



The Mebane City Council met for its regular monthly meeting at 6:00 p.m., Monday, September 5, 2023 in the Council Chambers of the Glendel Stephenson Municipal Building located at 106 E. Washington Street.

Councilmembers Present:

Mayor Ed Hooks
Mayor Pro-Tem Tim Bradley
Councilmember Katie Burkholder
Councilmember Sean Ewing
Councilmember Montrena Hadley
Councilmember Jonathan White

Also Present:

Chris Rollins, City Manager
Preston Mitchell, Assistant City Manager
Lawson Brown, City Attorney
Stephanie Shaw, City Clerk
Ashley Ownbey, Development Director
Daphna Schwartz, Finance Director
Kyle Smith, Utilities Director

Mayor Hooks called the meeting to order. Reverend Kate Harper of Cross Roads Presbyterian Church gave the invocation.

Mayor Hooks publicly recognized Dr. Jesse T. Alston in honor of a Proclamation that was issued last November in recognition of Dr. Alston's twenty-five years as Pastor of Kimes Chapel Missionary Church in Mebane. Mayor Hooks read the Proclamation aloud. Many of Dr. Alston's family members, friends and parishioners were in attendance to witness the recognition. Dr. Alston received a standing ovation from everyone in attendance.

Mayor Hooks recognized the Finance Director Daphna Schwartz and her staff in the Finance Department as the City was once again awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association. The certificate is the highest form of recognition in the area of governmental accounting and financial reporting.

During the Public Comment Period, Barb McKinley, 110 Dogwood Drive, Mebane, strongly expressed her opposition to the City joining membership with the Government Alliance on Race & Equity (GARE).

Chris McKinley, 110 Dogwood Drive, Mebane, strongly expressed his deep objection to the City joining membership with GARE. He also stated that he is concerned as to the direction the Racial Equity Advisory Committee (REAC) has taken with respect to engagement, conversation, and debate.

Carolyn Burns, 600 Bunker Drive, Mebane, strongly expressed her opposition to the City joining membership with GARE.

Ed Priola, 747 S. Eighth Street, Mebane, strongly expressed his opposition to the City joining membership with GARE.

Omega Wilson, 206 Moore Street, Mebane, extended his appreciation for Dr. Alston and his family for all the work they have done in the community. He also shared comments in support of the City joining membership with GARE.

Brenda Buchanan, 1143 Dartmouth Drive, spoke in support of the City joining membership with GARE.

Nathalie Volkheimer, 509 Terrell Road, Hillsborough, spoke in support of and encouraged the Council to join membership with GARE.

Concluding the Public Comment Period was Tomeka Ward-Satterfield, REAC member, who spoke on behalf of the REAC members. She began by giving a brief overview of the establishment of the REAC and the goal set before them: to research, identify and address racial disparities in all areas of local government. She stated that the Council voted to form REAC because they recognized that there were some gaps in areas the City needed to improve in to make adequate efforts towards achieving racial equity. She continued by sharing that joining GARE would give Mebane access to more resources and fulfill the mission and work towards the Council's stated goals. She

said that the REAC invited Dr DeMarco to the July Council meeting not to be an expert on GARE but to provide general information about the organization and some of her personal experience with GARE through her work with other municipalities. Before her presentation react discussed GARE through REAC’s monthly meetings in which several Council Members were present since at least April of this year. She said the REAC members were shocked at the line of questioning Dr DeMarco faced. She said had they known the depths of some of the questions, they would have made additional efforts to have the questions answered in advance or attempt to have a GARE employee present. Nevertheless, the Council is now in possession of those answers. She gave a couple highlights of the GARE organization. She stated that the Council could cancel the membership at any time if they felt it was not a good fit. She stated that while a handful of community members have voiced concerns with GARE, no alternatives have been offered which she feels indicates that the problem is not with the GARE organization but with racial equity which proves further work is needed in this area. She concluded her comments by strongly recommended membership with GARE.

