,044.45	53,019.78	5,100.22
300-8300-454	SCADA SERVICES	42,233.00	30,506.47	0.00	2,125.00	2,125.00	28,381.47
300-8300-530	DUES & SUBSCRIPTIONS	13,503.00	13,503.00	0.00	11,582.00	11,582.00	1,921.00
300-8300-730	CAPITAL OUTLAY - OTHER	53,575.00	55,397.00	0.00	0.00	14,444.63	40,952.37

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
300-8300-740	CAPITAL OUTLAY - VEHICLES	11,700.00	11,700.00	10,905.71	10,905.71	10,905.71	794.29
300-8300-750	CAPITAL OUTLAY - EQUIPMENT	76,198.00	60,982.53	21,266.00	21,266.00	21,266.00	39,716.53
Department: 8300 - Water Resource Recovery Facility Total:		2,276,146.00	2,242,698.27	224,458.71	747,710.72	1,187,349.47	1,055,348.80
Department: 9300 - Utility Non-Departmental							
300-9300-100	PROFESSIONAL SERVICES	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
300-9300-540	PROPERTY & LIABILTY INSURANCE	11,100.00	13,754.16	0.00	13,754.16	13,754.16	0.00
300-9300-834	PRINCIPAL - 2009 DENR WATER QUALIT...	4,806.00	4,806.00	0.00	0.00	0.00	4,806.00
300-9300-836	WATER PLANT CAPACITY PAYMENT	127,403.00	127,403.00	0.00	127,403.00	127,403.00	0.00
300-9300-837	PRINCIPAL - GRAHAM SEWER CAPACI	150,000.00	150,000.00	0.00	150,000.00	150,000.00	0.00
300-9300-838	PRINCIPAL - WRRF FY22 REVENUE BON...	964,000.00	964,000.00	0.00	964,000.00	964,000.00	0.00
300-9300-839	PRINCIPAL - FY22 VEHICLES & APPARAT...	35,144.00	35,144.00	0.00	11,682.38	11,682.38	23,461.62
300-9300-885	INTEREST - WRRF FY22 REVENUE BONDS	219,840.00	219,840.00	0.00	113,789.75	113,789.75	106,050.25
300-9300-886	INTEREST - FY22 VEHICLES & APPARATUS	1,628.00	1,628.00	0.00	574.70	574.70	1,053.30
300-9300-978	TRANSFER TO CAPITAL PROJECT ORDIN...	0.00	475,000.00	0.00	150,000.00	150,000.00	325,000.00
Department: 9300 - Utility Non-Departmental Total:		1,515,221.00	1,992,875.16	0.00	1,531,203.99	1,531,203.99	461,671.17
Expense Total:		10,054,333.00	12,902,793.98	514,326.69	4,311,245.85	5,896,647.80	7,006,146.18
Fund: 300 - Utility Fund Surplus (Deficit):		0.00	0.00	141,415.35	656,851.24	-928,550.71	928,550.71
Report Surplus (Deficit):		0.00	-24,250.00	-8,288.97	6,154,870.01	-988,079.34	

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 100 - General Fund						
Revenue						
GovType: 3000 - Property Taxes						
	13,663,270.00	13,663,270.00	1,265,094.93	9,781,409.19	9,781,409.19	3,881,860.81
GovType: 3000 - Property Taxes Total:	13,663,270.00	13,663,270.00	1,265,094.93	9,781,409.19	9,781,409.19	3,881,860.81
GovType: 3100 - Other Taxes and Licenses						
	1,000.00	1,000.00	0.00	30.00	30.00	970.00
GovType: 3100 - Other Taxes and Licenses Total:	1,000.00	1,000.00	0.00	30.00	30.00	970.00
GovType: 3215 - Restricted Federal Intergov						
	0.00	0.00	0.00	89,847.24	89,847.24	-89,847.24
GovType: 3215 - Restricted Federal Intergov Total:	0.00	0.00	0.00	89,847.24	89,847.24	-89,847.24
GovType: 3220 - Unrestricted State Intergov						
	6,917,456.00	6,917,456.00	918,933.74	1,994,059.69	1,994,059.69	4,923,396.31
GovType: 3220 - Unrestricted State Intergov Total:	6,917,456.00	6,917,456.00	918,933.74	1,994,059.69	1,994,059.69	4,923,396.31
GovType: 3225 - Restricted State Intergov						
	547,300.00	547,300.00	251,450.53	503,621.22	503,621.22	43,678.78
GovType: 3225 - Restricted State Intergov Total:	547,300.00	547,300.00	251,450.53	503,621.22	503,621.22	43,678.78
GovType: 3230 - Unrestricted Local Intergov						
	417,905.00	417,905.00	38,214.00	38,214.00	38,214.00	379,691.00
GovType: 3230 - Unrestricted Local Intergov Total:	417,905.00	417,905.00	38,214.00	38,214.00	38,214.00	379,691.00
GovType: 3235 - Restricted Local Intergov						
	43,150.00	323,150.00	7,488.00	78,175.41	78,175.41	244,974.59
GovType: 3235 - Restricted Local Intergov Total:	43,150.00	323,150.00	7,488.00	78,175.41	78,175.41	244,974.59
GovType: 3400 - Permits and Fees						
	1,259,760.00	1,259,760.00	90,459.50	890,985.65	890,985.65	368,774.35
GovType: 3400 - Permits and Fees Total:	1,259,760.00	1,259,760.00	90,459.50	890,985.65	890,985.65	368,774.35
GovType: 3500 - Sales and Services						
	722,094.00	722,094.00	58,891.00	388,962.50	388,962.50	333,131.50
GovType: 3500 - Sales and Services Total:	722,094.00	722,094.00	58,891.00	388,962.50	388,962.50	333,131.50
GovType: 3700 - Investment earnings						
	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
GovType: 3700 - Investment earnings Total:	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
GovType: 3800 - Miscellaneous Revenues						
	53,000.00	53,000.00	-30,743.32	2,723,734.02	2,723,734.02	-2,670,734.02
GovType: 3800 - Miscellaneous Revenues Total:	53,000.00	53,000.00	-30,743.32	2,723,734.02	2,723,734.02	-2,670,734.02
GovType: 8500 - Proceeds of Debt						
	2,466,006.00	2,466,006.00	0.00	916,006.00	916,006.00	1,550,000.00
GovType: 8500 - Proceeds of Debt Total:	2,466,006.00	2,466,006.00	0.00	916,006.00	916,006.00	1,550,000.00
GovType: 9000 - Appropriated Fund Balance						
	2,165,385.00	4,696,038.07	0.00	0.00	0.00	4,696,038.07
GovType: 9000 - Appropriated Fund Balance Total:	2,165,385.00	4,696,038.07	0.00	0.00	0.00	4,696,038.07
Revenue Total:	28,276,326.00	31,086,979.07	2,599,788.38	17,405,044.92	17,405,044.92	13,681,934.15
Expense						
4100 - City Council	88,237.00	88,237.00	5,845.94	51,797.89	53,393.59	34,843.41
4200 - Administration	1,236,601.00	1,252,757.00	181,969.42	586,458.65	695,042.01	557,714.99
4400 - Finance	707,108.00	706,471.00	96,249.24	426,540.52	495,662.15	210,808.85
4800 - IT	861,411.00	957,922.70	110,886.72	523,273.01	794,364.03	163,558.67
4900 - Economic Development	909,569.00	1,173,388.00	0.00	397,394.18	602,702.18	570,685.82
5100 - Police	5,578,640.00	5,929,332.18	578,769.78	2,533,892.61	3,045,739.74	2,883,592.44
5300 - Fire	4,717,982.00	5,492,239.96	486,315.93	1,823,809.16	3,433,192.62	2,059,047.34
5400 - Planning	602,596.00	653,271.88	57,059.94	218,380.89	283,486.13	369,785.75
5410 - Main Street Program	150,000.00	221,535.00	45,820.19	86,675.40	121,948.03	99,586.97
5440 - Inspections	876,982.00	878,427.00	95,815.19	372,237.56	409,775.13	468,651.87

Income Statement

For Fiscal: 2022-2023 Period Ending: 12/31/2022

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
5480 - Engineering	445,500.00	445,500.00	0.00	175,465.52	445,500.00	0.00
5500 - Public Works	2,978,468.00	3,326,096.59	221,858.01	1,004,126.28	2,029,191.94	1,296,904.65
5700 - Public Facilities	868,219.00	888,699.00	83,932.80	353,009.81	419,717.69	468,981.31
5800 - Sanitation	2,152,118.00	2,167,747.86	181,198.62	939,520.37	1,736,602.46	431,145.40
6200 - Recreation and Parks	2,390,782.00	2,636,375.53	199,646.54	988,607.90	1,345,530.32	1,290,845.21
9000 - Non-Departmental	1,787,755.00	2,484,603.00	152,816.14	474,297.28	601,186.41	1,883,416.59
9001 - Debt Service	1,924,358.00	1,808,625.37	251,308.24	951,539.12	951,539.12	857,086.25
Expense Total:	28,276,326.00	31,111,229.07	2,749,492.70	11,907,026.15	17,464,573.55	13,646,655.52
Fund: 100 - General Fund Surplus (Deficit):	0.00	-24,250.00	-149,704.32	5,498,018.77	-59,528.63	35,278.63
Fund: 300 - Utility Fund						
Revenue						
GovType: 3400 - Permits and Fees						
	160,000.00	160,000.00	0.00	0.00	0.00	160,000.00
GovType: 3400 - Permits and Fees Total:	160,000.00	160,000.00	0.00	0.00	0.00	160,000.00
GovType: 3700 - Investment earnings						
	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
GovType: 3700 - Investment earnings Total:	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
GovType: 3800 - Miscellaneous Revenues						
	0.00	300,000.00	0.00	0.00	0.00	300,000.00
GovType: 3800 - Miscellaneous Revenues Total:	0.00	300,000.00	0.00	0.00	0.00	300,000.00
GovType: 5010 - Enterprise Charges for Services						
	8,178,216.00	8,178,216.00	632,717.04	4,199,804.22	4,199,804.22	3,978,411.78
GovType: 5010 - Enterprise Charges for Services Total:	8,178,216.00	8,178,216.00	632,717.04	4,199,804.22	4,199,804.22	3,978,411.78
GovType: 5020 - Enterprise Other Operating Revenues						
	512,875.00	512,875.00	23,025.00	268,525.00	268,525.00	244,350.00
GovType: 5020 - Enterprise Other Operating Revenues Total:	512,875.00	512,875.00	23,025.00	268,525.00	268,525.00	244,350.00
GovType: 5500 - Enterprise NonOperating Revenues						
	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
GovType: 5500 - Enterprise NonOperating Revenues Total:	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
GovType: 8150 - Transfers from Proprietary Funds						
	0.00	0.00	0.00	499,767.87	499,767.87	-499,767.87
GovType: 8150 - Transfers from Proprietary Funds Total:	0.00	0.00	0.00	499,767.87	499,767.87	-499,767.87
GovType: 9000 - Appropriated Fund Balance						
	1,180,742.00	3,729,202.98	0.00	0.00	0.00	3,729,202.98
GovType: 9000 - Appropriated Fund Balance Total:	1,180,742.00	3,729,202.98	0.00	0.00	0.00	3,729,202.98
Revenue Total:	10,054,333.00	12,902,793.98	655,742.04	4,968,097.09	4,968,097.09	7,934,696.89
Expense						
8100 - Admin, Meters and Billing	1,415,636.00	1,439,936.00	23,865.74	444,571.24	631,836.86	808,099.14
8200 - Utility Maintenance	4,562,330.00	6,929,186.80	266,002.24	1,490,724.70	2,263,159.73	4,666,027.07
8280 - Engineering	285,000.00	298,097.75	0.00	97,035.20	283,097.75	15,000.00
8300 - Water Resource Recovery Facility	2,276,146.00	2,242,698.27	224,458.71	747,710.72	1,187,349.47	1,055,348.80
9300 - Utility Non-Departmental	1,515,221.00	1,992,875.16	0.00	1,531,203.99	1,531,203.99	461,671.17
Expense Total:	10,054,333.00	12,902,793.98	514,326.69	4,311,245.85	5,896,647.80	7,006,146.18
Fund: 300 - Utility Fund Surplus (Deficit):	0.00	0.00	141,415.35	656,851.24	-928,550.71	928,550.71
Total Surplus (Deficit):	0.00	-24,250.00	-8,288.97	6,154,870.01	-988,079.34	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
100 - General Fund	0.00	-24,250.00	-149,704.32	5,498,018.77	-59,528.63	35,278.63
300 - Utility Fund	0.00	0.00	141,415.35	656,851.24	-928,550.71	928,550.71
Total Surplus (Deficit):	0.00	-24,250.00	-8,288.97	6,154,870.01	-988,079.34	

AGENDA ITEM #5

Quarterly Report from Downtown
Mebane Development Corporation
(DMDC) Inc.

Meeting Date

February 6, 2023

Presenter

Barbara Hollerand, DMDC Exec. Director
Dan Shannon, DMDC President

Public Hearing

Yes No

Summary

Downtown Mebane Development Corporation (DMDC) will be presenting a Second Quarter Report on its program operations as required in the Memorandum of Understanding between the City of Mebane and DMDC.

Background

Downtown Mebane, currently a Downtown Associate Community, is on track to receive full Main Street designation with the NC Main Street & Rural Planning Center in July 2023. The current FY 22-23 is serving as a transition year toward achieving full designation.

DMDC was incorporated on July 21, 2022 and has applied for 501(c)(3) status as a nonprofit organization. On September 12, 2022, the Mebane City Council approved a Memorandum of Understanding (MOU) with DMDC to memorialize the agreement between the nonprofit and the City, which will hold the charter for the future Mebane Main Street program. A provision in the MOU called for DMDC to provide quarterly reports to the City Council. This Second Quarter FY 22-23 Report is the first since the adoption of the MOU.

Financial Impact

\$100,000 was appropriated within the current FY 22-23 budget to fund the Mebane Main Street program.

Recommendation

No action required.

Suggested Motion

N/A

Attachments

1. DMDC Quarterly Report, Second Quarter FY 22-23
2. PowerPoint presentation to City Council February 6, 2023
3. DMDC adopted work plan for FY 22-23



Downtown Mebane Development Corporation Quarterly Report: 2nd Quarter FY 22-23

Highlights of the quarter included:

Organizational Structure and Development

- Continued coordinating with the NC Main Street & Rural Planning Center on meeting benchmarks for July 2023 program designation including attending required training.
- Hired Barbara Hollerand to serve as executive director in October.
- Welcomed new board member Sarah Williams with Habitat for Humanity in November.
- Advertised two additional DMDC board openings on City's website.
- Contracted for bookkeeping services, opened bank account, and purchased liability insurance policies.
- Applied for IRS tax exemption for a 501(c)(3) non-profit organization in December.
- Applied for a charitable solicitation license exemption for 2022.
- Planned a January board retreat.
- Developed a plan for kicking off committees in February and recruiting members. Committees are centered around three economic development strategies: Center for Community Engagement and Inclusivity; Hub for Regional Leisurely and Recreational Activities; and Rich with Diverse Small Businesses, Nightlife and Dining Options.
- Developed a plan for kicking off program subcommittees in February and recruiting members. The three subcommittees are History, Public Arts, and Downtown Businesses.

Branding & Marketing

- Introduced a Downtown Mebane logo and brand in October created by destination marketing firm Small Town Soul.
- Launched Downtown Mebane website in November.
- Activated Downtown Mebane social media accounts on Facebook and Instagram in December.
- Introduced the "Covid Catch-Up ribbon cutting" series in October and celebrated five new Downtown businesses with ribbon cuttings at Sweet Grace Market, 2 Twelve Seasonal Kitchen + Bar, Metanoia, Candor Market, and Carolina Pickin' Antiques and Collectibles.
- Co-hosted Downtown business interviews with City staff during the livestream of the Mebane Christmas Parade.
- Participated in creating designs for electronic billboard campaign.

Initiatives, Events & Promotions

- Created the “VIP View” fundraiser in December to coincide with the Mebane Christmas Parade. Three winners and their guests were treated to second-floor viewing experiences along the parade route.
- Conducted a baseline “Getting to Know You” survey of Downtown businesses.
- Recruited a spring 2023 intern to create social media posts and develop website content.
- Supported holiday Downtown events including:
 - Chili Cookoff (Destination Downtown Mebane)
 - Hometown Holidays Celebration (Destination Downtown Mebane)
 - Shop Small Saturday (Mebane Merchants)
 - Makers of Modern Mebane (Mebane Historical Museum)
- Collaborated with Downtown businesses on promoting these joint holiday sales events in December:
 - Dashing Through Downtown
 - Ugly Sweater Day
- Advocacy efforts by DMDC this quarter included:
 - Hosting Clay Street and Fourth Street infrastructure improvements public info sessions with City.
 - Voicing Downtown business owners’ support for the mixed-use Manor on Washington development.
 - Promoting the next cycle of the City’s Downtown Exterior Improvement Grants program.

Budget Snapshot: End of 2nd Quarter FY23 (period ending Dec. 31, 2022)

Account	Budget	Expended	Encumbered	Remaining	Notes
Professional Services	\$60,734	\$36,470	\$20,735	\$3,529	Payroll for ED, professional services contracts, and financial review
Social Media & Marketing	\$16,100	\$3,527	\$4,200	\$8,373	Website and branding
Advertising	\$11,000	\$7,362	\$2,444	\$1,194	Billboard contract and \$1,500 in miscellaneous advertising
Property & Liability Insurance	\$4,500	\$1,519	0	\$2,981	Business Liability and Directors & Officers Liability Policies
Small Equipment	\$1,631	\$1,631	0	0	Computer and printer
Telephone & Postage	\$1,666	0	0	\$1,666	Cell phone
Supplies & Misc.	\$1,869	\$663	0	\$1,206	
Schools & Conferences	\$2,000	\$112	0	\$1,888	State-required training and annual conference in March
Dues & Subscriptions	\$500	0	0	\$500	
Total (excluding façade grants)	<u>\$100,000</u>	<u>\$51,284</u>	<u>\$27,379</u>	<u>\$21,337</u>	



Quarterly Update

Downtown Mebane
Development Corporation

Mebane City Council – Feb. 6, 2023



The DMDC Mission

The Downtown Mebane Development Corporation facilitates the revitalization and preservation of historic Downtown Mebane through an inclusive collaboration and partnership with greater Mebane.



Timeline

- In 2019, became a Downtown Associate Community with NC Main Street & Rural Planning Center
- “Mebane Model” Main Street Program chosen, emphasizing close partnership with the City
- Incorporated in July 2022
- Memorandum of Understanding with City in September 2022
- Executive director hired in October 2022
- Applied for non-profit 501(c)(3) status
- FY22-23 serving as **transition year** before designation as a Main Street Community in July 2023



DMDC Board of Directors

- **Dan Shannon** (Edward Jones) - President
- **Steve Krans** (Junction on 70) – Vice President
- **Sugaree Thornton** (Clay Street Printing & Signs) – Secretary
- **Kat Mathias** (Impulsive Creativity) – Treasurer
- **Teresa Dallas** (The Curious Peddler)
- **Barbara Guttman** (Downtown property owner)
- **Sarah Williams** (Habitat for Humanity of Alamance County)

- **Mayor Ed Hooks** – Ex-officio
- **Council Member Katie Burkholder** – Ex-officio
- **Aaron Davis** (City of Mebane Recreation and Parks) – Ex-officio
- **Grace VandeVisser** (Alamance County Visitors Bureau) – Ex-officio



The DMDC Message

- Full designation as Mebane Main Street is coming in July
- We're advocates for Downtown
- We're a communications resource
- Stay tuned to find out how you can be involved!



Program Accountability

- NC Main Street & Rural Planning Center
 - Adoption of annual work plan and budget
 - Annual program assessment
 - Required training
- City of Mebane
 - Quarterly program updates
 - Annual budget appropriation process



Four Points of Main Street

- **Organization**
- **Promotion**
- **Design**
- **Economic Vitality**



Recent Milestones for DMDC

Organization – On track for July designation

- NC Main Street training requirements
- Executive Committee monthly meetings
- DMDC Board monthly meetings
- Filled vacant seat (now a full board)
- Kickoff for committees in early 2023
- Creating program awareness and education
- Applied for IRS tax exempt status
- Applied for/received exemption for charitable solicitation license for 2022
- Interns – spring and summer 2023



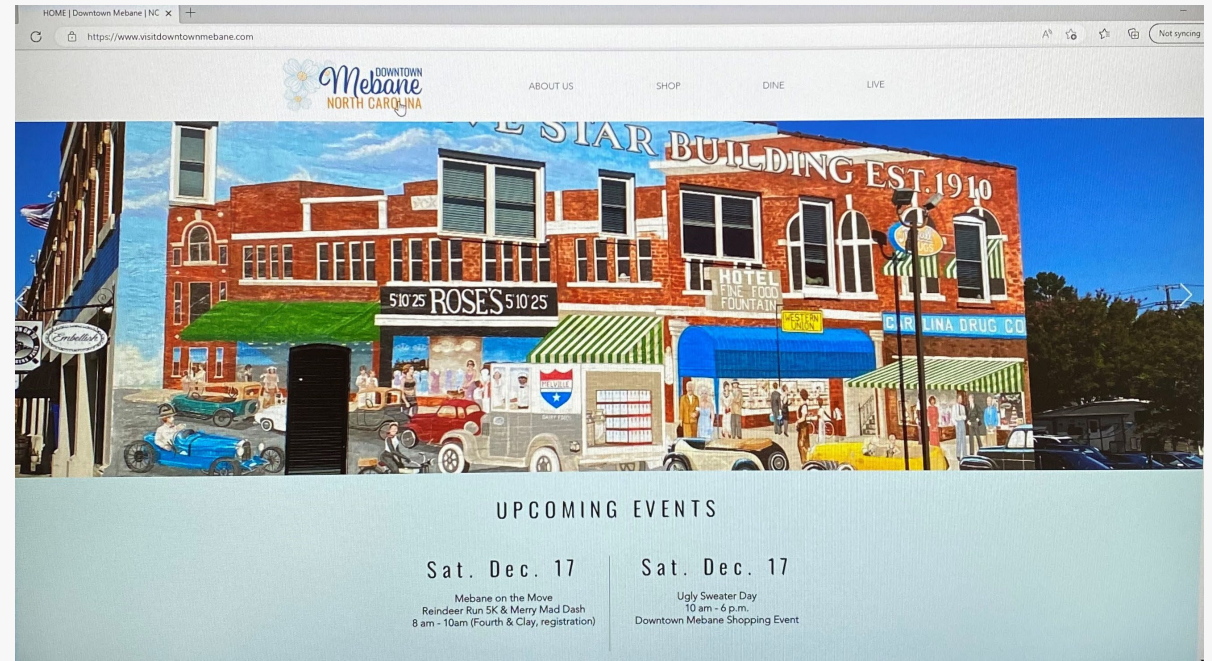
Recent Milestones for DMDC

Promotion

- Covid Catch-Up Ribbon Cuttings



Recent Milestones for DMDC



Promotion *(continued)*

- Website launched Nov. 21

<https://www.VisitDowntownMebane.com>

- Business listings (Dine, Shop, Live)
- About the Mebane Main Street program
- Coming soon: Events, Blog



Recent Milestones for DMDC



Promotion *(continued)*

- Hometown Holidays Celebration (Destination Downtown Mebane)
- Small Business Saturday (Mebane Merchants)
- Mebane Christmas Parade (City of Mebane)
 - VIP View fundraiser
 - Business spotlights during livestream



Recent Milestones for DMDC

Promotion *(continued)*

- Billboard program
- Downtown Businesses monthly meeting
 - Website/social media
 - Joint and seasonal promotions



Recent Milestones for DMDC



Design

- Forming a History subcommittee
- Forming a Public Arts subcommittee



Recent Milestones for DMDC

Economic Vitality – Economic Development Strategies (Committees)

- Center for Community Engagement and Inclusivity
- Hub for Regional Leisurely and Recreational Activities
- Rich with Diverse Small Businesses, Nightlife and Dining Options



Value of DMDC

- Networking/Collaboration
 - Destination Downtown Mebane
 - Mebane Merchants
 - Mebane Business Association
 - Mebane Historical Museum
 - Mebane Trail Rangers
 - Main Street directors (Elon & Burlington)
 - Alamance Chamber of Commerce
 - Alamance County Visitor's Bureau
 - Elon University
 - City committees (ex. BPAC)
- Engagement
 - Downtown Baseline Survey



Value of DMDC

- City Liaison
 - Clay Street construction projects
 - Downtown Exterior Improvement Grants
 - Downtown redevelopment projects (ex. Manor on Washington)
- Exposure and Education
 - Downtown businesses
 - Greater Mebane business community
 - Non-profits
 - Social organizations
 - Schools
 - Individuals
 - Anyone with an interest in Downtown Mebane



Coming Up Next Quarter

- NC Main Street Annual Conference
“Trek on Down to Main Street”
 - **Save the dates: Mar. 14-16**
 - More details to come



Thank you



Questions?



Downtown Mebane Economic Development Implementation Plan - FY2022/2023

Economic Positioning/Vision: Historic downtown Mebane, one of the fastest growing municipalities in North Carolina, is the hub for regional leisurely and recreational activities. Downtown serves as the center for community engagement and is rich with diverse small businesses, nightlife, and dining options for a positively charming experience.

Mission: The Downtown Mebane Development Corporation facilitates the revitalization and preservation of historic Downtown Mebane through an inclusive collaboration and partnership with greater Mebane.

Implementation Strategy: Mebane is a designated NC Main Street community. The City of Mebane has charged Downtown Mebane Development Corporation with the administration of the Main Street program at the local level. The agency uses the Main Street America™ model of establishing economic development strategies and applying the Main Street Four-Point Approach® to downtown revitalization: Organization, Promotion, Design and Economic Vitality, to implement a plan that achieves measurable results.

DOWNTOWN ECONOMIC DEVELOPMENT STRATEGIES	ORGANIZATION	PROMOTION	DESIGN	ECONOMIC VITALITY
<p>Economic Development Strategy: Downtown Mebane is the hub for regional leisurely and recreational activities.</p> <p>Goal: To be connected as in the hub for recreation within the region while promoting downtown as the place for more leisurely activities.</p> <p>Objective: Connect with the existing recreational assets (passive and active) to increase sales annually by X % in downtown businesses and add X physical connections to green space and trails by 2027.</p>	<p>Action:</p> <ol style="list-style-type: none"> Assemble a committee of members to proactively carry out the implementation plan for this strategy. Put in place a method to track sales annually, with the first year being a baseline. 	<p>Action:</p> <ol style="list-style-type: none"> Create a robust downtown website to connect downtown businesses and leisurely recreation. Develop an ongoing sales promotion targeted to the recreation and leisurely markets. 	<p>Action:</p> <ol style="list-style-type: none"> Develop a unique pedestrian and cycling wayfinding system into downtown along surrounding trails and paths. Facilitate a downtown pedestrian safety audit and create a follow up report as to findings. Put public art in place. 	<p>Action:</p> <ol style="list-style-type: none"> Work with existing businesses to incorporate inventory, services, and menu selections that support the recreation and leisurely activity markets. Explore the viability of a sporting goods store.
<p>Economic Development Strategy: Downtown Mebane is the center for community engagement and inclusivity.</p> <p>Goal: Downtown is a third-place destination after home and work. It is a place where all feel safe and welcome.</p> <p>Objective: Foster five additional experiential businesses or services within downtown, striving to cultivate at least 3 ethnically/culturally diverse businesses in the downtown</p>	<p>Action:</p> <ol style="list-style-type: none"> Assemble a committee of members to proactively carry out the implementation plan for this strategy. Work with Small Business Center to see if there are seminars/webinars to assist with growing more racially diverse businesses. 	<p>Action:</p> <ol style="list-style-type: none"> Determine how downtown businesses may be more effective in marketing to diverse population segments. Expand an existing successful event to showcase Mebane’s diverse population. 	<p>Action:</p> <ol style="list-style-type: none"> From the Downtown Vision plan look at the connectivity between neighborhoods to determine where improvements are needed. Develop a public art project that conveys Mebane’s commitment to supporting engagement and inclusivity. 	<p>Action:</p> <ol style="list-style-type: none"> Explore Marion’s GEM’s program. Create a document, both digital and in print on “How to do business in Downtown Mebane.” Consider incentives to match the vision. (Minority owned business incentives, loans, etc.).

**Downtown Mebane FY2022/2023
Resource & Partnership Identification**

district by 2027.				
<p>Economic Development Strategy: Downtown Mebane is rich with diverse small businesses, nightlife, and dining options. Goal: To grow and expand options for services, dining, nightlife, and shopping. Objective: Recruit and/or expand X businesses that add to dining and/or nightlife by 2025.</p>	<p>Action:</p> <ol style="list-style-type: none"> 1. Assemble a committee of members to proactively carry out the implementation plan for this strategy. 2. Study the AARP livability index to explore and act upon opportunities for improvement. 3. Determine a funding source for the incentives developed under the Economic Vitality action. 4. Explore downtown as a group to inventory existing businesses and potential opportunities for businesses and redevelopment. 	<p>Action:</p> <ol style="list-style-type: none"> 1. Develop a comprehensive downtown marketing plan. 2. Build out itineraries for the NC Main to Main Trail program. 	<p>Action:</p> <ol style="list-style-type: none"> 1. Conduct a design/construction workshop showcasing how to approach an upper floor redevelopment project in an existing building. 2. Identify locations for additional outdoor seating, both public property and private property. 	<p>Action:</p> <ol style="list-style-type: none"> 1. Identify barriers to business startups. 2. Invest in a downtown business recruitment package.

**Downtown Mebane FY2022/2023
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Economic Development Strategy: Downtown Mebane is the hub for regional leisurely and recreational activities.

Goal: To be connected as in the hub for recreation within the region while promoting downtown as the place for more leisurely activities.

Objective: Connect with the existing recreational assets (passive and active) to increase sales annually by X % in downtown businesses and add X physical connections to green space and trails by 2027.

Organization

Organization Action/Project: Assemble a committee of members to proactively carry out the implementation plan for this strategy.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Form a strong alliance with the Mountain to Sea Trail Organization.						
	Identify & invite key community members to participate.						
	Educate committee members on existing and planned trails and recreation.						

Organization Action/Project: Put in place a method to track sales annually, with the first year being a baseline.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Meet with representatives of different types of businesses to establish industry-specific methods for tracking business activity to reflect different markets and demands (services vs. retail).						

**Downtown Mebane FY2022/2023
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	Develop communication materials to inform businesses of value and purpose of data collection and address concerns.						
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Promotion

Promotion Action/Project: Create a robust downtown website to connect downtown businesses and leisurely recreation.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Develop an online resource hub with information on Downtown businesses and events.						
	Incorporate a QR code-driven historic walking tour.						
	Develop a calendar of community outdoor exercise opportunities, utilizing downtown businesses whenever possible.						
	Fine-tune the boundaries of the Downtown Mebane district.						

Promotion Action/Project: Develop an ongoing sales promotion targeted to the recreation and leisurely markets.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Refer to prior successes. (e.g. 12 Stamps of Christmas)						

**Downtown Mebane FY2022/2023
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	Attend Main Street Conference & Workshops to learn about successful sales promotions and tap into MS networks.						
	Establish one new sales promotion targeted to the recreation and leisurely markets.						

Design

Design Action/Project: Develop a unique pedestrian and cycling wayfinding system into downtown along surrounding trails and paths.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Recommend that the City invest in wayfinding signs to direct visitors to Downtown from city parks, featuring QR codes that tie back to the Downtown website.						
	Obtain examples of this type of signage from other communities.						

Design Action/Project: Facilitate a downtown pedestrian safety audit and create a follow up report as to findings.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Coordinate with City PD, PW & Management to conduct twice, when leaves on/off.						

**Downtown Mebane FY2022/2023
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	Develop a report that presents findings of audit and recommendations.						
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Design Action/Project: Put public art in place.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Incorporate into wayfinding – coordinate with BPAC on recommending artistic crosswalks on City-maintained streets						
	Develop an arts promotional event and coordinate with sales promotions.						
	Request city to continue DEIG (Downtown Exterior Improvement Grant)						

Economic Vitality

Economic Vitality Action/Project: Work with existing businesses to incorporate inventory, services, and menu selections that support the recreation and leisurely activity markets.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Develop a qualitative business survey for all Downtown establishments that will describe their offerings and market.						
	Educate Downtown businesses to garner						

**Downtown Mebane FY2022/2023
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	support for Main Street program and the recreation market strategy.						
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Economic Vitality Action/Project: Explore the viability of a sporting goods store.

Completed ✓	Task	Name of <u>Person</u> Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Conduct a leakage analysis of Downtown Mebane, with a specific goal of knowing what sporting goods retail potential might be. (NCMS provides this service.)						
	Review the leakage analysis results to identify other types of businesses to recruit, or work with existing businesses to expand to capture sales from these sectors.						

**Downtown Mebane FY2022/2023
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Economic Development Strategy: Downtown Mebane is the center for community engagement and inclusivity.

Goal: Downtown is a third-place destination after home and work. It is a place where all feel safe and welcome.

Objective: Foster **five** additional experiential businesses or services within downtown, striving to cultivate at least 3 ethnically/culturally diverse businesses in the downtown district by 2027.

Organization

Organization Action/Project: Assemble a committee of members to proactively carry out the implementation plan for this strategy.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Engage with key community organizations (churches, REAC, ABSS, etc.) regarding how to optimize inclusion and diversity.						
	Identify and invite individuals to participate in committee, recruit BPAC participation in this committee.						
	Meet with faith-based leaders of African American groups to share the downtown vision, discuss better engagement and inclusivity and how to grow more diverse						

**Downtown Mebane FY2022/2023
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businesses.						
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Organization Action/Project: Work with the Small Business Center to see if there are seminars/webinars to assist with growing more racially diverse businesses.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Reach out to ACC and Alamance Co COC regarding the resources they have available.						
	Reach out to Orange County ED office regarding their resources and Downtown's potential eligibility for support.						

Promotion

Promotion Action/Project: Determine how downtown businesses may be more effective in marketing to diverse population segments.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Tasks TBD by OA #1 Committee.						

Promotion Action/Project: Expand an existing successful event to showcase Mebane's diverse population.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Fiddlers Festival as a focus to the event.						
	Recruit REAC (and others) participation in cultivating this event.						
	Partner with Mebane Rec & Parks on using Community Park as a						

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focus for this new event.						
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Design

Design Action/Project: From the Downtown Vision Plan look at the connectivity between neighborhoods to determine where improvements are needed.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Make sure that this need is identified in the revised Bike/Ped Plan.						
	Integrate into Clean/Safe Audit.						

Design Action/Project: Develop a public art project that conveys Mebane’s commitment to supporting engagement and inclusivity.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Develop a list of potential public art projects.						
	Identify a pilot project for city funding.						
	Develop a budget for the project to recommend inclusion in the City budget.						

Economic Vitality

Economic Vitality Action/Project: Explore Marion’s GEMs program.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Research and familiarize						

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	with the program - explore curriculum, success stories, etc.						
	Brainstorm how a program like this can best serve the diversity and inclusion strategy.						
	Draft a framework for a Mebane program and determine a pathway to realization.						

Economic Vitality Action/Project: Create a document, both digital and in print, on "How to Do Business in Downtown Mebane".

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	City staff will draft this document with input from Planning, Inspections, Fire, and Utilities departments.						
	Convene round table of architects, GC's, and new businesses to ensure product serves the needs of this goal.						
	Produce paper and web-based resource.						

Economic Vitality Action/Project: Consider incentives to match the vision. (Minority-owned business incentives, loans, etc.)

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Explore partnerships with possible funding partners who specialize in WMOBs.						
	Explore partnership with City to dedicate funding to this purpose, with						

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	guidance from REAC.						
	Research best practices and success stories throughout NC and US.						
	Include in discussions with Small Business Center partners for their feedback and guidance.						

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Economic Development Strategy: Downtown Mebane is rich with diverse small businesses, nightlife, and dining options.

Goal: To grow and expand options for services, dining, nightlife, and shopping.

Objective: Recruit and/or expand X businesses that add to dining and/or nightlife by 2025.

Organization

Organization Action/Project: Assemble a committee of members to proactively carry out the implementation plan for this strategy.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Identify and invite business community members to participate.						
	Include redevelopment professionals – architects, financial experts, real estate professionals, etc.						
	Rely upon NCMS resources and include in scope of leakage report – broad consumer sectors.						

Organization Action/Project: Study the AARP Livability Index to explore and act upon opportunities for improvement.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Review and discuss report, consider possible other resources to fully serve Downtown's needs.						

Organization Action/Project: Determine a funding source for the incentives developed under the Economic Vitality action.

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Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	TBD once incentives are identified.						

Organization Action/Project: Explore downtown as a group to inventory existing businesses and potential opportunities for business and redevelopment.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Coordinate with website and walking tour committees to gather information one time.						

Promotion

Promotion Action/Project: Develop a comprehensive downtown marketing plan.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Draft a simple initial plan and build it to be more comprehensive over time.	Downtown Director					
	Coordinate with website committee.						
	Identify different audiences, with different tools employed for engagement (public, business recruitment,						

**Downtown Mebane FY2022/2023
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	potential developers, elected officials).						
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Promotion Action/Project: Build out itineraries for the NC Main to Main Trail program.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Review the existing NCMS page and determine what type of approach will work best for Mebane.						

Design

Design Action/Project: Conduct a design/construction workshop showcasing how to approach an upper floor redevelopment project in an existing building.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Convene a working group to host a workshop on this topic – funding, grants, code compliance, architecture, timelines, etc.						
	Flock Designs to lead a workshop - grant support dependent, on redeveloping older properties, particularly upper stories.						
	Coordinate closely with “How to Do Business in Downtown Mebane” product committee.						

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	Create a permanent document as a final product so it can serve as a reference material in the future.						
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Design Action/Project: Identify locations for additional outdoor seating, both public property and private property.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Refer to the Vision Plan and opportunities it identifies.						
	Have a follow up meeting/event where other opportunities are identified by the public/committee – consider using GIS.						
	Identify short- mid- and long-term opportunities.						

Economic Vitality

Economic Vitality Action/Project: Identify barriers to business startups.

Completed ✓	Task	Name of Person Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Interview new businesses about their experiences.						
	Interview businesses that ultimately choose to open elsewhere.						
	Develop two incentives to overcome these barriers.						

Economic Vitality Action/Project: Invest in a Downtown Business Recruitment package.

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Completed ✓	Task	Name of <u>Person</u> Responsible	In-House- Outsource	Cost / Time	Tools	Partners / Assistance	Date To Be completed
	Build upon existing City product and enhance it with updated figures and messaging.						
	Update annually and expand it in some scope to reflect the growth and trends of Downtown Mebane.						
	Develop relationship with City where it is providing technical details to support Director's narrative and report.						



AGENDA ITEM #6

Cycle North Carolina Event- Allowance of Alcohol Request

Meeting Date:

February 6, 2023

Presenter

Aaron Davis, Recreation and Parks Director
Grace VandeVisser- Alamance County
Visitors Bureau

Public Hearing

Yes No

Summary

The City of Mebane was selected as an overnight location for the 2023 Cycle North Carolina, Mountains to Coast Ride. The overnight stay will occur on Tuesday, October 3rd, at the MACC Soccer Fields.

Background

The Cycle North Carolina Mountains to Coast Ride is a 7-day, fully supported bicycle tour traveling along scenic back roads that showcase rural North Carolina. The Mountains to Coast tour is a point-to-point ride, not a loop ride. Transportation options are available at the beginning and end of the ride to allow each cyclist to get back to a designated parking location if needed. Eight towns have been selected to serve as overnight hosts as the event moves across the state. Cyclists can expect to ride an average of 50-60 miles daily between overnight towns. Only one route is offered each day (except for one century option day) and all routes feature fully stocked rest stops, SAG support, and mechanical support. Each route features turn-by-turn instructional cue sheets, Ride with GPS navigation, road markings, and signage at every turn.

Cycle NC has many sponsors for this event, one of which donates alcohol for distribution VIA a Happy Hour at most locations. On behalf of Cycle NC, we are asking for approval to allow this "Happy Hour" to take place on Tuesday, October 3, 2023. This year's sponsor has not been selected yet, but the distribution would take place between 4:00 and 5:00pm only, on site at the MACC Soccer Fields.

Financial Impact

There will be minimal funds asked for in the 23/24 budget to help with this event. The ACVB will also be helping financially and with various aspects of this event. We hope this event is very beneficial to the downtown business.

Recommendation

Recreation and Parks Leaders recommend the allowance of alcohol to be given away for one hour at the Cycle NC Event.

Suggested Motion

I move that a one-hour, happy hour, may take place for this event, and alcohol may be given away by Cycle NC and its Sponsor.

Attachments

1. Cycle NC Press Release
2. Cycle NC Host Community Sheet Information
3. Cycle NC Tentative Schedule for October 3-4, 2023
4. Cycle NC – Mebane Video
[2023 Cycle NC Mountains to Coast Ride in Mebane, North Carolina - YouTube](#)



FOR IMMEDIATE RELEASE

Contact: Chip Hofler
chip@ncsports.org

**Wit Tuttell, Executive Director of Visit NC, Announces the
2023 Cycle North Carolina “Mountains to Coast” Route**

RALEIGH, North Carolina, January 19, 2023 – Wit Tuttell, the Executive Director of Visit NC, announced the 2023 Cycle North Carolina “Mountains to Coast” Route with the help of town representatives in a pre-recorded video, which aired at Hi-Wire Brewing in Durham on Thursday evening.

To view the video of the “Mountains to Coast” Tour announcement, simply click the link below:
<https://youtu.be/nZMkiYSDqGE>

The twenty-fourth annual ride is scheduled for a Banner Elk to Emerald Isle route, from September 30 – October 7, 2023. With beautiful tourist stops along scenic back roads, the “Mountains to Coast” trek is the highlight of the year for many cyclists from across the nation.

Cycle North Carolina will begin its full-service, cross-state ride on October 1st in Banner Elk (September 30th is a travel and check-in day), and will arrive at Emerald Isle on October 7th, with 900 bicyclists expected to participate. Over the course of the week, riders will bike an average of 60 miles per day. Additional overnight stays are planned for the towns of Wilkesboro, Winston-Salem, Mebane, Henderson, Tarboro and Kinston.

The Cycle North Carolina “Mountains to Coast” Tour is the state’s only cross-state, fully-supported ride created in 1999 with the N.C. Division of Tourism (now Visit NC), Capitol Broadcasting Company, the N.C. Department of Transportation and North Carolina Amateur Sports as founding partners. Cycle North Carolina was developed to promote North Carolina’s scenic beauty, heritage tourism, visitor attractions, historic sites, state parks, fitness, healthy lifestyles and the benefits of bicycling to individuals and our state. During the past 23 years, Cycle North Carolina has stopped overnight in more than 100 North Carolina towns and visited over 800 North Carolina communities.

Online registration is open at www.ncsports.org and interested riders are encouraged to register early, to avoid missing out on the highlight of the year for bicycling in North Carolina.

In addition to the “Mountains to Coast” Tour, Cycle North Carolina will host the Coastal Ride in Oriental, NC, April 28-30, 2023. Cycle North Carolina will also host its ninth annual Mountain Ride in Lake Lure, NC, August 4-6, 2023. Registration for both rides is open at www.ncsports.org.

Cycle North Carolina is presented by Retire NC. Partner organizations of Cycle North Carolina include: BODYARMOR, Blue Cross and Blue Shield of North Carolina, Truist, Capitol Broadcasting Company, Morningstar Law Group, the N.C. Department of Transportation and Motion Makers Bike Shop.

North Carolina Amateur Sports is a 501c(3) nonprofit charitable organization that annually organizes the BODYARMOR State Games and Cycle North Carolina. NCAS is dedicated to the promotion of the spirit of amateur sports, physical fitness and health to all ages and skill levels through the participation in organized events which enrich the state of North Carolina. For more information on NCAS and its events, please access www.ncsports.org.

###



Cycle North Carolina – Mountains to Coast Overnight Host Community Informational Sheet



Host Community Will Receive the Following Benefits:

- One night stay from 1,000+ participants.
- More than 4.6 million media/print impressions. (\$250,000 value)
- Introduction of your community to participants throughout North Carolina, the U.S. and other countries.
- Additional revenues from concessions, catering, hotel stays, dining, shopping, attraction visits, etc.

Host Site Requirements and Expectations of Host Community:

- Campsite (Outdoor & Indoor facilities)** – Facilities should be large enough to accommodate the following: Outdoor camping with tents (approx. 200-300 tents); 2 shower tractor trailer trucks, water and sewer access for shower trucks; large parking lot space for bike mechanics and their support vehicles; CNC Vendors, their staff and vehicles; indoor space for safe shelter during severe weather, meals, massage therapists and evening yoga sessions; RV's (15-20 total) and CNC support vehicles.
 - Preferred outdoor facilities:** large park/open field area (i.e. athletic fields (football, soccer, baseball, etc)) with level grassy areas for tent camping. Enough parking for approximately 50-75 vehicles.
 - Preferred indoor facilities:** gymnasium, community center, multi-purpose buildings, convention center rooms, school classrooms, nearby church gymnasium or fellowship hall, NC Armory, etc. all work well
 - Indoor facilities for safe shelter & meals (see below) should be onsite or adjacent to the outdoor camping area and offer easy access by foot from the outdoor camping area.*
 - All facilities should be provided for the event at no cost.
- Host Town Point of Contact** - A designated person in your office or the community to serve as the point of contact. Person would serve as the Local Organizing Committee chair, assist in securing hotels room blocks, rates, volunteers, etc. as well as assist in coordinating the Local Organizing Committee meetings on a local level.
 - Local Organizing Committee** – Committee typically includes representatives from local CVB and/or Chamber of Commerce, Tourism Development Authority, Police Departments (local, state and county), Emergency Management Departments, civic group, public works, facility contacts or community organizations.
- Local Welcome Tent** – A Local Visitor and Welcome tent is required at the host site from 10am to 6pm. This welcome tent provides the cyclists with area information, directions (shops, restaurants, hotels, Laundromat, etc.), entertainment options, shuttle route information and just the local knowledge. This will be the participant's main source for local information and one of your best tools to get participants into town for food and shopping.
- Evening Entertainment** – Each overnight town is responsible for providing entertainment (live music, downtown street festival, classic car shows, beverage gardens, off site tours, etc.) for the cyclists while in town.
- Local Transportation** - *Local shuttle service must be offered by the host town to transport cyclists from the campsite to various hotels, restaurants, attractions and any off-site entertainment venues.* Shuttles should run from 2pm to 9:30pm on arrival day. The number of shuttle buses (typically school buses or charter buses) will depend on length of shuttle route. This service is the main tool for getting Cycle NC participants into local businesses, hotels and restaurants to spend money and explore your community. Cycle NC has two shuttle buses available to supplement the town provided shuttles. One bus will start running at 2pm and the other will start at 5pm.
- Hotel Accommodations** – 200-300 participants will need local accommodations at a discounted CNC rate in close proximity to the host site with shuttles running to/from the hotels. Cycle NC requests to have three to four complimentary hotel rooms at each hotel in close proximity to the host site for the CNC Staff, VIPs or Law Enforcement
- Volunteers** - 10-20 volunteers to assist with campsite logistics, registration, parking, traffic flow, etc. This can also be church groups, boy scouts, football teams, civic groups, etc. using this for donations for their group.
- Law Enforcement** - Support from local, state and county law enforcement agencies to assist with security at campsite throughout the evening. Cycle NC will also need to coordinate with local law enforcement for traffic control on the route into and out of town. It is suggested that law enforcement be included in the meetings so they are up to speed with event details.
- First Aid/EMS Coverage** - Towns to provide assistance in securing medical/first aid tent at camp. This could include a mobile hospital center, medical trainers, local ems or firemen, etc.
- Trash Assistance** from Town/facility at campsites and other related facilities.



Tentative Running Event Schedule

Revised 4/11/2022



Arrival Day

9:30AM – 11AM

- CNC Staff will arrive around 9:30 a.m. to 10:00 a.m. to begin site setup
- Parking Lot must be closed/coned off the night before to eliminate public parking. We'll need as much parking as we can get.
- CNC Rider Services set-up (handled by CNC staff)
 - Campsite signage, inflatable arch, retail shop, vendor row, luggage truck placement, shower truck placement, etc.
- Luggage trucks (3 x 26ft U-haul trucks) arrive and unload luggage
- CNC vendors arrive and begin set up (Tent & Porter Services, Coffee Vendor, Bike Mechanics and Retail Shop, Massage therapist, Yoga, etc.)
- Safe Shelter open and available
- Outdoor camping available for camp setup
- Massage Therapists to be set up in small room indoors
- Yoga to be indoors from 4pm to 5pm – Indoor room preferably and it should accommodate about 30 people.
- Local welcome tent set-up (Chamber, TDA, etc)
- Extra trash cans/dumpsters and recycling bins around campsite – assistance from town or facility provider
- Shower trucks arrive and begin set up. (Fire hydrant for water source and sewer man hole for gray water (shower water) disposal. Electricity for showers is a plus.)
- Food vendors and any other "entertainment" vendors arrive for setup and ready for participants

10AM – 6PM

Local welcome tent open (Need to be set up and available by 9:30am)

- "Welcome & Information" tent staffed by Local groups and/or volunteers (P&R Staff, Chamber Staff, Tourism Staff, etc.)
 - ✓ One page flyer listing the shuttle stops with a brief description of each.
 - ✓ Local tourist information
 - ✓ Giveaways or welcome items.
 - ✓ Hotel Information with directions from camp.
 - ✓ Directions of local drug store, laundry mat, restaurants, bars, Wal-Mart, etc.
- Vendors/Concessions opportunities at campsite: (Suggestions: Local Brewery or Pub, Winery, Chick-Fil-A, Local Food Trucks (three meat, two sweet), pelican snowballs, etc. Popcorn, candy, chips, sodas, bottled Powerade, bottled water, Hot Dogs, hamburgers, etc. are all good options. **(Suggestions on what NOT to offer: bananas, apples, Clifbars and Kind Bars.)**

11:00AM

- Participant support vehicles and non-riders may now access the CNC campsite area.
 - Will need assistance from town or police to help control access to vendors and staff only until 11am.

12PM – 4PM

- Main group of riders arrive. Local authorities may be needed at any dangerous intersections and/or high traffic roads, depending on where the route into town takes the riders.
- Route will be provided to the local law enforcement agencies (city and county)

1PM – 5PM

Afternoon Entertainment/Activities

- Options or ideas:
 - Examples: Downtown Street Festival, live band/music, classic car shows, wine tours, food truck rodeos, High School Drumline, food, beer and wine gardens, hot air balloon rides, bike jousting, disc golf tournament, etc.
 - Other ideas include off site excursions, group tours, etc.
- Local restaurants and businesses open late for CNC riders
 - Special discounts at restaurants for participants...just show your wristband

2PM – 9:30PM

Shuttles (Provided by host town)

- Shuttles begin running to move approximately 600-800 cyclists into town for restaurants, entertainment, shopping and hotels :
- First **busy** wave will be between 2pm and 3pm; Second rush will be around 5:00 p.m. (dinner time); Last final rush will be at 9:00 – 9:30 p.m. when everyone is trying to get back to camp.
- Local shuttle route maps should be available at the local welcome tent to provide cyclists a visual of the shuttle route.
- Shuttle loop should include the official CNC hotels as well.
- Point person to handle all logistics and act as the contact person for participants to call regarding location of shuttles.
- Cycle NC has two shuttle buses available to supplement the town provided shuttles. One bus will start running at 2pm and the other will start at 5pm.

5PM – 6:30PM

Catered Dinner for Cyclists on the Meal Plan

- Approximately 175-200 riders will sign up for this meal (meaning 800 people will still need to eat in town).
- Dinner hours will be from 5:00 p.m. to 6:30 p.m. Caterer provided by Cycle NC.
- An indoor or outdoor (not preferred) location is recommended for the meals. Seating for approximately 75-100 people.
- Trash assistance will be needed at meal site.

10PM – 6AM

Quiet Hours

- Facility lights out
-

Departure Day

5:45AM – 9:00AM

- Host town shuttles begin running from hotels back to camp from 6:30am to 9:00am. Shuttles provided by CNC.
- CNC onsite registration and check-in open from 7am to 8am at the CNC Rider Services RV.
- Rider's begin packing up and loading luggage onto the Luggage Trucks
- All riders will be on the road between 7:30 a.m. and 9:00a.m.
- Depending on the route out of town and typical morning traffic, local authorities may be needed to be present at dangerous intersections.