Mayor Hooks gave an overview of the Consent Agenda as follows:

- a. Approval of Minutes- August 7, 2023- Regular Meeting
- b. Final Plat- Bowman Place, Ph. S-3
- c. Final Plat- Crow Industrial
- d. Final Plat Reapproval- Cameron Lane Right-of-Way Dedication
- e. Carry Forward Budget Ordinance Amendment

Mr. Bradley made a motion, seconded by Mr. Ewing, to approve the Consent Agenda as presented. The motion carried unanimously.

Item e.

BE IT ORDAINED by the Council of the City of Mebane that the Budget Ordinance for the Fiscal Year beginning July 1 2023 as duly adopted on June 5, 2023, is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Change	Revised Budget
Utility Fund - Utilities Maintenance	\$ 6,359,116	\$ 22,500	\$ 6,381,616
Utility Fund - WRRF	\$ 2,651,173	\$ 15,000	\$ 2,666,173
General Fund - Public Works	\$ 3,605,767	\$ 57,000	\$ 3,662,767
General Fund - Recreation & Parks	\$ 3,234,329	\$ 2,000	\$ 3,236,329

ARTICLE II

REVENUES	Current Budget	Change	Revised Budget
Utility Fund - Appropriated Fund Balance	\$ 2,700,295	\$ 37,500	\$ 2,737,795
General Fund - Appropriated Fund Balance	\$ 3,782,616	\$ 59,000	\$ 3,841,616

A Public Hearing was held on a request from Hawfields Presbyterian Church, Inc. to adopt an ordinance to extend the corporate limits. Mr. Brown presented the request. He stated that this is a voluntary contiguous annexation of +/- 22.04 acres. At last month’s meeting, the Council accepted the annexation petition and the certificate of sufficiency. He explained, as noted at last month’s meeting, the annexation property does not include the main sanctuary building but does include the church’s childcare facility and the ballfields. No one from the public spoke concerning the request. Mr. Ewing made a motion, seconded by Mr. Bradley, to close the public hearing. The motion carried unanimously. Mr. Bradley questioned if the City could establish a policy, for certain cases like this one, to require annexation of entire properties with contiguous buildings. He cited jurisdictional issues for police. Mr. Brown said he could certainly investigate the matter for potential future cases such as this one. Mr. Bradley made a motion, seconded by Mr. Ewing, to adopt the ordinance to extend the corporate limits to include the +/- 22.04 acres. The motion carried unanimously.

Mr. Rollins opened a discussion regarding the previously discussed GARE membership. He shared that at the July Council meeting, Dr. Allison DeMarco made a presentation on GARE at the request of the REAC and their wish to join GARE. He said at the end of that meeting Council had questions they advised that I answered. He stated that he worked with Ms. Hunter, the staff liaison to the REAC, and they got the answers to those questions which were shared with Council.

Mr. White stated Dr. DeMarco is present tonight and he thanked her for coming. He said there has been some question about the questions he asked her several months ago during her presentation of GARE and he wanted to state to her personally that if there were anything about his questions either in their content or their tone which were inappropriate, he wanted to issue a public apology as that was not his intention in any way. He added that he holds the REAC in very high regard and he appreciates each of the members and the work they have done. He stated that he feels the Council and the REAC are headed down the right path. He also stated that he feels racism is a real issue that we need to be dealing with. It is something that he has been learning and needs to continue to learn about in himself and he wants to help our city learn more about. He concluded his comments, stating that he has some concerns with GARE and were not really reflected in the public comments shared earlier but are more from the perspective that he thinks joining a public organization regardless of where it may fit on the Spectrum on a topic like this can lead to unnecessary polarization that he does not think is helpful.

Mr. Ewing thanked the REAC for their persistence in this matter. He referenced his job and how when he is fixing a vehicle or aircraft, he needs all the right tools to be successful. He feels the GARE membership would work in the same manner as an opportunity to make Mebane a better place. He said as previously stated, the membership could be cancelled at any time and the funding has already been set aside for the REAC.