6:30 AM – 8AM

Catered Breakfast for Cyclists on the Meal Plan

- Approximately 175-200 riders will attend this meal. CNC will provide the caterer.
- Breakfast hours will be from 6:30 a.m. to 8:00 a.m. Seating for approximately 75-100 people.
- Indoor location recommended for this meal, but outdoor shelter will work if weather is not bad (i.e. Rain).
- Trash assistance needed with the meals.

8AM – 10AM

- CNC staff and support vehicles (Luggage trucks, shower trucks, vendors, etc.) will begin breaking down in preparation to depart
- Site cleanup performed by the CNC Sweep team

10AM

- CNC Sweep team makes final rounds at camp to clean up any trash, belongings, etc.
- Site clear and all vehicles and riders departed.



AGENDA ITEM #7

Contract Award for Clay Street Infrastructure Improvements- Utility Contract

Meeting Date

February 6, 2023

Presenters

Mark Reich, AWCK

Kyle Smith, Utilities Director

Chuck Smith, Public Works Director

Franz Holt, City Engineer

Daphna Schwartz, Finance Director

Preston Mitchell, Assistant City Manager

Public Hearing

Yes No

Summary

Bids were advertised for project in December and bids were to be received on January 10, 2023; however, only 1 bid was received (from Breece Enterprises, Inc); therefore, bids could not be opened. The project was readvertised and only 1 bid was received on January 25, 2023.

Background

Advertisement for Bids were sent to 12 local and state licensed bidders; HUB office and 2 contractor plan rooms. We had 6 contractors, 3 subcontractors, and 2 plan rooms download bid documents for the project. The project consists of performing the slip lining work for the sanitary sewer and storm drainage networks; high density polyurethane resin injection work to fill voids under existing pavement; install temporary water lines and mechanically clean existing water lines as presented to Council at the November meeting.

Breece Enterprises, Inc. submitted the only bid for the project and bid amount is \$793,450.00. Our Engineer reviewed bid with Contractor and contractor and subcontractors reduced bid amount by \$31,525.00 to \$761,925.00.

Financial Impact

Funding for the project requires a fund balance appropriation for the General Fund in the amount of \$172,125 and the Utility Fund in the amount of \$639,300.

Recommendation

Staff recommends that Council award a contract to Breece Enterprises, Inc. in the negotiated amount of \$761,925.00 to complete the Clay Street Infrastructure Improvements-Utility Contract and approve the related budget ordinance amendment.

Suggested Motion

Motion to award a contract to Breece Enterprises, Inc. in the amount of \$761,925.00 for the Clay Street Infrastructure Improvements-Utility Contract and to approve the related budget ordinance amendment appropriating fund balance of \$172,125 in the General Fund and \$639,300 in the Utility Fund.

Attachments

1. Letter of Recommendation
2. PowerPoint slides
3. FY22-23 Budget Ordinance Amendment



January 30, 2023

City of Mebane
106 East Washington Street
Mebane. NC 27302

Subject: Clay Street Infrastructure Improvements-Utility Contract
AWCK Project No. 22079

Honorable Mayor and City Council:

Bids for the subject project were received and opened on Wednesday, January 25, 2023 in the Glendel Stephenson Municipal Building. The only bid received was from Breece Enterprises, Inc. of High Point, NC in the amount of \$793,450.00. Bids were requested to be received on January 10, 2023; however, bids were not opened as only one bid was received (Breece Enterprises, Inc.) and thus the project was readvertised.

This contract consists of performing the slip lining work for the sanitary sewer and storm drainage network, High Density Polyurethane Resin Injection work to fill in the voids under existing pavement, install temporary water lines and mechanically clean the existing water lines as presented to the Council at the November meeting.

As noted, only 1 bid was received for the project. We reached out to 12 potential bidders, 9 contractors, 2 plan rooms and HUB office during the advertising period. We had 9 firms, including a couple out of state firms download bid documents and had phone conversations with majority of plan holders. All but Breece Enterprises, Inc. indicated they had multiple projects currently under contract and were too busy to bid additional work at this time. The slip lining work for sanitary sewer and storm drainage accounts for most of the additional costs. Temporary water line installation and maintenance were also higher than our preliminary estimates. At our request, Contractor reached out to their subcontractors and slip lining subs reduced their costs and Contractor reduced overall bid amount by \$31,525.00; therefore, the negotiated bid amount is \$761,925.00.

Breece Enterprises, Inc. has been in business since 1985 and has completed numerous projects over the years for many municipalities and businesses within the triad area. Considering the current bidding environment, it's our opinion that rejecting all bids and readvertising will not significantly reduce the cost; therefore, we recommend that the Council award a contract to Breece Enterprises, Inc. based on their negotiated bid amount of \$761,925.00.

We look forward to working with the City and Contractor during the construction phase of this project. Should you have any questions, please feel free to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark D. Reich', is written over a light blue circular stamp.

Mark D. Reich, PE

cc: Chris Rollins, City Manager Preston Mitchell, Assistant City Manager
Kyle Smith, PE Public Utilities Director Chuck Smith, Public Works Director

Preliminary Cost Estimates vs Negotiated Bid Amount

Scope of Work	Preliminary Estimate		Negotiated Bid Amount	
	Utility Fund	General Fund	Utility Fund	General Fund
Slip Lining Sanitary Sewer	\$119,000.00	\$0.00	\$216,955.00	
Slip Lining Storm Drainage	\$0.00	\$47,000.00		\$112,400.00
HDPR Injection	\$0.00	\$48,000.00		\$47,725.00
Water Line Improvements	\$313,000.00	\$0.00	\$384,845.00	
Total Utility Improvements	\$432,000.00	\$95,000.00	\$601,800.00	\$160,125.00
Total Estimate	\$527,000.00		\$761,925.00	
Street Improvements	\$0.00	\$473,000.00	TBD-Bid or Change Order	
Total Fund Preliminary Cost Estimate	\$432,000.00	\$568,000.00		
Total Preliminary Cost Estimate	\$1,000,000.00			
Proposed FY 22-23 Utility Fund Reserve Transfer			\$601,800.00	
Proposed FY 22-23 General Fund Reserve Transfer				\$160,125.00

Note: Engineering Fee of \$49,500 was included in Preliminary Estimate; however funds have been appropriated in current budget and omitted from Reserve Transfer values.



Updated Project Cost Estimate

Scope of Work	Preliminary Estimate	
	Utility Fund	General Fund
Slip Lining Sanitary Sewer	\$216,955	\$0
Slip Lining Sanitary Storm Drainage	\$0	\$112,400
HDPR Injection	\$0	\$47,725
Water Line Improvements	\$384,845	\$0
Street Improvements (1)	\$0	\$573,000
Engineering Encumbered	\$49,500	
Totals	\$651,300	\$733,125
Total Project Cost	\$1,384,425	
(1) Includes Engineering Fee of \$48,000		



BE IT ORDAINED by the Council of the City of Mebane that the Budget Ordinance for the Fiscal Year beginning July 1 2022 as duly adopted on June 6, 2022, is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Change	Revised Budget
Utility Fund - Utilities	\$ 6,929,187	\$ 639,300	\$ 7,568,487
General Fund - Public Works	\$ 3,326,097	\$ 172,125	\$ 3,498,222

ARTICLE II

REVENUES	Current Budget	Change	Revised Budget
Utility Fund - Appropriated Fund Balance	\$ 3,729,203	\$ 639,300	\$ 4,368,503
General Fund - Appropriated Fund Balance	\$ 4,696,038	\$ 172,125	\$ 4,868,163

This the 6th day of February, 2023.



AGENDA ITEM #8

Fiddler Stage Bid Results and Award

Meeting Date:

February 6, 2023

Presenter

Franz Holt, City Engineer

Aaron Davis, Recreation and Parks Director

Public Hearing

Yes No

Summary

The City of Mebane requested bids for the Fiddler Stage project that were submitted to the City and were opened at 3:00pm on January 24th in the Council Chambers at the Glendel Stephenson Municipal Building in Mebane. The low bidder for this project is W.C. Construction Co. based out of Winston Salem. Their bid came in at \$108,000.

Background

Mebane City Council approved the "Fiddler Stage" in the CIP budget for FY 23 in the amount of \$75,000. Since July 2022, work has been completed to finalize design, planning, and the bid packets for this project. On January 2023, Surface 678 was hired to assist the City with the bid process and other aspects of this overall project. The city received three bids for the project, all of which totaled over the budgeted amount and will require both approval of the low bid, and increased funds to proceed with this project. We hope to have this project completed by the end of May, 2023, so we can utilize the stage for this year's Juneteenth Event at the Mebane Community Park on Saturday, June 17 beginning at 10:00am.

Financial Impact

A fund balance appropriation in the General Fund of \$45,000 will be necessary; \$41,000 to close the budget gap between the budget and the bid and \$4,000 as a contingency.

Recommendation

Recreation and Parks Leaders recommend the approval of the low bidder to complete the Fiddler Stage project and a fund balance appropriation to fully fund the project and provide a contingency, which totals \$45,000.

Suggested Motion

I move to approve the low bid for the Fiddler Stage to W.C. Construction at \$108,000 and the fund balance appropriation of \$45,000 to complete the project and provide a contingency.

Attachments

1. Fiddler Stage Presentation

2. Fiddler Stage Bid Tabulation Sheet
3. Fiddler Stage Low Bid Itemized Sheet
4. Fiddler Stage Bid Letter of Recommendation
5. Fiddler Stage Plans from Bid Packet
6. FY22-23 Budget Ordinance Amendment



Fiddler Stage Cover Update

Aaron Davis – Recreation and Parks Director



What is a Fiddler Stage Cover?

- Similar to the shade structure at the Community Park Playground
- A safe cover for performers from the elements
- Includes removable sound barrier panels to shield neighbors from noises



Fiddler Stage Cover Location.

- Community Park
- On the already poured cement pad
- Near the playground and splash pad.
- A perfect location for smaller performances and movies in the park.



What events do we expect?

- Small Concerts
- Movies in the Park
- Sports Awards Ceremonies
- Event “MC” location
- Dance performances
- Small plays/artist expression
- Children's entertainment
- Family Game Show night!
- Much much more!



Fiddler Stage – Bid Tabulation

City of Mebane - Fiddler Stage

Project: Mebane Community Park Fiddler Stage

Location: Glendal Stephenson Municipal Building, Mebane NC.

Bids Opened By: Garrett Baker, PLA, Project Architect

Date: Bid Opening on January 24, 2023 at 3:00 PM

Witnessed By: City Staff and all three bidders

Project Number: 2264X15

Contractors	NC License No.	Bid Security	Addenda No 1	Qualificatio n Statement	Affidavit A or B	E-Verify	Iran Cert	Total Bid Amount
Brooks General Contactors	1376	√	√	√	A - 0%	√	√	\$ 179,453.00
Central Builders Inc of Mebane	4176	√	√	√	A - 0%	√	√	\$ 166,000.00
WC Construction Company LLC	63557	√	√	√	A - 3%	√	√	\$ 108,000.00



This is certified to be a true copy of the bids received. Date: 01-27-23



Surface



Overall project budget

- FYI 23 budgeted amount - \$75,000
- Amount spent w/Surface 678 - \$8,000
- Low Bid - \$108,000
- **Cost Gap - \$41,000**
- Potential support from MBA - \$20,000



Low Bid Qualifications

W.C. Construction Co

Jim Teele | City of Greensboro

Project Manager

514 Yanceyville St, Greensboro NC, 27405

(336) 373-7521 (office) | (336) 601-3457 (cell)

James.teele@greensboro-nc.gov

Similar Project: Ken Free Basketball Court Facility



Robert Prestwood | City of Winston Salem

Project Manager

100 E First Street Winston-Salem, NC 27101

(336) 747-6985

robertp@cityofws.org

Similar Project: Sedge Garden Recreation Center



Fiddler Stage Timeline

- June 2022 – project approved in City CIP/annual budget.
- July – December 2022 – project meetings for planning, and design specifications.
- January 12, 2023 – project was put out for bid
- January 17, 2023 – pre bid/submittal meeting
- January 24, 2023 – bid opening @ City Hall
- February 6, 2023 – bid award @ City Council Meeting
- February – May 2023 – project start / finish
- Juneteenth Event – First “official use” of the Fiddler Stage





Questions?



Fiddler Stage – Bid Tabulation Sheet

City of Mebane - Fiddler Stage

Project: Mebane Community Park Fiddler Stage

Location: Glendal Stephenson Municipal Building, Mebane NC.

Bids Opened By: Garrett Baker, PLA, Project Architect

Date: Bid Opening on January 24, 2023 at 3:00 PM

Witnessed By: City Staff and all three bidders

Project Number: 2264X15

Contractors	NC License No.	Bid Security	Addenda No 1	Qualification Statement	Affidavit A or B	E-Verify	Iran Cert	Total Bid Amount
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Central Builders Inc of Mebane	4176	√	√	√	A - 0%	√	√	\$ 166,000.00
WC Construction Company LLC	63557	√	√	√	A - 3%	√	√	\$ 108,000.00



This is certified to be a true copy of the bids received. Date: 01-27-23




Fiddler Stage – Low Bid Itemized Cost Sheet

W.C. Construction Co.

CITY OF MEBANE – MEBANE COMMUNITY PARK FIDDLER STAGE

Item No.	Description	Estimated Quantity	Unit	Unit Price	Bid Amount
1	Mobilization	Lump Sum	LS	\$ 31,000.00	\$31,000.00
2	Erosion Control and Perimeter Safety Fence	Lump Sum	LS	\$ 1,000.00	\$1,000.00
3	Demolition and Disposal	Lump Sum	LS	\$ 2,000.00	\$2,000.00
4	Concrete Paving	Lump Sum	LS	\$ 8,000.00	\$8,000.00
5	Shade Structure (all trades)	Lump Sum	LS	\$ 56,000.00	\$56,000.00
6	Acoustic Blankets (all trades)	Lump Sum	LS	\$ 7,000.00	\$7,000.00
7	Landscaping and Turf Repair	Lump Sum	LS	\$ 3,000.00	\$ 3,000.00
TOTAL BID AMOUNT				\$ 108,000.00	

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215 Morris Street, Suite 150
Durham, NC 27701
www.surface678.com
p: 919-419-1199
f: 919-419-1669

September 27, 2023

City of Mebane
106 East Washington Street
Mebane, NC 27302

Subject: Fiddler Stage
Project No. 2264X15

Honorable Mayor and City Council:

Bids for the subject project were received and opened on Tuesday, January 24th at 3:00 PM in the Glendel Stephenson Municipal Building. Three (3) bids were received with the lowest bid submitted by W.C. Construction Company LLC in the amount of \$108,000.00. Attached with this letter is a copy of the Bid Tabulation showing the bidders name and amount of each bid received.

W.C. Construction Company LLC has been in business for over 15 years and has completed numerous projects over the years for many municipalities and businesses within surrounding counties. We recommend that the Council award a contract to W.C. Construction Company LLC based on being the low responsive bidder in the amount of \$108,000.00.

This contract would cover the engineering, fabrication, and construction of the Fiddler Stage Shelter that is slightly larger and matches the playground shelters currently on site. Additional items include, custom acoustic blankets, new concrete paving at post foundations, sod repair as required, and four shade trees to frame the backdrop of the structure.

We look forward to working with the City and Contractor during the construction phase of this project. Should you have any questions, please feel free to contact us.

Sincerely,



Garrett Baker PLA

encl.

cc: Chris Rollins, City Manager
Preston Mitchell, Assistant City Manager
Aaron Davis, Director of Recreation and Parks

CITY OF MEBANE

MEBANE COMMUNITY PARK FIDDLER STAGE

627 W CENTER ST.
MEBANE, NC 27302

SHEET INDEX

L 100	EXISTING PLAN	S.0	ARCHED CURVED CANTILEVER(FOR REFERENCE ONLY)
L 120	DEMOLITION PLAN	S.1	ARCHED CURVED CANTILEVER(FOR REFERENCE ONLY)
L 130	MATERIALS PLAN	S.2	ARCHED CURVED CANTILEVER(FOR REFERENCE ONLY)
L 140	LAYOUT/GRADING PLAN	S.2.1	ARCHED CURVED CANTILEVER(FOR REFERENCE ONLY)
L 160	PLANTING PLAN	S.3	ARCHED CURVED CANTILEVER(FOR REFERENCE ONLY)
L 501	DETAIL	S.4	ARCHED CURVED CANTILEVER(FOR REFERENCE ONLY)
L 502	DETAIL	S.5	ARCHED CURVED CANTILEVER(FOR REFERENCE ONLY)
L 503	DETAIL		



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CONSULTANTS

REGISTRATION



**FOR BID
PURPOSES ONLY**

CITY OF MEBANE
106 EAST WASHINGTON ST.
MEBANE, NC 27302
MELVILLE TOWNSHIP-
ALAMANCE COUNTY, NORTH CAROLINA

**MEBANE COMMUNITY PARK
FIDDLER STAGE**

SITE ADDRESS

627 W CENTER ST.
MEBANE, NC 27302

KEY MAP

NO.	REVISION	DATE

ISSUE: JAN 12, 2023

CD

PROJECT NO: 2264X15
DATE: JAN 12, 2023
DRAWN: YL
CHECKED: GB

SHEET TITLE:

COVER SHEET

SHEET NO:

L000

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MELVILLE TOWNSHIP-
ALAMANCE COUNTY, NORTH CAROLINA

**MEBANE COMMUNITY PARK
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SITE ADDRESS

627 W CENTER ST.
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KEY MAP

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ISSUE: JAN 12, 2023

CD

PROJECT NO: 2264X15
DATE: JAN 12, 2023
DRAWN: YL
CHECKED: GB

SHEET TITLE:

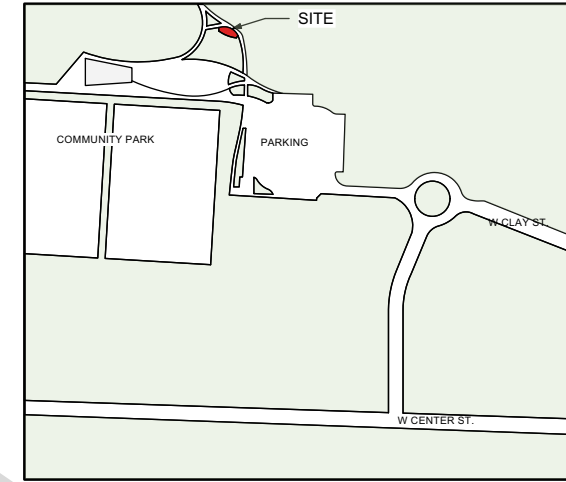
EXISTING PLAN

SHEET NO:

L100

EXISTING CONDITIONS NOTES:

1. CONTRACTOR TO VERIFY EXISTING CONDITIONS PRIOR TO COMMENCEMENT OF WORK.
2. CONTRACTOR TO CONFIRM ACCESS ROUTE WITH THE CITY OF MEBANE PARKS DEPARTMENT PRIOR TO START OF WORK.
3. EXISTING CONDITIONS MAP IS INTERPRETED FROM FIELD OBSERVATION AND NOT PROVIDED AS A CERTIFIED FIELD SURVEY.
4. CONTRACTOR IS REQUIRED TO SECURE A BUILDING PERMIT WITH THE CITY OF MEBANE.

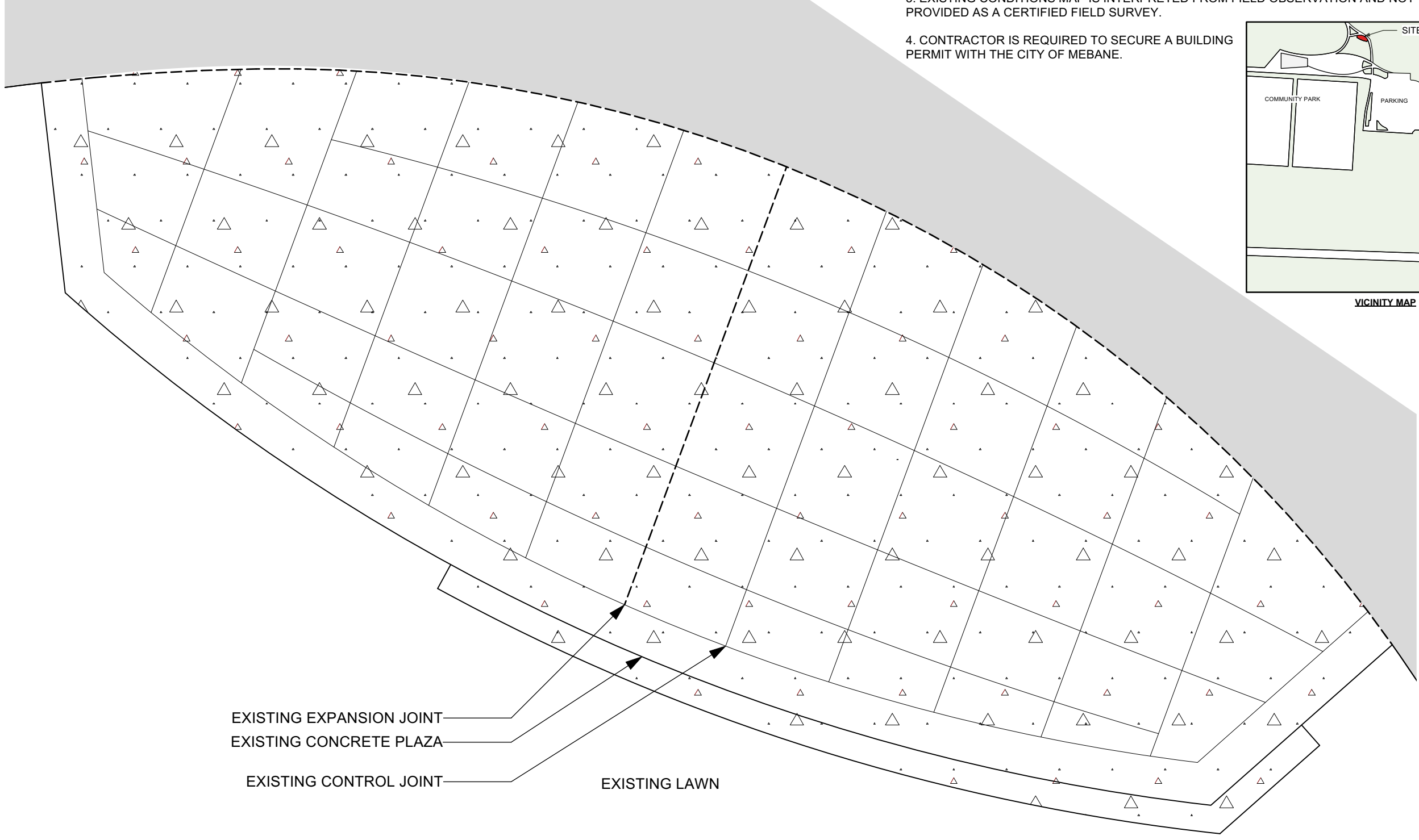


VICINITY MAP

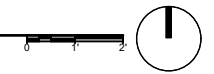
EXISTING ASPHALT WALKWAY

EXISTING EXPANSION JOINT
EXISTING CONCRETE PLAZA

EXISTING CONTROL JOINT
EXISTING LAWN



1 EXISTING PLAN
Scale: 1/4" = 1'-0"



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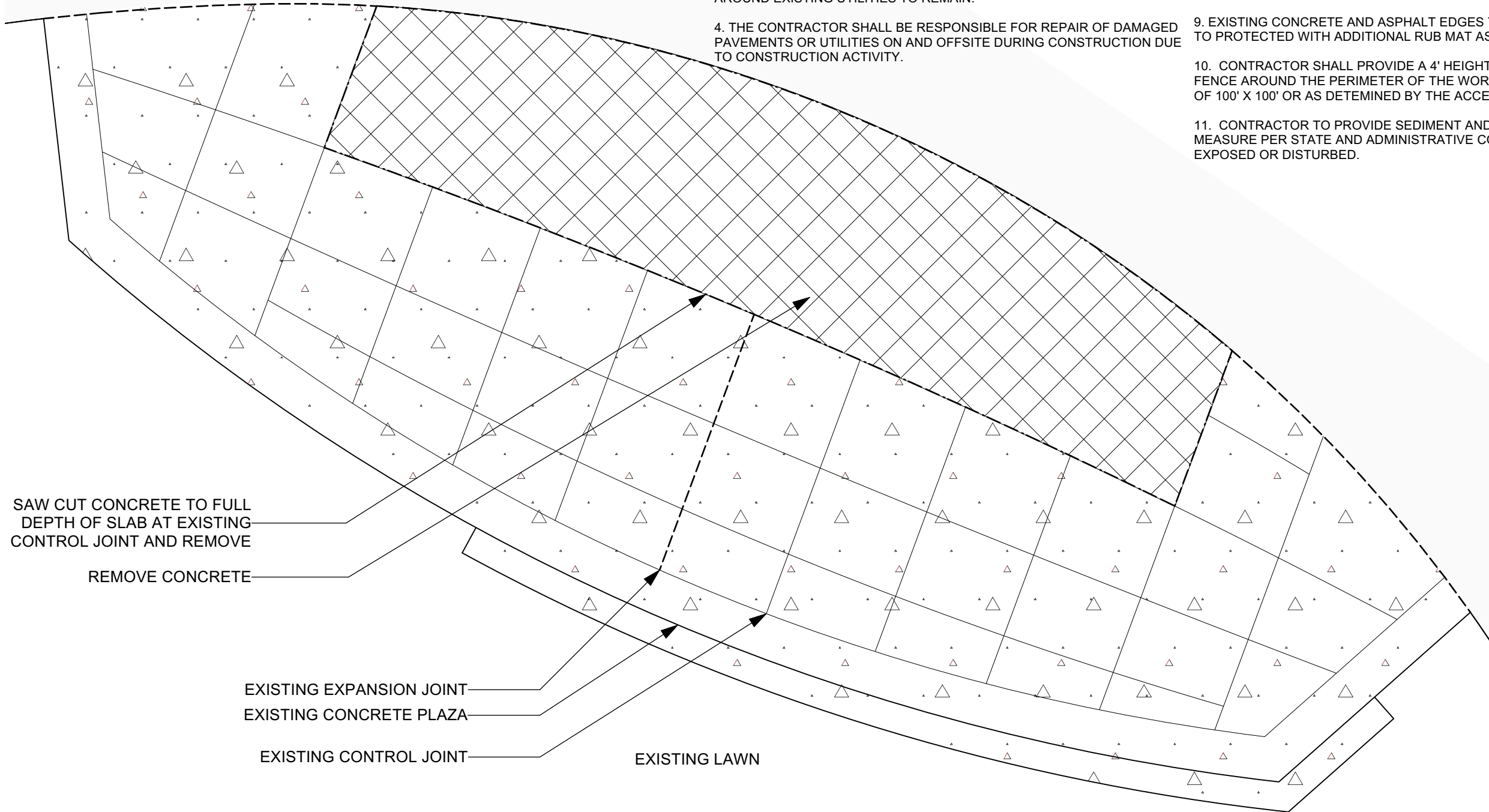
5

DEMOLITION NOTES:

- 1. CONTRACTOR SHALL PROVIDE ACCESS, STAGING, AND SAFETY PLAN TO BE REVIEW AND APPROVED BY THE CITY OF MEBANE BEFORE WORK BEINGS.
- 2. EXISTING UTILITIES SHOWN ARE APPROXIMATE AND SHALL BE VERIFIED IN THE FIELD PRIOR TO BEGINNING WORK. CONTRACTOR SHALL CONTACT NC ONE CALL CENTER AT 1-800-632-4949 FOR LOCATION OF EXISTING UTILITIES PRIOR TO BEGINNING CONSTRUCTION.
- 3. THE CONTRACTOR SHALL EXERCISE CAUTION WHEN WORKING AROUND EXISTING UTILITIES TO REMAIN.
- 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIR OF DAMAGED PAVEMENTS OR UTILITIES ON AND OFFSITE DURING CONSTRUCTION DUE TO CONSTRUCTION ACTIVITY.

- 5. CONTRACTOR TO VERIFY EXISTING CONDITIONS PRIOR TO COMMENCEMENT OF WORK.
- 6. CONCRETE TO BE REMOVED AS SHOWN AT EXISTING CONTROL JOINTS.
- 7. CONTRACTOR TO MAINTAIN PRECISION AND CARE IN THE REMOVAL OF THE CONCRETE.
- 8. CONTRACTOR TO PROTECT THE EXISTING CONCRETE AND ASPHALT AT STRUCTURES AREA WITH FULL COVERAGE LAYER OF 3/4" PLYWOOD OVER HEAVY DUTY POLYPROPYLENE TARP.
- 9. EXISTING CONCRETE AND ASPHALT EDGES THAT ARE TO REMAIN ARE TO PROTECTED WITH ADDITIONAL RUB MAT AS REQUIRED.
- 10. CONTRACTOR SHALL PROVIDE A 4' HEIGHT ORANGE SAFETY BARRIER FENCE AROUND THE PERIMETER OF THE WORK ZONE AT A MINIMUM AREA OF 100' X 100' OR AS DETERMINED BY THE ACCESS/ SAFETY PLAN.
- 11. CONTRACTOR TO PROVIDE SEDIMENT AND EROSION CONTROL MEASURE PER STATE AND ADMINISTRATIVE CODE IF SITE SOILS ARE EXPOSED OR DISTURBED.

EXISTING ASPHALT WALKWAY

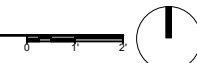


SAW CUT CONCRETE TO FULL DEPTH OF SLAB AT EXISTING CONTROL JOINT AND REMOVE
 REMOVE CONCRETE

EXISTING EXPANSION JOINT
 EXISTING CONCRETE PLAZA

EXISTING CONTROL JOINT EXISTING LAWN

1 DEMOLITION PLAN
 Scale: 1/4" = 1'-0"



LEGEND

	HARDSCAPE DEMOLITION
--	----------------------

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CONSULTANTS

REGISTRATION



FOR BID PURPOSES ONLY

CITY OF MEBANE
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 MEBANE, NC 27302
 MELVILLE TOWNSHIP-
 ALAMANCE COUNTY, NORTH CAROLINA

**MEBANE COMMUNITY PARK
 FIDDLER STAGE**

SITE ADDRESS
 627 W CENTER ST.
 MEBANE, NC 27302

KEY MAP

NO.	REVISION	DATE

ISSUE: JAN 12, 2023

CD

PROJECT NO: 2264X15
 DATE: JAN 12, 2023
 DRAWN: YL
 CHECKED: GB

SHEET TITLE:

DEMOLITION PLAN
SHEET NO:

L120

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SITE PLANNING NOTES

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL WORK ZONE TRAFFIC CONTROL.
2. CONTRACTOR SHALL PROVIDE A SAW CUT JOINT AT THE UNION BETWEEN EXISTING CONDITIONS AND PROPOSED CONSTRUCTION UNLESS OTHERWISE NOTED. REFER TO PLANS FOR ADDITIONAL INFORMATION.
3. UNLESS NOTED ON THE DRAWINGS ALL BUFFERS, LAWNS, WETLANDS, STREAM CHANNELS, SETBACKS AND TREE PROTECTION AREAS SHALL BE PROTECTED WITH NO CONSTRUCTION ACCESS, STORAGE OR USE OF ANY KIND. THE CONTRACTOR SHALL KEEP CONSTRUCTION ACTIVITIES WITHIN THE "PROJECT LIMITS".
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REVIEWING ALL EXISTING JOB CONDITIONS. ANY ADVERSE EXISTING CONDITIONS AFFECTING THE WORK SHOWN ON THE DRAWINGS SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT FOR POSSIBLE CLARIFICATION OR RECONCILIATION.
5. ITEMS LABELED AS "BY OTHERS" OR "NIC" ARE FOR COORDINATION ONLY. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING THE INSTALLATION OF ANY SUCH ITEMS WITH THE OWNER'S REPRESENTATIVE.
6. UNLESS OTHERWISE SHOWN, ALIGN CONTROL JOINTS WITH EXISTING CONTROL JOINTS.
7. CONTRACTOR IS REQUIRED TO SECURE A BUILDING PERMIT WITH THE CITY OF MEBANE.

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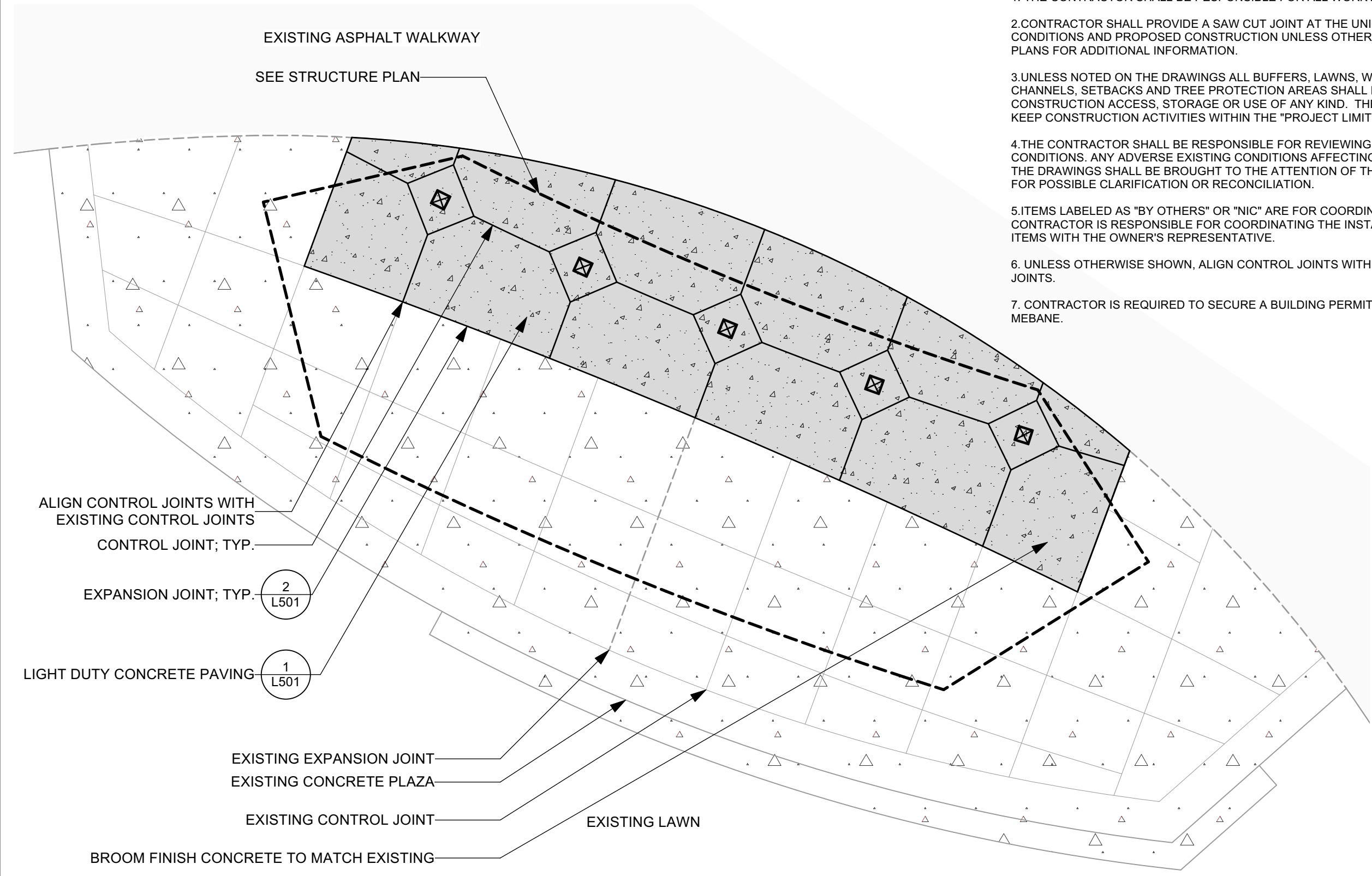
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PROJECT NO: 2264X15
 DATE: JAN 12, 2023
 DRAWN: YL
 CHECKED: GB

SHEET TITLE:

MATERIALS PLAN
 SHEET NO:

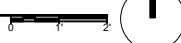
L130



1 MATERIALS PLAN
 Scale: 1/4" = 1'-0"

MATERIAL LEGEND

	EXISTING LIGHT DUTY CONCRETE PAVING
	BROOM FINISH CONCRETE TO MATCH EXISTING PAVING
	STRUCTURE



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REGISTRATION



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DRAWN: YL
CHECKED: GB

SHEET TITLE:

LAYOUT/ GRADING PLAN

SHEET NO:

L140

GRADING NOTES

- 1.CONTRACTOR SHALL CONTACT NC ONE CALL CENTER AT 1-800-632-4949 FOR LOCATION OF EXISTING UTILITIES PRIOR TO BEGINNING CONSTRUCTION. THE CONTRACTOR SHALL EXERCISE CAUTION WHEN WORKING AROUND EXISTING UTILITIES TO REMAIN.
- 2.MATCH NEW CONSTRUCTION TO SURROUNDING ESTABLISHED GRADES. REPORT ANY DISCREPANCIES TO THE LANDSCAPE ARCHITECT.
3. NEW CONCRETE EDGES SHALL BE FLUSH WITH EXISTING CONCRETE AND ASPHALT EDGES. ALL NEW CONCRETE SHALL BE POSITIVELY DRAINING ACROSS ALL SURFACES. NEW CONCRETE SHALL BE PLACED AT A MIN. 1 % SLOPE AND FLUSH WITH EXISTING CONCRETE AND ASPHALT AT EDGE. HORIZONTAL PLANE OF CONCRETE SHALL NOT DEVIATE MORE THAN A 1/4" OF AN INCH OVER A 10' LENGTH.

LAYOUT NOTES

- 1.ALL DIMENSIONS INDICATING "VERIFY" SHALL BE CONFIRMED BY THE CONTRACTOR PRIOR TO STARTING CONSTRUCTION - REPORT ANY DISCREPANCIES IMMEDIATELY TO THE LANDSCAPE ARCHITECT.
- 2.ALL DIMENSIONS LABELED "EQ" ARE TO INDICATE EQUAL MEASUREMENTS BETWEEN THE DIMENSIONS END POINTS ON THE DRAWING.
- 3.THE CONTRACTOR SHALL STAKE THE STRUCTURE POST LOCATIONS IN THE FIELD FOR REVIEW AND APPROVAL BY THE LANDSCAPE ARCHITECT PRIOR TO START OF CONSTRUCTION.
- 4.THE CONTRACTOR SHALL PROVIDE SMOOTH LAYOUT ALIGNMENTS BETWEEN EXISTING CONDITIONS AND PROPOSED SITE IMPROVEMENTS.
- 5.ALL ANGLES ARE 90 DEGREES UNLESS OTHERWISE NOTED ON THE DRAWINGS.

EXISTING ASPHALT WALKWAY

2'-0"

EQ.

EQ.

2'-0"
TYP.

SLOPE TO MATCH TO EXISTING

2'-0"

CENTER POST OF
STRUCTURE TO ALIGN ON
EXISTING EXPANSION
JOINT

ALIGN CENTER POST ON
EXISTING EXPANSION JOINT

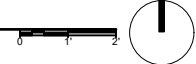
ALIGN CONTROL JOINTS

EXISTING EXPANSION JOINT
EXISTING CONCRETE PLAZA

EXISTING CONTROL JOINT

EXISTING LAWN

1 LAYOUT/GRADING PLAN
Scale: 1/4" = 1'-0"



D

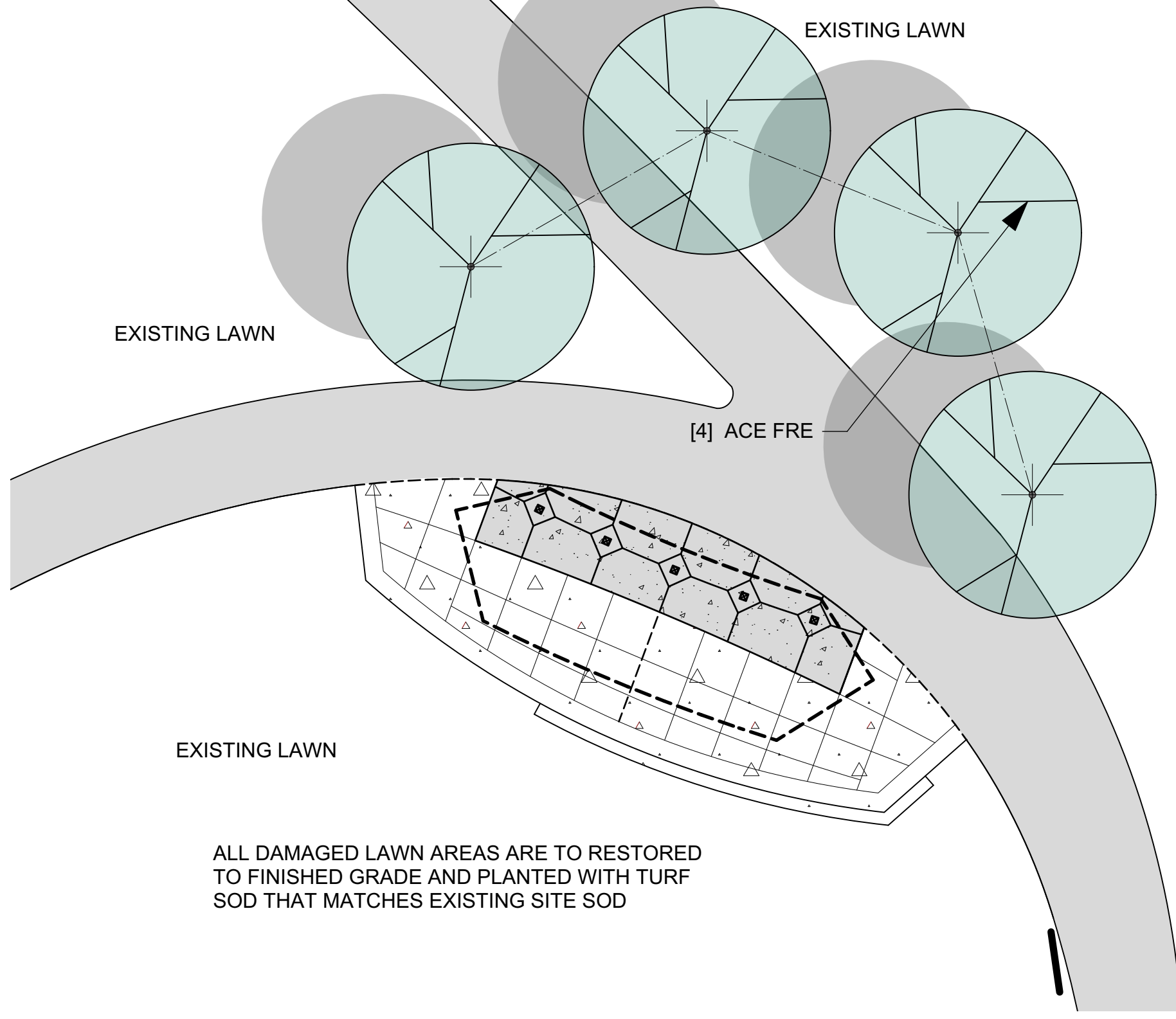
C

B

A

PLANT SCHEDULE - CONTRACTOR SHALL SATISFY ALL MEASUREMENTS NOTED

KEY	QTY	LATIN NAME	COMMON NAME	CONTAINER SIZE HT W SPACING	COMMENTS
DECIDUOUS TREES					
ACE FRE	4	Acer x freemanii	Freeman Maple	3.5" CAL. B&B / 12' / 4' / AS SHOWN	STRONG CENTRAL LEADER; EVENLY BRANCHED; FULL



PLANTING NOTES

- EXISTING UTILITIES SHOWN ARE APPROXIMATE AND SHALL BE VERIFIED IN THE FIELD PRIOR TO BEGINNING WORK. CONTRACTOR SHALL CONTACT NC ONE CALL CENTER AT 1-800-632-4949 FOR LOCATION OF EXISTING UTILITIES PRIOR TO BEGINNING CONSTRUCTION. THE CONTRACTOR SHALL EXERCISE CAUTION WHEN WORKING AROUND EXISTING UTILITIES TO REMAIN.
- UNLESS OTHERWISE NOTED IN THE PLANT LIST, THE CONTRACTOR SHALL OBTAIN AND INSTALL ONLY PLANT MATERIAL THAT IS GROWN ON ITS OWN ROOT - GRAFTED OR BUDDED PLANT MATERIAL WILL BE REJECTED.
- ALL TREES SHALL BE OBTAINED FROM THE NURSERY WITH EXPOSED ROOT CROWNS. B&B MATERIAL DELIVERED TO SITE WITH BURIED OR RECENTLY BURIED ROOT CROWNS WILL BE REJECTED.
- FURNISHED PLANT MATERIAL SHALL MEET THE MINIMUM HEIGHT OR MINIMUM SPREAD DIMENSIONS SHOWN IN THE PLANT LIST HEADINGS. THE CONTRACTOR SHALL UTILIZE THE MOST STRINGENT DIMENSION SHOWN ON THE PLANT LIST.
- THE CONTRACTOR SHALL SOD ALL DISTURBED AREAS INCLUDING CONSTRUCTION ACCESS OUTSIDE PROJECT LIMITS.
- ALL TREE STOCK MUST MEET ANSI Z60.1 STANDARD. TREES SHOULD BE HEALTHY, SINGLE STEM (UNLESS SPECIFIED MULTISTEM), WITH A CLEAR DOMINATE LEADER AND GOOD BRANCH SPACING. TREES WITH POOR FORM, DISEASES, OR EXTENSIVE DAMAGE WILL BE REJECTED AND REPLACED AT NO COST TO THE OWNER.
- CONTRACTOR TO SUBMIT PLANT PHOTO SUBMITTAL FOR EACH TREE TO LANDSCAPE ARCHITECT FOR REVIEW AND APPROVAL PRIOR TO INSATLLATION. EACH PHOTO SHALL INCLUDE SCALE ROD OR MEASURING DEVICE INDICATION SIZE AND CHARACTER OF THE TREE.
- ONCE TREES ARRIVE ON SITE, THE CONTRACTOR IS RESPONSIBLE FOR INSTALLING THEM IN A TIMELY MANNER. CONTRACTORS ARE RESPONSIBLE FOR REPLACING TREES WHICH DIE DUE TO IMPROPER HANDING OR INSTALLATION.
- HEALTHY TREES WHICH ARE PROPERLY PLANTED IN GOOD SOIL DO NOT NEED TO BE STAKED. STAKING MAY BE USED ONLY WITH APPROVAL TO ADDRESS SITE SPECIFIC PROBLEMS.
- GOOD SOIL LEADS TO A SUCCESSFUL LANDSCAPE. ALL CONSTRUCTION COMPACTION MUST BE CORRECTED, AND SOIL AMENDED PER SPECIFICATION.
- ALL TAGGING, FLAGGING, WIRES, AND OTHER DEBRIS MUST BE REMOVED FROM ALL OF THE TREES BEFORE TURNOVER.
- CONTRACTOR TO PROVIDE A 1 YEAR WARRANTEE GUARANTEE, ENSURING THE PLANTS WILL BE ALIVE, DISEASE FREE, AND WITHOUT DEAD OR DYING BRANCHES, AND BRANCH TIPS SHALL BEAR FOLIAGE OF NORMAL DENSITY, SIZE AND COLOR.
- DEAD TREES MUST BE REMOVED IMMEDIATELY UPON NOTIFICATION AND REPLACED AS SOON AS WEATHER CONDITIONS PERMIT, AND WITHIN THE SPECIFIED PLANTING PERIOD.
- CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT OF PLANT SUBSTITUTION IN ANY MEASUREMENT OR SPECIES INDICATED.
- DISTURBED EARTH AREAS THAT ARE DIRECTLY CAUSED BY CONTRACTOR MEANS AND METHODS SHALL BE RESTORED WITH TURF SOD; UNLESS OTHERWISE NOTED.
- TREES ARE TO BE INSTALLED DURING THE PLANTING SEASON FROM NOVEMBER 1ST TO MAY 1 ST.
- CONTRACTOR TO PROVIDE STAKE OUT OF TREE LOCATIONS FOR REVIEW AND APPROVAL BY LANDSCAPE ARCHITECT PRIOR TO PLANTING.
- CONTRACTOR TO PROVIDE WATERING AND CARE UNTIL THE SITE IS TURNED OVER TO THE CITY.
- CONTRACTOR TO PROVIDE SLOW RELEASE TREE WATERING BAG FOR EACH TREE.