Mr. Bradley said he received a lot of correspondence about this issue. He also shared that he had done extensive research about GARE and found out that GARE and the International City Managers Association are partnered on a project called Governing for Equity- Implementing an Equity Lens in Local Governments. He shared examples of systemic racism, sharing that he was surprised at how broad the topic can be. He said his position is not the GARE organization itself but purchasing a membership into an organization accomplishes nothing. After further comments, Mr. Bradley stated that his vote to not join GARE is because no plan seems to be in place. He added that if a toolkit is what is needed, there are several organizations that lead with racial equity in mind.

Ms. Burkholder said based on conversation at a past REAC meeting, she feels it is not fair to necessarily say that the REAC has made a recommendation without subsequent action coming behind it. She said that she thinks this organization was selected due to the comfort that some of the REAC members had with the specific group. She added that funding has been set aside in the annual budget to accommodate recommendations of the City's advisory boards. Ms. Burkholder stated that she appreciates the REAC members and is thankful to have each of them in the Mebane community. She said she has no issue with joining GARE but also does not oppose looking at other similar organizations.

Ms. Hadley said she sees joining GARE as an opportunity to move forward, making progress from the retreat held earlier this year. She felt that Council/REAC retreat was a success. She feels the membership would be a good resource as a toolkit.

There was some discussion regarding other organizations that the City has memberships with.

Mayor Hooks shared comments regarding the importance of respect and communication.

Mr. Ewing made a motion, seconded by Ms. Burkholder, to support the City's membership into GARE. The motion passed with a 3-2 vote. Mr. Ewing, Ms. Burkholder and Ms. Hadley- ayes. Mr. Bradley and Mr. White- nays.

Mr. Rollins presented a request on behalf of the REAC on their recommendation to have Council remove Daniel Valesquez from the committee as he has been unable to meet the established committee attendance requirements. Mr. Bradley made a motion, seconded by Mr. Ewing to remove Mr. Valesquez as recommended. The motion carried unanimously.

Mr Brown presented a request on behalf of Sonya D. Spirles, owner of 450 Fitch Drive, to be annexed into the City for the foregoing property and, by City policy, has signed an annexation

agreement and a petition for annexation. Staff recommends that the Council accept the petition but defer annexation provided that the owners of the property record the City's signed standard Annexation Agreement per the June 6, 2022, policy. Staff further recommends that City utility services be made available to the individual property.

Mr. White made a motion, seconded by Ms. Hadley, that the City accept the petition for annexation and the Annexation Agreement for the property at 450 Fitch Drive but defer annexation until the future per the City's policy and upon recordation of the signed Annexation Agreement. I further move that the City allow access to the City utility services per the Voluntary Annexation Policy. The motion carried unanimously.

Mr. Smith presented a request for approval of a contingent award to the low bidder, Landmark Structures from Fort Worth, Texas in the amount of \$7,577,000.00 pending LGC approval. Mr. Smith explained that The City of Mebane currently has a 300,000-gallon elevated storage tank located on Eleventh Street. While the current tank currently meets regulatory requirements, it is too small to equalize projected water demands and sustain fire flows. The water plant currently compensates for the lack of elevated storage capacity by taking advantage of surplus pumping capacity. The City of Mebane purchased property at 1420 S. Third Street after preliminary siting. The ground elevation of the site is approximately 660-664 feet. The new tank will be approximately 190 feet high to match the overflow elevation of the existing tank. The new tank will be fed from an existing 12-inch water main in the right of way of S Third Street. The Utilities Department solicited formal bids for the construction of a new one-million-gallon elevated storage tank on August 4, 2023. Invitations to bid were sent out to known vendors, posted on the City's website, and advertised in the local papers on August 10, 2023. Bids were received for the construction of a new one-million-gallon elevated storage tank on August 29, 2023, at 3:00 PM. Three bids were received, and the low bidder was Landmark Structures from Fort Worth, Texas in the amount of \$7,577,000.00. The City received grants in the amount of \$2,652,990.00 for assistance with the construction of the elevated storage tank. The project construction budget including engineering, administration, construction, and contingency is \$8,300,000.00. The City will be financing the balance of the project subject to Local Government Commission (LGC) approval. The revenue bond issuance fees will be added to the revenue bond upon closing. Mr. Bradley made a motion, seconded by Ms. Burkholder, to approve the contingent award to the low bidder, Landmark Structures from Fort Worth, Texas in the amount of \$7,577,000.00 pending LGC approval. The motion carried unanimously.

Mr. Smith presented a request for approval to award Alley Williams Carmen & King, Inc. the engineering services for the West Ten Water Connector in the amount of \$135,000 and approving the Capital Project Ordinance and Reimbursement Resolution. Mr. Smith explained that the Buckhorn Business Center is located between West Ten and Buckhorn Road and is one of the higher elevation areas within the City of Mebane. Buckhorn Business Center is currently under construction and due to its high elevation is in need of additional fire flows to protect this industrial park. Along with creating an arterial loop improving water quality, models predict a significant increase in fire flows with the addition of the West Ten Road Water Connector. The West Ten Water Connector will be an approximately 3,300 LF 12" ductile iron water main that will connect and existing 12" ductile iron water main at the intersection of Bowman and Rock Quarry Road to a 12" ductile iron water main that is proposed for construction by others at the Buckhorn Business Center and West Ten Road. Funding was approved for the engineering services for the West Ten Road Water Connector as part of the FY 23-24 budget. On July 31, 2023, the City put out a Request for Qualifications for qualified firms to submit a statement of qualifications to provide engineering and surveying services for the below objectives:

- Field Surveying, Preliminary Engineering, Final Design Drawings and Easements.
- Completion of Bid Documents (including Specifications and Final Design Drawings for the project).
- Bidding and Recommendation of Contract Award.
- Construction Observation and Administration.
- Construction Closeout

Alley Williams Carmen & King, Inc. was the only firm that submitted their statement of qualifications by the August 18, 2023, due date.

Funding was approved as part of the FY 23-24 budget. The engineering fee is less than what was estimated for the budget amount. However, the estimated cost of the project is \$1,709,375 and it will span over more than one fiscal year. Therefore, a Capital Project Ordinance and Reimbursement Resolution are presented for approval. The Reimbursement Resolution is necessary if debt proceeds are acquired for the project in the future.

Mr. Bradley made a motion, seconded by Mr. Ewing, to award Alley Williams Carmen & King, Inc. the engineering services for the West Ten Water Connector in the amount of \$135,000. The motion carried unanimously.

Mr. Ewing made a motion, seconded by Ms. Burkholder to approve the Capital Project Ordinance and Reimbursement Resolution. The motion carried unanimously.

**Capital Project Ordinance for the City of Mebane
West Ten Road Water Connector Project**

BE IT ORDAINED by the Governing Board of the City of Mebane, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is the design and construction of a water connector to be financed by the debt proceeds.

Section 2: The officers of this City are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3: The following amounts are hereby appropriated for the project:

Appropriation	Project Budget
Engineering & Surveying Services	\$ 135,000

Section 4: The following revenues are anticipated to be available to complete the project:

Revenue	Project Budget
Utility Fund Appropriated Fund Balance	\$ 135,000

Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the General Statutes of North Carolina.

Section 6: Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7: The Finance Officer is hereby directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9: Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Officer for direction in carrying out this project.

Reimbursement Resolution for the West Ten Road Water Connector Project --

authorizing the City of Mebane to reimburse itself for early Project expenditures from later financing proceeds

Introduction --

The City intends to undertake a Project (as described below), use its own funds to pay initial Project costs, and then reimburse itself from financing proceeds for these early expenditures. The Manager and the Finance Director have advised the Council that it should adopt this resolution to document the City's plans for reimbursement, so as to comply with certain federal tax rules relating to reimbursement from financing proceeds.