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ALAMANCE COUNTY, NORTH CAROLINA

MEBANE COMMUNITY PARK
FIDDLER STAGE

SITE ADDRESS

627 W CENTER ST.
MEBANE, NC 27302

KEY MAP

NO.	REVISION	DATE

ISSUE: JAN 12, 2023

CD

PROJECT NO: 2264X15
DATE: JAN 12, 2023
DRAWN: YL
CHECKED: GB

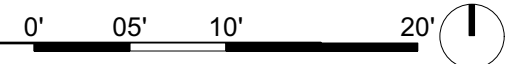
SHEET TITLE:

PLANTING PLAN

SHEET NO:

L160

1 PLANTING PLAN
Scale: 1" = 10'-0"



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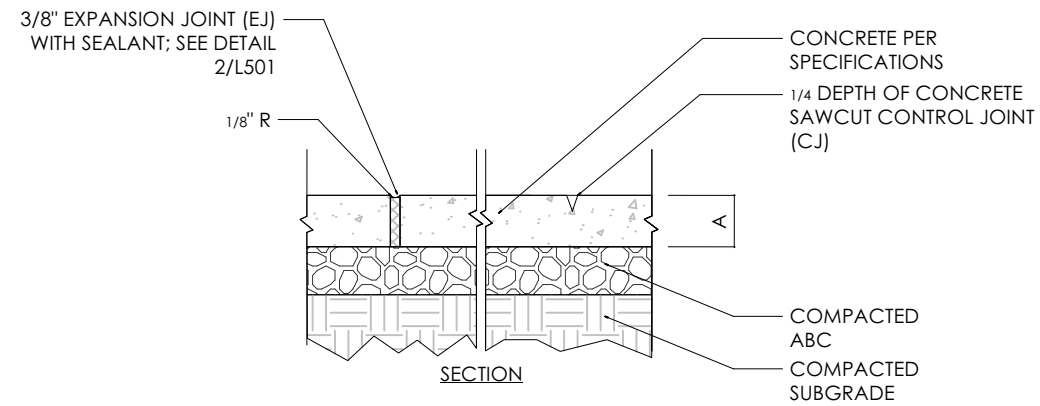
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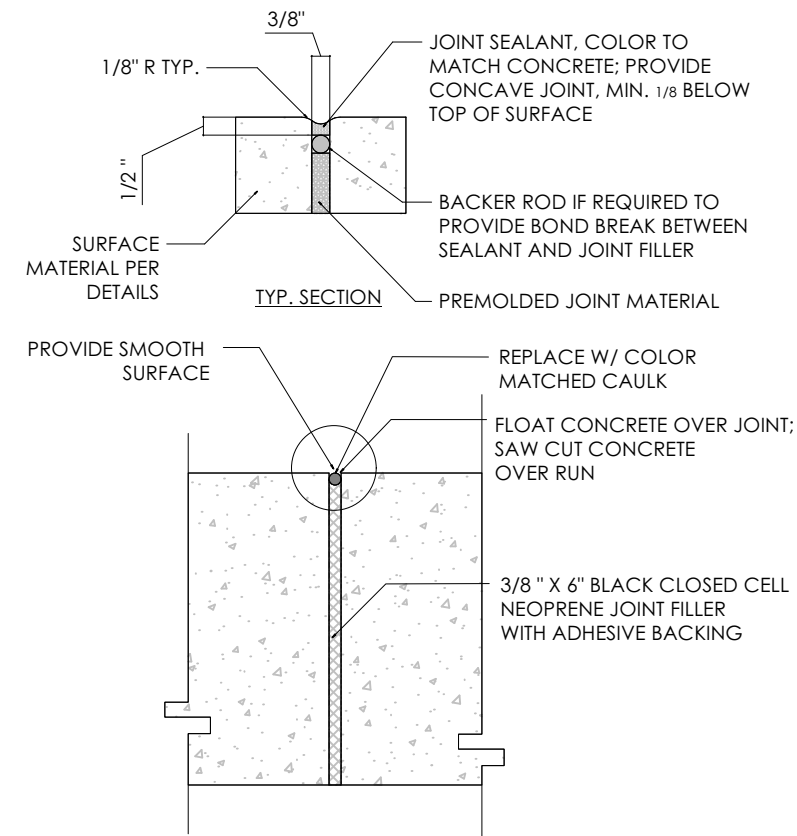
SHEET TITLE:

DETAIL
SHEET NO:
L501

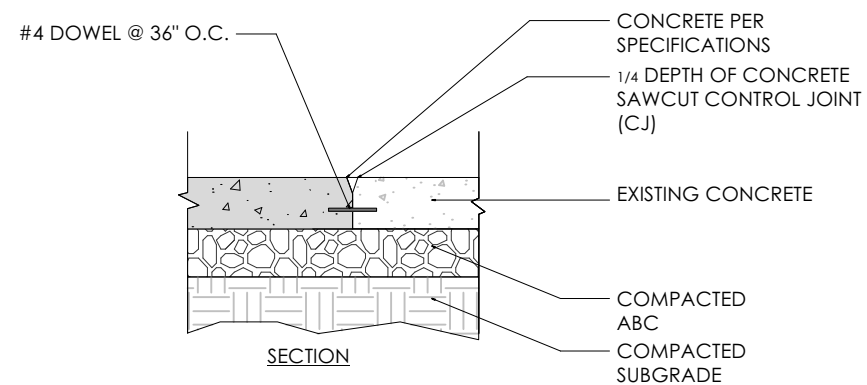


	MATERIAL	DEPTH*
A	CONCRETE	4"

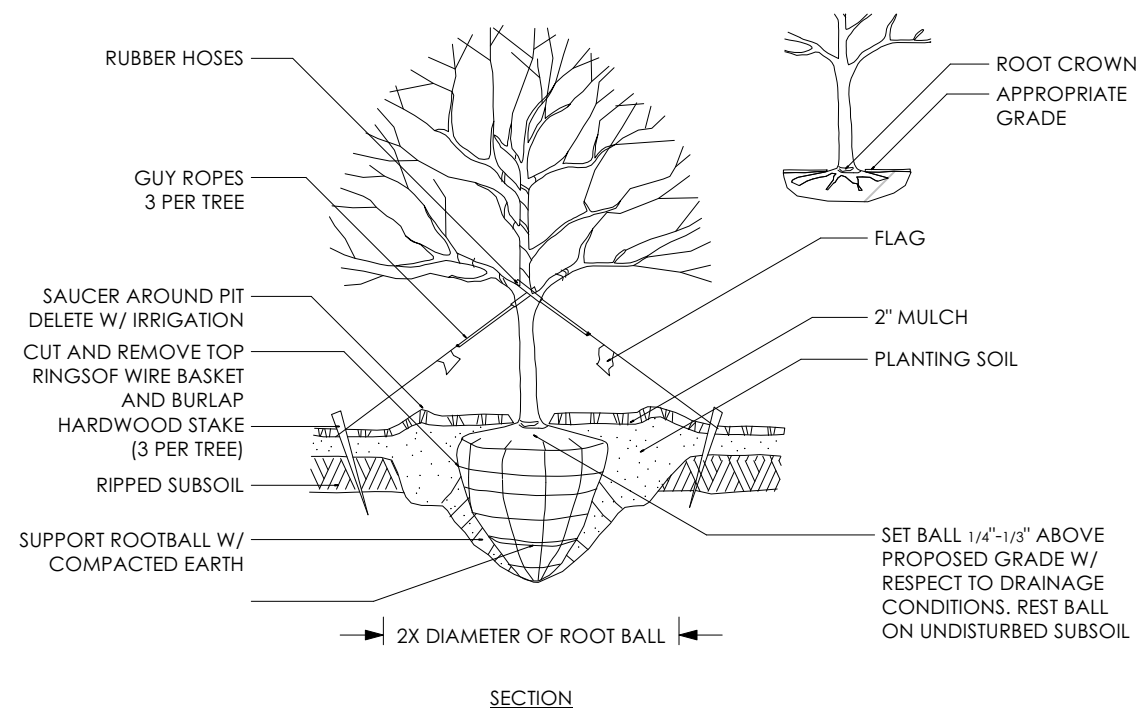
1 LIGHT DUTY CONCRETE PAVING (TYP.)
1. PAVEMENT MIX AND FINISH TO MATCH EXISTING.



2 EXPANSION JOINT
SCALE: NTS
1. CONTRACTOR TO SUBMIT JOINT SEALANT PRODUCT DATA FOR APPROVAL PRIOR TO WORK.



3 LIGHT DUTY TO EXISTING CONCRETE TRANSITION (TYP.)
1. PAVEMENT MIX AND FINISH TO MATCH EXISTING.



4 RAISED TREE PLANTING
SCALE: NTS

1. PLANT SOIL SHALL BE AMENDED AND CONSIST OF THE FOLLOWING RATIO: ONE PART BLACKOW COMPOST MANURE, ONE PART LEAF COMPOST, FIVE PARTS EXCACATED SOIL.
2. PLANTING SOIL SHALL BE FERTILIZED WITH SLOW RELEASE TREE TABLETS.
3. CONTRACTOR TO PROVIDE SLOW RELEASE WATER BAG FOR EACH TREE.

QFA – Absorptive Exterior Grade Curtain

Exterior Quilted Fiberglass Absorber



FEATURES & BENEFITS

- Superior UV and weather resistance
- Available in four facing colors
- Heavy-duty vinyl-coated facing on front with scrim back or vinyl on both sides

Exterior Grade Quilted Fiberglass Absorbers reduce the reflection of sound waves by covering reflective surfaces with a suitably UV protected, porous, sound absorbing product. The outdoor sound barrier curtains are constructed with grommets across the top and bottom, and are sewn with an exterior grade thread.

Absorptive Exterior Curtain - Sound Absorption Performance - ASTM C 423

	125Hz	250Hz	500Hz	1KHz	2KHz	4KHz	NRC
2" Absorptive Exterior Curtain	.46	.94	.85	.64	.47	.33	.75

Absorptive Exterior Curtain - Sound Transmission Loss - ASTM E-90 & E 413

	125Hz	250Hz	500Hz	1KHz	2KHz	4KHz	STC
2" Absorptive Exterior Curtain	9	14	19	21	27	34	21

MATERIAL

Fiberglass core, facings noted below.

PATTERN

Quilted diamond pattern.

FEATURES

Effective, durable, UV resistant, weather resistant, sound absorbing.

APPLICATIONS

Exterior Grade faced quilted fiberglass absorbers are used to reduce reverberant noise on permanent outdoor applications such as enclosing HVAC equipment, dust collectors or similar machinery behind a manufacturing plant where UV resistance is required. It is commonly installed over wood fencing or on brick or masonry walls of buildings adjacent to a job site or a noisy piece of machinery.

FACINGS

EGV - External Grade Vinyl, NPS - Nonwoven Porous Scrim.

THICKNESS

Nominal 1", 2".

OPTIONS

- QFA-EXT-S: 1" thick fiberglass - EGV front/NPS back facings
- QFA-EXT-D: 1" thick fiberglass - EGV on both sides
- QFA-EXT-S-2: 2" thick fiberglass - EGV front/NPS back facings
- QFA-EXT-D-2: 2" thick fiberglass - EGV on both sides

NOTE: For high-temperature conditions, a silicon impregnated vinyl is available. Please call a sales associate or email us at: sales@acousticalsurfaces.com for more information.

INSTALLATION

Grommets installed top and bottom (standard) or as needed. Customer supplied fasteners and/or washers to attach to substrate or structure.

TEMPERATURE RANGE

-40°F to +180°F.

PANEL SIZE

Panel size: Standard panel width is 48" - height is variable and made to order. 4' x 25' maximum.

WEIGHT

0.50 lb psf.

COLOR

Gray, Tan, Black, Beige.

Test Reports & Additional Information Can be Found at:

https://www.acousticalsurfaces.com/curtan_stop/exterior-absorbive-curtain.html



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1 ACOUSTIC BLANKET MATERIAL

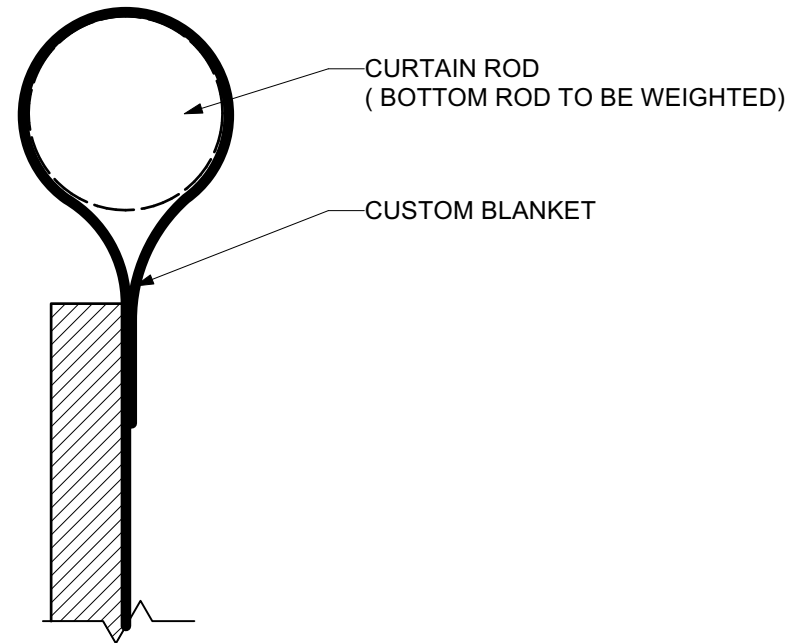
SCALE: NTS

1. +/-ONE INCH THICKNESS.
2. SIZE: CUSTOM AS INDICATED TO FIT ON BACK OF POSTS.
3. COLOR: GRAY.
4. PATTERN: DIAMOND PATTERN.
5. NO GROMMETS.
6. ALL SELECTOPMS ARE TO BE REVIEWED AND APPROVED BY THE LANDSCAPE ARCHITECT AND CITY OF MEBANE PRIOR TO FABRICATION OF MOCKUP.

2 CURTAIN ROD AND BLANKET

SCALE: NTS

1. CONTRACTOR TO PROVIDE A DELEGATED DESIGN FOR THE CURTAIN ROD AND ACOUSTIC BLANKET SYSTEM.
2. CONTRACTOR SHALL PROVIDE SHOP DRAWINGS FOR REVIEW AND APPROVAL TO ARCHITECT.
3. CONTRACTOR TO PROVIDE PRODUCT SAMPLES FOR ALL PARTS FOR REVIEW AND APPROVAL.
4. CONTRACTOR TO PROVIDE A MOCKUP FOR A COMPLETE SINGLE BLANKET AND ROD SYSTEM TO INCLUDE ACOUSTIC BLANKET, CURTAIN RODS, BRACKETS AND RELATED HARDWARE FOR REVIEW AND APPROVAL BY THE ARCHITECT AND CITY OF MEBANE.
5. CURTAIN RODS TO BE STAINLESS STEEL OR EQUIVALENT.



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MEBANE COMMUNITY PARK FIDDLER STAGE

SITE ADDRESS

627 W CENTER ST.
 MEBANE, NC 27302

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 DRAWN: YL
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SHEET TITLE:

DETAIL
 SHEET NO:
 L502

1

2

3

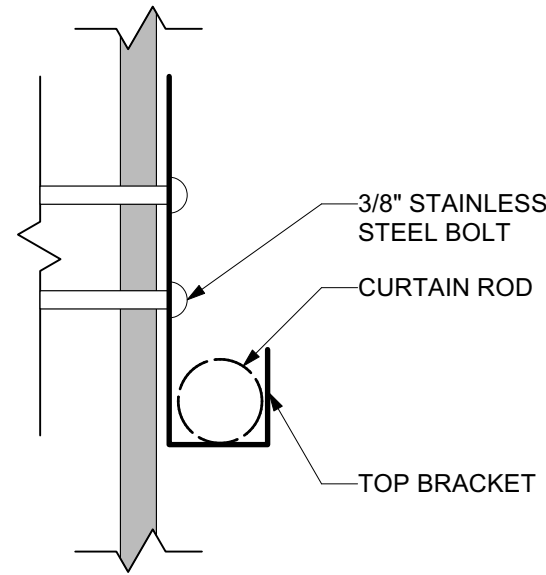
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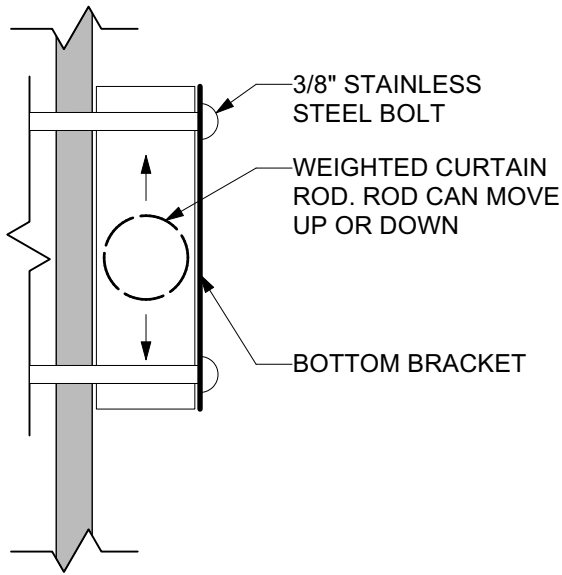
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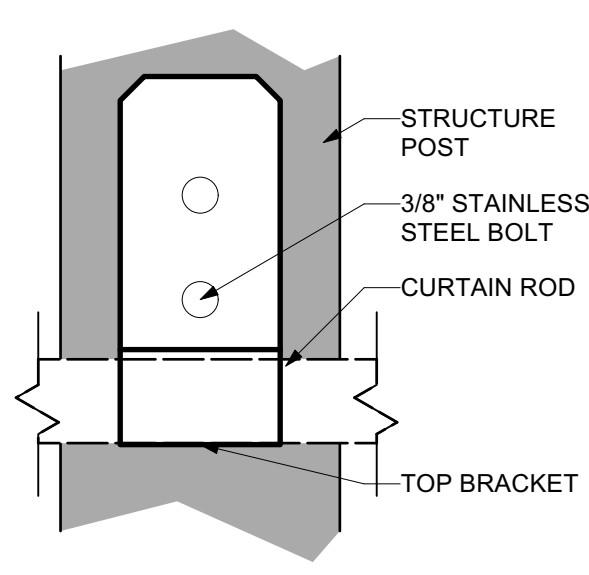
TOP BRACKET



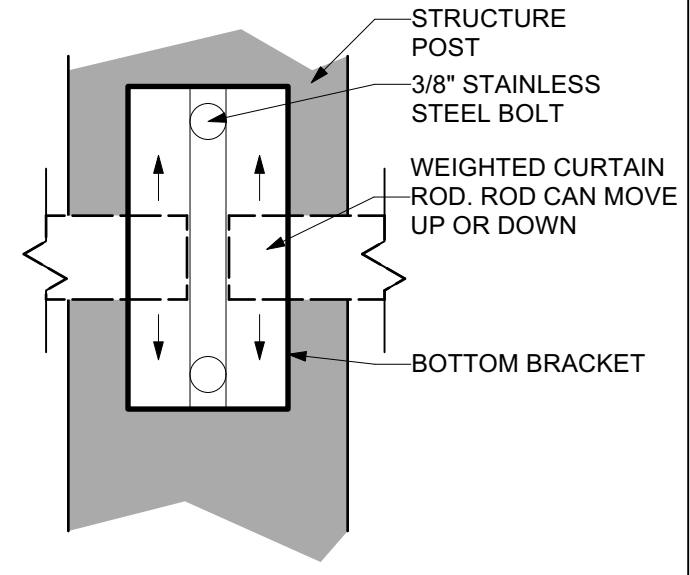
BOTTOM BRACKET



TOP BRACKET



BOTTOM BRACKET



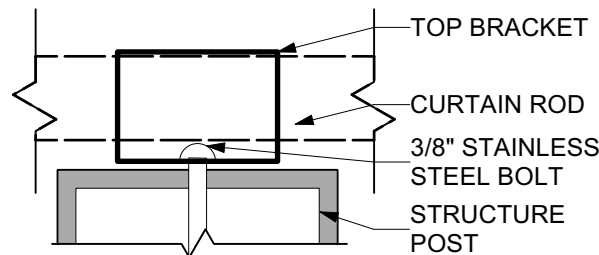
1 CURTAIN ROD BRACKET (SIDE VIEW)

SCALE: NTS

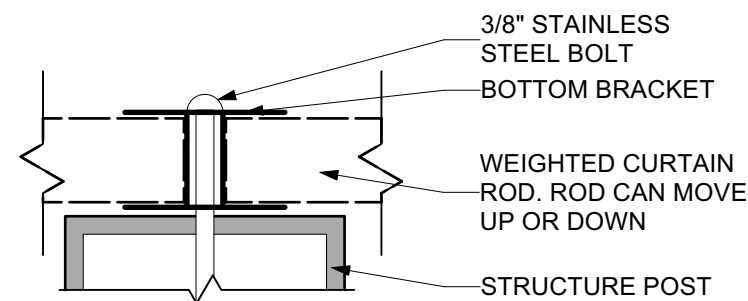
2 CURTAIN ROD BRACKET (FRONT VIEW)

SCALE: NTS

TOP BRACKET



BOTTOM BRACKET



3 CURTAIN ROD BRACKET (PLAN VIEW)

SCALE: NTS

NOTE:

1. CONTRACTOR TO PROVIDE A DELEGATED DESIGN FOR BRACKET SYSTEM.
2. CONTRACTOR SHALL PROVIDE SHOP DRAWINGS FOR REVIEW AND APPROVAL TO ARCHITECT.
3. BRACKET TO BE PERMANENTLY MOUNTED WITH A REMOVABLE CURTAIN ROD.
4. BRACKET PERMANENT FINISH TO MATCH THE SHADE STRUCTURE IN QUALITY AND COLOR.
5. CONTRACTOR TO PROVIDE A MOCKUP FOR A COMPLETE SINGLE BLANKET AND ROD SYSTEM PANEL TO INCLUDE ACOUSTIC BLANKET, CURTAIN RODS, BRACKETS AND RELATED HARDWARE FOR REVIEW AND APPROVAL BY THE ARCHITECT AND CITY OF MEBANE.
6. MINIMUM 7 GAUGE STEEL OR EQUIVALENT RECOMMENDED.

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CD

PROJECT NO: 2264X15
DATE: JAN 12, 2023
DRAWN: YL
CHECKED: GB

SHEET TITLE:

DETAIL
SHEET NO:

L503

CLIENT:
MEBANE COMMUNITY PARK

LOCATION:
MEBANE, NC
MANUFACTURER:
ARCHED CURVED CANTILEVER SHADE STRUCTURE.
PRODUCT BY HENDEE ENTERPRISES, INC.

BASIS OF DESIGN ONLY

GENERAL NOTES

1. DESIGN LOADS:

1.1) STRUCTURE IS DESIGNED IN ACCORDANCE WITH 2012 INTERNATIONAL BUILDING CODE FOR THE FOLLOWING LOADS:

DL:	ACTUAL
LL:	5 PSF
GROUND SNOW LOAD, Pg	15 PSF
BASIC WIND SPEED:	115 MPH (3-sec gust) per ASCE7-10
EXPOSURE CATEGORY:	C
RISK CATEGORY:	II
SEISMIC DESIGN CRITERIA	SDS = 0.167g; SD1 = 0.125g
SEISMIC DESIGN CATEGORY	B

2. STEEL SPECIFICATIONS:

- 2.1) ALL COLUMNS TO BE FABRICATED OF ASTM A500, GRADE C, STEEL TUBE HSS4" X 6" X 1/4"THK. WITH POWDERCOAT FINISH.
- 2.2) ALL RADIAL TOP RAFTERS TO BE FABRICATED OF ASTM A500, GRADE C, STEEL TUBE HSS4" X 4" X 1/4"THK. WITH POWDERCOAT FINISH.
- 2.3) ALL PURLINS TO BE FABRICATED OF ASTM A500, GRADE C, STEEL TUBE HSS4" X 4" X 1/4"THK. WITH POWDERCOAT FINISH.
- 2.4) STRUCTURAL STEEL PLATES SHALL CONFORM TO ASTM A36
- 2.5) ALL FABRICATION AND ERECTION OF STRUCTURAL STEEL SHALL CONFORM WITH THE CURRENT EDITION OF AISC "SPECIFICATIONS FOR THE DESIGN, FABRICATION AND ERECTION OF STRUCTURAL STEEL FOR BUILDINGS".
- 2.6) STEEL WELDS SHALL CONFORM TO AWS D1.1: ALL WELDS SHALL BE CONTINUOUS WHERE LENGTH IS NOT GIVEN, UNLESS OTHERWISE SHOWN OR NOTED ON DRAWINGS.
- 2.7) ALL WELDS SHALL BE GROUND SMOOTH AND ELIMINATE ALL SHARP EDGES OR BURS WHERE SHADE FABRIC IS IN DIRECT CONTACT WITH WELD
- 2.8) POWDERCOATING - PRIOR TO CLEANING STEEL, SANDBLAST STEEL WITH G50 STEEL GRIT BEFORE POWDER COAT CLEAN. ALL STEEL PIPE SHALL BE COATED FOR RUST PROTECTION AND FINISHED WITH 3.5 MIL THICK UV-INHIBITED WEATHER RESISTANT POWDERCOATING.

3. CONCRETE SPECIFICATIONS:

- 3.1) ALL CONCRETE SHALL BE 3,500 PSI, NORMAL WEIGHT, 28 DAY STRENGTH. THE CEMENT SHALL BE IN STRICT ACCORDANCE WITH THE AMERICAN CONCRETE INSTITUTE BUILDING CODE (ACI 318).
 - 3.2) SLUMP 4" MAXIMUM AND 1" MINIMUM.
 - 3.3) MIX DESIGN TO BE PROVIDED FOR APPROVAL PRIOR TO INSTALLATION OF FOOTINGS
- 4. FOOTINGS:**
- 4.1) FOOTINGS SHALL BE PLACED IN ACCORDANCE WITH AND CONFORM TO ENGINEERED SPECIFICATIONS AND DRAWINGS.
 - 4.2) STEEL REINFORCEMENT SHALL BE ASTM A615, GRADE 60
- 5. FASTENER SPECIFICATIONS:**
- 5.1) POST-INSTALLED ANCHOR RODS FOR STRUCTURE SHALL BE 3/4"Ø HILTI HAS E ANCHOR RODS WITH MINIMUM EMBEDMENT OF 7" AND HILTI HY 200 EPOXY.
 - 5.2) ALL FASTENERS TO BE GALVANIZED. HEX HEAD BOLTS CONFORM TO ASTM A325, U.N.O. ALL FASTENERS TO BE PROVIDED WITH A NUT (ASTM A325), LOCK WASHER & (2) FLAT WASHERS (ASTM A325).
- 6. FABRIC:**
- 6.1) FABRIC TO BE FERRARI 502 PROVIDING HIGH UV RESISTANCE HEAT AND WEATHER PROTECTION.
 - 6.2 ALL AROUND TO BE REINFORCED W/WEBBING SEWN IN PERIMETER OF FABRIC.

BILL OF MATERIAL FOR TWO ARCHED CURVED CANTILEVER STRUCTURE (SHIPPING LIST)				
ITEM	P/N	SOURCE	DESCRIPTION	QTY.
1		MANUF	CUSTOM COLUMN ASSY. 6X4X1/4THK. STEEL, RECT. TUBING W/BASE PLATE	10 EA.
2		MANUF	LEFT END RAFTER ASSY.	2 EA.
3		MANUF	MID. RAFTER ASSY. (MID. RAFTER A=2)(MID. RAFTER B=2)(MID RAFTER C=2)	6 EA.
4		MANUF	RIGHT RAFTER ASSY.	2 EA.
5		MANUF	CUSTOM PURLIN (PURLIN A=4),(PURLIN B=4),(PURLIN C=4),(PURLIN D=4)	16 EA.
6		MANUF	CUSTOM COVER A	2 EA.
7	10178	INVENTORY	1/2" X 6" TURNBUCKLE, JAM & JAM GALV. (USE RIGHT SIDE ONLY)	24 EA.
8	10178-JN	INVENTORY	NUT JAM/LOCK 1/2" (USE RIGHT SIDE ONLY)	24 EA.
9	10339	INVENTORY	HEX HEAD BOLT, ASTM A325 5/8"Ø X 2 1/2" A325 GALV. BOLTS	40 EA.
10	M1	INVENTORY	HEX HEAD BOLT, ASTM A325 1/2"Ø X 6" A325 GALV. BOLTS	40 EA.
11	10341	INVENTORY	5/8" GAL. FLAT WASHER	80 EA.
12	10341-1	INVENTORY	5/8" GAL. LOCK WASHER	40 EA.
13	10340	INVENTORY	5/8" GAL. HEX NUT	40 EA.
14	10334	INVENTORY	HEX NUT, 1/2"Ø	40 EA.
15	10333	INVENTORY	FLAT WASHER, 1/2"Ø	80 EA.
16	10332	INVENTORY	LOCK WASHER 1/2"Ø	40 EA.
17	10254	INVENTORY	HILTI HAS E ANCHOR ROD, 3/4"Ø X 10"	40 EA.
18	10288-1	INVENTORY	NUT, HEX 3/4"Ø (LEVELING)	40 EA.
19	10286-1	INVENTORY	WASHER, FLAT 3/4"Ø	40 EA.
20	10250-1	INVENTORY	HILTI HY 200-A EPOXY	30 EA.
21	10319-OKO	INVENTORY	TOUCH UP PAINT TO MATCH PC	3 EA.

POWDER COAT, COLOR: REFER TO SALES ORDER
FABRIC: SHADE COVER, COLOR: REFER TO SALES ORDER

- NOTE:**
1. ALL COLUMNS CAPS TO BE INSTALLED AT SAME ELEVATION TO ALLOW FOR INSTALLATION.
 2. PROTECT POWDER COAT FINISH FROM HARD IMPACT LOADS AND ROUGH SURFACES.
 3. WHEN FIELD DRILLING HOLES, PROTECT POWDER COAT FINISH FROM HOT FILINGS BY COVERING EXPOSED FRAME COMPONENTS.
 4. REMOVE ALL FILINGS TO MINIMIZE RISK OF RUST SPOTS OCCURRING.
 5. ELEVATIONS SHOWN ARE ALL BASED UPON 14" OF COVERAGE ABOVE FOOTING.
 6. THE STRUCTURAL DESIGN HAS NOT CONSIDERED SNOW LOADS ON SHADE PANELS. SHADE PANELS ARE TO BE REMOVED DURING WINTER MONTHS OR WHEN SNOW IS FORECASTED.

SHEET INDEX	
DESCRIPTION	SHEET
GENERAL NOTES AND INDEX	S.0
COLUMNS AND FOOTING LAYOUT	S.1
COLUMNS AND LAYOUT ADDITIONAL INF.	S.1.1
PLAN AND FRONT VIEW ELEVATION	S2
SIDE ELEVATION	S.2.1
FOOTING DETAIL	S.3
CONNECTION DETAILS	S.4
SISOMETRIC VIEW	S.5

NOT FOR CONSTRUCTION

- NOTE:**
1. This sheet is provided for BASIS OF DESIGN and BID purposes only.
 2. Contractor to provide product data and samples of selection.
 3. Contractor to provide shop drawings sealed and certified by licensed engineer.
 4. Shop drawings, product data, samples, and component parts are to be reviewed and approved by the City of Mebane and the Design Architect prior to commencement of work.

Hendee Enterprises, Inc.
The Innovative Solutions Company
P.O. Box 4289, Houston, TX 77210-0289 4350 South Point Dr., Houston, TX 77054
(713) 798-2322, Fax (713) 798-0484, (800) 231-7275 (toll free), (800) 323-3641 (toll free)

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CONSULTANTS:
Structural Affiliates International, Inc.
2424 Hillsboro
Suite 202
Nashville, TN 37212
615 269 0089
615 383 0911 FAX

CLIENT: MEBANE COMMUNITY PARK
LOCATION: MEBANE, NC
TITLE: ARCHED CURVED CANTILEVER SHADE STRUCTURE
DATE: 03/22/18

01-12-23

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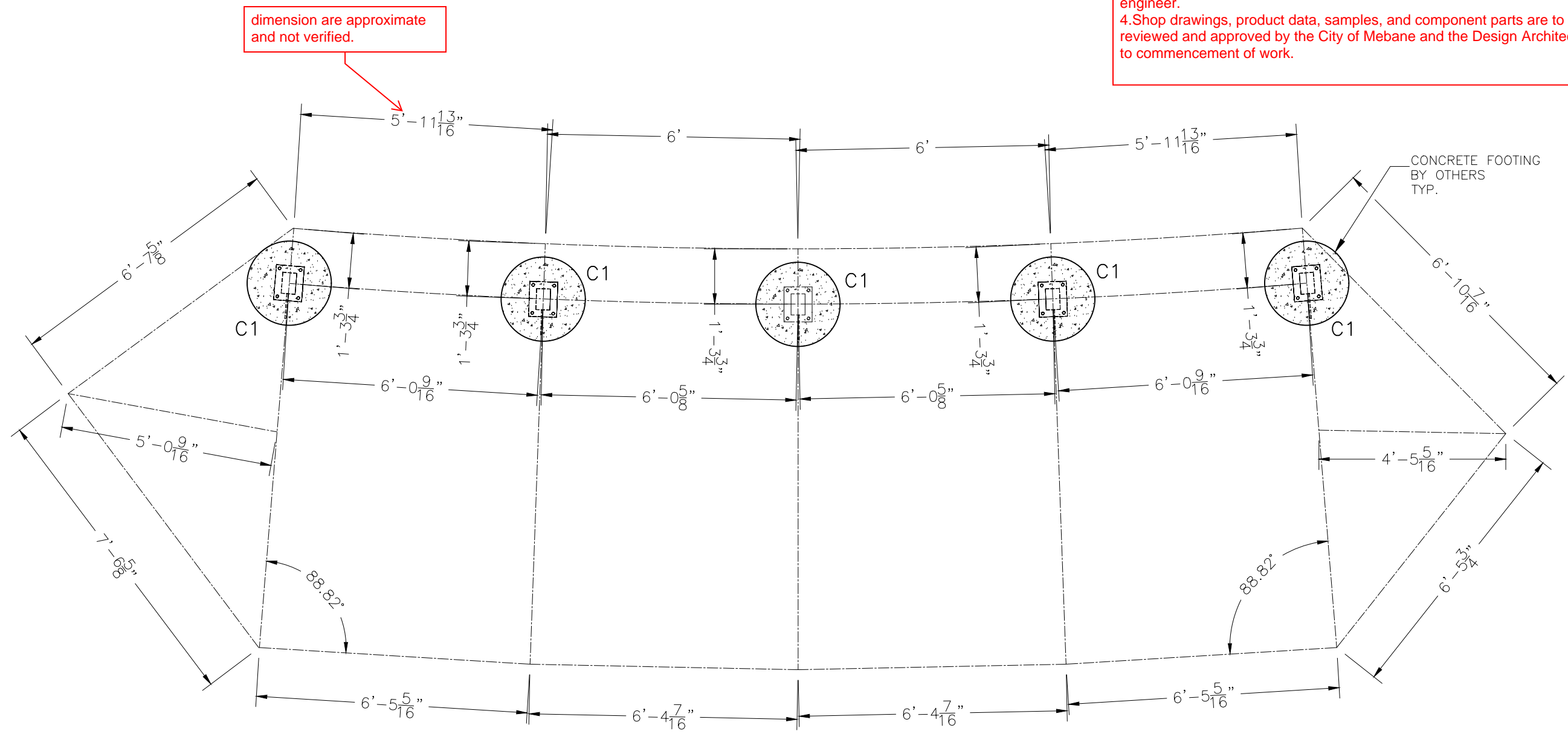
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dimension are approximate and not verified.



1 COLUMNS AND FOOTING LAYOUT
 SCALE: 3/16" = 1'-0"
 RE DWG: N/A

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 The Innovative Solutions Company
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CONSULTANTS:
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 2424 Hillsboro
 Suite 202
 Nashville, TN 37212
 615 269 0089
 615 383 0911 FAX

CLIENT: **MEBANE COMMUNITY PARK**
 LOCATION: **MEBANE, NC**
 TITLE: **ARCHED CURVE**
 DATE: **03/22/18**
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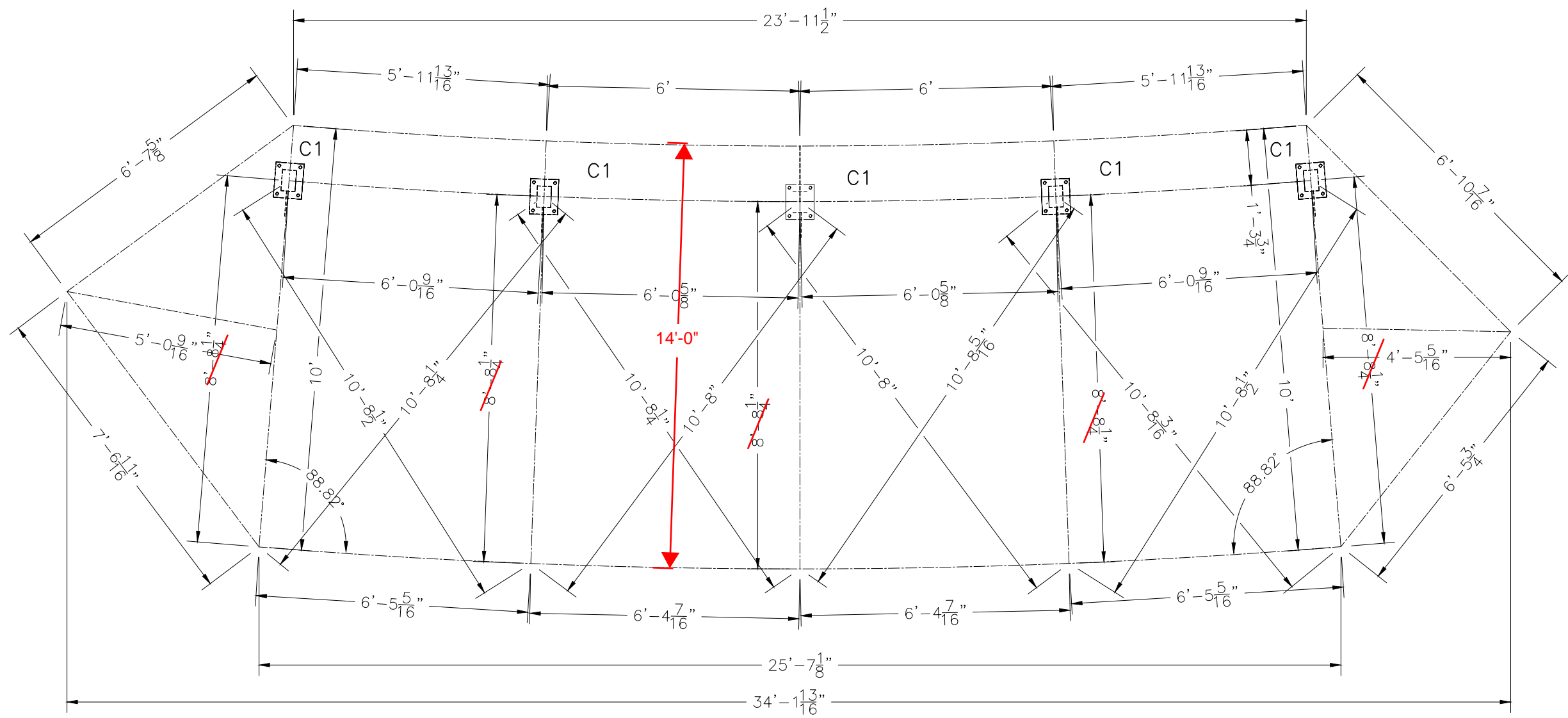
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1 COLUMNS LAYOUT ADDITIONAL INFO.
 SCALE: 3/16" = 1'-0"
 RE DWG: N/A

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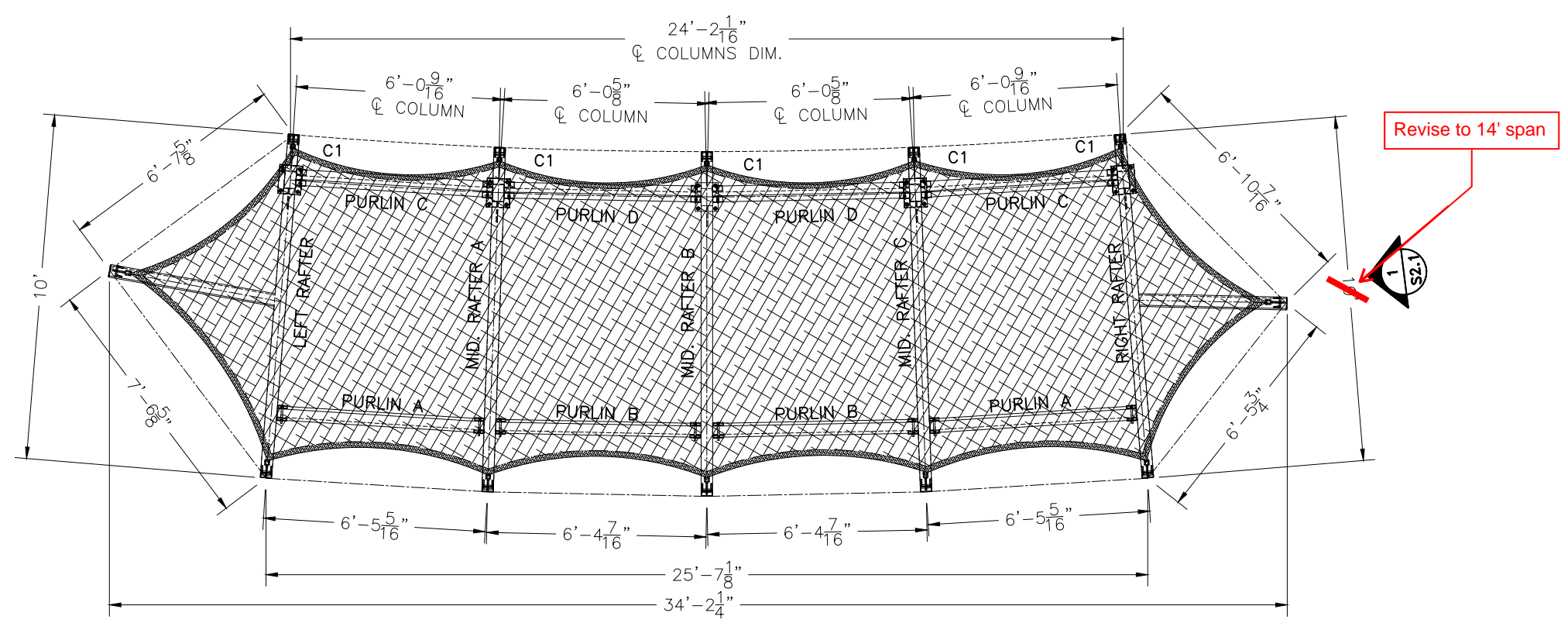
CLIENT: MEBANE CITY PARK
LOCATION: MEBANE, NC
TITLE: ARCHED CURB ANTI-LEVER
DATE: 03/22/18
REVISION: 01-12-23

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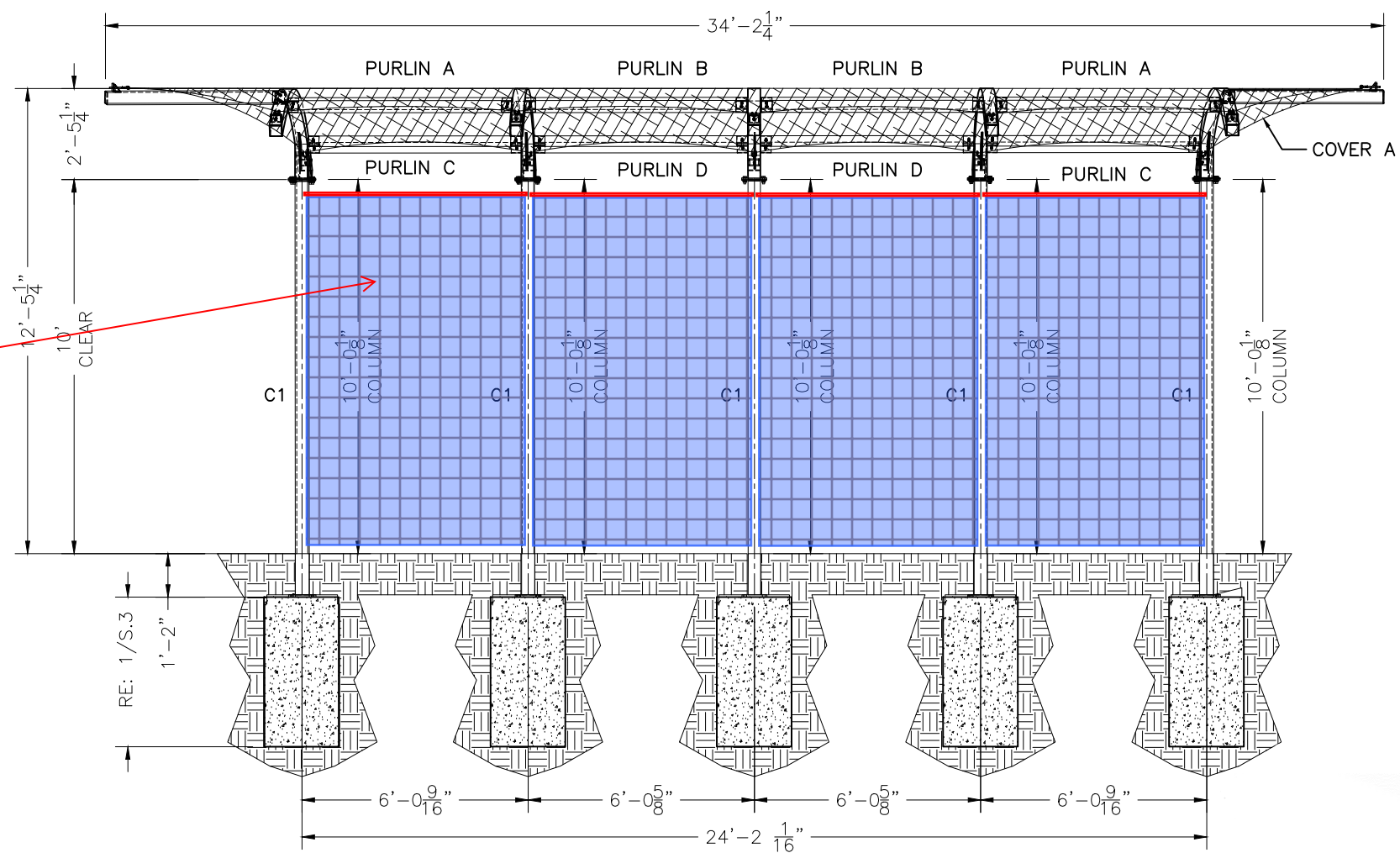


Revise to 14' span

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1 SHADE SAIL / PLAN VIEW ELEVATION
 SCALE: 3/16" = 1'-0"
 RE DWG: N/A

Removable acoustic blankets and with curtain rod holder mounted on the backside of the post. Provide brackets bolted to the back of the post. We recommend the structure should be designed to account for wind load as if the blankets are permanently mounted. Contractor to provide shop drawings for mounting system and acoustic blankets for review and approval prior to commencement of work.



2 SHADE SAIL / SIDE VIEW ELEVATION
 SCALE: 3/16" = 1'-0"
 RE DWG: N/A

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 LOCATION: **MEBANE, NC**
 TITLE: **ARCHED CURV**
 DATE: **03/22/18**

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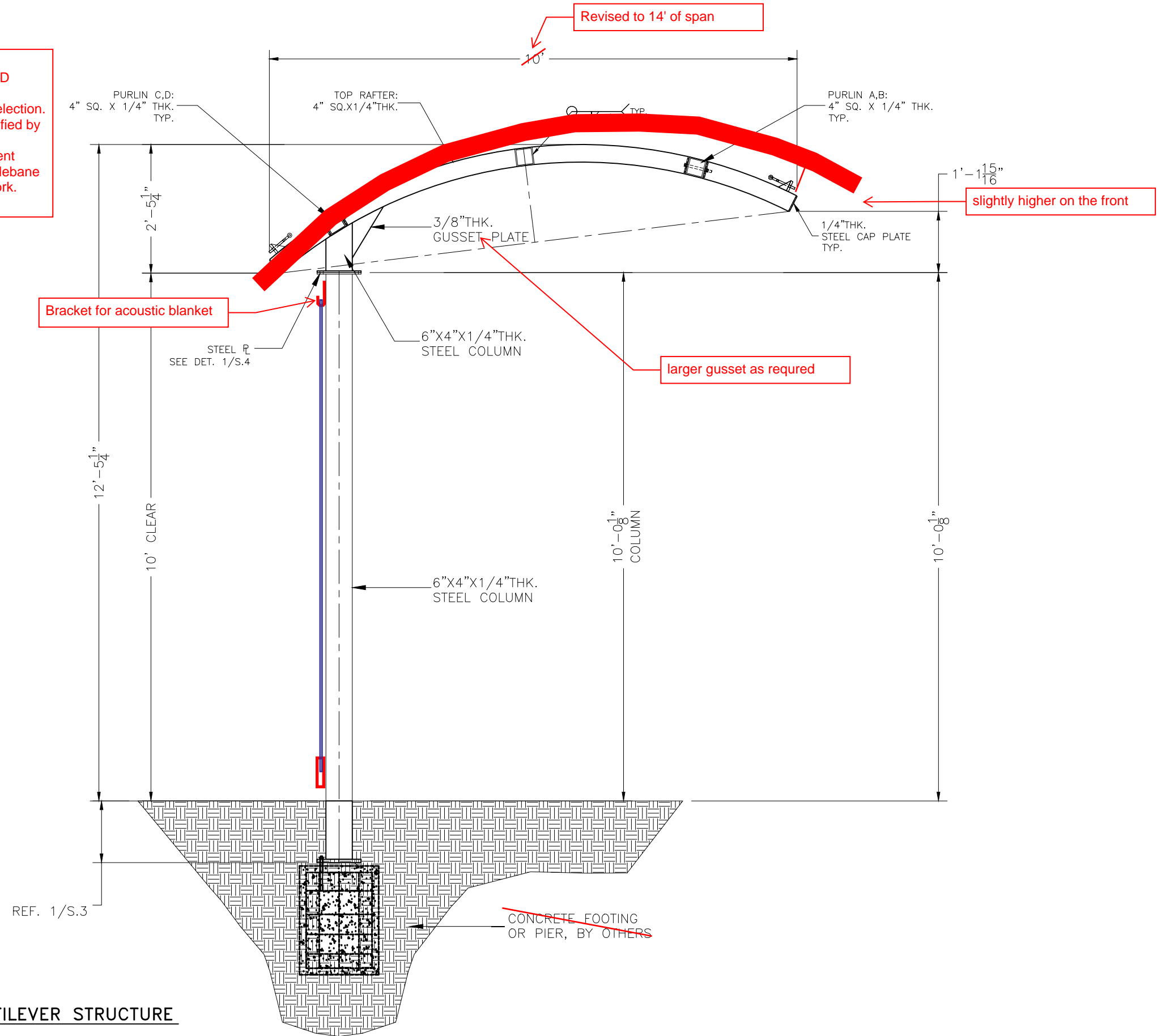
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1 SIDE ELEVATION, CANTILEVER STRUCTURE
 SCALE: NTS = 1'-0"
 RE DWG: N/A

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 LOCATION: MEBANE, NC
 TITLE: ARCHED CURVE
 DATE: 03/22/18
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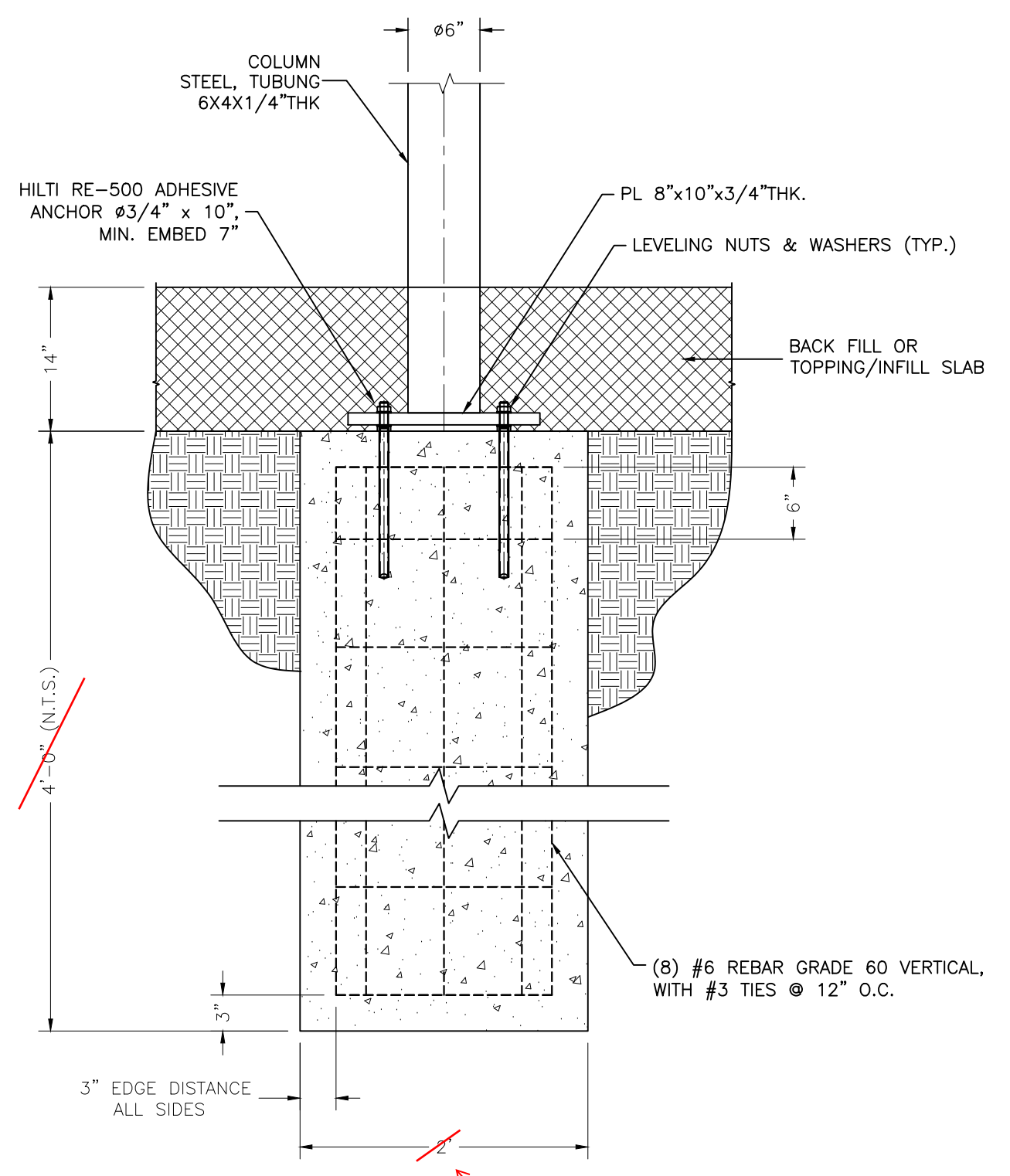
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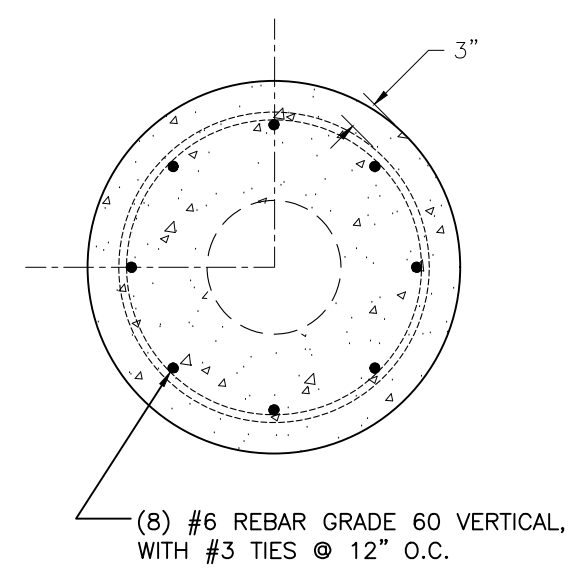
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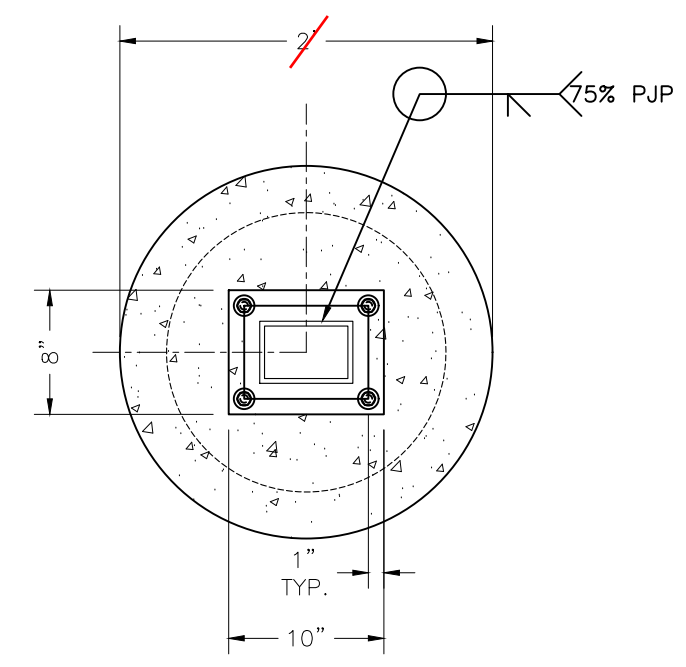