BE IT RESOLVED by the City Council of the City of Mebane, North Carolina, as follows:

1. The Project is the West Ten Road Water Connector Project.
2. The City intends to advance funds for initial Project costs, and then reimburse itself from financing proceeds. The expected primary type of financing for the Project (which is subject to change) is an installment purchase agreement. The expected maximum amount of financing expected for the Project (including allowances for reserves and financing costs) is approximately \$1,709,375.
3. Funds for the early Project expenditures may come from the City's Utility Fund, or any other appropriate City fund.
4. The City intends for the adoption of this resolution to be a declaration of its official intent to reimburse itself from financing proceeds for Project cost expenditures.

Mr. Holt presented a request for approval to award a contract to the low bidder, McQueen Construction Inc., in the amount of \$1,204,945.20 for the construction of the Greenway Project and approval to adopt a capital project ordinance appropriating \$1,274,946 covering construction and related engineering construction services associated with the Greenway Project and amending the current FY 23-24 budget for the same. Mr. Holt gave a background overview of the Holt Street Greenway Project. The Greenway Project is a 10' paved multi-use path and boardwalk extending from Corregidor Drive to S. Third Street (approximately 4,285' long).

After considerable discussion among staff and Council, Ms. Burkholder made a motion, seconded by Mr. White to approve awarding the contract to the low bidder, McQueen Construction Inc., in the amount of \$1,204,945.20 for the construction of the Greenway Project. The motion carried unanimously. Mr. Ewing made a motion, seconded by Ms. Burkholder, to adopt a capital project ordinance appropriating \$1,274,946 covering construction and related engineering construction services associated with the Greenway Project and amending the current FY 23-24 budget for the same. The motion carried unanimously.

Capital Project Ordinance for the City of Mebane Holt Street Greenway Project

BE IT ORDAINED by the Governing Board of the City of Mebane, North Carolina that, pursuant to Section

13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is the construction of a greenway to be financed by appropriated fund balance.

Section 2: The officers of this City are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3: The following amounts are hereby appropriated for the project:

Section 4: The following revenues are anticipated to be available to complete the project:

Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the General Statutes of North Carolina.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7: The Finance Officer is hereby directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9: Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Officer for direction in carrying out this project.

BE IT ORDAINED by the Council of the City of Mebane that the Budget Ordinance for the Fiscal Year beginning July 1 2023 as duly adopted on June 5, 2023, is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Change	Revised Budget
General Fund - Non-Departmental	\$ 4,310,684	\$ 1,274,946	\$ 5,585,630

ARTICLE II

REVENUES	Current Budget	Change	Revised Budget
General Fund - Appropriated Fund Balance	\$ 3,782,616	\$ 1,274,946	\$ 5,057,562

This the 5th day of September, 2023,

Mr. Holt presented a request for approval to award a contract to the low bidder, Hollins Construction Services, Inc., in the amount of \$597,169 for the construction of the Lebanon Road Sidewalk and Trail Connector Project and approval to amend the current FY 23-24 Budget Ordinance by appropriating \$222,169 in General Fund balance. Mr. Holt explained that the Connector Project includes 465 feet of 5' concrete sidewalk and 776 feet of 8' grit trail along and just off Lebanon Road from Lake Michael Drive to the Retreat at Lake Michael's multi-use path. In addition, curb and gutter on 5-inches of black base asphalt, guard rail, safety railing, storm drain piping & inlet structures, and headwall/retaining wall construction is needed to complete the work. The City received three (3) bids for the Lebanon Rd. Sidewalk & Trail Connector project (Connector Project) ranging from \$652,835 to \$1,235,169. The low bidder is Hollins Construction Services Inc. of Wake Forest, NC. As allowed, the project engineer met with the contractor to review items that may be modified which resulted in lowering the bid to \$597,169.

Mr. Rollins shared that Impact Alamance has agreed to give the City a grant towards this project in the amount of \$100,00.00. This news was shared with the City after the Council packets were sent out.

Ms. Burkholder made a motion, seconded by Mr. Ewing, to approve awarding the contract to the low bidder, Hollins Construction Services, Inc., in the amount of \$597,169 for the construction of the Connector Project. The motion carried unanimously.