1 FOOTING DETAIL
 SCALE: NTS = 1'-0"
 RE DWG: N/A

Dimensions to be determined pending engineering of delegated design



2 PIER DETAIL - SECTION
 SCALE: NTS = 1'-0"
 RE DWG: N/A



3 PIER DETAIL - TOP VIEW
 SCALE: NTS = 1'-0"
 RE DWG: N/A

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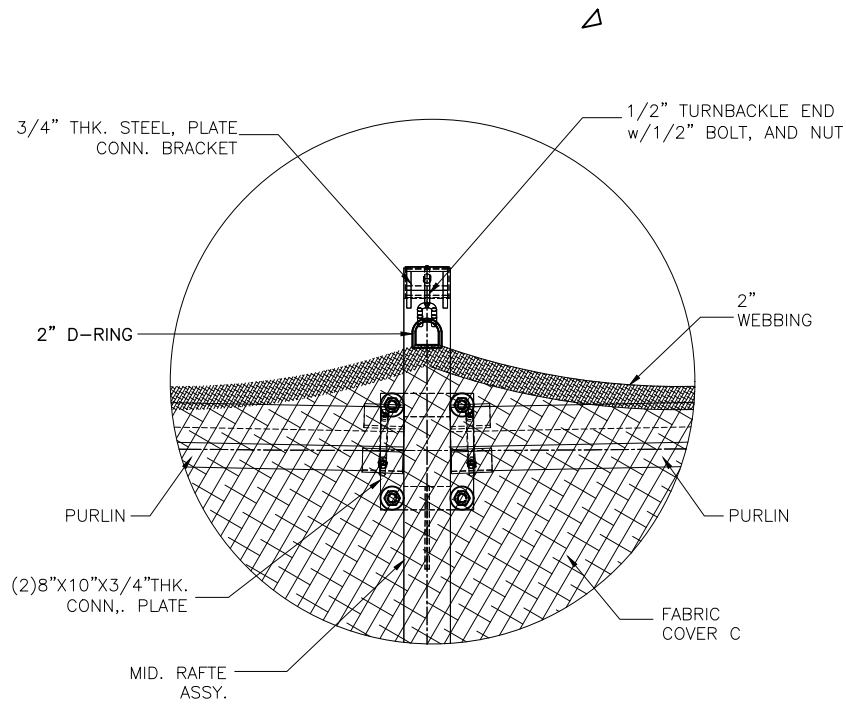
CLIENT: **MEBANE COM PARK**
 LOCATION: **MEBANE, NC**
 TITLE: **ARCHED CURVE TILEVER**
 DATE: **03/22/18**
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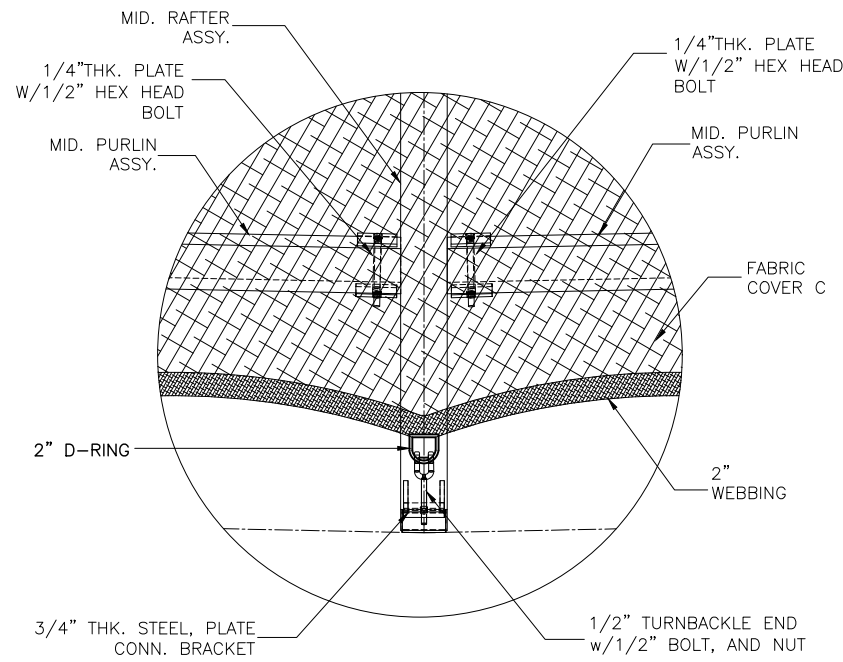
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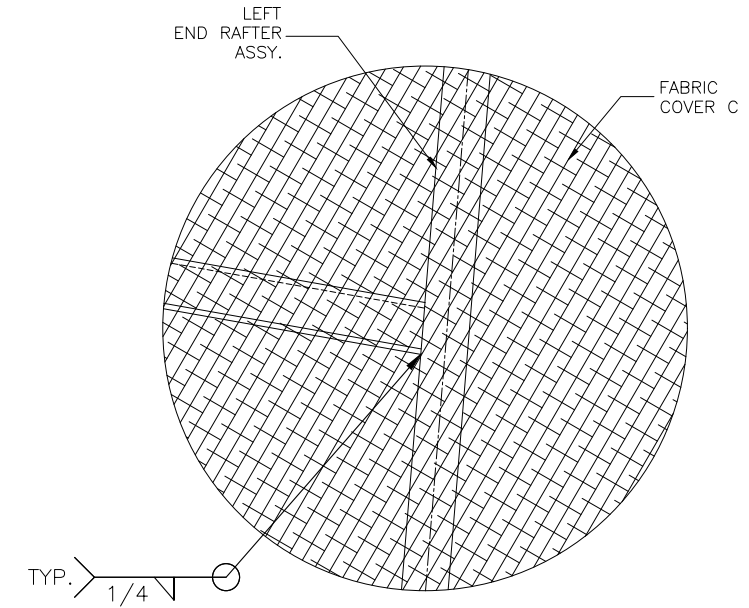
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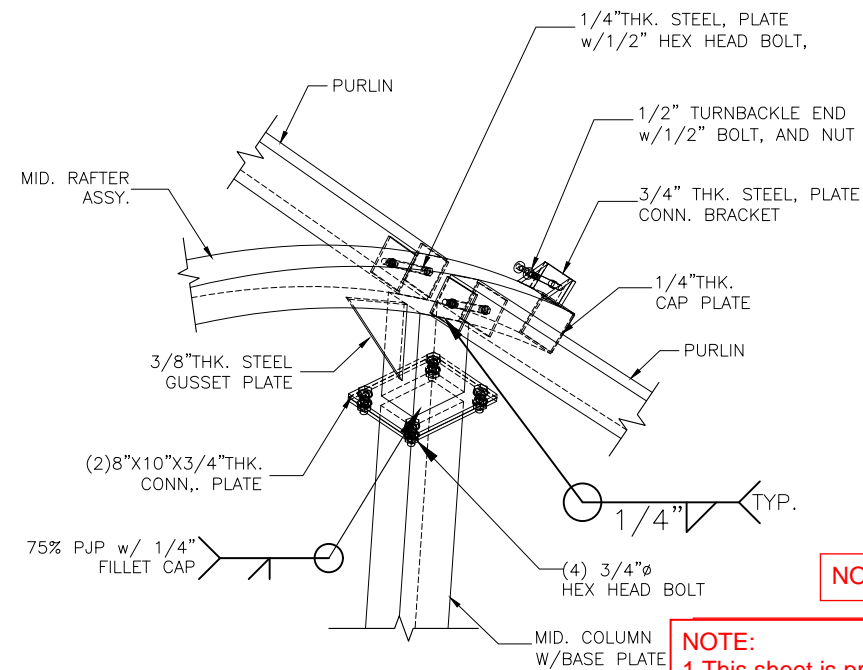
1 FABRIC COVER CONNECTION DETAIL (MID. COLUMN)
SCALE: NTS = 1'-0"
RE DWG: N/A



2 FABRIC COVER CONNECTION DETAIL (MID. RAFTER ASSY)
SCALE: NTS = 1'-0"
RE DWG: N/A

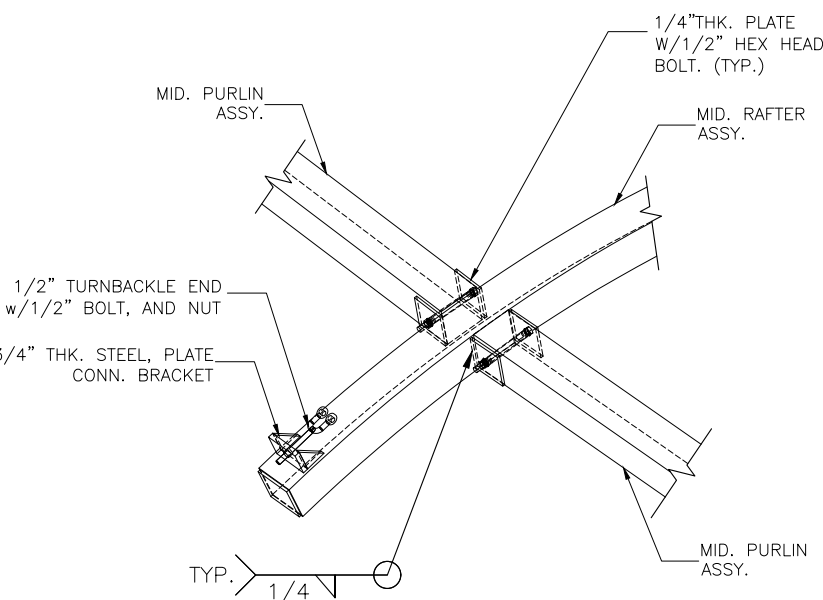


3 FABRIC COVER CONNECTION DETAIL (LEFT RAFTER ASSY)
SCALE: NTS = 1'-0"
RE DWG: N/A



ISOMETRIC VIEW

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4 FABRIC COVER CONNECTION DETAIL (RIGHT RAFTER ASSY)
SCALE: NTS = 1'-0"
RE DWG: N/A

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CLIENT: **MEBANE COM** PARK
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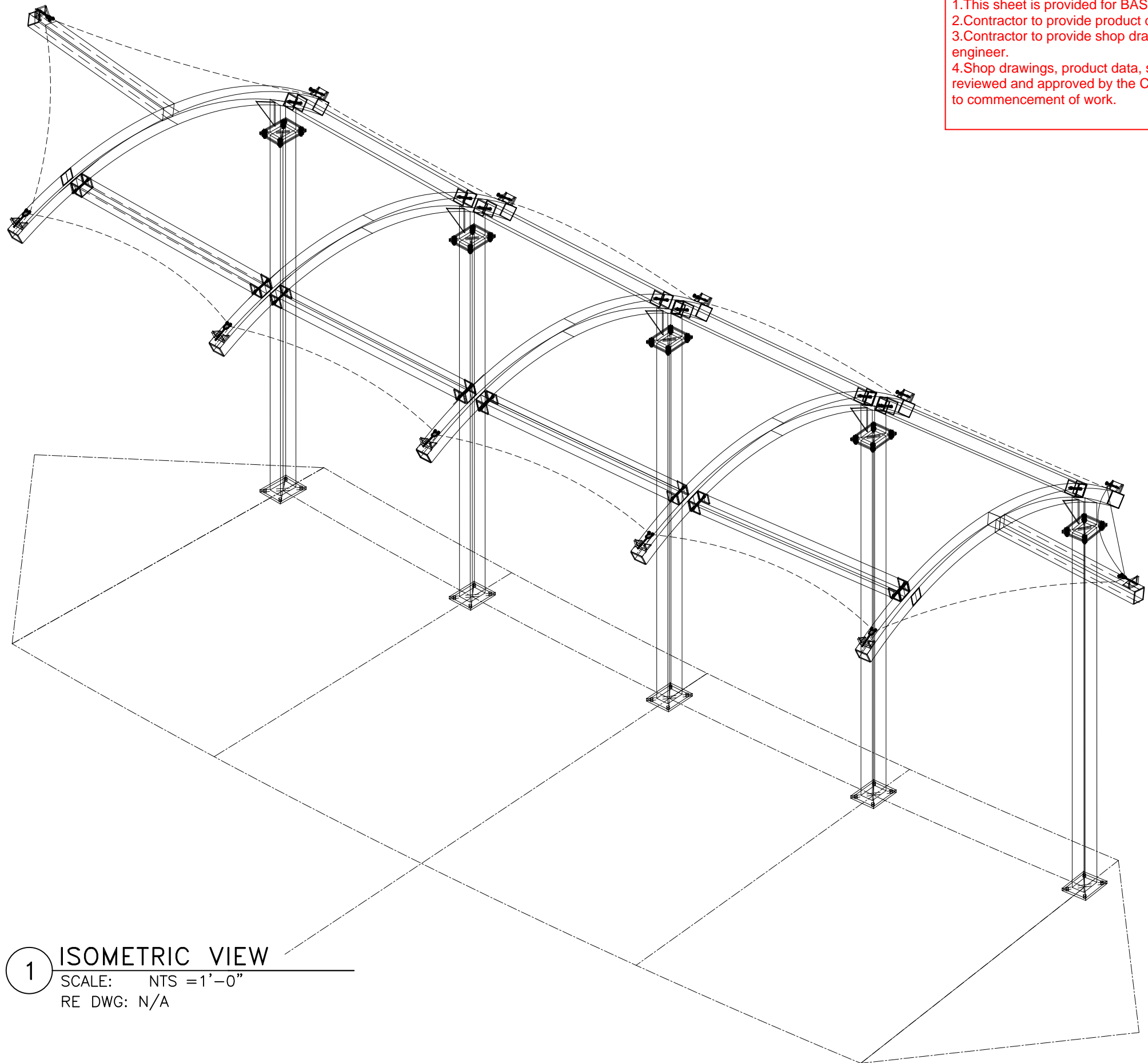
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1 ISOMETRIC VIEW
 SCALE: NTS = 1'-0"
 RE DWG: N/A

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JOB NUMBER: 138836
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BE IT ORDAINED by the Council of the City of Mebane that the Budget Ordinance for the Fiscal Year beginning July 1 2022 as duly adopted on June 6, 2022, is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Change	Revised Budget
General Fund - Recreation & Parks	\$ 2,636,376	\$ 45,000	\$ 2,681,376

ARTICLE II

REVENUES	Current Budget	Change	Revised Budget
General Fund - Appropriated Fund Balance	\$ 4,696,038	\$ 45,000	\$ 4,741,038

This the 6th day of February, 2023.



AGENDA ITEM #9

NCDOT Agreement for Buckhorn Traffic Signalization

Meeting Date

February 6, 2023

Presenter

Lawson Brown, City Attorney

Public Hearing

Yes No

Summary

This Agreement, if approved, will allow NCDOT to install traffic signalization on the two interchange ramps on I 40/85 at Buckhorn Road.

Background

The City has experienced industrial based growth in the Buckhorn Economic Development Zone in western Orange County where interstate highway access is best afforded at the Buckhorn Road exits off and onto Interstate 40/85. Al Neyer has paid to the City \$260,000 to be used to address traffic issues in the area. The payments were a part of conditional industrial zonings as offered payments by Al Neyer. NCDOT has agreed to design and install the signalization contingent upon the City paying \$232,000 of the costs. The moneys from the City will be appropriated from the \$260,000 paid by Al Neyer.

Financial Impact

The City will be paying \$232,000 for the signalization, such funds to be appropriated from the \$260,000 paid to the City by Al Neyer. NCDOT has agreed to pay any amounts over the \$232,000 and to reimburse the City if the cost is less than \$232,000.

Recommendation

Staff recommends the City enter into the Agreement with NCDOT and appropriate \$232,000 to pay for the same, such funds to be taken from the \$260,000 paid by Al Neyer.

Suggested Motion

I hereby move that the City enter into the Agreement with the NCDOT and appropriate the \$232,000 to pay for the same, such funds to be taken from the \$260,000 paid by Al Neyer.

Attachments

1. Agreement
2. FY22-23 Budget Ordinance Amendment

AGREEMENT OVERVIEW

DATE: 1/18/2022

NORTH CAROLINA
ALAMANCE COUNTY

PROJECT NUMBERS

PARTIES TO THE AGREEMENT:

WBS ELEMENTS: 36249.4610

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

AND

CITY OF MEBANE

The purpose of this Agreement is to identify the participation in project costs, project delivery and/or maintenance, by the other party to this Agreement, as further defined in this Agreement.

SCOPE OF PROJECT: The Department will design and install a traffic signal at each ramp of the interchange of I-40 and SR 1114 (Buckhorn Road) in Mebane.

COST TO OTHER PARTY: \$232,000
ESTIMATED COST OF THE PROJECT: \$232,000

PAYMENT TERMS: City of Mebane will submit payment upon execution of agreement.

MAINTENANCE: Department

EFFECTIVE DATES OF AGREEMENT:

START: Upon Full Execution of this Agreement

END: When work is complete and all terms are met.

This **Agreement** is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the **Department** and the **City of Mebane**, hereinafter referred to as the **Municipality**.

The parties to this Agreement, listed above, intend that this Agreement, together with all attachments, schedules, exhibits, and other documents that both are referenced in this Agreement and refer to this Agreement, represents the entire understanding between the parties with respect to its subject matter and supersedes any previous communication or agreements that may exist.

I. WHEREAS STATEMENTS

WHEREAS, this Agreement is made under the authority granted to the **Department** by the North Carolina General Assembly under General Statutes of North Carolina (NCGS), particularly Chapter 136-66.1 and 136-66.3; and,

WHEREAS, the **Department** and the **Municipality** have agreed that the jurisdictional limits of the Parties, as of the date of entering the agreement for the above-mentioned project, are to be used in determining the duties, responsibilities, rights and legal obligations of the Parties hereto for the purposes of this Agreement; and,

WHEREAS, the **Municipality** has requested that the **Department** to perform work as stated in the scope; and,

WHEREAS, the Parties hereto wish to enter into an agreement for scoped work to be performed or provided by the **Department** (including reviews, goods or services) with reimbursement for the costs thereof by the **Municipality** as hereinafter set out; and,

NOW, THEREFORE, this Agreement states the promises and undertakings of each party as herein provided, and the parties do hereby covenant and agree, each with the other, as follows:

II. RESPONSIBILITIES

- The **Department** shall be responsible for all phases of project delivery to include planning, design, construction and/or maintenance as shown in the **PROJECT DELIVERY** Provision.
- The **Municipality** shall be responsible for payment as shown in the **COSTS AND FUNDING** Provision.

III. PROJECT DELIVERY REQUIREMENTS

A. PLANNING, DESIGN, AND CONSTRUCTION

The **Department** shall prepare the plans and specifications for requested work. All work shall be performed in accordance with the N.C. Traffic Signal Specifications, all local codes, ordinances, and procedures.

B. RIGHT OF WAY ACQUISITION

It is understood by all parties hereto that all work shall be contained within existing right of way or easements previously granted.

C. MUNICIPAL UTILITY RELOCATIONS

It is understood at this time that there are no municipally-owned water and sewer lines to be adjusted or relocated at this time. If during the project it becomes necessary to adjust or relocate municipally-owned water and/or sewer lines, and the **Municipality** requests that the **Department** include this work in the construction contract, then a separate Utility agreement will be prepared at the appropriate time.

D. MAINTENANCE

Upon completion of the Project:

1. The **Department** shall be responsible for all traffic operating controls and devices which shall be established, enforced, and installed and maintained in accordance with the North Carolina General Statutes, the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, the latest edition of the "Policy on Street and Driveway Access to North Carolina Highway," and department criteria.
2. The roadway improvements that are within state-owned right of way shall be considered a part of the State Highway System and shall be owned and maintained by the **Department**.

IV. COSTS AND FUNDING

A. PROJECT COSTS

The **Municipality** shall reimburse the **Department** up to a maximum of \$232,000 of the actual cost of all work performed by the **Department**, including administrative costs. The **Department** will cover all costs that exceed \$232,000 to complete the project. If actual costs are less than \$232,000, the **Department** will return the excess funding to the **Municipality**. The **Municipality** shall submit a check for \$232,000 to the **Department's** Fiscal Section upon full execution of this Agreement.

V. STANDARD PROVISIONS

A. Agreement Modifications

Any modification to scope, funding, responsibilities, or time frame will be agreed upon by all parties by means of a written Supplemental Agreement.

B. Assignment of Responsibilities

The **Department** must approve any assignment or transfer of the responsibilities of the **Municipality** set forth in this Agreement to other parties or entities.

C. Agreement for Identified Parties Only

This Agreement is solely for the benefit of the identified parties to the Agreement and is not intended to give any rights, claims, or benefits to third parties or to the public at large.

D. Other Agreements

The **Municipality** is solely responsible for all agreements, contracts, and work orders entered into or issued by the **Municipality** to meet the terms of this Agreement. The **Department** is not responsible for any expenses or obligations incurred for the terms of this Agreement except those specifically eligible for the funds and obligations as approved by the **Department** under the terms of this Agreement.

E. Authorization to Execute

The parties hereby acknowledge that the individual executing this Agreement has read this Agreement, conferred with legal counsel, fully understands its contents, and is authorized to execute this Agreement and to bind the respective parties to the terms contained herein.

F. Debarment Policy

It is the policy of the **Department** not to enter into any agreement with parties that have been debarred by any government agency (Federal or State). By execution of this agreement, the **Municipality** certifies that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Agency or **Department** and that it will not enter into agreements with any entity that is debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction.

G. Indemnification

To the extent authorized by state and federal claims statutes, the **Municipality** shall be responsible for its actions under the terms of this agreement and save harmless the FHWA (if applicable), the **Department**, and the State of North Carolina, their respective officers,

directors, principals, employees, agents, successors, and assigns to the extent allowed by law, from and against any and all claim for payment, damages and/or liabilities of any nature, asserted against the **Department** in connection with this Agreement. The **Department** shall not be liable and shall be held harmless from any and all third party claims that might arise on account of the **Municipality's** negligence and/or responsibilities under the terms of this agreement.

H. Availability of Funds

All terms and conditions of this Agreement are dependent upon, and, subject to the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.

I. DocuSign

Department and **Municipality** acknowledge and agree that the electronic signature application DocuSign may be used, at the sole election of the **Department** or the **Municipality**, to execute this Agreement. By selecting "I Agree," "I Accept," or other similar item, button, or icon via use of a keypad, mouse, or other device, as part of the DocuSign application, **Department** and **Municipality** consent to be legally bound by the terms and conditions of Agreement and that such act constitutes **Department's** signature as if actually signed by **Department** in writing or **Municipality's** signature as if actually signed by **Municipality** in writing. **Department** and **Municipality** also agree that no certification authority or other third-party verification is necessary to validate its electronic signature and that the lack of such certification or third-party verification will not in any way affect the enforceability of its electronic signature. **Department** and **Municipality** acknowledge and agree that delivery of a copy of this Agreement or any other document contemplated hereby through the DocuSign application, will have the same effect as physical delivery of the paper document bearing an original written signature.

J. Gift Ban

By Executive Order 24, issued by Governor Perdue, and NCGS 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e. Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

SIGNATURE PAGE

IN WITNESS WHEREOF, this Agreement has been executed the day and year heretofore set out, on the part of the DEPARTMENT and the MUNICIPALITY by authority duly given.

CITY OF MEBANE

FED TAX ID NO: _____

REMITTANCE ADDRESS:

Authorized Signer: _____

Print Name: _____

Title: _____

Date Signed: _____

If applicable, this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Act:

Finance Officer: _____

Print Name: _____

Date Signed: _____

DEPARTMENT OF TRANSPORTATION

BY: _____

TITLE: _____

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (DATE)

BE IT ORDAINED by the Council of the City of Mebane that the Budget Ordinance for the Fiscal Year beginning July 1 2022 as duly adopted on June 6, 2022, is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Change	Revised Budget
General Fund - Public Works	\$ 3,326,097	\$ 232,000	\$ 3,558,097

ARTICLE II

REVENUES	Current Budget	Change	Revised Budget
General Fund - Appropriated Fund Balance	\$ 4,696,038	\$ 232,000	\$ 4,928,038

This the 6th day of February, 2023.



AGENDA ITEM #10

New Street Lighting along NC Hwy. 119 and other streets

Meeting Date

February 6, 2023

Presenter

Chuck Smith, Public Works Director
Daphna Schwartz, Finance Director

Public Hearing

Yes No

Summary

Staff is providing information on the locations of proposed street lighting and a resulting budget ordinance to fund.

Background

City staff is proposing adding street lighting at the following locations:

NC 119 from S. Third St. to Smith St/Development Center Drive.