Mr. Ewing made a motion, seconded by Ms. Hadley, to amend the current FY 23-24 Budget Ordinance by appropriating \$222,169 in the General Fund balance. The motion carried unanimously.

Ms. Burkholder commended the staff for the great work done on these paths.

BE IT ORDAINED by the Council of the City of Mebane that the Budget Ordinance for the Fiscal Year beginning July 1 2023 as duly adopted on June 5, 2023, is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Change	Revised Budget
General Fund - Recreation & Parks	\$ 3,234,329	\$ 222,169	\$ 3,456,498

ARTICLE II

REVENUES	Current Budget	Change	Revised Budget
General Fund - Appropriated Fund Balance	\$ 3,782,616	\$ 222,169	\$ 4,004,785

Ms. Schwartz presented a request for adoption of a Resolution for the Application of seeking State funding assistance through the Clean Water State Revolving Fund (CWSRF) for the WRRF expansion to 4.0 MGD. She explained that the City is currently renovating the Water Resource Recovery Facility (WRRF) and has contracted with McGill Associates, P.A. to render professional services in connection with the WRRF expansion to 4.0 MGD. The renovation project should be completed in the coming months, which will clear the way for the expansion project to begin. Construction bids for the expansion are expected to come in early 2024. The proposed expansion to 4.0 MGD is estimated to cost approximately \$63 million. The City has received an American Rescue Plan – Earmark grant from the North Carolina Department of Environmental Quality for \$11,925,000. The City plans to cash fund \$5,183,000. Therefore, the City seeks other revenue streams to fill the \$45,892,000 funding gap. City staff has spoken with the State regarding seeking assistance through the CWSRF to help fund the expansion project. This funding source is typically at low rates (approximately half of market interest rates) for a 20-year payback period. There is a 2.0% loan closing fee. This opportunity is worthwhile to pursue. Staff recommends that the Council approve the needed steps to apply for funding assistance through the Clean Water State Revolving Fund (CWSRF) for a proposed 1.5 MGD expansion of the WRRF from 2.5 MGD to 4.0 MGD. The resolution which will allow the City to make an Application this fall round (the application deadline is October 2, 2023). Due to the amount of funding assistance needed for the project, any funding shortfall is automatically considered in the subsequent funding cycle in the Spring of 2024 (if initially awarded). Typical loans are a maximum of \$35 million with a 20-year payback period. The City of Mebane will be competing with other municipalities for this funding.

Mr. Bradley made a motion, seconded by Ms. Hadley to adopt the Resolution as presented, requesting Clean Water State Revolving Fund assistance to fund the proposed 1.5 MGD WRRF expansion project, taking the design capacity 4.0 MGD. The motion carried unanimously.

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The City of Mebane has need for and intends to construct a project to expand the wastewater treatment capacity of its Water Resource Recovery Facility, and

WHEREAS, The City of Mebane intends to request State loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MEBANE:

That City of Mebane, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the City of Mebane to make a scheduled repayment of the loan, to withhold from the City of Mebane any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

If applying for a regional project, that the **Applicant** will partner and work with other units of local government or utilities in conducting the project, including N/A.

That Chris Rollins, City Manager, the **Authorized Representative** and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

Ms. Ownbey presented an informational item regarding transit opportunities. She stated that City staff received inquiries from local transit groups about expanding local and regional services in Mebane. Expansion of transit services would better connect Mebane to neighbors to the east and west and provide more transportation options for Mebane residents traveling locally and regionally. Consideration of new routes and services involves a public process most likely led by the respective transportation agency in partnership with the City of Mebane. She stated that the purpose of this informational item is to alert the Mebane City Council and the public of potential public engagement processes in the near future. No financial impacts are being considered during this stage of research, planning, and engagement. No action was taken.

Mayor Hooks shared several announcements regarding upcoming events.

There being no further business, the meeting adjourned at 7:48 p.m.

ATTEST:

Stephanie W. Shaw, City Clerk

Ed Hooks, Mayor