Corregidor St. from Water Works Rd. to the southern entrance of the Mebane Art & Community Center

Roosevelt St. from Corregidor St. to approximately 500' (the newly constructed section of road)

S. Third St. Ext. from NC 119 to Stoneham Rd.

S. Fifth St. from NC 119 to S. Fifth St. Ext.

S. Fifth St. Ext. from NC 119 to S. Fifth St.

Financial Impact

A fund balance appropriation in the amount of \$109,195 is required to proceed with this proposal.

City Council approval is not required for the lighting design.

Recommendation

Staff recommends the street lighting as proposed to remain consistent with previous lighting provided along NC 119 from Lowes Blvd. to S. Fifth St and also the re-aligned streets. Some of the proposed lighting is perform utility poles and light fixture relocation to the new street.

Suggested Motions

I make a motion to approve the budget ordinance amendment for the new street lighting along NC 119 costs associated with boring, tamping and seeding.

Attachments

1. Street lighting costs
2. Overall map of proposed lighting projects
3. FY22-23 Budget Ordinance Amendment

Street Light Contract Cost

Location	Monthly Cost	Contract Duration (mo.)	Total Cost per FY	Total Contract Cost	FY 22-23	FY 23-24
NC 119 side street lighting - Corregidor St Overhead	\$ 161.48	36	\$ 1,937.76	\$ 5,813.28		\$ 1,937.76
NC 119 side street lighting - Corregidor St Underground	\$ 194.55	120	\$ 2,334.60	\$ 23,346.00		\$ 2,334.60
NC 119 side street lighting - S Fifth St Underground	\$ 289.28	120	\$ 3,471.36	\$ 34,713.60		\$ 3,471.36
NC 119 side street lighting - S Fifth St Overhead - S. Fifth St. from NC 119 to S. Fifth St. Ext. and S. Fifth St. Ext. from NC 119 to S. Fifth St.	\$ 155.42	36	\$ 1,865.04	\$ 5,595.12		\$ 1,865.04
NC 119 side street lighting - S Third St Overhead	\$ 233.62	36	\$ 2,803.44	\$ 8,410.32		\$ 2,803.44
NC 119 S. Third St to Smith St	\$ 1,478.55	120	\$ 17,742.60	\$ 177,426.00		\$ 17,742.60
NC 119 S. Third St to Smith St upfront costs (boring, tamping & seeding)					\$109,194.19	

Development Ctr Dr

Smith Dr

119

Huckleb

Tigh

SW

Park Center Dr

Briarwood Dr

Fieldstone

Briarwood

S 3rd St Ext

119

Village Dr

S Third St

Foust Rd



S 5th St

S 5th St

S 5th St

S 5th St

119

S 5th St

S 5th St

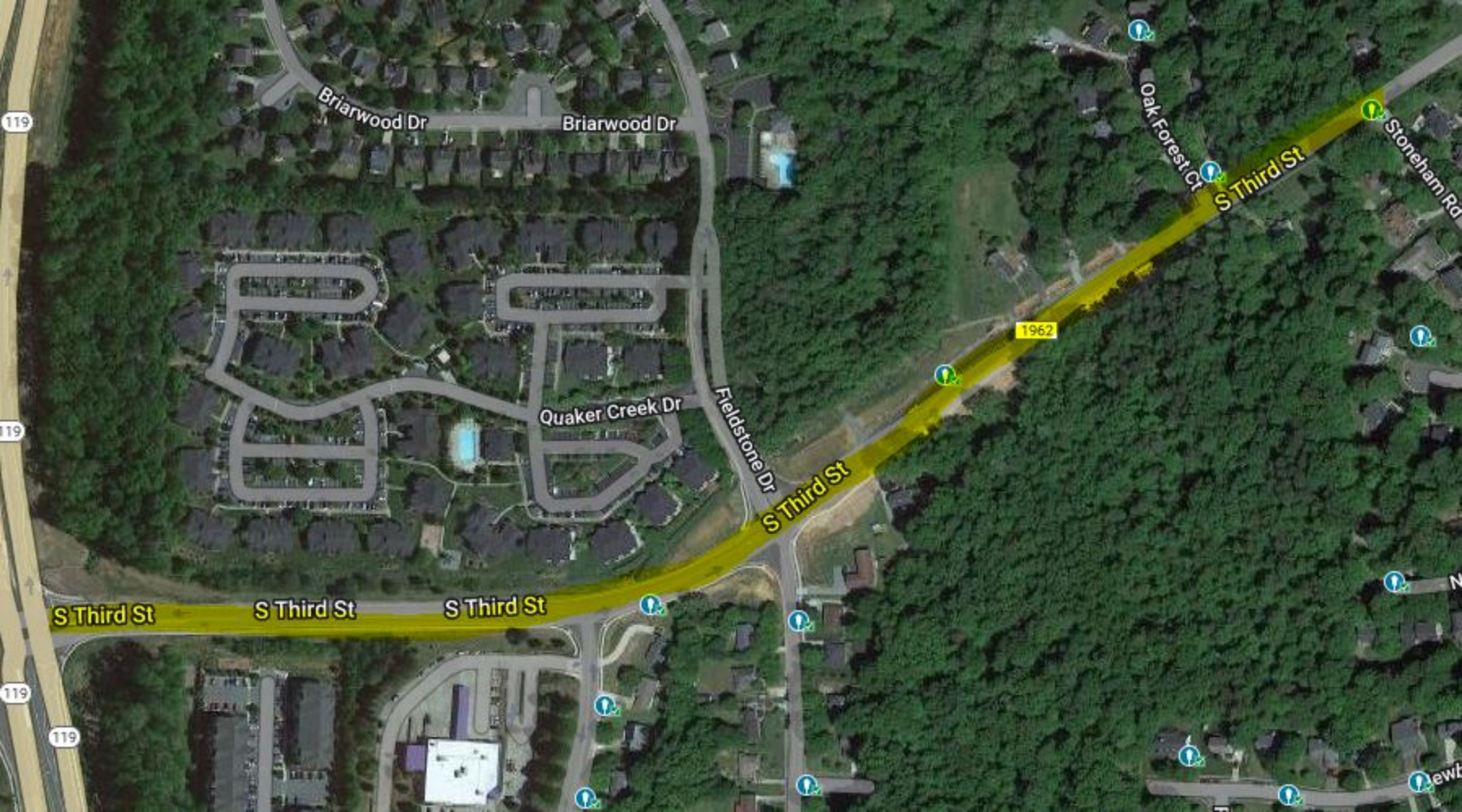
S 5th St

S 5th St

Talley Rd

Terrell St

Terrell S



Briarwood Dr

Briarwood Dr

Oak Forest Ct

S Third St

Stoneham Rd

Quaker Creek Dr

Fieldstone Dr

1962

S Third St

S Third St

S Third St

S Third St

119

119

119

119



Water Works Rd

Tate Ave

Roosevelt St

Roosevelt St

Corregidor St

Corregidor St

Corregidor St

Corregidor St

Water Works Rd



BE IT ORDAINED by the Council of the City of Mebane that the Budget Ordinance for the Fiscal Year beginning July 1 2022 as duly adopted on June 6, 2022, is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Change	Revised Budget
General Fund - Public Works	\$ 3,326,097	\$ 109,195	\$ 3,435,292
General Fund - Recreation & Parks	\$ -	\$ -	\$ -

ARTICLE II

REVENUES	Current Budget	Change	Revised Budget
General Fund - Appropriated Fund Balance	\$ 4,696,038	\$ 109,195	\$ 4,805,233

This the 6th day of February, 2023.



AGENDA ITEM #11

Bicycle and Pedestrian Advisory Commission (BPAC) Appointments

Presenter

Ashley Ownbey, Development Director

Public Hearing

Yes No

Summary

Per Article 25 of the City of Mebane Code of Ordinances, the City Council has the authority to appoint up to seven (7) community members to its Bicycle and Pedestrian Advisory Commission (BPAC). The BPAC should include one member of each of the City's two extraterritorial jurisdictions (ETJs) in its neighboring counties whenever possible; representation from a resident of each County is ensured with a dedicated position. There are currently two (2) City openings on the BPAC, reserved for individuals living in the Mebane City Limits.

Background

The City Council adopted the *City of Mebane Bicycle and Pedestrian Transportation Plan* in January 2015. The first recommendation for implementing this Plan is the creation of a Bicycle and Pedestrian Advisory Commission (page 7-1), which advises City Council on all matters regarding pedestrian and bicycle needs within the City of Mebane. Commission members "...should be chosen based on representation of key partner groups and community leaders who value biking, walking, and greenways facilities. Members should expect to contribute time, expertise, and resources towards accomplishing the tasks that lie ahead."

At its September 11, 2017, meeting, the City Council adopted a City ordinance (Article 25) that granted them the authority to appoint this Commission. There is a need to appoint two (2) City positions on the BPAC. The members shall serve three-year terms.

Financial Impact

N/A.

Commission members serve without monetary compensation. Members shall be reimbursed for travel to professional meetings, conferences and workshops, with such reimbursement being made in compliance with budgeted amounts under the general policies of the City.

Recommendation

Staff has no recommendation regarding the three qualified individuals who applied for two positions: Allison Tate, Tyson Smith, and Matthew Cummings.

Suggested Motion

Motion to appoint _____ and _____ to serve on the City of Mebane Bicycle and Pedestrian Advisory Commission and provide guidance to the Mebane City Council on the implementation of the *Bicycle and Pedestrian Transportation Plan* and related matters.

Attachments

1. City of Mebane Code of Ordinances, Article 25
2. Applications
3. Map of Applicant Addresses

ARTICLE 25. – BICYCLE AND PEDESTRIAN ADVISORY COMMISSION [\[2\]](#)

Cross reference— Board, commissions and committees, § 2-131 et seq.

Sec. 25-01. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commission means the advisory bicycle and pedestrian body to the Planning Department, Public Works Department, City Manager and the City Council.

Structures and areas mean the outdoor and indoor areas and structures on or in which people derive opportunities for the pursuit of happiness through recreation, whether or not these areas and structures are owned, leased, borrowed, controlled or operated within or outside of the corporate limits or boundary of the City.

City means the City of Mebane.

Cross reference— Definitions generally, § 1-2.

Sec. 25-02. - Membership; terms; vacancies.

- (a) The Bicycle and Pedestrian Advisory Committee shall be composed of four (4) members who reside within the City of Mebane; one member who resides in the Alamance County part of the city, preferably from the extraterritorial jurisdiction (ETJ); one member who resides in the Orange County part of the city, preferably from the ETJ; and one member representing the City and its ETJ at-large. The members shall be appointed by the City Council;
- (b) For the initial term, members of the Bicycle and Pedestrian Advisory Commission shall serve staggered terms of one (1), two (2), and three (3) years as designated by the City Council. Thereafter members appointed shall serve for a term of three years and until their successors are appointed and qualify.
- (c) Vacancies in the Bicycle and Pedestrian Advisory Commission shall be filled for the unexpired term by the City Council. The members of the Bicycle and Pedestrian Advisory Commission shall serve without compensation.
- (d) A member of the Commission may be removed by the City Council for any of the following reasons:
 1. Violation of the attendance, ethics, or conflict of interest provisions found herein;
 2. Moving out of the City of Mebane's zoning and taxing jurisdiction; or
 3. Non-payment of obligations to the City, including, without limitation, municipal taxes; or
 4. Contribution of a felony or a misdemeanor which entails moral turpitude.

Sec. 25-03. - Powers and duties.

- (a) The Commission shall serve as an advisory body for the Planning Department, Public Works Department, City Manager and the City Council. The Commission shall make recommendations and suggest policies to the department, the manager and the city council in matters affecting bicycle and pedestrian needs in the city. Input shall be guided, but not defined by, the City of Mebane *Bicycle and Pedestrian Transportation Plan*, originally adopted by the Mebane City Council in January 2015, as the *Plan* shall change with time and needs.

- (b) The Commission shall assume duties for the City's bicycle and pedestrian needs. The Commission shall make recommendations:
- (1) That advise the public and the City on matters affecting the relationship between bicycle and pedestrian transportation and parks, schools, recreation sites, and other major facilities;
 - (2) That ensure that the City's *Bicycle and Pedestrian Transportation Plan* as well as other City plans and ordinances are maintained as relevant and informed planning document for bicycle and pedestrian applications, with amendments to ensure their use;
 - (3) That engage and educate the public to advocate for implementing bicycle and pedestrian options throughout the City;
 - (4) That facilitate cooperation among governmental agencies and nonprofit partners for the development of networks that serve bicycle and pedestrian needs;
 - (5) That assist in the acceptance by the City and, with the approval of the City Council, grant, gift, bequest or donation, any personal or real property offered or made available for bicycle and pedestrian purposes and which is deemed to be of relevant present or possible future use. (Any gift, bequest of money or other property, any grant, devise of real or personal property so acquired shall be held by the City, used and finally disposed of in accordance with the terms under which such grant, gift or devise is made and accepted.); and
 - (6) That plan, design, construct, and/or operate and maintain infrastructure serving a bicycle and pedestrian need.
- (c) It is the basic function of the City Commission to promote bicycling and pedestrian activities for citizens. In so doing, the Planning Department and Public Works Department and their Commissions are authorized to aid and assist agencies (in line with reasonable and legally correct policies recommended by the Bicycle and Pedestrian Advisory Commission and accepted by the City Council, which assistance may include public; private, commercial; those which are quasipublic in character, and which, although public in nature, are not under the City's direct jurisdiction (such as schools, churches, hospitals, military installations, orphanages, commercial recreation, business and industrial agencies); as well as civic, neighborhood and service groups in their recreation interests and needs.

Sec. 25-04. - Meetings.

Commission meetings shall be held on a quarterly basis unless when determined otherwise by the Commission. All meetings of the Committee shall be conducted in an informal manner unless otherwise specified herein. The Chair of the Commission or, in his absence, the Vice-Chair, may call a special meeting of the Commission at any time by giving each member 24 hours' notice. Special meetings will be scheduled upon request by four or more Commission members. A quorum of the Commission shall be in attendance before action of an official nature can be taken. A quorum is a majority of the appointed members of the Commission.

Sec. 25-05. - Attendance of members.

An appointed Commission member with unapproved absences from more than three (3) regular meetings loses his or her status as a member of the Commission until reappointed or replaced by the City Council. Notification of absence at least twenty-four (24) hours prior to the meeting shall be considered approved. Absences due to sickness, death or other emergencies of like nature shall be regarded as approved absences and shall not affect the member's status on the Commission except that in the event of a long illness, or other such cause for prolonged absence, the member may be replaced.

Sec. 25-06. – Conflicts of Interest

Commission members hold their positions for the benefit of the public. Pursuant to the requirements of NCGS 160A-388 (e1), a member of the City Council shall not participate in or vote on a matter in which a Commission member's duty to act in the public interest conflicts with a potential desire to advance his or her own personal interest. Impermissible conflicts include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change; undisclosed *ex parte* communications; a close familial, business, or other associational relationship with an affected person; or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself or herself, the remaining members shall by majority vote rule on the objection.

Sec. 25-07. - Compensation.

Commission members shall serve without monetary compensation. Members shall be reimbursed for travel and subsistence to professional recreation meetings, conferences and workshops, with such reimbursement being made in compliance with budgeted amounts under the general policies of the City.

Sec. 25-08. - Officers.

There shall be a Chair, Vice-Chair and Secretary of the Commission. An annual election of the Chair and Vice-Chair shall be held by the Commission members and shall occur at the regular monthly meeting in June. Officers shall serve for one year from election with eligibility for reelection. New officers shall take office at the subsequent regular meeting in July. In the event an officer's appointment to the Commission is terminated, a replacement to this office shall be elected by the Commission, from its membership, at the meeting following the termination. The Secretary position will be fulfilled by staff from the City Planning Department.

Cross reference— Officers and employees, § 2-71 et seq.

Sec. 25-09. - Duties of officers.

The Commission Chair shall preside at all meetings and sign all documents relative to action taken by the Commission. The Chair shall appoint all subcommittees and designate their chairmen. When the chair is absent the Vice-Chair shall perform the duties of the Chair. When both the Chair and Vice-Chair are absent a Temporary Chair shall be selected by those members who are present. All meeting minutes shall be recorded and maintained by the Secretary, and shall be available for review with the City. The Secretary shall mail to all members copies of official reports and the official minutes of all regular and special meetings prior to the next scheduled meeting.

Secs. 25-10 — 25-25. - Reserved.



City of Mebane, NC

106 E. Washington St.
Mebane, NC 27302

919-563-3629
info@cityofmebane.com
www.cityofmebanenc.gov

Registration/Payment Receipt 49067620

01/26/2023 09:25 AM

Account Information

Allison Tate (She/Her)
701 S 5th Street
Mebane, NC 27302

Item	Amount Paid
Allison Tate (She/Her) for Bicycle & Pedestrian Advisory Commission Application BPAC 2023 (BPAC 2023)	\$0.00
EXPIRATION DATE: N/A	
Total Payment	\$0.00

Prompt(s)

Do you live inside the Mebane City Limits? (Allison Tate (She/Her)) Yes

Do you live in Alamance or Orange County? (Allison Tate (She/Her)) Alamance

Are you currently serving on a board or commission of the City of Mebane? (Allison Tate (She/Her)) No

If you are serving on a board or commission, please list which one(s) (Allison Tate (She/Her)) None

Why do you wish to serve the City in this capacity? (Allison Tate (She/Her)) My husband, young son and I live on 5th street. Nearly every day, sometimes twice a day, we set out on foot to get some fresh air and exercise. We love the ability to walk out of our door and explore town but are often concerned by the spots that still aren't very pedestrian friendly. As someone who was born and raised in this area, it is so wonderful to see the progress that has been made since I was a child and I would love the opportunity to help continue improving conditions for pedestrians and cyclists.

Please list the address of your employer (Allison Tate (She/Her)) N/A

Please list your job title and duties at your current job (Allison Tate (She/Her)) Currently a stay at home mom. Previously Director of Home Textiles at Spoonflower - managed our finished goods department - oversaw everything from product development to managing external manufacturing partners and collaborating with in house sewing teams to ensure timely shipment of on demand orders.

Please list the name of your employer (Allison Tate (She/Her)) N/A

Please list your educational background. Include the name of all schools attended: (Allison Tate (She/Her)) NC State: BS Textile Marketing and Brand Management NC State: Master of Textiles

Please list the names of all civic organizations in which you currently hold membership: None

Activity Notes

Bicycle & Pedestrian Advisory Commission Application BPAC 2023

Thank you for your interest in an appointment to the City of Mebane's Advisory Boards and Commissions. Individuals selected for appointment will be notified within 5 working days from the City Council meeting at which



City of Mebane, NC

106 E. Washington St.
Mebane, NC 27302

919-563-3629
info@cityofmebane.com
www.cityofmebanenc.gov

Registration/Payment Receipt 49008025

01/24/2023 10:18 AM

Account Information

Tyson Smith
712 S. Fifth Street
Mebane, NC 27302

Item	Amount Paid
Tyson Smith for Bicycle & Pedestrian Advisory Commission Application BPAC 2023 (BPAC 2023)	\$0.00
EXPIRATION DATE: N/A	
Total Payment	\$0.00

Prompt(s)

Do you live inside the Mebane City Limits? (Tyson Smith) Yes

Do you live in Alamance or Orange County? (Tyson Smith) Alamance

Are you currently serving on a board or commission of the City of Mebane? (Tyson Smith) No

If you are serving on a board or commission, please list which one(s) (Tyson Smith) none

Why do you wish to serve the City in this capacity? (Tyson Smith) I live in Mebane, on 5th street and would like to be part of the solution to making Mebane a more welcoming walking and riding city. The ability to walk/ride downtown was a key feature to why we moved here. I would love to be involved in the discussions and proposals for making Mebane pedestrian friendly.

Please list the address of your employer (Tyson Smith) out of state

Please list your job title and duties at your current job (Tyson Smith) I am the General Manager of the Alternative Fibers Business Unit for Kimberly-Clark. I lead a team of scientists and business professional as we research, develop, and commercialized sustainable non-wood alternatives fibers for use within K-C's portfolio of products.

Please list the name of your employer (Tyson Smith) Kimberly-Clark

Please list your educational background. Include the name of all schools attended: (Tyson Smith) Deland High School Stetson University - BBA Stetson University - MBA

Please list the names of all civic organizations in which you currently hold membership: N/A

Activity Notes

Bicycle & Pedestrian Advisory Commission Application BPAC 2023

Thank you for your interest in an appointment to the City of Mebane's Advisory Boards and Commissions. Individuals selected for appointment will be notified within 5 working days from the City Council meeting at which they have been appointed. If you have any questions, please email planning@cityofmebane.com.



City of Mebane, NC

106 E. Washington St.
Mebane, NC 27302

919-563-3629
info@cityofmebane.com
www.cityofmebanenc.gov

Registration/Payment Receipt 48179880

12/29/2022 07:43 AM

Account Information

Matthew Cummings
1403 Birkdale Circle
Mebane, NC 27302

Item	Amount Paid
Matthew Cummings for Bicycle & Pedestrian Advisory Commission Application BPAC 2023 (BPAC 2023)	\$0.00
EXPIRATION DATE: N/A	
Total Payment	\$0.00

Prompt(s)

Do you live inside the Mebane City Limits? (Matthew Cummings) Yes

Do you live in Alamance or Orange County? (Matthew Cummings) Alamance

Are you currently serving on a board or commission of the City of Mebane? (Matthew Cummings) No

If you are serving on a board or commission, please list which one(s) (Matthew Cummings) N/A

Why do you wish to serve the City in this capacity? (Matthew Cummings) Mebane is my home and I want to help it flourish.

Please list the address of your employer (Matthew Cummings) 111 Town Square Place, Jersey City, NJ 07310

Please list your job title and duties at your current job (Matthew Cummings) Technical Writer - Develop post-engagements reports, develop and document infrastructure processes and procedures

Please list the name of your employer (Matthew Cummings) Effectual, Inc

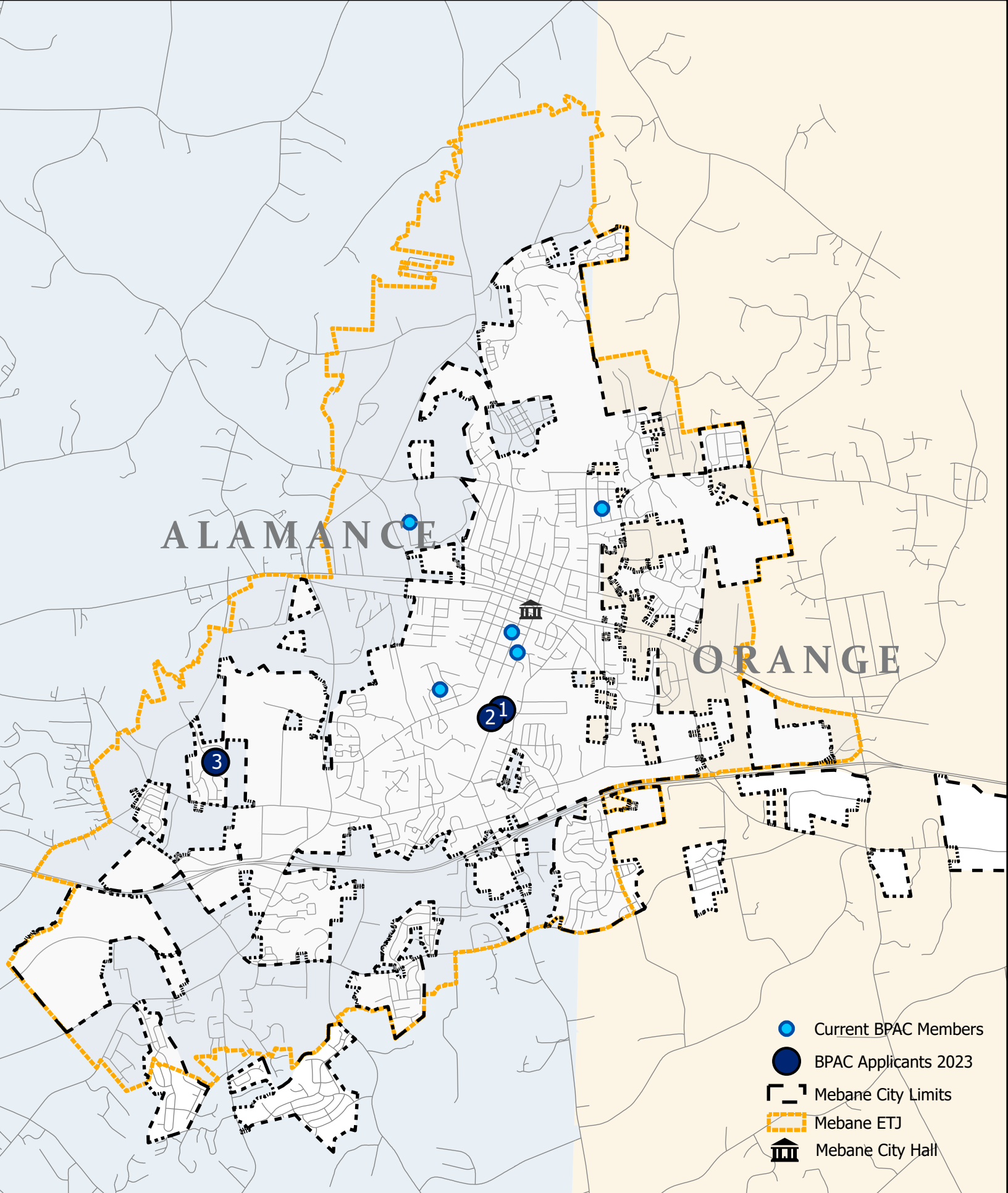
Please list your educational background. Include the name of all schools attended: (Matthew Cummings) MS - Strategic Leadership (Black Hills State University) BA - Written Communications (Eastern Michigan University) Master's certificate in Project Management (Villanova Online)

Please list the names of all civic organizations in which you currently hold membership: None

Activity Notes

Bicycle & Pedestrian Advisory Commission Application BPAC 2023

Thank you for your interest in an appointment to the City of Mebane's Advisory Boards and Commissions. Individuals selected for appointment will be notified within 5 working days from the City Council meeting at which they have been appointed. If you have any questions, please email planning@cityofmebane.com.



ALAMANCE

ORANGE

- Current BPAC Members
- 21 BPAC Applicants 2023
- Mebane City Limits
- Mebane ETJ
- Mebane City Hall

N



2023 Mebane BPAC Applicants

DATE: 01/27/2023

1 inch = 5,000 feet